



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE REPORT  
MEETING DATE: April 3, 2017**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Graham  
Director Mirbegian

General Manager Kirk Cloyd  
Full Charge Bookkeeper Trish Wilkinson  
Administrative Assistant Penny Cuadras

**CALL TO ORDER**

The meeting was called to order at 12:05 pm by Director Mirbegian.

**APPROVAL OF AGENDA**

On a motion made by Director Mirbegian and second by Director Graham

**PLEDGE OF ALLEGIANCE**

**REVIEW OF AUDIT REPORT FY 2015-2016**

Director Graham moved to accept the 2015-16 Audit Report and second by Director Mirbegian. Summary of Budget to be presented to the Board of Directors in the April 18 Regular Board Meeting for full board review.

**REVIEW OF CURRENT BUDGET, EXPENDATURES TO DATE AND DISCUSS BASIS FOR ADJUSTMENTS FOR THE 2017-2018 DRAFT BUDGET**

Committee provided documentation on the budget process for staff to review. Staff will review and implement into an SOP.

Staff proposed 1.3% increase with accurate adjustments as appropriate. Committee requested a set of assumptions be presented at the next Committee Meeting.

**DISCUSS RECOMMENDATION TO THE BOARD TO CONDUCT A SALARY SURVEY AND RATE STUDY**

Committee moved to recommend Salary Survey and Rate Study to the full Board at the April 18 Regular Board Meeting.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

The meeting was adjourned at 1:15 p.m.