



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE  
Tuesday April 12, 2023 – 12:30 P.M.  
Meeting Minutes**

The Hidden Valley Lake Community Services District Finance Committee was conducted in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, California.

Present were:

Director Jim Freeman

Director Gary Graves

Dennis White, General Manager (Arrived after Roll Call)

Penny Cuadras, Administrative Services Manager

Trish Wilkinson, Accounting Supervisor

Alyssa Gordon, Project Manager

Jacob Lampert, CivicSpark Fellow Via Teleconference

**CALL TO ORDER**

The meeting was called to order at 12:31 p.m. by Director Graves.

**APPROVAL OF AGENDA**

Motion by Director Freeman to approve the Tuesday, April 12, 2023, Finance Committee agenda as presented. Seconded by Director Graves

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

Tuesday, April 12, 2023, Finance Committee Agenda approved by roll call vote.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Monthly Financial Reports & Disbursements**

The Committee reviewed and discussed the financial reports for the period ending March 31, 2023. Staff addressed inquiries as presented by the committee.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Draft FY 2023-2024 Budget**

The Committee reviewed individual line items of the Draft Proposed 2023-2024 Budget. The Committee will conduct the final review at the May committee meeting.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Projects Update**

Updates provided by Jacob Lampert, CivicSpark Fellow; all inquiries addressed as presented by the committee.

**DISCUSSION AND POSSIBLE RECOMENDATION:**

**Approve the General Manager to Purchase of an Automatic Chlorine Shutoff System**

Committee Recommendation to the Board: Approve the General Manager to Purchase an Automatic Chlorine Shutoff System pending additional cost comparison and a breakdown of installation and software from Telstar.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Approve the General Manager to proceed with the lining of Tank 1-A**

Staff to provide additional bids for lining of the tank and cost analysis of concrete, welded and bolted steel tanks. No recommendation.

**PUBLIC COMMENT**

No Public Comment

**COMMITTEE MEMBER COMMENT**

Directors Freeman and Graves thanked staff for the good work on the budget and starting the budget process early.

**ADJOURNMENT**

Motion by Director Freeman to adjourn the meeting at 1:42 p.m. Seconded by Director Graves

Motion carried to adjourn the meeting at 1:42 p.m.