



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE REPORT
MEETING DATE: June 8, 2020**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Director Graves
Director Freeman
Full Charge Bookkeeper, Trish Wilkinson
Secretary to the Board / Administrative Assistant, Penny Cuadras

Also Present were:
Operations Manager, Dennis White
Water Resources Specialist, Alyssa Gordon

CALL TO ORDER

The meeting was called to order at 1:03 pm by Director Graves.

APPROVAL OF AGENDA

Director Graves approved the agenda as written. Seconded by Director Freeman.

Roll Call Vote:

Ayes: (2) Directors Graves and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

Motion Carries Unanimous

REVIEW AND DISCUSS:

Mt Meadow North Mainline Change Order/Payment

The Committee discussed change orders and actual cost of the project. Committee recommends item to go before the full Board for approval of payment of change order.

REVIEW AND DISCUSS:

WWTP Access Road Rebuilding Project

Staff reported that FEMA has obligated \$179K for the repair of the WWTP Access Road with chip seal from Grange Road up to the WWTP access. The District must pay all costs up front, FEMA will reimburse by invoice. The Committee recommends the Board approve \$10K engineering estimate and prepare bid process for the WWTP Access Road Rebuilding Project.

REVIEW AND DISCUSS:

Meadow View Easement Sewer Replacement Project

The Committee recommends the Board approve bid process for the Meadow View Easement Sewer Replacement Project.

REVIEW AND DISCUSS:

Director Benefits

The Committee discussed the Director Benefits and possible options to reduce District costs. The Committee has no recommendation for the Board, consider further discussion.

REVIEW AND DISCUSS:

Amendment to Resolution 2020-03 to include cost of meters

The Committee recommends the Board to accept and approve amendment to Resolution 2020-03 to include the actual cost of the meters.

REVIEW AND DISCUSS:

Proposed 20-21 Budget

The Committee reviewed line items of the proposed 20-21 Budget. The Committee discussed the new Lead Operator positions and implementation of Compensation Study for all staff.

PUBLIC COMMENT

No public present.

COMMITTEE MEMBER COMMENT

Committee agrees proposed budget is ready to go before the board for approval. Proposed CIP Budget is based on an approved and implemented rate study, funds will not be available before January 2021.

Director Graves requests attending next Board meeting remotely.

ITEMS FOR NEXT AGENDA

1. Budget
2. Rate Study
3. Award of Contract for Access Road and Sewer Easement Projects

ADJOURNMENT

The meeting was adjourned at 2:06 p.m.