



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: JANUARY 20, 2015**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Judy Mirbegian, President
Director Jim Freeman, Vice President
Director Jim Lieberman
Director Carolyn Graham
Director Linda Herndon
Tami Ipsen, Administrative Services Officer
Roland Sanford, General Manager

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Mirbegian.

APPROVAL OF AGENDA

On a motion made by Director Graham and second by Director Herndon the Board unanimously approved the agenda.

CONSENT CALENDAR

General Manager Roland Sanford requested the minutes of the December 15, 2014 Board of Directors meeting (Consent Calendar Item A) be pulled from the Consent Calendar for correction. On a motion made by Director Freeman and second by Director Herndon the Board unanimously approved the following Consent Calendar items:

- (B) DISBURSEMENTS: Check #032408 - #032482 for a total of \$155,821.91.
- (C) ADOPTION OF RESOLUTION 2015-1 authorizing General Manager to submit "Reduce the Use" grant proposal to, and to execute Grant Agreement with (if grant is awarded), the Department of Water Resources
- (D) ADOPTION OF RESOLUTION 2015-2 authorizing General Manager to submit "Reduce the Use" grant proposal to, and to execute Grant Agreement with (if grant is awarded), the United States Bureau of Reclamation

General Manager Roland Sanford requested two typographic errors be corrected in the minutes of the December 16, 2014 Board Meeting – in the description of agenda item 5E, change "Resolution 204-17" to "2014-17, and replace "resending" with "rescinding".

On a motion made by Director Graham and second by Director Lieberman the Board unanimously approved Consent Calendar Item A - minutes of the December 15, 2014 Board of Directors meeting, with the corrections proposed by General Manager Roland Sanford.

BOARD COMMITTEE REPORTS

Personnel Committee: No report (no recent committee meetings occurred).

Finance Committee: Discussion of January 15, 2015 meeting deferred to Agenda Item 10).

Emergency Preparedness Program Committee: No report (no recent committee meetings occurred).

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: Director Mirbegian reported the District hosted an ACWA Region 1 Board strategic planning meeting on January 12, 2015 and noted during the meeting other ACWA Region 1 members expressed frustration over the "one size fits all" approach to the water use restrictions recently imposed by the State Water Resources Control Board.

ACWA State Legislative Committee: Director Herndon reported the Legislative Committee has been discussing proposed groundwater management legislation.

County OES: No report (no recent meetings occurred).

STAFF REPORTS

General Manager's Report: In addition to his written report, General Manager Roland Sanford referenced an article in the Santa Rosa Press Democrat summarizing recent "per capita" water usage rates by various communities in the North Bay region. He noted the District's recent per capita water usage rate of approximately 65 gallons per person per day was well within the range of the per capita water usage rates reported for other communities – 89 gallons per person per day for Petaluma versus 49 gallons per person per day for Santa Rosa.

DISCUSSION AND POSSIBLE ACTION: Status report on water hook up moratorium/SWRCB Division of Drinking Water Compliance Order No. 02_03_14R_004

General Manager Roland Sanford reported the State Water Resources Control Board's Division of Drinking Water (Division) staff has acknowledged that those portions of the District – Units 4 and 5 - served water diverted pursuant to riparian rights are excluded from the water hook up moratorium. Mr. Sanford explained the District's water right consultants are providing additional information to the Division to substantiate the District's riparian water right claim, and that the Division will in turn issue written confirmation regarding the exclusion of District Units 4 and 5 from the water hookup moratorium.

Mr. Sanford also reported staff had met with state senator Mike McGuire and his aide, Ms. Kelly Lindecker, to discuss the District's concerns regarding the water hook up moratorium, and that senator McGuire proposed hosting a meeting with his office, state Assemblyman Bill Dodd, the District, and SWRCB to further discuss the District's concerns.

DISCUSSION AND POSSIBLE ACTION: Status report on NBS water/sewer rate study

General Manager Roland Sanford reported the Finance Committee met on January 15, 2015 to discuss the most recent rate study work products produced by NBS consultants. He noted the Finance Committee, pending a third-party review by NHA Advisors, is prepared to recommend the District adopt a "4-tiered" water rate structure and the accumulation of 90-day operating reserve funds for the District's respective water and sewer operations. Mr. Sanford also discussed the tentative schedule for the District's water and sewer Proposition 218 hearing.

DISCUSSION AND POSSIBLE ACTION: Election of Board President and Board Vice President for 2015 Calendar Year

The Board voted unanimously to appoint Director Freeman as the Board President and Director Lieberman as Board Vice President for the 2015 calendar year.

PUBLIC COMMENT

There were no public comments.

BOARD MEMBER COMMENT

Director Mirbegan inquired whether there are other insurance options the District should consider with regard to District-provided medical insurance for employees and Directors.

ADJOURNMENT

On a motion made by Director Mirbegan and second by Director Lieberman the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 9:00 p.m.



Jim Freeman
President of the Board

2/17/15
Date



Roland Sanford
General Manager/Secretary to
the Board

2-18-15
Date