



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: OCTOBER 20, 2015**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Jim Freeman, President
Director Jim Lieberman, Vice President
Director Carolyn Graham
Director Linda Herndon
Director Judy Mirbegian
Tami Ipsen, Administrative Services Officer
Matt Bassett, Interim General Manager

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Freeman.

APPROVAL OF AGENDA

On a motion made by Director Mirbegian and second by Director Herndon the Board unanimously approved the agenda.

CONSENT CALENDAR

On a motion made by Director Herndon and second by Director Mirbegian the Board unanimously approved the following Consent Calendar items:

- (A) Minutes: Approval of the Minutes of the Board of Directors meeting
September 30, 2015
- (B) Disbursements: check #033121 - #033179 including auto drafts and payroll for a total of
\$167,378.07

BOARD COMMITTEE REPORTS

Personnel Committee: There was no report. The Personnel Committee has a meeting scheduled for October 26th at 9:00 a.m.

Finance Committee: The Finance Committee reported on their committee meeting held on 15th at 12:00 p.m. The committee listened to Chris Perlitz, from Municipal Capital Markets, presentation on refinancing of 95-2 bond to a lower interest rate.

Emergency Preparedness Program Committee: There was no report.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegian shared various subjects, particularly Prop 218, that ACWA is working on.

ACWA State Legislative Committee: There was no report.

County OES: There was no report.

Other: Director Herndon read her report from the ACWA Continuing Education for Water Professionals in Oakland on September 10 -11, 2015 she attended.

STAFF REPORTS

General Manager's Report: Matt Bassett, Interim General Manager, address the Board's questions addressing topics in the General Manager's Report pertaining to Chromium 6, Verizon Cell tower, Coyote Valley Plaza and Valley Oaks Project.

DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2015-20 approval to refinance the District's 95-2 bond – hear presentation from NBS

After hearing the presentation from NBS, on motion by Director Graham and second by Director Mirbegian the Board unanimously Resolution 2015-20, a resolution of the Board of Directors of the Hidden Valley Lake Community Services District declaring intention to refund outstanding bonds of the Sewer System Assessment District No. 1, to levy reassessment as security for the refunding bonds and to continue the lien of the original assessment on certain parcels of property in the Assessment District.

DISCUSSION AND POSSIBLE ACTION: approval to enter into an agreement with Municipal Capital Markets

On motion by Director Mirbegian and second by Director Lieberman the Board of Directors unanimously approved.

DISCUSSION AND POSSIBLE ACTION: approval of water usage adjustment during the Valley Fire incident

Staff prepared a list of approximately 344 customers whose bills were affected by the Valley Fire with a recommended adjustment.

On motion by Director Mirbegian and second by Director Herndon the Board of Directors unanimously approved to table this item and directed the Interim General Manager to contact other water agencies who have gone through such a disaster as the Valley Fire, to see what they did to adjust bills for unusual usage during their event and to look up the definition of State of Emergency.

DISCUSSION AND POSSIBLE ACTION: discussion of connection forfeiture policy and procedures

Board of Directors directed staff to prepare a resolution addressing customers that have lost their homes in the Valley Fire and waiving of any charges through June 30, 2016 that will not be passed onto other rate payers.

DISCUSSION AND POSSIBLE ACTION: review CSDA purchasing and credit card use policy templates

Staff recommended the Finance Committee to review the purchasing and credit card usage policies that CSDA has prepared.

Discussion and possible action: REVIEW Board of Directors Compensation Policy

The Board unanimously agreed to make no changes to the Compensation Policy.

PUBLIC COMMENT

Property owner expressed the importance of testing the lake and what the expectations of the District to continue with Lake testing.

BOARD MEMBER COMMENT

There were none.

**CLOSED SESSION: Government Code 54957 (b) Personnel Performance Evaluation:
Interim General Manager**

The Board went into Closed Session at 9:45 p.m. and came out of Closed Session at 10:42 p.m.

There was no reportable action.

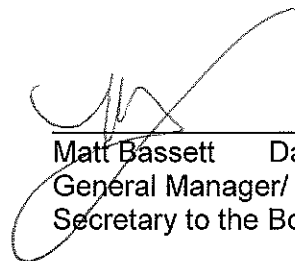
ADJOURNMENT

The Board voted unanimously to adjourn the meeting at 10:43 p.m.



Jim Freeman
President of the Board

12/22/15
Date



Matt Bassett Date
General Manager/
Secretary to the Board

12/22/15