



Hidden Valley Lake Community Services District

Regular Board Meeting

DATE: August 18, 2015
TIME: 7:00 p.m.
PLACE: Hidden Valley Lake CSD
Administration Office, Boardroom
19400 Hartmann Road
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA

- 5) CONSENT CALENDAR
 - (A) MINUTES: Approval of the Minutes of the Board of Directors July 21, 2015, regular meeting, July 20, 2015, July 27, 2015 and August 5, 2015 special meetings

 - (B) DISBURSEMENTS: checks #032946-#033033 including auto drafts and payroll for a total of \$287,193.31

 - (C) AUTHORIZATION FOR BOARD MEMBER ATTENDANCE at Association of California Water Agencies (ACWA) December 1-4, 2015 Fall Conference in Indian Wells, California

 - (D) ADOPTION OF RESOLUTION 2015-13 and RESOLUTION 2015-14 authorizing General Manager to file financial assistance application with SWRCB for financing of hexavalent chromium treatment facility feasibility study

 - (E) ADOPTION OF RESOLUTION 2015-15 authorizing General Manager Roland Sanford or Board President Jim Freeman to sign documents pertaining to the purchase of 14.36 +/- acres from Crazy Creek Development LLC

 - (F) ADOPTION OF RESOLUTION 2015-16 designating the Administrative Services Officer as the Secretary to the Board in the absence of a permanent General Manager

- 6) BOARD COMMITTEE REPORTS (for information only, no action anticipated)
 - Personnel Committee
 - Finance Committee
 - Emergency Preparedness Committee

- 7) BOARD MEMBER ATTENDANCE AT OTHER MEETINGS (for information only, no action anticipated)
 - ACWA Region 1
 - ACWA State Legislative Committee
 - County OES
 - Other meetings attended
- 8) STAFF REPORTS (for information only, no action anticipated)
 - General Manager's Report
- 9) DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2015-17 approving revised miscellaneous fees and charges effective September 1, 2015
- 10) DISCUSSION AND POSSIBLE ACTION: ACWA Region 1 Board Member Elections
- 11) DISCUSSION AND POSSIBLE ACTION: ACWA Committee Appointment Recommendations for the 2016-2017 term
- 12) DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2015-18 authorizing termination of Leak Adjustment Program
- 13) DISCUSSION AND POSSIBLE ACTION: LAFCO Municipal Service Review
- 14) DISCUSSION AND POSSIBLE ACTION: Board member medical benefits
- 15) DISCUSSION AND POSSIBLE ACTION: Recruitment of permanent General Manager
- 16) PUBLIC COMMENT
- 17) BOARD MEMBER COMMENT
- 18) ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at www.hiddenvalleylakecsd.com. Click on the "Board Packet" link on the Agenda tab.

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: JULY 21, 2015**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Jim Freeman, President
Director Jim Lieberman, Vice President
Director Carolyn Graham
Director Linda Herndon
Director Judy Mirbegian
Tami Ipsen, Administrative Services Officer
Roland Sanford, General Manager

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Freeman.

APPROVAL OF AGENDA

On a motion made by Director Mirbegian and second by Director Graham the Board unanimously approved the agenda with the following revision: Agenda Item #17 (Public Comment) moved ahead of Agenda Item #14 (Closed Session)

PRESENTATION

General Manager Roland Sanford briefly summarized the proposed water rate structure and charges.

PUBLIC HEARING Pursuant to Government Code Section 54954.6 to consider approval of Ordinance #56 Amended Water User Fees

Director Freeman opened the public hearing at 7:05 p.m. Staff addressed questions regarding residential meters and the process by which the proposed drought surcharge rates would be implemented. There were no protests regarding the proposed water rates. The hearing was closed at 7:10 p.m. by Director Freeman.

DISCUSSION AND POSSIBLE ACTION: Approval of Ordinance #56 adopting Amended Water User Fees

On motion by Director Mirbegian and second by Director Herndon the Board unanimously adopted Ordinance #56, an Ordinance Amending Water User Fees.

CONSENT CALENDAR

On a motion made by Director Herndon and second by Director Lieberman the Board unanimously approved the following Consent Calendar items:

- (A) Minutes: Approval of the minutes of the Board of Directors regular board meeting July 21, 2015, special meetings of July 20, 2015, July 27, 2015 and August 5, 2015.
- (B) Disbursements: Check #032872-032945 for a total of \$175,701.91 including payroll and auto drafts.
- (C) Authorization for Board member attendance at September 10-11 2015 ACWA Continuing Education Workshop in Oakland, California.

BOARD COMMITTEE REPORTS

Personnel Committee: Director Mirbegian reported the committee met on July 1, 2015 and July 24, 2015 to review the draft Employee Handbook.

Finance Committee: There was no report.

Emergency Preparedness Program Committee: There was no report.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegian reported she and Directors Herndon, Lieberman and Graham attended the July 24, 2015 Marin Water Forum in Tiburon. Topics included local water management issues, climate change, and the ongoing drought

ACWA State Legislative Committee: There was no report.

County OES: Director Lieberman attended the July 16, 2015 Lake County OES area committee meeting and July 16, 2015 Drought Task Force meeting hosted by County OES. He noted the majority of topics discussed at the Lake County OES area committee meeting were not relevant to the District, and that the Drought Task Force meeting, at which the regional and local impacts of the drought were discussed, was much more informative.

STAFF REPORTS

General Manager's Report: In addition to his written report, General Manager Roland Sanford provided a lengthy update on the status of the moratorium, the Water Rights Petition for Change project, and the relationship between the moratorium, the Water Rights Petition for Change project, and the forthcoming LAFCO Municipal Service Review.

PUBLIC HEARING to consider placement of default balance liens on real property pursuant to Government Code Section 61115

Director Freeman opened the hearing at 7:37 p.m. There were no protests or public comment. The hearing was closed at 7:38 p.m.

**DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2015-12
confirming the default balances and directing staff to file liens on real property**

On a motion made by Director Mirbegan and second by Director Herndon the Board unanimously adopted Resolution 2015-12 confirming the default balances and directing staff to file liens on real property.

PUBLIC COMMENT

A member of the public thanked the District for arranging a tour of the District's wastewater treatment plant.

CLOSED SESSION : Government Code Section 54954.5 Consider the appointment or employment of a Public Employee – Interim General Manager

The Board moved into Closed Session at 7:45 p.m. and returned to open session at 8:40 p.m. Upon returning to open session, Director Freeman announced that no reportable action was taken in Closed Session.

DISCUSSION AND POSSIBLE ACTION: Appointment of Interim General Manager

The Board briefly discussed but did vote to appoint an Interim General Manager.

DISCUSSION AND POSSIBLE ACTION: Authorization for Board President to execute services agreement for permanent General Manager recruitment services

The Board did not vote to authorize Board President Jim Freeman to execute a services agreement for permanent General Manager recruitment services.

BOARD MEMBER COMMENT

There were no Board member comments.

ADJOURNMENT

On a motion made by Director Mirbegan and second by Director Herndon the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 8:55 p.m.

Jim Freeman Date
President of the Board

Roland Sanford Date
General Manager/Secretary to
the Board



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
SPECIAL MEETING REPORT
MEETING DATE: AUGUST 5, 2015**

The Hidden Valley Lake Community Services District Board of Directors met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Graham
Director Herndon
Director Lieberman
Director Mirbegian
Director Freeman – participating from Richmond, Massachusetts via teleconference
District Counsel Mike Merrill
General Manager Roland Sanford
Administrative Services Officer Tami Ipsen

CALL TO ORDER

The meeting was called to order at 5:32 p.m. by Director Lieberman.

APPROVAL OF AGENDA

On a motion made by Director Mirbegian and second by Director Graham the Board unanimously approved the agenda.

CLOSED SESSION: Government Code Section 54954.5 Consider the appointment or employment of a Public Employee – Interim General Manager Position

The Board went into closed session at 5:34 p.m. and came out of Closed Session at 6:09 p.m. Director Lieberman reported during Closed Session the Board authorized the President of the Board or Vice President of the Board offer and sign, on behalf of the District, a contract with Mathew Bassett for the Interim General Manager position.

DISCUSSION AND POSSIBLE ACTION: Approval of Interim General Manager Contract

On a motion made by Director Herndon and second by Director Mirbegian the Board unanimously approved an Interim General Manager contract with Mathew Bassett. Pursuant to the approved contract, Interim General Manager Mathew Bassett will receive a monthly base salary of \$9,167 and District provided health insurance.

PUBLIC COMMENT

There was none.

BOARD MEMBER COMMENT

Director Graham inquired whether or not the permanent General Manager position has been advertised. General Manager Roland Sanford stated that a Request for Proposals has been issued to potential recruitment firms, and that proposals are due August 27, 2015. He

suggested the Board discuss the forthcoming recruitment process at the August 18, 2015 Board of Directors meeting.

ADJOURNMENT

On a motion made by Director Herndon and second by Director Mirbegian the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 6:20 p.m.

Jim Freeman, President of the Board

Roland Sanford, Secretary of the Board



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
SPECIAL MEETING REPORT
MEETING DATE: JULY 27, 2015**

The Hidden Valley Lake Community Services District Board of Directors met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Graham
Director Herndon
Director Lieberman
Director Mirbegian
Director Freeman
General Manager Roland Sanford
Administrative Services Officer Tami Ipsen
Mike Merrill, District Counsel – participating from Santa Rosa, California via teleconference

CALL TO ORDER

The meeting was called to order at 5:31 p.m. by Director Freeman.

APPROVAL OF AGENDA

On a motion made by Director Mirbegian and second by Director Herndon the Board unanimously approved the agenda.

CLOSED SESSION: Government Code Section 54954.5 Consider the appointment or employment of a Public Employee – Interim General Manager Position

The Board moved into closed session at 5:33 p.m. and returned to open session at 6:20 p.m. During closed session the Board authorized Board President Jim Freeman to offer and negotiate a contract with Matthew Bassett for the Interim General Manager position.

DISCUSSION AND POSSIBLE ACTION: Approval of Interim General Manager Contract

No action taken, the Board did not vote to approve an Interim General Manager contract.

PUBLIC COMMENT

There was none.

BOARD MEMBER COMMENT

Director Mirbegian commented on the ACWA Region 1 meeting held in Tiburon on July 24, 2015.

ADJOURNMENT

On a motion made by Director Mirbegian and second by Director Herndon the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 6:27 p.m.

Jim Freeman, President of the Board

Roland Sanford, Secretary to the Board



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
SPECIAL MEETING REPORT
MEETING DATE: JULY 20, 2015**

The Hidden Valley Lake Community Services District Board of Directors met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Graham
Director Herndon
Director Lieberman
Director Mirbegan
Director Freeman
General Manager Roland Sanford

CALL TO ORDER

The meeting was called to order at 5:01 p.m. by Director Freeman.

APPROVAL OF AGENDA

On a motion made by Director Mirbegan and second by Director Herndon the Board unanimously approved the agenda.

CLOSED SESSION: Government Code Section 54954.5 Consider the appointment or employment of a Public Employee – Interim General Manager Position

The Board moved into closed session at 5:03 p.m. and returned to open session at 6:10 p.m. There was no reportable action taken in closed session.

PUBLIC COMMENT

There were no public comments.

BOARD MEMBER COMMENT

There were no public comments.

ADJOURNMENT

On a motion made by Director Mirbegan and second by Director Herndon the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 6:12 p.m.

Jim Freeman, President of the Board

Roland Sanford, Secretary to the Board



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

JULY 2015

DISBURSEMENT SUMMARY REPORT

7/1/2015-7/31/2015

Disbursement Summary		
Fund		
120 - Sewer	\$	96,295.62
130 - Water	\$	144,304.11
215 - USDA Sewer Bond	\$	-
217 - State Loan	\$	-
218 - CIEDB	\$	-
219 - USDA Solar Project	\$	-
375 - Sewer Reserve Improvement	\$	-
711 - Bond Administration	\$	1,103.82
	SUB TOTAL	\$ 241,703.55
*Payroll	\$	45,489.76
Total Warrants	\$	287,193.31

**Funds disbursed directly to employees and Directors. Pass-thru funds (collected from the employee and paid on their behalf by the District) are included in totals for funds 120 and 130.*



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

JULY, 2015

DISBURSEMENT SUMMARY REPORT

7/1/2015-7/31/2015

DRAFT DATE	TYPE	NUMBER	NAME	CHECK AMOUNT	STATUS
07/10/2015	D		BANK-DRAFT US DEPARTMENT OF THE TREASURY	83.25	POSTED
07/10/2015	D		BANK-DRAFT US DEPARTMENT OF THE TREASURY	4,766.07	POSTED
07/10/2015	D		BANK-DRAFT NATIONWIDE RETIREMENT SOLUTION	1,180.00	POSTED
07/24/2015	D		BANK-DRAFT US DEPARTMENT OF THE TREASURY	4,892.66	POSTED
07/24/2015	D		BANK-DRAFT NATIONWIDE RETIREMENT SOLUTION	1,180.00	POSTED
TOTAL				12,101.98	

CHECK DATE	TYPE	CHECK NUMBER	NAME	CHECK AMOUNT	STATUS
07/02/2015	CHECK	32946	BARRY SILVA	300.00	POSTED
07/02/2015	CHECK	32947	CALIFORNIA PUBLIC EMPLOYEES RE	850.00	POSTED
07/02/2015	CHECK	32948	DENNIS WHITE	300.00	POSTED
07/02/2015	CHECK	32949	ELLISON, SCHNEIDER & HARRIS L.	18,156.85	POSTED
07/02/2015	CHECK	32950	HARLEY SELLS	300.00	POSTED
07/02/2015	CHECK	32951	JAMES PERILMAN	50.00	POSTED
07/02/2015	CHECK	32952	MEDIACOM	358.99	POSTED
07/02/2015	CHECK	32953	NORMAN ROGERS	300.00	POSTED
07/02/2015	CHECK	32954	OFFICE DEPOT	76.07	POSTED
07/02/2015	CHECK	32955	PACIFIC GAS & ELECTRIC COMPANY	16,184.30	POSTED
07/02/2015	CHECK	32956	PAUL SILVA	300.00	POSTED
07/02/2015	CHECK	32957	ROLAND SANFORD	112.24	POSTED
07/02/2015	CHECK	32958	SAM GARCIA	300.00	POSTED
07/02/2015	CHECK	32959	SPECIAL DISTRICT RISK MANAGEME	362.62	POSTED
07/02/2015	CHECK	32960	TYLER TECHNOLOGY	121.00	POSTED
07/02/2015	CHECK	32961	AIMAQ, ISSAC	8.79	POSTED
07/02/2015	CHECK	32962	RAPOPORT, ELAINE	18.26	POSTED
07/02/2015	CHECK	32963	SODINI, DIANA	32.81	POSTED
07/10/2015	CHECK	32964	ALPHA ANALYTICAL LABORATORIES	952.00	POSTED
07/10/2015	CHECK	32965	VOID CHECK	-	POSTED
07/10/2015	CHECK	32966	ANALYTICAL SCIENCES	5,197.00	POSTED
07/10/2015	CHECK	32967	ARMED FORCE PEST CONTROL, INC.	280.00	POSTED
07/10/2015	CHECK	32968	EEL RIVER FUELS, INC.	644.74	POSTED
07/10/2015	CHECK	32969	HACH COMPANY	158.56	POSTED
07/10/2015	CHECK	32970	HARDESTER'S MARKETS & HARDWARE	64.53	POSTED
07/10/2015	CHECK	32971	MENDO MILL CLEARLAKE	52.73	POSTED
07/10/2015	CHECK	32972	PACE SUPPLY CORP	523.83	POSTED
07/10/2015	CHECK	32973	RAINBOW AGRICULTURAL SERVICES	252.23	POSTED
07/10/2015	CHECK	32974	USA BLUE BOOK	526.44	POSTED
07/10/2015	CHECK	32975	ACWA/JPIA	959.89	POSTED
07/10/2015	CHECK	32976	GARDENS BY JILLIAN	200.00	POSTED
07/10/2015	CHECK	32977	KAREN JENSEN	56.00	POSTED
				47,999.88	

CHECK DATE	TYPE	CHECK NUMBER	NAME	CHECK AMOUNT	STATUS
07/10/2015	CHECK	32978	LAKE COUNTY RECORD BEE	637.83	POSTED
07/10/2015	CHECK	32979	NBS GOVERNMENT FINANCE GROUP	1,103.82	POSTED
07/10/2015	CHECK	32980	OFFICE DEPOT	254.19	POSTED
07/10/2015	CHECK	32981	PATRICIA WILKINSON	61.60	POSTED
07/10/2015	CHECK	32982	SOUTH LAKE REFUSE COMPANY	167.97	POSTED
07/10/2015	CHECK	32983	SPECIAL DISTRICT RISK MANAGEME	23,563.02	POSTED
07/10/2015	CHECK	32984	SPECIALIZED UTILITY SERVICES	3,100.00	POSTED
07/10/2015	CHECK	32985	TYLER TECHNOLOGY	873.70	POSTED
07/10/2015	CHECK	32986	WQT	700.00	POSTED
07/10/2015	CHECK	32987	CALIFORNIA PUBLIC EMPLOYEES RE	191.36	POSTED
07/10/2015	CHECK	32988	CALIFORNIA PUBLIC EMPLOYEES RE	4,925.12	POSTED
07/10/2015	CHECK	32989	STATE OF CALIFORNIA EDD	1,490.79	POSTED
07/10/2015	CHECK	32990	VARIABLE ANNUITY LIFE INSURANC	100.00	POSTED
07/10/2015	CHECK	32991	BURNS, DAVID L	37.94	POSTED
07/17/2015	CHECK	32992	AT&T	658.98	POSTED
07/17/2015	CHECK	32993	DATAPROSE	2,317.34	POSTED
07/17/2015	CHECK	32994	E & M ELECTRIC & MACHINERY, IN	2,678.70	POSTED
07/17/2015	CHECK	32995	MERRILL, ARNONE & JONES, LLP	457.70	POSTED
07/17/2015	CHECK	32996	MICHELLE HAMILTON	740.00	POSTED
07/17/2015	CHECK	32997	REDFORD SERVICES	835.00	O/S
07/17/2015	CHECK	32998	SMITH & NEWELL CPA	10,500.00	POSTED
07/17/2015	CHECK	32999	ALPHA ANALYTICAL LABORATORIES	476.00	POSTED
07/17/2015	CHECK	33000	EEL RIVER FUELS, INC.	760.12	POSTED
07/24/2015	CHECK	33001	NAVONE, RICHARD L	66.97	POSTED
07/24/2015	CHECK	33002	CALIFORNIA PUBLIC EMPLOYEES RE	4,982.73	POSTED
07/24/2015	CHECK	33003	STATE OF CALIFORNIA EDD	1,536.54	POSTED
07/24/2015	CHECK	33004	VARIABLE ANNUITY LIFE INSURANC	100.00	POSTED
07/24/2015	CHECK	33005	CALIFORNIA PUBLIC EMPLOYEES RE	50.00	POSTED
07/24/2015	CHECK	33006	ALPHA ANALYTICAL LABORATORIES	1,046.50	POSTED
07/24/2015	CHECK	33007	CHRIS FORD	50.00	POSTED
07/24/2015	CHECK	33008	EEL RIVER FUELS, INC.	6.48	POSTED
07/24/2015	CHECK	33009	MENDO MILL CLEARLAKE	107.99	POSTED
07/24/2015	CHECK	33010	NAPA AUTO PARTS	786.01	POSTED
07/24/2015	CHECK	33011	PACE SUPPLY CORP	445.74	POSTED
07/24/2015	CHECK	33012	RAINBOW AGRICULTURAL SERVICES	43.24	POSTED
07/24/2015	CHECK	33013	USA BLUE BOOK	504.98	POSTED
07/24/2015	CHECK	33014	VERIZON WIRELESS	664.17	POSTED
07/24/2015	CHECK	33015	CALIFORNIA PUBLIC EMPLOYEES RE	78,145.00	POSTED
07/24/2015	CHECK	33016	CARDMEMBER SERVICE	8,156.47	POSTED
07/24/2015	CHECK	33017	COASTLAND CIVIL ENGINEERING, I	2,007.05	POSTED
07/24/2015	CHECK	33018	JIM LIEBERMAN	64.19	POSTED
07/24/2015	CHECK	33019	LAKE COUNTY RECORD BEE	123.05	POSTED
07/24/2015	CHECK	33020	OFFICE DEPOT	57.13	POSTED
TOTAL				155,575.42	

CHECK DATE	TYPE	CHECK NUMBER	NAME	CHECK AMOUNT	STATUS
07/24/2015	CHECK	33021	RICOH USA, INC.	1,141.45	POSTED
07/24/2015	CHECK	33022	ROLAND SANFORD	112.36	POSTED
07/24/2015	CHECK	33023	TAMI IPSEN	192.10	POSTED
07/24/2015	CHECK	33024	WAGNER & BONSIGNORE	4,591.15	POSTED
07/31/2015	CHECK	33025	MOTLEY, MIKE	425.51	POSTED
07/31/2015	CHECK	33026	KUNCE, JOAN	188.31	POSTED
07/31/2015	CHECK	33027	CALIFORNIA RURAL WATER ASSOCIA	942.00	POSTED
07/31/2015	CHECK	33028	PETTY CASH REIMBURSEMENT	414.48	POSTED
07/31/2015	CHECK	33029	SPECIAL DISTRICT RISK MANAGEME	347.32	POSTED
07/31/2015	CHECK	33030	TYLER TECHNOLOGY	121.00	POSTED
07/31/2015	CHECK	33031	UNDERGROUND SERVICE ALERT OF N	251.15	POSTED
07/31/2015	CHECK	33032	ALPHA ANALYTICAL LABORATORIES	556.00	POSTED
07/31/2015	CHECK	33033	PACIFIC GAS & ELECTRIC COMPANY	16,743.44	POSTED
TOTAL				26,026.27	

PAYROLL:

DATE	TYPE	NUMBER	DESCRIPTION	AMOUNT
07/03/2015	MISC.		PAYROLL DIRECT DEPOSIT	1,045.15
07/10/2015	MISC.		PAYROLL DIRECT DEPOSIT	21,967.29
07/24/2015	MISC.		PAYROLL DIRECT DEPOSIT	22,477.32
				45,489.76

CHECK TOTAL: 229,601.57
BANK-DRAFT TOTAL: 12,101.98
PAYROLL TOTAL: 45,489.76
287,193.31

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Authorization for Board Member Attendance at Association of California Water Agencies (ACWA) December 1-4, 2015 Fall Conference in Indian Wells, California

RECOMMENDATIONS:

Authorize Director Mirbegian to attend ACWA’s December 1-4, 2015 fall conference in Indian Wells on behalf of the District.

FINANCIAL IMPACT:

Approximately \$1,000. Sufficient funding is available in the Director Training accounts (120-5176 and 130-5176).

BACKGROUND:

The annual Association of California Water Agencies (ACWA) fall conference will be held December 1-4, 2015 in Indian Wells. Director Mirbegian is requesting Board authorization to attend the conference on behalf of the District.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 21, 2015 by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent

Secretary to the Board

ACWA 2015 Fall Conference & Exhibition PRELIMINARY AGENDA

Renaissance & Hyatt Regency, Indian Wells

DEC
1-4
2015

ACWA/JPIA - MONDAY, NOV. 30

8:30 – 10:00 AM

- Employee Benefits Program Committee Meeting

10:15 – 11:15 AM

- ACWA/JPIA Executive Committee

1:30 – 4:00 PM

- ACWA/JPIA Board of Directors

4:00 – 5:00 PM

- ACWA/JPIA Town Hall

5:00 – 6:00 PM

- ACWA/JPIA Reception

TUESDAY, DEC. 1

8:00 AM – 6:00 PM

- Registration

8:30 AM – 3:00 PM

- ACWA/JPIA: Seminars

10:00 – 11:45 AM

- Groundwater Committee
- Water Quality Committee

11:00 AM – Noon

- Outreach Task Force

Noon – 2:00 PM

- ACWA 101 & Luncheon
- Committee Lunch Break

1:00 – 2:45 PM

- Energy Committee
- Finance Committee
- Scholarship & Awards Subcommittee
- Water Management Committee

2:00 – 4:00 PM

- SDLF Special District Administrator Certification Test

1:30 – 3:30 PM

- ACWA/JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)

3:00 – 4:45 PM

- Communications Committee
- Federal Affairs Committee
- Local Government Committee
- Membership Committee

5:00 – 6:30 PM

- Welcome Reception in the Exhibit Hall

WEDNESDAY, DEC. 2

7:30 AM – 5 PM

- Registration

8:00 – 9:45 AM

- Opening Breakfast *(Ticket Required)*

9:00 AM – Noon & 1:30 – 5:00 PM

- Exhibit Hall

10:00 – 11:30 AM

- Attorneys Program
- Communications Committee Program
- Energy Committee Program
- Exhibitor Technical Presentations
- Finance Program
- Human Resources Program
- Region Issue Forum
- Statewide Issue Forum

11:30 – 11:45 AM

- Prize Drawing in the Exhibit Hall

11:45 AM – 1:45 PM

- General Session & Luncheon *(Ticket Required)*

2:00 – 3:15 PM

- Aquatic Resources Subcommittee
- Attorneys Program
- Exhibitor Technical Presentation
- Human Resources Program
- Region Program
- Town Hall

3:30 – 4:45 PM

- Energy Committee Program
- Exhibitor Technical Presentation
- Finance Program
- Statewide Issue Forum
- Water Industry Trends Program

4:00 – 6:00 PM

- Legal Affairs Committee

4:30 – 5:30 PM

- Beer & Wine Mixer - Hosted by Exhibitors

5:30 – 7:00 PM

- CalDesal Hosted Mixer
- CH2MHILL Hosted Reception

THURSDAY, DEC. 3

7:30 AM – 4 PM

- Registration

8:00 AM – Noon

- Exhibit Hall

8:00 – 9:15 AM

- Networking Continental Breakfast *(Ticket Required)*

9:30 – 11:00 AM

- Attorneys Program
- Exhibitor Technical Presentations
- Finance Program
- Human Resources Program
- Region Issue Forum
- Statewide Issue Forum

9:30 - 11:45 AM

- Ethics Training (AB 1234)

11:00 – 11:30 AM

- Prize Drawings in the Exhibit Hall

11:45 AM – 1:45 PM

- General Session & Luncheon *(Ticket Required)*

2:00 – 3:15 PM

- Attorneys Program
- Exhibitor Technical Presentations
- Federal Issues Forum
- Statewide Issue Forum
- Water Industry Trends Program

3:30 – 5 PM

- Regions 1 –10
Membership Meetings

6:00 – 7:00 PM

- Outreach Reception

7:00 – 9:30 PM

- Dinner & Entertainment *(Ticket Required)*

FRIDAY, DEC. 4

8:00 – 9:30 AM

- Registration

8:30 – 10:00 AM

- ACWA's Hans Doe Past Presidents' Breakfast in Partnership with ACWA/JPIA *(Ticket Required)*

OTHER EVENTS

THURSDAY, DEC. 3

6:45 – 8:30 AM

- San Joaquin Valley Agricultural Water Committee

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Adoption of Resolution 2015-13 and Resolution 2015-14 authorizing General Manager to file financial assistance application with SWRCB for financing of hexavalent chromium treatment facility feasibility study

RECOMMENDATIONS:

Adopt Resolution 2015-13 and Resolution 2015-14 authorizing General Manager to file financial assistance application with SWRCB for financing of hexavalent chromium treatment facility feasibility study.

FINANCIAL IMPACT:

None

BACKGROUND:

The District is investigating the feasibility of water supply blending as a means of achieving compliance with the new 10 parts per billion hexavalent chromium drinking water standard. Initial water quality sampling results indicate there are locations north of Putah Creek and adjacent to the District that could provide a suitable source of blending water. Additional studies are needed to confirm the quality and quantity of the potential source(s) of blending water. Staff is seeking \$125,000 to construct one or more test wells and conduct various water quality and aquifer yield tests. One option is to obtain a low interest loan from the State Water Resources Control Board's State Revolving Fund Program (SRF). Staff continues to explore other funding options, but in the meantime, recommends the District apply for an SRF loan, which can be declined by the District should a more desirable funding option become available.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 21, 2015 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board

AUTHORIZING RESOLUTION

RESOLUTION NO: 2015-13

A Resolution of Hidden Valley Lake Community Services District Authorizing the General Manager to File Financial Assistance Application for Financing with the State Water Resources Control Board for Financing the Hexavalent Chromium Treatment Feasibility Study

WHEREAS The Hidden Valley Lake Community Services District Board of Directors designate the General Manager as the Authorized Representative

RESOLVED BY THE Board of Directors OF THE Hidden Valley Lake Community Services District (the "Entity"),

AS FOLLOWS: The General Manager (the "Authorized Representative") or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning and/or design of Hidden Valley Lake CSD Project – Hexavalent Chromium Treatment Feasibility Study (the "Project").

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

Resolution adopted on August 18, 2015 by the following votes:

Ayes:

Noes:

Abstain:

Absent:

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the _____ Board of Directors _____ held on August 18, 2015.

Roland Sanford, General Manager

SEAL

PLEGGED REVENUE AND FUNDS (PRF) RESOLUTION FOR PUBLICLY OWNED ENTITIES

RESOLUTION NO. 2015-14

RESOLUTION OF HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT AUTHORIZING GENERAL MANAGER SIGN FINANCING AGREEMENT, AMENDMENTS, AND CERTIFICATIONS FOR FUNDING UNDER THE DRINKING WATER STATE REVOLVING FUND (DWSRF); AUTHORIZING GENERAL MANAGER TO APPROVE CLAIMS FOR REIMBURSEMENT; AUTHORIZE GENERAL MANAGER TO EXECUTE BUDGET AND EXPENDITURE SUMMARY; AUTHORIZING GENERAL MANAGER TO SIGN THE FINAL RELEASE FORM AND GENERAL MANAGER TO SIGN THE CERTIFICATION OF PROJECT COMPLETION; AND PLEDGING AND DEDICATING NET WATER REVENUES FROM TO PAYMENT OF DWSRF FINANCING.

WHEREAS, Hidden Valley Lake Community Services District seeks financing from the State Water Resources Control Board for a project commonly known as Hexavalent Chromium Treatment Feasibility Study ("Project"); and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that

1. The General Manager is hereby authorized and directed to sign and file, for and on behalf of the Hidden Valley Lake Community Services District a financial assistance application for a financing agreement from the State Water Resources Control Board for the Project;
2. The General Manager or designee is hereby authorized to sign the DWSRF program financing agreement for the Project and any amendments thereto, and provide the assurances, certifications and commitments required therefor;
3. The General Manager or designee is hereby authorized to represent the Hidden Valley Lake Community Services District is carrying out Hidden Valley Lake Community Services District responsibilities under the financing agreement, including approving and submitting disbursement requests (including Claims for Reimbursement) or other required documentation, compliance with applicable state and federal laws, and making any other necessary certifications;
4. The Hidden Valley Lake Community Services District does hereby dedicate and pledge its net water revenues and its water enterprise fund to payment of the DWSRF financing for the Project. The Hidden Valley Lake Community Services District commits to collecting such revenues and maintaining such fund(s) throughout the term of such financing and until the Hidden Valley Lake Community Services District has satisfied its repayment obligation thereunder unless modification or change is approved in writing by the State Water Resources Control Board. So long as the financing agreement(s) are outstanding, the Hidden Valley Lake Community Services District pledge hereunder shall constitute a lien in favor of the State Water Resources Control Board on the foregoing fund(s) and revenue(s) without any further action necessary. So long as the financing agreement(s) are outstanding, the Hidden Valley Lake Community Services District commits to maintaining the fund(s) and revenue(s) at levels sufficient to meet its obligations under the financing agreement(s). If for any reason, the said source of revenues proves insufficient to satisfy the debt service of the DWSRF obligation, sufficient funds shall be raised through increased water rates, user charges, or assessments or any other legal means available to meet the DWSRF obligation and to operate and maintain the project.; and
5. The authority granted hereunder shall be deemed retroactive. All acts authorized hereunder and performed prior to the date of this Resolution are hereby ratified and affirmed. The State Water Resources Control Board is authorized to rely upon this Resolution until written notice to the contrary, executed by each of the undersigned, is received by the State Water Resources Control Board. The State Water Resources Control Board shall be entitled to act in reliance upon the matters contained herein, notwithstanding anything to the contrary contained in the formation documents of the Hidden Valley Lake Community Services District or in any other document.

Passed and adopted by Hidden Valley Lake Community Services District Board of Directors on August 18, 2015, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jim Freeman, President of the Board

Date

ATTEST:

Roland Sanford, Secretary of the Board of Directors of Hidden Valley Lake Community Services District

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Adoption of Resolution 2015-15 authorizing General Manager Roland Sanford or Board President Jim Freeman to sign all documents pertaining to the purchase of 14.36 +/- acres from Crazy Creek Land Development LLC

RECOMMENDATIONS:

Adopt Resolution 2015-15 authorizing General Manager Roland Sanford or Board President Jim Freeman to sign all documents pertaining to the purchase of 14.36 +/- acres from Crazy Creek Land Development LLC.

FINANCIAL IMPACT:

None

BACKGROUND:

On July 1, 2015 the Board voted unanimously to purchase a 14.36 +/- acre portion of land owned by Crazy Creek Land Development LLC and adjacent to the District's water reclamation plant off Grange Road. Completion of the land purchase will require authorizing signatures on various documents (some of which have already been drafted), including but not limited to the Lot Line Adjustment Certificate, Grant Deed for Lot Line Adjustment and Sale, Preliminary Change of Ownership, and miscellaneous Escrow documents (see attached). Staff recommends the Board authorize, by resolution, General Manager Roland Sanford to sign said documents, but because Mr. Sanford will be leaving the District at the close of business on August 20, 2015 – prior to the close of escrow – also authorize Board President Jim Freeman to sign all documents pertaining to the land purchase.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 21, 2015 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board

RESOLUTION 2015-15

RESOLUTION OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT (DISTRICT) BOARD OF DIRECTORS AUTHORIZING GENERAL MANAGER ROLAND SANFORD OR BOARD PRESIDENT JIM FREEMAN TO SIGN, ON BEHALF OF THE DISTRICT, ALL DOCUMENTS PERTAINING TO THE PURCHASE OF 14.36 ACRES FROM CRAZY CREEK LAND DEVELOPMENT LLC

WHEREAS, on July 1, 2015 the Hidden Valley Lake Community Services District Board of Directors voted unanimously to purchase a 14.36 +/- acre portion of Assessor Parcel Number 014-280-18 identified in Exhibit 1 from Crazy Creek Land Development LLC; and

WHEREAS, Crazy Creek Land Development LLC has agreed to sell said acreage to the Hidden Valley Lake Community Services District; and

WHEREAS, the Hidden Valley Lake Community Services District (District) and Crazy Creek Land Development LLC have mutually agreed to complete the land transaction as a "Lot Line Adjustment", in which said acreage will be removed from Assessor Parcel Number 014-280-18 and added to the District's adjoining Assessor Parcel Number 014-280-19; and

WHEREAS, completion of the 14.36 +/- acre land purchase will require authorizing signatures on various documents, including but not limited to the Lot Line Adjustment Certificate, Grant Deed for Lot Line Adjustment and Sale, Preliminary Change of Ownership, and miscellaneous Escrow documents; and

WHEREAS, the District normally designates the General Manager as the individual authorized to sign various agreements on behalf of the District; and

WHEREAS, the current General Manager, Roland Sanford, will be leaving the District at the close of business on August 20, 2015 and therefore unable to represent the District after the close of business on August 20, 2015; and

WHEREAS, Jim Freeman is the President of the Hidden Valley Lake Community Services District Board of Directors.

NOW, THEREFORE, BE IT RESOLVED that the Hidden Valley Lake Community Services District Board of Directors authorizes General Manager Roland Sanford or Board President Jim Freeman to sign, on behalf of the District, all documents pertaining to the purchase of a 14.36 +/- acre portion of Assessor Parcel Number 014-280-18 from Crazy Creek Land Development LLC, including but not limited to the Lot Line Adjustment Certificate, Grant Deed for Lot Line Adjustment and Sale, Preliminary Change of Ownership, and miscellaneous Escrow documents.

PASSED AND ADOPTED on August 18, 2015 by the following vote:

AYES:

NOES:

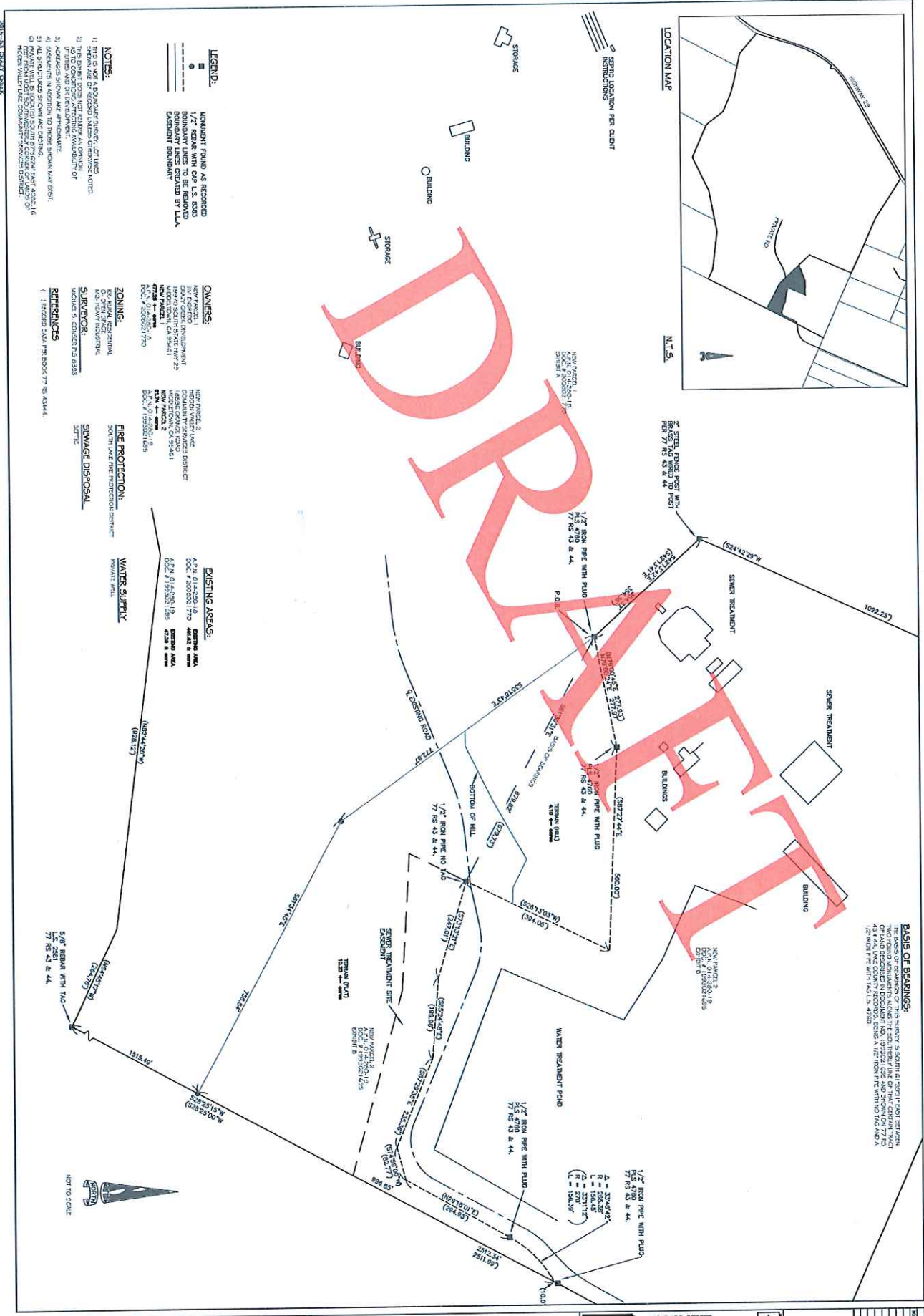
ABSTAIN:

ABSENT:

Jim Freeman
President of the Board of Directors

ATTEST:

Roland Sanford
Secretary to the Board of Directors



LOT LINE ADJUSTMENT

JIM ENDREBO - CRAZY CREEK DEVELOPMENT
THE LANDS OF CRAZY CREEK DEVELOPMENT, LLC DESCRIBED IN THAT GRANT DEED FILED UNDER DOCUMENT NO. 02-012503, LAKE COUNTY RECORDS.
LOCATED WITHIN THE GLENOC RANCHO
LAKE COUNTY CALIFORNIA

150 THIRD STREET
LAKEPORT, CALIFORNIA 95453
PHONE (707) 263-5512
FAX (707) 263-0455

1

1 OF 1 SHEETS

Rosenthal Networks
Jessica L. Rosenthal

P.O. Box 1275
Lakeport, CA 95453
707-245-6876
jr_lotlines@yahoo.com

RECEIVED

AUG 03 2015

July 28, 2015

Crazy Creek Development
c/o Mr. Jim Indrebo
PO Box 575
Middletown, CA 95461

Hidden Valley Lake Comm. Ser. Dist.
c/o Mr. Roland Sanford
19400 Hartmann Road
Hidden Valley Lake, CA 95467

Re: Documents to be signed for the Lot Line Adjustment

Dear Mr. & Mrs. Indrebo, Mrs. Boylan and Mr. Sanford,

Enclosed please find documents pertaining to the proposed Lot Line Adjustment as agreed upon in the sale contract between HVLCS D and Crazy Creek Development.

Please review the Lot Line Adjustment map, proposed legal descriptions and county application. Should they all meet your approval, please sign where indicated (3 pages). I have drawn the application so that each party can sign and send back to me. You don't have to send to the other party.

The application has been drafted after the information on the LLA map I received from Conser Land Surveying and I've enclosed a copy of the map for your records. (You can keep the map.) Please contact the surveyor if there are any questions or concerns with the map.

The county application fee is \$743. Please send a check, payable to the Lake Co. Planning Dept in this amount. Once I receive these documents, I will submit the application to the planning department and they will start processing the paperwork which has been taking about 8-12 weeks.

I have also included the Waiver of Notice and Consent which will need to be signed in the presence of a Notary Public. Please sign where indicated and return to me. Please note that the county is getting more strict with applications. We will need to provide them with proof that each party is authorized to sign on behalf of their respective entities. Please provide me with that information when you send the documents back to me.

Should you have any questions or concerns, please don't hesitate to call or email me. Please mail the documents back to my PO Box. I look forward to working with you to complete this project in a timely manner.

Thank you,

Jessica Rosenthal



COUNTY OF LAKE
COMMUNITY DEVELOPMENT DEPARTMENT
Planning Division
 Courthouse - 255 N. Forbes Street
 Lakeport, California 95453
 Telephone 707/263-2221 FAX 707/263-2225

Supplemental Information for Lot Line Adjustments
 (Please print or type)

Information in this column should be provided by the owner of the parcel which is being **decreased** in size, Parcel 1.

Applicant /Parcel # 1: APN: 014-280-18
 Name Crazy Creek Development, LLC
 Address- PO Box 575
 City- Middletown
 State CA Zip code 95461
 Cell phone (707) 328-3196

Project location: Parcel 1
 Address- 19970 South State Hwy 2
 City or area- Middletown
 Assessor's parcel number:
 A.P. #: 014-280-18
 Existing parcel size: 491.62 +/- acres
 Proposed parcel size: 477.26 +/- acres
 Area to be transferred: 14.36 +/- acres

Information in this column should be provided by the owner of the parcel which is being **increased** in size, Parcel 2.

Applicant/Parcel # 2: APN: 014-280-19
 Name: Hidden Valley Lake Comm. Services Dist.
 Address - 19400 Hartmann Road
 City - Hidden Valley Lake
 State CA Zip code 95461
 Home phone (707) 987-9201

Project location: Parcel 2
 Address- 18896 Grange Road
 City or area- Middletown
 Assessor's parcel number:
 A.P. #: 014-280-19
 Existing parcel size: 47.39 +/- acres
 Proposed parcel size: 61.74 +/- acres
 Area to be transferred : 14.36 +/- acres

I do hereby certify and declare that the statements made in this application and all attachments hereto are true and correct to the best of my knowledge and belief.

Signatures for Owners of Parcel #1:

Signatures for Owners of Parcel #2:

Signed in Counterpart

Jim Indrebo, Crazy Creek Dev. LLC Date
 Signed in Counterpart

Roland Sanford, HVLCS D Date

Constance Indrebo, Crazy Creek Dev. LLC Date
 Signed in Counterpart

Leona Boylan, Crazy Creek Dev. LLC Date



COUNTY OF LAKE
 COMMUNITY DEVELOPMENT DEPARTMENT
 Planning Division
 Courthouse - 255 N. Forbes Street
 Lakeport, California 95453
 Telephone 707/263-2221 FAX 707/263-2225

FILE #	FEES
LLA	\$ 678
CE	\$ 65
Total:	

Receipt # _____

PLANNING DIVISION APPLICATION

(Please type or print)

Project name: CRAZY CREEK DEVELOPMENT LLC
AND HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT (HVLCS D)

Assessors Parcel # Parcel 1: 014-280-18

Parcel 2: 014-280-19

APPLICANT:

Name: Jim Indrebo
 Mailing
 Address: PO Box 575
 City Middletown
 State CA Zip code 95461

Cell phone (707) 328-3196

Project Consultant: Rosenthal Networks
 Jessica Rosenthal
 PO Box 1275, Lakeport, 95453
 707-245-6876 jr_lotlines@yahoo.com

Property owner (if not applicant):
 Name HVLCS D
 Mailing
 Address: 19400 Hartmann Rd.
Hidden Valley Lake State CA, 95467
 Business Phone (707) 987-9201

PROJECT LOCATION:

Address 19970 So. State Hwy 29 &
18896 Grange Road.
 City or area Middletown

DESCRIPTION OF PROJECT:

Lot Line Adjustment to transfer 14.36 acres from the Crazy Creek Development parcel to
The HVLCS D parcel in order to expand their use site.

PRESENT USE OF LAND:

RR- rural Residential
O- Open and M2- Heavy industrial

Surrounding Land Uses:

North: Res./Ag

South: Res./Ag.

East: Res./Ag

West: Highway 29

Parcel Size(s): Parcel 1: 014-280-18 Parcel 2: 014-280-19

Existing: 491.62+/-acres 47.39 +/-acres

Proposed New Parcels: 477.26 +/-acres 61.74 +/-acres

Topography: sloped hills /flat Vegetation: grass/trees/shrubs Natural Hazards: Fire

Proposed/Actual Water Supply: Well

Proposed/Actual Sewage Disposal: Septic

Fire Protection District: South Lake Fire District

School District: Middletown School District

I do hereby certify and declare that the statements made in this application and all attachments hereto are true and correct to the best of my knowledge and belief. I am aware that application fees submitted to this application are not refundable.

Signed in Counterpart

Signature of Applicant: Jim Indrebo, Crazy Creek Dev. LLC Date

Signed in Counterpart

Signature of Applicant: Constance Indrebo, Crazy Creek Dev. LLC Date

Signed in Counterpart

Signature of Applicant: Leona Boylan, Crazy Creek Dev.LLC Date

Signature of Applicant: Roland Sanford, General Manager, HVLCSD Date

***Lot Line Adjustment Planning Dept. Application Cont.

Being the owner of the project location, I hereby authorize this application and authorize the County of Lake or authorized representative(s) or designee(s) to make inspections at any reasonable time as deemed necessary for the purpose of review and processing this application. I also understand that the recording of a lot line adjustment will permanently extinguish any existing underlying lot lines so that they have no force or effect.

Signed in Counterpart

Jim Indrebo, Crazy Creek Dev. LLC

Date

Signed in Counterpart

Constance Indrebo, Crazy Creek Dev. LLC

Date

Signed in Counterpart

Leona Boylan, Crazy Creek Dev. LLC

Date

Roland Sanford, General Manager, HVLCS

Date

FOR DEPARTMENT USE ONLY

Received by: _____

Date Received: _____

General Plan: _____

Zoning: _____

**WAIVER OF NOTICE AND CONSENT TO PREPARATION
AND RECORDATION OF CERTIFICATE OF LOT LINE ADJUSTMENT**

(Lake County Code Section 17-22.17)

The undersigned, being all the parties having any record title interest in those properties known as:
See Exhibit A attached hereto and made a part hereof by reference.

APN: 014-280-19

Do hereby waive notice of said Lot Line Adjustment and do consent to recordation of a Certificate of Lot Line Adjustment for those properties listed above. I understand and realize that the effect of the Certificate of Lot Line Adjustment will be to authorize a transfer of land between said properties for purposes of the Subdivision Map Act. I further understand that the recording of a Certificate of Lot Line Adjustment will permanently modify and/or erase any underlying lot lines which may be pre-existing at the time of application.

OWNER: HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT, A PUBLIC ENTITY

By: _____ Date _____
ROLAND SANFORD, GENERAL MANAGER

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____
COUNTY OF _____

On _____, before me, _____ Notary Public,
personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal. This area for official notarial seal

Signature

My Commission Expires: _____
Notary Name: _____ Notary Phone: _____
Notary Reg. #: _____ County of Principal Place of Business: _____

EXHIBIT "A"

PARCEL ONE:

A TRACT OF LAND WITHIN GUENOC RANCHO, BEING A PORTION OF THE LANDS OF E. JAMES INDREBO AND CONSTANCE INDREBO, AS CONVEYED BY THAT GRANT DEED RECORDED IN BOOK 1525 OF OFFICIAL RECORDS AT PAGE 430, LAKE COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A 5/8 INCH REBAR TAGGED LS 2581 AT THE NORTHEAST CORNER OF PARCEL "A" AS SHOWN ON THAT PARCEL MAP FILED IN BOOK 7 OF PARCEL MAPS AT PAGE 12, LAKE COUNTY RECORDS, FROM WHICH A 5/8 INCH REBAR TAGGED LS 2581 BEARS SOUTH 28° 24' 51" WEST 893.13 FEET DISTANT; THENCE, FROM SAID POINT OF COMMENCEMENT AND ALONG THE BOUNDARY OF SAID LANDS OF INDREBO, NORTH 28° 24' 51" EAST 2,511.97 FEET TO THE TRUE POINT OF BEGINNING; THENCE, CONTINUING ALONG SAID BOUNDARY, NORTH 28° 24' 51" EAST 702.97 FEET; THENCE SOUTH 66° 12' 31" EAST 320.96 FEET TO A POINT FROM WHICH A 3/4 INCH IRON PIPE BEARS SOUTH 66° 12' 31" EAST 660.37 FEET DISTANT; THENCE, CONTINUING ALONG SAID BOUNDARY, NORTH 23° 47' 51" EAST 2,641.11 FEET TO THE INTERSECTION WITH THE EASTERLY PROJECTION OF THE NORTH LINE OF PARCELS "A" AND "B" AS SHOWN ON THAT PARCEL MAP FILED IN BOOK 14 OF PARCEL MAPS AT PAGE 11, LAKE COUNTY RECORDS; THENCE, ALONG SAID PROJECTED LINE, NORTH 66° 06' 42" WEST 1,320.00 FEET TO A 5/8 INCH REBAR TAGGED LS 2581, FROM WHICH A 5/8 INCH REBAR TAGGED LS 2581 AT THE NORTHEAST CORNER OF SAID PARCEL "B" BEARS NORTH 66° 06' 42" WEST 659.86 FEET DISTANT; THENCE, CONTINUING ALONG SAID BOUNDARY, SOUTH 23° 47' 51" WEST 659.75 FEET TO A 1/2 INCH IRON PIPE; THENCE SOUTH 23° 47' 51" WEST 1,983.60 FEET TO A POINT FROM WHICH A 5/8 INCH REBAR TAGGED LS 2581 BEARS SOUTH 23° 47' 51" WEST 0.44 FEET DISTANT; THENCE, CONTINUING ALONG SAID BOUNDARY, NORTH 66° 12' 31" WEST 659.31 FEET TO A 1/2 INCH IRON PIPE; THENCE NORTH 66° 12' 31" WEST 202.36 FEET; THENCE, LEAVING SAID BOUNDARY, SOUTH 24° 42' 20" WEST 1,092.50 FEET; THENCE SOUTH 42° 13' 50" EAST 354.36 FEET; THENCE NORTH 79° 00' 36" EAST 277.93 FEET; THENCE SOUTH 87° 27' 53" EAST 500.00 FEET; THENCE SOUTH 26° 12' 54" WEST 394.06 FEET; THENCE SOUTH 73° 13' 30" EAST 247.01 FEET; THENCE SOUTH 85° 24' 57" EAST 199.96 FEET; THENCE SOUTH 67° 29' 44" EAST 235.36 FEET; THENCE NORTH 74° 58' 51" EAST 82.77 FEET; THENCE NORTH 29° 17' 52" EAST 294.93 FEET; THENCE NORTHERLY, ALONG A CURVE CONCAVE TO THE EAST HAVING A RADIUS OF 270.00 FEET, THROUGH A CENTRAL ANGLE OF 33° 11' 12", FOR A CURVE LENGTH OF 156.39 FEET TO THE TRUE POINT OF BEGINNING. EXCEPTING THEREFROM AN UNDIVIDED 1/2 INTEREST IN AND TO ALL OIL AND MINERAL RIGHTS AS RESERVED IN THE DEED FROM S. A. SKAGGS, ET AL., TO L. J. SKAGGS, DATED MARCH 7, 1940, RECORDED APRIL 15, 1940, IN BOOK 132 OF OFFICIAL RECORDS OF LAKE COUNTY AT PAGE 380.

ALSO EXCEPTING THEREFROM AN UNDIVIDED 1/2 INTEREST IN AND TO ALL OIL AND MINERAL RIGHTS AS RESERVED IN THE DEED FROM S. A. SKAGGS, ET AL., TO L. J. SKAGGS, DATED MARCH 7, 1940, RECORDED APRIL 15, 1940, IN BOOK 132 OF OFFICIAL RECORDS OF LAKE COUNTY AT PAGE 380.

ALSO EXCEPTING THEREFROM AN UNDIVIDED 1/2 INTEREST IN AND TO OIL, GAS, HYDROCARBONS AND OTHER MINERALS AS RESERVED IN THE DEED FROM RUDOLPH C. SHULZ, ET UX., TO JOSEPH A. MANGINI, JR., ET UX., DATED FEBRUARY 11, 1964, RECORDED FEBRUARY 19, 1964, IN BOOK 420 OF OFFICIAL RECORDS OF LAKE COUNTY AT PAGE 489.

(CONT. ON NEXT PAGE.)

PARCEL TWO:

AN EASEMENT FOR A SEWER TREATMENT SITE OVER THE FOLLOWING DESCRIBED LAND: COMMENCING AT A 5/8 INCH REBAR TAGGED LS 2581 AT THE NORTHEAST CORNER OF PARCEL "A" AS SHOWN ON THAT PARCEL MAP FILED IN BOOK 7 OF PARCEL MAPS AT PAGE 12, LAKE COUNTY RECORDS, FROM WHICH A 5/8 INCH REBAR TAGGED LS 2581 BEARS SOUTH 28° 24' 51" WEST 893.13 FEET DISTANT; THENCE, FROM SAID POINT OF COMMENCEMENT AND ALONG THE BOUNDARY OF SAID LANDS OF INDREBO, NORTH 28° 24' 51" EAST 2,511.97 FEET TO THE TRUE POINT OF BEGINNING; THENCE, CONTINUING ALONG SAID BOUNDARY, SOUTH 28° 24' 51" WEST 562.77 FEET; THENCE, LEAVING SAID BOUNDARY, NORTH 74° 33' 24" WEST 470.00 FEET; THENCE NORTH 86° 31' 54" WEST 337.37 FEET; THENCE NORTH 26° 12' 54" EAST 156.92 FEET; THENCE SOUTH 73° 13' 30" EAST 247.01 FEET; THENCE SOUTH 85° 24' 57" EAST 199.96 FEET; THENCE SOUTH 67° 29' 44" EAST 235.36 FEET; THENCE NORTH 74° 58' 51" EAST 82.77 FEET; THENCE NORTH 29° 17' 52" EAST 294.93 FEET; THENCE NORTHERLY, ALONG A CURVE CONCAVE TO THE EAST HAVING A RADIUS OF 270.00 FEET, THROUGH A CENTRAL ANGLE OF 33° 11' 12", FOR A CURVE LENGTH OF 156.39 FEET TO THE TRUE POINT OF BEGINNING.

APN: 014-280-190

DRAFT

EXHIBIT "A"

ALL THAT REAL PROPERTY WITHIN A PORTION OF GUBENOC RANCHO, COUNTY OF LAKE, STATE OF CALIFORNIA, BEING A PORTION OF THOSE LANDS DESCRIBED BY THAT GRANT DEED TO CRAZY CREEK DEVELOPMENT, LLC, FILED JUNE 10, 200 AS DOCUMENT NUMBER 2002-012503, LAKE COUNTY RECORDS, THAT PORTION BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL THAT PART OF TRACT ONE AS DESCRIBED IN THAT CERTAIN INSTRUMENT FROM JOHN COLE BARRETT TO JOANNE REED BARRETT, DATED DECEMBER 12, 1958 OF RECORD IN BOOK 308 OF OFFICIAL RECORDS OF LAKE COUNTY AT PAGE 204, LYING NORTHERLY OF THE FOLLOWING DESCRIBED LINE: **BEGINNING** AT A 5/8 INCH IRON ROD IN A FENCE ON THE EASTERLY LINE OF THAT CERTAIN TRACT CONVEYED BY M.D.L. SIMPSON, ET AL, TO AARON CERF BE DEED DATED NOVEMBER 4, 1875 OF RECORD IN BOOK 6 OF DEEDS AT PAGE 446, LAKE COUNTY RECORDS, DISTANT THEREON SOUTH 28°06'44" WEST (GIVEN AS SOUTH 27°54' WEST IN SAID DEED TO CERF AND BEING THE SAME LINE), 3214.93 FEET FROM A 5/8 INCH IRON ROD AT A FENCE CORNER AT THE NORTHEAST CORNER OF SAID CERF TRACT AND RUNNING THENCE WESTERLY, ALONG THE GENERAL LINE OF A FENCE, THE FOLLOWING COURSES: NORTH 65°01'45" WEST, 264.76 FEET TO A 5/8 INCH IRON ROD; NORTH 83°03'24" WEST, 928.14 FEET TO A 5/8 INCH IRON ROD; SOUTH 79°36'35" WEST, 494.30 FEET TO A 26 INCH WHITE OAK; SOUTH 79°17'12" WEST, 537.62 FEET TO A 30 INCH WHITE OAK; SOUTH 64°13'02" WEST, 913.62 FEET TO A 5/8 INCH IRON ROD; NORTH 65°59'05" WEST, 880.92 FEET TO A 5/8 INCH IRON ROD; NORTH 37°51'02" WEST, 507.99 FEET TO A 5/8 INCH IRON ROD; NORTH 67°24'05" WEST, 208.31 FEET TO A 5/8 INCH IRON ROD; NORTH 66°52'32" WEST, 299.85 FEET TO A 16 INCH WHITE OAK; NORTH 74°18'48" WEST, 253.24 FEET TO A 16 INCH WHITE OAK; NORTH 77°35'02" WEST 734.75 FEET TO A 5/8 INCH IRON ROD; NORTH 48°35'12" WEST, 454.73 FEET TO A 20 INCH WHITE OAK; NORTH 50°17'49" WEST, 153.88 FEET TO A 5/8 INCH IRON ROD IN A FENCE THAT IS NORTH 18°17' EAST, 44.17 FEET FROM A CONCRETE MONUMENT ON THE EASTERLY LINE OF CALIFORNIA STATE HIGHWAY NO. 53, (NOW STATE HIGHWAY 29) SAID MONUMENT MARKING THE NORTHERLY TERMINAL END OF THAT COURSE DESCRIBED AS "ALONG A CURVE TO THE LEFT, TANGENT TO THE LAST MENTIONED COURSE WITH A RADIUS OF 1970 FEET THROUGH AN ANGLE OF 41°47'44", A DISTANCE OF 1437.06 FEET" IN THAT CERTAIN TRACT CONVEYED BY S.A. SKAGGS, ET AL, TO THE STATE OF CALIFORNIA BY DEED DATED JUNE 24, 1937 OR RECORD IN BOOK 115 OF OFFICIAL RECORDS OF LAKE COUNTY AT PAGE 442.

EXCEPTING THEREFROM ALL THAT PORTION THEREOF DESCRIBED IN THE DEED FROM JOSEPH A. MANGINI, JR. AND EDITH JEAN MANGINI, HUSBAND AND WIFE, TO THE STATE OF CALIFORNIA DATED MARCH 16, 1967, RECORDED MAY 10, 1967 IN BOOK 523 OF OFFICIAL RECORDS OF LAKE COUNTY AT PAGE 57.

ALSO EXCEPTING THEREFROM ALL THAT PORTION THEREOF DESCRIBED IN THE DEED FROM E. JAMES INDREBO, ET UX, TO HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT, A PUBLIC ENTITY, DATED OCTOBER 25, 1993, AND RECORDED OCTOBER 26, 1993 IN OFFICIAL RECORDS OF LAKE COUNTY, AS DOCUMENT NUMEBR 93-21695.

ALSO EXCEPTING THEREFROM ALL THAT PORTION THEREOF DESCRIBED IN THE DEED FROM E. JAMES INDREBO, ET UX, TO THE STATE OF CALIFORNIA BY DEED DATED

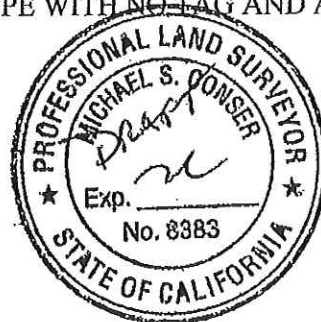
DECEMBER 16, 1992 AND RECORDED DECEMBER 28, 1992 IN OFFICIAL RECORDS OF LAKE COUNTY, BEARING DOCUMENT NUMBER 92-26857, AND AS RE-RECORDED JULY 29, 1993 IN OFFICIAL RECORDS OF LAKE COUNTY, AS DOCUMENT NUMBER 93-15180.

ALSO EXCEPTING THEREFROM THAT PORTION MORE PARTICULARLY DESCRIBED AS FOLLOWS: **BEGINNING** AT THE NORTHWESTERLY CORNER OF THOSE LANDS DESCRIBED BY GRANT DEED TO HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT FILED OCTOBER 26, 1993 AS DOCUMENT NUMBER 93-021695, SAID CORNER BEING A 1/2" IRON PIPE MONUMENT TAGGED PLS 4760 AS SHOWN ON THAT MAP FILED MAY 19, 2005, IN BOOK 77 OF RECORDS OF SURVEYS, PAGES 43 AND 44; THENCE SOUTH 24°42'29" WEST, ALONG THE NORTHWESTERLY BOUNDARY LINE OF SAID LANDS OF HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT AS SHOWN ON SAID RECORDS OF SURVEY MAP, 385.00 FEET; THENCE, LEAVING SAID BOUNDARY LINE, NORTH 66°09'02" WEST, 734.54 FEET; THENCE NORTH 24°42'29" EAST, 385.00 FEET TO A POINT ON THE NORTHERLY BOUNDARY LINE OF THOSE LANDS DESCRIBED BY THAT CERTAIN GRANT DEED TO CRAZY CREEK DEVELOPMENT, LLC, FILED JUNE 10, 2002 AS DOCUMENT NUMBER 2002-012503, LAKE COUNTY RECORDS, SAID BOUNDARY LINE HAVING A BEARING OF NORTH 66°09'02" WEST AS SHOWN ON SAID RECORD OF SURVEY MAP; THENCE SOUTH 66°09'02" EAST ALONG SAID BOUNDARY LINE, 71.00 FEET MORE OR LESS, TO THE MOST WESTERLY CORNER OF PARCEL 4 AS SHOWN ON THAT CERTAIN PARCEL MAP FILED MARCH 10, 2005, IN BOOK 37 OF PARCEL MAPS, PAGES 31, 32 AND 33, LAKE COUNTY RECORDS; THENCE CONTINUING ALONG SAID NORTHERLY BOUNDARY LINE, ALSO BEING THE SOUTHERLY BOUNDARY LINE OF SAID PARCEL 4, SOUTH 66°09'02" EAST, [SOUTH 66°24'55" EAST SHOWN ON SAID PARCEL MAP] 663.54 FEET MORE OR LESS, TO THE **POINT OF BEGINNING**.

ALSO EXCEPTING THEREFROM THAT PORTION OF SAID LANDS OF CRAZY CREEK DEVELOPMENT, LLC AS SHOWN ON SAID RECORD OF SURVEY, LYING NORTH OF A LINE BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 1/2 INCH IRON PIPE WITH TAG P.L.S. 4760 PER SAID RECORD OF SURVEY, ON THE SOUTHERLY LINE OF SAID LANDS OF HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT; THENCE SOUTH 35°18'43" EAST 772.87 FEET TO A 1/2" REBAR WITH CAP L.S. 8383; THENCE SOUTH 61°34'45" EAST 756.84 FEET TO A 1/2" REBAR WITH CAP L.S. 8383 ON THE EASTERLY LINE OF SAID LANDS OF CRAZY CREEK DEVELOPMENT, LLC PER SAID RECORD OF SURVEY AND THE END OF SAID LINE.

BASIS OF BEARINGS FOR THIS DESCRIPTION IS SOUTH 61°39'31" EAST (CALCULATED) BETWEEN TWO FOUND MONUMENTS, ON THE SOUTHERLY LINE OF THAT CERTAIN TRACT OF LAND DESCRIBED IN DOCUMENT NO. 1993021695 AND AS SHOWN ON THAT MAP FILED MAY 19, 2005, IN BOOK 77 OF RECORDS OF SURVEYS, PAGES 43 AND 44, LAKE COUNTY RECORDS. BEING A 1/2" IRON PIPE WITH NO TAG AND A 1/2" IRON PIPE WITH TAG P.L.S. 4760.



DRAFT

DRAFT

EXHIBIT "B"

A TRACT OF LAND WITHIN GUENOC RANCHO, SITUATE IN THE COUNTY OF LAKE, STATE OF CALIFORNIA, BEING A PORTION OF THE LANDS OF E. JAMES INDREBO AND CONSTANCE INDREBO AS CONVEYED BY THAT GRANT DEED RECORDED IN BOOK 1525 OF OFFICIAL RECORDS AT PAGE 430, LAKE COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A 5/8" REBAR TAGGED LS 2581 AT THE NORTHEAST CORNER OF PARCEL "A" AS SHOWN ON THAT PARCEL MAP FILED IN BOOK 7 OF PARCEL MAPS AT PAGE 12, LAKE COUNTY RECORDS, FROM WHICH A 5/8" REBAR TAGGED LS 2581 BEARS SOUTH 28°24'51" WEST, 893.13 FEET DISTANT; THENCE FROM SAID POINT OF COMMENCEMENT AND ALONG THE BOUNDARY OF SAID LANDS OF INDREBO, NORTH 28°24'51" EAST, 2,511.97 FEET TO THE TRUE POINT ON BEGINNING; THENCE CONTINUING ALONG SAID BOUNDARY, NORTH 28°24'51" EAST, 702.97 FEET; THENCE SOUTH 66°12'31" EAST, 320.96 FEET TO A POINT FROM WHICH A 3/4 INCH IRON PIPE BEARS SOUTH 66°12'31" EAST, 660.37 FEET DISTANT; THENCE CONTINUING ALONG SAID BOUNDARY, NORTH 23°47'51" EAST, 2,641.11 FEET TO THE INTERSECTION WITH THE EASTERLY PROJECTION OF THE NORTH LINE OF PARCELS "A" AND "B" AS SHOWN ON THAT PARCEL MAP FILED IN BOOK 14 OF PARCEL MAPS AT PAGE 11, LAKE COUNTY RECORDS; THENCE ALONG SAID PROJECTED LINE, NORTH 66° 06' 42" WEST, 1,320.00 FEET TO A 5/8" REBAR TAGGED LS 2581, FROM WHICH A 5/8" REBAR TAGGED LS 2581 AT NORTHEAST CORNER OF SAID PARCEL "B" BEARS NORTH 66° 06' 42" WEST, 659.86 FEET DISTANT; THENCE CONTINUING ALONG SAID BOUNDARY, SOUTH 23° 47' 51" WEST, 659.75 FEET TO A 1/2 " IRON PIPE; THENCE, SOUTH 23° 47' 51" WEST, 1,983.60 FEET TO A POINT FROM WHICH A 5/8 REBAR TAGGED LS 2581 BEARS SOUTH 23° 47' 51" WEST, 0.44 FEET DISTANT; THENCE CONTINUING ALONG SAID BOUNDARY, NORTH 66° 12' 31" WEST, 659.31 FEET TO A 1/2" IRON PIPE; THENCE NORTH 66°12' 31" WEST, 202.36 FEET ; THENCE LEAVING SAID BOUNDARY, SOUTH 24° 42' 20" WEST, 1,092.50 FEET; THENCE SOUTH 42° 13' 50" EAST, 354.35 FEET; THENCE NORTH 79° 00' 36" EAST, 277.93 FEET; THENCE SOUTH 87° 27' 53" EAST, 500.00 FEET, THENCE SOUTH 26° 12' 54" WEST, 394.06 FEET; THENCE SOUTH 73° 13' 30" EAST, 247.01 FEET; THENCE SOUTH 85° 24' 57" EAST, 199.96 FEET; THENCE SOUTH 67° 29' 44" EAST, 235.36 FEET; THENCE NORTH 74° 58' 51" EAST, 82.77 FEET; THENCE SOUTH 29° 17' 52" EAST, 294.93 FEET; THENCE NORTHERLY ALONG A CURVE CONCAVE TO THE EAST, HAVING A RADIUS OF 270.00 FEET, THRU A CENTRAL ANGLE OF 33° 11' 12", FOR A CURVE LENGTH OF 156.39 FEET TO THE TRUE POINT OF BEGINNING, CONTAINING 127.47 ACRES, MORE OR LESS.

EXCEPTING THEREFROM AN UNDIVIDED 1/2 INTEREST IN AND TO ALL OIL AND MINERAL RIGHTS AS RESERVED IN THE DEED FROM S.A. SKAGGS, ET AL., TO L.J. SKAGGS, DATED MARCH 7, 1940, RECORDED APRIL 15, 1940, IN BOOK 132 OF OFFICIAL RECORDS OF LAKE COUNTY AT PAGE 380.

ALSO EXCEPTING THEREFROM AN UNDIVIDED 1/2 INTEREST IN AND TO OIL, GAS, HYDROCARBONS AND OTHER MINERALS AS RESERVED IN THE DEED FROM RUDOLPH C. SHULZ, ET UX., TO JOESPH A. MANGINI, JR., ET UX., DATED FEBRUARY 11, 1964, RECORDED FRBRUARY 19, 1964, IN BOOK 420 OF OFFICIAL RECORDS OF LAKE AT PAGE 489.

TOGETHER WITH ALL THAT PORTION OF THE LANDS OF CRAZY CREEK DEVELOPMENT, LLC AS SHOWN ON THAT MAP FILED MAY 19, 2005, IN BOOK 77 OF RECORDS OF SURVEYS, PAGES 43 AND 44, LYING NORTH OF A LINE BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 1/2 INCH IRON PIPE WITH TAG P.L.S. 4760 PER SAID RECORD OF SURVEY, ON THE SOUTHERLY LINE OF SAID LANDS OF HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT; THENCE SOUTH 35°18'43" EAST 772.87 FEET TO A 1/2" REBAR WITH CAP L.S. 8383; THENCE SOUTH 61°34'45" EAST 756.84 FEET TO A 1/2" REBAR WITH CAP L.S. 8383 ON THE EASTERLY LINE OF SAID LANDS OF CRAZY CREEK DEVELOPMENT, LLC PER SAID RECORD OF SURVEY AND THE END OF SAID LINE. u

BASIS OF BEARINGS FOR THIS DESCRIPTION IS SOUTH 61°39'31" EAST (CALCULATED) BETWEEN TWO FOUND MONUMENTS, ON THE SOUTHERLY LINE OF THAT CERTAIN TRACT OF LAND DESCRIBED IN DOCUMENT NO. 1993021695 AND AS SHOWN ON THAT MAP FILED MAY 19, 2005, IN BOOK 77 OF RECORDS OF SURVEYS, PAGES 43 AND 44, LAKE COUNTY RECORDS. BEING A 1/2" IRON PIPE WITH NO TAG AND A 1/2" IRON PIPE WITH TAG P.L.S. 4760.



DRAFT

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Adoption of Resolution 2015-16 designating the Administrative Services Officer as the Secretary to the Board in the absence of a permanent General Manager.

RECOMMENDATIONS:

Adopt Resolution 2015-16 designating the Administrative Services Officer as the Secretary to the Board in the absence of a permanent General Manager

FINANCIAL IMPACT:

None

BACKGROUND:

On January 15, 2015 the Board designated General Manager Roland Sanford as the Secretary to the Board. Mr. Sanford will be leaving the District on August 20, 2015 and an Interim General Manager has been hired. At least until a permanent General Manager is hired, staff recommends the Board designate the District's Administrative Services Officer as the Secretary to the Board.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on August 21, 2015 by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board

RESOLUTION 2015-16

**RESOLUTION OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS DESIGNATING THE ADMINISTRATIVE SERVICES
OFFICER AS THE SECRETARY TO THE BOARD**

WHEREAS, on January 15, 2013 the Hidden Valley Lake Community Services District Board of Directors appointed General Manager Roland Sanford as the Secretary to the Board; and

WHEREAS, General Manager Roland Sanford will be leaving the District effective at the close of business on August 20, 2015; and

WHEREAS, the Hidden Valley Lake Community Services District Board of Directors is seeking a new General Manager, the search for which may take several months; and

WHEREAS, the Hidden Valley Lake Community Services District Board of Directors has an immediate need for a Secretary to the Board.

NOW, THEREFORE, BE IT RESOLVED that the Hidden Valley Lake Community Services District Board of Directors designates, effective August 21, 2015 and until further notice, the District's Administrative Services Officer as the Secretary to the Board.

PASSED AND ADOPTED on August 18, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jim Freeman
President of the Board of Directors

ATTEST:

Roland Sanford
Secretary to the Board of Directors

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

JULY 2015

FINANCIAL REPORT





HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

JULY, 2015

Financial Report

REVENUE & EXPENSE SEWER REPORT

7/1/2015-7/31/2015

120-SEWER ENTERPRISE FUND FINANCIAL SUMMARY	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL REVENUE	1,006,300.00	130,990.61	130,990.61	875,309.39	13.02

EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	350,606.00	13,467.66	13,467.66	337,138.34	3.84
ADMINISTRATION	312,539.00	44,459.84	44,459.84	268,079.16	14.23
FIELD	299,954.00	40,270.13	40,270.13	259,683.87	13.43
DIRECTORS	43,201.00	2,826.49	2,826.49	40,374.51	6.54
TOTAL	1,006,300.00	101,024.12	101,024.12	905,275.88	10.04%

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 PERMIT & INSPECTION FEES	300.00	-	-	300.00	-
120-4045 AVAILABILITY FEES	10,200.00	31,232.35	31,232.35	(21,032.35)	306.20
120-4050 SALES OF RECLAIMED WATER	95,000.00	19,148.53	19,148.53	75,851.47	20.16
120-4111 COMM SEWER USE	18,400.00	2,189.26	2,189.26	16,210.74	11.90
120-4112 GOV'T SEWER USE	600.00	48.05	48.05	551.95	8.01
120-4116 SEWER USE CHARGES	862,000.00	75,496.01	75,496.01	786,503.99	8.76
120-4210 LATE FEE	15,500.00	2,658.67	2,658.67	12,841.33	17.15
120-4300 MISC INCOME	100.00	3.25	3.25	96.75	3.25
120-4505 LEASE INCOME	4,200.00	161.54	161.54	4,038.46	3.85
120-4550 INTEREST INCOME	-	52.95	52.95	(52.95)	-
TOTAL	1,006,300.00	130,990.61	130,990.61	875,309.39	13.02%

NON-DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5024 WORKERS' COMP INSURANCE	4,815.00	-	-	4,815.00	-
120-5-00-5025 RETIREE HEALTH BENEFITS	5,027.00	724.20	724.20	4,302.80	14.41
120-5-00-5060 GASOLINE, OIL & FUEL	14,200.00	841.26	841.26	13,358.74	5.92
120-5-00-5061 VEHICLE MAINT	10,357.00	567.22	567.22	9,789.78	5.48
120-5-00-5062 TAXES & LIC	1,100.00	-	-	1,100.00	-
120-5-00-5074 INSURANCE	16,285.00	-	-	16,285.00	-
120-5-00-5075 BANK FEES	7,000.00	816.17	816.17	6,183.83	11.66
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	6,000.00	187.09	187.09	5,812.91	3.12
120-5-00-5092 POSTAGE & SHIPPING	1,500.00	8.11	8.11	1,491.89	0.54
120-5-00-5110 CONTRACTUAL SERVICES	36,210.00	2,090.94	2,090.94	34,119.06	5.77
120-5-00-5121 LEGAL SERVICES	12,500.00	-	-	12,500.00	-
120-5-00-5122 ENGINEERING SERVICES	15,000.00	-	-	15,000.00	-
120-5-00-5123 OTHER PROFESSIONAL SERVICE	27,750.00	28.75	28.75	27,721.25	0.10
120-5-00-5130 PRINTING & PUBLICATION	500.00	418.10	418.10	81.90	83.62
120-5-00-5135 NEWSLETTER	1,000.00	-	-	1,000.00	-
120-5-00-5145 EQUIPMENT RENTAL	-	570.72	570.72	(570.72)	-
120-5-00-5148 OPERATING SUPPLIES	12,000.00	330.00	330.00	11,670.00	2.75
120-5-00-5150 REPAIR & REPLACE	50,452.00	1,430.04	1,430.04	49,021.96	2.83
120-5-00-5155 MAINT BLDG & GROUNDS	5,300.00	140.00	140.00	5,160.00	2.64
120-5-00-5156 CUSTODIAL SERVICES	9,450.00	787.50	787.50	8,662.50	8.33
120-5-00-5157 SECURITY	2,000.00	-	-	2,000.00	-
120-5-00-5160 SLUDGE DISPOSAL	23,000.00	-	-	23,000.00	-
120-5-00-5191 TELEPHONE	9,000.00	661.58	661.58	8,338.42	7.35
120-5-00-5192 ELECTRICITY	18,400.00	1,833.46	1,833.46	16,566.54	9.96
120-5-00-5193 OTHER UTILITIES	1,800.00	-	-	1,800.00	-
120-5-00-5195 ENV/MONITORING	25,000.00	1,832.50	1,832.50	23,167.50	7.33
120-5-00-5196 RISK MANAGEMENT	17,800.00	-	-	17,800.00	-
120-5-00-5198 ANNUAL OPERATING FEES	3,000.00	48.75	48.75	2,951.25	1.63
120-5-00-5310 EQUIPMENT - FIELD	1,000.00	-	-	1,000.00	-
120-5-00-5311 EQUIPMENT - OFFICE	2,800.00	-	-	2,800.00	-
120-5-00-5312 TOOLS - FIELD	1,100.00	61.76	61.76	1,038.24	5.61
120-5-00-5315 SAFETY EQUIPMENT	4,100.00	89.51	89.51	4,010.49	2.18
120-5-00-5510 SEWER OUTREACH	5,000.00	-	-	5,000.00	-
120-5-00-5545 RECORDING FEES	160.00	-	-	160.00	-
TOTAL	350,606.00	13,467.66	13,467.66	337,138.34	3.84%

ADMINISTRATION EXPENDITURES	BUDGET	PERIOD	ACTUAL	BALANCE	BUDGET
120-5-10-5010 SALARIES & WAGES	205,456.00	18,332.64	18,332.64	187,123.36	8.92
120-5-10-5020 EMPLOYEE BENEFITS	55,100.00	4,205.93	4,205.93	50,894.07	7.63
120-5-10-5021 RETIREMENT BENEFITS	41,013.00	21,099.16	21,099.16	19,913.84	51.45
120-5-10-5063 CERTIFICATIONS	20.00	-	-	20.00	-
120-5-10-5090 OFFICE SUPPLIES	6,200.00	169.62	169.62	6,030.38	2.74
120-5-10-5170 TRAVEL MILEAGE	350.00	119.33	119.33	230.67	34.09
120-5-10-5175 EDUCATION / SEMINARS	3,900.00	455.15	455.15	3,444.85	11.67
120-5-10-5179 ADM MISC EXPENSES	500.00	78.01	78.01	421.99	15.60
TOTAL	312,539.00	44,459.84	44,459.84	268,079.16	14.23%

FIELD EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	213,757.00	12,464.11	12,464.11	201,292.89	5.83
120-5-30-5020 EMPLOYEE BENEFITS	44,068.00	4,431.73	4,431.73	39,636.27	10.06
120-5-30-5021 RETIREMENT BENEFITS	36,249.00	20,562.04	20,562.04	15,686.96	56.72
120-5-30-5022 CLOTHING ALLOWANCE	2,000.00	600.00	600.00	1,400.00	30.00
120-5-30-5063 CERTIFICATIONS	780.00	-	-	780.00	-
120-5-30-5090 OFFICE SUPPLIES	400.00	-	-	400.00	-
120-5-30-5170 TRAVEL MILEAGE	600.00	-	-	600.00	-
120-5-30-5175 EDUCATION / SEMINARS	2,100.00	2,212.25	2,212.25	(112.25)	105.35
TOTAL	299,954.00	40,270.13	40,270.13	259,683.87	13.43%

DIRECTORS EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	1,170.00	107.66	107.66	1,062.34	9.20
120-5-40-5020 DIRECTOR BENEFITS	230.00	2.10	2.10	227.90	0.91
120-5-40-5030 DIRECTOR HEALTH BENEFITS	40,851.00	2,684.64	2,684.64	38,166.36	6.57
120-5-40-5170 TRAVEL MILEAGE	150.00	32.09	32.09	117.91	21.39
120-5-40-5175 EDUCATION / SEMINARS	600.00	-	-	600.00	-
120-5-40-5176 DIRECTOR TRAINING	200.00	-	-	200.00	-
TOTAL	43,201.00	2,826.49	2,826.49	40,374.51	6.54%



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

JULY 2015

Financial Report

REVENUE & EXPENSE WATER REPORT

7/1/2015-7/31/2015

130-WATER ENTERPRISE FUND FINANCIAL SUMMARY	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
ALL REVENUE	1,134,100.00	111,644.58	111,644.58	1,022,455.42	9.84

EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	641,637.00	24,028.66	24,028.66	617,608.34	3.74
ADMINISTRATION	335,979.00	44,459.71	44,459.71	291,519.29	13.23
FIELD	302,954.00	42,544.10	42,544.10	260,409.90	14.04
DIRECTORS	46,201.00	2,826.48	2,826.48	43,374.52	6.12
TOTAL	1,326,771.00	113,858.95	113,858.95	1,212,912.05	8.58%

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	10,000.00	280.00	280.00	9,720.00	2.80
130-4039 WATER METER INST	300.00	-	-	300.00	-
130-4040 RECORDING FEE	100.00	10.00	10.00	90.00	10.00
130-4045 AVAILABILITY FEES	40,000.00	2,042.75	2,042.75	37,957.25	5.11
130-4110 COMM WATER USE	14,000.00	1,151.03	1,151.03	12,848.97	8.22
130-4112 GOV'T WATER USE	800.00	74.26	74.26	725.74	9.28
130-4115 WATER USE	863,000.00	97,757.47	97,757.47	765,242.53	11.33
130-4117 WATER OVERAGE FEE	167,000.00	4,767.46	4,767.46	162,232.54	2.85
130-4118 WATER OVERAGE COMM	11,000.00	2,085.04	2,085.04	8,914.96	18.95
130-4119 WATER OVERAGE GOV	-	4.96	4.96	(4.96)	-
130-4210 LATE FEE	22,000.00	2,874.00	2,874.00	19,126.00	13.06
130-4215 RETURNED CHECK FEE	800.00	-	-	800.00	-
130-4300 MISC INCOME	100.00	3.25	3.25	96.75	3.25
130-4505 LEASE INCOME	4,200.00	484.62	484.62	3,715.38	11.54
130-4550 INTEREST INCOME	800.00	109.74	109.74	690.26	13.72
TOTAL REVENUES	1,134,100.00	111,644.58	111,644.58	1,022,455.42	9.84%

NON-DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5024 WORKERS' COMP INSURANCE	4,815.00	-	-	4,815.00	-
130-5-00-5025 RETIREE HEALTH BENEFITS	5,027.00	724.20	724.20	4,302.80	14.41
130-5-00-5060 GASOLINE, OIL & FUEL	12,500.00	390.22	390.22	12,109.78	3.12
130-5-00-5061 VEHICLE MAINTENANCE	12,500.00	218.79	218.79	12,281.21	1.75
130-5-00-5062 TAXES & LIC	1,600.00	-	-	1,600.00	-
130-5-00-5074 INSURANCE	16,285.00	-	-	16,285.00	-
130-5-00-5075 BANK FEES	7,000.00	816.20	816.20	6,183.80	11.66
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	17,200.00	1,129.11	1,129.11	16,070.89	6.56
130-5-00-5092 POSTAGE & SHIPPING	1,500.00	8.11	8.11	1,491.89	0.54
130-5-00-5110 CONTRACTUAL SERVICES	49,650.00	2,090.96	2,090.96	47,559.04	4.21
130-5-00-5121 LEGAL SERVICES	12,500.00	-	-	12,500.00	-
130-5-00-5122 ENGINEERING SERVICES	15,000.00	-	-	15,000.00	-
130-5-00-5123 OTHER PROFESSIONAL SERVICES	144,750.00	28.75	28.75	144,721.25	0.02
130-5-00-5124 WATER RIGHTS	10,000.00	-	-	10,000.00	-
130-5-00-5130 PRINTING & PUBLICATIONS	500.00	418.10	418.10	81.90	83.62
130-5-00-5135 NEWSLETTER	1,000.00	-	-	1,000.00	-
130-5-00-5145 EQUIPMENT RENTAL	-	570.73	570.73	(570.73)	-
130-5-00-5148 OPERATING SUPPLIES	10,000.00	-	-	10,000.00	-
130-5-00-5150 REPAIR & REPLACE	52,000.00	586.18	586.18	51,413.82	1.13
130-5-00-5155 MAINT BLDG & GROUNDS	5,300.00	140.00	140.00	5,160.00	2.64
130-5-00-5156 CUSTODIAL SERVICES	9,450.00	787.50	787.50	8,662.50	8.33
130-5-00-5157 SECURITY	2,000.00	-	-	2,000.00	-
130-5-00-5191 TELEPHONE	9,000.00	661.57	661.57	8,338.43	7.35
130-5-00-5192 ELECTRICITY	165,000.00	14,909.98	14,909.98	150,090.02	9.04
130-5-00-5193 OTHER UTILITIES	1,800.00	-	-	1,800.00	-
130-5-00-5195 ENV/MONITORING	25,000.00	360.00	360.00	24,640.00	1.44
130-5-00-5198 ANNUAL OPERATING FEE	27,000.00	48.75	48.75	26,951.25	0.18
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	-	-	1,000.00	-
130-5-00-5311 EQUIPMENT - OFFICE	2,200.00	-	-	2,200.00	-
130-5-00-5312 TOOLS - FIELD	800.00	-	-	800.00	-
130-5-00-5315 SAFETY EQUIPMENT	4,100.00	89.51	89.51	4,010.49	2.18
130-5-00-5505 WATER CONSERVATION	15,000.00	50.00	50.00	14,950.00	0.33
130-5-00-5545 RECORDING FEES	160.00	-	-	160.00	-
TOTAL	641,637.00	24,028.66	24,028.66	617,608.34	3.74%

ADMINISTRATION EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	227,796.00	18,332.62	18,332.62	209,463.38	8.05
130-5-10-5020 EMPLOYEE BENEFITS	55,100.00	4,205.93	4,205.93	50,894.07	7.63
130-5-10-5021 RETIREMENT BENEFITS	41,013.00	21,099.01	21,099.01	19,913.99	51.44
130-5-10-5063 CERTIFICATIONS	20.00	-	-	20.00	-
130-5-10-5090 OFFICE SUPPLIES	6,200.00	169.66	169.66	6,030.34	2.74
130-5-10-5170 TRAVEL MILEAGE	550.00	119.33	119.33	430.67	21.70
130-5-10-5175 EDUCATION / SEMINARS	4,800.00	455.14	455.14	4,344.86	9.48
130-5-10-5179 ADM MISC EXPENSES	500.00	78.02	78.02	421.98	15.60
TOTAL	335,979.00	44,459.71	44,459.71	291,519.29	13.23%

FIELD EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	216,757.00	15,588.95	15,588.95	201,168.05	7.19
130-5-30-5020 EMPLOYEE BENEFITS	44,068.00	4,431.72	4,431.72	39,636.28	10.06
130-5-30-5021 RETIREMENT BENEFITS	36,249.00	20,861.41	20,861.41	15,387.59	57.55
130-5-30-5022 CLOTHING ALLOWANCE	2,000.00	600.00	600.00	1,400.00	30.00
130-5-30-5063 CERTIFICATIONS	780.00	-	-	780.00	-
130-5-30-5090 OFFICE SUPPLIES	400.00	-	-	400.00	-
130-5-30-5170 TRAVEL MILEAGE	600.00	-	-	600.00	-
130-5-30-5175 EDUCATION / SEMINARS	2,100.00	1,062.02	1,062.02	1,037.98	50.57
TOTAL	302,954.00	42,544.10	42,544.10	260,409.90	14.04%

DIRECTORS EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	107.64	107.64	2,892.36	3.59
130-5-40-5020 DIRECTOR BENEFITS	230.00	2.10	2.10	227.90	0.91
130-5-40-5030 DIRECTOR HEALTH BENEFITS	42,021.00	2,684.64	2,684.64	39,336.36	6.39
130-5-40-5170 TRAVEL MILEAGE	150.00	32.10	32.10	117.90	21.40
130-5-40-5175 EDUCATION / SEMINARS	600.00	-	-	600.00	-
130-5-40-5176 DIRECTOR TRAINING	200.00	-	-	200.00	-
TOTAL	46,201.00	2,826.48	2,826.48	43,374.52	0.0611779



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

JULY, 2015

**BOARD OF DIRECTOR
FINANCIAL REPORT**

TEMPORARY INVESTMENTS

AS OF JULY 31, 2015

Fund	LAIF	Money Mkt	Total	G/L Bal
120 Sewer Operating Fund	67,039.21	37,144.12	104,183.32	104,183.32
130 Water Operating Fund	143,156.75	29,464.56	172,621.31	172,621.31
215 1995-2 Redemption	238,623.58	297,956.27	536,579.85	536,579.85
217 State Revolving Loan Sewer	-	10.22	10.22	10.22
218 CIEDB Redemption	11,470.00	(99,718.04)	(88,248.03)	(88,248.03)
219 USDARUS Solar Loan (Sewer)	816.31	60,235.20	61,051.52	61,051.52
313 Wastewater Cap Fac Reserved	432,481.52	41,143.52	473,625.04	473,625.04
314 Wastewater Cap Fac Unrestricted	62,591.48	408,389.48	470,980.96	470,980.96
319 Solar Reserve	-	35,285.28	35,285.28	35,285.28
320 Water Capital Fund	-	(22.49)	(22.49)	(22.49)
350 CIEDB Loan Reserve	170,562.00	-	170,562.00	170,562.00
711 Bond Administration	27,052.54	14,415.37	41,467.90	41,467.89
TOTAL	1,153,793.39	824,303.48	1,978,096.87	1,978,096.87



Hidden Valley Lake Community Services District

19400 Hartmann Road
Hidden Valley Lake, CA 95467
707.987.9201
707.987.3237 fax
www.hiddenvalleylakecsd.com

MEMO

To: Board of Directors
From: Roland Sanford
Date: August 14, 2015
RE: General Manager's Monthly Report

Hello, goodbye

The tune, "Hello, goodbye" – penned by Paul McCartney and John Lennon – pretty much encapsulates my thoughts on this, my final General Manager's report. I want to welcome Interim General Manager Matt Bassett to the District and wish him well. I also want to say goodbye and again, express my gratitude to the staff and Board for your collective support. For me, it has been a very rewarding assignment, professionally and personally. I'm pleased with what we have accomplished, but there is still much to do and significant challenges ahead.

As we have discussed in the past, I see the moratorium on new water connections as the most important issue facing the District and the community it serves. When and how the moratorium is lifted will have a profound impact on this community and arguably, the economy of southern Lake County. Clearly, the moratorium has the ability to stifle growth and among other things, District revenue. Perhaps less obvious though, is its potential to divide the community between the "haves" and "have nots" – the "haves" who have Riparian water rights, and the "have nots" that must rely on Appropriative water rights.

Two neighborhoods side by side – the proposed Valley Oaks subdivision and the existing Hidden Valley Lake subdivision with over 500 undeveloped lots. One prospers by virtue of its access to "riparian" water – which is not subject to the moratorium - the other stifled by an administrative action. The irony of course is that both subdivisions obtain their water from the same source – the Coyote Valley basin – which as illustrated in the attached groundwater elevation chart, is a resilient and robust water supply.

Intertwined with the moratorium is what I believe is the second most important issue facing the District – compliance with the new hexavalent chromium drinking water standard. The State Water Resources Control Board's Division of Drinking Water estimates that for a District our size, the cost of the treatment facilities needed to comply with the new hexavalent chromium drinking water standard



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would requiring a doubling of our current water rates. A much cheaper option is to dilute our raw water with an alternative source – which has been identified, but unfortunately, would need to be diverted pursuant to an Appropriative water right that is subject to periodic curtailments and ultimately, the moratorium itself. In summary, lifting the moratorium opens the door to a much cheaper solution to our hexavalent chromium “problem”.

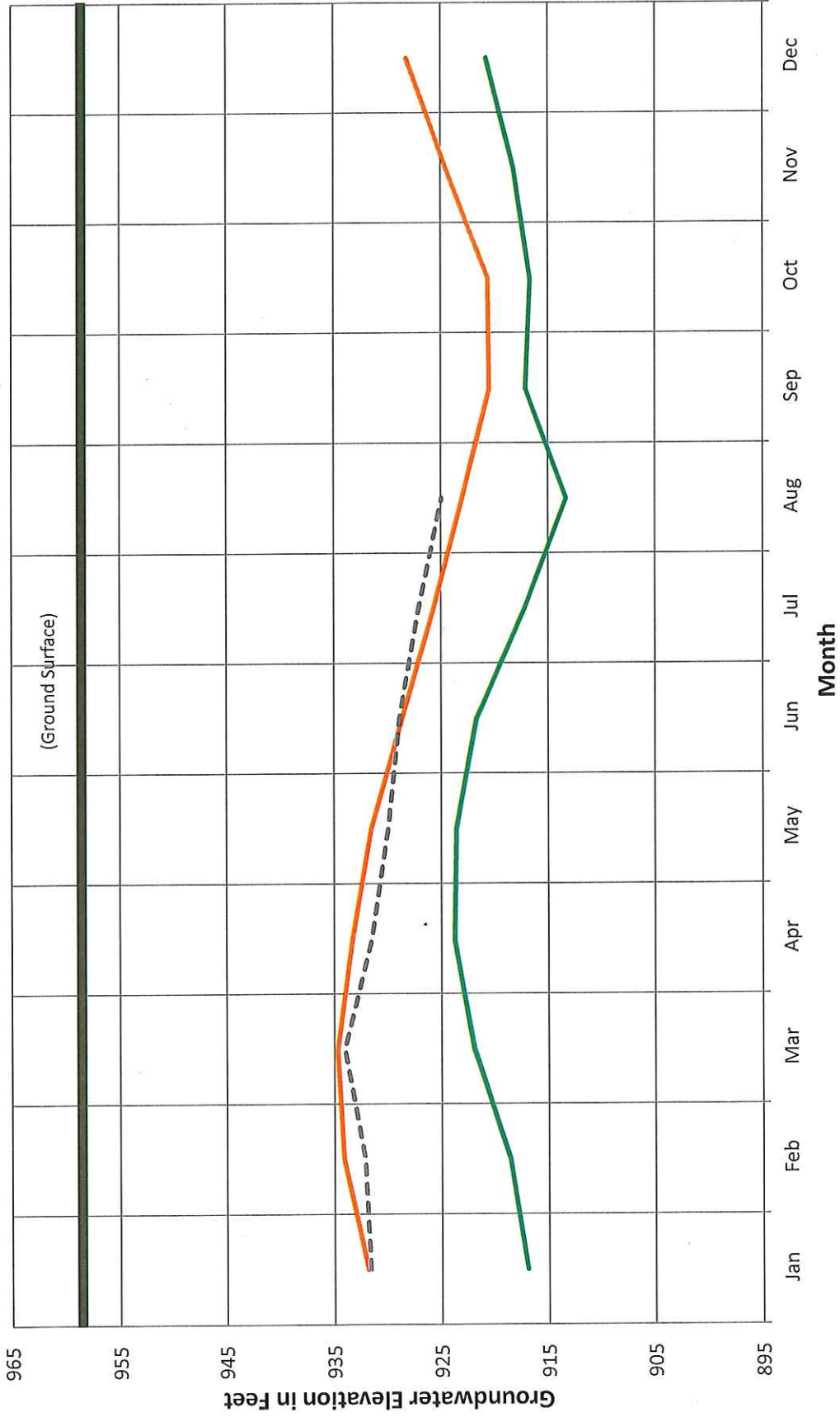
Third on my priority list is aging infrastructure, most notably the sewer collection system. The system is well worn and unfortunately, now does a very good job of collecting storm runoff and infiltration. If not for the extraordinary efforts of staff, the system would have been overwhelmed last December. Work has begun, but there is much to do and I foresee considerable staff time and resources being directed toward the repair and replacement of the sewer collection system.

Finally, and I'd like to end on a positive note, there are opportunities for the District. I'm referring to solar. The possibility of expanding the District's solar power generating capacity is exciting. I am particularly intrigued with the possibility of a floating solar array on the Reclamation Pond – generating electricity while at the same time potentially resolving an aquatic weed problem via shading, and minimizing evaporative losses.

We have had “on again off again” conversations with representatives of Verizon regarding placement of a cell phone tower on District property. The conversation is on again. I look out on the sludge pits and I'm reminded of a friend's tee-shirt “...it may be shit to you but it's our bread and butter – Humboldt State University Environmental Engineering”. It may not be bread and butter, but I can't help but wonder if there is a way to turn this sludge into a marketable product, such as biochar. And in closing....the recently awarded “Reduce the Use” grant...just getting this grant is quite an achievement for the District. The statewide competition was intense. While it will most likely start out as a very modest program, perhaps with less than 100 participating households, I do believe it has considerable potential if properly nurtured.

I'm going to miss the District, the staff and the Board. Thank you and good luck.

Average Groundwater Elevations at HVLCS D Wells





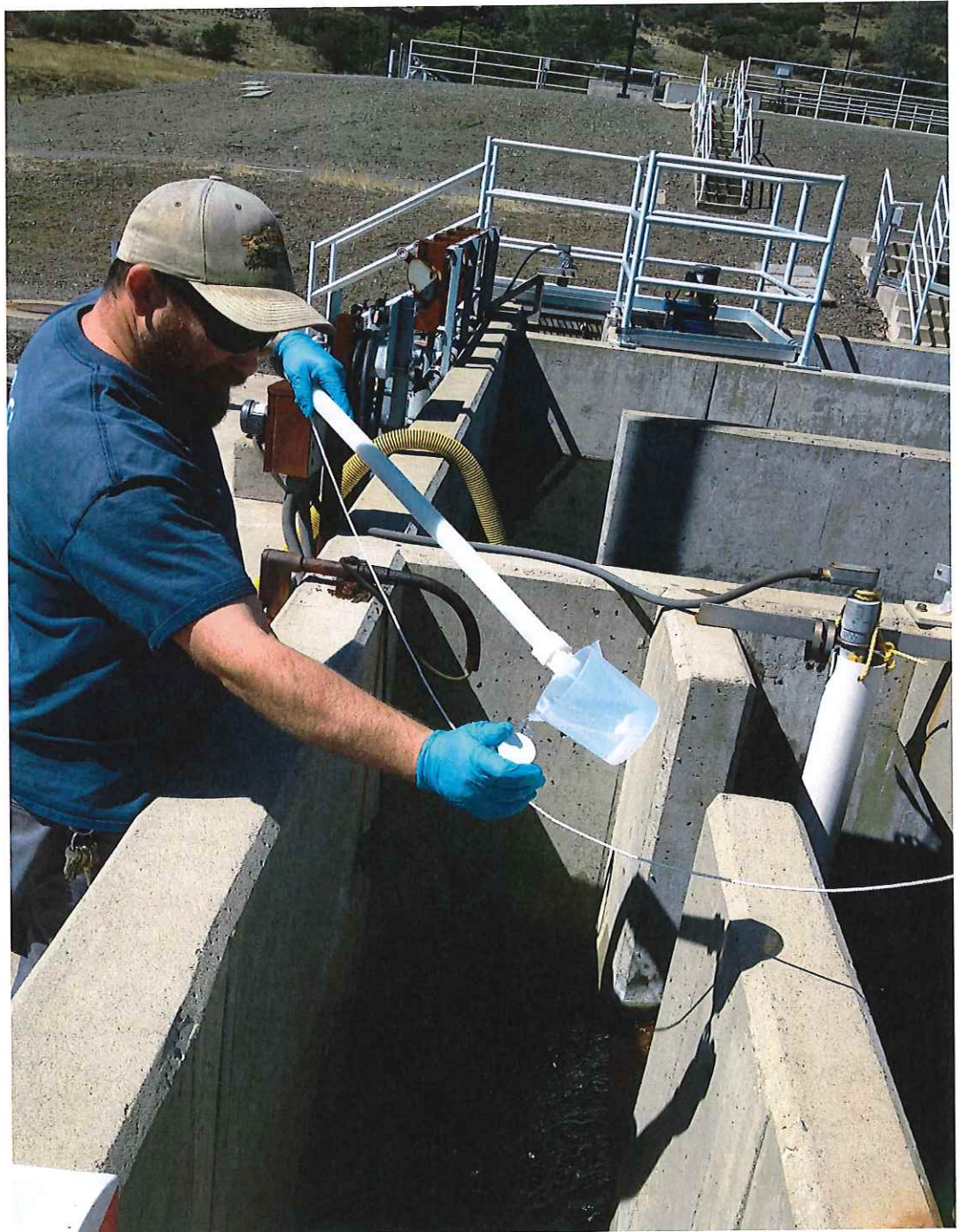
Hidden Valley Lake Community Services District

July 2015 Report

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Sampling at the Water Reclamation Plant



July 2015 Field Report

Water Connections:		Sewer Connections:	
Residential	2427	Residential	1482
Commercial & Govt	35	Commercial & Govt	13
Total:	2462		1495

Rainfall		
<i>This month</i>	<i>Last year</i>	<i>Historical</i>
0.11	0	0.0

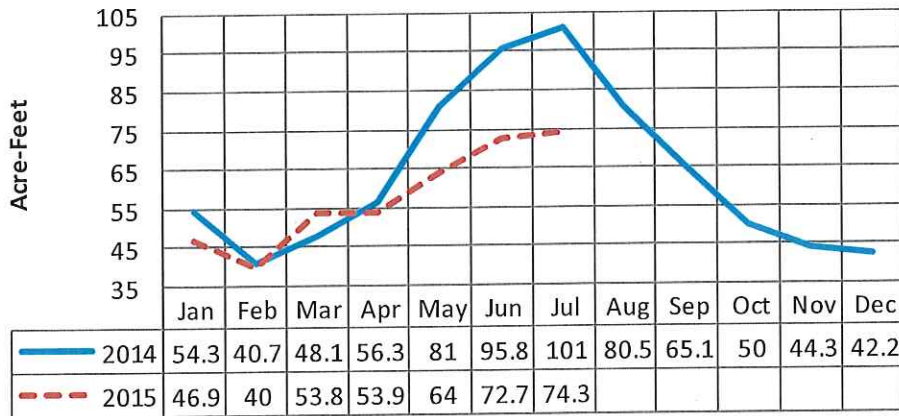
Groundwater Elevation in Feet (measure)			
<i>Monitoring Wells</i>	<i>This month</i>	<i>Last year</i>	<i>Historical</i>
Prod Wells	927.09	917.21	925.08
AG	930.12	915.62	928.06
TP Wells	951.94	951.93	952.37
Grange Rd	933.76	932.09	935.24
American Rock	968.27	968.52	969.49
Spyglass	963.28	963.07	963.72
Luchetti	919.57	919.73	920.72
18th Tee	939.86	939.69	940.41

Completed Service Orders		
<i>This month</i>	<i>YTD</i>	<i>Last YTD</i>
101	667	552

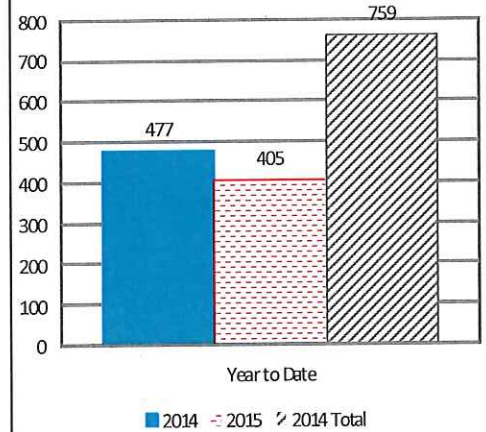
Overtime		
Overtime Hours	51.5	Overtime cost \$1,936.38

July 2015 Field Report

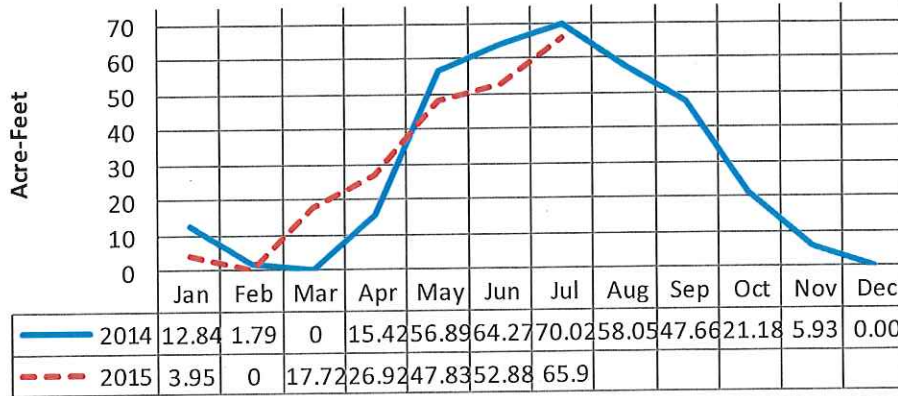
HVLCSD Municipal Well Production



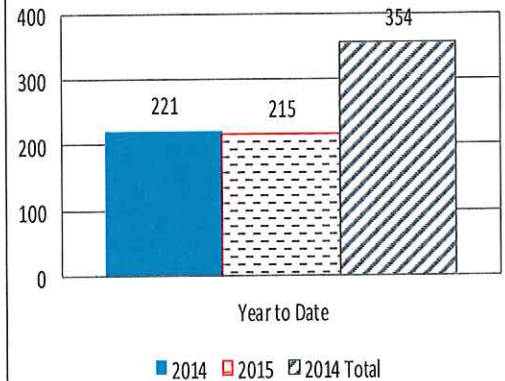
HVLCSD Municipal Well Production



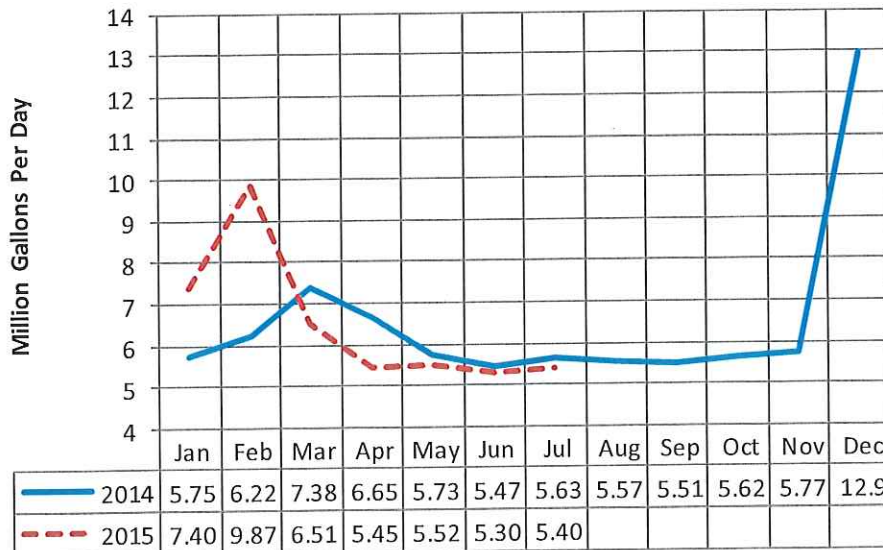
HVLCSD Municipal Reclaimed Water Use



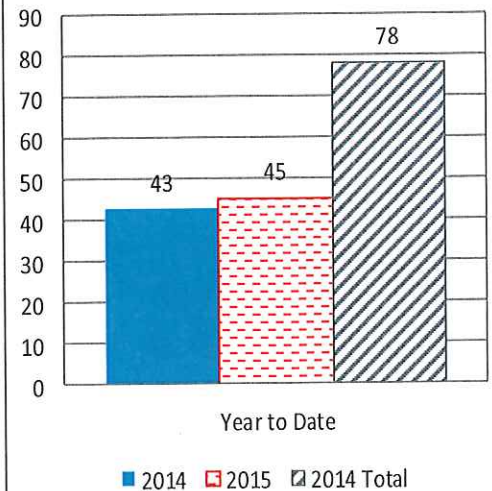
HVLCSD Municipal Reclaimed Water



HVLCSD Municipal Wastewater Influent



HVLCSD Municipal Wastewater Influent



July 2015 Field Report



Water Operations and Maintenance Highlights

- Vehicle maintenance #3, #7
- Unit 9 pump station maintenance—replaced swamp cooler
- Finished landscape repair to Well 4 pump replacement
- Vehicle maintenance #7, golf carts
- Vehicle maintenance #1, #4, golf carts
- Meter reads
- Ongoing manhole mapping
- Routine operations and maintenance

Wastewater Operations and Maintenance Highlights

- Generator review with Telstar
- Repaired pipe in Cl2 basin
- Ongoing chlorine level refinement
- Routine operations and maintenance

July 2015 Field Report

Vehicle Mileage	
<i>Vehicle</i>	<i>Mileage</i>
Truck 1	262
Truck 3	1274
Truck 4	2185.7
Truck 6	490
Truck 7	905
Truck 8	354
Dump Truck	43

Fuel Tank Use		
	<i>Gasoline</i>	<i>Diesel</i>
Tank Meter	361.1	73.3
Fuel Log	360.7	72.9



**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Discussion and Possible Action: Adoption of Resolution 2015-17 approving revised miscellaneous fees and charges effective September 1, 2015.

RECOMMENDATIONS: Adopt Resolution 2015-17 approving revised miscellaneous fees and charges effective September 1, 2015.

FINANCIAL IMPACT:

Cost recovery – approximately \$50,000 per year.

BACKGROUND:

Many of the District’s miscellaneous fees and charges are out of date in that they do not reflect the full cost of providing said services. Consequently, the total cost of providing such services is subsidized by those who do not benefit or otherwise use the service in question. Staff has reviewed the District’s current Miscellaneous Fees and Charges schedule, recalculated the cost of providing said services using prevailing labor and material costs, and identified additional fees and charges (see attached table and worksheet). Pursuant to District Ordinance Number 25 (attached), the District may modify existing fees and charges from time to time or adopt new fees and charges by resolution.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board

RESOLUTION NO. 2015-17

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
ADOPTING MISCELLANEOUS FEES AND CHARGES PERTAINING TO
WATER AND SEWER SERVICES

WHEREAS, pursuant to Hidden Valley Lake Community Services District (District) Ordinance 25, the District's Board of Directors may modify existing fees and charges from time to time or adopt new fees and charges by resolution; and

WHEREAS, The Board of Directors has determined many of the District's miscellaneous fees and charges are out of date, in that they do not fully reimburse the District for the expense of providing said service or utility cost otherwise incurred.

NOW, THEREFORE, BE IT RESOLVED that the Hidden Valley Lake Community Services District Board of Directors adopt, authorize and direct the District to charge and collect, on and after September 1, 2015, the following fees and charges for the services and occurrences specified;

Water meter fee	\$170.00
Water meter new install	\$250.00-\$305.00
New account transfer fee (tenants)	\$55.00
Lock off (disconnect) fee	\$90.00
Unlock fee	\$90.00
3-Day Notice fee	\$2.50
After hours	\$205.00
Leak check (no charge first time)	\$45.00
Flow test on water meter	\$45.00
Tampering with meter fine	\$300.00
Cut lock/replace lock port	\$100.00
Water Meter reinstall/uninstall	\$80.00-\$130.00
Illegal water/sewer connection fine (per day)	\$50.00
Sewer Inspection fee	\$100.00

Check return charge	\$50.00
Copies - black/white copy	\$.10
Color copy	\$.20
Fax (per fax)	\$1.00

BE IT FURTHER RESOLVED by the Hidden Valley Lake Community Services District Board of Directors that all prior resolutions of the Board regarding the adoption of fees and charges for those services or occurrences set forth in this resolution shall be without further effect as to any such services rendered or occurrences taking place, on and after September 1, 2015.

BE IT FURTHER RESOLVED, that the Hidden Valley Lake Community Services District Board of Directors finds that the new and increased fees and charges approved in this resolution are for the purposes of meeting operating expenses and, accordingly, the Board finds this resolution exempt from provisions of the California Environmental Quality Act (CEQA) under section 21080(b) and State CEQA Guidelines section 15273 (a). The Board further finds that the fees and charges adopted by this resolution are not subject to CEQA under the provisions of State CEQA Guidelines section 15061(b)(3) in that the Board finds that there is no possibility such new or increased fees and charges will have significant effect on the environment.

BE IT FURTHER RESOLVED that the Hidden Valley Lake Community Services District Board of Directors finds that the Proposition 218 process to raise customer service fees and charges is not applicable with respect to the proposed miscellaneous fees and charges.

PASSED AND ADOPTED on August 18, 2015 by the following votes:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jim Freeman
President of the Board

ATTEST:

Roland Sanford General Manager/Secretary to the Board

FEE	CURRENT	PROPOSED
METER FEE	100.00	170.00
WATER METER NEW INSTALLATION FEE	0.00	250.00-305.00
NEW ACCOUNT/TENANT TRANSFER FEE	0.00	55.00
DISCONNECT/CONNECT (UNLOCK) FEE	20.00	90.00
24 HOUR DISCONNECT NOTICE (3 DAY NOTICE) FEE	0.00	2.50
AFTER HOURS FEE	50.00	205.00
LEAK CHECK (NO CHARGE 1ST TIME)	0.00	45.00
FLOW TEST ON WATER METER	0.00	45.00
TAMPERING WITH METER FINE	0.00	300.00
CUT LOCK/REPLACE LOCK PORT	27.00	100.00
WATER METER REINSTALL/INSTALL	0.00	80.00-130.00
ILLEGAL WATER/SEWER CONNECTION FEE (PER DAY)	0.00	50.00
SEWER INSPECTION FEE	100.00	100.00
RETURNED CHECK	40.00	50.00
COPIES	.10 -.20	.10 -.20
FAX	1.00	1.00

PROPOSED FEE SCHEDULE WORKSHEET

	OFFICE		FIELD		MATERIALS	TOTAL	# ACCTS	ADMIN FEES	ADJUSTED TOTAL	MINIMUM CHARGE
	HOURS	50.57	HOURS	12						
Disconnect Fee:										
3 Day Notice	1.5	75.86	12		641.52	110.00	827.38	250	2.00	2.50
Phone Notification		-				2.50	2.50	25		
Lock-off		-	3		160.38	11.00	171.38	25	50.00	
						1,001.26	40.05	50.00		90.05

Materials are door hangers @ .44 times the number of accounts. The TOTAL is then divided by the number of accounts to provide a pro-rata amount per account.
ADMIN FEES are estimated overhead other than personnel and materials cost at an hourly rate of: \$ 40.00

Meter Installation Fee

Labor & Meter (Minimum)	0.25	12.64	1	53.46	175.00	241.10	10.00	251.10	250
	0.25	12.64	1.25	66.83	175.00	254.47	10.00	264.47	265
	0.25	12.64	1.5	80.19	175.00	267.83	10.00	277.83	280
	0.25	12.64	1.75	93.56	175.00	281.20	10.00	291.20	290
	0.25	12.64	2	106.92	175.00	294.56	10.00	304.56	305

Pull or Reinstall Meter (Minimum)

0.25	12.64	1	53.46	66.10	10.00	76.10	80
0.25	12.64	1.25	66.83	79.47	10.00	89.47	90
0.25	12.64	1.5	80.19	92.83	10.00	102.83	100
0.25	12.64	1.75	93.56	106.20	10.00	116.20	120
0.25	12.64	2	106.92	119.56	10.00	129.56	130

Service Call-outs

Meter Reads	0.2	10.11	0.5	26.73	36.84	8.00	44.84	45
Unlock	0.2	10.11	0.5	26.73	36.84	8.00	44.84	45
Leak or sewer inspection	0.2	10.11	0.5	26.73	36.84	8.00	44.84	45

All Field Services

Per additional 15 minutes	0.2	10.11	3	160.38	22.80	196.49	8.00	204.49	205
After Hours Fee	0.2	10.11	3	160.38	22.80	196.49	8.00	204.49	205
New Account/Transfer Fee	0.5	25.29	0.25	13.37	38.65	20.00	58.65	55	

Cut Lock/Meter Tampering Fine

300 (not eligible for payment plan)	50	100	Return Check Charge	50
Additional per day	50		Copies - black/white	0.10
Replace lock port	100		Copies - Color	0.20
			Fax - per fax	1.00

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Discussion and Possible Action: ACWA Region 1 Board Member Elections

RECOMMENDATIONS:

Vote for Director Judy Mirbegian to serve as the ACWA Region 1 Board President for the 2016-2017 term.

FINANCIAL IMPACT:

None

BACKGROUND:

The District actively participates in the Association of California Water Agencies (ACWA) Region 1 events and District Board members often serve on the ACWA Region 1 Board. Judy Mirbegian currently serves on the ACWA Region 1 Board and is currently running for ACWA Region 1 Board President. Additional information regarding the functions and responsibilities of ACWA Region 1 Board members, and the process by which ACWA Region 1 Board members are elected, is attached.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board



Sent via email July 31, 2015

TO: ACWA REGION 1 MEMBER AGENCY BOARD PRESIDENT AND GENERAL MANAGER

Ballot for Region 1 Board Election for the 2016-2017 Term

It is time to elect the 2016-2017 ACWA Region 1 officers and board members who will represent and serve the members of Region 1. Attached, you will find the official ballot which includes the Region 1 Nominating Committee's recommended slate as well as individual candidates running for the Region 1 Board.

Your agency is entitled to cast only one vote. Please review the attached ballot and have your agency's authorized representative cast its vote for the slate as recommended by the Region 1 Nominating Committee or cast its vote for an individual Region 1 chair, vice chair and three to five board members.

2016-2017 ACWA Region 1 Ballot is located [HERE](#).
Region 1 Rules and Regulations are located [HERE](#).

Submit the electronic ballot to ACWA by September 30, 2015.
(Ballots received after September 30 will **not** be accepted.)

REMEMBER, YOUR VOTE IS IMPORTANT. Region 1 board members are elected to represent the issues, concerns and needs of your region. The Region 1 chair and vice chair will serve on ACWA's board of directors for the next two-year term beginning January 1, 2016. Additionally, the newly elected chair and vice chair will make the Region 1 committee appointment recommendations to the ACWA president for the 2016-2017 term. Also, either the chair or vice chair will hold a seat on the ACWA Finance Committee.

If you have questions, please contact your Regional Affairs Representative, Katie Dahl, at katied@acwa.com or call 916-441-4545.

Thank you for your careful consideration and participation in the Region 1 election process.

You have received this message from the Association of California Water Agencies (ACWA) on behalf of its members, supporters, and allied interests. To protect their privacy, ACWA policy prohibits the unauthorized reuse, redistribution, reproduction or transmission of this material or the distribution list.

OFFICIAL

REGION 1 Board Ballot

2016-2017
TERM

Clear Form



Association
of California
Water Agencies
Since 1910
Leadership • Advocacy
Information • Service

Please return completed
ballot by September 30, 2015

E-mail: anat@acwa.com
Mail: ACWA
910 K Street, Suite 100
Sacramento, CA 95814

General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 1 Nominating Committee or vote for individual region board members. Please mark the appropriate box to indicate your decision.
- 2 Please complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

1

Nominating Committee's Recommended Slate

- I concur with the Region 1 Nominating Committee's recommended slate below.

Chair:

- **Judith Mirbegian**, Director, Hidden Valley Lake Community Services District

Vice Chair:

- **Dennis Mayo**, Director, McKinleyville Community Services District

Board Members:

- **Michael Ban**, Environmental & Engineering Services Manager, Marin Municipal Water District
- **David L. Bentley**, Auditor-Controller, North Marin Water District
- **David Guhin**, Director of Santa Rosa Water, City of Santa Rosa
- **Brad Sherwood**, Community & Government Affairs Manager, Sonoma County Water Agency
- **Sheri Woo**, Director, Humboldt Bay Municipal Water District

OR

Individual Board Candidate Nominations

- I do not concur with the Region 1 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

Candidates for Chair: (Choose one)

- Judith Mirbegian**, Director, Hidden Valley Lake Community Services District

Candidates for Vice Chair: (Choose one)

- Dennis Mayo**, Director, McKinleyville Community Services District

Candidates for Board Members: (Max of 5 choices)

- Michael Ban**, Environmental & Engineering Services Manager, Marin Municipal Water District
- David L. Bentley**, Auditor-Controller, North Marin Water District
- David Guhin**, Director of Santa Rosa Water, Director of Santa Rosa Water, City of Santa Rosa
- Judith Mirbegian**, Director, Hidden Valley Lake Community Services District
- Brad Sherwood**, Community & Government Affairs Manager, Sonoma County Water Agency
- Sheri Woo**, Director, Humboldt Bay Municipal Water District

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE

Submit

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Discussion and Possible Action: ACWA Committee Appointment Nominations for the 2016-2017 Term

RECOMMENDATIONS:

Recommend the incoming ACWA Board President make the following ACWA Committee appointments for the 2016-2017 term; Director Herndon to State Legislative Committee, Director Mirbegian to Finance Committee.

FINANCIAL IMPACT:

Semi-monthly travel costs to and from Sacramento.

BACKGROUND:

The District actively participates in the Association of California Water Agencies. Director Herndon currently serves on ACWA's State Legislative Committee, while Director Mirbegian serves on ACWA's Finance Committee. Committee members are appointed by the ACWA Board President. The incoming ACWA Board President will make Committee member appointments in December. ACWA staff is requesting committee nominations/recommendations for consideration by the incoming ACWA Board President. Additional information regarding ACWA's various committees is attached.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board



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RECEIVED

AUG 10 2015

August 3, 2015

MEMORANDUM

TO: ACWA COMMITTEE MEMBERS

FROM: JOHN COLEMAN, ACWA PRESIDENT

**SUBJECT: ACWA COMMITTEE APPOINTMENT NOMINATIONS FOR THE
2016-2017 TERM – DEADLINE SEPTEMBER 30, 2015**

Your service on ACWA's committee(s) has been invaluable to ACWA. We appreciate your devotion of time and expertise and look forward to working with you on ACWA issues and activities in the future.

We are fast approaching the end of the 2014-2015 committee term. With a new term comes the reconstitution of committees. If you would like to continue to serve on the same committee or would like to be considered for appointment to another committee, you must submit a new committee consideration form for your agency. The enclosed consideration form is to be signed by either your General Manager or Board President.

Even if you are currently serving on a committee, you must submit a NEW committee consideration form to be considered for the next term. If you are a 'Friend of ACWA' serving on a committee as a representative of a member agency, you will need to obtain the member agencies approved signature again.

In submitting your name for consideration, please do so with the understanding that committees need active, involved individuals able to expend the time and provide their expertise if appointed. Committee attendance at meetings is tracked and reviewed as part of the appointment process. **Please keep in mind that the district is responsible for all costs associated with your participation on any committee.**

Included in this packet

- ACWA Policy Committee Guidelines
- Committee consideration form
- Sample committee consideration form
- Committee Purposes and Responsibilities
- Committee Process/Timeline

If you have any questions please contact Paula Quinn at paulaq@acwa.com or (916) 441-4545.

JC:pq

Enclosures

ACWA POLICY COMMITTEE GUIDELINES

GENERAL COMMITTEES

1. All committees of the Association shall strive to provide continuity in leadership, shall geographically distribute membership and shall ensure all regions are adequately represented.
2. All committee chairs, vice chairs, and members shall be appointed by the president, and shall serve for a term to coincide with that of the president.
3. Nominations for committee appointments shall be made in writing by members for consideration by the region chair and vice chair. If an agency chooses to designate a representative other than a director or salaried staff member, written confirmation to that effect must be received in the ACWA office prior to appointment consideration. Nomination forms (aka Committee Consideration Form) can be obtained from the Association office or on-line at www.acwa.com.
 - a. Where membership on a given ACWA committee is limited, only one representative from an agency may be appointed. Since we do not count the chairperson in the maximum count, then one person could be on the committee that is from the same agency as the chairperson. Other individuals representing an agency may serve on subcommittees of that committee.
 - b. Unlimited committees may have more than one representative from an agency on their committees.
4. The committee chairperson shall:
 - a. chair all meetings of the committee;
 - b. submit a written report regarding committee activities for all meetings of the Board of Directors (with assistance from the ACWA staff committee liaison).
 - c. pre-schedule meetings and check the ACWA calendar to foster total committee member attendance and avoid conflicts.

The vice chairperson shall assume those duties in the chairperson's absence.
5. All committee appointments are made by the ACWA president following recommendations submitted by the region chairs and vice chairs. The appointments are for two years and run simultaneously with the board term. Committee chairpersons may appoint subcommittees as necessary to carry out the committee responsibilities. The subchair must be a member of the full committee, subcommittee members do not need to be a member of the full committee.



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COMMITTEE CONSIDERATION FORM ASSOCIATION OF CALIFORNIA WATER AGENCIES

910 K Street, Suite 100
Sacramento, California 95814-3577
(916) 441-4545 Fax (916) 325-4856

NAME, TITLE & EMAIL ADDRESS <small>Please print legibly</small>	COMMITTEE	Rank*

*Rank
1=1st choice
2=2nd choice
3=3rd choice

QUESTIONS? Please call Paula Quinn at ACWA (916) 441-4545.

RECOMMENDATION SUBMITTED BY:

Official District/Company Name _____

PLEASE WRITE IN YOUR DISTRICT/COMPANY'S OFFICIAL NAME. PLEASE DO NOT USE ACRONYMS OR ABBREVIATIONS.

Official District/Company Address: _____

Phone _____

SIGNATURE: _____ Title _____

Either the Agency/District General manager or Board President must sign this form.



Association of California Water Agencies

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COMMITTEE CONSIDERATION FORM ASSOCIATION OF CALIFORNIA WATER AGENCIES

910 K Street, Suite 100
Sacramento, California 95814-3577
(916) 441-4545 Fax (916) 325-4856

QUESTIONS? Please call Paula Quinn at ACWA (916) 441-4545 or email at paulaq@acwa.com.

NAME, TITLE & EMAIL ADDRESS	COMMITTEE	Rank*
Please print legibly		
John Doe, General Manager, JohnDoe@xyz.com	Federal Affairs Committee	1
John Doe, General Manager, JohnDoe@xyz.com	State Legislative Committee	2
Barbara Smith, Attorney, BSmith@abc.net	Legal Affairs Committee	1
T.O. Goode, Chief Engineer, TOG@sbcglobal.net	Water Management Committee	1

*Rank
1= 1st choice
2= 2nd choice
3= 3rd choice

FORM MUST BE COMPLETE TO BE PROCESSED.

RECOMMENDATION SUBMITTED BY:

OFFICIAL District/Company Name _____

PLEASE WRITE IN YOUR DISTRICT/COMPANY'S OFFICIAL NAME. PLEASE DO NOT USE ACRONYMS OR ABBREVIATIONS.

OFFICIAL District/Company Address _____

Phone _____

SIGNATURE: _____ Title _____

Either the Agency/District General manager or Board President must sign this form.

ACWA COMMITTEES

PURPOSES AND RESPONSIBILITIES

IMPORTANT COMMITTEE INFORMATION

ATTENDANCE REQUIREMENTS FOR LIMITED COMMITTEES:

Two consecutive, unexcused absences from an ACWA limited committee shall constitute a resignation and a replacement will be named as soon as possible. Travel required to any area of the state where a committee meeting is being held, and lack of a travel budget will not constitute an excused absence.

****NOTE:** When a committee member is “unable” to attend a meeting and has asked for an excused absence in advance of the meeting, they may send a representative from their agency for monitoring purposes only. However, the committee member will still be recorded with an excused absence from the meeting. The representative does not have a voting right.**

STATE LEGISLATIVE COMMITTEE ONLY: The State Legislative Committee will allow a member of the committee with an excused absence to designate an alternate. The committee member will be required to secure the concurrence of the appropriate ACWA Region Chair for the alternate. The committee member should provide the name of the alternate to ACWA's Director of State Relations prior to the committee meeting. The alternate will be authorized to fully participate in all discussions of the committee and to vote on issues before the committee. Committee members, including alternates, act on behalf of the region for which they were appointed to represent.

GRASSROOTS OUTREACH:

As a member of the committee, you will be enrolled as an active participant in ACWA's Grassroots Outreach Program. See ACWA's website for more information on the grassroots outreach program which supports ACWA's legislative and regulatory efforts.

COMMITTEE VACANCIES WILL NOT BE FILLED AFTER THE SPRING CONFERENCE OF AN UPCOMING ELECTION YEAR.

BLUE INDICATES BYLAW COMMITTEE LANGUAGE.

BUSINESS DEVELOPMENT COMMITTEE-STANDING/UNLIMITED

ACWA COMMITTEE STAFF LIAISON: PAULA CURRIE

MEETINGS ARE HELD 2 TIMES A YEAR

- One in person or conference call

The purpose of the ACWA Business Development Committee is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to Association members. The committee shall consist of at least one representative from each region and one representative from the other standing committees.

COMMUNICATIONS COMMITTEE - STANDING/LIMITED (40 MAXIMUM)

ACWA COMMITTEE STAFF LIAISON: LISA LIEN-MAGER

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two at the Sacramento office between conferences

The purpose of the ACWA Communications Committee is to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association. Programs are crafted to support ACWA and its members' positions on legislative, regulatory, and policy issues.

The committee is responsible for developing and updating a comprehensive communications plan for ACWA. The committee promotes the development and implementation of sound public information and education programs and practices among member agencies. It prepares materials that can be duplicated or used by member agencies for their local public information/education efforts. The committee also provides guidance to ACWA's Communications Department.

ENERGY COMMITTEE – STANDING/UNLIMITED

ACWA COMMITTEE STAFF LIAISON: ABBY SCHNEIDER

MEETINGS ARE HELD 2 TIMES A YEAR

- One at both the Fall and Spring conferences

The purpose of the Energy Committee is to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. Work with staff in developing and making recommendations to the Board of Directors regarding:

- ♦ Programs to assure an adequate power supply for member agencies, including energy, availability, pricing, distribution and hydro generation
- ♦ Policy recommendations relating to the development of new power sources

- ♦ Recommended positions regarding state and federal legislation to the State Legislative and Federal Affairs Committees
- ♦ Assistance with the development, direction and work associated with representation before the Public Utilities Commission, the Federal Energy Regulatory Commission and other regulatory agencies dealing with energy
- ♦ Educate members on all energy matters having impact on their operations

FEDERAL AFFAIRS COMMITTEE - *STANDING/LIMITED* (5 PER REGION)

ACWA COMMITTEE STAFF LIAISON: DAVID REYNOLDS

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two between conferences (Jan & Sept) in the Sacramento office
- DC Conference ~ Attendance is not REQUIRED, but STRONGLY encouraged

The purpose of the Federal Affairs Committee is to review all federal legislative proposals and regulatory proposals affecting members of the Association, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for members of the Association; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one and no more than five individuals from each region. Coordinates with other ACWA committees regarding their input on any issues directly related to federal issues before both Congress and the Federal administrative branches.

The committee currently has four separate subcommittees. Committee members have the opportunity to sign-up for as many of the subcommittees as they want, plus being supplemented by other members with interest in a focused area. The subcommittees with areas of responsibility are:

- ♦ Drinking Water & Energy Subcommittee: Responsible for the oversight and policy direction on Environmental Protection Agency and Energy-Water Nexus.
- ♦ Water Supply Subcommittee: Responsible for oversight and policy direction on the Safe Drinking Water Act and Endangered Species Act.
- ♦ Infrastructure & Agriculture Subcommittee: Responsible for oversight and policy direction on the Clean Water Act, and agricultural issues.
- ♦ Finance, Technology & Research Subcommittee: Responsible for oversight and policy direction on financing water infrastructure legislation.

FINANCE COMMITTEE - *STANDING/LIMITED* (2 PER REGION – 1 SPOT IS FILLED BY REGION CHAIR OR VICE CHAIR; OTHER SPOT IS FILLED BY A REPRESENTATIVE FROM REGION WITH EXPERIENCE IN FINANCIAL MATTERS)

ACWA COMMITTEE STAFF LIAISON: *FILI GONZALEZ*

MEETINGS ARE HELD APPROXIMATELY 4-5 TIMES A YEAR

- One at both the Fall and Spring conferences
- All other meetings are held in the Sacramento office

The purpose of the Finance Committee is to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. Makes recommendations to the Board of Directors regarding annual budgets, investment strategies, annual audits and the selection of the auditor, the dues formula and schedules and other financial matters that may come before the committee. Each committee member will be expected to serve on at least one of the subcommittees, which are:

- ♦ Audit Subcommittee
- ♦ Budget Subcommittee
- ♦ Investment Subcommittee
- ♦ Revenue Subcommittee
- ♦ Education Subcommittee

GROUNDWATER COMMITTEE - *STANDING/UNLIMITED*

ACWA COMMITTEE STAFF LIAISON: *DAVE BOLLAND*

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- One in Northern California between conferences
- One in Southern California between conferences

The purpose of the Groundwater Committee is to recommend policies and programs to the Board of Director and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. Monitors state and federal regulations and legislation that could affect the quality or quantity of groundwater, conducts studies, develops policies regarding the management of groundwater and coordinates with other ACWA committees on issues directly related to groundwater.

Committee members are expected to participate in a variety of activities including writing legislation, preparing comments for state or federal hearings on groundwater issues, developing programs for workshops and conferences, and providing input on state and federal legislation.

LEGAL AFFAIRS COMMITTEE - *STANDING/LIMITED* (45 MAXIMUM)

ACWA COMMITTEE STAFF LIAISON: WHITNIE WILEY

MEETINGS ARE HELD APPROXIMATELY 2-3 TIMES A YEAR

- One at both the Fall and Spring conferences
- As needed in between the conferences

The purpose of the Legal Affairs Committee is to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to members of the Association, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to members of the Association and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 35 and 45 attorneys, each of whom shall be, or act as, counsel for a member of the Association, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee's primary purpose is to support the mission of the Association, and more particularly, to deal with requests for assistance involving legal matters of significance to ACWA member agencies, water rights matters, proposed ACWA bylaw revisions, etc. The committee also works with staff to produce publications to assist water agency officials in complying with applicable state and federal laws. The committee's areas of responsibility include:

- ◆ Amicus curia filings on important cases
- ◆ Commenting on proposed regulations and guidelines of state agencies such as Fair Political Practices Commission regulations or opinions and CEQA implementation guidelines
- ◆ Entering a suit as primary litigant
- ◆ Dealing with any water rights matters of interest to member agencies
- ◆ Reviewing all proposed ACWA bylaws for technical competence and consistency with the nonprofit corporation law and other bylaws

LOCAL GOVERNMENT COMMITTEE - *STANDING/LIMITED* (3 PER REGION)

ACWA COMMITTEE STAFF LIAISON: WENDY RIDDERBUSCH

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two in between the conferences in the Sacramento office

The purpose of the Local Government Committee is to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California.

- ♦ Recommends policies to the State Legislative Committee and the Board of Directors on matters affecting water agencies as a segment of local government in California, such as planning issues and local government organization and finance
- ♦ Plans and presents a program at each ACWA conference relating to local governance issues affecting water agencies
- ♦ Gathers data and disseminates information on the value of special districts
- ♦ Disseminates information promoting excellence in service delivery
- ♦ As a member of the committee, you will be enrolled as an active participant in ACWA's Outreach Program.

MEMBERSHIP COMMITTEE - *STANDING/UNLIMITED*

ACWA COMMITTEE STAFF LIAISON: TIFFANY GIAMMONA

MEETINGS ARE HELD 2 TIMES A YEAR

- One at both the Fall and Spring conferences

The purpose of the Membership Committee is to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. Takes any suggestions regarding ACWA policy to the ACWA Board of Directors for approval, meets to review and make recommendations regarding membership eligibility and all membership applications; assists the staff with the development of recruitment and retention programs and reviews and makes recommendations regarding an equitable dues structure to the ACWA Finance Committee.

STATE LEGISLATIVE COMMITTEE - *STANDING/LIMITED* (4 PER REGION)

ACWA STAFF LIAISON: WENDY RIDDERBUSCH

MEETINGS ARE HELD APPROXIMATELY 10-12 TIMES A YEAR

- Every three weeks during Session in the Sacramento Office
- One planning meeting at the end of the year in the Sacramento Office

The purpose of the State Legislative Committee is to review all state legislative proposals affecting members of the Association and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for members of the Association; and assist in the establishment of the Association's legislative program. Sets state legislative policy for the Associations. Committee members are responsible for reading relevant legislation, developing positions, working with staff to draft appropriate amendments to bills, providing input to the ACWA Board of Directors, and directing ACWA legislative staff on legislative matters.

WATER MANAGEMENT COMMITTEE - *STANDING/LIMITED* (4 PER REGION)

ACWA COMMITTEE STAFF LIAISON: DAVE BOLLAND

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both the Fall and Spring conferences
- Two between conferences in the Sacramento office

The purpose of the Water Management Committee is to recommend policy and programs to the Board of Directors on any area of concern in water management. Work with staff in developing and making recommendations to the Board of Directors regarding policy and programs on significant areas of concern in water management, review and recommend positions regarding legislation and regulations as requested by other committees.

The committee is also responsible for the gathering and dissemination of information regarding management of agricultural and domestic water, conjunctive use, water management and conservation activities, development and use of water resources, and wastewater treatment and its reclamation and reuse.

WATER QUALITY COMMITTEE - *STANDING/UNLIMITED*

ACWA COMMITTEE STAFF LIAISON: ADAM WALUKIEWICZ

MEETINGS ARE HELD 4 TIMES A YEAR

- One at both Fall and Spring conferences
- One in Northern California between conferences
- One in Southern California between conferences

Meeting time is allocated among three subcommittees: Aquatic Resources, Clean Water and Safe Drinking Water.

The purpose of the Water Quality Committee is to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested members of the Association to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. This committee was established to recommend policy and programs to the Board of Directors, State Legislative Committee and/or Federal Affairs Committee; promote cost effective state and federal water quality regulations affecting both agricultural and domestic water agencies; and provide a means for members to work together to develop and present unified comments on water quality regulations, as well as to coordinate with other organizations. The ACWA bylaws provide authority to the committee to develop and recommend ACWA positions and testimony on water quality regulatory issues.

Revised: June 2015

ACWA 2016-2017 COMMITTEE APPOINTMENT PROCESS TIMELINE

2015

August 3rd Committee Appointment Packets are sent to all Agency general managers, board presidents & Friends of ACWA contacts. The packet contains:
List of all agency staff, directors, associate/affiliate members currently serving on ACWA committees.
Committee guidelines, purposes and responsibilities.
Committee consideration form and sample for the 2016-2017 term.
Attendance records for limited committees
2016-2017 Committee consideration process and timeline outline.

August 7th Letters are sent to all **current** committee members notifying them of the process for reappointment to ACWA committees.
IMPORTANT NOTE: All current committee members must stand again for reappointment by completing and submitting to ACWA a committee consideration form.

September 30th **DEADLINE:** ALL committee consideration forms must be submitted to ACWA. Any consideration forms submitted after this date will be added to the waiting list after ACWA's President has made his/her committee selections.

October Committee considerations are compiled and organized for recommendations by the new region chairs. Copy to region chairs and staff liaisons.

October 28th Hold meeting with newly elected region chairs/vice chairs for 2016-2017 committee recommendations.

November 19th **DEADLINE:** The incoming region chairs/vice chairs will make their recommendations for committee appointments. They will meet with the outgoing and incoming region chairs/vice chairs for training, input and continuity of the committee process.

November 19-25 Region recommendations are compiled and organized for the new ACWA President.

December 3rd Region committee recommendations are submitted to the incoming ACWA President and Vice President for their consideration.

December 11th **DEADLINE:** for the ACWA President to complete committee appointments.

December 31st ACWA sends official appointment letters to new committee members who will serve for the 2016-2017 term. Letters will also be sent to those not appointed to committees.

2016

1st/2nd Wk of January Executive Assistant/Clerk of the Board holds a conference call to ratify the chair/vice chair appointments. ACWA sends letters to those not receiving an appointment to ACWA committees and places those individuals on a waiting list for possible future appointment as vacancies occur.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Discussion and Possible Action: Adoption of Resolution 2015-18 authorizing termination of Leak Adjustment Program

RECOMMENDATIONS:

Adopt Resolution 2015-18 authorizing rescission of "Bill Adjustment for Leaks Policy" and termination of Leak Adjustment Program.

FINANCIAL IMPACT:

Annual savings of approximately \$3,000.

BACKGROUND:

On October 18, 2011 the Board adopted the "Bill Adjustment for Leaks Policy" (copy attached) that lead to the creation of the Leak Adjustment Program – a program whereby under certain conditions a residential water customer could be partially reimbursed for abnormally high water use attributable to water leaks. The policy was adopted with the expectation that after a one-year trial period, an Ad Hoc committee would review the success and/or short comings of the policy and make recommendations accordingly (see attached excerpt of October 18, 2011 Board meeting minutes). No such review ever occurred.

Staff has found the policy difficult to implement in a fair and consistent manner, and ultimately, a source of frustration for many customers and staff alike. Key issues include the definition of "undetectable leaks" and quantifying the amount of water attributable to undetectable leaks. In practice, what is considered "undetectable" is at least somewhat subjective. Similarly, differentiating between what is legitimately consumed versus water lost to leakage – using what are typically limited data – is also somewhat subjective. A common customer complaint has been "...why was my neighbor's leak adjustment approved but not mine?"

Municipal water purveyors are not required to offer full or partial reimbursements for water usage attributable to leaks. Some water purveyors do, but many do not. Based on operational experience to date, staff recommends the Board terminate the Leak Adjustment Program.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board

RESOLUTION 2015-18

RESOLUTION OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS RESCINDING "BILL ADJUSTMENT FOR LEAKS POLICY" AND TERMINATING LEAK ADJUSTMENT PROGRAM

WHEREAS, On October 18, 2011 the Hidden Valley Lake Community Services District (District) Board of Directors adopted the "Bill Adjustment for Leaks Policy" that lead to the creation of the District's Leak Adjustment Program – a program whereby under certain conditions a residential water customer could be partially reimbursed for abnormally high water use attributable to water leaks; and

WHEREAS, staff has found the policy and program difficult to implement in a fair and consistent manner - due to difficulties in consistently characterizing "undetectable leaks" and quantifying the amount of water attributable to undetectable leaks - and ultimately, and a source of frustration for many customers and staff.

NOW, THEREFORE, BE IT RESOLVED that the Hidden Valley Lake Community Services District Board of Directors rescinds the Bill Adjustment for Leaks Policy and Leak Adjustment Program, effective August 19, 2015.

PASSED AND ADOPTED on August 18, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jim Freeman
President of the Board of Directors

ATTEST:

Roland Sanford
Secretary to the Board of Directors

Hidden Valley Lake Community Services District

Bill Adjustment for Leaks Policy

Purpose:

Hidden Valley Lake CSD will assist customers who have experienced qualifying leaks by allowing a partial bill adjustment.

Policy:

To qualify for an adjustment, the customer must meet the following requirements:

1. Applications must be received by Hidden Valley Lake CSD within 30 days of the billing date. Applications received more than 30 days from the bill date will not be considered.
2. Verification of the leak must be confirmed by:
 - a. Providing a copy of the plumbing bill or other invoice related to the repair OR
 - b. Confirmation by an on-site inspection by a representative from the Hidden Valley Lake CSD.
3. The leak must be undetectable by the homeowner. (No adjustment will be granted for plumbing leaks which should be considered a household maintenance responsibility; leaks that are eligible for insurance payment will not be considered.)
4. Commercial irrigation system accounts are not eligible for adjustment.
5. There will be one underground leak adjustment granted, per account or address within a 3 year period. If the leak is not repaired properly or if another leak appears within 3 years, no additional adjustment will be granted.
6. The property owner is responsible for any necessary repair.
7. The property owner is responsible to keep the water account current to avoid late charges or service termination.
8. The adjustment will not exceed 1 billing period or 60 days.

Procedure:

Upon approval of the application by the General Manager or designee, any adjustment will be applied to the forthcoming water bill. Credit will be applied to the account; no refund check will be issued. Hidden Valley Lake CSD will absorb ½ (50%) of the overage fees for water delivered in excess of average usage (as determined by a review of the customer's account.)

NEW BUSINESS: Cont'd

D. Discussion and Possible Approval of a Bill Adjustment Policy and Application

Mrs. Mirbegian and Mr. LaFaver reported on the proposed Bill Adjustment for Leaks Policy and Application.

After discussion, Mrs. Bunce moved, Mr. Barton seconded to approve the Bill Adjustment for Leaks Policy and application effective October 18, 2011 with possible adjustment for the property owner who sent in the September 2011 letter to be considered by the General Manager. The ad hoc committee will remain in place for 1 year and meet periodically to review the policy.

ORAL COMMUNICATIONS:

Mrs. Herndon reported on her meeting with the General Manager addressing succession planning, jobs, the Water Master Plan, maintenance on 40 year old water and sewer lines, and the claim filed with Special Districts Risk Management Authority.

Mrs. Mirbegian shared a report on biosolids.

There was discussion regarding a letter to the editor in the Time Star regarding salaries.

ADJOURNMENT:

The meeting was adjourned at 8:45 p.m. on motion by Mrs. Bunce, seconded by Mrs. Mirbegian, and unanimously carried.

Tami Ipsen Date
Secretary to the Board

Linda Herndon Date
President of the Board

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Discussion and Possible Action: LAFCO Municipal Service Review

RECOMMENDATIONS:

Hear General Manager's report and provide direction to staff.

FINANCIAL IMPACT:

None

BACKGROUND:

LAFCO (Local Agency Formation Commission) of Lake County has the authority to approve or disapprove annexations to, or detachments from, cities or special districts such as HVLCSO. Pursuant to state law, LAFCO must adopt a "sphere of influence" (SOI) for each city and each special district in its jurisdiction – a geographic region in which the city or special district's services will likely be needed within a given time frame. Only those lands currently within the SOI can be annexed to the city or special district in question, and actually receive services. Designation of the SOI is determined in part by the city or special district's current or anticipated ability to provide relevant services, as determined through a Municipal Service Review (MSR) performed by or on behalf of LAFCO. In summary, preparation of an MSR precedes designation of an SOI, which in turn precedes annexation. The MSR and more specifically, the conclusions of the MSR, are a critical determinant of the timing and extent of any future annexations.

The proposed Valley Oaks subdivision is not currently within the HVLCSO SOI. Consequently, in order for the HVLCSO to provide services to Valley Oaks, an MSR must be performed and among other things, conclude that the HVLCSO has or can obtain the capacity to provide water and sewer service to Valley Oaks. Assuming the conclusions of the MSR support it, the current SOI for HVLCSO would be expanded to include Valley Oaks, and the property ultimately annexed to HVLCSO.

Preparation of an MSR and the designation of an SOI is a lengthy and potentially expensive process. Due to the time and expense, the expansion of an SOI is generally not done for a single development project such as Valley Oaks. Typically, the area to be designated as an SOI encompasses lands on which multiple projects will be built or are otherwise slated for development. Here in the Coyote Valley, the Valley Oaks property is one of several properties the County's Middletown Area Plan has identified for future development.

Arguably, if only for the sake of efficiency, it would make sense to include at least some of the other properties located in the Coyote Valley and designated for future development within any new SOI for the District (see attached memo from Stevens Consulting, dated June 30, 2015). However, due to the moratorium on new water service connections, the District's ability to provide water service to any

properties within a new SOI is currently constrained, with no immediate solution in sight – at least with respect to those properties that would potentially be exclusively served water diverted pursuant to the District’s Appropriative water rights. Fortunately, the moratorium on new water service connections does not apply to those properties that can be served water diverted pursuant to a Riparian water right.

The State Water Resources Control Board has formally acknowledged that the Valley Oaks project can be served water diverted pursuant to Riparian water rights, and there are other properties in the vicinity of Valley Oaks which could also be served water pursuant to a Riparian water right. In general, those properties that can receive water service by way of a Riparian water right are more readily annexable, due to the fact that the prerequisite MSR is more likely to conclude that the District has the capability to serve water to those areas, versus areas that could only be served water diverted to an Appropriative water right.

Key questions for discussion:

- (1) Should the District advocate for an SOI that encompasses lands that can only be served water diverted pursuant to an Appropriative water right, or limit the SOI to those properties that can be served water diverted to a Riparian water right?

- (2) Should the District advocate for an SOI that is limited to the proposed Valley Oaks project?

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board



Memo

June 30, 2015

To: Roland Sanford, Hidden Valley Lake CSD

From: Craig Stevens, Stevens Consulting

Re: Proposal for Revising the HVLCSD Proposed Project

During our 6/25/15 meeting, I suggested a new proposed project that is more constrained than the one we had developed and you had approved earlier. This memo briefly describes this revised proposed project, as well as the proposed alternative.

Proposed Project

Under this revised Proposed Project, the Sphere of Influence (SOI) would be constrained to the Community Growth Boundary (CGB) from the Middletown Area Plan, plus the areas the District has indicated it might purchase in the future (Figure 1). The CGB is the area designated by the County for development within the Coyote Valley, and is a considerably smaller area than the SOI in the current Proposed Project. As before, we have identified a short-term (5-year) and long-term (20-year) SOI. The short-term sphere includes the proposed Valley Oaks development, areas adjacent to the Valley Oaks parcels that are zoned for urban uses and can be served through existing District facilities, as well as the areas around Crazy Creek that the District may purchase. The long-term SOI includes all other areas within the CGB. Under this new Proposed Project, the Place of Use under the District's water right permit would be coterminous with this more constrained SOI.

This change is intended to reflect current political and regulatory conditions in the Coyote Valley resulting from the drought.

Proposed Alternative

Under this proposed alternative, the SOI boundary would be the same as under the revised Proposed Project. However, the POU would be the larger area currently contained in the Petitions for Change (Figure 2). This alternative is proposed to ensure that the POU contained in the Petitions for Change is analyzed in the EIR, should the District decide that it wants to pursue the larger POU. While the revised Proposed Project includes a much more constrained extent of development within the valley, the alternative allows the District to explore the possibility that, over the long term (20-50 years), constraints on development in the Coyote Valley may be loosened, and to evaluate the potential effects of that development.

We recommend that the EIR evaluate this alternative at the same level of detail we will analyze the impacts of the Proposed Project. While this is not strictly required under

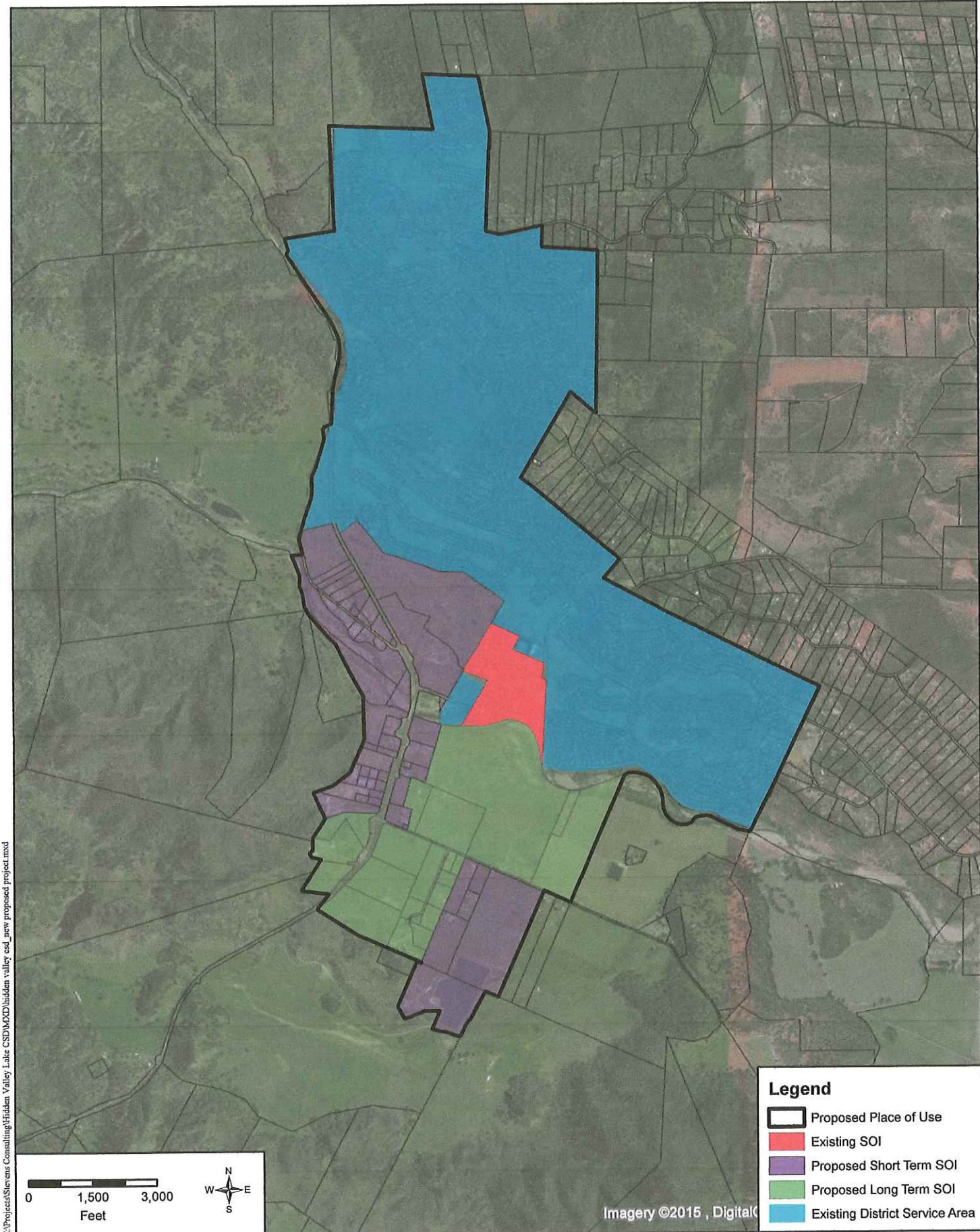
CEQA, it is prudent to do so, if the District anticipates that there is a possibility it will select the alternative as the preferred project. Given the much larger area of potential impact under the alternative, it is likely that the alternative would have impacts the revised Proposed Project would not have, and its impacts would be more intense. So, it would be prudent to make sure that the impacts of this alternative are analyzed and mitigation measures proposed for any significant impacts. We will likely also formulate a second alternative to analyze in the EIR, but we will wait until after public scoping and when we have a better idea of the impacts of the Proposed Project to formulate that one. We may or may not choose to evaluate this second alternative at the same level of detail.

Our current scope of work and cost do not reflect these changes. Should you agree with these suggestions for revising the proposed project and adding this alternative, we can provide a scope and cost estimate for completing the extra work involved.

cc:

Peter Kiel - Ellison, Schneider & Harris

Paula Whealen, Robert Wagner - Wagner & Bonsignore CCE



E:\Projects\Stevens Consulting\Hidden Valley Lake CSD\MXD\hidden valley csd_new proposed project.mxd

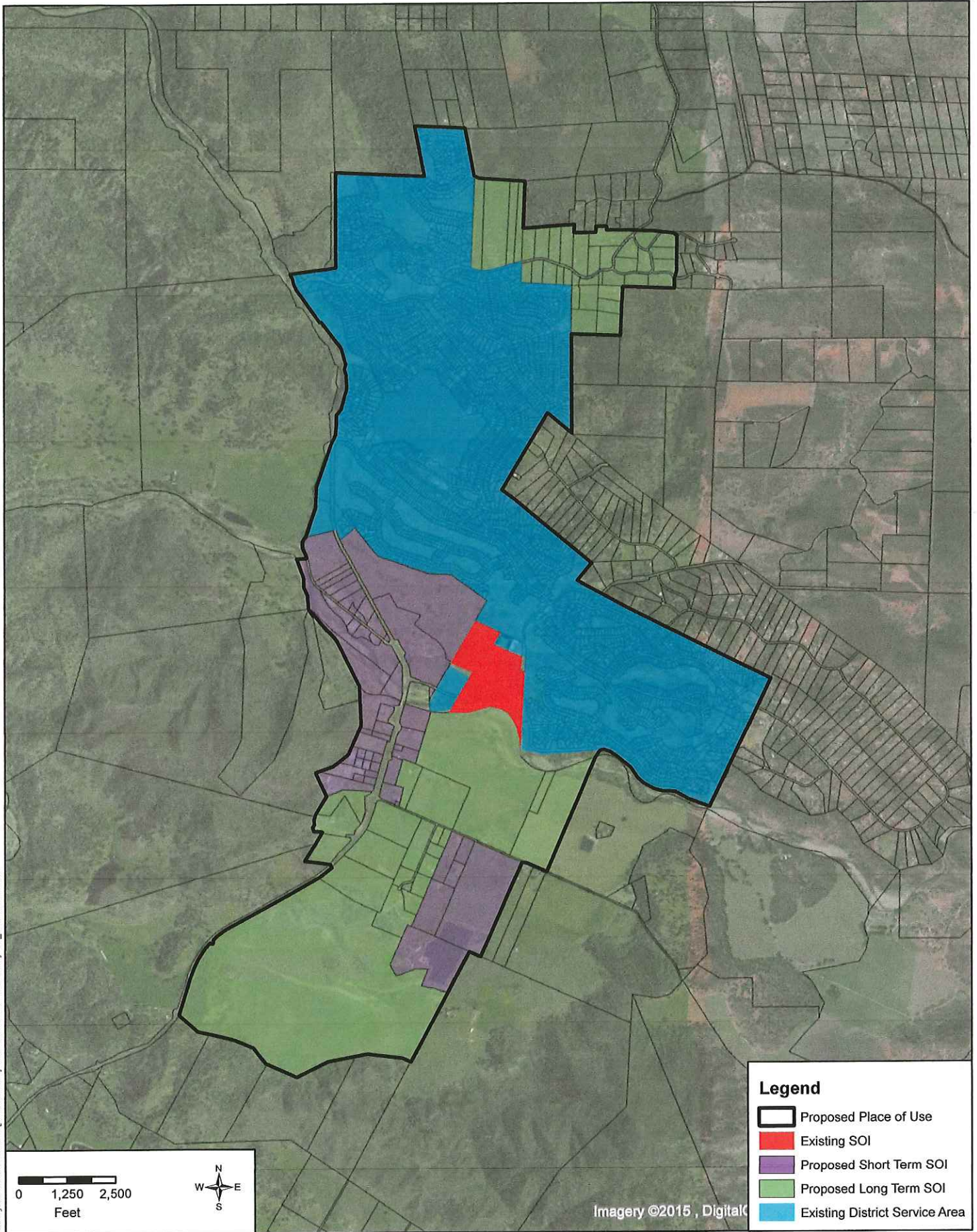
Map Date: 06/29/2015
 Base Map Source: Google Earth, 2015.

Hidden Valley Lake CSD - New Proposed Project

Lake County, CA



E:\Projects\Stevens Consulting\Hidden Valley Lake CSD\MXD\Hidden valley esd_alternative 1.mxd



Map Date: 06/29/2015
Base Map Source: Google Earth, 2015.



Hidden Valley Lake CSD - Alternative 1

Lake County, CA

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Discussion and Possible Action: Board member medical benefits

RECOMMENDATIONS:

Hear General Manager’s report and provide direction to staff.

FINANCIAL IMPACT:

None

BACKGROUND:

The District has provided health insurance to Board members since 2004. Board members currently receive the same District-provided health insurance as staff. For the most part, the Board is comprised of individuals who are Medicare eligible and tend to have somewhat different health insurance needs and options than District staff. Accordingly, the current “one size fits all” medical insurance – one medical insurance plan for staff and Board members – is probably not the most efficient use of medical insurance dollars.

On March 17, 2015 the Board expressed an interest in exploring the feasibility of cafeteria-style health insurance options, and directed staff to compile additional information regarding cafeteria health insurance plans. Due to other work commitments, staff has not yet completed its review of available cafeteria health insurance plans – other than to say that a cafeteria health insurance plan could be crafted through either ACWA (Association of California Water Agencies) or SDRMA (Special District Risk Management Authority).

Staff is conducting its feasibility analysis of cafeteria health insurance plans on the premise that the District will continue to provide health insurance coverage to Board members, their spouses and dependents. Additional information regarding Director health insurance benefits provided by other Districts and cafeteria health insurance plans is attached.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, _____, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board

Directors		Benefits				Benefits coverage				PEHMCA		Director Pays		Stipen/Compensation
		Medical	Dental	Vision	Director	Dependents	HMO or PPO	PEHMCA	Employer Pays	Director Pays	Stipen/Compensation			
Hidden Valley Lake CSD	yes	no	no	no	yes	yes	SDRMA GOLD		100%	0%	\$25 per meeting, max \$50 a month, plus \$904 a month			
Westwood CSD	no	no	no	no	no	no	none		0%	0%	none			
Eastlake CSD	no	no	no	no	no	no	none		0%	0%	\$100 per mtg up to \$600 a month			
Helensdale CSD	no	no	no	no	no	no	none		0%	0%	none			
Lake Shastina CSD	no	no	no	no	no	no	no		0%	0%	\$150 per mtg up to \$600 a month			
Templeton CSD	no	no	no	no	no	no	no		0%	0%	none			
Marinwood CSD	no	no	no	no	no	no	no		0%	0%	none			
Bodega Bay Public Utility District	no	no	no	no	no	no	no		0%	0%	\$75/mtg up to \$225/mo.			
McCloud CSD	no	no	no	no	no	no	no		0%	0%	\$100 for Brd Mtgs. & \$50 other mtgs.			
Los Osos CSD	no	no	no	no	no	no	none		0%	0%	\$100 per meeting up to \$600 a month			
California Valley CSD	no	no	no	no	no	no	none		0%	0%	\$100 per mtg. up to \$600 a month			
Tuolumne Utilities District	no	yes	yes	yes	no	no	none	100% D/V ONLY	difference	0%	\$100 per meeting up to \$400 a month			
Menlo Fire	yes	no	no	yes	yes	no	CalPERS	\$115	\$750	0%	\$100 per meeting up to \$400 a month			
North County Fire of San Diego County	no	no	no	no	no	no	none		0%	0%	\$100 per meeting up to \$400 a month			
Monterey Regional Waste	no	no	no	no	no	no	none		0%	0%	\$50 per mtg.			
Fallbrook Health Care District	no	no	no	no	no	no	none		0%	0%	\$100 per mtg up to \$500 a month			
LA Vector Control	no	no	no	no	no	no	none		0%	0%	\$100 per meeting			
Mineral County Water District	no	no	no	no	no	no	none		0%	0%	\$100 per meeting (none have asked for it)			
Tomales CSD	no	no	no	no	no	no	none		0%	0%	none			
Orange County Cemetery District	no	no	no	no	no	no	none		0%	0%	\$100 per meeting			
Coastside Water District	no	no	no	no	no	no	none		0%	0%	\$150 per meeting up to \$600 a month			
Rio Linda/Elverta CWD	no	no	no	no	no	no	none		0%	0%	\$100 per meeting			
Greater Vallejo Recreation District	no	no	no	no	no	no	none		0%	0%	\$100 per mtg up to \$500 a month			
Central Contra Costa Sanitary	yes	no	no	yes	yes	no	Kaiser, HMO and PPO		0%	0%	\$185 per meeting up to \$600 a month			
El Dorado Hills	no	no	no	no	no	no	none		0%	0%	\$100 per meeting up to \$600 a month			
Desert Recreation District	yes	yes	yes	yes	yes	yes	HMO and PPO		\$1,380 per month	Anything over \$1,380 per month	\$100 per meeting up to \$400 a month			
Costa Mesa Sanitary District	yes	no	no	yes	no	no	CalPERS HMO and PPO	\$115	100%	0%	\$225 per meeting up to \$1,350			
RCD of Greater San Diego County	no	no	no	no	no	no	none		0%	0%	none			
Truckee Tahoe Airport	yes	no	no	yes	yes	no	their choice		100%	0%	\$100 per mtg up to \$400 a month			
Tehama County Resource Conservation District	no	no	no	no	no	no	no		0%	0%	none			
Monterey Peninsula Regional Park District	yes	no	no	yes	yes	yes	CalPERS		0%	100%	\$100 per mtg			
Hesperia Recreation and Park District	yes	yes	yes	yes	yes	yes	CalPERS, HMO, PPO and Kaiser		100%	0%	\$100 per mtg up to \$500 a month			
Rincon del Diablo MWD	yes	yes	yes	yes	no	no	HMO and some PPO		100%	0%	\$160 per meeting up to 10 meetings per month			
South Santa Clara Valley Memorial District	no	no	no	no	no	no	no		0	0	\$25/hour for up to 20 hours per week. No pay for attending meetings			
North County Recreation and Park District	no	no	no	no	no	no	no		0%	0%	\$100 per meeting			
Spalding CSD	no	no	no	no	no	no	no		0%	0%	none			
Mission Springs Water District	yes	yes	yes	yes	yes	yes	HMO, PPO and Kaiser		100% of least cost plan for employee, and/or pays 95% of premiums for EE and dependents	5% unless enrolled in least cost plan, then pays 0 for self and 5% for dependents	\$100 per meeting up to 10 meetings per month			
Santa Clara County Open Space Authority	no	no	no	no	no	no	none		0	0	\$75 per meeting max 2 meetings per month			
Inland Valley Development Agency & San Bernardino International Airport Authority	no	no	no	no	no	no	no		0%	0%	\$100 per Board, Commission and Committee			
Eastern Sierra CSD	Yes	yes	yes	yes	yes	no	PPO	\$115.00	\$115/mo	the difference after	\$100 per Day of Service/ up to \$600 a month			



Hidden Valley Lake Community Services District

19400 Hartmann Road
Hidden Valley Lake, CA 95467
707.987.9201
707.987.3237 fax
www.hiddenvalleylakecsd.com

MEMO

To: Roland Sanford

From: Tami Ipsen

Date: May 14, 2015

RE: Health Savings Plan, Cafeteria Plan, Flexible Spending Arrangement

Health Savings Accounts (Plans) - The current health care plan that is provided by the District must have a deductible of \$1,300 self-coverage or \$2,600 for family coverage and must limit annual out-of-pocket expenses of the beneficiary to \$6,450 for self-coverage and \$12,900 for family coverage. The District employees do not qualify for HSP as an option due to the current health plan coverage the District has. The District's current Health care plan coverage is \$500 for self-coverage and \$1,000 for family coverage with a \$2,000 out-of-pocket for self-coverage and \$4,000 for family coverage.

Cafeteria Plan – is a written plan that allows employees to choose between receiving cash or taxable benefits instead of certain qualified benefits for which the law provides an exclusion from wages. If an employee chooses to receive a qualified benefit under the plan, the fact that the employee could have received cash or a taxable benefit will not make the qualified benefit taxable.

Qualified Benefits. *A cafeteria Plan can include the following benefits:*

- Accident and health benefits (but not Archer medical savings accounts or long-term care insurance).
- Adoption Assistance.
- Dependent care assistance.
- Group-term life insurance coverage (including costs that cannot be excluded from wages).
- Health Savings Accounts. Distributions from HAS may be used to pay eligible long-term care insurance premiums or qualified long-term care services.



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Benefits not allowed. *A cafeteria plan cannot include the following benefits:*

- Archer medical savings accounts.
- Athletic facilities.
- De minimis (minimal) benefits.
- Educational assistance.
- Employee discounts.
- Employer-provided cell phones.
- Lodging on your business premises.
- Meals.
- Moving expense reimbursement.
- No-additional cost services.
- Transportation.
- Tuition reduction.
- Working condition benefits.

Eligible employers are employers that have 100 or less employees. Eligibility and participation requirements are met if all employees who had at least 1,000 hours of service preceding plan year are eligible to participate and each employee eligible may elect any benefit available under the plan. You may exclude from the plan employees who:

- Are under the age 21 before the close of the plan year
- Have less than 1 year of service with you as of any day during the year
- Are covered under a collective bargaining unit
- Are nonresident aliens working outside the United States whose income did not come from a U.S. source.

Contribution requirements. *You must make a contribution to provide qualified benefits on behalf of each qualified employee in an equal amount to:*

- A uniform percentage (not less than 2%) of employee's compensation for the plan year



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- An amount which is at least 6% of the employee's compensation for the plan year or twice the amount of the salary reduction contributions of each qualified employee, whichever is less.

Contribution limits on a health **flexible spending arrangement**. Employees may request a reduction in salary for a health FSA in excess of \$2,500.

A cafeteria plan that does not limit health FSA contributions to the dollar limit is not a cafeteria plan and all benefits offered under the plan are includible in the employee's gross income.

"Use it or lose" rule for health FSAs. Instead of a grace period, you may, at your option, amend the cafeteria plan to allow \$500 of an employee's unused contributions to carry over to the immediately following plan year.



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MEMO

To: Roland Sanford
From: Tami Ipsen
Date: January 12, 2015
RE: Director Benefit update

After polling other CSDs through CSDA networking group the attached results were accumulated.

Comparable Lake County agencies poled was Clearlake Oaks Water District and Callayomi County Water District. Clearlake Oaks Water District provides no benefits to their Directors and Callayomi County Water District offers health coverage for their Board of Directors at the full expense of the Director.

Special Districts in Lake County are under the County of Lake Board of Supervisors and they receive \$800 monthly towards health, vision and dental benefits. The remainder balance owed is out of pocket of the Director. Dependents may be added at the Director's expense.

The State Controller's Compensation Report reflects up to 2013 and was not comparable to current data received.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: August 18, 2015

AGENDA ITEM: Recruitment of permanent General Manager

RECOMMENDATIONS:

Create an Ad Hoc committee (District Team) to review and evaluate proposals for General Manager recruitment services, and to assist the selected recruitment firm with recruitment of a permanent General Manager.

FINANCIAL IMPACT:

None

BACKGROUND:

The District is seeking consulting services to assist with the recruitment, evaluation and selection of a new permanent General Manager. A Request for Proposals has been sent to the following recruitment firms: Alliance Resource Consulting, Ralph Anderson & Associates, Bob Murray & Associates, Koff & Associates, and CPS HR Consulting. Proposals are due at 4:00 p.m. on Thursday, August 27, 2015. The requested scope of services include:

- 1) Working with the District team to identify characteristics and attributes of the successful candidate, and selection criteria
- 2) Development of a custom brochure describing the General Manager position, District, and Hidden Valley Lake community
- 3) Providing initial screening of all candidates' applications and developing a list of semifinalists in conjunction with the District team
- 4) Conducting telephone, video-conferencing or in-person interviews of all semifinalists
- 5) Assisting District team with the selection of finalists
- 6) Scheduling and coordination of on-site interviews with finalists
- 7) Conducting all background and reference checks on the final candidate(s)
- 8) Providing timely notification and feedback to all candidates not selected for the position

Staff recommends the Board:

- (1) Establish an Ad Hoc committee to review and evaluate proposals, and identify a preferred firm for consideration by the full Board at the September 15, 2015 Board of Directors meeting

- (2) Allow the recruitment firm, with oversight by the Ad Hoc committee, to lead the recruitment effort, including advertisement of the General Manager position in paper and electronic media

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, _____, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board

RECEIVED

AUG 14 2015



August 12, 2015

Mr. Jim Freeman
President
Hidden Valley Lake Community Services District
19400 Hartmann Road
Hidden Valley Lake, California 95467-8371

Re: No Paid Workers' Compensation Claims in 2014-15

Dear Mr. Freeman:

This letter is to formally acknowledge the dedicated efforts of the Hidden Valley Lake Community Services District's Governing Body, management and staff towards proactive loss prevention and workplace safety. Your agency's efforts have resulted in no "paid" workers' compensation claims for program year 2014-15. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. This is a great accomplishment!

It is through the efforts of members such as Hidden Valley Lake Community Services District that SDRMA has been able to continue providing affordable workers' compensation coverage to over 415 public agencies throughout California. In fact, 271 members or 65% in the workers' compensation program had no "paid" claims in program year 2014-15.

In addition to this annual recognition, members with no "paid" claims during 2014-15 earn 2 credit incentive points (CIPs) thereby reducing their annual contribution amount. Also, members without claims receive a lower "experience modification factor" (EMOD) which also reduces their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing work related injuries. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any ideas or suggestions to Dennis Timoney, SDRMA Chief Risk Officer at dtimoney@sdrma.org.

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate the Governing Body, management and staff of Hidden Valley Lake Community Services District for their commitment to proactive loss prevention and safety in the workplace.

Sincerely,
Special District Risk Management Authority

David Aranda, President
Board of Directors

Tami Ipsen

From: Jim Lieberman [<mailto:jim67judy@att.net>]

Sent: Tuesday, July 28, 2015 12:19 PM

To: Roland Sanford; Tami Ipsen

Subject: Marin Water Forum ACWA Region 1

On July 24, 2015 ACWA Region 1 hosted an event highlighting Water management in Marin County. The program featured remarks from Senator Mike McGuire, a local roundtable discussion addressing the current issues Marin is facing. The program included a presentation of Marin County water's history, anticipated impacts of sea level rise on Marin. Tim Quinn also spoke. Judy Mirbegian moderated in an exceptional manner. In attendance were directors Carolyn Graham, Linda Herndon, Jim Lieberman and moderator Judy Mirbegian. This was an interesting forum, giving insight and comment from other districts within ACWA Region 1. The benefit to the district is making contacts with other ACWA members to exchange ideas and work toward common goals.

Respectfully submitted,

Jim Lieberman

Summary of ACWA Region 1 Conference 7/24/2015 - The Tiburon Lodge, Tiburon, CA

The conference was chaired by our own Judy Merbegian and she did an excellent job facilitating.

ACWA president gave a recap of what the organization is currently working on, including:

- increasing storage above and below ground and integrating water systems
- Improving water xfers and marketing
- investing in habitats and watersheds
- Implementing SGMA
- Modifying Prop 218

A drought water bank was established under Gov Pete Wilson's tenure and then fell by the wayside - may be time to bring it back.

ACWA supports relying on market forces rather than government regulation to address water conservation

Various water and special district managers presented overviews on their operations, including strategies for achieving water conservation goals.

State Senator Mike McGuire gave an overview of issues front and center in Sacramento currently, including:

- the budget
- paying down debt
- education
- the drought - 60% of the water supply comes from snow melt. 2014 was the driest year on record.
- also discussed was the marijuana grow problem - mj accounts for 40 billion of the 42 billion ag economy in CA!

Climate change and rising sea levels

Point Blue and OCOF provided a fascinating look at a modelling program that predicts the rise of sea levels due to climate change and the impact of that on low lying areas in coming years.

Thank you for the opportunity to participate in an educational event as well as the opportunity to meet some of the movers and shakers in the area represented by Region 1.

Sincerely,

Carolyn Graham

Two systems to get more water

By J.W. Burch IV, jwburch@record-bee.com, @JWBurchIV on Twitter

record-bee.com

LAKEPORT >> The Lake County Supervisor's approved modified urgency ordinances for two county maintained water systems Tuesday.

Because of a decrease in water consumption, customers of three water systems will be given an extra 100 cubic feet each month before seeing an increase.

Both the Bonanza Springs Water System was placed under mandatory water restrictions in March of last year because "critically low water table levels were threatening the water wells ... and dry conditions were expected to continue," according to Lake County Special Districts Administrator Mark Dellinger.

"After one year of monitoring well levels, usage and the conservation efforts of the customers, we have found that some modifications to the existing Urgency Ordinance would benefit the CSA and help us reduce the extreme cases of water misuse while protecting the customers that are taking measures to conserve," Dellinger continued.

Lake County Special District Compliance Coordinator Jan Coppinger added "that it is not appropriate to keep these families dialed down as tight as we had to do last year."

The new ordinance also includes a larger surcharge if usage exceeds 1,500 cubic feet per month, in order to act as a deterrent.

"We found that there was no incentive to conserve if a customer knew they were going to exceed the first surcharge," Dellinger said.

A moratorium on new connections for the Bonanza Springs Water System was also modified. From now on new connections will be considered on a case-by-case basis with approval being determined by whether or not the new connection will affect the district's ability to provide water for its current customers.

The Mount Hannah Water System was placed under the same restrictions in May of last year because critically low water table levels threaten the only well serving the community. Production and recharge rates had also dropped significantly.

After the system's old well began to fail, a new well was installed in August of last year. The new well is generating approximately 16 gallons each minute, according to Coppinger.

"Although the new well produces and recharges much better than the original well, the system is still challenged by low water tables and a poor transmission line that has been repaired repeatedly but continues to fail," Dellinger explained.

Advertisement

The Mount Hannah Water system has been awarded grant funding through Prop 84 Emergency Drought Funds to replace the faulty transmission line. The work is expected to be completed by the end of summer.

"With the new well and that transmission line replaced, we will finally see Mount Hannah in much better condition," Coppinger said.

A third tier of surcharges was also added to Mount Hannah's ordinance, but with a maximum amount of 1,000 cubic feet of water being aloud before the fee is incurred.

A public hearing regarding the Starview Water System was scheduled for Tuesday's meeting but was postponed until Aug. 18, as proper public notification was not published in local media.

A second reading of the modified ordinances will also be held during the board's Aug. 18 meeting.

Lake County BOS to consider water use urgency ordinances during public hearings

By J.W. Burch IV, jburch@record-bee.com, @JWBurchIV on Twitter

record-
bee.com

LAKEPORT >> Several public hearings to consider modifying urgency ordinances for various county maintained water systems will be held by the Lake County Board of Supervisors today.

Because of a decrease in water consumption, customers of three water systems will be given and extra 100 cubic feet each month before seeing an increase

Both the Bonanza Springs and Starview water systems were placed under mandatory water restrictions in March of last year because "critically low water table levels were threatening the water wells ... and dry conditions were expected to continue," according to Lake County Special Districts Administrator Mark Dellinger.

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"The new ordinance also includes a larger surcharge if usage exceeds 1,500 cubic feet per month," Dellinger explained. "This was added because we found that there was no incentive to conserve if a customer knew they were going to exceed the first surcharge."

Customers in the Bonanza Springs and Starview water systems will be charged \$10.47 per cubic foot of water if usage is greater than 1,000 cubic feet – or approximately 250 gallons a day – but less than 1,200, each month. However, if usage is greater than 1,200 cubic feet each month, customers will receive a surcharge of \$350. The newly added surcharge will cost \$700 if usage exceeds 1,500 cubic feet of water each month.

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However, Mount Hannah Water System customers will be allowed less cubic feet per month before receiving surcharges, which follow the same pricing. Any water usage greater than 600 cubic feet each month but less than 850 will be charged \$10.47 a cubic foot, while water use exceeding 850 will resulting in a \$350 surcharge. The largest and newest surcharge will be the result of Mount Hannah customers exceeding a total monthly water usage of 1,000 cubic feet.

Contact J. W. Burch, IV at 900-2022.

Californians exceed conservation mandate

By Staff Reports

record-bee.com

SACRAMENTO >> With record-breaking heat throughout much of the State in June, Californians still managed to conserve water, reducing water use by 27.3 percent and exceeding Gov. Jerry Brown's 25 percent mandate in the first month that the new emergency conservation regulation was in effect.

"Californians understand the severity of the drought and they are taking action, as shown by the numbers released today," said Felicia Marcus, Chair of the State Water Resources Control Board. "We didn't know if the positive showing in May was due in part to cooler temperatures. This report shows that residents knew they had to keep conserving even during the summer heat and they kept the sprinklers off more than they would in a normal year. That's the right attitude as we head into August and September heat—in the drought of the century with no certain end date."

Despite being the hottest June on record, California's urban water suppliers exceeded the statewide conservation goal, saving 59.4 billion gallons (182,151 acre-feet), as compared to the same time in 2013. June conservation efforts put the State on track to achieve the 1.2 million acre-feet savings goal by February 2016, as called for by the Governor in his April 1 Executive Order.

Water suppliers have made significant investments in their education and outreach programs to communicate the need to conserve to their customers. June's enforcement statistics highlight the growing awareness of how water is used locally as a result of these programs. Water suppliers reported that their compliance and enforcement programs saw an almost two-fold increase in the number of complaints of water waste which resulted in a big jump in reported penalties.

Monthly water use reports are required by the emergency water conservation regulation, and are provided to the State Water Board by urban water suppliers. Urban water suppliers are expected to meet, or exceed, their individual conservation standard starting in June and continuing through February 2016. The year 2013 serves as the baseline for determining water savings statewide. The current report is posted here.

June Highlights:

The percent of water saved by the State's large urban water agency suppliers decreased from 29.1 percent in May to 27.3 percent in June, in same-month water use comparisons of 2015 to 2013. June 2015 was the warmest June on record.

The amount of water saved in June 2015 (59.4 billion gallons) is six times more than the amount of water saved during the same month in 2014 (9.6 billion gallons), when the State's voluntary 20 percent conservation goal was in effect.

The June 2015 savings are 15 percent of the statewide savings goal of 1.2 million acre-feet of water needed by February 2016.

265 water suppliers, serving 27.2 million people met or exceeded their conservation standard. Almost 40 percent of all urban water suppliers reduced their water use by 30 percent or more.

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“In normal years, water use rises dramatically in the hot summer months. But this year, during the hottest June on record, Californians proved that they have the ingenuity and commitment to meet this challenge,” said Marcus. “Agencies have stepped up to the plate to engage with their customers and it shows. The public knows how bad the drought is, and agencies need to help them know what to do. Letting lawns go golden, taking shorter showers, and other actions can pay off in greater urban water security in the event of more dry years, but, at the same time, we need to be clear that trees should be watered.”

Of the 405 water suppliers reporting, 265 suppliers (65 percent) met, or were within one percent of, their conservation standard; 53 suppliers (13 percent) are between one and five percent of meeting their conservation standard; and 71 suppliers (18 percent) are between five and 15 percent of meeting their conservation standard.

However, there are 16 suppliers (four percent) that are more than 15 percent from meeting their conservation standard.

REGION

Anderson Valley couple is fined for water violations

Staff Reports

ANDERSON VALLEY » An Anderson Valley couple will be required to pay a \$25,000 fine for violating a Cleanup and Abatement Order relating to illegal construction activities that allegedly caused sediment discharges into Little Mill Creek and its tributaries in Mendocino County, the North Coast Regional Water Quality Control Board reported.

The Cleanup and Abatement Order, issued in January 2011, alleges that Thomas

R. Plowright III and Patricia Plowright had reconstructed existing roads, built new ones and used a bulldozer to move earthen material into watercourses, including Little Mill Creek. The creek feeds into the Navarro River and provides habitat for Steelhead trout and feeds streams that harbor Coho salmon. The alleged illegal construction activities violated the California Water Code and federal Clean Water Act.

On Jan. 24, 2014, the Regional Water Board initiated an enforcement action

against the Plowrights for failure to comply with the provisions of the Cleanup and Abatement Order. The Plowrights had failed to complete the full scope of the cleanup and replanting required under the order, and they did not monitor or report adequately to maintain compliance.

On June 16, the Regional Water Board approved a stipulation for entry of judgment and proposed judgment.

The judgment requires the Plowrights to pay \$25,000 in penalties for water code vio-

lations, correct existing and ongoing violations and requires continued monitoring. All existing violations have been remedied, with the monitoring provisions required by the judgment still to be completed. The penalty will be paid to the State Water Resources Control Board's Cleanup and Abatement Account.

The North Coast Regional Board posted the proposed judgment on May 15, and Mendocino County Superior Court adopted the judgment on June 23.



In bid to conserve streams, aquifers, Sonoma County imposes tighter rules on new wells

BY ANGELA HART THE PRESS DEMOCRAT on July 21, 2015, 6:57PM07/21/2015

Sonoma County supervisors Tuesday unanimously approved sweeping new limits on well drilling, making the most significant changes to the county's water well ordinance in nearly 40 years.

The revised ordinance establishes well-construction standards to prevent groundwater contamination, incorporates new protective buffer zones along streams and requires new wells be equipped with monitoring devices to measure groundwater levels in the future.

The rules also prohibit drilling new wells into streams and wetlands and require that property owners pay a \$150 annual fee to test water, ensuring it is safe for drinking.

The updates, made amid California's historic drought, are meant partly to prevent new wells from sucking streams dry and diminishing connected underground supplies. The rules also are intended to shield streams from sediment and other pollution that can be unleashed during well construction.

The revised regulations, however, apply only to new wells and do not cover the estimated 40,000 wells that now exist outside of city limits. The action also does not establish a limit on the number of new wells permitted by the county or require any reductions of water usage.

Supervisors called the updates overdue, though board members said they were concerned the new rules did not sufficiently address the depletion of aquifers and streams amid the drought.

"We're in the fourth year of a drought, and everyone is justifiably concerned about where we're going in Sonoma County to make sure we use our water responsibly," Board of Supervisors Chairwoman Susan Gorin said. "It's important, and it's about time. The whole community is waiting for us to be more proactive about the number of wells we're permitting."

Supervisors put off for a later date conversations about how to address declining water availability or the impact of less water on natural resources.

County officials, along with environmental groups, well drillers and land rights groups, have been working on the well ordinance revisions since 2010, said Nathan Quarles, an engineering division manager for the Permit and Resource Management Department.

"These are just construction standards," Quarles said.

The issue, though certain to ripple across Wine Country, drew a small crowd of about eight people. Many said they were mainly concerned that the new rules do not address water usage by rural residents or farmers, over-pumping of some of the county's groundwater basins or the impact of the drought on sensitive plant and animal habitat in riparian areas.

“I believe the county must manage new well permits in a way that does not harm endangered species,” said Kimberly Burr, a Forestville resident. “Groundwater extraction without analysis or controls ... kills salmon and ruins aquifers.”

Burr and others pushed supervisors to address declining water levels now, ahead of the state regulation set in motion earlier this year.

“The time is now,” Burr said.

Rue Furch, a former Sonoma County planning commissioner, urged the county to consider groundwater supplies beyond the region’s main aquifers.

“There’s an awful lot of the county not identified in (the state groundwater legislation),” Furch said, noting that only parts of the Petaluma, Santa Rosa and Sonoma Valley basins are identified as priorities, and therefore fall under limits in the new state law.

Supervisors requested a future hearing, with numerous county department heads, to review the connection between surface and groundwater, as well as identify policy options that could mitigate drought impacts.

The new stream setbacks approved Tuesday include 100-foot buffer zones near feedlots and areas where underground hazardous materials are stored, 30-foot protected areas along lakes, streams and wetlands and 20-foot separations between wells.

Supervisors last year adopted a more expansive set of protective buffers along 3,200 miles of waterways in the county, but that action did not include wells.

Officials said they plan to hold a more robust discussion on whether to increase the setbacks for wells later this year.

“What is the criteria we’re using to make sure we’re not harming the stream?” Supervisor David Rabbitt asked.

Supervisors Efren Carrillo and Shirlee Zane echoed Rabbitt’s questions, calling for additional discussion.

The ordinance also requires property owners to test well water annually to make sure it does not include contaminants. Zane recommended that the ordinance encourage voluntary compliance, and that property owners disclose through the resource management department when they’ve cleaned up their wells instead of recording the information on the property deed.

“We need to provide the carrot approach rather than the stick,” Zane said. “I don’t want it to stay on the property deed for ever and ever.”

Daniel Sanchez, government affairs director for the North Bay Association of Realtors in Sonoma County, applauded the decision.

“Leaving it on a deed when the problem has been addressed doesn’t make any sense,” Sanchez said.

You can reach Staff Writer Angela Hart at 526-8503 or angela.hart@pressdemocrat.com. On Twitter [@ahartreports](https://twitter.com/ahartreports).

A weapon to curb water hogs: the flow restrictor

By Paul Rogers

San Jose Mercury News

It's a question that keeps coming up as California's drought drags on: What should cities and water agencies do about the most egregious water wasters?

You know them. The neighbor always hosing down the sidewalk. The rich guy who waters his lawn every day and laughs at the fines. The callous guzzler, thumbing his nose at the rest of us dutifully putting buckets in our showers.

Well, water providers have a secret weapon. It's called a flow restrictor.

A 2-inch-long brass cylinder, the modest-looking plumbing device is to water wasters what handcuffs are to shoplifters and parking boots are to motorists piling up unpaid tickets. And now water agencies struggling to meet California's tough new conservation rules have the devices at the ready and are giving them a fresh look.

"It's like shutting down three lanes of traffic on a four-lane freeway," said Brian Dunbar, a distribution manager with San Jose Water Co. "You have to slow down."

The way they work is simple: Utility employees can clamp flow restrictors onto the water meters of habitual water hogs, dramatically limiting the amount of water that flows to the property from the main pipe under the street.

From the East Bay to the Peninsula to the Santa Clara Valley, water agencies have the devices. And while they say they haven't had to unleash them yet, they are ready to do so during the hot summer months if necessary.

Water guzzlers who are served by the East Bay Municipal Utility District can be curbed with a restrictor after three warnings.

"The flow is basically just for the essentials. But it's annoying. It would drive anybody crazy," said district spokeswoman Andrea Pook.

San Jose Water, a private company that serves 1 million people in San Jose, Los Gatos, Saratoga and other Silicon Valley communities, included flow restrictors as part of the regulations it put in place June 15 to get its customers to cut water use 30 percent.

Its devices can cut water flow by 72 percent — from the typical 18 gallons a minute at most homes to 5 gallons per minute. The rules allow the company, after one

written warning, to install a flow restrictor on the meter "of any customer observed by utility personnel to be using water for any nonessential or unauthorized use."

Those violations include wasting water — not going over monthly limits, but repeatedly doing things such as watering lawns more than two days a week, hosing down pavement or washing cars.

In the month since the new rules took effect, San Jose Water hasn't slapped the devices on anybody's meter, company spokesman John Tang said.

Under current practices, the company's customers who waste water will get a door hanger asking them to stop. After a second violation, they are sent a letter. The third offense brings a personal visit from a water company employee. On the fourth offense, their meter can be fitted with a flow restrictor and they are subject to a fine, which varies depending on which city they live in. For San Jose residents, it's \$160.

There's also a \$45 fee when the flow restrictor comes off, and anyone who tries to take it off themselves, like Homer Simpson stealing cable TV, is subject to having their water shut off.

"Water is a finite resource, and we want folks to use it judiciously," Tang said. "At the end of the day, we are trying to get everybody to follow the rules. Everybody needs to contribute to conserving."

In May, San Jose Water customers reduced their water use an impressive 36 percent compared with May 2013, the baseline year.

Pook said EBMUD, whose customers cut water use 31 percent in May, has not had to unleash the restrictors on anybody yet. The district did use them in previous droughts. Famously in 1977, as TV cameras and newspaper photographers recorded the moment, the district clamped one on the home of Raymond and Phyllis Olson, a Hayward couple who were using 883 gallons a day.

"It's used if a customer is being unreasonably and willfully wasteful," Pook said. "We don't want to get to that point, but if it does we need that tool. It's the last straw."

Some Bay Area residents are urging water agencies to pull out the devices now and use them aggressively.

"They have to use them on everybody fairly, even on rich people and corporations," said Lisa Wyatt, of San Mateo, who gets mad when she sees Silicon Valley companies along Highway 101 continuing to drench their grass.

"There are people who feel they are above it all," she said. "My mother always said if you want to get somebody's attention you have to hit them between the eyes with a two-by-four."

But some say the most

bullheaded water wasters may not be deterred.

"If you reduce the flow by 70 percent, what would prevent someone from running their sprinklers four times as long?" said David Sedlak, a UC Berkeley engineering professor and water expert. "Appealing to people's sense of community and public shaming is usually enough."

San Francisco has flow restrictors and a rule that can slap water wasters with a \$245 fee to install one. South Bay and Peninsula cities, including Mountain View, Menlo Park and Sunnyvale, also have the devices and drought rules enabling their use. But they have mostly been meeting conservation targets and haven't yet had to resort to the nuclear option.

But water agencies will use them if they need to, particularly if the drought drags on several more years, said Gary Kremen, chairman of the Santa Clara Valley Water District.

"If somebody is the worst of the worst and they are just ignoring everything, I think it's another tool in the tool kit," he said. "I really think we have to have carrots, but I'm a believer that we need sticks also."

Local officials set back to state water saving fight

Acting on behalf of the State Water Resources Control Board, Attorney General Kamala Harris in June urged the Supreme Court to "depublish" the ruling, arguing it was "unnecessary and overbroad" and hampered efforts to deal with California's ongoing drought. The move was deemed to limit the force of the ruling on San Juan Capistrano's water rates. The League of California Cities also joined the state's effort to persuade the state Supreme Court to depublish the ruling.

But in Wednesday's brief letter, the state Supreme Court without comment rejected the state's request,

as forcing local and state officials elsewhere to adapt to the ruling's limitations. Harris' office referred questions to the water resources board. Board officials said they weren't surprised at the Supreme Court's decision.

"While the court of appeal's decision makes it more difficult for local agencies to justify their water conservation rates, the decision does not foreclose conservation pricing," the board said in a statement. "The State Water Resources Control Board will continue to work on implementation of the Governor's (conservation order) and will continue to assist local agencies in developing effective and lawful conservation pricing mechanisms."

Local officials have warned the ruling from the Santa Ana-based appeals court may force cities and water districts to rely more on other tools, such as more advertising, water audits, rebate programs for low-water appliances, restrictive rules on lawn watering and fines for violators.

But legal experts and water officials also say water districts will still be able to use the tiered rates if they can demonstrate they are closely tied to the cost of providing water services.

Amid the most severe drought in California's 164-year history, Brown has ordered urban residents to cut water use by 25 percent statewide. One key tool that Brown had recommended was for lo-

cal governments to set rate structures with higher "surcharges, fees and penalties" for people who use large amounts of water.

But that approach — conserve or pay a much higher water bill — was thrown into doubt by the 4th District Court of Appeal's conclusion that such charges may violate Proposition 218, a 1996 ballot measure that barred governments from charging more for a service than it costs to provide.

The court did not invalidate the use of rate tiers

entirely. It said, however, that cities and water agencies can charge more only if they can document that it costs them more to provide the extra water.

The court ruling, because it is "published," sets statewide legal precedent that can be used in other court challenges to water district policies and at a minimum forces local water officials and lawyers to

reconsider how they can legally enforce water conservation. As of now, there are two similar legal battles unfolding against the Sweetwater Authority, a San Diego area water district, and the city of Glendale's water district.

Taxpayer groups have warned of other legal challenges if districts violate Proposition 218's restrictions.



California proposes historic \$1.5 million fine for taking water

BY FENIT NIRAPPIL ASSOCIATED PRESS on July 20, 2015, 12:20PM07/20/2015

SACRAMENTO — California regulators on Monday proposed a first-of-its-kind, \$1.5 million fine for a group of Central Valley farmers accused of illegally taking water during the drought.

It would be the first such fine against an individual or district with claims to water that are more than a century-old, known as senior water rights holders.

The action reflects the rising severity of California's four-year drought that has prompted the state to demand cutbacks from those historically sheltered from mandatory conservation.

The State Water Resources Control Board said the Byron-Bethany Irrigation District in Tracy illegally took water from a pumping plant even after it was warned in June that there wasn't enough water legally available.

Relying on water rights dating to 1914, the district serves 160 farming families in three counties in the agriculture-rich Central Valley and a residential community of 12,000 people. The district estimates losing \$65 million in crops because of the state's cutback orders.

District general manager Rick Gilmore said he did not know a penalty was coming and wasn't aware of the details. The water that the state believes was taken might have been supplemental supplies purchased by the district, he said.

The district has sued the state over the board's June warning to immediately stop taking water because the watershed was running too dry to meet demand.

The board has sent out more than 9,000 notices across parched California warning there wasn't enough water entitled under rights.

State inspectors have conducted about 1,200 investigations in the last year but only cracked down involving two. Officials say Byron-Bethany was targeted because it was publicly defying the board and diverting water in the drought.

State officials anticipate cracking down on more districts and individuals this summer.

"Our resources are somewhat limited here, and we are taking our cases as we can get them and as we can develop them," said Andrew Tauriainen, a prosecutor for the water board.

Byron-Bethany has 20 days to request a hearing before the water board to contest the fine, although it's unclear how long it could take to resolve the case. The maximum penalty the five-member board could assess in the case is \$5 million, depending on how the water was used.

The water board also issued a cease-and-desist order last week against the West Side Irrigation District, also in Tracy, to immediately stop taking water. That district also had filed a lawsuit challenging the board's cuts, but the state denies it's retaliating against the agency.

Courts have not yet settled the question of whether the board has authority to demand cutbacks from farmers, cities and individuals with California's oldest claims to water.

Associated Press writer Ellen Knickmeyer in San Francisco contributed to this report.

Follow Fenit Nirappil on Twitter at www.twitter.com/FenitN.

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