



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE MEETING**

**TUESDAY FEBRUARY 13, 2024 – 12:30 PM  
MEETING MINUTES**

The Hidden Valley Lake Community Services District (District) Finance Committee Meeting was conducted in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

**Directors Present:**

Director Gary Graves  
Director Jim Freeman

**Staff Present:**

Dennis White, General Manager,  
Penny Cuadras, Administrative Services Manager  
Trish Wilkinson, Accounting Supervisor

**Via Teleconference:**

Alyssa Gordon, Project Manager  
Norm Newell, Smith and Newell CPA's

**CALL TO ORDER**

The meeting was called to order at 12:31 p.m. by Director Graves.

**APPROVAL OF AGENDA**

Director Freeman approved the February 13, 2024, Finance Committee Agenda as presented.  
Seconded by Director Graves.

**Roll Call:**

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

Tuesday February 13, 2024, Finance Committee Agenda approved by roll call vote.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Monthly Financial Reports & Disbursements**

The Committee reviewed and discussed the financial reports for the period ending January 31, 2024. Staff addressed inquiries as presented by the committee.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Projects Update**

Updates provided by Alyssa Gordon; inquiries addressed as presented by the committee.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Recommend the Authorization of the General Manager to enter into a Microgrid Incentive Program (MIP) Application Agreement with Trane US, Inc, and to Adopt Resolution 2024-01**

Committee recommendation, with clarification of Section 2 Cost and Payment of the Agreement, to Approve the General Manager to enter into a Microgrid Incentive Program (MIP) Application Agreement with Trane US, Inc, and to Adopt Resolution 2024-01

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Authorize the General Manager to Award the LHMP Update Project, to Contract with, and to Issue the Notice to Proceed with Foster Morrison Consulting According to the Contract Terms**

Committee recommendation to the Board to Authorize the General Manager to Award the LHMP Update Project, to Contract with, and to Issue the Notice to Proceed with Foster Morrison Consulting According to the Contract Terms.

**DISCUSSION AND POSSIBLE RECOMMENDATION:**

**Recommend the Authorization of the General Manager to Enter into a Planning & Cost Share Agreement with HVLA for the Stormwater Mitigation Project**

Committee recommendation to the Board Authorize the General Manager to Enter into a Planning & Cost Share Agreement with HVLA for the Stormwater Mitigation Project.

**PUBLIC COMMENT**

No Public Present

**COMMITTEE MEMBER COMMENT**

No Committee member comment.

**ADJOURNMENT**

Meeting was adjourned at 2:14 P.M.