



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: November 21, 2017**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.
Present were:

Director Jim Lieberman, President
Director Carolyn Graham, Vice President
Director Linda Herndon
Director Jim Freeman
Kirk Cloyd, General Manager
Penny Cuadras, Administrative Assistant

Absent: Director Judy Mirbegian

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by President Lieberman.

APPROVAL OF AGENDA

On a motion made by Director Graham and second by Director Herndon the Board unanimously approved the agenda.

EMPLOYEE RECOGNITION

Alyssa Gordon was recognized for her work with the Civic Spark Interns and the I&I Study. Alyssa worked diligently with FEMA to help the District recover \$405,000.00 due to the damage from the January and February winter storms. This is the first time the District has been awarded FEMA funds.

PRESENTATIONS

The General Manager and members of the Board provided a brief overview of the Board Self Evaluation Workshop presented by Dennis Timoney with SDRMA.

CONSENT CALENDAR

On a motion made by Director Herndon and second by Director Freeman the Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of the Board of Directors Regular Board Meeting minutes for October 17, 2017.
- (B) MINUTES: Approval of the Finance Committee Meeting minutes for October 17, 2017.
- (C) MINUTES: Approval of the Emergency Preparedness Committee Meeting minutes for November 9, 2017.
- (D) MINUTES: Approval of the Board of Directors Special Meeting minutes for November 9, 2017.

(E) MINUTES: Approval of the Board Workshop Meeting minutes for November 15, 2017.

(F) DISBURSEMENTS: Check # 34926- #34995 including drafts and payroll for a total of \$213,798.86.

BOARD COMMITTEE REPORTS

Personnel Committee: To be scheduled.

Finance Committee: Director Graham provided a brief update.

Emergency Preparedness Program Committee: Overview provided by the General Manager.

Lake Water Use Agreement-Ad Hoc Committee: No meeting held.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

ACWA Region 1 Board: No meeting attended.

County OES: No meeting attended.

STAFF REPORTS

Financial Report: Staff will email members of the Board an explanation of variances in the budget.

Administration/Customer Services Report: No discussion.

Field Operation Report: Increased service calls due to age of infrastructure and leak detection.

ACWA State Legislative Committee: No meetings attended.

General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:

Discuss recent updates for the Valley Oaks Project and the development of a possible Sub Committee

President Lieberman approved staff recommendation to create a sub-committee for the Valley Oaks Project. A Sub-Committee appointed consisting of Director Herndon and General Manager Kirk Cloyd as committee members.

A Sub-Committee meeting is to be scheduled prior to the December Regular Board Meeting.

DISCUSSION AND POSSIBLE ACTION:

Discuss and approve the General Manager to enter into an agreement for the Sewer System Flow Meter Expenditures for the I&I Study and Workplan Deliverables: Rental of Flow Meters for the winter season Manhole Lid Replacement

On motion by Director Herndon and second by Director Freeman the Board approved the General Manager to enter into an agreement with Clipper Control and to proceed with Sewer System Flow Meter Expenditures as recommended by the Finance Committee, not to exceed \$18,000.00.

Roll call vote:

AYES (4): Directors Lieberman, Graham, Herndon and Freeman

NAYS (0):

ABSTAIN (0):

ABSENT (1): Director Mirbegian

PUBLIC COMMENT

Eleven members of the public were present and ten commented on the proposed Verizon Cell Tower Lease Agreement. The majority of the residents voiced concerns of health and safety issues as well as concerns for a decrease in property value. Questions and concerns were addressed by

the General Manager and were encouraged to refer to the HVLCSD website to confirm the Verizon Cell Tower Lease will be on the December Regular Board Meeting Agenda. Residents' thanked the Board and Staff for hearing their concerns.

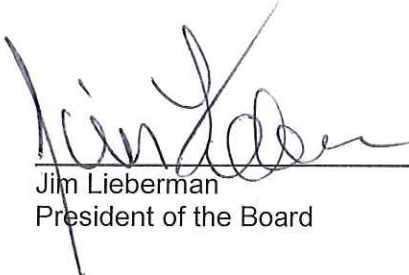
A resident reminded everyone to be fire wise and make sure holiday decorations are safe and to have a pleasant Holiday.

BOARD MEMBER COMMENT

Members of the Board thanked the Public for attending and appreciate their concerns. Director Herndon informed the Board President and staff she will be absent for the December Regular Board Meeting. Members of the Board continue to work towards the SDRMA District of Distinction Award.

ADJOURNMENT

On a motion made by Director Graham and second by Director Herndon the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 8:25 p.m.



Jim Lieberman Date
President of the Board 12/19/2017



Kirk Cloyd Date
General Manager/Secretary to the Board 12-19-17