



# Hidden Valley Lake Community Services District

## Regular Board Meeting

DATE: February 19, 2013  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) CONSENT CALENDAR

(A) MINUTES: Approval of the Board of Directors Minutes for the January 15, 2013 regular meeting and the January 29, 2013 special meeting is recommended

(B) WARRANTS: Approval of warrant #030589-#030656 and electronic transfers for a total of \$295,385.93 is recommended

(C) "SPRING HAS SPRUNG" 5K/10K RUN SPONSORSHIP: Authorize District's partial sponsorship of Spring Has Sprung event and approve purchase of t-shirts and water bottles – total cost not to exceed \$2,500

- 6) BOARD COMMITTEE REPORTS (for information only, no action anticipated)

Personnel Committee  
Finance Committee  
Security and Disaster Preparedness Program Committee

- 7) BOARD MEMBER ATTENDANCE AT OTHER MEETINGS (for information only, no action anticipated)

ACWA Region 1  
ACWA State Legislative Committee  
County OES  
Other meetings attended

- 8) STAFF REPORTS (for information only, no action anticipated)

Accountant/Controller's Report  
General Manager's Report

- 9) PUBLIC HEARING to consider placement of default balance liens on real property pursuant to Government Code Section 61115

- 10) DISCUSSION AND POSSIBLE ACTION: Resolution confirming default balances and directing staff to file liens on real property

- 11) DISCUSSION AND POSSIBLE ACTION: Rejection of Mizono sewer lateral claim

- 12) DISCUSSION AND POSSIBLE ACTION: Board member assignments and representation on District and regional standing committees



# Hidden Valley Lake Community Services District

## Regular Board Meeting

- 13) INFORMATIONAL PRESENTATION: Impact of "Inflow and Infiltration" on sewer operations
- 14) PUBLIC COMMENT
- 15) BOARD MEMBER COMMENT
- 16) CLOSED SESSION: Government Code Section 54957 (b)(1) Public Employee  
Title: General Manager position – discussion re: performance/evaluation
- 17) ADJOURNMENT (Next Regular Board Meeting: March 19, 2013)

Public records are available upon request. Board Packets are posted on our website at [www.hiddenvalleylakecsd.com](http://www.hiddenvalleylakecsd.com). Click on the "Board Packet" link on the Agenda tab.

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



# Hidden Valley Lake Community Services District

## Regular Board Meeting Minutes

DATE: January 15, 2013  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

1) CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Board of Directors called to order on January 15, 2013 at the hour of 7:00 p.m. by President Herndon at 19400 Hartmann Road, Hidden Valley Lake, California.

2) PLEDGE OF ALLEGIANCE:

3) ROLL CALL:

Present – Directors Freeman, Graham, Lieberman, Mirbegian and Herndon. Also present: Roland Sanford, General Manager and Tami Ipsen, Administrative Assistant.

4) APPROVAL OF AGENDA:

Director Mirbegian moved, Director Freeman seconded to approve the January 15, 2013 Agenda.

Motion approved by unanimous vote.

5) APPROVAL OF CONSENT CALENDAR:

- A. WARRANTS: Approved warrants #030521 - 030588 for \$181,464.94.
- B. Adoption of Resolution 2013 – 01 Appointing Roland Sanford as the Secretary to the Board
- C. Approval of General Manager Contract Amendment to correct typographical error
- D. Minutes: Approval of Minutes of the Board of Directors meetings of the November 20, 2012, December 18, 2012 regular board meeting minutes, and the December 19, 2012 special meeting minutes.

Mr. Sanford requested, agenda item 5D was removed from the consent calendar for discussion. Director Mirbegian moved, Director Lieberman seconded to remove agenda item 5D from the consent calendar and approve the balance of the items on the consent calendar.

Motion approved by unanimous vote.

- D. Minutes: Approval of Minutes of the Board of Directors meetings of the November 20, 2012, December 18, 2012 regular board meeting minutes and the December 19, 2012 special meeting minutes.

After discussion, the November 20, 2012, December 18, 2012 regular board meeting minutes and the December 19, 2012 special meeting minutes were approved by unanimous vote with the following revisions:

December 19, 2012 Special Meeting:

Line 17 to read, "Director Freeman moved, Director Mirbegian seconded to approve the December 19, 2012 Special Meeting agenda."

December 18, 2012 Regular Meeting:

Line 21 to read, "INFORMATIONAL PRESENTATION MIDDLETOWN HIGH SCHOOL RODEO TEAM"



6) CONDUCT SWEARING IN OF THE SECRETARY TO THE BOARD

Jim Comstock, Board of Supervisor, administered the Oath of Office to Roland Sanford, General Manager.

7) INFORMATIONAL PRESENTATION BY SUPERVISOR JIM COMSTOCK

Jim Comstock discussed the recent Caltrans proposal to construct a roundabout at Hartmann Road and HWY 29, provided an update on the status of the new Community Center in Middletown, which houses the senior center and community library, and described Caltrans proposal to repave Hwy 29.

8) BOARD COMMITTEE REPORTS:

Personnel Committee – there was no report.

Finance Committee Report – Director Mirbegian provided a brief recap of the December 14, 2013 Finance Committee meeting, which she previously discussed at the December 18, 2012 regular board meeting.

Security and Disaster Preparedness Program Committee - There was no report.

9) STAFF REPORTS:

Accountant/Controller's Finance and Investment Report

Report enclosed in board packet. Mr. Sanford had nothing to add to the written report.

General Manager's Report:

General Manager Roland Sanford noted that staff had identified a meeting facilitator for the ongoing strategic planning effort and a contract for a meeting facilitator services would be presented to the Board for discussion and possible approval at a subsequent board meeting. He also recommended that the Board convene a special meeting on January 29, 2013 to conduct a mid-year budget review.

10) Discussion and Possible Action: Designate a Board President and Vice President for 2013 calendar year

Director Mirbegian accepted the nomination for President of the Board.

Director Lieberman moved, Director Freeman seconded to designate Director Mirbegian as President of the Board.

Motion approved by unanimous vote.

After discussion and declined nominations from Directors Lieberman and Graham, a nomination was accepted by Director Freeman for Vice President of the Board.

Director Graham moved, Director Lieberman seconded to designate Director Freeman as Vice President of the Board.

Motion approved by unanimous vote.

Director Herndon passed the gavel to Judy Mirbegian, who assumed the role as President of the Board for the remainder of the meeting.



- 11) Discussion and Possible Action: Assignments of the Board members to standing committees for 2013 calendar year

After discussion no changes were made to the composition of the Board's standing committees. Director Mirbegian stated that the committee chaise and Board members committee assignments for 2013 would remain the same as in 2012.

- 12) PUBLIC COMMENT:

Property owner suggested having monthly and annual rainfall data posted on the District's website.

- 13) BOARD COMMENT:

Director Lieberman briefly described a voluntary homeowner insurance program that Contra Costa Water District offers to its constituents. Director Mirbegian directed staff to gather information on the homeowner insurance program and report back to the Board at the February board meeting.

Director Mirbegian requested a 5 minute break before going into Closed Session.

- 14) CLOSED SESSION: Government Code Section 54956.9 (a) Consultation and advice from legal counsel regarding pending litigation (one case/multiple claims)

The Board of Directors went into Closed Session at 8:34 p.m. and came out of closed Session at 9:05 p.m. There was no reportable action.

- 15) ADJOURNMENT: The meeting was adjourned at 9:06 p.m. p.m. on motion by Director Herndon, seconded by Director Freeman, and unanimously carried.

\_\_\_\_\_  
Roland Sanford      Date  
General Manager/Secretary to the Board

\_\_\_\_\_  
Judy Mirbegian      Date  
President of the Board



# Hidden Valley Lake Community Services District

## Special Meeting Minutes

DATE: January 29, 2013  
TIME: 6:30 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

1) CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Board of Directors called to order on January 29, 2013 at the hour of 6:30 p.m. by President Mirbegian at 19400 Hartmann Road, Hidden Valley Lake, California.

2) PLEDGE OF ALLEGIANCE:

3) ROLL CALL:

Present – Directors Freeman, Herndon, Lieberman, and Mirbegian. Also present: Roland Sanford, General Manager and Tami Ipsen, Administrative Assistant.  
Director Graham arrived at 6:33 p.m. during the discussion of Agenda Item 5.

4) APPROVAL OF AGENDA:

Director Herndon moved, Director Lieberman seconded to approve the January 29, 2013 Agenda.

Motion approved by unanimous vote.

5) Informational Presentation: Midyear status of FY 2012-2013 budget (Director Graham arrived)

Mr. Sanford reviewed where the District was financially, explained the different areas where the District was over budget and potential reallocation of funds. He also reviewed the upcoming FY funding obligations that included finishing the Water Rights petition, Sewer and water rate study, and building up a reserve for Capital Improvement Projects.

6) Discussion and Possible Action: Reallocation of funds among existing accounts within FY 2012-2013 budget

Each Director addressed various areas of the proposed revised FY 2012-2013 budget. There were no recommended changes to the revised FY 2012-2013 budget proposed by staff.

7) Discussion and Possible Action: Adoption of revised budget and Resolution 2013-02 fixing and approving revised budget for FY 2012-2013

Director Freeman moved, Director Herndon seconded to approve Resolution 2013-02 fixing and approving revised budget for FY 2012-2013 as proposed by staff.

Resolution approved by unanimous vote.



- 8) Discussion and Possible Action: Retention of meeting facilitator for development of strategic plan

Mr. Sanford briefly discussed the need for a meeting facilitator to assist the Board and staff with the development of the District's Strategic Plan. He described the qualifications of Michael Wright, from the Results Group, who he recommended the District to hire on a time and material basis for a cost not to exceed \$10,000 without additional authorization.

Director Graham moved, Director Herndon seconded to authorize the General Manager to execute the consulting services agreement with the Results Group for strategic planning facilitation.

Motion approved by unanimous vote.

- 9) PUBLIC COMMENTS:

There was none.

- 10) BOARD MEMBER COMMENT:

Director Mirbegian recommended that in order to facilitate scheduling of standing committees; the committees should set a specific day of the month to conduct their regular scheduled meetings.

- 11) ADJOURNMENT: The meeting was adjourned at 7:45 p.m. on motion by Director Lieberman, seconded by Director Freeman, and unanimously carried.

\_\_\_\_\_  
Roland Sanford      Date  
General Manager/Secretary to the Board

\_\_\_\_\_  
Judy Mirbegian      Date  
President of the Board

**Hidden Valley Lake CSD  
Warrant Summary Report  
January 31, 2013**

**HVLCSD Deposit Summary**

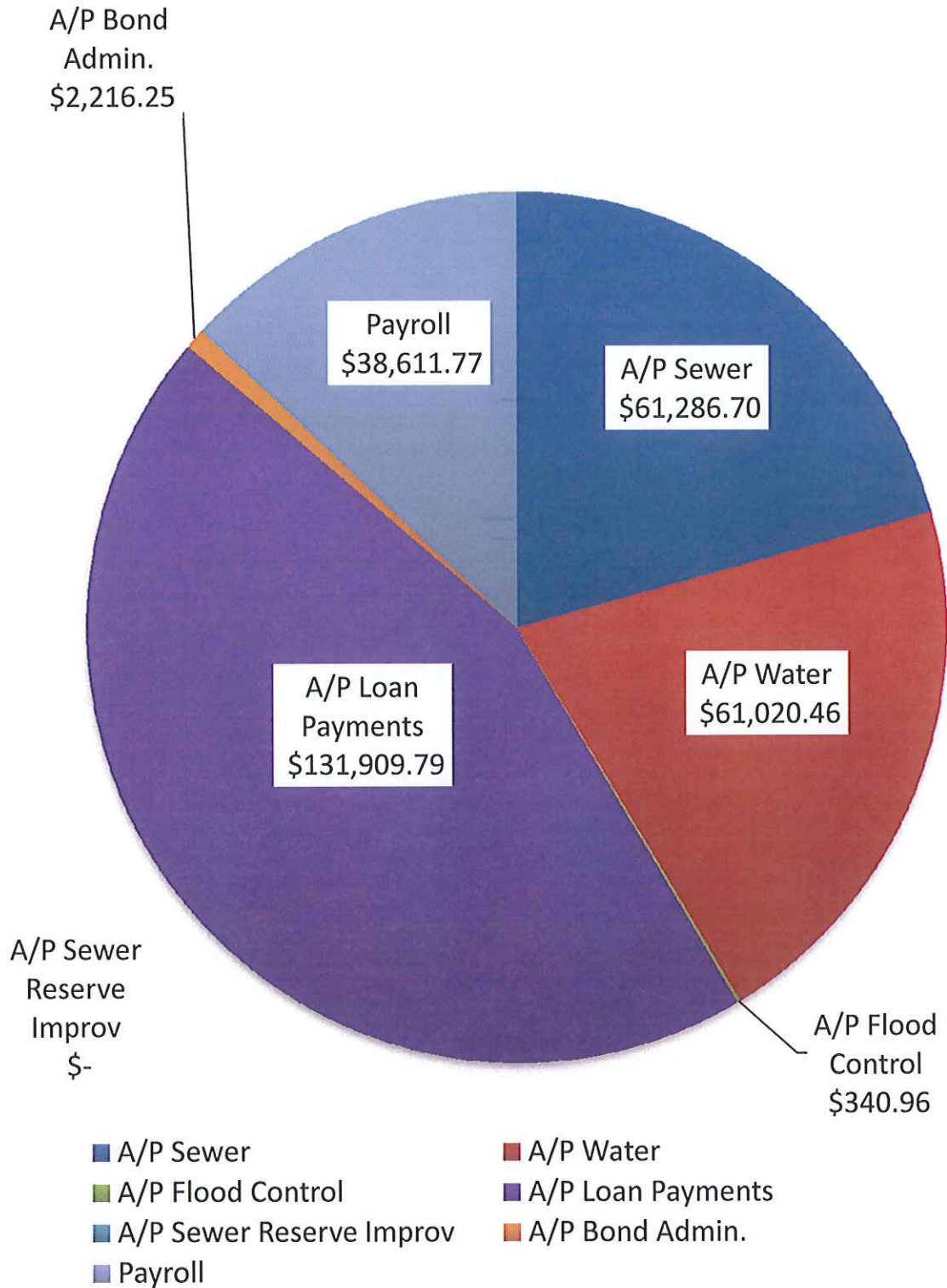
<b>Cash</b>	<b>\$</b>	<b>262,229.11</b>
<b>Transfers:</b>		
<b>Money Market</b>	<b>\$</b>	<b>-</b>
<b>Total Deposits</b>	<b>\$</b>	<b>262,229.11</b>

**HVLCSD Expenditure Summary**

<b>Accounts Payable</b>		
<b>120 - Sewer</b>	<b>\$</b>	<b>61,286.70</b>
<b>130 - Water</b>	<b>\$</b>	<b>61,020.46</b>
<b>140 - Flood Control</b>	<b>\$</b>	<b>340.96</b>
<b>175 - FEMA Fund</b>	<b>\$</b>	<b>-</b>
<b>215 - USDA Sewer Bond</b>	<b>\$</b>	<b>-</b>
<b>217 - State Loan</b>	<b>\$</b>	<b>-</b>
<b>218 - CIEDB</b>	<b>\$</b>	<b>131,909.79</b>
<b>219 - USDA Solar Project</b>	<b>\$</b>	<b>-</b>
<b>375 - Sewer Reserve Improvement</b>	<b>\$</b>	<b>-</b>
<b>711 - Bond Administration</b>	<b>\$</b>	<b>2,216.25</b>
<b>Total AP</b>	<b>\$</b>	<b>256,774.16</b>
<b>Payroll</b>	<b>\$</b>	<b>38,611.77</b>
<b>Total Warrants</b>	<b>\$</b>	<b>295,385.93</b>



**Hidden Valley Lake CSD  
Warrants  
January 31, 2013  
\$295,386**



COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: ALL  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 1/01/2013 THRU 1/31/2013  
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1010	1/11/2013	BANK-DRAFT		US DEPARTMENT OF THE TREASURY	3,675.52CR	POSTED	A	1/11/2013
1010	1/25/2013	BANK-DRAFT		US DEPARTMENT OF THE TREASURY	4,871.93CR	POSTED	A	1/25/2013
<b>CHECK:</b>								
1010	1/04/2013	CHECK	030589	CHASE CARD SERVICES UNITED MIL	266.87CR	POSTED	A	1/08/2013
1010	1/04/2013	CHECK	030590	KAREN JENSEN	53.28CR	POSTED	A	1/07/2013
1010	1/04/2013	CHECK	030591	MEDIACOM	75.90CR	POSTED	A	1/10/2013
1010	1/04/2013	CHECK	030592	MICHELLE HAMILTON	740.00CR	POSTED	A	1/14/2013
1010	1/04/2013	CHECK	030593	NBS GOVERNMENT FINANCE GROUP	2,216.25CR	POSTED	A	1/09/2013
1010	1/04/2013	CHECK	030594	OFFICE DEPOT	81.44CR	POSTED	A	1/08/2013
1010	1/04/2013	CHECK	030595	PATRICIA WILKINSON	89.91CR	POSTED	A	1/04/2013
1010	1/04/2013	CHECK	030596	REDFORD SERVICES	835.00CR	POSTED	A	1/23/2013
1010	1/04/2013	CHECK	030597	TYLER TECHNOLOGY	121.00CR	POSTED	A	1/07/2013
1010	1/04/2013	CHECK	030598	EEL RIVER FUELS, INC.	1,216.42CR	POSTED	A	1/10/2013
1010	1/04/2013	CHECK	030599	HACH COMPANY	474.70CR	POSTED	A	1/08/2013
1010	1/04/2013	CHECK	030600	LAKE COUNTY COURIER EXPRESS, L	1,343.10CR	POSTED	A	1/11/2013
1010	1/04/2013	CHECK	030601	NORTHERN SAFETY CO, INC.	162.98CR	POSTED	A	1/08/2013
1010	1/04/2013	CHECK	030602	PACIFIC GAS & ELECTRIC COMPANY	9,934.77CR	POSTED	A	1/11/2013
1010	1/04/2013	CHECK	030603	QUACKENBUSH MRRCF	11.32CR	POSTED	A	1/23/2013
1010	1/04/2013	CHECK	030604	SIERRA CHEMICAL CO.	544.42CR	POSTED	A	1/08/2013
1010	1/04/2013	CHECK	030605	TIRE PROS	1,528.59CR	POSTED	A	1/08/2013
1010	1/04/2013	CHECK	030606	USA BLUE BOOK	745.02CR	POSTED	A	1/09/2013
1010	1/04/2013	CHECK	030607	LUCAS, THOMAS E	5.89CR	POSTED	A	1/11/2013
1010	1/11/2013	CHECK	030608	WHITE, DENNIS E	1,477.39CR	POSTED	P	1/11/2013
1010	1/11/2013	CHECK	030609	ANALYTICAL SCIENCES	1,609.50CR	POSTED	A	1/18/2013
1010	1/11/2013	CHECK	030610	ARMED FORCE PEST CONTROL, INC.	180.00CR	POSTED	A	1/14/2013
1010	1/11/2013	CHECK	030611	EEL RIVER FUELS, INC.	741.66CR	POSTED	A	1/15/2013
1010	1/11/2013	CHECK	030612	HARDESTER'S MARKETS & HARDWARE	24.66CR	POSTED	A	1/16/2013
1010	1/11/2013	CHECK	030613	LAKE LABS	1,944.00CR	POSTED	A	1/22/2013
1010	1/11/2013	CHECK	030614	MENDO MILL CLEARLAKE	253.43CR	POSTED	A	1/16/2013
1010	1/11/2013	CHECK	030615	Miksis Services, Inc	2,660.00CR	POSTED	A	1/14/2013
1010	1/11/2013	CHECK	030616	Miksis Services, Inc.	18,000.00CR	POSTED	A	1/14/2013
1010	1/11/2013	CHECK	030617	NAPA AUTO PARTS	66.79CR	POSTED	A	1/15/2013
1010	1/11/2013	CHECK	030618	GHD	7,229.59CR	POSTED	A	1/16/2013
1010	1/11/2013	CHECK	030619	GOVERNMENT STAFFING SERVICES,	7,159.20CR	POSTED	A	1/15/2013
1010	1/11/2013	CHECK	030620	SOUTH LAKE REFUSE COMPANY	157.59CR	POSTED	A	1/15/2013
1010	1/11/2013	CHECK	030621	SPECIAL DISTRICT RISK MANAGEME	21,713.74CR	POSTED	A	1/16/2013
1010	1/11/2013	CHECK	030622	SPINETTI, RON	102.65CR	POSTED	A	1/23/2013
1010	1/11/2013	CHECK	030623	CALIFORNIA PUBLIC EMPLOYEES RE	6,179.97CR	POSTED	A	1/18/2013
1010	1/11/2013	CHECK	030624	STATE OF CALIFORNIA EMPLOYMENT	1,432.05CR	POSTED	A	1/14/2013
1010	1/11/2013	CHECK	030625	VARIABLE ANNUITY LIFE INSURANC	150.00CR	POSTED	A	1/16/2013
1010	1/18/2013	CHECK	030626	ACWA/JPIA	822.28CR	POSTED	A	1/23/2013
1010	1/18/2013	CHECK	030627	AT&T	1,027.10CR	POSTED	A	1/24/2013
1010	1/18/2013	CHECK	030628	CSG SYSTEMS	381.46CR	POSTED	A	1/23/2013



COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: ALL  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 1/01/2013 THRU 1/31/2013  
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1010	1/18/2013	CHECK	030629	MERRILL, ARNONE & JONES, LLP	525.00CR	POSTED	A	1/23/2013
1010	1/18/2013	CHECK	030630	OFFICE DEPOT	106.53CR	POSTED	A	1/22/2013
1010	1/18/2013	CHECK	030631	ROLAND SANFORD	67.38CR	POSTED	A	1/23/2013
1010	1/18/2013	CHECK	030632	UPPER PUTAH CREEK WATERSHED W	200.76CR	POSTED	A	1/31/2013
1010	1/18/2013	CHECK	030633	WAGNER & BONSIGNORE	4,176.75CR	POSTED	A	1/28/2013
1010	1/18/2013	CHECK	030634	WELLS FARGO BANK, N.A.	131,909.79CR	POSTED	A	1/24/2013
1010	1/18/2013	CHECK	030635	MIKE PODLECK - AQUATIC ECOLOGI	1,200.00CR	POSTED	A	1/22/2013
1010	1/18/2013	CHECK	030636	NAPA AUTO PARTS	114.47CR	POSTED	A	1/22/2013
1010	1/18/2013	CHECK	030637	PACE SUPPLY CORP	154.16CR	POSTED	A	1/23/2013
1010	1/18/2013	CHECK	030638	VERIZON WIRELESS	651.38CR	POSTED	A	1/23/2013
1010	1/25/2013	CHECK	030639	WHITE, DENNIS E	1,337.14CR	POSTED	P	1/25/2013
1010	1/25/2013	CHECK	030640	C J S RANCH SUPPLY & APPAREL	231.93CR	POSTED	A	1/28/2013
1010	1/25/2013	CHECK	030641	CALIFORNIA MUTUAL WATER COMPAN	325.00CR	CLEARED	A	2/06/2013
1010	1/25/2013	CHECK	030642	GOVERNMENT STAFFING SERVICES,	715.92CR	POSTED	A	1/30/2013
1010	1/25/2013	CHECK	030643	ITRON	551.25CR	POSTED	A	1/30/2013
1010	1/25/2013	CHECK	030644	LAYNE PAVING & TRUCKING, INC.	135.00CR	POSTED	A	1/29/2013
1010	1/25/2013	CHECK	030645	MENDO MILL CLEARLAKE	220.92CR	POSTED	A	1/29/2013
1010	1/25/2013	CHECK	030646	NAPA AUTO PARTS	512.94CR	POSTED	A	1/29/2013
1010	1/25/2013	CHECK	030647	OFFICE DEPOT	309.41CR	POSTED	A	1/29/2013
1010	1/25/2013	CHECK	030648	PACE SUPPLY CORP	3,513.31CR	POSTED	A	1/29/2013
1010	1/25/2013	CHECK	030649	QUACKENBUSH MRRCF	12.05CR	POSTED	A	1/30/2013
1010	1/25/2013	CHECK	030650	Sabre Backflow, Inc.	109.52CR	POSTED	A	1/30/2013
1010	1/25/2013	CHECK	030651	USA BLUE BOOK	454.67CR	CLEARED	A	2/01/2013
1010	1/25/2013	CHECK	030652	WORK WORLD	173.98CR	CLEARED	A	2/01/2013
1010	1/25/2013	CHECK	030653	CALIFORNIA PUBLIC EMPLOYEES RE	7,441.11CR	CLEARED	A	2/01/2013
1010	1/25/2013	CHECK	030654	STATE OF CALIFORNIA EMPLOYMENT	1,939.57CR	POSTED	A	1/28/2013
1010	1/25/2013	CHECK	030655	VARIABLE ANNUITY LIFE INSURANC	150.00CR	POSTED	A	1/29/2013
1010	1/25/2013	CHECK	030656	VARDANEGA, ROBERT	41.38CR	CLEARED	A	2/04/2013

<b>DEPOSIT:</b>								
ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
1010	1/02/2013	DEPOSIT		CREDIT CARD 1/02/2013	74.26	POSTED	C	1/04/2013
1010	1/02/2013	DEPOSIT	000001	CREDIT CARD 1/02/2013	345.09	POSTED	C	1/07/2013
1010	1/02/2013	DEPOSIT	000002	REGULAR DAILY POST 1/02/2013	309.60	POSTED	C	1/03/2013
1010	1/03/2013	DEPOSIT		CREDIT CARD 1/03/2013	218.05	POSTED	C	1/08/2013
1010	1/03/2013	DEPOSIT	000001	REGULAR DAILY POST 1/03/2013	681.89	POSTED	C	1/04/2013
1010	1/04/2013	DEPOSIT		CREDIT CARD 1/04/2013	174.62	POSTED	C	1/08/2013
1010	1/04/2013	DEPOSIT	000001	CREDIT CARD 1/04/2013	359.26	POSTED	C	1/08/2013
1010	1/04/2013	DEPOSIT	000002	REGULAR DAILY POST 1/04/2013	1,047.61	POSTED	C	1/07/2013
1010	1/07/2013	DEPOSIT		CREDIT CARD 1/07/2013	208.88	POSTED	C	1/09/2013
1010	1/07/2013	DEPOSIT	000001	CREDIT CARD 1/07/2013	192.09	POSTED	C	1/10/2013
1010	1/07/2013	DEPOSIT	000002	CREDIT CARD 1/07/2013	1,242.85	POSTED	C	1/10/2013
1010	1/07/2013	DEPOSIT	000003	REGULAR DAILY POST 1/07/2013	1,719.08	POSTED	C	1/08/2013
1010	1/08/2013	DEPOSIT		CREDIT CARD 1/08/2013	74.26	POSTED	C	1/11/2013
1010	1/08/2013	DEPOSIT	000001	CREDIT CARD 1/08/2013	1,020.63	POSTED	C	1/11/2013

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: ALL  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 1/01/2013 THRU 1/31/2013  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
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 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
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 CHECK NUMBER: 000000 THRU 999999

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DEPOSIT:									
1010	1/08/2013	DEPOSIT	000002	REGULAR DAILY POST 1/08/2013		5,165.96	POSTED	C	1/09/2013
1010	1/09/2013	DEPOSIT		CREDIT CARD 1/09/2013		423.50	POSTED	C	1/14/2013
1010	1/09/2013	DEPOSIT	000001	CREDIT CARD 1/09/2013		775.44	POSTED	C	1/14/2013
1010	1/09/2013	DEPOSIT	000002	REGULAR DAILY POST 1/09/2013		7,410.33	POSTED	C	1/10/2013
1010	1/10/2013	DEPOSIT		CREDIT CARD 1/10/2013		433.59	POSTED	C	1/15/2013
1010	1/10/2013	DEPOSIT	000001	CREDIT CARD 1/10/2013		497.76	POSTED	C	1/15/2013
1010	1/10/2013	DEPOSIT	000002	REGULAR DAILY POST 1/10/2013		11,256.19	POSTED	C	1/11/2013
1010	1/11/2013	DEPOSIT		CREDIT CARD 1/11/2013		74.26	POSTED	C	1/15/2013
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1010	1/11/2013	DEPOSIT	000002	CREDIT CARD 1/11/2013		1,170.14	POSTED	C	1/15/2013
1010	1/11/2013	DEPOSIT	000003	REGULAR DAILY POST 1/11/2013		10,565.60	POSTED	C	1/14/2013
1010	1/14/2013	DEPOSIT		CREDIT CARD 1/14/2013		423.50	POSTED	C	1/16/2013
1010	1/14/2013	DEPOSIT	000001	CREDIT CARD 1/14/2013		1,344.76	POSTED	C	1/17/2013
1010	1/14/2013	DEPOSIT	000002	REGULAR DAILY POST 1/14/2013		19,486.38	POSTED	C	1/15/2013
1010	1/15/2013	DEPOSIT		CREDIT CARD 1/15/2013		157.94	POSTED	C	1/22/2013
1010	1/15/2013	DEPOSIT	000001	CREDIT CARD 1/15/2013		445.20	POSTED	C	1/22/2013
1010	1/15/2013	DEPOSIT	000002	CREDIT CARD 1/15/2013		751.49	POSTED	C	1/18/2013
1010	1/15/2013	DEPOSIT	000003	REGULAR DAILY POST 1/15/2013		12,375.21	POSTED	C	1/16/2013
1010	1/16/2013	DEPOSIT		CREDIT CARD 1/16/2013		832.68	POSTED	C	1/22/2013
1010	1/16/2013	DEPOSIT	000001	REGULAR DAILY POST 1/16/2013		7,520.17	POSTED	C	1/17/2013
1010	1/17/2013	DEPOSIT		CREDIT CARD 1/17/2013		174.62	POSTED	C	1/22/2013
1010	1/17/2013	DEPOSIT	000001	CREDIT CARD 1/17/2013		174.62	POSTED	C	1/23/2013
1010	1/17/2013	DEPOSIT	000002	CREDIT CARD 1/17/2013		897.15	POSTED	C	1/23/2013
1010	1/17/2013	DEPOSIT	000003	REGULAR DAILY POST 1/17/2013		8,801.82	POSTED	C	1/18/2013
1010	1/18/2013	DEPOSIT		DRAFT POSTING		6,374.99	POSTED	U	1/18/2013
1010	1/18/2013	DEPOSIT	000001	CC DRAFT POSTING		12,509.07	POSTED	U	1/23/2013
1010	1/18/2013	DEPOSIT	000002	CREDIT CARD 1/18/2013		544.67	POSTED	C	1/23/2013
1010	1/18/2013	DEPOSIT	000003	CREDIT CARD 1/18/2013		848.51	POSTED	C	1/23/2013
1010	1/18/2013	DEPOSIT	000004	REGULAR DAILY POST 1/18/2013		5,921.55	POSTED	C	1/22/2013
1010	1/22/2013	DEPOSIT		CREDIT CARD 1/22/2013		1,953.54	POSTED	C	1/25/2013
1010	1/22/2013	DEPOSIT	000001	CREDIT CARD 1/22/2013		148.52	POSTED	C	1/25/2013
1010	1/22/2013	DEPOSIT	000002	CREDIT CARD 1/22/2013		1,621.03	POSTED	C	1/25/2013
1010	1/22/2013	DEPOSIT	000003	REGULAR DAILY POST 1/22/2013		16,734.88	POSTED	C	1/23/2013
1010	1/23/2013	DEPOSIT		CREDIT CARD 1/23/2013		498.50	POSTED	C	1/25/2013
1010	1/23/2013	DEPOSIT	000001	CREDIT CARD 1/23/2013		1,738.67	POSTED	C	1/28/2013
1010	1/23/2013	DEPOSIT	000002	REGULAR DAILY POST 1/23/2013		11,405.50	POSTED	C	1/24/2013
1010	1/23/2013	DEPOSIT	000003	CREDIT CARD 1/23/2013		173.95	POSTED	C	1/28/2013
1010	1/24/2013	DEPOSIT		CREDIT CARD 1/24/2013		174.62	POSTED	C	1/28/2013
1010	1/24/2013	DEPOSIT	000001	CREDIT CARD 1/24/2013		1,002.73	POSTED	C	1/29/2013
1010	1/24/2013	DEPOSIT	000002	CREDIT CARD 1/24/2013		1,871.44	POSTED	C	1/29/2013
1010	1/24/2013	DEPOSIT	000003	REGULAR DAILY POST 1/24/2013		5,120.73	POSTED	C	1/25/2013
1010	1/25/2013	DEPOSIT		CREDIT CARD 1/25/2013		598.12	POSTED	C	1/29/2013
1010	1/25/2013	DEPOSIT	000001	CREDIT CARD 1/25/2013		1,493.64	POSTED	C	1/29/2013
1010	1/25/2013	DEPOSIT	000002	REGULAR DAILY POST 1/25/2013		8,331.99	POSTED	C	1/28/2013



COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: ALL  
 STATUS: ALL  
 FOLIO: ALL

CHECK DATE: 1/01/2013 THRU 1/31/2013  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
<b>DEPOSIT:</b>								
1010	1/28/2013	DEPOSIT		CREDIT CARD 1/28/2013	1,296.60	POSTED	C	1/29/2013
1010	1/28/2013	DEPOSIT	000001	CREDIT CARD 1/28/2013	615.67	POSTED	C	1/31/2013
1010	1/28/2013	DEPOSIT	000002	CREDIT CARD 1/28/2013	1,868.62	POSTED	C	1/31/2013
1010	1/28/2013	DEPOSIT	000003	REGULAR DAILY POST 1/28/2013	23,370.73	POSTED	C	1/29/2013
1010	1/29/2013	DEPOSIT		CREDIT CARD 1/29/2013	400.50	CLEARED	C	2/01/2013
1010	1/29/2013	DEPOSIT	000001	CREDIT CARD 1/29/2013	3,365.94	CLEARED	C	2/01/2013
1010	1/29/2013	DEPOSIT	000002	REGULAR DAILY POST 1/29/2013	11,690.79	POSTED	C	1/30/2013
1010	1/30/2013	DEPOSIT		CREDIT CARD 1/30/2013	174.62	CLEARED	C	2/01/2013
1010	1/30/2013	DEPOSIT	000001	CREDIT CARD 1/30/2013	947.36	CLEARED	C	2/04/2013
1010	1/30/2013	DEPOSIT	000002	CREDIT CARD 1/30/2013	1,545.48	CLEARED	C	2/04/2013
1010	1/30/2013	DEPOSIT	000003	REGULAR DAILY POST 1/30/2013	8,536.88	POSTED	C	1/31/2013
1010	1/31/2013	DEPOSIT		CREDIT CARD 1/31/2013	772.74	CLEARED	C	2/05/2013
1010	1/31/2013	DEPOSIT	000001	CREDIT CARD 1/31/2013	6,735.27	CLEARED	C	2/05/2013
1010	1/31/2013	DEPOSIT	000002	REGULAR DAILY POST 1/31/2013	22,940.52	CLEARED	C	2/01/2013
<b>MISCELLANEOUS:</b>								
1010	1/01/2013	MISC.		Correct Payroll Taxes	20.01CR	POSTED	G	1/10/2013
1010	1/11/2013	MISC.		PAYROLL DIRECT DEPOSIT	17,784.08CR	POSTED	P	1/11/2013
1010	1/11/2013	MISC.	000001	PAYROLL DIRECT DEPOSIT	1,166.09CR	POSTED	P	1/14/2013
1010	1/11/2013	MISC.	999999	SANFORD, ROLAND A	3,150.89	POSTED	P	1/11/2013
1010	1/14/2013	MISC.		PAYROLL DIRECT DEPOSIT	156.60CR	POSTED	P	1/14/2013
1010	1/25/2013	MISC.		PAYROLL DIRECT DEPOSIT	184.70CR	POSTED	P	1/25/2013
1010	1/25/2013	MISC.	000001	PAYROLL DIRECT DEPOSIT	19,656.66CR	POSTED	P	1/25/2013
1010	1/31/2013	MISC.		DAILY PAYMENT POSTING - ADJ	74.26CR	POSTED	G	1/31/2013
<b>SERVICE CHARGE:</b>								
1010	1/03/2013	SERV-CHG		December 2012 ETS Fees	623.25CR	POSTED	G	1/03/2013
1010	1/03/2013	SERV-CHG	000001	December 2012 ETS Fees	176.60CR	POSTED	G	1/03/2013
1010	1/03/2013	SERV-CHG	000002	Decemver 2012 Analysis Fees	323.76CR	POSTED	G	1/15/2013
<b>TOTALS FOR ACCOUNT 1010</b>								
				CHECK	TOTAL:			251,041.24CR
				DEPOSIT	TOTAL:			262,229.11
				INTEREST	TOTAL:			0.00
				MISCELLANEOUS	TOTAL:			35,891.51CR
				SERVICE CHARGE	TOTAL:			1,123.61CR
				EFT	TOTAL:			0.00
				BANK-DRAFT	TOTAL:			8,547.45CR
<b>TOTALS FOR POOLED CASH FUND</b>								
				CHECK	TOTAL:			251,041.24CR
				DEPOSIT	TOTAL:			262,229.11
				INTEREST	TOTAL:			0.00
				MISCELLANEOUS	TOTAL:			35,891.51CR
				SERVICE CHARGE	TOTAL:			1,123.61CR
				EFT	TOTAL:			0.00
				BANK-DRAFT	TOTAL:			8,547.45CR

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1722	US DEPARTMENT OF THE TREA	000000	8,547.45	N	120 2091	FIT PAYABLE	3,367.56
					120 2093	SOCIAL SECURITY PAYABL	119.65
					120 2094	MEDICARE PAYABLE	389.24
					120 5-10-5010	SALARIES & WAGES	269.93
					120 5-20-5010	SALARIES & WAGES	43.44
					120 5-30-5010	SALARIES & WAGES	188.70
					120 5-40-5010	DIRECTORS COMPENSATION	6.88
					130 2091	FIT PAYABLE	3,352.61
					130 2093	SOCIAL SECURITY PAYABL	6.82
					130 2094	MEDICARE PAYABLE	397.93
					130 5-10-5010	SALARIES & WAGES	129.13
					130 5-20-5010	SALARIES & WAGES	53.12
					130 5-30-5010	SALARIES & WAGES	199.52
					130 5-35-5010	SALARIES & WAGES	14.50
					130 5-40-5010	DIRECTORS COMPENSATION	8.42
01-2197	CHASE CARD SERVICES UNITE	030589	266.87	N	120 5-00-5061	VEHICLE MAINT	102.36
					120 5-00-5150	REPAIR & REPLACE	21.13
					120 5-30-5090	OFFICE SUPPLIES	9.95
					130 5-00-5061	VEHICLE MAINT	102.35
					130 5-00-5150	REPAIR & REPLACE	21.13
					130 5-30-5090	OFFICE SUPPLIES	9.95
01-2302	KAREN JENSEN	030590	53.28	N	120 5-20-5170	TRAVEL MILEAGE	9.99
					130 5-20-5170	TRAVEL MILEAGE	43.29
01-1392	MEDIACOM	030591	75.90	N	120 5-00-5110	CONTRACTUAL SERVICES	36.43
					130 5-00-5110	CONTRACTUAL SERVICES	39.47
01-2699	MICHELLE HAMILTON	030592	740.00	Y	120 5-00-5110	CONTRACTUAL SERVICES	355.20
					130 5-00-5110	CONTRACTUAL SERVICES	384.80
01-19	NBS GOVERNMENT FINANCE GR	030593	2,216.25	N	711 5-00-5110	CONTRACTUAL SERVICES	2,216.25
01-2684	OFFICE DEPOT	030594	81.44	N	120 5-10-5090	OFFICE SUPPLIES	40.73
					130 5-10-5090	OFFICE SUPPLIES	40.71
01-2607	PATRICIA WILKINSON	030595	89.91	N	120 5-20-5170	TRAVEL MILEAGE	16.86
					130 5-20-5170	TRAVEL MILEAGE	73.05
01-2700	REDFORD SERVICES	030596	835.00	Y	120 5-00-5110	CONTRACTUAL SERVICES	400.80
					130 5-00-5110	CONTRACTUAL SERVICES	434.20
01-2585	TYLER TECHNOLOGY	030597	121.00	N	120 5-00-5110	CONTRACTUAL SERVICES	58.08
					130 5-00-5110	CONTRACTUAL SERVICES	62.92
01-112	EEL RIVER FUELS, INC.	030598	1,216.42	N	120 5-00-5060	GASOLINE, OIL & FUEL	608.21
					130 5-00-5060	GASOLINE, OIL & FUEL	608.21
01-1023	HACH COMPANY	030599	474.70	N	120 5-00-5148	OPERATING SUPPLIES	474.70
01-2743	LAKE COUNTY COURIER EXPRE	030600	1,343.10	N	120 5-00-5110	CONTRACTUAL SERVICES	1,343.10

A C C O U N T S   P A Y A B L E  
 D I S B U R S E M E N T   R E P O R T

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL	G/L		G/L	G/L
			AMOUNT	1099	ACCT NO#	NAME	AMOUNT
01-2624	NORTHERN SAFETY CO, INC.	030601	162.98	N	120 5-00-5150	REPAIR & REPLACE	162.98
01-9	PACIFIC GAS & ELECTRIC CO	030602	9,934.77	N	120 5-00-5192	ELECTRICITY	2,033.19
					130 5-00-5192	ELECTRICITY	7,580.51
					140 5-00-5192	ELECTRICITY	321.07
01-2676	QUACKENBUSH MRRCF	030603	11.32	N	120 5-00-5155	MAINT BLDG & GROUNDS	11.32
01-2736	SIERRA CHEMICAL CO.	030604	544.42	N	120 5-00-5148	OPERATING SUPPLIES	544.42
01-2719	TIRE PROS	030605	1,528.59	N	120 5-00-5061	VEHICLE MAINT	764.30
					130 5-00-5061	VEHICLE MAINT	764.29
01-1751	USA BLUE BOOK	030606	745.02	N	120 5-00-5150	REPAIR & REPLACE	583.95
					130 5-00-5150	REPAIR & REPLACE	161.07
01-1	MISCELLANEOUS VENDOR	030607	5.89		130 1052	ACCTS REC WATER USE	5.89
01-2101	ANALYTICAL SCIENCES	030609	1,609.50	Y	120 5-00-5195	ENV/MONITORING	1,609.50
01-2283	ARMED FORCE PEST CONTROL,	030610	180.00	N	120 5-00-5155	MAINT BLDG & GROUNDS	90.00
					130 5-00-5155	MAINT BLDG & GROUNDS	90.00
01-112	EEL RIVER FUELS, INC.	030611	741.66	N	120 5-00-5060	GASOLINE, OIL & FUEL	370.83
					130 5-00-5060	GASOLINE, OIL & FUEL	370.83
01-2538	HARDESTER'S MARKETS & HAR	030612	24.66	N	120 5-00-5150	REPAIR & REPLACE	12.87
					130 5-00-5150	REPAIR & REPLACE	11.79
01-129	LAKE LABS	030613	1,944.00	Y	120 5-00-5195	ENV/MONITORING	1,436.00
					130 5-00-5195	ENV/MONITORING	508.00
01-2541	MENDO MILL CLEARLAKE	030614	253.43	N	120 5-00-5150	REPAIR & REPLACE	126.72
					130 5-00-5150	REPAIR & REPLACE	126.71
01-1	MISCELLANEOUS VENDOR	030615	2,660.00	N	120 5-00-5150	REPAIR & REPLACE	2,660.00
01-1	MISCELLANEOUS VENDOR	030616	18,000.00	N	120 1286	FIELD EQUIPMENT	18,000.00
01-2749	NAPA AUTO PARTS	030617	66.79	N	120 5-00-5061	VEHICLE MAINT	33.40
					130 5-00-5061	VEHICLE MAINT	33.39
01-2788	GHD	030618	7,229.59	N	130 5-00-5122	ENGINEERING SERVICES	7,229.59
01-2797	GOVERNMENT STAFFING SERVI	030619	7,159.20	N	120 5-00-5123	OTHER PROFESSIONAL SER	3,579.60
					130 5-00-5123	OTHER PROFESSIONAL SER	3,579.60
01-1579	SOUTH LAKE REFUSE COMPANY	030620	157.59	Y	120 5-00-5155	MAINT BLDG & GROUNDS	78.32
					130 5-00-5155	MAINT BLDG & GROUNDS	78.32
					140 5-00-5155	MAINT BLDG & GROUNDS	0.95
01-1705	SPECIAL DISTRICT RISK MAN	030621	21,713.74	N	120 5-00-5025	RETIREE HEALTH BENEFIT	849.92
					120 5-10-5020	EMPLOYEE BENEFITS	638.95



ACCOUNTS PAYABLE  
DISBURSEMENT REPORT

VENDOR SET: 01 Hidden Valley Lake  
VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1705	SPECIAL DISTRICT RISK MAN	030621	21,713.74	N	** (CONTINUED) **		
					120 5-30-5020	EMPLOYEE BENEFITS	3,259.30
					120 5-30-5090	OFFICE SUPPLIES	12.50
					120 5-40-5020	EMPLOYEE BENEFITS	3,486.02
					130 5-00-5025	RETIREE HEALTH BENEFIT	849.91
					130 5-10-5020	EMPLOYEE BENEFITS	908.38
					130 5-20-5020	EMPLOYEE BENEFITS	2,089.74
					130 5-30-5020	EMPLOYEE BENEFITS	4,633.68
					130 5-30-5090	OFFICE SUPPLIES	12.50
					130 5-40-5020	EMPLOYEE BENEFITS	3,486.01
					140 5-10-5020	EMPLOYEE BENEFITS	2.01
					140 5-20-5020	EMPLOYEE BENEFITS	4.64
					140 5-30-5020	EMPLOYEE BENEFITS	10.27
01-1	MISCELLANEOUS VENDOR	030622	102.65		130 1052	ACCTS REC WATER USE	102.65
01-21	CALIFORNIA PUBLIC EMPLOYE	030623	6,179.97	N	120 2088	SURVIVOR BENEFITS - PE	5.15
					120 2090	PERS PAYABLE	1,028.40
					120 5-10-5021	RETIREMENT EXPENSES	625.06
					120 5-20-5021	RETIREMENT EXPENSES	284.70
					120 5-30-5021	RETIREMENT EXPENSES	1,062.78
					130 2088	SURVIVOR BENEFITS - PE	6.01
					130 2090	PERS PAYABLE	1,092.51
					130 5-10-5021	RETIREMENT EXPENSES	625.03
					130 5-20-5021	RETIREMENT EXPENSES	347.96
					130 5-30-5021	RETIREMENT EXPENSES	922.45
					130 5-35-5021	RETIREMENT EXPENSES	179.92
01-11	STATE OF CALIFORNIA EMPLO	030624	1,432.05	N	120 2092	CIT PAYABLE	407.77
					120 2095	S D I PAYABLE	124.03
					120 5-10-5020	EMPLOYEE BENEFITS	67.13
					120 5-20-5020	EMPLOYEE BENEFITS	25.48
					120 5-30-5020	EMPLOYEE BENEFITS	118.27
					130 2092	CIT PAYABLE	371.11
					130 2095	S D I PAYABLE	117.88
					130 5-10-5020	EMPLOYEE BENEFITS	56.70
					130 5-20-5020	EMPLOYEE BENEFITS	31.12
					130 5-30-5020	EMPLOYEE BENEFITS	95.54
					130 5-35-5020	EMPLOYEE BENEFITS	17.02
01-1530	VARIABLE ANNUITY LIFE INS	030625	150.00	N	120 2099	DEFERRED COMP - PLAN 4	50.67
					130 2099	DEFERRED COMP - PLAN 4	99.33
01-1961	ACWA/JPIA	030626	822.28	N	120 5-00-5020	EMPLOYEE BENEFITS	337.73
					130 5-00-5020	EMPLOYEE BENEFITS	484.55
01-8	AT&T	030627	1,027.10	N	120 5-00-5191	TELEPHONE	513.55
					130 5-00-5191	TELEPHONE	513.55
01-2111	CSG SYSTEMS	030628	381.46	N	120 5-00-5110	CONTRACTUAL SERVICES	183.10
					130 5-00-5110	CONTRACTUAL SERVICES	198.36
01-2754	MERRILL, ARNONE & JONES,	030629	525.00	Y	120 5-00-5121	LEGAL SERVICES	262.50
					130 5-00-5121	LEGAL SERVICES	262.50

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2684	OFFICE DEPOT	030630	106.53	N	120 5-10-5090	OFFICE SUPPLIES	53.27
					130 5-10-5090	OFFICE SUPPLIES	53.26
01-2804	ROLAND SANFORD	030631	67.38	N	120 5-10-5090	OFFICE SUPPLIES	33.69
					130 5-10-5090	OFFICE SUPPLIES	33.69
01-2545	UPPER PUTAH CREEK WATERS	030632	200.76	N	120 5-00-5198	ANNUAL OPERATING FEES	200.76
01-1659	WAGNER & BONSIGNORE	030633	4,176.75	N	130 5-00-5123	OTHER PROFESSIONAL SER	4,176.75
01-2276	WELLS FARGO BANK, N.A.	030634	131,909.79	N	218 2122	CIEDB LOAN CURRENT	83,713.90
					218 5-00-5522	INTEREST ON LONG-TERM	41,108.26
					218 5-00-5595	CIEDB LOAN ANNUAL FEE	7,087.63
01-2732	MIKE PODLECK - AQUATIC EC	030635	1,200.00	Y	130 5-00-5123	OTHER PROFESSIONAL SER	1,200.00
01-2749	NAPA AUTO PARTS	030636	114.47	N	120 5-00-5061	VEHICLE MAINT	2.54
					120 5-00-5150	REPAIR & REPLACE	54.69
					130 5-00-5061	VEHICLE MAINT	2.55
					130 5-00-5150	REPAIR & REPLACE	54.69
01-2702	PACE SUPPLY CORP	030637	154.16	N	130 5-00-5150	REPAIR & REPLACE	154.16
01-2598	VERIZON WIRELESS	030638	651.38	N	120 5-00-5191	TELEPHONE	325.69
					130 5-00-5191	TELEPHONE	325.69
01-2133	C J S RANCH SUPPLY & APPA	030640	231.93	N	120 5-30-5020	EMPLOYEE BENEFITS	114.81
					130 5-30-5020	EMPLOYEE BENEFITS	115.97
					140 5-30-5020	EMPLOYEE BENEFITS	1.15
01-2557	CALIFORNIA MUTUAL WATER C	030641	325.00	N	130 5-00-5080	MEMBERSHIP & SUBSCRIPT	325.00
01-2797	GOVERNMENT STAFFING SERVI	030642	715.92	N	120 5-00-5123	OTHER PROFESSIONAL SER	357.96
					130 5-00-5123	OTHER PROFESSIONAL SER	357.96
01-2067	ITRON	030643	551.25	N	130 5-00-5110	CONTRACTUAL SERVICES	551.25
01-2685	LAYNE PAVING & TRUCKING,	030644	135.00	N	130 5-00-5155	MAINT BLDG & GROUNDS	135.00
01-2541	MENDO MILL CLEARLAKE	030645	220.92	N	130 5-00-5150	REPAIR & REPLACE	220.92
01-2749	NAPA AUTO PARTS	030646	512.94	N	120 5-00-5061	VEHICLE MAINT	256.46
					130 5-00-5061	VEHICLE MAINT	256.48
01-2684	OFFICE DEPOT	030647	309.41	N	120 5-10-5090	OFFICE SUPPLIES	74.10
					120 5-30-5090	OFFICE SUPPLIES	80.61
					130 5-10-5090	OFFICE SUPPLIES	74.09
					130 5-30-5090	OFFICE SUPPLIES	80.61
01-2702	PACE SUPPLY CORP	030648	3,513.31	N	130 5-00-5150	REPAIR & REPLACE	3,513.31
01-2676	QUACKENBUSH MRRCF	030649	12.05	N	120 5-00-5155	MAINT BLDG & GROUNDS	6.02
					130 5-00-5155	MAINT BLDG & GROUNDS	6.03

A C C O U N T S P A Y A B L E  
D I S B U R S E M E N T R E P O R T

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

VENDOR	NAME	CHECK #	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR	030650	109.52	N	120 5-00-5312	TOOLS - FIELD	54.76
					130 5-00-5312	TOOLS - FIELD	54.76
01-1751	USA BLUE BOOK	030651	454.67	N	120 5-00-5148	OPERATING SUPPLIES	341.59
					120 5-00-5150	REPAIR & REPLACE	113.08
01-2714	WORK WORLD	030652	173.98	N	120 5-30-5020	EMPLOYEE BENEFITS	86.12
					130 5-30-5020	EMPLOYEE BENEFITS	86.99
					140 5-30-5020	EMPLOYEE BENEFITS	0.87
01-21	CALIFORNIA PUBLIC EMPLOYE	030653	7,441.11	N	120 2088	SURVIVOR BENEFITS - PE	4.78
					120 2090	PERS PAYABLE	1,143.00
					120 5-10-5021	RETIREMENT EXPENSES	1,049.90
					120 5-20-5021	RETIREMENT EXPENSES	284.70
					120 5-30-5021	RETIREMENT EXPENSES	910.16
					130 2088	SURVIVOR BENEFITS - PE	6.38
					130 2090	PERS PAYABLE	1,351.57
					130 5-10-5021	RETIREMENT EXPENSES	1,049.87
					130 5-20-5021	RETIREMENT EXPENSES	347.96
					130 5-30-5021	RETIREMENT EXPENSES	1,292.79
01-11	STATE OF CALIFORNIA EMPLO	030654	1,939.57	N	120 2092	CIT PAYBLE	541.85
					120 2095	S D I PAYABLE	143.53
					120 5-10-5020	EMPLOYEE BENEFITS	115.58
					120 5-20-5020	EMPLOYEE BENEFITS	25.48
					120 5-30-5020	EMPLOYEE BENEFITS	102.98
					130 2092	CIT PAYABLE	590.53
					130 2095	S D I PAYABLE	155.43
					130 5-10-5020	EMPLOYEE BENEFITS	94.71
					130 5-20-5020	EMPLOYEE BENEFITS	31.12
					130 5-30-5020	EMPLOYEE BENEFITS	138.36
01-1530	VARIABLE ANNUITY LIFE INS	030655	150.00	N	120 2099	DEFERRED COMP - PLAN 4	35.33
					130 2099	DEFERRED COMP - PLAN 4	114.67
01-1	MISCELLANEOUS VENDOR	030656	41.38		130 1052	ACCTS REC WATER USE	41.38
	1099 ELIGIBLE	7	7,011.09				
	1099 EXEMPT	60	<u>249,763.07</u>				
	*** REPORT TOTALS ***	67	256,774.16				

\*G / L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER      ACCOUNT NAME      AMOUNT



A C C O U N T S   P A Y A B L E  
D I S B U R S E M E N T   R E P O R T

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 1286	FIELD EQUIPMENT	18,000.00
120 2088	SURVIVOR BENEFITS - PERS 4TH L	9.93
120 2090	PERS PAYABLE	2,171.40
120 2091	FIT PAYABLE	3,367.56
120 2092	CIT PAYBLE	949.62
120 2093	SOCIAL SECURITY PAYABLE	119.65
120 2094	MEDICARE PAYABLE	389.24
120 2095	S D I PAYABLE	267.56
120 2099	DEFERRED COMP - PLAN 457 PAY	86.00
120 5-00-5020	EMPLOYEE BENEFITS	337.73
120 5-00-5025	RETIREE HEALTH BENEFITS	849.92
120 5-00-5060	GASOLINE, OIL & FUEL	979.04
120 5-00-5061	VEHICLE MAINT	1,159.06
120 5-00-5110	CONTRACTUAL SERVICES	2,376.71
120 5-00-5121	LEGAL SERVICES	262.50
120 5-00-5123	OTHER PROFESSIONAL SERVICES	3,937.56
120 5-00-5148	OPERATING SUPPLIES	1,360.71
120 5-00-5150	REPAIR & REPLACE	3,735.42
120 5-00-5155	MAINT BLDG & GROUNDS	185.66
120 5-00-5191	TELEPHONE	839.24
120 5-00-5192	ELECTRICITY	2,033.19
120 5-00-5195	ENV/MONITORING	3,045.50
120 5-00-5198	ANNUAL OPERATING FEES	200.76
120 5-00-5312	TOOLS - FIELD	54.76
120 5-10-5010	SALARIES & WAGES	269.93
120 5-10-5020	EMPLOYEE BENEFITS	821.66
120 5-10-5021	RETIREMENT EXPENSES	1,674.96
120 5-10-5090	OFFICE SUPPLIES	201.79
120 5-20-5010	SALARIES & WAGES	43.44
120 5-20-5020	EMPLOYEE BENEFITS	1,520.87
120 5-20-5021	RETIREMENT EXPENSES	569.40
120 5-20-5170	TRAVEL MILEAGE	26.85
120 5-30-5010	SALARIES & WAGES	188.70
120 5-30-5020	EMPLOYEE BENEFITS	3,681.48
120 5-30-5021	RETIREMENT EXPENSES	1,972.94
120 5-30-5090	OFFICE SUPPLIES	103.06
120 5-40-5010	DIRECTORS COMPENSATION	6.88
120 5-40-5020	EMPLOYEE BENEFITS	3,486.02
	** FUND TOTAL **	61,286.70
130 1052	ACCTS REC WATER USE	149.92
130 2088	SURVIVOR BENEFITS - PERS 4TH L	12.39
130 2090	PERS PAYABLE	2,444.08
130 2091	FIT PAYABLE	3,352.61
130 2092	CIT PAYABLE	961.64
130 2093	SOCIAL SECURITY PAYABLE	6.82
130 2094	MEDICARE PAYABLE	397.93

A C C O U N T S   P A Y A B L E  
D I S B U R S E M E N T   R E P O R T

VENDOR SET: 01 Hidden Valley Lake

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

SORTED BY CHECK

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 2095	S D I PAYABLE	273.31
130 2099	DEFERRED COMP - PLAN 457 PAYAB	214.00
130 5-00-5020	EMPLOYEE BENEFITS	484.55
130 5-00-5025	RETIREE HEALTH BENEFITS	849.91
130 5-00-5060	GASOLINE, OIL & FUEL	979.04
130 5-00-5061	VEHICLE MAINT	1,159.06
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	325.00
130 5-00-5110	CONTRACTUAL SERVICES	1,671.00
130 5-00-5121	LEGAL SERVICES	262.50
130 5-00-5122	ENGINEERING SERVICES	7,229.59
130 5-00-5123	OTHER PROFESSIONAL SERVICES	9,314.31
130 5-00-5150	REPAIR & REPLACE	4,263.78
130 5-00-5155	MAINT BLDG & GROUNDS	309.35
130 5-00-5191	TELEPHONE	839.24
130 5-00-5192	ELECTRICITY	7,580.51
130 5-00-5195	ENV/MONITORING	508.00
130 5-00-5312	TOOLS - FIELD	54.76
130 5-10-5010	SALARIES & WAGES	129.13
130 5-10-5020	EMPLOYEE BENEFITS	1,059.79
130 5-10-5021	RETIREMENT EXPENSES	1,674.90
130 5-10-5090	OFFICE SUPPLIES	201.75
130 5-20-5010	SALARIES & WAGES	53.12
130 5-20-5020	EMPLOYEE BENEFITS	2,151.98
130 5-20-5021	RETIREMENT EXPENSES	695.92
130 5-20-5170	TRAVEL MILEAGE	116.34
130 5-30-5010	SALARIES & WAGES	199.52
130 5-30-5020	EMPLOYEE BENEFITS	5,070.54
130 5-30-5021	RETIREMENT EXPENSES	2,215.24
130 5-30-5090	OFFICE SUPPLIES	103.06
130 5-35-5010	SALARIES & WAGES	14.50
130 5-35-5020	EMPLOYEE BENEFITS	17.02
130 5-35-5021	RETIREMENT EXPENSES	179.92
130 5-40-5010	DIRECTORS COMPENSATION	8.42
130 5-40-5020	EMPLOYEE BENEFITS	3,486.01
	** FUND TOTAL **	61,020.46
140 5-00-5155	MAINT BLDG & GROUNDS	0.95
140 5-00-5192	ELECTRICITY	321.07
140 5-10-5020	EMPLOYEE BENEFITS	2.01
140 5-20-5020	EMPLOYEE BENEFITS	4.64
140 5-30-5020	EMPLOYEE BENEFITS	12.29
	** FUND TOTAL **	340.96
218 2122	CIEDB LOAN CURRENT	83,713.90
218 5-00-5522	INTEREST ON LONG-TERM DEBT	41,108.26
218 5-00-5595	CIEDB LOAN ANNUAL FEE	7,087.63

02-11-2013 10:19 AM

VENDOR SET: 01 Hidden Valley Lake

VENDOR CLASS(ES): ALL CLASSES

A C C O U N T S   P A Y A B L E  
D I S B U R S E M E N T   R E P O R T

PAGE: 8

BANK: ALL

SORTED BY CHECK

	** FUND TOTAL **	131,909.79
711 5-00-5110	CONTRACTUAL SERVICES	2,216.25
	** FUND TOTAL **	2,216.25
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	** TOTAL **	256,774.16

NO ERRORS



SELECTION CRITERIA

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VENDOR SET: 01 Hidden Valley Lake  
VENDOR: ALL  
BANK: ALL  
VENDOR CLASS(ES): ALL CLASSES  
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TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

=====PAYMENT DATES=====      =====ITEM DATES=====      =====POSTING DATES=====  
PAID ITEMS DATES      : 1/01/2013 THRU 1/31/2013      0/00/0000 THRU 99/99/9999      0/00/0000 THRU 99/99/9999

-----  
PRINT OPTIONS

REPORT SEQUENCE: CHECK  
G/L EXPENSE DISTRIBUTION: YES  
CHECK RANGE: 000000 THRU 999999  
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**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** February 19, 2013

**AGENDA ITEM:** "Spring Has Sprung" 5K/10K Run Sponsorship: Authorize District's partial sponsorship of Spring Has Sprung event and approve purchase of t-shirts and water bottles – total cost not to exceed \$2,500

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**RECOMMENDATIONS:**

Authorize District's partial sponsorship of Spring Has Sprung 5K/10K Run and authorize purchase of t-shirts and water bottles – total cost of t-shirts and water bottles not to exceed \$2,500.

**FINANCIAL IMPACT:**

Sufficient funding is available within the Water Conservation budget (130-5505)

**BACKGROUND:**

For the last nine years the District has served as one of the primary sponsors of the Lake County Milers' "Spring Has Sprung" 5K/10K Run event. This year's Spring Has Sprung event is scheduled for Sunday, May 5 and once again the Lake County Milers is requesting District support in the form of t-shirts and water bottles (approximately 200 of each), which will be given to participants. Proceeds from the event will be directed to the Coyote Valley School's playground equipment fund, and the Middletown High School Cross Country team (see attached letter from Jeanine Burnett dated February 6, 2013). The Lake County Milers' Spring Has Sprung event provides a forum for the District to promote water conservation and the Association of California Water Agencies (ACWA) Region 1 "Take it To the Tap" campaign.

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APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

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Modification to recommendation and/or other actions:

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I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

---

Secretary to the Board





Lake County Milers  
P.O. Box 490  
Middletown, Ca.  
95461  
707-987-3229  
[www.lakecountymilers.com](http://www.lakecountymilers.com)  
EIN 43-1996596

February 12, 2013

Dear CSD General Manager, Directors and Staff,

Spring is just around the corner and the Lake County Milers, 11th Annual "Spring Has Sprung" race plans are in full swing. This year's event will be held on Sunday May 05, 2013. The HVL Community Services District has been a key player in the success of our event the last 9 years and the Lake County Milers would really appreciate your "Star" sponsorship again this year. We really enjoy being able to merge your water awareness campaign in with our race, and the result has been excellent event shirts, additional promotional items, and increased race-day interest.

This year participants will again start at Coyote Valley Elementary School and run/walk through beautiful Hidden Valley Lake before returning to the school for a fast finish. Post-race festivities will include an "expo" like feel with participating sponsors, a refreshment bar in keeping with the Cinco de Mayo theme, and awards/presentations to the participants. Last year we were able to give our two largest beneficiaries, Upper Lake and Middletown High School Cross Country teams each \$1500.00 from the net proceeds from our event. A large part of our success was due directly to the Community Services District support. This year we are thrilled to benefit Coyote Valley School's playground equipment fund drive and again, Middletown HS Cross Country team.

Thank you for all the support you have given our event in the past. I look forward to the possibility of working with you again this year. If you have any questions about the 2013 Spring Has Sprung event, please contact me.

Sincerely,

Jeanine Burnett  
President, Lake County Milers  
707-987-3229



# Hidden Valley Lake Community Services District

## Personnel Committee Report

DATE: January 31, 2013  
TIME: 6:30 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

1) CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Personnel Committee called to order on January 31, 2013 at the hour of 6:33 p.m. by Director Herndon at 19400 Hartmann Road, Hidden Valley Lake, California.

2) PLEDGE OF ALLEGIANCE:

3) ROLL CALL:

Present – Directors Graham and Herndon. Also present: Roland Sanford, General Manager and Tami Ipsen, Administrative Assistant.

4) APPROVAL OF AGENDA:

Director Graham moved, Director Herndon seconded to approve the January 31, 2013 agenda.

Motion approved by unanimous vote.

5) Review of Personnel Policies

Director Herndon recommended and Director Graham concurred that District policies pertaining to health benefits be discussed by the full Board as a part of the Strategic Plan Development. The following policies were reviewed for possible changes:

- Military Leave
- Nepotism (sample from Director Graham)
- ADA
- Grievance
- Demotions, Dismissals and Merit Review
- Sick Leave
- Alcohol and Drug Abuse
- Family Medical Leave (seek legal counsel for updates)
- Bereavement

The committee discussed and concluded that the District's policy manual should include a prologue that at a minimum describes the process by which District policies are to be periodically reviewed and if necessary amended or added new policies.

6) Staffing and Compensation

Committee did not address this agenda item.

7) Public Comment

There was none.

8) Adjournment:

Director Graham moved, director Herndon seconded to adjourn the meeting at 7:35 p.m. and unanimously carried.



# Hidden Valley Lake Community Services District

## Finance Committee Report

DATE: January 18, 013  
TIME: 12:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

1) CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Finance Committee called to order on January 18, 2013 at the hour of 12:00 p.m. by Director Mirbegian at 19400 Hartmann Road, Hidden Valley Lake, California.

2) PLEDGE OF ALLEGIANCE:

3) ROLL CALL:

Present – Directors Freeman and Mirbegian. Also present: Roland Sanford, General Manager and Tami Ipsen, Administrative Assistant.

4) APPROVAL OF AGENDA:

Director Freeman moved, Director Mirbegian seconded to approve the January 18, 2013 agenda.

Motion approved by unanimous vote.

5) MID YEAR BUDGET REVIEW

Mr. Sanford reported that to date the District's FY 2012-2013 expenditures have been slightly under budget, while revenues have been slightly over what was assumed for budgeting purposes. He recommended the Board allocate previously unallocated capital improvement funds for water and sewer infrastructure enhancements. He also recommended the Board reallocate operating funds to the following:

○ Strategic Plan	\$10,000
○ Financial Wellness Audit	\$10,000
○ Capital Improvement Plan	\$15,000
○ New Website	\$10,000

6) PERS RETIREMENT

The committee was not able to address this issue due to time constraints.

7) PUBLIC COMMENTS:

There was none.

8) ADJOURNMENT:

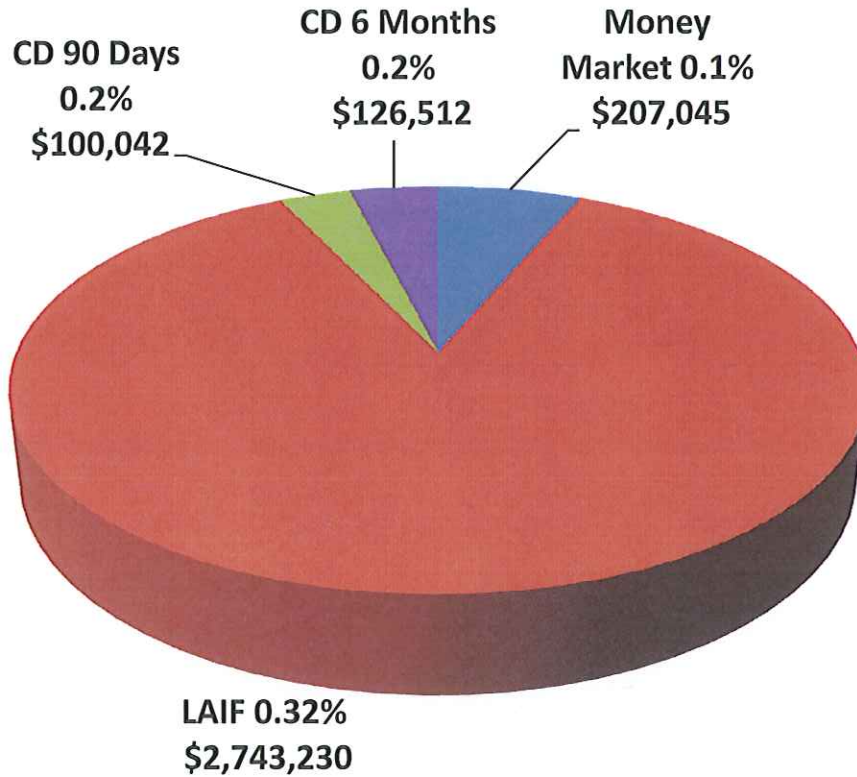
The meeting was adjourned at 1:40 p.m. on motion by Director Freeman, seconded by Director Mirbegian, and unanimously carried.



**Hidden Valley Lake CSD  
Pooled Cash  
January 31, 2013**

<b>Beginning Balance</b>	<b>\$ 274,224.82</b>
<b>Deposits</b>	
Cash	\$ 262,229.11
Transfers	\$ -
<b>Total Deposits</b>	<b>\$ 262,229.11</b>
<b>Expenditures</b>	
Accounts Payable	\$ 256,774.16
Payroll	\$ 38,611.77
Bank Fees	\$ 1,217.88
<b>Total Expenditures</b>	<b>\$ 296,603.81</b>
<b>Ending Balance</b>	<b><u>\$ 239,850.12</u></b>

**HIDDEN VALLEY LAKE CSD  
INVESTMENT REPORT  
January 31, 2013  
\$3,176,830**



Investment	Interest Rate	Interest Earned this Period	Funds Invested
Money Market	0.10%	\$ 17.83	\$ 207,045
LAIF	0.32%	1,980.24	\$ 2,743,230
90 Day CD	0.20%	5.17	\$ 100,042
6 Month CD	0.20%	18.52	\$ 126,512
<b>Total Funds Invested</b>			<b>\$ 3,176,830</b>

This report is in compliance with the investment policy set forth by the board of the Hidden Valley Lake Community Services District.

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
YEAR TO DATE JANUARY 31, 2013

**120-SEWER ENTERPRISE FUND  
REVENUE**

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 PERMIT & INSPECTION FEES	0.00	0.00	200.00	(200.00)	0.00%
120-4036 DEVELOPER SEWER FEES	0.00	0.00	0.00	0.00	0.00%
120-4045 AVAILABILITY FEES	6,000.00	0.00	0.00	6,000.00	0.00%
120-4050 SALES OF RECLAIMED WATER	78,100.00	407.23	66,379.49	11,720.51	84.99%
120-4111 COMM SEWER USE	20,500.00	0.00	0.00	20,500.00	0.00%
120-4112 GOV'T SEWER USE	0.00	1,703.61	11,925.27	(11,925.27)	0.00%
120-4116 SEWER USE CHARGES	849,000.00	1,236.30	434,257.01	414,742.99	51.15%
120-4210 LATE FEE 10%	15,400.00	39.84	8,175.41	7,224.59	53.09%
120-4300 MISC INCOME	700.00	5.95	(24.76)	724.76	-3.54%
120-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00%
120-4505 LEASE INCOME	8,400.00	114.61	721.55	7,678.45	8.59%
120-4550 INTEREST	0.00	0.00	(4.00)	4.00	0.00%
<b>TOTAL REVENUES</b>	<b>978,100.00</b>	<b>3,507.54</b>	<b>521,629.97</b>	<b>456,470.03</b>	<b>53.33%</b>



HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
YEAR TO DATE JANUARY 31, 2013

**120-SEWER ENTERPRISE FUND**

EXPENDITURES - ALL DEPTS	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5010 SALARY & WAGES	347,800.00	41,484.74	191,490.06	156,309.94	55.06%
120-5020 EMPLOYEE BENEFITS	123,000.00	10,124.69	68,005.34	54,994.66	55.29%
120-5021 RETIREMENT BENEFITS	57,000.00	4,217.30	27,590.49	29,409.51	48.40%
120-5025 RETIREE HEALTH BENEFITS	5,100.00	425.72	3,503.44	1,596.56	68.69%
120-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00%
120-5060 GASOLINE, OIL & FUEL	11,800.00	979.04	6,833.54	4,966.46	57.91%
120-5061 VEHICLE MAINT	8,000.00	1,159.06	2,857.53	5,142.47	35.72%
120-5062 TAXES & LIC	1,000.00	0.00	362.97	637.03	36.30%
120-5074 INSURANCE	17,700.00	0.00	0.00	17,700.00	0.00%
120-5075 BANK FEES	4,800.00	561.80	3,948.08	851.92	82.25%
120-5080 MEMBERSHIP & SUBSCRIPTIONS	3,600.00	0.00	2,448.81	1,151.19	68.02%
120-5090 OFFICE SUPPLIES	5,400.00	304.85	2,813.42	2,586.58	52.10%
120-5092 POSTAGE & SHIPPING	2,200.00	0.00	17.49	2,182.51	0.80%
120-5110 CONTRACTUAL SERVICES	29,000.00	2,376.71	23,065.87	5,934.13	79.54%
120-5121 LEGAL SERVICES	5,700.00	1.93	6,719.45	(1,019.45)	117.89%
120-5122 ENGINEERING SERVICES	7,500.00	0.00	0.00	7,500.00	0.00%
120-5123 OTHER PROFESSIONAL SERVICE	66,900.00	3,937.56	49,288.11	17,611.89	73.67%
120-5125 STRATEGIC PLANNING	5,000.00	0.00	0.00	5,000.00	0.00%
120-5126 RECRUITMENT	5,500.00	0.00	0.00	5,500.00	0.00%
120-5130 PRINTING & PUBLICATION	600.00	0.00	113.00	487.00	18.83%
120-5135 NEWSLETTER	700.00	0.00	0.00	700.00	0.00%
120-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00%
120-5145 EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00%
120-5148 OPERATING SUPPLIES	8,800.00	1,360.71	6,748.67	2,051.33	76.69%
120-5150 REPAIR & REPLACE	72,500.00	3,735.42	17,858.00	54,642.00	24.63%
120-5155 MAINT BLDG & GROUNDS	5,700.00	185.66	2,349.66	3,350.34	41.22%
120-5160 SLUDGE DISPOSAL	22,600.00	0.00	15,886.12	6,713.88	70.29%
120-5170 TRAVEL & MEETINGS	2,500.00	26.85	276.39	2,223.61	11.06%
120-5175 EDUCATION / SEMINARS	11,900.00	0.00	3,546.36	8,353.64	29.80%
120-5176 DIRECTOR TRAINING	5,000.00	0.00	263.89	4,736.11	5.28%
120-5179 ADM MISC EXPENSE	0.00	0.00	131.21	(131.21)	0.00%
120-5191 TELEPHONE	9,500.00	839.24	6,429.19	3,070.81	67.68%
120-5192 ELECTRICITY	34,000.00	2,033.19	9,911.55	24,088.45	29.15%
120-5195 ENV/MONITORING	35,400.00	3,045.50	16,684.40	18,715.60	47.13%
120-5198 ANNUAL OPERATING FEES	3,200.00	200.76	2,845.76	354.24	88.93%
120-5310 EQUIPMENT - FIELD	2,300.00	0.00	0.00	2,300.00	0.00%
120-5311 EQUIPMENT - OFFICE	3,400.00	0.00	0.00	3,400.00	0.00%
120-5312 TOOLS - FIELD	1,800.00	54.76	1,794.75	5.25	99.71%
120-5315 SAFETY EQUIPMENT	900.00	0.00	0.00	900.00	0.00%
120-5545 RECORDING FEES	200.00	0.00	101.00	99.00	50.50%
120-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00%
120-5585 FLOOD CONTROL EXPENSE	0.00	0.00	0.00	0.00	0.00%
120-5590 NON-OPERATING OTHER	30,100.00	0.00	0.00	30,100.00	0.00%
120-5591 EXP APPLICABLE TO PRIOR YR	0.00	0.00	0.00	0.00	0.00%
120-5605 OPERATING CONTINGENCY	17,500.00	0.00	0.00	17,500.00	0.00%
120-5650 CAPITAL RESERVES	2,500.00	0.00	0.00	2,500.00	0.00%
<b>TOTAL COMBINED EXPENDITURES</b>	<b>978,100.00</b>	<b>77,055.49</b>	<b>473,884.55</b>	<b>501,715.45</b>	<b>48.45%</b>

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
YEAR TO DATE JANUARY 31, 2013

**130-WATER ENTERPRISE FUND  
REVENUES**

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEES	13,000.00	280.00	6,220.00	6,780.00	47.85%
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00%
130-4039 WATER METER INST	0.00	0.00	300.00	(300.00)	0.00%
130-4040 RECORDING FEES INCOME	300.00	0.00	140.00	160.00	46.67%
130-4045 AVAILABILITY FEES	23,500.00	0.00	0.00	23,500.00	0.00%
130-4110 COMM WATER USE	13,800.00	1,151.03	8,057.21	5,742.79	58.39%
130-4112 GOV'T WATER USE	800.00	74.26	519.82	280.18	64.98%
130-4115 WATER USE CHARGES	1,024,800.00	1,117.44	519,160.04	505,639.96	50.66%
130-4117 WATER OVERAGE USE FEE	161,200.00	(715.15)	123,757.38	37,442.62	76.77%
130-4118 WATER OVERAGE COMM	7,400.00	176.75	7,645.44	(245.44)	103.32%
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00%
130-4210 LATE FEE 10%	21,800.00	17.10	12,865.60	8,934.40	59.02%
130-4215 RETURNED CHECK CHARGE	800.00	25.00	300.00	500.00	37.50%
130-4300 MISC INCOME	200.00	6.00	49.76	150.24	24.88%
130-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00%
130-4505 LEASE INCOME	0.00	854.63	4,447.65	(4,447.65)	0.00%
130-4550 INTEREST	100.00	0.00	9.87	90.13	9.87%
130-4580 TRANSFER IN	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL REVENUES</b>	<b>1,267,700.00</b>	<b>2,987.06</b>	<b>683,472.77</b>	<b>584,227.23</b>	<b>53.91%</b>



HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
YEAR TO DATE JANUARY 31, 2013

**130-WATER ENTERPRISE FUND**  
**EXPENDITURES - ALL DEPTS**

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5010 SALARY & WAGES	377,300.00	41,680.41	194,545.91	182,754.09	51.56%
130-5020 EMPLOYEE BENEFITS	158,000.00	12,269.89	81,572.56	76,427.44	51.63%
130-5021 RETIREMENT BENEFITS	65,400.00	4,765.98	30,760.74	34,639.26	47.03%
130-5025 RETIREE HEALTH BENEFITS	6,300.00	425.70	3,503.39	2,796.61	55.61%
130-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00%
130-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00%
130-5060 GASOLINE, OIL & FUEL	11,800.00	979.04	6,162.14	5,637.86	52.22%
130-5061 VEHICLE MAINT	8,000.00	1,159.06	6,326.91	1,673.09	79.09%
130-5062 TAXES & LIC	1,000.00	0.00	632.45	367.55	63.25%
130-5074 INSURANCE	15,500.00	0.00	0.00	15,500.00	0.00%
130-5075 BANK FEES	4,800.00	561.81	3,948.11	851.89	82.25%
130-5080 MEMBERSHIP & SUBSCRIPTIONS	16,600.00	325.00	11,737.43	4,862.57	70.71%
130-5090 OFFICE SUPPLIES	5,400.00	304.81	2,736.20	2,663.80	50.67%
130-5092 POSTAGE & SHIPPING	2,200.00	0.00	17.50	2,182.50	0.80%
130-5110 CONTRACTUAL SERVICES	37,800.00	1,671.00	24,400.98	13,399.02	64.55%
130-5121 LEGAL SERVICES	5,700.00	1.93	6,719.47	(1,019.47)	117.89%
130-5122 ENGINEERING SERVICES	33,800.00	7,229.59	40,293.50	(6,493.50)	119.21%
130-5123 OTHER PROFESSIONAL SERVICE	75,900.00	9,314.31	95,848.71	(19,948.71)	126.28%
130-5124 WATER RIGHTS	14,700.00	0.00	14,390.97	309.03	97.90%
130-5125 STRATEGIC PLANNING	5,000.00	0.00	0.00	5,000.00	0.00%
130-5126 RECRUITMENT	5,500.00	0.00	0.00	5,500.00	0.00%
130-5130 PRINTING & PUBLICATION	600.00	0.00	113.00	487.00	18.83%
130-5135 NEWSLETTER	700.00	0.00	0.00	700.00	0.00%
130-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00%
130-5145 EQUIPMENT RENTAL	0.00	0.00	1,753.58	(1,753.58)	0.00%
130-5148 OPERATING SUPPLIES	1,000.00	0.00	1,518.00	(518.00)	151.80%
130-5150 REPAIR & REPLACE	60,000.00	4,263.78	41,765.91	18,234.09	69.61%
130-5155 MAINT BLDG & GROUNDS	2,500.00	309.35	3,065.73	(565.73)	122.63%
130-5170 MILEAGE	4,000.00	116.34	1,309.72	2,690.28	32.74%
130-5175 EDUC / SEMINARS	14,400.00	0.00	829.48	13,570.52	5.76%
130-5176 DIRECTOR TRAINING	5,000.00	0.00	299.74	4,700.26	5.99%
130-5179 ADM MISC EXPENSE	0.00	0.00	95.09	(95.09)	0.00%
130-5191 TELEPHONE	9,500.00	839.24	6,423.14	3,076.86	67.61%
130-5192 ELECTRICITY	108,500.00	7,580.51	103,645.63	4,854.37	95.53%
130-5195 ENV/MONITORING	6,200.00	508.00	4,702.50	1,497.50	75.85%
130-5198 ANNUAL OPERATING FEES	13,100.00	0.00	24,134.90	(11,034.90)	184.24%
130-5310 EQUIPMENT - FIELD	1,400.00	0.00	0.00	1,400.00	0.00%
130-5311 EQUIPMENT - OFFICE	3,400.00	0.00	0.00	3,400.00	0.00%
130-5312 TOOLS - FIELD	2,100.00	54.76	758.07	1,341.93	36.10%
130-5315 SAFETY EQUIPMENT	900.00	0.00	0.00	900.00	0.00%
130-5505 WATER CONSERVATION	10,000.00	0.00	3,774.88	6,225.12	37.75%
130-5545 RECORDING FEES	400.00	0.00	101.00	299.00	25.25%
130-5580 TRANSFERS OUT (CIEDB)	173,300.00	0.00	0.00	173,300.00	0.00%
130-5585 FLOOD CONTROL	0.00	0.00	85.26	(85.26)	0.00%
130-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00%
130-5591 EXP APPLICABLE TO PRIOR YEAR	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL EXPENDITURES</b>	<b>1,267,700.00</b>	<b>94,360.51</b>	<b>717,972.60</b>	<b>549,727.40</b>	<b>56.64%</b>



**Hidden Valley Lake CSD  
Foreclosure Totals**

	<u>As of Nov 8, 2012</u>	<u>As of Dec 6, 2012</u>	<u>As of Jan 9, 2013</u>	<u>As of Feb 12, 2013</u>	
<b>Total Foreclosures</b>	130	\$8,709.33 132	\$5,163.15 135	\$9,031.83 133	\$4,488.87
<b># With Meter Locked</b>	17	\$1,630.74 19	\$1,975.20 23	\$2,576.10 18	\$1,983.64
<b># On Active Status</b>	49	\$7,078.59 26	\$3,187.95 47	\$6,455.73 26	\$2,505.23
<b># With \$0.00 Balance</b>	11	\$0.00 34	\$0.00 12	\$0.00 36	\$0.00
<b># Property No Meter</b>	53	\$0.00 53	\$0.00 53	\$0.00 53	\$0.00

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*Accountant/Controller*  
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*Hidden Valley Lake  
Community Services District*

## Memo

To: HVLCSO Board of Directors

From: Roland Sanford, General Manager

Date: February 7, 2013

RE: Contra Costa Water District's partnership with Home Emergency Insurance Solutions

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Pursuant to Board direction, staff contacted the Contra Costa Water District (CCWD) in regards to their partnership with Home Emergency Insurance Solutions and conducted a limited review of articles pertaining to Home Emergency Insurance Solutions and the services they provide. Based on the information obtained to date, staff does not recommend partnering with Home Emergency Insurance Solutions. However, staff does recommend that the District increase efforts to educate rate payers on the importance of maintaining sewer laterals to avoid costly repairs to themselves and the District as a whole.

### Home Emergency Insurance Solutions

([www.homeemergencyinsurancesolutions.com](http://www.homeemergencyinsurancesolutions.com)) is based in Connecticut and among other things, markets home insurance policies that ostensibly cover the repair or replacement of residential water and sewer lines that are located between a residential structure and the utility-owned water or sewer main. Within recent years the company has begun to partner with water and sewer utilities. Typically, the utility collects the insurance premium as a part of their monthly billings to residents and forwards the payments, less a handling fee, to Home Emergency Insurance Solutions. Participation in the program is optional.

The CCWD advertises the availability of Home Emergency Insurance Solutions' services on the CCWD website

([www.ccwater.com/customerservice/homeserve.asp](http://www.ccwater.com/customerservice/homeserve.asp)), collects the insurance premium as a part of their monthly billings to residents, and in return, receives 10 percent of the monthly Insurance billings. Currently, the typical Home Emergency Insurance Solution policy for a water service line costs \$4.95 per month. The CCWD has been in partnership with Home Emergency Insurance

Solutions for approximately 18 months and within the CCWD there are about 300 customers who have purchased a water service line insurance policy from Home Emergency Insurance Solutions. The resulting gross monthly revenue to the CCWD is just \$148.50.

For some, the placement of the Home Emergency Insurance Solutions web link on the CCWD website is perceived as at least a tacit endorsement of Home Emergency Insurance Solutions and the services they provide, which in turn raises the question as to what obligation if any a district such as CCWD has to provide a web link to a competing insurance company or related business, such as a local plumbing contractor. Staff did not explore the legal ramifications or policy implications of providing a private-sector web link on a public agency website, but is aware that most public agencies choose not to have any private-sector web links on their websites to avoid the perception of favoritism or censorship through exclusion of certain web links.

While staff did not conduct an exhaustive internet search, several negative articles regarding Home Emergency Insurance Solutions' business practices were found and are attached for reference. In view of the mixed reviews, not to mention the limited potential to generate revenue, staff does not recommend pursuing any formal relationship with Home Emergency Insurance Solutions.





[ Buttons ] [ Print ] [ Close ]

## BBB warns of water pipe insurance sales blitz

FRESNO

December 12, 2011 10:45am

- Says company has been the subject of complaints
- 'Even the name of the company is scary'

Homeowners should be cautious and carefully read a direct mail solicitation about insuring the water pipe that leads from their home to the main line, says the Better Business Bureau serving Central California.

The mass mailing has hit the Fresno area of the Central Valley, says the BBB. It's from a company calling itself Home Emergency Insurance Solutions, the bureau says.

Although there is no government seal used on the documents, the wording makes it sound as if notification is official and that the insurance is required, the BBB says.

It is not until the reader gets down to the fine print on a secondary page that they find the disclaimer that the company is not affiliated with the local utility company and that the insurance is optional, the bureau says.

"Even the name of the company is scary, combining the words home and emergency in the same line," says Blair Looney, CEO and president of the BBB serving Central California. "Homeowners are responsible for the maintenance of the water pipes leading from the water meter into the house, but they should check with their own local insurance agent to see if they need coverage since it may not be necessary in newer homes."

Home Emergency Insurance Solutions, also known as HomeServe USA Corp., is headquartered in Connecticut and has a 'C' rating from the Connecticut BBB. The company has had to answer two government actions in the past year, which led to the addition of the statement that they are not a government organization and that the insurance is optional, the BBB says.

"BBB has received numerous complaints, from consumers across the country, concerning this business's direct mail solicitations, specifically that the solicitations' layout may cause consumers to perceive the letters as coming from the consumers' utility companies and not an independent business selling home warranty or insurance coverage," says the Connecticut BBB, in a statement it has placed in the company's report.

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**KVAL 13**

## **EWEB to customers: Beware of 'water line insurance' offer**

By *KVAL News* | Published: Mar 5, 2012 at 12:03 PM PST (2012-03-5T20:03:50Z)

EUGENE, Ore. - Be on the lookout for a mail solicitation campaign involving a company known as "HomeServe" that offers water service line insurance coverage, the Eugene Water & Electric Board said Monday.

Consumers in several states have alleged fraud and misrepresentation against the Connecticut-based company, which has earned a "D" rating from the Better Business Bureau, according to EWEB.

The Oregon Attorney General's Office has received more than 40 complaints against the company since early 2011, and the Better Business Bureau has logged 142 complaints related to HomeServe and its associated firms over the past three years.

The company, also known as HomeServe USA Repair Management Corp., Home Emergency Insurance Solutions and Home Serve, entered into settlements and other agreements in 2010 with the Attorneys General in three states, and has paid nearly \$100,000 in civil penalties and other costs related to consumer complaints regarding warranty misrepresentation and misleading advertising.

In letters sent to EWEB customers over the past week, HomeServe attempts to sell insurance to cover repairs to the water line that runs from the EWEB water meter to the home, and claims such repairs are not covered by homeowner's insurance. While it is true that the section of water line running from the meter to the home is the customer's responsibility, EWEB said, most homeowner's policies do cover such repairs.

Customers considering buying such insurance should check with their insurer to find out whether such coverage already exists under the homeowner's policy.

"It appears this company is offering a service that people don't really need," said Tony Green, spokesman for the state Department of Justice.

The Oregon Attorney General's Office said representatives have received "dozens" of calls over the past week from recipients of the HomeServe letters. Anyone with questions or concerns about the letters should contact the agency's Consumer Hotline at (503) 378-4320, or toll free at 1-877-877-9392.



← Back to Original Article

## Water-line insurance could be money down the drain

*One company offers policies covering the pipes that bring water to homes for \$4.95 a month, but the exclusions are so broad that homeowners could be stuck with the bill for just about all repairs.*

January 04, 2011 | David Lazarus

Thousands of California homeowners recently received official-looking letters from a company called Home Emergency Insurance Solutions informing them that they face the prospect of thousands of dollars in unforeseen costs because they lack coverage for the pipes that bring water to their homes.

Luckily, Home Emergency Insurance Solutions is ready to step up with policies running \$4.95 a month.

So is this something homeowners should consider? A spate of municipal water pipes going kerblooey last spring might prompt some to think so.

But consumer advocates and utility officials say you need to be careful.

"Some policies out there can be quite good," said Jim McDaniel, who oversees the Los Angeles Department of Water and Power's water system. "Others have so many exclusions that they don't have much value."

Home Emergency Insurance Solutions is offering up to \$12,000 in coverage for problems with the line running from municipal water pipes to your home. That sounds generous until you read in the fine print that this actually means \$3,000 in coverage for up to four incidents a year.

Maybe that would cover the cost of a broken water pipe. Maybe not.

Home Emergency Insurance Solutions says it isn't responsible for any "acts of God," which in theory means it isn't responsible for anything, depending on your religious beliefs.

It also specifies that it won't cover damage resulting from "thawing of frozen pipes," one of the most common causes of water-line damage for areas prone to chilly temps (and even sometimes in sunny Southern California, as we've seen in recent days).

As if that wasn't enough, the policy excludes coverage for any "emergency breakdown ... arising from disconnection to the main water supply, due to preexisting conditions, caused by faulty construction/improper maintenance, or from a controllable leak," which pretty much embraces just about anything that could mess up your water line.

Moreover, it doesn't cover any costs to correct or upgrade water lines to comply with changes to local rules and — my favorite clause — "repair of covered parts, equipment and/or systems due to reduction in performance caused by normal wear and tear."

In other words, you'll pay about \$60 a year in premiums yet still possibly be on the hook for any emergency repairs as well as any problems caused by routine water use. I don't know about you, but I see that as leaving homeowners with the bill for just about everything.

"This is one of those cases where reading the fine print shows that there may not be much coverage at all," said Amy Bach, executive director of United Policyholders, a watchdog organization.

Myles Meehan, senior vice president of Miami's HomeServe USA, parent company of Home Emergency Insurance Solutions, said water-line insurance can provide peace of mind to homeowners.

But when I asked repeatedly what sort of typical repairs the company covers that don't potentially fall under the various exclusions, he couldn't name one.

Meehan said only that "we cover breaks or leaks in water lines."

Check with your insurance provider. Most homeowner policies will cover structural damage resulting from leaks or pipe troubles, but they won't cover the actual line running from the utility pipe into the home.

If that's something you lose sleep over, water-line insurance may be for you. If not, you may just want to set aside that \$60 a year in a rainy-day fund and see how your luck holds.

All things considered, you just may come out ahead.

### When in roam

It's no surprise that cellphone companies often hit customers with sky-high roaming charges when they travel abroad. But you'd at least expect these companies to know their geography.

Calabasas resident Dave Hurwitz, 69, traveled to the Caribbean recently. He didn't buy an international calling plan for his iPhone because he was staying on the island of St. Thomas, a U.S. territory.

But when he made a day trip to the nearby island of St. John, he received a text message from AT&T saying that international roaming charges were kicking in. Hurwitz immediately shut off his data access.

He checked his AT&T bill after returning home and, sure enough, there was a charge for \$3.67 for roaming in "the British Virgin Islands."

"Apparently AT&T is unaware of the fact that St. John is part of the U.S.A. and has been since we purchased it from Denmark," Hurwitz told me. That deal, for \$25 million in gold, was concluded in 1917.

Hurwitz said AT&T reversed the roaming charge after he provided a little history lesson to a service rep. Nevertheless, he wonders how many other people have been caught in this geographic mix-up.

Steven Smith, an AT&T spokesman, said no roaming charges are levied when people visit the U.S. Virgin Islands. He speculated that Hurwitz must have been on a cruise ship, where roaming charges can be applied even when the vessel is docked in a U.S. port.

Smith also said Hurwitz's bill probably said he visited the British Virgin Islands because that's where the local wireless carrier may have been based.

Nice try. In fact, Hurwitz said he made the 20-minute voyage from St. Thomas to St. John on a ferry boat, not a cruise ship, and he never left U.S. territory. Why a British-territory carrier would have entered the picture at any time is beyond him.

AT&T's Smith declined to comment on the discrepancies.

*David Lazarus' column runs Tuesdays and Fridays. He also can be seen daily on KTLA-TV Channel 5. Send your tips or feedback to david.lazarus@latimes.com.*



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Accountant/Controller  
TASHA KLEWE

*Hidden Valley Lake  
Community Services District*

## Memo

To: HVLCSD Board of Directors

From: Roland Sanford, General Manager

Date: February 19, 2013

RE: General Manager's Monthly Report

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The unusually dry conditions experienced in January have carried over to February and with each passing day, the likelihood of a "normal" hydrologic year rapidly diminishes. January and February have historically been the wettest months of the year - in terms of surface runoff - for the North Coast region. However, Putah Creek stream flows are currently just one-tenth of what is considered normal for this time of year. Fortunately, the groundwater basin from which the District draws its supply is fully recharged in nearly all years, including below average years, and therefore the District's water supply outlook remains good – certainly much better than for those dependent on surface water runoff and reservoir storage.

With the recent adoption of the revised FY 2012-2013 budget, staff has initiated several new projects. A status summary of new and ongoing noteworthy District projects is as follows:

District Website

KM Creative of Rocklin, California has been retained to develop a new website for the District. The project is in the initial stages and is currently scheduled to be completed in May.

Financial Wellness Evaluation

NHA Advisors of San Rafael, California has been retained to evaluate the financial position of the District vis-à-vis future borrowing for construction of capital improvement projects. The project is scheduled to begin in April and be completed by the end of June.

#### Water Master Plan/Capital Improvement Plan

Staff is compiling background information on the condition of the District's existing water and sewer infrastructure, and the projected infrastructure needed to accommodate projected population growth within and adjacent to the existing District boundaries. This information will be forwarded to an engineering firm for subsequent analysis and preparation of the Water Master Plan/Capital Improvement Plan. Work on the Water Master Plan/Capital Improvement Plan, by the yet-to-be-determined engineering firm, will begin in May.

#### Water Rights Petition for Change

The District's water right consultants, Wagner & Bonsignore of Sacramento, California have submitted the District's water rights Petition for Change to the State Water Resources Control Board for review and processing - the first of three major steps that must be taken to amend the District's appropriative water rights. Later this calendar year preparation of an Environmental Impact Report, the second major step, will begin. Completion of the Environmental Impact Report is tentatively scheduled for mid 2014, with the final step, a final ruling by the State Water Resources Control Board on the District's petition, occurring in late 2014. Staff will provide a more detailed report on the status and necessary steps for completing the Water Rights Petition for Change project at the March Board of Directors meeting.

#### Treatment Plant Access Road Repair

Portions of the treatment plant access road, between Grange Road and the entrance to the treatment plant grounds, are failing. Accordingly, within the next few years extensive road repairs will most likely be needed to maintain all weather access to the treatment plant. A 200 foot-long segment of the treatment access road, between Grange Road and the entrance to the treatment plant grounds, will be repaired this spring or summer using a new "geo-fabric" that is designed to retain gravel and other road bed surface materials. Should this new geo-fabric treatment prove effective, staff will consider using it to repair larger road segments in lieu of the traditional but typically much more expensive chip seal or asphalt road repair options.

#### Sewer Lift Station Backup Generator Installation

Staff is evaluating bids for the installation of two permanent backup generators, one at Lift Station # 1 and the other at Lift Station # 4. The generators are intended to provide backup power to the lift station pumps during electrical outages. During storm events, sewer infiltration and inflow, coupled with "base" sewer flows, can quickly accumulate and unless pumped on through the sewer collection system, flood the respective lift stations and spill into adjacent surface drainages. Installation of the new generators is scheduled for completion in late spring or early summer.



### Strategic Planning

Michael Wright of The Results Group – located in Santa Rosa, California – has been retained to facilitate meetings in support of the District's ongoing Strategic Planning efforts. As of this writing Interviews with individual board members and staff are in progress, additional information will be available at the February 19, 2013 Board of Directors meeting.

### Crazy Creek Development/LAFCO MSR

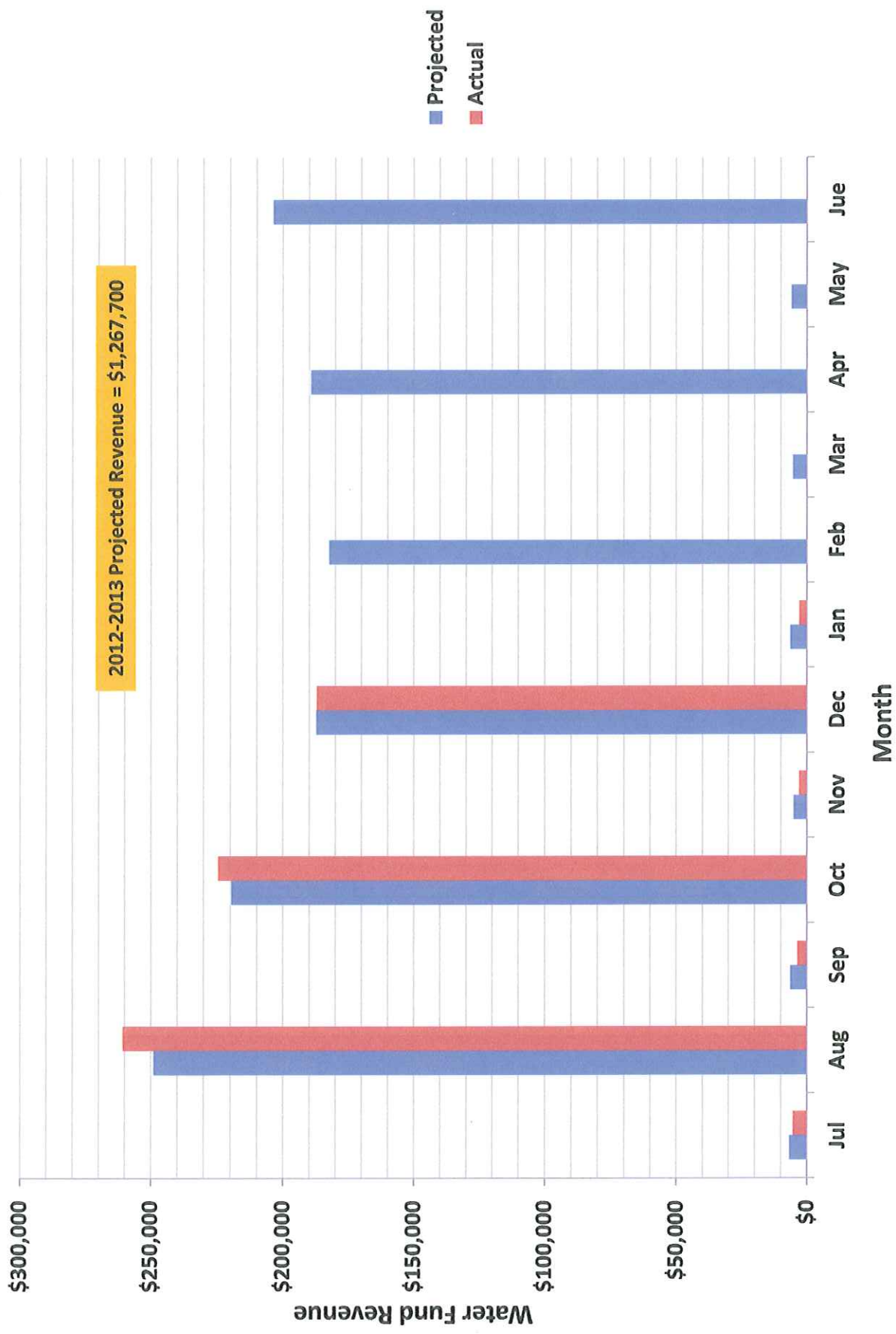
No activity since May 2012. Staff has not heard from the developer or his consultants since May 2012.

### Sewer System Management Plan Update

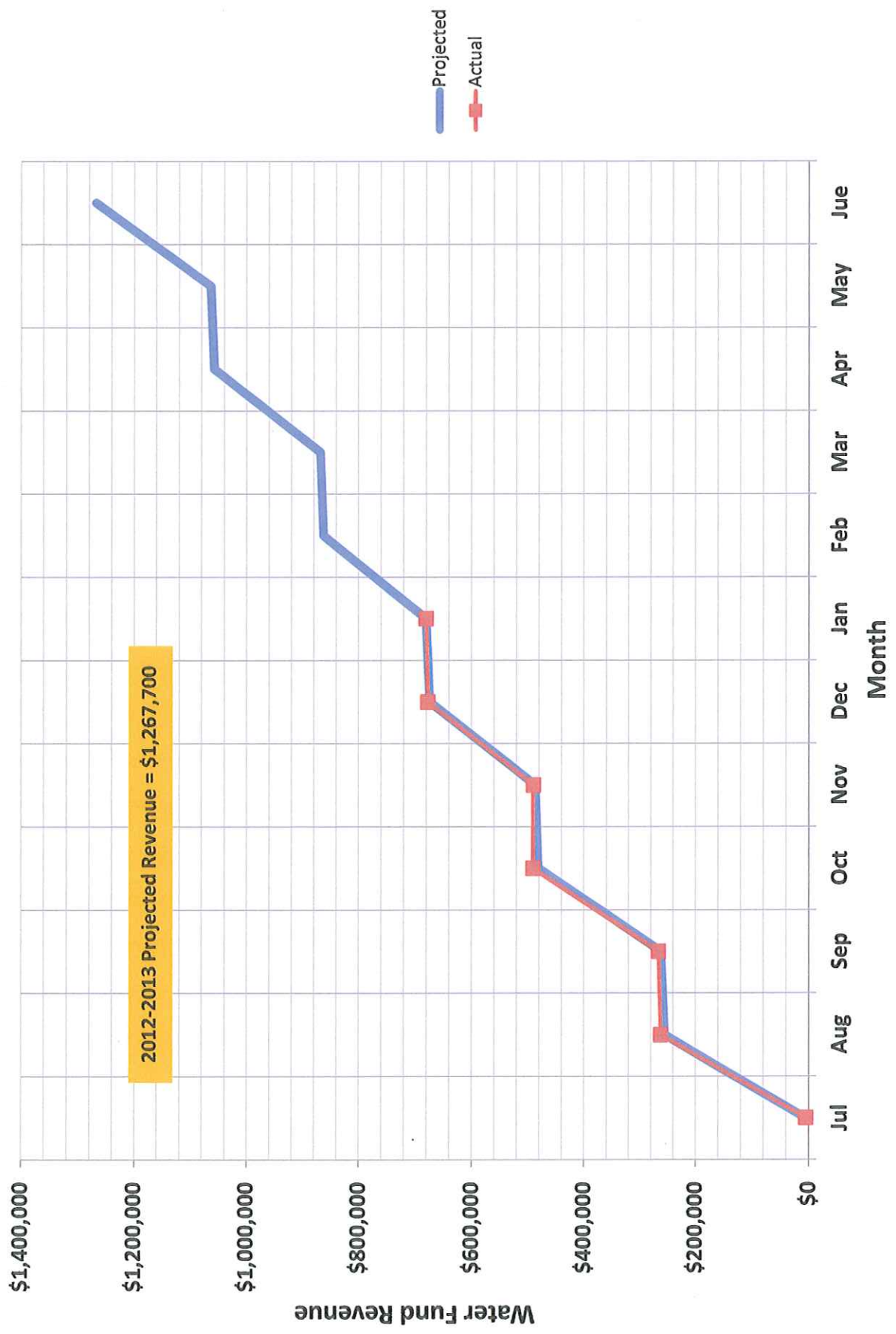
Preparation of a Sewer System Management Plan (SSMP) is required pursuant to State Water Resources Control Board (SWRCB) Order Number 2006-0003-DWQ. The current version of the of the District's SSMP is out of date and incomplete, and in order for the District to remain in compliance with SWRCB regulations, must be updated by May, 2013. Preparation of the SSMP update has begun and will require considerable staff time between now and May.



# Actual vs. Projected 2012-2013 Monthly Water Fund Revenue



# Actual vs. Projected 2012-2013 Cumulative Water Fund Revenue





# Hidden Valley Lake Community Services District

## January 2013 Report

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# January 2013

## Wastewater

### Operations and Maintenance Report

#### Wastewater:

We're still evaluating stationary Generator quotes for Lift Stations 1 and 4. Our 3 smallest Lift Stations have been scheduled for receptacle installations so that the small Generator can be used if needed.

A Hardester's Lift Station pump had tripped and required pulling the pump to dislodge rags before being operational again.

We're pursuing quotes for cleaning and videoing the Sewer Main that runs down the Lake Ridge easement. The video is expected to locate and evaluate the need for repairs and to what degree, as well as locating a manhole that's shown in past records.

The district is exploring other options of Sewer Main repairs, either independently, or by contactors.

Routine activities and maintenance.

#### Wastewater Treatment Plant:

After last month's cold temperatures and the I&I brought in from the storms, the Equalization Basin that's used for WWTP surge became high in algae content, low in temperature, nutrients, and dissolved oxygen, which helps to create septic conditions and interferes with our aerobic process. This even lower food/microorganism ratio to our biological treatment helps promote slimes and filaments which greatly affect how well the solids settle, and its nitrification process. For control purposes, flows were closely monitored to stay within compliance; Bioxide (nitrate salt) was dosed into the EQ to keep these conditions from further developing, as well as dosing chlorine to counter the algae. We also wasted significantly more solids to the sludge beds.

Another Geotube was installed into #6 Sludge Bed.

Repairs were made to the Polymer mixing system which had become plugged when the supply water had frozen.

Miscellaneous Plant pipes were also repaired and reinsulated.

Routine activities and maintenance.

**Plant Influent** – 11.18 MG (million gallons)

**Plant Influent/ year** – 8.437 MG (million gallons)



**Geo Tube installation  
in Sludge Bed #6.**

# January 2013

## Water

### Operations and Maintenance Report

#### Water

Field staff is still moving diligently forward with our annual valve exercising program .

Greenridge main line break was due to root intrusion.

On call operator responded to leak in mainline that rusted apart.

Hidden Valley Lake Association service line replacement.

Field staff performed daily rounds.



Mainline break repair on Greenridge.



# Monthly Report

## January 2013

**MONTHLY RAINFALL**

Rain/ month

1.5"

**Overtime:** 107.50 hours = \$4,001.08

**SEASON RAINFALL**

29.85"

(September 2012-April 2013)

**WATER CONNECTIONS**

**WASTEWATER CONNECTIONS**

RESIDENTIAL METERS

2412

RESIDENTIAL

1432

COMMERCIAL & GOVERNMENT METERS

34

COMMERCIAL & GOVERNMENT

33

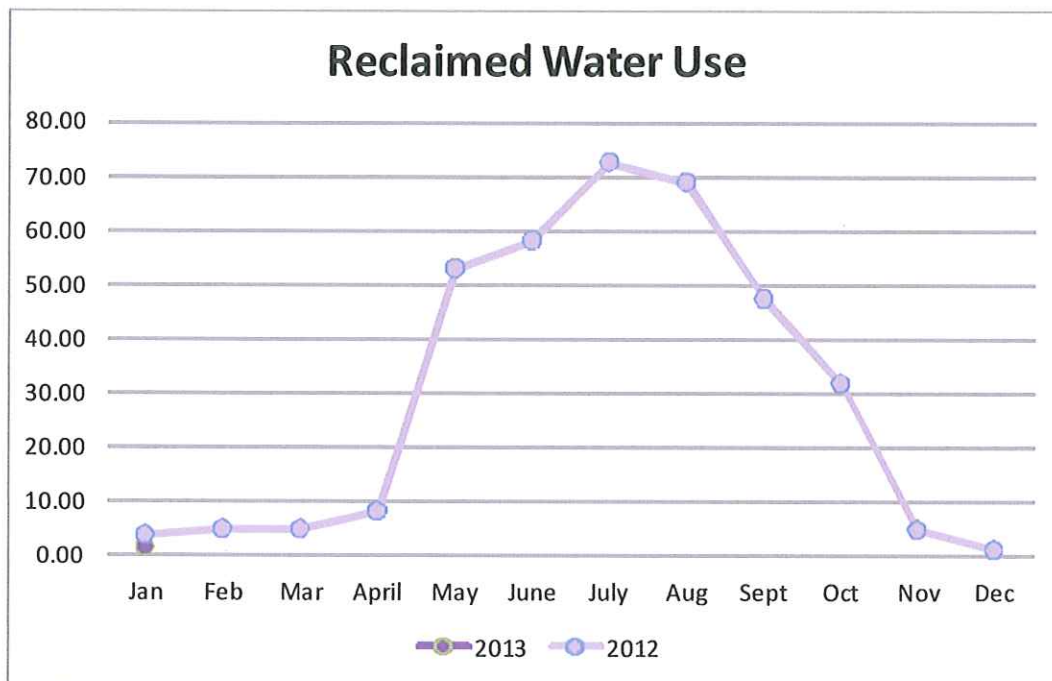
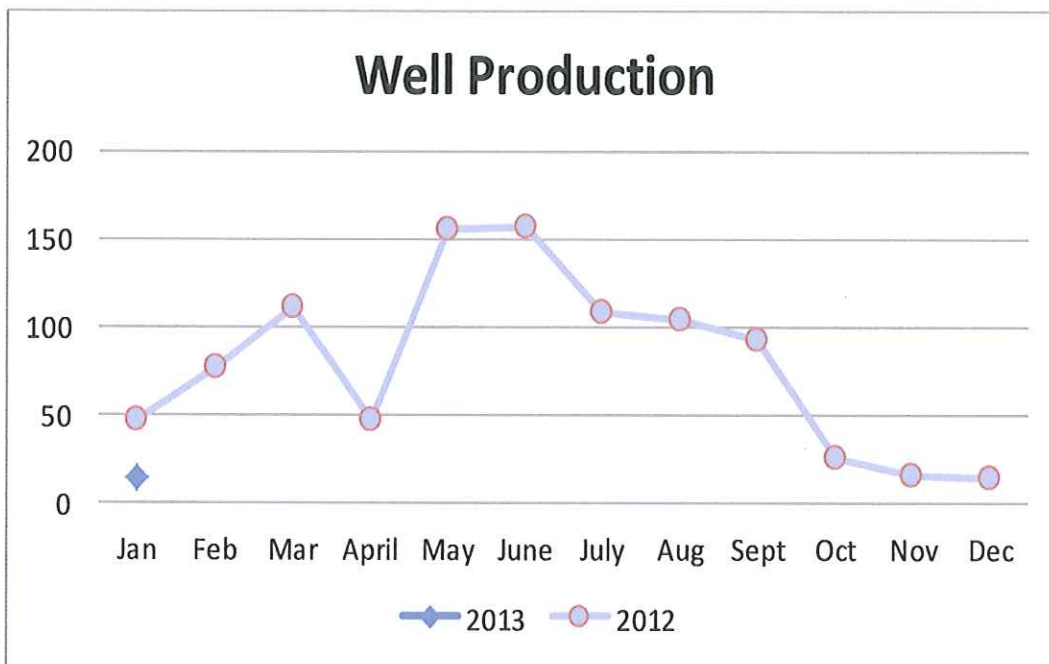
TOTAL METERS

2446

TOTAL

1465

MONTHLY SAFETY MEETING TOPIC - ERGONOMICS.





**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** February 19, 2013

**AGENDA ITEM:** Public Hearing to consider placement of default balance liens on real property pursuant to Government Code Section 61115

---

**RECOMMENDATIONS:**

Conduct public hearing in accordance with Government Code Section 6115 to provide the landowners associated with the properties identified in Exhibit A, and/or the public, the opportunity to protest or otherwise dispute the default balances calculated by staff for each of the properties identified in Exhibit A. At the conclusion of the public hearing and in the absence of good cause, staff recommend that the Board uphold the charges and associated penalty fees as proposed in Exhibit A

**FINANCIAL IMPACT:**

Potential recovery of \$874.25 of past due charges and associated penalty fees

**BACKGROUND:**

Default balance liens are typically placed on properties with District water and/or sewer accounts that are at least 45 days past due. A list of properties with past due accounts of 45 days or longer, and for which the District has not already placed a lien against, is presented in Exhibit A. Pursuant to Government Code Section 6115, the Board must hold a public hearing to allow landowners the opportunity to protest or otherwise dispute the charges and associated penalty fees being levied against their property by the District. At the conclusion of the public hearing the Board can uphold or modify the charges and associated penalty fees for any or all subject properties.

---

<input type="checkbox"/>	APPROVED AS RECOMMENDED	<input type="checkbox"/>	OTHER (SEE BELOW)
--------------------------	----------------------------	--------------------------	----------------------

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Modification to recommendation and/or other actions:

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I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

---

Secretary to the Board

**PROPERTY LIENS - FEBRUARY 2013**

**EXHIBIT A**

A \$10 FILING FEE HAS BEEN ADDED

<b>NAME</b>	<b>ADDRESS</b>	<b>APN</b>	<b>AMOUNT</b>
RICARDO CUEVAS	19470 OLD CREEK ROAD	141-631-01	\$287.23
DARREN BROOKSHIRE	19049 COYLE SPRINGS ROAD	142-172-07	\$196.50
JEANNE KELLY	18464 KENTWOOD PLACE	142-072-12	\$390.52
			<hr/>
			\$874.25



TO: Board of Directors

FROM: Roland Sanford

MEETING DATE: February 19, 2013

REPORT PREPARATION DATE: January 31, 2013

SUBJECT: Confirming the Default Balance and Lien Amount from Exhibit A

---

I. RECOMMENDATION:

That the Board of Directors adopt a resolution confirming the Default Balances and direct Staff to file a lien on said property.

II. BACKGROUND:

On February 19, 2013, at 7:00 p.m. at 19400 Hartmann Road, Boardroom, Hidden Valley Lake, California, the Board of Directors held a public hearing on the Default Balances owed by property owners listed in Exhibit A and the recommendation by the staff to place a Default Balance Lien on those real property.

III. DISCUSSION:

In accordance with Resolution No. 2008 - 02 and Section 6066 of the California Government Code, the property owner(s) has be notified of the Default Balances associated with the Defaulting Bill for which they are liable. In accordance with Section 61115 of the California Government Code, the Board of Directors is to hold a hearing for protests or objections to the Default Balances. After such hearing, the Board of Directors may confirm or modify the Default Balances. The Default Balances may then be made a lien against the real property of the individual liable for the Defaulting Bill.

IV. FISCAL IMPACT: Recovery of \$1,121.57 in costs, fees, expenses and penalty charges.

V. ALTERNATIVES: To modify the Default Balances herein, or take other action.

**PROPERTY LIENS - FEBRUARY 2013**

**EXHIBIT A**

A \$10 FILING FEE HAS BEEN ADDED

<b>NAME</b>	<b>ADDRESS</b>	<b>APN</b>	<b>AMOUNT</b>
RICARDO CUEVAS	19470 OLD CREEK ROAD	141-631-01	\$287.23
DARREN BROOKSHIRE	19049 COYLE SPRINGS ROAD	142-172-07	\$196.50
KEVIN HALL	17528 MEADOW VIEW DRIVE	141-081-22	\$67.26
DONALD NEECE	19453 MT MEADOW NORTH	141-492-02	\$55.80
JEANNE KELLY	18464 KENTWOOD PLACE	142-072-12	\$390.52
MAX AN KAICIE LEUZINGER	19809 DONKEY HILL ROAD	142-462-01	\$124.26
			<hr/> \$1,121.57

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** February 19, 2013

**AGENDA ITEM:** Discussion and Possible Action: Resolution confirming default balances and directing staff to file liens on real property

---

**RECOMMENDATIONS:**

Adopt Resolution of the Board of Directors of the Hidden Valley Lake Community Services District confirming the Default Balance associated with the Defaulting Bill Identified in Exhibit A and directing staff to file a lien on said property

**FINANCIAL IMPACT:**

Potential recovery of \$874.25 of past due charges and associated penalty fees

**BACKGROUND:**

Default balance liens are typically placed on properties with District water and/or sewer accounts that are at least 45 days past due. A list of properties with past due accounts of 45 days or longer, and for which the District has not already placed a lien against, is presented in Exhibit A. Pursuant to Government Code Section 6115, the Board must hold a public hearing to allow landowners the opportunity to protest or otherwise dispute the charges and associated penalty fees being levied against their property by the District. At the conclusion of the public hearing the Board can uphold or modify the charges and associated penalty fees for any or all subject properties. Assuming the Board chooses to uphold the charges and associated penalty fees, as recommended by staff, the Board would then adopt a resolution (copy attached) confirming the default balances and authorizing staff to proceed with the filing of property liens on subject properties.

---

APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

---

Modification to recommendation and/or other actions:

---



I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

---

Secretary to the Board

RESOLUTION NO. 2013-03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT CONFIRMING THE DEFAULT BALANCE ASSOCIATED WITH THE DEFAULTING BILL LISTED IN EXHIBIT A AND DIRECTING STAFF TO FILE A LIEN ON SAID PROPERTY

WHEREAS, the Hidden Valley Lake Community Services District (the "District") previously cited the properties identified in Exhibit A for a Defaulting Bill (as defined in Resolution No. 2008-02); and

WHEREAS, notice of a public hearing to determine the amount of the Default Balance (as defined in Resolution No. 2008-02) under a Defaulting Bill was mailed to the property owners listed in Exhibit A; and

WHEREAS, notice of said public hearing was published in accordance with Section 6066 of the California Government Code; and

WHEREAS, in accordance with Resolution No. 2008-02, said public hearing was conducted on February 19, 2013, at 7:00 p.m. at 19400 Hartmann Road, Boardroom, Hidden Valley Lake, California; and

WHEREAS, it is necessary for the District to recover the Default Balance; and

WHEREAS, the District has satisfied all notice and hearing requirements under Section 61115 of the California Government Code; and

NOW, THEREFORE, BE IT RESOLVED, the District Board of Directors hereby adopts Resolution No. 2013-03 confirming the Default Balance in the amount of \$874.25; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, the District does direct the staff to file a lien for the unpaid Default Balances listed in exhibit A in the amount of \$874.25.

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced and adopted by the Board of Directors of the Hidden Valley Lake Community Services District, County of Lake, State of California, on the 19th day of February, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said District this 19th day of February, 2013.

---

Roland Sanford  
General Manager/Secretary to the Board of Directors

---

Judy Mirbegian  
President of the Board of Directors

**PROPERTY LIENS - FEBRUARY 2013**

**EXHIBIT A**

A \$10 FILING FEE HAS BEEN ADDED

<b>NAME</b>	<b>ADDRESS</b>	<b>APN</b>	<b>AMOUNT</b>
RICARDO CUEVAS	19470 OLD CREEK ROAD	141-631-01	\$287.23
DARREN BROOKSHIRE	19049 COYLE SPRINGS ROAD	142-172-07	\$196.50
JEANNE KELLY	18464 KENTWOOD PLACE	142-072-12	\$390.52
			<hr/>
			\$874.25



**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** February 19, 2013

**AGENDA ITEM:** Discussion and Possible Action: Rejection of Mizono sewer lateral claim

---

**RECOMMENDATIONS:** Reject Jill Mizono claim dated December 31, 2012

**FINANCIAL IMPACT:**

None

**BACKGROUND:**

Ms. Jill Mizono has filed a claim with the District for the costs (\$6,033) associated with the repair of her sewer lateral at 18568 Lakeridge Circle in Hidden Valley Lake. A copy of the claim, dated December 31, 2012, is attached. Mr. Phil Barrett of Barrett Claims Services investigated the claim on behalf of the District's insurer, Special District Risk Management Authority (SDRMA), and in his report recommended that the claim be denied because pursuant to HVLCSO Ordinance Number 48, Sections 507 and 508, the construction, maintenance and repair of sewer laterals is the responsibility of the property owner – not the HVLCSO. A copy of Mr. Phil Barrett's report, dated January 30, 2013, is attached. Ms. Karen Lafferty of SDRMA has informed staff and Ms. Jill Mizono that SDRMA has rejected the Mizono claim (see attached letter from Ms. Lafferty to Ms. Mizono dated February 7, 2013). While the HVLCSO could reimburse Ms. Mizono for all or a portion of her claim, at the sole expense to the District, staff is recommending that the District also formally reject the Mizono claim for the reasons stated in Mr. Phil Barrett's report dated January 30, 2013.

APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

---

Modification to recommendation and/or other actions:

---

I, Roland Sanford, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

---

Secretary to the Board

Board of Directors

JIM FREEMAN  
CAROLYN GRAHAM  
LINDA HERNDON  
JIM LIEBERMAN  
JUDY MIRBEGIAN



Interim General Manager  
ROLAND SANFORD

Administrative Assistant  
TAMI IPSEN

Accountant/Controller  
TASHA KLEWE

*Hidden Valley Lake  
Community Services District*

CLAIM AGAINST HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

The undersigned hereby presents the following claim against Hidden Valley Lake Community Services District (HVLCS D) in accordance with the provisions of Government Code section 910.

NAME OF CLAIMANT: JILL MIZONO  
ADDRESS OF CLAIMANT: 18568 LAKERIDGE CIRCLE, HIDDEN VALLEY LAKE, CA 95467  
PHONE: Home (707) 958-2125 other (530) 245-1520

Are you over 18 years of age?  Yes  No

Mailing address to which notices from HVLCS D are to be directed:  
2555 WOOD PLACE (MOVING - 1/20/13)  
EMERALD HILLS, CA 94062

DATE of INCIDENT: 11/13/12 TIME OF INCIDENT: MORNING

Date when incident, damages or losses were discovered: 11/13/12

LOCATION OF INCIDENT: 18568 LAKERIDGE CIRCLE  
BELOW DRIVEWAY

1. How or under what circumstances did damage or injury occur? Please describe the particular occurrence, incident, act or omission you claim caused damage or injury.

PIPES SEPARATED BELOW DRIVEWAY OVER 6 FT  
BELOW SURFACE. SEWER LEAKAGE OCCURRED  
SEEPING THROUGH DRIVEWAY. AREA CUT OPEN.

2. What are the names of HVLCS D's employee(s) who you claim caused the incident and related damages, injuries, or loss?

CSD WAS CONTACTED TO INSPECT SITUATION  
ON TWO OCCASIONS. CSD ADVISE ME TO  
SEEK 3RD PARTY SERVICE.



3. Please provide a general description of the indebtedness, obligation, injury, damage, or loss incurred of which you are aware at this time.

SERVICES, \$408 PAID TO DENNIS RUSSI/RENTAL OF JACKHAMMER TO CUT THROUGH CONCRETE  
LUMBER \$525 (ANALYSIS SCOPED, EXCAVATE / DIAGNOSTIC / LOCATE PROBLEM)  
EXCAVATOR \$4800 CASE EXCAVATING / DIG UP / REPAIR SERVICE LINE TO MAIN  
BACKFILL / COMPACTED / CONCRETE DRIVEWAY

4. Is the dollar amount of the claim, including the estimate of any prospective injury, loss or damage in excess of \$10,000?  Yes  No

5. If you answered "No" above, please provide the dollar amount of the claim and the basis of its computation. Please attach pages to this claim form as necessary. \$ 6,033 (SEE ABOVE)

6. If you answered "Yes" above, do not provide the amount of your claim. Instead, only indicate whether the claim will be a limited civil case within the meaning of the Code of Civil Procedures section 85. \_\_\_\_\_

[Signature]  
Signature of Claimant

12/31/12  
Date

If signed by a person under 18 years of age, the form must be countersigned by the parent or legal guardian of the minor.

\_\_\_\_\_  
Print Name of Parent/Legal Guardian

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

If signed by a representative:

Representative's Name: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: Home ( ) \_\_\_\_\_ other ( ) \_\_\_\_\_

Relationship to Claimant: \_\_\_\_\_

Dennis Rossi  
18568 Lakeridge Circle  
Hidden Valley Lake, CA  
95467  
(707) 217-1882

Jill Mizono  
1013 Ely Blvd. So.  
Petaluma, CA  
94954

---

Sewer line break at Lakeridge House:

Materials only:

Excavator to dig hole:	\$300.00
Rental of Concrete saw:	\$51.84
Rental of Jackhammer:	\$56.16
Total:	\$408.00





**Case Excavating, Inc.**

P.O. Box 2588  
 Clearlake, CA 95422  
 Lic. #895670  
 707-994-6815ph 707-995-0237 fax

**Invoice**

Date	Invoice #
1/1/2013	873

Bill To:
Jill Mizono

Terms	Location
Due on receipt	18568 Lakeridge Circle

Item	Quantity	Description	Rate	Service Date	Amount
Completion	1	Completion of work as bid. Dig up and repair sewer line to the main. Backfilled, compated and concreted driveway.	4,800.00	12/11/2013	4,800.00

Thank you for your business.	<b>Total</b>	\$4,800.00
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**SUBJECT TO A LATE PAYMENT CHARGE OF 1.5% PER MONTH OR A MINIMUM CHARGE OF \$5.00 WHICHEVER IS GREATER.**

## Karen Lafferty

---

**From:** Phil Barrett [phil@barrettclaims.com]  
**Sent:** Wednesday, January 30, 2013 8:51 AM  
**To:** Karen Lafferty  
**Subject:** Hidden Valley CSD, Claim# 05332-0001  
**Attachments:** Hidden Valley CSD, Status #1, Claim# 05332-0001.pdf



Ukiah, CA 95482  
(707) 462-5647 - Office  
(707) 972-6425 - Cell  
(707) 313-1343 - Fax  
Adjuster License # 2B43125

Hi Karen,

Here is the status for this claim. I look forward to your reply.

Please take note of my new e-mail address, [phil@barrettclaims.com](mailto:phil@barrettclaims.com) and fax number, 707-313-1343.

**Phil Barrett, CPCU, AIC**  
Barrett Claims Service  
P.O. Box 282

CONFIDENTIALITY NOTICE: This transmission and any attachments thereto contain confidential information, which is intended only for the use of the addressee(s). In addition, some of the information contained in the transmission and any attachments may be legally privileged against disclosure to others. If this message was inadvertently misdirected, Barrett Claims Service and/or its employees do not waive any confidentiality rights or legal privileges against disclosure on behalf of its clients or others. If you have received this transmission in error, please notify the sender immediately. Thank you in advance for your cooperation.



**Serving the California Counties of  
Mendocino, Lake, Sonoma, Napa, Marin,  
Colusa and Southern Humboldt**

**P.O. Box 282  
Ukiah, CA 95482  
Insurance Adjuster License# 2B43125**

January 30, 2013

Special District Risk Management Authority  
1112 I Street, Ste 300  
Sacramento, CA 95814

Attn: Karen Lafferty, AIC

<b>RE:</b>	<b>Insured:</b>	<b>Hidden Valley Community Services District</b>
	<b>Claimant:</b>	<b>Jill Mizono</b>
	<b>Claim No.:</b>	<b>05332-0001</b>
	<b>Date of Loss:</b>	<b>11/14/12</b>
	<b>Our File No.:</b>	<b>BCS 0799</b>

Dear Ms. Lafferty:

**ENCLOSURES:**

- STATUS REPORT**
- 1) Adjuster's Photo Report (Post Repairs)
  - 2) Captioned Claimant Photos
  - 3) Sketch Diagram
  - 4) Hidden Valley Ordinance #48
  - 5) Hidden Valley Lake CSD Standard Specification for Side Sewer Lateral Installation w/ Drawings
  - 6) Miscellaneous E-Mail Correspondence

**ASSIGNMENT:** This assignment was received 1/22/13. Contact was made with both the insured and claimant 1/23/13. An incident report, claim report form, photographs and repair cost documentation were conveyed with the assignment. Instructions were to meet with the insured and coordinate with the nonresident claimant to inspect the loss location retrospective of repairs and determine precisely what part of the sewer system, (the insured's or claimant's), failed and why.

Office  
(707) 462-5647

Cell Phone  
(707) 972-6425

Fax  
(707) 313-1343

E-mail/ [phil@barrettclaims.com](mailto:phil@barrettclaims.com)

Website/ [www.barrettclaims.com](http://www.barrettclaims.com)



Special Districts Risk Management Authority

**COVERAGE:** Coverage information was not provided with this assignment.

**SUGGESTED RESERVES:** I believe information sufficient for determining reserves was received by your office prior to conveying this assignment. The claim form submitted to the insured by the claimant on 12/31/12 specified a demand of \$6033 in reimbursement for repair costs.

**INSURED:** Shortly after my initial phone contact with Mr. Dave Burns of the insured I obtained the attached "Standard Specification the Sewer Lateral Installation" advisory and "Hidden Valley Lake CSD Ordinance #48". During my inspection of 1/28/13, after having inspected the loss location with the claimant's tenant, Dennis Rossi, I met with David Burns, (Lead Wastewater Operator), and Tami Ipsen, (Administrative Assistant and Secretary to the Board Of Directors), in their office. Mr. Burns has worked for the district since 2004 while Ipsen has been employed there since 1999. Unfortunately, there was no plot plan or permit on record for the sewer lateral connection at the claimant's property.

Neither Mr. Ipsen or Mr. Burns had a clear understanding as to how this particular sewer lateral connection was configured at this property or what had precisely failed. Apparently Mr. Burns, although aware of the situation while the repairs were being made, was never available to inspect the damages when they were unearthed or repairs before they were backfilled and covered. After explaining and referring to my field sketch as well as the photos which had been provided by the claimant, both had an adequate comprehension of the situation and were able to clarify, in their opinion, which parties had the responsibility to repair and maintain which sections of the sewer lateral. Specifically, they informed that the six-inch sewer main which runs through the claimant's parcel, (West to East underneath the driveway), by way of easement, was most likely installed in 1968 by Hidden Valley Community Services District. It is also the district's practice to install the "lateral sewer" which ordinance #48 defines as:

**Sec. 121. Lateral Sewer**

Shall mean that portion of a sewer lying within a public street or sewer right-of-way, connecting a building sewer from the property line to the (community) main sewer."

In this case, both the main and the lateral sewer sit within the boundaries of the claimant's parcel, so the part of the definition which refers to "...building sewer from the property line to the (community) main sewer" obviously does not apply.

Mr. Burns and Ms. Ipsen had opined that since the lateral sewer is typically installed by the district, (as they do not want third parties connecting directly to their sewer mains), that the district would probably have the financial obligation to reimburse the claimant homeowner for the cost of repairing the failed connection between the lateral sewer and main sewer as will be explained below. However, this notion is clearly at odds with sections 5.07 and 5.08 of the attached ordinance which will be elaborated upon below.

**CLAIMANT:** I made contact with the claimant, Jill Mizono, 1/23/13. She explained that when this incident originally happened, she reported it to her homeowners carrier who investigated but denied the claim. This was the reason for

Special Districts Risk Management Authority

her relatively late notice of claim filed with the insured on 12/31/12. Ms. Mizono resides in Emerald Hills, CA, and the home where this loss takes place has been rented to Dennis Rossi for the past 4 to 5 years. She informs that the home was originally constructed in the early 1990s and she purchased it from the original owner/builder, Jesse Head, (a building contractor), in 1999. She suggested that I contact Mr. Rossi to arrange for an inspection of the property. An inspection was arranged, and although I notified Ms. Mizono by voicemail of the appointment and invited her to attend, she never replied to the message.

**CAUSE OF LOSS/FACTS:** An explanation as to the configuration of the failed section of sewer pipe is in order for a proper understanding of the following. In addition, the following terms and definitions taken from Hidden Valley Lake Community Services District Ordinance #48 are listed below for clarification:

**Sec. 144. Side Sewer**

The sewer line beginning at the plumbing or drainage outlet of any building or industrial facility and running to the (community) main sewer.

**Sec. 105. Building Sewer**

Shall mean that portion of any sewer beginning at the plumbing or drainage outlet of any building or industrial facility and running to the property line.

**Sec. 121. Lateral Sewer**

Shall mean that portion of a sewer lying within a public street or sewer right-of-way, connecting a building sewer from the property line to the (community) main sewer."

The claimant's residence sits an estimated 12 feet below the level of the street in this location of the insured community. Therefore, when the main sewer system was installed in 1968, an easement was secured by the district so that the sewer main could run through the middle of the claimant's parcel enabling it to be gravity fed rather than having to be pumped uphill such as would be the case if the main was located at street level. The sewer main runs and flows in a west to east direction approximately 10 feet to the south of the claimant's garage. The "side sewer", which according to my interpretation consists of the combination of the "building sewer" and "lateral sewer", (all of which are defined below), consists of a 4 inch schedule 80 PVC pipe which exits the Southeast corner of the garage foundation a distance of approximately 2 feet where it then connects to a 90° elbow fitting. Another section of pipe, approximately 1 foot long connects to the down flow side of the 90° elbow fitting which then connects to a 45° fitting. (Up and to this point, all of the aforementioned sections of sewer line are situated approximately 1 foot deep below the surface of the concrete driveway and would have been installed by the original builder of the home. (These components of the "side sewer" are interpreted to be the "building sewer" as defined in the attached ordinance). A section of four-inch schedule 80 PVC pipe connects to the down flow side of the 45° fitting, which connects to the main sewer on its down flow end and in my interpretation is defined as the "lateral sewer". (See attached diagram and captioned photos from the claimant for reference). The connection between the lateral sewer and sewer main sits approximately 9'6" below the surface of the driveway, the depth at which the "main sewer" sits.



Special Districts Risk Management Authority

According to Mr. Rossi, who has rented and occupied the claimant's dwelling for the past 4-5 years, there had always been a sewage like stench at this residence. He had made mention of this to the claimant once or twice before, but in November of 2012, the stench was overwhelming. At that time, he investigated the parcel and found a small stream of sewer water which had percolated up to the soil surface in the crawlspace of the home. Since there is no cleanout to access the "building sewer" or "lateral sewer" where it exits the foundation in the Southeast corner of the garage, Mr. Rossi got permission from the claimant to saw cut and jackhammer the section of the concrete driveway which was concealing these components of the system so that it could be further inspected in an effort to ascertain what was failing.

When the broken up driveway concrete was removed and the underlying soils were excavated, Mr. Rossi found that a section of the "building sewer" had slipped out of connection, apparently due to inadequate gluing. He also noticed that the failed fitting had duct tape wrapped around it. Quite a bit of sewage sludge and loose soils were found within the backfilled trench for the entire "side sewer", (building sewer" and "lateral sewer"). "

At that point, Mr. Rossi consulted both the insured and the claimant who hired a plumber, Andrew Lee of A&T Plumbing. Mr. Lee ran a video camera down the "lateral sewer" and found that its connection to the main sewer had slipped as well. (The video was not recorded.) The Mr. Burns of the insured verified that the main sewer sat at a depth of 9'6" below the surface of the driveway.

Given the extreme depth of the main sewer, Case Excavating, Inc. was then hired to excavate the entire configuration consisting of "side sewer sewer", which again, consists of the "building sewer" and "lateral sewer", down to the depth of the sewer main so that all sections could be adequately repaired and back filled properly. During the course of the excavation, Mr. Rossi noted the lack of sand and/or gravel in area where the "side sewer" pipes were laid, (both around the "building sewer" and "lateral sewer". Again, the "lateral sewer" was installed by the insured in or around 1968 and the "building sewer" would have been installed by the home builder when the home was built in the early 1990s. (The attached "Standard Specification for Side Sewer Lateral Installation" indicates that these 4" lateral pipes require encasement in gravel,, (or sand), with a 2 inch layer below and a 2 inch layer above the pipes. Evidently, no such gravel or even sand was noticed when these sections of the pipe were excavated. However, it is not clear whether or not these requirements were in force in 1968 when the main sewer and this particular lateral sewer were installed.)

Neither Mr. Rossi, Mr. Lee, or Mr. Case were able to decipher which section of the sewer pipe broke first; the "building sewer", (the high point of the line as it exits the foundation of the garage), or the "lateral sewer" to "main sewer" connection, (approximately 10 feet out from the Southeast corner of the home and 9'6" below the surface of the driveway). It was Mr. Rossi's opinion that the lack of gravel and/or sand encasing these sewer pipes probably caused them to settle, severing both connections. (But this is just a layman's opinion.) While both Mr. Case and Mr. Lee noticed that the soil which had originally been backfilled around these sewer pipes was loose, neither would conjecture as to which section of the sewer pipe broke first and whether or not the discharging effluent was the factor that



Special Districts Risk Management Authority

caused instability within the soil and eventual settlement causing the severance of both connections.

**PROPERTY DAMAGE:** As you are aware, the claimant has already documented and specified a demand for the full cost of repairs totaling \$6033. The repairs include labor, materials and equipment costs incurred by Mr. Rossi to remove the pertaining section of the concrete driveway, diagnostic charges by A&T Plumbing to locate the failed sections of the "side sewer" pipe and the invoice from Case Excavating, Inc. to unearth, repair, backfill and report of the removed section of concrete driveway.

With regard to the sewer water which percolated to the surface of the crawlspace soils, Mr. Rossi indicates that no remedial procedures were performed to disinfect the area and he did not feel it would be necessary. The claimant, herself, has made no mention of this either.

**LIABILITY:** In your assessment of liability, the following matters may be given consideration:

1. According to tenant Dennis Rossi, the lack of evidence that any section of the failed sewer pipe, (both the "lateral sewer" which was installed by the insured in 1968 and the "building sewer" presumably installed by the homebuilder in the early 1990s), was encased in gravel as called for in the 1995 "Standard Specification for Side Sewer Lateral Installation" requirement. Again, it is not known if this requirement was in force in 1968 when the insured installed the main and "lateral sewer", or even at the time the home was built in the early 90s. For that matter, given that the failed sections of pipe are suspected to have discharge sewage for months if not years, making a cesspool out of the trench in which the sections of the sewer were layed, may have led to soil movement which effectively washed away any gravel and/or sand that might have been backfilled to begin with. This is not possible to confirm in retrospect of the repair and unfortunately, the insured was unavailable to inspect at the time the repair was taking place. In other words, it is not possible to affirmatively conclude that the installation of the "lateral sewer", including the means of backfilling, caused the upper section in the "building sewer" to slip and disconnect, or rather, whether the disconnection in the "building sewer" caused the connection between the "lateral sewer" and main sewer to settle and fail.
2. 2 connections within the sewer line failed; the connection between the "lateral sewer" and main sewer which the insured installed in 1968; and a fitting within the "building sewer" connection which would have been installed by the home's original builder in the early 1990s and is suspected to a failed due to improper gluing and possibly connection secured or reinforced with duct tape, (not an acceptable means of connection), as reported by Mr. Rossi.
3. It seems to me that it is also possible that the duct taped/glued fitting in the "building sewer" could have been the first section of pipe to break, leading to the discharge of sewage and causing instability of the soils below which backfilled around the "lateral sewer", which in turn caused it, (the lateral sewer), to settle and sever at its connection with the sewer main.

Special Districts Risk Management Authority

While interpretation of the above factors could lead one to conclude that both the claimant and insured created circumstances which led to this failure, further consideration as to who is liable appears to be moot given sections 5.07 and 5.08 of the attached Hidden Valley Lake Community Services District Ordinance #48 appearing on page 14 which reads as follows:

**Sec. 507. Connection to Public Sewer**

The connection of the side sewer to the main sewer shall be made in strict accordance with standard District specifications and at the applicant's expense. The connection of the building sewer to the lateral sewer provided by the District shall be made in the presence of the District Inspector and under his supervision and direction. Any damage to the lateral sewer shall be repaired at the cost of the applicant to the satisfaction of the District Inspector.

**Sec. 508. Maintenance of Building Sewer**

The construction, installation, maintenance, repair, and replacement of Side Sewer, Lateral Sewers, and Building Sewer shall be, and are, the responsibility, at no cost to the District, of the owners of the parcel served thereby.

So in conclusion, whether or not the "lateral sewer" was installed improperly by the insured in 1968, and if so, regardless of whether or not it caused or contributed to this situation, it seems that this section of the ordinance provides the insured an absolute defense against the claim made by this homeowner. (It should also be mentioned that Ms. Ipsen of the insured was not aware of this section of the ordinance until I discussed it with her over the phone on 1/29/13. Prior to that, both she and Mr. Burns were of the opinion that the district would at least be responsible for repairing "lateral sewer".)

**PROPERTY DAMAGE:** As you are aware, the claimant has already documented and specified a demand for the full cost of repairs totaling \$6033. With regard to the sewer water which percolated to the surface of the crawlspace soils, Mr. Rossi indicates that no remedial procedures were performed to disinfect the area and he did not feel it would be necessary. The claimant, herself, has made no mention of this either.

**QUESTIONS SUBMITTED:** Please consider the above captioned section regarding liability and advise this office with your permission and/or any further instructions required.

**FURTHER ACTIVITY:** I look forward to and will proceed according to your instructions for further investigation and/or handling. If you conclude that the above referenced sections of the insured's ordinance exculpate the insured and warrant a denial of the claim, please advise and I will retire my file.

Special Districts Risk Management Authority

Very truly yours,



Phil Barrett, CPCU, AIC  
**Barrett Claims Service**







## Barrett Claims Service

P.O. Box 282  
Ukiah, CA, 95482  
phil@barrettclaims.com  
License# 2B43125

Phone 707-462-5647  
Cell 707-972-6425  
Fax 707-313-1343

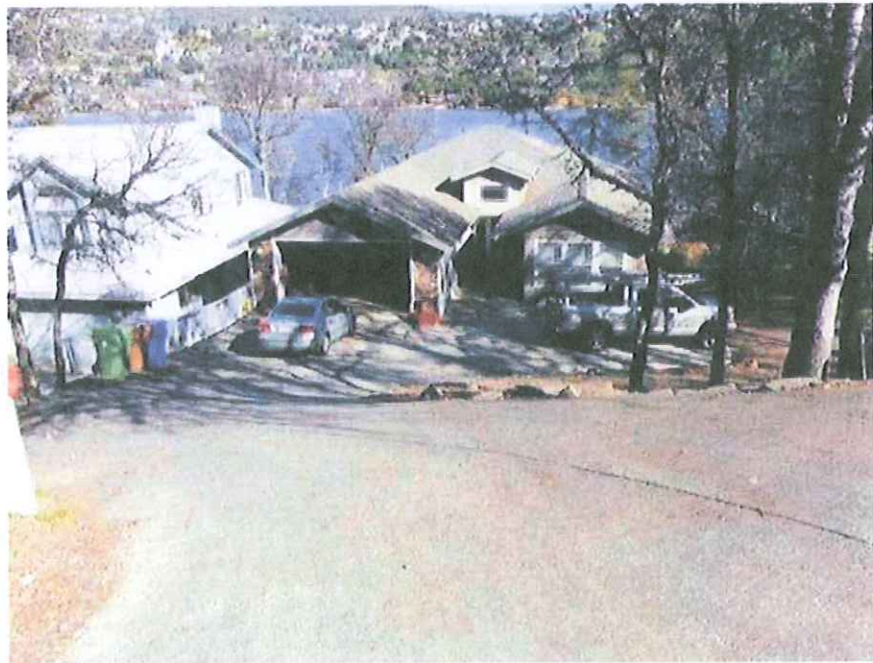
- 1 Claimant Dwelling  
Date Taken: 1/22/2013  
Taken By: Phil Barrett, CPCU,  
AIC

Claimant's dwelling as viewed from  
Lakeridge Circle. Sits downslope  
from the street.



- 2 Claimant Dwelling  
Date Taken: 1/22/2013  
Taken By: Phil Barrett, CPCU,  
AIC

Steep descent from street to dwelling  
which necessitated sewer main  
easement running underneath the  
driveways in this location of the  
development.





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Cell 707-972-6425  
Fax 707-313-1343

### 3 Sewer Main Easement

Date Taken: 1/22/2013

Taken By: Phil Barrett, CPCU,  
AIC

Sewer main easement which runs  
approximately 9 feet from the south  
face of the claimant's garage. Looking  
East toward nearest manhole.



### 4 Sewer Main Easement

Date Taken: 1/22/2013

Taken By: Phil Barrett, CPCU,  
AIC

Sewer main easement looking West  
toward the Southeast corner of the  
claimant's home.







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Cell 707-972-6425  
Fax 707-313-1343

### 5 Driveway

Date Taken: 1/22/2013

Taken By: Phil Barrett, CPCU,  
AIC

Section of driveway removed in order  
to repair failed sewer lateral. Looking  
South from the entryway to the  
dwelling.



### 6 Driveway

Date Taken: 1/22/2013

Taken By: Phil Barrett, CPCU,  
AIC

Section of driveway removed in order  
to repair failed sewer lateral.  
Claimant's connection marked by the  
furthest most orange cone and area  
directly above lateral to main  
connection marked by foremost  
orange cone.







## Barrett Claims Service

---

P.O. Box 282  
Ukiah, CA, 95482  
phil@barrettclaims.com  
License# 2B43125

Phone 707-462-5647  
Cell 707-972-6425  
Fax 707-313-1343

- 7 Driveway  
Date Taken: 1/22/2013  
Taken By: Phil Barrett, CPCU,  
AIC





1

Section of building sewer pipe exiting the foundation footing below the southeast corner of the garage. Missing section of pipe between it and 45-degree fitting connected to lateral sewer, buried and not seen here. 1st point of failure in sewer line between the house and sewer main. Connection that would have been made by the original home builder.



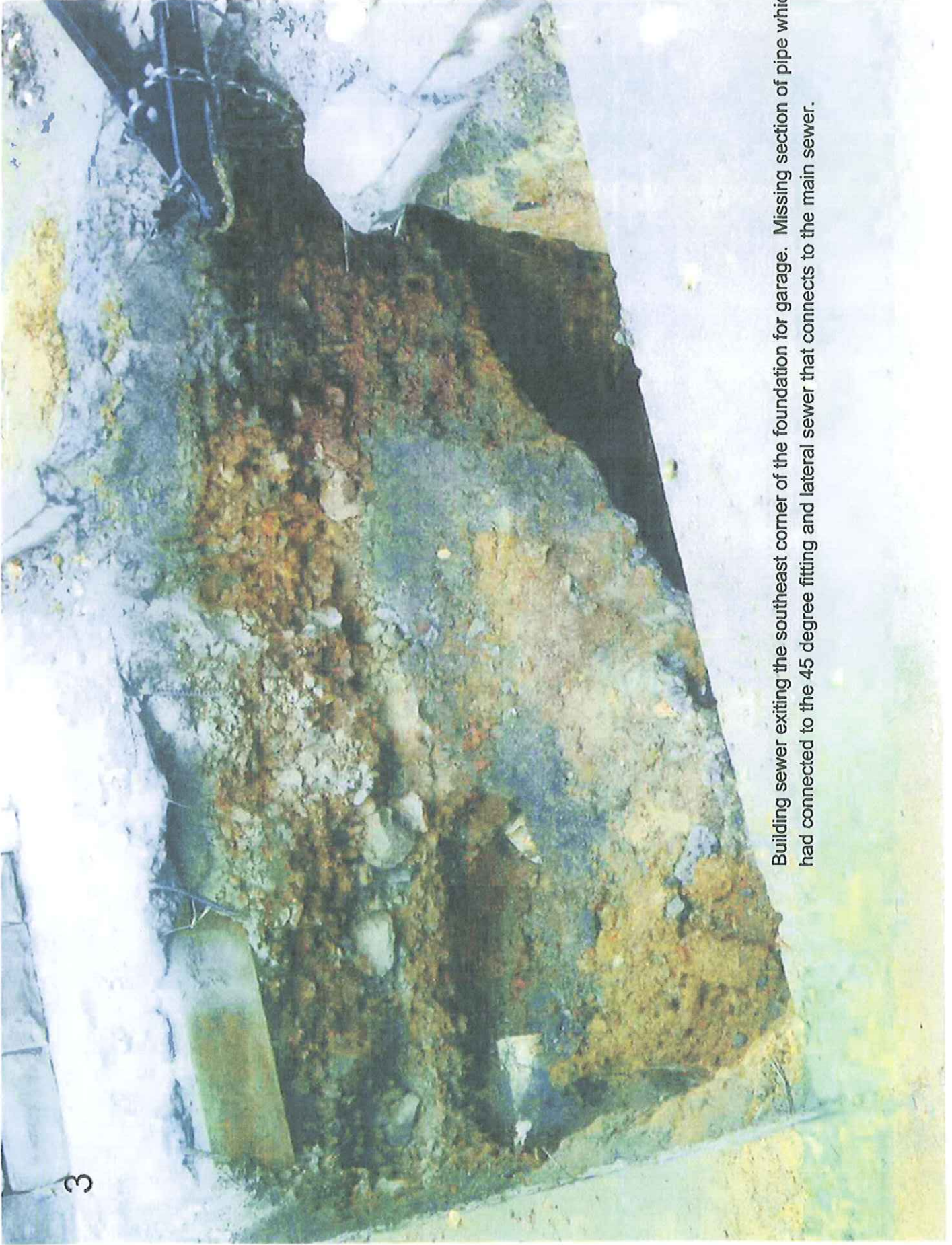


Section of building sewer in bottom part of photo shows section exiting the foundation at southeast corner of garage. Section in the center extends horizontally another 1' +- - where it connects to the 45 degree fitting and 10' +- - section of lateral sewer, (not seen here as it is buried beneath the sludge), that connects with sewer main. Loose, sludgy soil found in the trench backfilled after lateral was installed.

2





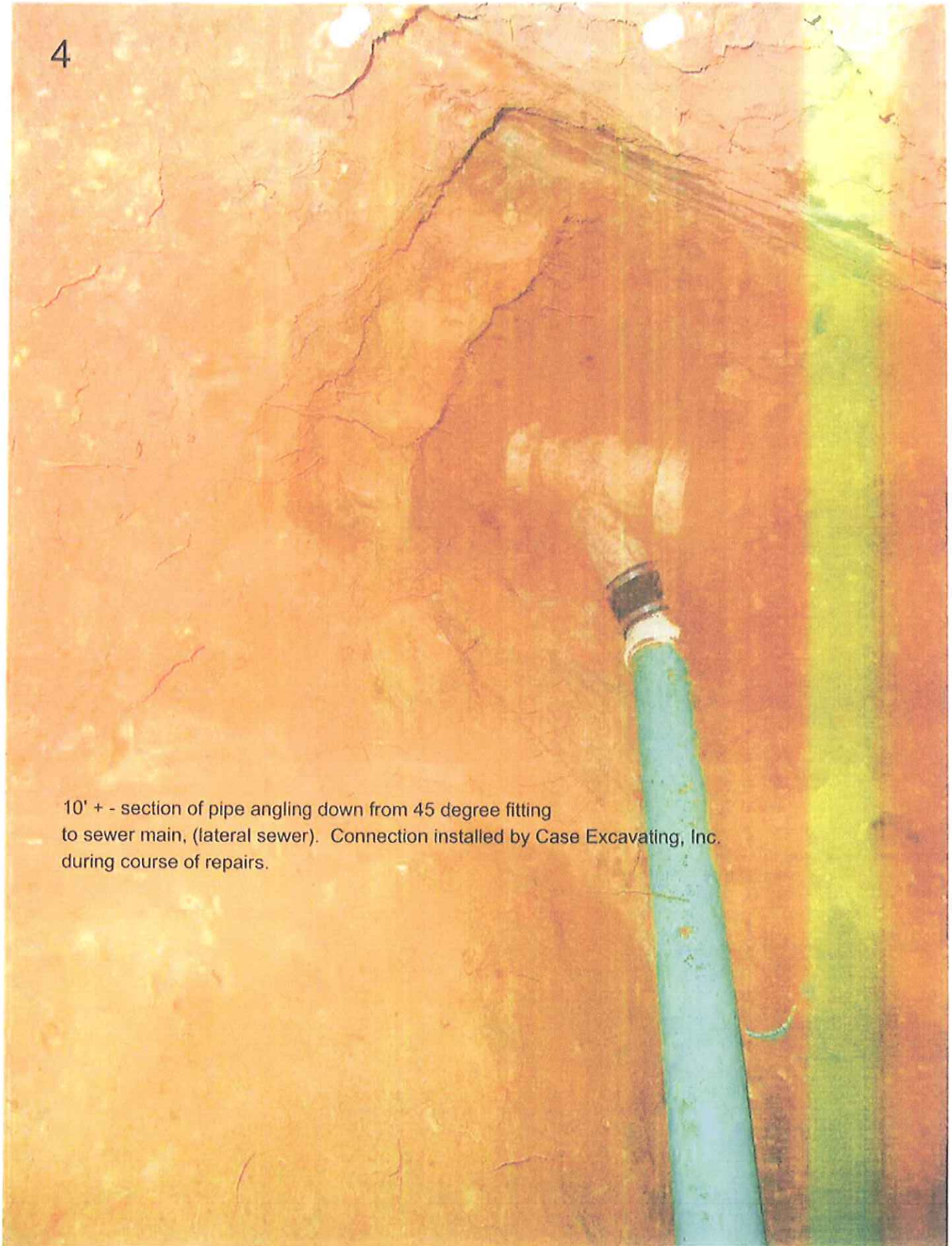


Building sewer exiting the southeast corner of the foundation for garage. Missing section of pipe which had connected to the 45 degree fitting and lateral sewer that connects to the main sewer.



4

10' + - section of pipe angling down from 45 degree fitting to sewer main, (lateral sewer). Connection installed by Case Excavating, Inc. during course of repairs.





Section of sewer pipe exiting the southeast corner of the foundation beneath the garage. (building sewer as defined by Ordinance #48), coupled, extended by another 1' + - section of pipe before connecting to 22.5 degree fitting that connects to + - section of pipe, (lateral sewer), that connects to the sewer main. Photo taken after repair, but before backfilling







Special District Risk  
Management Authority

Maximizing Protection.  
Minimizing Risk

1112 I Street, Suite 300  
Sacramento, California 95814-2865  
T 916.231.4141  
T 800.537.7790  
F 916.231.4111  
www.sdrma.org



February 7, 2013

Jill Mizono  
2555 Wood Place  
Emerald Hills, CA 94062

Re: SDRMA Member: Hidden Valley Lake Community Services District  
Our Claim No: PD1213005332-0001  
Date of Loss: 11/14/2012

Dear Ms. Mizono:

The Hidden Valley Lake Community Services District (District) is a self-insured public entity and a member of Special District Risk Management Authority (SDRMA) a Joint Powers Authority (JPA). SDRMA provides liability coverage for the public entity referenced above. The District has forwarded your claim to SDRMA for investigation.

Based on our investigation we regretfully must deny liability for your loss based on language in the District's Ordinance No. 48, Sections 507 and 508, as follows:

Section 507 - "... Any damage to the lateral sewer shall be repaired at the cost of the applicant to the satisfaction of the District Inspector."

Section 508: - "The construction, installation, maintenance, repair, and replacement of Side Sewer, Lateral Sewers, and Building Sewer shall be, and are, the responsibility, at no cost to the District, of the owners of the parcel served thereby."

**Please be advised that receipt of this correspondence does not alter nor affect the meaning of any rejection letter or time limitation contained therein which you have already received or may receive from or on behalf of the Hidden Valley Lake Community Services District.**

Should you have questions, please do not hesitate to contact me.

Sincerely,

Karen Lafferty  
Sr. Claims Examiner  
klafferty@sdrma.org



**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** February 19, 2013

**AGENDA ITEM:** Discussion and Possible Action: Board member assignments and representation on District and regional standing committees

---

**RECOMMENDATIONS:**

Consider reassignment of Board members to District and regional standing committees, and establish protocols for reporting items discussed at regional standing committees.

**FINANCIAL IMPACT:**

None

**BACKGROUND:**

On January 15, 2013 newly elected Board President Judy Mirbegian made the following Board member assignments:

Finance – Directors Mirbegian and Freeman

Personnel – Directors Herndon and Graham

Security and Disaster Preparedness Program – Directors Herndon and Lieberman

In addition to the three District standing committees; Finance, Personnel, and Security and Disaster Preparedness, District Board members regularly participate on regional ACWA (Association of California Water Agencies) committees, regularly attend Lake County OES (Office of Emergency Services) meetings, and on occasion are asked to participate in other meetings involving government agencies and/or private entities. Staff recommends that the Board review all committee assignments – representation on District as well as regional standing committees – and if deemed necessary, redistribute the workload.

The February 19, 2013 HVLCSD Board of Directors meeting agenda and all subsequent regular monthly Board of Directors meeting will now include an item, “Board Member Attendance at Other Meetings”, to allow Board members the opportunity to report on the various meetings they have attended on behalf of the District. Staff recommends that the Board establish protocols for this agenda item – such as the inclusion of meeting minutes and/or a brief verbal or written report – to facilitate the dissemination information to all Board members, staff, and the public.

---



---

APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

---

Modification to recommendation and/or other actions:

---

I, \_\_\_\_\_, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

---

Secretary to the Board

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** February 19, 2013

**AGENDA ITEM:** Informational Presentation: Impact of "Inflow and Infiltration" on sewer operations

---

**RECOMMENDATIONS:** Hear presentation and provide direction to staff

**FINANCIAL IMPACT:**

None

**BACKGROUND:**

Several Board members have expressed an interest in learning more about sewer "inflow and infiltration" and the associated impacts to sewer operations. Staff has prepared a 15 minute power point presentation and the District's Wastewater Lead Operator will be available to answer questions.

---

APPROVED  
AS RECOMMENDED

OTHER  
(SEE BELOW)

---

Modification to recommendation and/or other actions:

---

I, \_\_\_\_\_, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on (DATE) by the following vote:

Ayes:

Noes:

Abstain:

Absent

\_\_\_\_\_  
Secretary to the Board

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www.sdrma.org



January 15, 2013

Hidden Valley Lake Community Services District  
Ms. Tami Ipsen  
Administrative Assistant  
19400 Hartmann Road  
Hidden Valley Lake, CA 95467-8371

RECEIVED

JAN 18 2013

Dear Ms. Ipsen,

On January 9, 2013, the SDRMA Board of Directors approved a longevity distribution for the fourth year in a row. The Longevity Distribution Policy was originally approved by the Board in 2010 to recognize and reward members for their loyalty and commitment to SDRMA programs. The policy is consistent with the goals and objectives of the Board's strategic business plan and helps ensure pool stability by rewarding members for remaining in our Property/Liability and Workers' Compensation programs.

There is no action required by your agency. Every member that has completed the 3 full program year initial commitment period for either the Property/Liability or Workers' Compensation program is eligible to receive a longevity distribution credit for that particular program when they renew coverage. The longevity distribution may only be declared by the Board of Directors each year only after all Board policy reserve requirements have been met. The amount available for the longevity distribution is the amount of investment earnings on reserves above the Board approved confidence level for each program as of June 30. The distribution is weighted based on the member's length of time in that program and the amount of the member's annual contributions compared to the total contributions of all pool members.

This year, the Board approved a longevity distribution in the amount of \$487,939 for Property/Liability members and \$608,641 for Workers' Compensation members. For the Property/Liability program, over 92% of members will receive the distribution credit and for the Workers' Compensation program, over 88% of members will receive the distribution credit.

Congratulations! Since you have participated in our **Property/Liability program** for 11 years as of June 30, 2012, your agency will receive a longevity distribution credit on your 2013-14 renewal invoice in the amount of **\$1,094!** We encourage you to share this valuable news with your governing body!

In addition, we are pleased to provide a copy of the SDRMA 2011-12 Annual Report. The report highlights the strength of our programs, the diversity of our membership and the financial security of our pool as well as other important information!

**REMINDER** – We hope to see you at our Annual Membership Meeting and Safety/Claims Education Day on March 28, 2013 at the Sacramento Hilton Hotel! You will be receiving a special postcard mailer soon with more information.

Thank you for your participation and helping make SDRMA a premier risk management provider! If you have any questions, please contact the SDRMA Finance Department at 800.537.7790 or 916.231.4141.

Sincerely,  
Special District Risk Management Authority

David Aranda, President  
Board of Directors



January 15, 2013

Hidden Valley Lake Community Services District  
Ms. Tami Ipsen  
Administrative Assistant  
19400 Hartmann Road  
Hidden Valley Lake, CA 95467-8371

Dear Ms. Ipsen,

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This year, the Board approved a longevity distribution in the amount of \$487,939 for Property/Liability members and \$608,641 for Workers' Compensation members. For the Property/Liability program, over 92% of members will receive the distribution credit and for the Workers' Compensation program, over 88% of members will receive the distribution credit.

Congratulations! Since you have participated in our **Workers' Compensation program** for 9 years as of June 30, 2012, your agency will receive a longevity distribution credit on your 2013-14 renewal contribution invoice in the amount of **\$994!** We encourage you to share this valuable news with your governing body!

In addition, we are pleased to provide a copy of the SDRMA 2011-12 Annual Report. The report highlights the strength of our programs, the diversity of our membership and the financial security of our pool as well as other important information!

**REMINDER** – We hope to see you at our Annual Membership Meeting and Safety/Claims Education Day on March 28, 2013 at the Sacramento Hilton Hotel! You will be receiving a special postcard mailer soon with more information.

Thank you for your participation and helping make SDRMA a premier risk management provider! If you have any questions, please contact the SDRMA Finance Department at 800.537.7790 or 916.231.4141.

Sincerely,  
Special District Risk Management Authority

A handwritten signature in purple ink that reads "David Aranda".

David Aranda, President  
Board of Directors

# HVLA Lake Monitoring Report

February 5, 2013: (#3 for 2013)

Abbreviated Report Observations

Monitor: D'Agostini

## Water Clarity and Temperature Update



The following is primarily intended as a *SNAPSHOT* of conditions on and around our Lake.  
*Lake water data was collected on Jan. 31<sup>st</sup> & Feb. 4<sup>th</sup> @ 10:00 am.*

### SolarBees

SolarBee 'A' (North Cove):	Operational
SolarBee 'B' (Off Marina Cove):	Operational
SolarBee 'C' (Big Beach/South Cove):	Operational
SolarBee 'D' (Near Dam):	Operational

### New Maintenance Requests by Location

All of the previous maintenance requests, mentioned in the past few Lake Monitoring Reports, have been addressed. The Lake Committee and all of our Friends of the Lake members greatly appreciate this!

Today, Friend of the Lake member **Georgeann Tintorri** told me that our Diving Platforms have just been cleaned and the flags on the SolarBees have been removed. Thanks Georgeann!

Starting in March, I will begin focusing on items that will need our attention, such as our Diving Platforms, in preparation for the upcoming busy spring and summer outdoor seasons.

**Big Beach Park Stair Railing:** *Missing Section of Upper Railing (see Page 2 photo)*

#### **Marina:**

- A small blue kayak is currently tied to the Marina's courtesy pier. There are faded letters that spell out "*Waterquest and aruba 10*" on the sides.

#### **North Shore Park & Pier:**

- The trash cans next to the Beach, especially the one on the Pier, are full.



**North Shore Park:**



- A 9' tall stone monument has recently been erected near the Pier's entrance.

**Big Beach Park Stair Railing:**



**Missing Section of Upper Railing**

**The Pond below the Dam:**

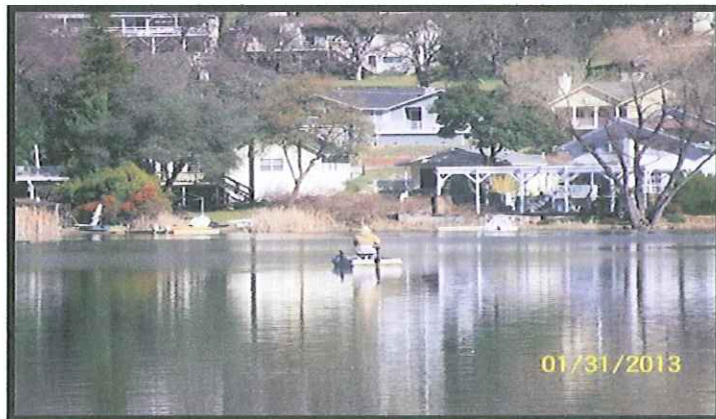
- The trash cans, on the north side, need to be emptied.

**Lake Water Observations**

**Weather Conditions @ 10:00 am:**

**2.04.13:** Air Temp. : 47° Humidity: 54% Winds: Calm  
 WX: Scattered Cirrus clouds Lake Surface: Smooth  
 Moon Phase: Third Quarter / Waning Crescent (Feb. 4<sup>th</sup> to Feb. 9<sup>th</sup>)

**1.31.13:** Air Temp. : 43° Humidity: 64% Winds: ENE @ 6 mph  
 WX: Clear Lake Surface: Some Small waves



<b><u>Lake Water Clarity [Seechi Disc] Measurements:</u></b>	<u>02/04/13</u>	<u>01/13/13</u>	<u>01/01/13</u>
<b>Big Beach, Marina, and North Shore Point:</b>	<b>5.0'</b>	<b>4.0'</b>	<b>3.0'</b>



## Lake Water Temperatures

Surface   - 5'   - 10'   - 15'   - 20'   - 25'   - 30'   - 33'   - 40'   - 45'   - 50'

### 2.04.13

Marina	52.1°	48.0°									
North Shore Point	52.6°	48.0°	47.3°	46.1°	45.8°	45.8°	45.8°	45.8°	----	----	----
Big Beach	53.2°	48.4°	47.0°								

### 1.31.13

Marina	49.1°	46.9°									
North Shore Point	48.5°	46.5°	46.1°	46.1°	45.8°	45.7°	45.7°	45.7°	----	----	----
Big Beach	50.4°	46.5°	46.3°								

The Maximum Temp at - 5':      The Minimum Temp at - 30':      Temp at - 50':

02/04/13:	48.4°	+1.5°		45.8°	+0.1°		----
01/31/13:	46.9°	-0.3°		45.7°	-0.3°		----
01/13/13:	47.2°	-1.5°		46.0°	-2.1°		----
01/01/13:	48.7°	-1.6°		48.1°	-0.9°		----
12/27/12:	50.3°	-7.3°		49.0°	-7.5°		----
11/27/12:	57.6°	-6.8°		56.5°	+1.4°		----

### Spillway: 2-04-13 Lake Water Level: (Full Pool)

- Spillway is active.
- *The Lake Level rose to Full Pool on 11.30.12.*
- The approximate water level is measured at the west shore marker pier and within the Coyote Creek Cove when possible.
- All Safety Buoys at Spillway are floating in place.

**Recreational Water Sampling:** *California Water Quality Testing (Title 22) and Recreational Water Safety (Bacti) Sampling:* CSD will now conduct Title 22 water Sampling and Testing on a three year cycle at three locations: At Marina; off Marine View Runoff Channel; and in Mouth of Coyote Creek. Next scheduled Title 22 Sampling will occur in 2013. CSD concluded their weekly Bacti water sampling at Little Beach and Big Beach around the middle of October 2012.

## The Pond below the Dam

<u>Water Temperatures:</u>	<u>Surface</u>	<u>- 5'</u>	<u>- 10'</u>	<u>- 15'</u>	<u>- 20'</u>	<u>- 25'</u>
02/04/13:	50.1°	48.5°	47.4°	47.1°	46.7°	46.7°
01/31/13:	50.0°	47.0°	46.8°	46.5°	46.0°	45.9°
01/12/13:	48.6°	46.6°	46.0°	45.9°	45.9°	45.9°
01/01/13:	48.7°	48.6°	47.8°	47.7°	47.5°	47.4°
12/27/12:	50.1°	50.0°	49.9°	49.8°	49.5°	49.2°

<u>Water Clarity [Seechi Disc] Measurements:</u>	02/04/13	01/12/13	01/01/13
	5.0'	4.0'	2.0'

## Creek & Stream Inflows: 2.04.13

Coyote Creek:	Flowing	(Started flowing slightly on 11.17.12)
Little Beach (Perennial):	Flowing	
Marine View Creek:	Flowing	(Slowing considerably)
Marina Cove (Perennial):	Flowing	
North Cove Channel:	Flowing	

## Aquatic Weeds: Current Status as of 2.04.13

**Lake Surface (103 Acres):** Clean with a slight 1' increase in water clarity to an overall depth of 5'.

All Aquatic weeds have either died back or are breaking down in our colder water temperatures.

## Lake Birds



**Double-crested Cormorant**



**Great Egret**

Bird ID research courtesy of: [http://www.allaboutbirds.org/guide/Double-crested\\_Cormorant/id](http://www.allaboutbirds.org/guide/Double-crested_Cormorant/id)  
[http://www.allaboutbirds.org/guide/great\\_egret/id](http://www.allaboutbirds.org/guide/great_egret/id)

01.31.13:

- 2 Canadian Geese
- 1 Double-crested Cormorant
- 1 Great Egret

**Lake Committee meetings are held on the 1<sup>st</sup> Wednesday of each month @ 6:30 p.m. in our Association's Activity Center.**

Sincerely,

Steve D'Agostini  
[dagostini18367@att.net](mailto:dagostini18367@att.net)  
707-987-8747  
2013 Lake Committee Member

## State study identifies communities with contaminated drinking water supplies; three local areas listed

Written by Elizabeth Larson  
Thursday, 14 February 2013 03:44 -

---

LAKE COUNTY, Calif. – A new study released by the state finds that hundreds of communities around California – including three areas in Lake County – rely on contaminated groundwater sources for their drinking water supply.

The State Water Resources Control Board report, required by AB 2222, found that between 2002 and 2010, 680 community water systems – out of 3,037 – serving nearly 21 million residents, relied on a contaminated groundwater source affected by one or more of 31 “principal contaminants,” with arsenic and nitrate among the most commonly detected.

The report emphasized that those water systems are being subjected to “comprehensive treatment” in order to make the water sources safe. “Although many water suppliers draw from contaminated groundwater sources, most suppliers are able to treat the water or blend it with cleaner supplies before serving it to the public.”

The California Department of Public Health reported that more than 98 percent of Californians on public water supply are served safe drinking water.

“Groundwater contamination remains a challenge, requiring effort by community water systems to ensure their customers are delivered water that is safe to drink,” said State Water Board Executive Director Tom Howard. “This report offers substantive data on the types of contaminants and the extent of groundwater contamination, while offering several options to improve water quality to those residents who need it most.”

Most of the 680 community water systems are located in the Southern California Inland Empire, the east side of the San Joaquin Valley, the Salinas Valley, and the Santa Maria Valley, with Kern, Tulare and Madera counties having the most community water systems with those issues, according to water board officials.

However, the report lists three affected water systems in Lake County: Sunrise Shore Mutual Water Co. in Lower Lake, found with high levels of aluminum; Corinthian Bay Mutual Water Co., located outside of the Lakeport city limits, which has high nitrate levels; and Cal 20 Village in Upper Lake, where high methyl tertiary butyl ether levels were found.



## State study identifies communities with contaminated drinking water supplies; three local areas listed

Written by Elizabeth Larson  
Thursday, 14 February 2013 03:44 -

---

Leah Walker, chief of CDPH's Division of Drinking Water and Environmental Management, said the agency has regulatory oversight of all public water systems in Lake County. She said they have closely monitored these three water systems and worked with them to ensure the water they are delivering to their customers meets California drinking water standards.

She said CDPH regularly reviews water quality data from each system listed in the report and has conducted inspections of all three listed Lake County water systems.

Walker reported that Cal 20 Village has effective treatment for MTBE in the form of granular activated carbon filters.

The water system tested its finished water on a monthly basis during the eight-year time period covered by the report and no MTBE was detected in the finished water. "As such MTBE does not present a health issue in this public water system," she said.

With Sunrise Shore Mutual Water Co., the system has naturally occurring aluminum in the water from its well. Over the years the water system has drilled several different wells to try and alleviate this issue, Walker said.

The system's current well, well No. 3, was drilled in 2004. In 2008 the water system installed treatment to reduce iron and manganese in its source water. Walker said this treatment also has reduced the aluminum levels in the finished water.

Since December 2009, the water system has been monitoring its treated water for aluminum concentration on a monthly basis, and of the 32 samples recorded in CDPH's database, four have exceeded the aluminum level of milligram per liter, Walker said.

At the same time, the average values have not exceeded the drinking water standard and the water produced by Sunrise Shore does not present a health issue to its customers, she said.

## State study identifies communities with contaminated drinking water supplies; three local areas listed

Written by Elizabeth Larson  
Thursday, 14 February 2013 03:44 -

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Regarding Corinthian Bay Mutual Water Co., Walker said it was the system's well No. 1, a standby well, that surpassed the nitrate drinking level standard of 45 milligrams per liter, and therefore CDPH directed the water system to remove the well from service, according to Walker.

She said the water company did just that, then redrilled and installed a deeper seal. Since that time the well has produced water with no detectable nitrate.

The system's other well has produced water with a very low level of nitrate. However, Walker said the drinking water delivered to customers from these wells does not exceed the drinking water standard and does not present a health issue to its customers.

Walker said CDPH continues to monitor the three water systems and will take additional action if values in the drinking water exceed the respective standards.

In releasing the report, the water board cited a US EPA estimate that California will need \$40 billion during the next 20 years for infrastructure development and improvements to ensure the delivery of safe drinking water.

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[State Water Board Contaminated Groundwater Report](#) by [LakeCoNews](#)



## San Mateo Creek: Water leak kills fish

Peter Fimrite and Kevin Fagan

Updated 11:22 am, Tuesday, February 12, 2013

A broken pipe sent thousands of gallons of drinking water cascading into San Mateo Creek over the weekend, killing scores, possibly thousands, of fish from chlorine poisoning.

The dead fish began floating to the surface Saturday when a thousand gallons a minute of chlorinated water flowed down a forested hillside into the creek about a half-mile below Crystal Springs Reservoir, according to utility officials and residents.

Utility officials located the break in a 60-inch-diameter pipe next to a concrete bridge adjacent to Crystal Springs Road, near the border of Hillsborough and San Mateo. It took them eight hours to cut off the flow along a 4-mile section of pipeline, but water was still leaking out Monday at a rate of 200 gallons a minute, officials said.

The exact death toll has not yet been determined, but at least 30 fish could be seen lying on the bottom and floating along a 100-yard section of the creek, which rolls past stately homes beneath towering oak trees. Rare steelhead trout, which have been listed as threatened along the Central Coast under the Endangered Species Act since 1997, were believed to have been killed.

"It's bad," said Stephen Rogers, a local resident who stood along the shaded banks looking at the streambed. "The fish here are an indicator species - like the canary in the coal mine. As long as the canary's alive, things are fine, but when something like this happens, things are not fine."

San Mateo Creek flows about 5 miles into San Francisco Bay from the reservoir, which collects rainwater as well as water piped in from Yosemite's Hetch Hetchy Reservoir. Spanish explorer Juan Bautista de Anza is said to have camped by the creek in 1776.

The San Francisco Public Utilities Commission oversees Crystal Springs and the rest of the sprawling network that supplies drinking water to 2.5 million people in San Francisco, San Mateo, Santa Clara and Alameda counties.

The break, which was first reported at 4 p.m. Saturday, sent up a huge geyser of water that flowed 50 yards down a hillside through a backyard into the creek. The 1932-era pipe was between 3 and 8 feet underground and next to two tall oak trees with large root systems that may have played a part in the leak. Utility officials had been replacing pipe in the area, including a large section last fall.

### Aging pipes

"We don't know if it was corrosion or a seal or what," said Steven Ritchie, the assistant general manager for water at the utilities commission. "There are joints in pipes. Sometimes they shift. We don't know exactly why it broke, but it was undoubtedly related to its old age."

Workers found the break within three hours, but it took several hours before the flow could be substantially reduced. Ritchie said the water flow must be throttled down slowly because if it were shut down all at once, the pressurized water would then back up, creating breaks further up the line.

### Halting flow

The flow was only a couple hundred gallons a minute by Sunday morning. By Monday, utility workers had channeled the leaking water into a pool carved out halfway down the hill, where they added sodium bisulphate to remove the chloramine, which the utility uses in drinking water to kill bacteria.

"One of the challenges with drinking water is that the things we need to add to it to make it safe can be toxic out in the environment," Ritchie said. "The chlorine is what makes it safe for us to drink, but it doesn't do very well in a



stream. It's basically bleach and it kills fish, but it's far better to kill micro-organisms that might cause disease than to drink water that has disease-causing agents in it, like cholera."

Besides trout, sculpin, stickleback and suckerfish were killed. Ducks, great blue herons and other wildlife were feeding on the dead fish, which range in size from 6 inches to a foot.

"I don't know if it killed all the species," Rogers said, "but the creek looks sterile. It could take years for it to recover."

### **Preventive measures**

Officials with the Regional Water Quality Control Board and the California Department of Fish and Wildlife were investigating Monday, but it was too early to tell what, if any, penalties will be instituted.

"As far as I'm concerned, any fish that we kill is a problem," Ritchie said. "We pride ourselves on taking care of the environment, so this is really of great concern to us. Our job now is to make sure it doesn't happen again."

*Peter Fimrite and Kevin Fagan are San Francisco Chronicle staff writers. E-mail: [pfimrite@sfchronicle.com](mailto:pfimrite@sfchronicle.com), [kfagan@sfchronicle.com](mailto:kfagan@sfchronicle.com)*

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## Sonoma, Napa counties set six-week dry weather record

By [MARY CALLAHAN](#)  
THE PRESS DEMOCRAT

Published: Monday, February 11, 2013 at 9:13 a.m.

The first six weeks of 2013 have been the driest on record for Sonoma County and neighboring Napa County, based on measurements at their respective airports, the National Weather Service reports.

Just 1.02 inches of rainfall were recorded at the Charles M. Schulz-Sonoma County Airport from Jan. 1 to 4 p.m. Sunday, besting the same time period in 2011 for a new record, meteorologists said.

In 2011, 1.85 inches of rain were measured at the airport, the National Weather Service said.

Total rainfall of 9.13 inches is considered normal.

But rainfall varies at different locations around the county.

Data from the downtown Santa Rosa gauge would have put 2013 in second place in a dry weather contest, by fractions of an inch, meteorologist Steve Anderson said.

Downtown measurements show .57 inches of rain for the 41-day-period, compared to an even more paltry .41 inches in 1976, meteorologist Steve Anderson said.

At the Napa County airport, there has been .37 of an inch of rain so far this year, compared to normal of 5.62 inches for the time period, the weather service said.

Thanks to abundant December rainfall, Sonoma County's seasonal rainfall totals are very close to normal, however, with 23.43 inches from July 1, 2012 through Sunday.

Normal is 23.32 inches, so "we are exactly normal on the season," Anderson said.

The water supply at lakes Sonoma and Mendocino is at 100 percent of capacity, as well, with plenty of room still available for flood water, if needed, Sonoma County Water Agency spokesman Brad Sherwood said.


"We rely heavily on mid- to late spring rains to 'top off' the reservoirs for the summer," Sherwood said in an email.

There is no rain ahead in the immediate forecast, however.

The outlook calls for warming temperature and continuing sunshine for at least seven days, Anderson said.

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## Seeking an edge to stop a casino

By [Janelle Wetzstein](#)

ARGUS-COURIER STAFF

Published: Friday, February 8, 2013 at 11:51 a.m.

In an effort to prevent a gaming casino being built on the 277-acre property owned by the Dry Creek Band of Pomo Indians just south of town, the Petaluma City Council is considering taking over water service to the property and 11 others in the area.



*John O'Hara/For the Argus-Courier*  
The 277-acre property south of town off Highway 101 at Kastania Road owned by the Dry Creek Band of Pomo Indians.

The North Marin Water District currently controls the water on those sites, but has expressed an interest in relinquishing that control. The city has been in talks with North Marin Water District CEO Chris DeGabriele about a potential transfer of service and responsibilities, though both Petaluma officials and DeGabriele admit the discussions are in their infancy.

"It just makes sense for the city of Petaluma, who has the relationship with this area that borders city limits, to have the water responsibility as well," said DeGabriele.

Sonoma County Water Agency currently has an aqueduct that travels from the Russian River all the way to Novato. According to DeGabriele, the 12 parcels serviced by North Marin Water at the southern end of Petaluma Boulevard South asked for service two decades years ago, and North Marin agreed to supply it to them.

Petaluma's interest in controlling water service to these properties just outside city limits stems from the tribe's application to the Bureau of Indian Affairs to place the land into federal trust, which is considered a first step towards building a casino on the property.

While the Dry Creek tribe already owns the River Rock Casino in Geyserville, the recently approved Rohnert Park casino along Highway 101 has prompted widespread speculation that the newer casino project will siphon profits away from the Dry Creek tribe's smaller and more out-of-the-way casino. The tribe has specified several uses for the land south of Petaluma in its trust application — including a business venture other than a casino and possible housing for tribal members — and has included a gaming casino option as well. According to Petaluma's County Supervisor David Rabbitt, the application is scheduled to be approved by the BIA sometime this spring.

In 2008, the Dry Creek tribe offered to drop all future applications for gaming rights to the property if the city would extend water and sewer services, which the rural property currently does not have. At the time, the council declined to explore the option.

Today, the city would be required to ask voters to extend the city's "urban growth boundary" — approved by voters in 1998 to limit the location of urban development and help protect the green spaces that surround the city — in order to offer city water and sewer services. Several councilmembers are hesitant to do so, especially after the voters approved the growth boundary by a two-thirds majority.



That leaves North Marin Water as the best option for the tribe to secure water service to its property, since the water aqueduct runs adjacent to the parcel.

In 2006, an advisory ballot measure showed that 80 percent of local voters said they did not want to see a casino built in Petaluma. Because of this, Councilmember Mike Healy said that it's very important for the city to control water supply in that area, since Petaluma has a strong interest in stopping a casino on the property.

City Manager John Brown agreed that it makes more sense for the area to be under Petaluma's control rather than North Marin's, but said a transfer of responsibility would depend on the condition of the infrastructure at the site.

"I have asked our department to secure information regarding the age and condition of the system from North Marin, to help the council in its consideration of North Marin's offer," Brown said.

Even if the city were to take control of water service to the area and arrange a deal with the tribe to avoid a gaming casino, the property would still lack sewer service. While offering water service through what is currently North Marin's aqueduct would not require an annexation of the property and an extension of the "urban growth boundary," providing sewer service through the city's facilities would, said Councilmember Healy.

The City Council has placed the issue on its list of annual goals to tackle and will be in continuing talks with North Marin Water District in the coming months.

(Contact Janelle Wetzstein at [janelle.wetzstein@arguscourier.com](mailto:janelle.wetzstein@arguscourier.com))

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## City studies sewer issues

By [Janelle Wetzstein](#)

ARGUS-COURIER STAFF

Published: Thursday, February 7, 2013 at 2:42 p.m.

After two major food processing businesses in Petaluma said they may be forced to leave town due to the cost and difficulty of disposing of their wastewater, the Petaluma City Council directed staff to actively pursue ways to better accommodate such users.

Just days after the council made analyzing the sewer plant a priority at its annual goal setting session last Saturday, Public Works Director Dan St. John had already been given the go-ahead to study the plant's ability to handle food processors' waste and find solutions.

After news surfaced that, for many food processors, the cost is prohibitive to pretreat their waste to a level the Ellis Creek Wastewater Recycling Facility can accept — despite a call to recruit these types of businesses in the city's Economic Development Strategy — city staff and several local businesses began looking for solutions to present to the City Council.

Currently, businesses that produce high density waste — like food, beverage and industrial users — can dispose of their waste at the city's plant after they've pretreated it to acceptable plant levels, which are kept stringent in an effort to protect the environment from harmful discharge. Or, they can truck their untreated waste to another municipality that will accept it. Both options come at a high cost to the businesses, and while companies say they're willing to pay their fair share, some contend that the current costs are simply too high for them to bear.

At the council's goal setting session, representatives from Straus Family Creamery, Cowgirl Creamery and the Alvarado Street Bakery all shared their concerns, with both Straus and Cowgirl saying the city's current wastewater fees and regulations were forcing them to consider leaving Petaluma.

For Straus, which employs about 100 people and currently has its offices in Petaluma and its processing plant in Marshall, the problem is expansion. According to Straus Chief Operating and Financial Officer Bob McGee, the creamery is looking to combine its two facilities into one location in late 2014 or early 2015. But to bring its food processing plant, which produces high density waste, to Petaluma, McGee said Straus would be facing approximately \$1 million in initial costs to connect to the sewer system and build a pretreatment facility.

McGee said that as the first certified organic dairy west of the Mississippi River and the first certified organic creamery in the United States, Straus has always been focused on sustainability and environmental protection, aggressively pretreating and reusing as much of its wastewater as possible.

"We certainly understand that there are costs to become part of a system — and there should be — but the costs should be reasonable so that the business can continue," he said.

McGee added that the company has been looking at sites in both Marin and Sonoma Counties and is hoping to make a decision on a location within the next three to six months.

The Cowgirl Creamery, which employs 40 people who mostly live in Petaluma, said its costs to pretreat and connect to the sewer system have become so high that the company does not see a way to stay in Petaluma beyond their five-year lease and has begun to explore other sites.

"The number one challenge for Cowgirl Creamery as a small food processor in Petaluma is affordable wastewater treatment," wrote Sue Conley, co-founder of Cowgirl Creamery in a letter to City Council.

Conley said that when the company moved its main cheese manufacturing facility from rural Marin County to Petaluma five years ago, one of the main reasons was the allure of the future, state-of-the-art waste treatment plant the city was planning to build.

But Conley said that the total upfront cost to utilize the Ellis Creek facility would add up to about half a million dollars for the small company that disposes of 3,000 gallons of wastewater per day.

"Paying upfront for the lifetime use of Petaluma's municipal wastewater facility has a crippling effect on existing food businesses and will not do much to lure energetic entrepreneurs to our area," she added.

Joseph Tuck of the cooperative Alvarado Street Bakery, which employs 120 workers, said that though the current levels of high density material and trace minerals are very low in their waste, they are having trouble meeting the plant's standards. "We are working with the city of Petaluma on that, hoping that we can find a way for them to handle our waste," Tuck said. "If we had known at the time we expanded to Petaluma five years ago that the plant was set up the way it is, we probably would have selected a different location."

At Saturday's City Council goal setting session, all the council members agreed to make it a priority for city staff to find a way to help these businesses. Mayor David Glass pointed out that these businesses are "dear to this community's heart" and expressed a deep interest in keeping them in Petaluma.

Councilwoman Teresa Barrett said she wants to see the city play an active part in retaining these companies. "As long as it's local businesses, I'd like to have a role in that," she said.

City Manager John Brown and St. John, along with city staff, have already begun looking at options, though both say the process will not be quick and easy.

"This is going to take some work, so we just needed council to direct us to either do it or not," said Brown at the meeting.

Specifically, St. John has been tasked with analyzing the capabilities of the plant to handle food processors' waste and seeing if the plant can be or needs to be modified to retain these businesses. He will be bringing in an outside consultant to assist with the analysis. If plant changes are deemed to be required, St. John and the consultant would also need to create a rate structure that guarantees any costs stemming from modifications to the plant would be borne by the food processing and industrial users, rather than general ratepayers.

(Contact Janelle Wetzstein at [Janelle.wetzstein@arguscourier.com](mailto:Janelle.wetzstein@arguscourier.com))

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## The sewer debate goes on

By *Janelle Wetzstein*

ARGUS-COURIER STAFF

Published: Monday, February 4, 2013 at 12:05 p.m.

Because the city's 3-year-old wastewater treatment plant currently cannot process high density waste from Petaluma's food processing users — despite the fact that the city's General Plan specifically calls for the growth of those industries — city staff and local business leaders are looking for ways to address the growing need in the hopes that the City Council will make it a goal at its upcoming goal setting session.

The evaluation of the plant comes on the heels of news that, while the state-of-the-art and environmentally cutting-edge plant is doing its job of producing treated wastewater that far exceeds state requirements for cleanliness, it is unable to take high density waste produced by many of the food processing and industrial businesses in town.

Public Works Director Dan St. John said that when it was designed, the Ellis Creek Water Recycling Facility was meant to strike a balance between financial costs and environmental and public benefits for the city.

"It may not have been the cheapest, but it accomplishes the same (sewage treatment) goals while enriching the environment and the city. That's what the council wanted," said St. John.

The plant design was approved in 2005, while the city's General Plan was adopted three years later. The plant was designed without the ability to treat food processors' high density waste while the General Plan and Economic Development Strategy, seemingly in contrast, called for the development of these businesses.

Why the apparent disconnect exists between the three city planning documents remains unclear. Several people involved in the facility's design gave differing answers as to whether the plant was ever meant to take high density waste.

According to former City Councilmember David Keller, who was on the council that approved the new plant, it was never the goal to accept high density waste from food processing and industrial users without the companies pretreating the waste themselves. Janice Cader-Thompson, a former city councilmember who sat on the council just before the plant was approved, contended that it was always the intention to accommodate more food processors at the plant, but that high density waste producers were meant to have to pay additional costs for their waste to be treated.

Gary Imm, former CEO of Clover Stornetta Farms, and Ralph Sartori, former plant manager of what is now Petaluma Creamery, said they recall being promised a plant that would be able to handle their companies' high density waste.

Regardless of the original intentions, city officials now say the plant may need some tweaking in light of growing food processing and industrial needs in town.

Onita Pellegrini, CEO of the Petaluma Area Chamber of Commerce, said that the business interests in town merely want to know what needs to be done to allow high density waste from food processors and industrial users to be treated at the facility.

"There's a great deal of expense associated with trucking high density waste to other sewer plants," she said, referring to companies like Lagunitas Brewing Co., which anticipates spending approximately \$1.5 million in 2013 to truck its sludgy waste to the East Bay Municipal Utilities Department in Oakland. "Businesses are happy to pay their own way, so let's figure out what it costs and do it."

Some options the city might consider include building a joint pretreatment facility for all food processing and industrial users to share — at the food processors' expense, creating a sliding scale for users to dump their waste at the plant at higher rates, or keeping everything as is and having companies continue to pretreat all their waste at a high expense or truck it to other municipalities. There are other methods the city is studying as well, such as accepting the waste and using it to generate electricity, though these methods would require major modifications to the existing plant.

Meanwhile, debate rages on about how the city came to have a 3-year-old, \$120 million dollar, state-of-the-art plant that doesn't meet the needs of food processors. Before the facility was finalized, Sartori sat on a four-person citizen advisory committee that spent more than two years reviewing the potential design of the city's new sewage treatment plant. Sartori said the committee came up with a plant they *felt would meet the needs of Petaluma, with a special eye toward food processing interests.*

"The plant that was proposed by us was estimated to cost approximately \$40 million, and would have handled agricultural waste," said Sartori. "Then it went to council and we wound up with a completely different plant than what we proposed."

But according to some, the original citizen advisory committee may have not focused enough on balancing environmental needs with financial responsibility. Cader-Thomson said that the citizen advisory committee provided a "low-ball" estimation with the hope of simply building it for as low a cost as possible. She and Keller said that additions to the original plant design, such as the polishing ponds, were a huge environmental benefit.

"We're releasing directly into the Petaluma River so cleanliness is extremely important," said Cader-Thompson.

But some food processing interests in town claim that the environmental benefits have outweighed the capabilities and financial costs of the plant. "It's a great facility, but when you look at what we got for the price tag, it's a far cry from what we now need — especially when you realize that we thought we were investing in a plant that would meet all our needs for a long time to come," said Sartori.

City staff is planning to present its findings on how food processing needs could be better met at the City Council's yearly planning session on Saturday, Feb. 2.

(Contact Janelle Wetzstein at [janelle.wetzstein@arguscourier.com](mailto:janelle.wetzstein@arguscourier.com))

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## Water, sewer plants struggle to attract applicants for jobs

By [John Sullivan](#)

Times Herald-Record

Published: 2:00 AM - 02/04/13

WASHINGTONVILLE — Take Pat Rowley's job.

Please.

As manager of Washingtonville's wastewater management facility, Rowley is one of a number of water and sewer officials aggressively out recruiting young people to take his post one day.

According to sewer and water officials, nearly half of their number across the country will retire within the next five to 10 years.

"We're talking closer to five," said Patricia Scalera, chief executive officer of New York Rural Water Association, a nonprofit that provides training and technical assistance to water and wastewater operators. "We're talking about a massive decrease."

Problem is, few young people are willing to pick up the torch once those currently in the field leave. Elected municipal leaders and state government officials began paying attention to the "crisis" about five years ago.

Sewer plant operators who belong to the association "came to us and said, 'I've been advertising for this position for two years, and I haven't had any applicants. I've been trying to retire,'" Scalera recalled.

This is where sewer professionals, such as Rowley, have come in. When called upon by his trade association, he has gone to high schools and career fairs with a smile on his face and brochures in hand.

Holding up to rejection is part of the job. "If you've got 1 in a 100 who say, 'I want to be a wastewater plant manager,' you've found something rare," he said.

### Far-reaching consequences

The quality of our water and streams — where much of the effluent treated by our sewer plants ends up — depends on Rowley's success. Failure to find a new generation of sewer and water professionals could mean higher water and sewer rates for everyone, more of the work done by subcontractors not invested in our communities, and a growing temptation for municipalities to hire unqualified people for the job, Scalera said.

The major hurdle to finding qualified applicants has less to do with potty-mouthed humor about the job — it's dollars and cents.

The starting salary for the managerial posts are from \$30,000 to \$40,000. That's typically after several years of apprenticeship in a public works department, where applicants do various inglorious jobs, while also going to school for water and sewer operator certifications, Scalera said.



Small municipalities often have only two people overseeing both the water and sewer operations, thus requiring 24/7 on-call duty, as well as little time off, she said.

Thanks to the ever-growing list of consumer products and chemicals thrown down toilets, as well as technologies to deal with it all, the job of the sewer and water operator has grown more complex.

One possible solution is hiring returning soldiers who have worked on sewer plants in Iraq and Afghanistan. Scalera's organization is hoping to streamline the certification process for such applicants, she said.

In the end, the real obstacle to finding qualified applicants appears to be us, Scalera said.

"People are willing to pay \$70 a month for cable but not more than \$70 a quarter to improve the quality of their water," she said.

jsullivan@th-record.com



January 31, 2013

## Fracking for State Dollars

By [Pamela M. Prah](#), Staff Writer

Could Ohio, New York or Pennsylvania be the next North Dakota and “frack” its way to budget surpluses?

The United States is on track by 2020 to become the world’s largest oil producer and a net exporter of natural gas, a reversal of fortunes with huge consequences for many state budgets. But it depends on what kinds of taxes the states want to impose. States as varied as Pennsylvania and Louisiana have already lost out on hundreds of millions of dollars from the energy boom because of their tax policies, while Texas and North Dakota continue to cash in.



Natural gas being drilled by hydraulic fracturing on a farm near Wyalusing, Pennsylvania (Corbis)

The boom in oil and natural gas production is due to the common but highly controversial practice of hydraulic fracturing, commonly known as fracking, and horizontal drilling, both of which have allowed companies to reach oil and gas deposits that previously were trapped in shale and other “tight” rock formations. Energy companies insist the process is no threat to nearby groundwater; environmentalists generally disagree.

These deep-drilling techniques helped North Dakota bypass Alaska last year to become the second largest oil-producing state (Texas is first) through development of the Bakken oil shale field. Meanwhile Pennsylvania has been called the “Saudi Arabia of natural gas” as production there more than [quadrupled](#) between 2009 and 2011 due to expanded horizontal drilling combined with hydraulic fracturing of the Marcellus Shale field.

### **At Issue: Severance Taxes**

But states collect vastly different amounts of severance tax revenue on oil and gas. North Dakota, for example, imposes an 11.5 percent severance on oil, subject to certain exemptions, and collected nearly [\\$1.9 billion](#) in all severance taxes in 2011, up from just \$83,000 in the pre-fracking days of the 1990s.



Pennsylvania has no severance tax at all. Instead it has an impact fee that helps localities fix roads and other drilling damage. The impact fee brought in **\$204 million** in 2011, but that was only about half of what the state could have collected had it used a tax comparable to that of neighboring West Virginia, by one [estimate](#).

"There should be a tax like other states have," says Pennsylvania state Representative Gene DiGirolamo, a Republican who last session pushed a 4.9 percent tax on companies drilling for natural gas in the Marcellus shale field, the largest such gas deposit in North America, and one that also covers parts of Ohio, West Virginia and New York, among other states. "We're not chasing the gas industry out of the commonwealth," says Republican state Representative Tom Murt, who is cosponsoring the legislation. "We just want the industry to pay their fair share."

Pennsylvania is the only state with substantial oil and gas reserves that does not have a severance tax. Even tax-averse [Texas](#) has one: It levies 7.5 percent on natural gas and 4.6 percent on oil, which helped to bring in \$2.7 billion in combined severance taxes for the state in 2011.

Severance taxes vary not only in their rates but in how the tax is calculated. In some, the rate is based on the taxpayer's gross oil and gas income, according to [this state-by-state review](#) of shale gas regulation and tax structures from Resources for the Future. Other states calculate the tax on the amount of oil and gas extracted. Nationwide, severance taxes on all natural resources in 2011 went up \$3.5 billion from 2010 to 2011, a 31.2 percent increase, [data](#) from U.S. Census show, due in large part to fracking. "Shale energy development has transformed the U.S. energy sector," says Kyle Isakower, vice president of the American Petroleum Institute (API).

A [state-by-state study](#) sponsored by API predicts that between 2012 and 2035, fracking will deliver \$130 billion in taxes and payments to North Dakota and its local governments. Pennsylvania will collect \$60 billion, and Texas \$397 billion.

### Higher, Lower Taxes Proposed

Supporters of creating a severance tax in Pennsylvania face an uphill battle. Republican Governor Tom Corbett is a vocal foe of the idea. He has signed the [Taxpayer Protection Pledge](#), under which he promises not to raise any taxes as governor.

Contrast that with the situation in neighboring Ohio, where Republican Governor John Kasich has been pushing to increase the severance tax, currently among the lowest in the nation (10 cents per barrel of oil and 2.5 cents per thousand cubic feet of natural gas). Kasich wants to use the money raised from the higher severance taxes to pay for a cut in the personal income tax. His proposal failed in the Legislature last year, but it could be included again in the fiscal 2014 budget that he releases next month.

One industry-backed [study](#) estimated that the surge in developing the Utica Shale field in Ohio will yield \$433 million in state and local taxes in 2014, up from \$16.5 million in 2011. By raising the severance tax to 5 percent, the state could see revenues increase by **\$538 million** over four years.

In Louisiana, however, Governor Bobby Jindal may call for something entirely different: the outright elimination of state taxes on oil and gas extraction, estimated at \$774 million in revenue each year, as part of his plan to overhaul the tax code, [The Times-Picayune reported](#).

Louisiana has already lost hundreds of millions in potential revenue from fracking because of a tax break the state gave the industry in the 1990s on horizontal oil and gas drilling. Initially the exemption cost the state only a few hundred thousand dollars a year, but after the [Haynesville Shale](#) field was discovered in 2008, the money foregone increased to more than \$200 million a year, according to a [report](#) last year on state tax incentives from the Pew Center on the States (*Stateline* is part of the Pew Center on the States).



Meanwhile, in Michigan, the governor wants to ramp up fracking, but his focus isn't on severance taxes. Instead, Republican Governor Rick Snyder has called on private industry to help create a "Strategic Natural Gas Reserve" that would allow the state to keep some of the gas developed on state land and use it to hold winter heating prices down. Currently, when a private company drills on state land, the state can either take its share in money or in natural gas. Until now, the state has chosen to take the money. "It could make sense for us to store that gas and sell it later, when we could get a better price," the governor said in a [message](#) devoted to energy issues last fall.

Then there is Vermont, which doesn't allow fracking at all. As *Stateline* has [reported](#), Vermont last year became the first state to ban hydraulic fracturing over concerns that blasting millions of gallons of water mixed with sand and chemicals to free the gas also contaminates drinking water. Energy companies insist the process is safe.

### Potential in New York, California

Nowhere are the stakes higher than in New York, where fracking for gas has been temporarily banned, and California, where fracking of Monterey Shale oil holds huge potential. Environmentalists and the industry are closely watching both states.

In New York, Governor Andrew Cuomo is considering lifting a four-year moratorium on fracking gas. "New York is ground zero for the anti-fracking movement," says environmentalist Emily Wurth, the director of the water program at Food & Water Watch in Washington, D.C., which tracks the [numerous local resolutions against fracking](#). "Pennsylvania is a case study of what will happen if we allow rapid expansion," Wurth says. "The accidents, leaks and explosions ... it's been a complete disaster."

But industry and free-market groups say the benefits outweigh any environmental damage. A [study](#) by the Manhattan Institute concluded that a typical Marcellus Shale gas well generates \$4 million in economic benefits for every \$14,000 in damage from environmental impact. The group estimated that ending the drilling moratorium in New York could mean \$1.4 billion in tax revenues for the state and localities from 2011 to 2020.

In California, claims Mark Mills of the Manhattan Institute, developing the Monterey Shale, with an estimated 15 billion barrels of oil, could allow California to "enjoy a gusher of oil revenues." Mills figures the overall economic benefit of opening up the full extent of the Monterey shale could reach \$1 trillion. Last December, California's Department of Conservation released a "[discussion draft](#)" of fracking regulations for the enormous field. The state described the draft as "a starting point for discussion" before formal rulemaking.

Meanwhile, fracking proceeds on numerous sites apart from the Monterey shale. California Environmentalists argue that existing laws in California already apply to this fracking, but are not properly enforced. "At present, industry fracks whenever and however it deems fit, and that practice has to stop," Vera Pardee of the Center for Biological Diversity [said](#) last week. The group has filed a lawsuit to stop what it calls unregulated fracking.

Issues: [Taxes](#), [Hydrofracking](#)

States: [National](#)

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## Sewage spillover may land La Mesa costly fine

By [Roxana Popescu \(/staff/roxana-popescu/\)](#) 6:56 p.m. Jan. 30, 2013

LA MESA — The City of La Mesa is attempting to settle a fine of almost \$1 million levied against it last month by the California Regional Water Quality Control Board after a sewage spill in 2010.

According to documents from the state water board, the city was fined \$948,816 after its sewers overflowed in December 2010, sending more than 1.3 million gallons of raw sewage to the San Diego Bay through Chollas Creek and the Pacific Ocean through Alvarado Creek and the San Diego River.

Earlier this month the city responded to the complaint with a request to negotiate the fine.

"We feel it should be substantially less than their initial conclusion," said La Mesa City Manager David Witt.

He declined to state the city's target figure because negotiations are ongoing.

Witt said the incident happened during "an unusually high storm" surge.

"We don't dispute the fact that there was an overflow. We don't think it was the result of any negligence on our part," he said. "There really wasn't much that we could do. ... We will take responsibility for what was within our control."

He added that city has since taken to steps to prevent a repeat incident. "We did a lot of work in those last two years to actually improve the storm system to try and prevent it from ever happening again," he said.

Rebecca Stewart, an engineer with the water board's Compliance Assurance Unit, declined to discuss details of the case. "We're currently reviewing it right now and everything in (a) settlement is confidential," she said.

### The complaint

[http://www.waterboards.ca.gov/rwqcb9/water\\_issues/programs/compliance/docs/acls/r9\\_2012\\_0014/r9\\_2012\\_0014\\_121312\\_final.pdf](http://www.waterboards.ca.gov/rwqcb9/water_issues/programs/compliance/docs/acls/r9_2012_0014/r9_2012_0014_121312_final.pdf)), filed at the end of last year, said the city's smallest assessed liability was \$144,025. Its maximum liability was \$13,157,000. The fine, which fell on the lower end of that spectrum, "corresponds to \$0.72 per gallon of untreated sewage discharged to waters of the United States," Stewart wrote in the [report](#)

[http://www.waterboards.ca.gov/rwqcb9/water\\_issues/programs/compliance/docs/acls/r9\\_2012\\_0014/tech\\_report\\_r9\\_2012\\_0014\\_121312\\_final.pdf](http://www.waterboards.ca.gov/rwqcb9/water_issues/programs/compliance/docs/acls/r9_2012_0014/tech_report_r9_2012_0014_121312_final.pdf)

The story was first reported (<http://www.sandiegoreader.com/weblogs/news-ticker/2013/jan/22/city-of-la-mesa-admits-to-dumping-over-a-million-g/>) by the San Diego Reader (<http://www.sandiegoreader.com/weblogs/news-ticker/2013/jan/22/city-of-la-mesa-admits-to-dumping-over-a-million-g/>).

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## Bay Area Water Trail could put Hudeman Slough on the map

By **DEREK MOORE**

THE PRESS DEMOCRAT

Published: Tuesday, January 29, 2013 at 4:51 p.m.

Hudeman Slough in southern Sonoma County is a kayaker's dream, a snaking, secluded tidal path that meanders through the Carneros region and a tapestry of vineyards and ranches.

Given its remote location about 10 miles southeast of the city of Sonoma, the spot exists in relative anonymity, visited mainly by local fishermen and hunters.

That's subject to change with implementation of the San Francisco Bay Area Water Trail, which could feature Hudeman Slough prominently on a map of access points for kayakers and other enthusiasts of non-motorized boating activities.

More than a decade in the making, the water trail is not so much a linear path but a recommended network of places for people to plot a daily or days-long adventure. In concept, it's like the Bay Area Ridge Trail, but with paddles instead of hiking boots.

"The water trail can let people know how to get out into one of the greatest water resources we have in the Bay Area," said Ann Buell, project manager for the California Coastal Conservancy.

The project was authorized in 2006 with the passage of Proposition 84 (the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act), and funded with a \$1 million grant.

Coastal Conservancy, working with a consortium of agencies, has identified 112 sites in the nine-county Bay Area region for possible inclusion in the water trail. Many of the sites have existing services but others will require upgrades to meet safety and environmental standards, or to provide access for the disabled.

Hudeman Slough is one of four sites in Sonoma County identified by the group. The others are on the Petaluma River, including at the Petaluma Marina, Turning Basin and at Gilardi's Lakeville Marina.

Buell met with representatives from Sonoma County Regional Parks at the slough this week to discuss the site's eligibility.

They were joined by Galli Basson with the Association of Bay Area Governments, which is administering a \$500,000 grant program for improvements to the trail's access points.

Sonoma County planners are hoping to tap into that money to help fund the redevelopment of Hudeman Slough.

The site is owned by the state Department of Fish and Wildlife and operated by county regional parks, which recently abandoned a policy requiring visitors to obtain a key to the gate because people simply cut the locks.



Christopher Chung/ The Press Democrat  
Hudeman Slough in southern Sonoma County could be featured on the San Francisco Bay Area Water Trail.



The boat dock, originally built in 1962, is in forlorn shape, its gangway listing like a drunken sailor. Parts of the aluminum structure have been ripped off by vandals and the launch itself is often buried under a pile of broken reeds and mud. Portable toilets are no longer an option because they keep getting swiped.

County planners are hoping the redeveloped site will deter future vandalism. The plans include a completely rebuilt dock, a built-in bathroom and possibly camp sites — with an on-site camp host — for overnight adventures.

“This creates a gateway to many different experiences in Sonoma County and the Bay Area. Heck, you could go all the way to San Francisco (by boat),” said Elizabeth Tyree with regional parks.

She said the county has already committed to redeveloping the site and has garnered \$112,000 so far for initial design and permits. That includes \$40,000 in county tobacco funds set aside for Americans with Disabilities Act requirements.

She said the county is investigating whether the work is exempt from the California Environmental Quality Act. Some environmental groups, including the Sierra Club and the Audubon Society, have raised concerns about some proposed locations on the water trail posing a threat to wildlife and sensitive vegetation.

Tyree said construction at the slough could begin by early next year, with completion set for summer 2014.

Bill Manzoni, whose home and gravel excavating business borders the slough, said he welcomes improvements to the boat launch, which he said is impossible to use during low tide.

But he said Skaggs Island Road, which leads to the slough and is riddled with potholes, will deter people from visiting the site. And he worries for the safety of kayakers in the waterway.

“It gets narrow in there,” he said.

Buell said one goal of the water trail is to improve safety for boaters by making it easier to access the water and providing information about tides and weather conditions.

She said the trail also could protect from unwanted development.

“This is a proactive, preventive measure to protect what exists, and to enhance what exists,” she said.

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## Turning waste into gold

By *Janelle Wetzstein*  
ARGUS-COURIER STAFF

Published: Monday, January 28, 2013 at 8:49 a.m.

As Petaluma city staff continues to evaluate the three-year-old Ellis Creek Water Recycling Facility and its ability to serve the needs of the community, one area that appears to be working well is the plan to use recycled wastewater to irrigate city parks, grounds and schools starting this summer.



*John O'Hara/For the Argus-Courier*  
Rancher Dan Silacci started using recycled wastewater on his property in 1976, and is one of the six agricultural users who has put a bid into the city to continue using the commodity.

"The more recycled water we use in town, the less water we have to purchase from the Sonoma County Water Association," said Public Works Director Dan St. John.

Over the past five years the city has purchased between 8,000 and 10,000 acre feet of water annually from the Sonoma County Water Association to meet its drinking and irrigation needs. That adds up to between about 2.5 and 3.2 billion gallons of water each year.

Ironically, until 1976, wastewater was viewed by most municipalities as a nuisance that needed to be disposed of, which the city did primarily by releasing it into the Petaluma River. But that year, after a study showed that treated wastewater could be used to irrigate a range of crops, what had once been viewed as a scourge started to become a commodity.

Petaluma began paying several ranches and vineyards to take the wastewater since, back then, the idea of agricultural entities paying for treated wastewater — as many do today — was still foreign. At one point the city paid the users as much as \$237 per acre foot, which cost the city hundreds of thousand of dollars each year and came out of the ratepayer-funded wastewater fund. In fact, the city still pays six agricultural users \$185 per acre foot to take its recycled wastewater, spending approximately \$160,000 per year on the outdated practice.

But all that is about to change. The city recently accepted proposals from all six agricultural users it currently pays — and two additional users it does not pay — on how much recycled wastewater they would like to purchase from the city. St. John said city staff is in the process of evaluating these proposals.

"We don't know what kind of revenue it will generate yet," he said. "But if we could save on the cost to dispose of the waste water, that would be a great first step."

St. John explained that the city is looking to make the transition as seamless as possible for the six agricultural users who have relied on this water as a necessity and as a source of revenue for more than 30 years. "We've made a commitment to work very deliberately with these users," said St. John. "These (agricultural) users have relied on this water for more than three decades so we want to be careful before we make radical changes to their livelihoods."

Earlier this year, the City Council agreed to begin selling its recycled wastewater to four other land owners. Jackson Family Investments, which is developing a vineyard in town, began purchasing the city's recycled wastewater at \$820 per acre foot and agreed to purchase a minimum of 36 million gallons per year.

At the same time, the city also began selling its wastewater to three other users in town: Rooster Run Golf Course at a minimum of 102 million gallons annually, Adobe Creek Golf Course at 60 million gallons annually and the Karren Vineyard at 2 million annually, all at different rates.

The city currently charges different rates to users based on what the water will be used for. Golf courses are considered recreational usage and have been charged a lower rate since the city views the recreational services they provide as an asset to the community, whereas businesses like vineyards have been given a higher rate.

St. John said that the city could have contracts with the six agricultural users it's currently paying to take its recycled wastewater as early as this summer.

(Contact Janelle Wetzstein at [janelle.wetzstein@arguscourier.com](mailto:janelle.wetzstein@arguscourier.com))

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## Healdsburg OKs first phase of wastewater pipeline

By [CLARK MASON](#)

THE PRESS DEMOCRAT

Published: Monday, January 28, 2013 at 7:50 p.m.

Healdsburg's plan to use its highly treated wastewater for irrigation rather than discharge it into the Russian River took a step forward Monday with the budgeting of \$1 million to build part of a pipeline network.

The City Council approved a \$857,000 contract, plus contingencies for cost overruns, to build a 500-foot pipeline over Dry Creek. It will be part of a system that eventually will use highly treated effluent to irrigate Tayman Golf Course, parks, open space and vineyards.

"It's exciting. We're moving forward," City Councilman Gary Plass said. "Anything we can do on reclaimed water . . . is a good thing."

The city also intends to use the crossing to connect to Santa Rosa's Geysers pipeline, which runs through Healdsburg. The system uses recycled water from Santa Rosa's regional sewer treatment system to generate electricity at The Geysers geothermal field.

Healdsburg is under orders from the North Coast Regional Water Quality Control Board to end by 2015 its wastewater discharges into the river during the dry months of May through September.

The city now discharges the recycled water year-round from its treatment plant on Foreman Lane into a pond, which in turn flows into the Russian River.

Healdsburg is proceeding with a wastewater irrigation system along with The Geysers option.

"We want to have the flexibility to be compliant with the regional board's orders. Having the opportunity to connect and discharge to The Geysers gives us that flexibility," Public Works Director Mike Kirn said.

At The Geysers, wastewater is injected deep into the ground where it is converted to steam that spins above-ground turbine generators to create electricity.

Kirn said Healdsburg has been negotiating with Santa Rosa for about four months on what it will cost the city to join the Santa Rosa pipeline, as well as the quantity of water Healdsburg would contribute. Other technical issues, such as pump reliability and remote access to the system through telemetry, also need to be resolved, he said.

The pipeline over Dry Creek is needed for both The Geysers connection and the city's separate irrigation system.

Originally, the city planned to put the pipeline under the creek, but that was rejected because of environmental concerns and unstable geology, Kirn said.

Now, the pipeline will go over the creek.

"It will basically look like a mini-Golden Gate Bridge," Kirn said of the 12-inch-diameter pipeline suspended by cables stretched between 46-foot tall towers.

The construction, expected to be completed by July, will be done by MJ Hughes Inc. of Gresham, Ore., which was the low bidder among a half-dozen companies. The pipeline will be connected to The Geysers or irrigation system later.

City officials say it will be part of a \$9 million first phase of the reclaimed water irrigation system, expected to be completed in about two years.

A second \$6 million to \$7 million expansion of the irrigation system will follow, although the timing is less certain, Kirn said.

Some of the costs will be subsidized by low-interest loans and a grant from the U.S. Agriculture Department.

Sewer rates already have been increased to help pay for the system, helping to boost the average water and sewer bill in Healdsburg to the highest of any Sonoma County city.

More rate increases are planned to go into effect this July and July 2014, Kirn said.

You can reach Staff Writer Clark Mason at 521-5214 or [clark.mason@pressdemocrat.com](mailto:clark.mason@pressdemocrat.com).

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## Cloverdale water bills expected to jump to \$91

### Consultants recommend bump to upgrade water and sewer systems

By *CLARK MASON*

THE PRESS DEMOCRAT

Published: Sunday, January 13, 2013 at 5:23 p.m.

Cloverdale residents enjoy the lowest water and sewer rates in Sonoma County, but it won't last much longer.

City consultants are recommending a 67 percent increase in water rates and 25 percent for wastewater.

The increases, which could go into effect as soon as April, would raise the typical residential combined monthly bill from the current \$59 to \$91.

The proposed hike was discussed at last week's City Council meeting, although further public hearings will be held before any increases are adopted.

"A lot of residents showed up very concerned, opposed to the radical increases and questioning the need for the increases," said Mayor Joe Palla.

Palla noted that it has been more than seven years since the last rate increase.

Meanwhile, other cities have raised their rates.

Healdsburg has the highest monthly water and sewer bill at \$137, followed by Santa Rosa at \$116, according to the Reed Group consultants.

The second lowest rate in Sonoma County, after Cloverdale, is Windsor at \$78.

Consultants said the increases are needed for maintenance and system upgrades. In addition to the steep increase this year, they recommend 5 percent increases every year through July 2016.

"There is a critical need for large water and sewer rate increases to avoid the water and sewer funds from exhausting all funds in (fiscal year) 2013/14," Public Works Director Craig Scott wrote in his summary to the City Council.

Cloverdale has experienced ongoing problems with its municipal wells along the Russian River.

Peak demand on hot days last year came close to overtaxing the system's ability to deliver to the city's 8,629 residents.

The limited production led city officials to ask residents to refrain from outdoor water use every other day.

The city is moving to develop new wells and also to upgrade its pipelines, tanks and distribution system, using state and federal loans and grants.

The various water capital projects total almost \$10 million.

A study identified \$6.5 million in sewer collection system rehabilitation and improvement projects, but that has been scaled back to \$2 million for the next five years.



Palla said none of the improvements is for future growth, but to upgrade old infrastructure and equipment.

He said rates have been the same since July 2005, and probably are overdue for an increase.

"It should have been done sooner. Unfortunately, it wasn't," he said, noting that Cloverdale citizens "have been paying a lot less than all the residents in other cities for a long time."

At a public hearing probably sometime in March, he said, the council "will take information, answer questions and try to figure out the next step."

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