



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: Tuesday, February 15, 2022– 7:00 PM

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted by Teams Teleconference, in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Gary Graves, President
Director Claude Brown, Vice President
Director Jim Freeman
Director Jim Lieberman
Director Sean Millerick

Staff Present:

General Manager, Dennis White
Administrative Services Manager, Penny Cuadras
Accounting Supervisor, Trish Wilkinson
Water Resources Specialist, Hannah Davidson
Project Manager, Alyssa Gordon- Via Teleconference
CivicSpark Fellow, Thomas Brown- Via Teleconference

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Director Graves.

APPROVAL OF AGENDA

Moved by Director Graves to approve the February 15, 2022, Regular Board Agenda as presented. Seconded by Director Millerick.

Roll Call Vote:

AYES: (5) Directors, Brown, Freeman, Lieberman, Millerick and Graves
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

Motion carries to approve the February 15, 2022, Regular Board Agenda as presented.

CONSENT CALENDAR

It was moved by Director Lieberman and seconded by Director Millerick to approve the Consent Calendar as presented.

- (A) Approve Resolution 2022-02 Re-Authorizing Remote Teleconference Meetings Per Assembly Bill 361 for the period February 15, through March 15, 2022, per Government Code Section 54953(e)
- (B) MINUTES: Approval of the February 9, 2022, Finance Committee Meeting Minutes.
- (C) MINUTES: Approval of the February 11, 2022, Personnel Committee Meeting Minutes.
- (D) MINUTES: Approval of the February 15, 2022, Regular Board of Directors Meeting Minutes.
- (E) DISBURSEMENTS: Check #038852 - #038925 including drafts and payroll for a total of \$376,849.17.

No Further Discussion.
No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 2/9 report provided as agendized

Personnel Committee: Met 2/11 report provided as agendized

Emergency Preparedness Committee: Have not met

Lake Water Use Agreement-Ad Hoc Committee: Met 2/13 report provided as agendized

Valley Oaks Sub-Committee: Have not met members of the Board agreed to change the committee to an ad hoc.

Trane Energy Resilience Ad Hoc Committee: Met

STAFF REPORTS

Financial Report: Discussed delinquent accounts. Board suggests staff provide additional notice to delinquent customers with primary ROBO call on February 2nd.

Administration/Customer Services Report: No comments

Field Operation Report: Brambles purchasing water at reclaimed rate, annexation into the District is pending County approval.

ACWA State Legislative Committee: Legislation updates provided by Hannah Davidson

Projects Update: On February 9th staff received notification that FEMA approved funding for the Unit 9 Tank Project for \$1.8M funded at 75% with the 25% match of \$462K covered by DWR/IWRM

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:

Approve the 2022 Lake Water Use Agreement

Moved by Director Liberman to Approve the 2022 Lake Water Use Agreement.

Seconded by Director Millerick.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Approve the 2022 Lake Water Use Agreement.

DISCUSSION AND POSSIBLE ACTION:

Accept Smith & Newell Audit Proposal and Authorize the General Manager to enter into an Agreement with Smith & Newell to Provide Independent Audit Services for the Fiscal Years ending June 30, 2022, 2023, and 2024

Moved by Director Millerick to Accept Smith & Newell Audit Proposal and Authorize the General Manager to enter into an Agreement with Smith & Newell to Provide Independent Audit Services for the Fiscal Years ending June 30, 2022, 2023, and 2024. Seconded by Director Lieberman.

No Further Discussion.
No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Accept Smith & Newell Audit Proposal and Authorize the General Manager to enter into an Agreement with Smith & Newell to Provide Independent Audit Services for the Fiscal Years ending June 30, 2022, 2023, and 2024.

DISCUSSION AND POSSIBLE ACTION:

Approve Finance Committee Recommendation to

Direct Staff to Develop a Policy for the Allocation of Covid Relief Funding

Members of the Board agree premium pay is warranted pending further discussion in May. Item Tabled to the end of the fiscal year.

DISCUSSION AND POSSIBLE ACTION:

Approve Personnel Committee Recommendation to Eliminate a Mandatory Vaccination Policy and Continue to Follow Cal/OSHA Guidelines

Tabled

DISCUSSION:

Consider Options for Providing Water to Customers During Service Interruption

Options considered:

- Water buffalo
- Cases of water
- Robo calls announcing available water source
- Preplan and live up to the Mission Statement

DISCUSSION AND POSSIBLE ACTION:

Review and Update Strategic Plan (30 minutes allotted for discussion)

Members of the Board and staff made the following additional revisions to the plan:

❖ Goals

Deliver High Quality Water and Wastewater Services

- Resiliency and Sustainability

1A. Secure and Protect the water supply

- Amend and expand water rights

Continue to monitor Sustainable Groundwater Management Act (SGMA)

- ~~Water Rights Petition Change~~

Increase Knowledge of Watershed and factors impacting quantity and quality of water supply

- PFAS
- ~~Increase~~ Maintain understanding of State regulations for surface water – groundwater interactions within the Coyote Valley groundwater basin

PUBLIC COMMENT

No Public Comment

BOARD MEMBER COMMENT

Members of the Board encouraged staff to network with local and state officials to introduce District projects and gain support.

Members of the Board acknowledged staffs continued efforts and dedication over the past three years, which made it possible for the District to be awarded funding for the Unit 9 Project.

The Board adjourned for a 5-minute break.

CLOSED SESSION ANNOUNCEMENT

The Board will adjourn to a Closed Session to discuss the following item(s):

PURSUANT TO CALIFORNIA GOVERNMENT CODE 54956.9 PARAGRAPH (2) SUBDIVISION (D): Conference with Legal Counsel – Significant exposure to litigation

The Board moved into closed session at 8:55 p.m.

The Board reconvened into open session at 9:16 p.m. with no reportable action.

PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957: General Manager’s Performance Evaluation Review

The Board moved into closed session at 9:17 p.m.

The Board reconvened into open session at 9:45 p.m. with no reportable action.

ADJOURNMENT

On a motion made by Director Freeman and seconded by Director Millerick the Board voted unanimously to adjourn the meeting at 9:45 P.M.

Gary Graves 3/18/22
Gary Graves Date
President of the Board

Dennis White 3-21-2023
Dennis White Date
General Manager, Secretary to the Board