



**Hidden Valley Lake Community Services District**  
**Regular Board Meeting Agenda**  
**Tuesday, March 15, 2022**  
**7:00 PM**  
**Meeting held Via Teleconference**

Due to the Covid-19 pandemic and in accordance with Assembly Bill 361, which modifies Government Code Section 54953, this meeting will be conducted via teleconference only. No physical location will be available to the public for this meeting; however, members of the public will be able to participate in the meeting as noted below.

Members of the public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.

**To join the meeting** by Teleconference go to [www.hvlcsd.org](http://www.hvlcsd.org) select the [March 15, 2022, Regular Board Meeting](#) and select **Microsoft TEAMS Link** select **Open Microsoft Teams** select **Join Now**

**NOTICE:** This meeting is recorded for live streaming and broadcasting purposes.

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL**
- 4) **APPROVAL OF AGENDA**
- 5) **CONSENT CALENDAR**
  - A. **MINUTES:** Approval of the February 9, 2022, Special Meeting of the Finance Committee Meeting Minutes.
  - B. **MINUTES:** Approval of the February 11, 2022, Personnel Committee Meeting Minutes.
  - C. **MINUTES:** Approval of the February 15, 2022, Regular Board of Directors Meeting Minutes.
  - D. **DISBURSEMENTS:** Check #038926 - #039003 including drafts and payroll for a total of \$437,062.41.
- 6) **BOARD COMMITTEE REPORTS** (for information only, no action anticipated)
  - Finance Committee
  - Personnel Committee
  - Emergency Preparedness Committee
  - Lake Water Use Agreement-Ad Hoc Committee
  - Trane Ad-Hoc Committee
  - Valley Oaks Project Ad-Hoc Committee

**7) BOARD LIST OF PRIORITIES:**

Underground Infrastructure – Water Mainlines  
I&I  
Tank 9  
Generators  
SCADA

**8) STAFF REPORTS (for information only, no action anticipated)**

Financial Report  
Administration/Customer Service Report  
ACWA State Legislative Committee  
Field Operations Report  
Projects Update  
General Managers Report

**9) DISCUSSION AND POSSIBLE ACTION: SDRMA Proposal for Earthquake Coverage for Mainlines**

**10) DISCUSSION AND POSSIBLE ACTION: Review and Update Strategic Plan (30 minutes)**

**11) PUBLIC COMMENT**

**12) BOARD MEMBER COMMENT**

**CLOSED SESSION ANNOUNCEMENT:** The Board will adjourn to a Closed Session to discuss the following items:

**13) PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957:** General Manager's Performance Evaluation Review

**RECONVENE TO OPEN SESSION**

**PUBLIC REPORT OF ANY ACTION TAKEN:**

**14) ADJOURN**

Public records are available upon request. Board Packets are posted on our website at [www.hvllcsd.org/meetings](http://www.hvllcsd.org/meetings). In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting, please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting. Members of the public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
Special Meeting of the FINANCE COMMITTEE  
Tuesday February 9, 2022 – 12:30 P.M.  
Meeting Minutes**

The Hidden Valley Lake Community Services District Special Meeting of the Finance Committee was conducted by Teams Teleconference in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, California.

Present were:

- Director Jim Freeman
- Director Gary Graves
- Dennis White, General Manager
- Penny Cuadras, Administrative Services Manager
- Trish Wilkinson, Accounting Supervisor
- Hannah Davidson, Water Resources Specialist
- Via Teleconference: Alyssa Gordon, Project Manager

**CALL TO ORDER**

The meeting was called to order at 12:31 p.m. by Director Graves.

**APPROVAL OF AGENDA**

Motion by Director Freeman to approve the February 9, 2022, Finance Committee agenda as presented.  
Seconded by Director Graves

Roll Call:

- Ayes: (2) Directors Graves, and Freeman
- Nays: (0)
- Abstain: (0)
- Absent: (0)

Tuesday February 9, 2022, Finance Committee Agenda approved by roll call vote.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Smith & Newell Audit Proposal**

The Committee reviewed and discussed the proposal and recommend presenting to the Board for approval.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Monthly Financial Reports & Disbursements**

The Committee reviewed and discussed the financial reports for the period ending November 30, 2021. Staff addressed inquiries as presented by the committee.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Projects Update**

Update provided by Alyssa Gordon.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**COVID Relief Funding Allocation Plan**

The Committee recommend staff postpone the allocation of funds pending year end budget review, present a Policy for the future allocation of funds for Board consideration.

**PUBLIC COMMENT**

No Public Comment

**COMMITTEE MEMBER COMMENT**

Director Freeman asked staff for clarification on the leak at Little Beach, issue is on HVLA side, CSD staff are available for assistance with the repairs.

Director Graves thanked staff for hard work and commitment.

**ADJOURNMENT**

Motion by Director Freeman to adjourn the meeting at 1:32 p.m. Seconded by Director Graves

No public Comment.

Motion carries to adjourn the meeting at 1:32 p.m.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
PERSONNEL COMMITTEE  
Friday, February 11, 2022 – 8:30 A.M.  
Meeting Minutes**

The Hidden Valley Lake Community Services District Personnel Committee was conducted by Teams Teleconference in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, California.

Present were:

Director Claude Brown  
Director Sean Millerick  
Dennis White, General Manager  
Penny Cuadras, Administrative Services Manager

Via Teleconference:

Alyssa Gordon, Project Manager

**CALL TO ORDER**

The meeting was called to order at 8:32 a.m. by Director Millerick

**APPROVAL OF AGENDA**

Motion by Director Brown to approve the February 11, 2022, Personnel Committee Agenda as presented. Seconded by Director Millerick.

Roll Call:

Ayes: (2) Directors Brown, and Millerick

Nays: (0)

Abstain: (0)

Absent: (0)

Friday February 11, 2022, Personnel Committee Agenda approved by roll call vote.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Discussion of Mandatory Vaccine Policy**

The Committee recommend eliminating a mandatory vaccine and continue to follow Cal/OSHA guidelines.

**PUBLIC COMMENT**

No Public Comment

**COMMITTEE MEMBER COMMENT**

No Committee Member Comment

**ADJOURNMENT**

Motion by Director Millerick to adjourn the meeting at 8:56 a.m. Seconded by Director Brown

No public Comment.

Motion carries to adjourn the meeting at 8:56 a.m.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: Tuesday, February 15, 2022– 7:00 PM**

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted by Teams Teleconference, in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

**Directors Present:**

Director Gary Graves, President  
Director Claude Brown, Vice President  
Director Jim Freeman  
Director Jim Lieberman  
Director Sean Millerick

**Staff Present:**

General Manager, Dennis White  
Administrative Services Manager, Penny Cuadras  
Accounting Supervisor, Trish Wilkinson  
Water Resources Specialist, Hannah Davidson  
Project Manager, Alyssa Gordon- Via Teleconference  
CivicSpark Fellow, Thomas Brown- Via Teleconference

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Director Graves.

**APPROVAL OF AGENDA**

Moved by Director Graves to approve the February 15, 2022, Regular Board Agenda as presented. Seconded by Director Millerick.

**Roll Call Vote:**

AYES: (5) Directors, Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the February 15, 2022, Regular Board Agenda as presented.

**CONSENT CALENDAR**

It was moved by Director Lieberman and seconded by Director Millerick to approve the Consent Calendar as presented.

- (A) Approve Resolution 2022-02 Re-Authorizing Remote Teleconference Meetings Per Assembly Bill 361 for the period February 15, through March 15, 2022, per Government Code Section 54953(e)
- (B) MINUTES: Approval of the February 9, 2022, Finance Committee Meeting Minutes.
- (C) MINUTES: Approval of the February 11, 2022, Personnel Committee Meeting Minutes.
- (D) MINUTES: Approval of the February 15, 2022, Regular Board of Directors Meeting Minutes.
- (E) DISBURSEMENTS: Check #038852 - #038925 including drafts and payroll for a total of \$376,849.17.

No Further Discussion.  
No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to approve the Consent Calendar as presented.

### **BOARD COMMITTEE REPORTS**

Finance Committee: Met 2/9 report provided as agendized

Personnel Committee: Met 2/11 report provided as agendized

Emergency Preparedness Committee: Have not met

Lake Water Use Agreement-Ad Hoc Committee: Met 2/13 report provided as agendized

Valley Oaks Sub-Committee: Have not met members of the Board agreed to change the committee to an ad hoc.

Trane Energy Resilience Ad Hoc Committee: Met

### **STAFF REPORTS**

Financial Report: Discussed delinquent accounts. Board suggests staff provide additional notice to delinquent customers with primary ROBO call on February 2<sup>nd</sup>.

Administration/Customer Services Report: No comments

Field Operation Report: Brambles purchasing water at reclaimed rate, annexation into the District is pending County approval.

ACWA State Legislative Committee: Legislation updates provided by Hannah Davidson

Projects Update: On February 9<sup>th</sup> staff received notification that FEMA approved funding for the Unit 9 Tank Project for \$1.8M funded at 75% with the 25% match of \$462K covered by DWR/IWRM

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

### **DISCUSSION AND POSSIBLE ACTION:**

#### **Approve the 2022 Lake Water Use Agreement**

Moved by Director Liberman to Approve the 2022 Lake Water Use Agreement.

Seconded by Director Millerick.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Approve the 2022 Lake Water Use Agreement.

### **DISCUSSION AND POSSIBLE ACTION:**

#### **Accept Smith & Newell Audit Proposal and Authorize the General Manager to enter into an Agreement with Smith & Newell to Provide Independent Audit Services for the Fiscal Years ending June 30, 2022, 2023, and 2024**

Moved by Director Millerick to Accept Smith & Newell Audit Proposal and Authorize the General Manager to enter into an Agreement with Smith & Newell to Provide Independent Audit Services for the Fiscal Years ending June 30, 2022, 2023, and 2024. Seconded by Director Lieberman.

No Further Discussion.  
No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Accept Smith & Newell Audit Proposal and Authorize the General Manager to enter into an Agreement with Smith & Newell to Provide Independent Audit Services for the Fiscal Years ending June 30, 2022, 2023, and 2024.

**DISCUSSION AND POSSIBLE ACTION:**

**Approve Finance Committee Recommendation to Direct Staff to Develop a Policy for the Allocation of Covid Relief Funding**

Members of the Board agree premium pay is warranted pending further discussion in May. Item Tabled to the end of the fiscal year.

**DISCUSSION AND POSSIBLE ACTION:**

**Approve Personnel Committee Recommendation to Eliminate a Mandatory Vaccination Policy and Continue to Follow Cal/OSHA Guidelines**

Tabled

**DISCUSSION:**

**Consider Options for Providing Water to Customers During Service Interruption**

Options considered:

- Water buffalo
- Cases of water
- Robo calls announcing available water source
- Preplan and live up to the Mission Statement

**DISCUSSION AND POSSIBLE ACTION:**

**Review and Update Strategic Plan (30 minutes allotted for discussion)**

Members of the Board and staff made the following additional revisions to the plan:

❖ Goals

Deliver High Quality Water and Wastewater Services

- Resiliency and Sustainability

1A. Secure and Protect the water supply

- Amend and expand water rights

Continue to monitor Sustainable Groundwater Management Act (SGMA)

- ~~Water Rights Petition Change~~

Increase Knowledge of Watershed and factors impacting quantity and quality of water supply

- PFAS

- ~~Increase~~ Maintain understanding of State regulations for surface water – groundwater interactions within the Coyote Valley groundwater basin



**PUBLIC COMMENT**

No Public Comment

**BOARD MEMBER COMMENT**

Members of the Board encouraged staff to network with local and state officials to introduce District projects and gain support.

Members of the Board acknowledged staffs continued efforts and dedication over the past three years, which made it possible for the District to be awarded funding for the Unit 9 Project.

The Board adjourned for a 5-minute break.

**CLOSED SESSION ANNOUNCEMENT**

**The Board will adjourn to a Closed Session to discuss the following item(s):**

**PURSUANT TO CALIFORNIA GOVERNMENT CODE 54956.9 PARAGRAPH (2) SUBDIVISION (D): Conference with Legal Counsel – Significant exposure to litigation**

The Board moved into closed session at 8:55 p.m.

The Board reconvened into open session at 9:16 p.m. with no reportable action.

**PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957: General Manager’s Performance Evaluation Review**

The Board moved into closed session at 9:17 p.m.

The Board reconvened into open session at 9:45 p.m. with no reportable action.

**ADJOURNMENT**

On a motion made by Director Freeman and seconded by Director Millerick the Board voted unanimously to adjourn the meeting at 9:45 P.M.

\_\_\_\_\_  
Gary Graves    Date  
President of the Board

\_\_\_\_\_  
Dennis White    Date  
General Manager, Secretary to the Board

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	122.15
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,933.33
01-111	JAMES DAY CONSTRUCTION, I			N		FUND TOTAL FOR VENDOR	2,954.00
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	265.40
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	256.62
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	19,429.50
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	3,734.88
01-1723	ADVANCED ELECTRONIC SECUR			N		FUND TOTAL FOR VENDOR	132.00
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	10,599.33
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	564.28
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,457.08
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	335.54
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2532	WIPF CONSTRUCTION			N		FUND TOTAL FOR VENDOR	9,860.00
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	241.86
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	592.73
01-2684	OFFICE DEPOT, INC			N		FUND TOTAL FOR VENDOR	106.28
01-2685	LAYNE PAVING & TRUCKING,			N		FUND TOTAL FOR VENDOR	122.35
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	577.48
01-2788	GHD			N		FUND TOTAL FOR VENDOR	6,643.45
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	1,381.29
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	3,218.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	487.50
01-2827	SMITH CONSTRUCTION			N		FUND TOTAL FOR VENDOR	392.08
01-2850	STATE WATER RESOURCES CON			N		FUND TOTAL FOR VENDOR	125.00
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	1,946.25

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	132.25
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2910	RELIABLE PLUMBING			N		FUND TOTAL FOR VENDOR	118.08
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	33.50
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	104.02
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	3,047.84
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	504.75
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	171.20
01-2959	FRANCHISE TAX BOARD			N		FUND TOTAL FOR VENDOR	326.34
01-2990	REDWOOD COAST FUELS			N		FUND TOTAL FOR VENDOR	2,743.43
01-3013	NATIONAL TRENCH SAFETY			N		FUND TOTAL FOR VENDOR	182.33
01-3014	NIKOLAUS HENDRICKS			N		FUND TOTAL FOR VENDOR	42.50
01-3020	US STANDARD PRODUCTS			N		FUND TOTAL FOR VENDOR	2,931.89
01-3021	DOMINIC HERNANDEZ			N		FUND TOTAL FOR VENDOR	43.48
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	181.06
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	8,795.82
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	159.50
01-3054	SMALLCOMB, LISA			N		FUND TOTAL FOR VENDOR	56.62
01-8	AT&T			N		FUND TOTAL FOR VENDOR	140.62
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	116.00

\*\*\* FUND TOTALS \*\*\*

92,612.11

VENDOR SET: 01 Hidden Valley Lake

## D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	809.68
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	122.13
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,974.01
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	265.39
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	256.61
01-1659	WAGNER & BONSIGNORE CCE			N		FUND TOTAL FOR VENDOR	531.25
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	19,429.50
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	3,806.07
01-1723	ADVANCED ELECTRONIC SECUR			N		FUND TOTAL FOR VENDOR	132.00
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	4,900.13
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	564.27
01-2057	BARTLEY PUMP, INC.			N		FUND TOTAL FOR VENDOR	1,302.00
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,529.76
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	335.53
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	324.09
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	306.89
01-2684	OFFICE DEPOT, INC			N		FUND TOTAL FOR VENDOR	106.28
01-2685	LAYNE PAVING & TRUCKING,			N		FUND TOTAL FOR VENDOR	122.34
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	4,954.35
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	1,881.29
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	960.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	487.50
01-2827	SMITH CONSTRUCTION			N		FUND TOTAL FOR VENDOR	4,192.07
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	1,227.00
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	1,946.25

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	520.65
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	818.65
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2910	RELIABLE PLUMBING			N		FUND TOTAL FOR VENDOR	118.08
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	33.50
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	100.02
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	504.75
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	171.22
01-2959	FRANCHISE TAX BOARD			N		FUND TOTAL FOR VENDOR	326.36
01-2990	REDWOOD COAST FUELS			N		FUND TOTAL FOR VENDOR	2,743.43
01-2995	CITY OF SACRAMENTO			N		FUND TOTAL FOR VENDOR	50,465.35
01-3014	NIKOLAUS HENDRICKS			N		FUND TOTAL FOR VENDOR	42.50
01-3020	US STANDARD PRODUCTS			N		FUND TOTAL FOR VENDOR	2,931.88
01-3021	DOMINIC HERNANDEZ			N		FUND TOTAL FOR VENDOR	43.48
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	181.06
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	3,106.39
01-3049	LOLA QUINN CREATIONS, LTD			N		FUND TOTAL FOR VENDOR	225.00
01-3050	ALESHIRE & WYNDER, LLP			N		FUND TOTAL FOR VENDOR	159.50
01-3054	SMALLCOMB, LISA			N		FUND TOTAL FOR VENDOR	56.62
01-3055	LAW OFFICE OF PETER KIEL			N		FUND TOTAL FOR VENDOR	3,400.00
01-8	AT&T			N		FUND TOTAL FOR VENDOR	140.62
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	116.00

\*\*\* FUND TOTALS \*\*\*

123,973.95

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L NAME	G/L AMOUNT
01-2893	U.S. BANK			N	FUND TOTAL FOR VENDOR	45,055.50
*** FUND TOTALS ***						45,055.50
*** REPORT TOTALS ***			261,641.56			261,641.56

\*G / L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	171.20
120 2088	SURVIVOR BENEFITS - PERS	14.62
120 2089	WAGE ASSIGNMENTS	326.34
120 2090	PERS PAYABLE	2,817.06
120 2091	FIT PAYABLE	2,491.98
120 2092	CIT PAYABLE	1,095.33
120 2093	SOCIAL SECURITY PAYABLE	15.50
120 2094	MEDICARE PAYABLE	605.90
120 2095	S D I PAYABLE	459.65
120 2099	DEFERRED COMP - 457 PLAN	487.50
120 5-00-5020	EMPLOYEE BENEFITS	242.57
120 5-00-5025	RETIREE HEALTH BENEFITS	1,343.12
120 5-00-5060	GASOLINE, OIL & FUEL	2,743.43
120 5-00-5061	VEHICLE MAINT	8,795.82
120 5-00-5062	TAXES & LIC	85.98
120 5-00-5074	INSURANCE	569.28
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	100.00
120 5-00-5092	POSTAGE & SHIPPING	266.30
120 5-00-5121	LEGAL SERVICES	2,105.75
120 5-00-5122	ENGINEERING SERVICES	6,643.45
120 5-00-5130	PRINTING & PUBLICATION	329.64
120 5-00-5145	EQUIPMENT RENTAL	181.06
120 5-00-5148	OPERATING SUPPLIES	4,147.20
120 5-00-5150	REPAIR & REPLACE	15,656.97
120 5-00-5155	MAINT BLDG & GROUNDS	202.50
120 5-00-5157	SECURITY	132.00
120 5-00-5160	SLUDGE DISPOSAL	9,860.00
120 5-00-5191	TELEPHONE	439.52
120 5-00-5193	OTHER UTILITIES	256.62

VENDOR SET: 01 Hidden Valley Lake

## D I S B U R S E M E N T   R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-00-5194	IT SERVICES	504.75
120 5-00-5195	ENV/MONITORING	3,218.00
120 5-00-5315	SAFETY EQUIPMENT	3,441.11
120 5-00-5545	RECORDING FEES	110.00
120 5-10-5010	SALARIES & WAGES	335.60
120 5-10-5020	EMPLOYEE BENEFITS	6,324.24
120 5-10-5021	RETIREMENT BENEFITS	2,083.68
120 5-10-5090	OFFICE SUPPLIES	106.28
120 5-10-5170	TRAVEL MILEAGE	56.62
120 5-30-5010	SALARIES & WAGES	266.75
120 5-30-5020	EMPLOYEE BENEFITS	9,904.45
120 5-30-5021	RETIREMENT BENEFITS	1,541.72
120 5-30-5063	CERTIFICATIONS	125.00
120 5-40-5010	DIRECTORS COMPENSATION	19.15
120 5-40-5020	DIRECTOR BENEFITS	6.75
120 5-40-5030	DIRECTOR HEALTH BENEFITS	1,981.72
	** FUND TOTAL **	92,612.11
130 1052	ACCTS REC WATER USE	809.68
130 2075	AFLAC	171.22
130 2088	SURVIVOR BENEFITS - PERS	15.14
130 2089	WAGE ASSIGNMENTS	326.36
130 2090	PERS PAYABLE	2,853.64
130 2091	FIT PAYABLE	2,545.93
130 2092	CIT PAYABLE	1,117.19
130 2093	SOCIAL SECURITY PAYABLE	15.50
130 2094	MEDICARE PAYABLE	614.62
130 2095	S D I PAYABLE	466.25
130 2099	DEFERRED COMP - PLAN 457 PAYAB	487.50
130 5-00-5020	EMPLOYEE BENEFITS	242.57
130 5-00-5025	RETIREE HEALTH BENEFITS	1,343.12
130 5-00-5060	GASOLINE, OIL & FUEL	2,743.43
130 5-00-5061	VEHICLE MAINT	3,106.39
130 5-00-5062	TAXES & LIC	85.98
130 5-00-5074	INSURANCE	569.28
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	100.00
130 5-00-5092	POSTAGE & SHIPPING	266.27
130 5-00-5121	LEGAL SERVICES	2,105.75
130 5-00-5123	OTHER PROFESSIONAL SERVICES	225.00
130 5-00-5124	WATER RIGHTS	3,931.25
130 5-00-5130	PRINTING & PUBLICATION	329.64
130 5-00-5145	EQUIPMENT RENTAL	50,646.41
130 5-00-5148	OPERATING SUPPLIES	384.55
130 5-00-5150	REPAIR & REPLACE	16,729.23
130 5-00-5155	MAINT BLDG & GROUNDS	197.50
130 5-00-5157	SECURITY	132.00
130 5-00-5191	TELEPHONE	439.51

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T   R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

## \*G/L EXPENSE DISTRIBUTION\*

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-00-5193	OTHER UTILITIES	256.61
130 5-00-5194	IT SERVICES	1,025.40
130 5-00-5195	ENV/MONITORING	965.00
130 5-00-5315	SAFETY EQUIPMENT	3,437.10
130 5-00-5545	RECORDING FEES	110.00
130 5-10-5010	SALARIES & WAGES	335.64
130 5-10-5020	EMPLOYEE BENEFITS	6,324.18
130 5-10-5021	RETIREMENT BENEFITS	2,083.62
130 5-10-5090	OFFICE SUPPLIES	792.68
130 5-10-5170	TRAVEL MILEAGE	138.88
130 5-30-5010	SALARIES & WAGES	275.28
130 5-30-5020	EMPLOYEE BENEFITS	9,916.72
130 5-30-5021	RETIREMENT BENEFITS	1,577.36
130 5-30-5175	EDUCATION / SEMINARS	500.00
130 5-40-5010	DIRECTORS COMPENSATION	19.10
130 5-40-5020	DIRECTOR BENEFITS	6.75
130 5-40-5030	DIRECTOR HEALTH BENEFITS	1,981.72
130 5-70-7204	RELIABLE WATER SUPPLY	1,227.00
	** FUND TOTAL **	123,973.95
215 5-00-5522	INTEREST ON LONG-TERM DEBT	45,055.50
	** FUND TOTAL **	45,055.50

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** TOTAL **	261,641.56
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NO ERRORS



SELECTION CRITERIA

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VENDOR SET: 01 Hidden Valley Lake  
 VENDOR: ALL  
 BANK: ALL  
 VENDOR CLASS(ES): ALL CLASSES

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TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES :	2/01/2022 THRU 2/28/2022	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

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PRINT OPTIONS

REPORT SEQUENCE: FUND  
 G/L EXPENSE DISTRIBUTION: YES  
 CHECK RANGE: 000000 THRU 999999

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HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

120-SEWER ENTERPRISE FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,022,442.00</u>	<u>130,309.23</u>	<u>1,659,244.79</u>	<u>363,197.21</u>	<u>82.04</u>
TOTAL REVENUES	<u>2,022,442.00</u>	<u>130,309.23</u>	<u>1,659,244.79</u>	<u>363,197.21</u>	<u>82.04</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	814,276.00	127,622.82	917,218.15	( 102,942.15)	112.64
ADMINISTRATION	445,691.00	32,052.00	308,214.32	137,476.68	69.15
FIELD	432,267.00	30,233.94	288,986.61	143,280.39	66.85
DIRECTORS	32,708.00	2,158.54	17,968.40	14,739.60	54.94
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS & EQUIP	<u>297,500.00</u>	<u>0.00</u>	<u>63,689.73</u>	<u>233,810.27</u>	<u>21.41</u>
TOTAL EXPENDITURES	<u>2,022,442.00</u>	<u>192,067.30</u>	<u>1,596,077.21</u>	<u>426,364.79</u>	<u>78.92</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 61,758.07)	63,167.58	( 63,167.58)	0.00

120-SEWER ENTERPRISE FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	200.00	700.00 (	200.00)	140.00
120-4036 DEVELOPER FEES SEWER	0.00	0.00	0.00	0.00	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	5,500.00	4,365.00	4,992.30	507.70	90.77
120-4050 SALES OF RECLAIMED WATER	138,000.00	1,777.71	93,221.36	44,778.64	67.55
120-4111 COMM SEWER USE	61,985.00	4,829.01	42,961.32	19,023.68	69.31
120-4112 GOV'T SEWER USE	1,200.00	91.98	958.40	241.60	79.87
120-4116 SEWER USE CHARGES	1,634,882.00	118,329.19	1,075,370.02	559,511.98	65.78
120-4210 LATE FEE	22,000.00	714.34	19,687.96	2,312.04	89.49
120-4300 MISC INCOME	2,500.00	2.00	1,636.12	863.88	65.44
120-4310 OTHER INCOME	2,600.00	0.00	80.00	2,520.00	3.08
120-4320 FEMA/Caloes GRANTS	0.00	0.00	138,470.49 (	138,470.49)	0.00
120-4325 GRANTS	0.00	0.00	281,020.47 (	281,020.47)	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	2,000.00	0.00	146.35	1,853.65	7.32
120-4580 TRANSFERS IN	151,275.00	0.00	0.00	151,275.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>2,022,442.00</b>	<b>130,309.23</b>	<b>1,659,244.79</b>	<b>363,197.21</b>	<b>82.04</b>

120-SEWER ENTERPRISE FUND  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	242.57	242.57 (	242.57)	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	10,100.00	0.00	10,049.34	50.66	99.50
120-5-00-5025 RETIREE HEALTH BENEFITS	8,189.00	671.55	5,242.68	2,946.32	64.02
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	2,743.43	15,238.89	4,761.11	76.19
120-5-00-5061 VEHICLE MAINT	18,000.00	8,795.82	19,310.44 (	1,310.44)	107.28
120-5-00-5062 TAXES & LIC	800.00	85.98	196.86	603.14	24.61
120-5-00-5074 INSURANCE	71,000.00	569.28	72,857.07 (	1,857.07)	102.62
120-5-00-5075 BANK FEES	21,000.00	2,616.73	19,929.50	1,070.50	94.90
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	11,000.00	2,672.00	8,383.94	2,616.06	76.22
120-5-00-5092 POSTAGE & SHIPPING	7,000.00	266.30	4,298.86	2,701.14	61.41
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	12,000.00	2,105.75	7,433.00	4,567.00	61.94
120-5-00-5122 ENGINEERING SERVICES	50,000.00	6,643.45	25,287.64	24,712.36	50.58
120-5-00-5123 OTHER PROFESSIONAL SERVICE	20,000.00	0.00	4,095.52	15,904.48	20.48
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	5,950.00	1,550.00	79.33
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	329.64	2,954.27	2,045.73	59.09
120-5-00-5135 NEWSLETTER	500.00	0.00	455.00	45.00	91.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	181.06	3,142.90	1,857.10	62.86
120-5-00-5148 OPERATING SUPPLIES	48,000.00	4,147.20	45,565.53	2,434.47	94.93
120-5-00-5150 REPAIR & REPLACE	149,900.00	15,645.42	141,488.14	8,411.86	94.39
120-5-00-5155 MAINT BLDG & GROUNDS	8,000.00	202.50	7,662.22	337.78	95.78
120-5-00-5156 CUSTODIAL SERVICES	16,500.00	0.00	7,297.00	9,203.00	44.22
120-5-00-5157 SECURITY	600.00	132.00	456.00	144.00	76.00
120-5-00-5160 SLUDGE DISPOSAL	45,000.00	9,860.00	32,779.63	12,220.37	72.84
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	50,000.00	0.00	100.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	12,000.00	1,021.41	7,911.28	4,088.72	65.93
120-5-00-5192 ELECTRICITY	95,000.00	53,922.75	90,092.22	4,907.78	94.83
120-5-00-5193 OTHER UTILITIES	2,500.00	256.62	1,824.06	675.94	72.96
120-5-00-5194 IT SERVICES	38,000.00	504.75	27,359.51	10,640.49	72.00
120-5-00-5195 ENV/MONITORING	35,000.00	3,218.00	25,529.50	9,470.50	72.94
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	5,000.00	0.00	5,250.00 (	250.00)	105.00
120-5-00-5310 EQUIPMENT - FIELD	1,200.00	0.00	0.00	1,200.00	0.00
120-5-00-5311 EQUIPMENT - OFFICE	3,000.00	0.00	314.75	2,685.25	10.49
120-5-00-5312 TOOLS - FIELD	1,500.00	0.00	918.51	581.49	61.23
120-5-00-5315 SAFETY EQUIPMENT	3,500.00	3,441.11	12,277.42 (	8,777.42)	350.78
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	110.00	220.00	30.00	88.00
120-5-00-5580 TRANSFERS OUT	32,237.00	7,237.50	255,203.90 (	222,966.90)	791.65
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2022

120-SEWER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	814,276.00	127,622.82	917,218.15 (	102,942.15)	112.64

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2022

120-SEWER ENTERPRISE FUND  
ADMINISTRATION  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	292,584.00	23,481.18	205,165.66	87,418.34	70.12
120-5-10-5020 EMPLOYEE BENEFITS	84,855.00	6,324.24	51,041.59	33,813.41	60.15
120-5-10-5021 RETIREMENT BENEFITS	56,902.00	2,083.68	46,705.65	10,196.35	82.08
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	106.28	2,146.15	1,853.85	53.65
120-5-10-5170 TRAVEL MILEAGE	2,500.00	56.62	2,346.94	153.06	93.88
120-5-10-5175 EDUCATION / SEMINARS	4,000.00	0.00	762.50	3,237.50	19.06
120-5-10-5179 ADM MISC EXPENSES	350.00	0.00	45.83	304.17	13.09
<b>TOTAL ADMINISTRATION</b>	<b>445,691.00</b>	<b>32,052.00</b>	<b>308,214.32</b>	<b>137,476.68</b>	<b>69.15</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

120-SEWER ENTERPRISE FUND  
 FIELD  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	244,081.00	18,662.77	171,042.48	73,038.52	70.08
120-5-30-5020 EMPLOYEE BENEFITS	128,742.00	9,904.45	71,726.37	57,015.63	55.71
120-5-30-5021 RETIREMENT BENEFITS	50,444.00	1,541.72	42,458.56	7,985.44	84.17
120-5-30-5022 CLOTHING ALLOWANCE	2,000.00	0.00	2,501.97 (	501.97)	125.10
120-5-30-5063 CERTIFICATIONS	1,500.00	125.00	393.53	1,106.47	26.24
120-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	90.39	909.61	9.04
120-5-30-5170 TRAVEL MILEAGE	500.00	0.00	658.56 (	158.56)	131.71
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	114.75	3,885.25	2.87
<b>TOTAL FIELD</b>	<b>432,267.00</b>	<b>30,233.94</b>	<b>288,986.61</b>	<b>143,280.39</b>	<b>66.85</b>

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2022120-SEWER ENTERPRISE FUND  
DIRECTORS  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.15	2,153.20	846.80	71.77
120-5-40-5020 DIRECTOR BENEFITS	230.00	6.75	61.50	168.50	26.74
120-5-40-5030 DIRECTOR HEALTH BENEFITS	24,178.00	1,882.64	14,765.81	9,412.19	61.07
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	112.11	87.89	56.06
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	875.78	624.22	58.39
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL DIRECTORS	32,708.00	2,158.54	17,968.40	14,739.60	54.94



HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2022

120-SEWER ENTERPRISE FUND  
SPECIAL PROJECTS  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-60-6009 ACCESS RD	0.00	0.00	0.00	0.00	0.00
120-5-60-6010 LNU COMPLEX - A	0.00	0.00	0.00	0.00	0.00
120-5-60-6011 LNU COMPLEX - B	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2022

120-SEWER ENTERPRISE FUND  
CAPITAL PROJECTS & EQUIP  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7201 REGULATORY COMPLIANCE	212,500.00	0.00	50,695.79	161,804.21	23.86
120-5-70-7202 DISASTER MITIGATION	40,000.00	0.00	12,993.94	27,006.06	32.48
120-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
120-5-70-7205 RISK MANAGEMENT	45,000.00	0.00	0.00	45,000.00	0.00
120-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	297,500.00	0.00	63,689.73	233,810.27	21.41
TOTAL EXPENDITURES	2,022,442.00	192,067.30	1,596,077.21	426,364.79	78.92
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 61,758.07)	63,167.58	( 63,167.58)	0.00

\*\*\* END OF REPORT \*\*\*

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

130-WATER ENTERPRISE FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,763,600.00</u>	<u>218,443.03</u>	<u>2,133,021.53</u>	<u>630,578.47</u>	<u>77.18</u>
TOTAL REVENUES	<u>2,763,600.00</u>	<u>218,443.03</u>	<u>2,133,021.53</u>	<u>630,578.47</u>	<u>77.18</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	984,234.00	134,157.59	835,969.33	148,264.67	84.94
ADMINISTRATION	444,891.00	32,820.76	309,191.94	135,699.06	69.50
FIELD	432,867.00	31,253.88	279,523.16	153,343.84	64.57
DIRECTORS	34,108.00	2,158.47	17,967.95	16,140.05	52.68
SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS & EQUIP	<u>867,500.00</u>	<u>1,227.00</u>	<u>267,745.47</u>	<u>599,754.53</u>	<u>30.86</u>
TOTAL EXPENDITURES	<u>2,763,600.00</u>	<u>201,617.70</u>	<u>1,710,397.85</u>	<u>1,053,202.15</u>	<u>61.89</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	16,825.33	422,623.68	( 422,623.68)	0.00

130-WATER ENTERPRISE FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	5,000.00	1,215.00	1,420.00	3,580.00	28.40
130-4036 DEVELOPER FEES WATER	0.00	0.00	0.00	0.00	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	2,754.00	918.00	5,508.00 (	2,754.00)	200.00
130-4040 LIEN RECORDING FEES	1,200.00 (	1,668.50)	5,948.15 (	4,748.15)	495.68
130-4045 AVAILABILITY FEES	22,000.00	17,460.00	20,029.20	1,970.80	91.04
130-4110 COMM WATER USE	126,948.00	5,215.97	46,314.22	80,633.78	36.48
130-4111 BULK WATER SALES	0.00	21.28	7,335.64 (	7,335.64)	0.00
130-4112 GOV'T WATER USE	6,200.00	633.23	4,410.75	1,789.25	71.14
130-4115 WATER USE	2,462,899.00	143,360.94	1,644,693.83	818,205.17	66.78
130-4210 LATE FEE	32,000.00	769.76	32,213.88 (	213.88)	100.67
130-4215 RETURNED CHECK FEE	200.00	50.00	600.00 (	400.00)	300.00
130-4300 MISC INCOME	1,500.00	2.00	1,700.35 (	200.35)	113.36
130-4310 OTHER INCOME	1,500.00	0.00	80.00	1,420.00	5.33
130-4320 FEMA/Caloes GRANTS	0.00	0.00	117,723.29 (	117,723.29)	0.00
130-4325 GRANTS	0.00	0.00	58,496.00 (	58,496.00)	0.00
130-4330 HYDRANT METER USE DEPOSIT	0.00	0.00	9,720.00 (	9,720.00)	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	4,052.00	0.00	226.35	3,825.65	5.59
130-4580 TRANSFER IN	97,347.00	50,465.35	176,601.87 (	79,254.87)	181.41
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>2,763,600.00</b>	<b>218,443.03</b>	<b>2,133,021.53</b>	<b>630,578.47</b>	<b>77.18</b>
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130-WATER ENTERPRISE FUND  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	242.57	564.27 (	564.27)	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	10,100.00	0.00	10,049.34	50.66	99.50
130-5-00-5025 RETIREE HEALTH BENEFITS	8,189.00	671.57	5,242.71	2,946.29	64.02
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	2,743.43	15,238.82	4,761.18	76.19
130-5-00-5061 VEHICLE MAINT	12,500.00	3,106.39	12,615.91 (	115.91)	100.93
130-5-00-5062 TAXES & LIC	1,200.00	85.98	196.86	1,003.14	16.41
130-5-00-5074 INSURANCE	71,000.00	569.28	72,857.07 (	1,857.07)	102.62
130-5-00-5075 BANK FEES	21,000.00	2,616.71	19,936.78	1,063.22	94.94
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	28,000.00	2,672.00	26,421.94	1,578.06	94.36
130-5-00-5092 POSTAGE & SHIPPING	7,000.00	266.27	4,298.78	2,701.22	61.41
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	65,000.00	2,105.75	15,150.50	49,849.50	23.31
130-5-00-5122 ENGINEERING SERVICES	65,000.00	0.00	13,018.75	51,981.25	20.03
130-5-00-5123 OTHER PROFESSIONAL SERVICE	45,000.00	225.00	5,839.91	39,160.09	12.98
130-5-00-5124 WATER RIGHTS	0.00	3,931.25	4,477.76 (	4,477.76)	0.00
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	5,950.00	1,550.00	79.33
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	329.64	3,372.50	4,127.50	44.97
130-5-00-5135 NEWSLETTER	500.00	0.00	455.00	45.00	91.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	10,000.00	50,646.41	57,933.24 (	47,933.24)	579.33
130-5-00-5148 OPERATING SUPPLIES	5,000.00	384.55	3,493.55	1,506.45	69.87
130-5-00-5150 REPAIR & REPLACE	168,900.00	15,632.04	143,667.03	25,232.97	85.06
130-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	197.50	7,266.68	4,733.32	60.56
130-5-00-5156 CUSTODIAL SERVICES	5,000.00	0.00	1,953.50	3,046.50	39.07
130-5-00-5157 SECURITY	5,000.00	132.00	456.00	4,544.00	9.12
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	11,000.00	1,021.39	7,911.16	3,088.84	71.92
130-5-00-5192 ELECTRICITY	178,000.00	40,783.75	114,571.32	63,428.68	64.37
130-5-00-5193 OTHER UTILITIES	2,500.00	256.61	1,823.99	676.01	72.96
130-5-00-5194 IT SERVICES	40,000.00	1,025.40	36,128.78	3,871.22	90.32
130-5-00-5195 ENV/MONITORING	17,000.00	965.00	9,866.50	7,133.50	58.04
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	33,000.00	0.00	34,612.30 (	1,612.30)	104.89
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	0.00	314.75	685.25	31.48
130-5-00-5312 TOOLS - FIELD	1,500.00	0.00	1,704.90 (	204.90)	113.66
130-5-00-5315 SAFETY EQUIPMENT	3,000.00	3,437.10	12,273.32 (	9,273.32)	409.11
130-5-00-5505 WATER CONSERVATION	5,000.00	0.00	920.28	4,079.72	18.41
130-5-00-5520 HYDRANT DEPOSIT REFUND	0.00	0.00	0.00	0.00	0.00
130-5-00-5545 RECORDING FEES	250.00	110.00	220.00	30.00	88.00
130-5-00-5580 TRANSFERS OUT	115,595.00	0.00	185,165.13 (	69,570.13)	160.18
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2022

130-WATER ENTERPRISE FUND  
NON-DEPARTMENTAL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	984,234.00	134,157.59	835,969.33	148,264.67	84.94

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

130-WATER ENTERPRISE FUND  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	292,584.00	23,481.40	205,166.63	87,417.37	70.12
130-5-10-5020 EMPLOYEE BENEFITS	84,855.00	6,324.18	51,040.28	33,814.72	60.15
130-5-10-5021 RETIREMENT BENEFITS	56,902.00	2,083.62	46,705.25	10,196.75	82.08
130-5-10-5063 CERTIFICATIONS	200.00	0.00	0.00	200.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	792.68	2,862.33	1,137.67	71.56
130-5-10-5170 TRAVEL MILEAGE	2,000.00	138.88	2,429.13 (	429.13)	121.46
130-5-10-5175 EDUCATION / SEMINARS	4,000.00	0.00	762.50	3,237.50	19.06
130-5-10-5179 ADM MISC EXPENSES	350.00	0.00	225.82	124.18	64.52
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ADMINISTRATION</b>	<b>444,891.00</b>	<b>32,820.76</b>	<b>309,191.94</b>	<b>135,699.06</b>	<b>69.50</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

130-WATER ENTERPRISE FUND  
 FIELD  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	244,081.00	19,259.80	162,684.85	81,396.15	66.65
130-5-30-5020 EMPLOYEE BENEFITS	128,742.00	9,916.72	71,377.21	57,364.79	55.44
130-5-30-5021 RETIREMENT BENEFITS	50,444.00	1,577.36	41,374.26	9,069.74	82.02
130-5-30-5022 CLOTHING ALLOWANCE	2,000.00	0.00	2,501.95 (	501.95)	125.10
130-5-30-5063 CERTIFICATIONS	600.00	0.00	150.00	450.00	25.00
130-5-30-5090 OFFICE SUPPLIES	1,000.00	0.00	90.38	909.62	9.04
130-5-30-5170 TRAVEL MILEAGE	2,000.00	0.00	844.51	1,155.49	42.23
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	500.00	500.00	3,500.00	12.50
<b>TOTAL FIELD</b>	<b>432,867.00</b>	<b>31,253.88</b>	<b>279,523.16</b>	<b>153,343.84</b>	<b>64.57</b>



HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

130-WATER ENTERPRISE FUND  
 DIRECTORS  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.10	2,152.80	847.20	71.76
130-5-40-5020 DIRECTOR BENEFITS	230.00	6.75	61.50	168.50	26.74
130-5-40-5030 DIRECTOR HEALTH BENEFITS	24,178.00	1,882.62	14,765.77	9,412.23	61.07
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	0.00	112.11	87.89	56.06
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	875.77	624.23	58.38
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
<b>TOTAL DIRECTORS</b>	<b>34,108.00</b>	<b>2,158.47</b>	<b>17,967.95</b>	<b>16,140.05</b>	<b>52.68</b>

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2022

130-WATER ENTERPRISE FUND  
SPECIAL PROJECTS  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-60-6010 LNU COMPLEX - A	0.00	0.00	0.00	0.00	0.00
130-5-60-6011 LNU COMPLEX - B	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00

130-WATER ENTERPRISE FUND  
 CAPITAL PROJECTS & EQUIP  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7201 REGULATORY COMPLIANCE	0.00	0.00	0.00	0.00	0.00
130-5-70-7202 DISASTER MITIGATION	30,000.00	0.00	12,993.92	17,006.08	43.31
130-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
130-5-70-7204 RELIABLE WATER SUPPLY	837,500.00	1,227.00	254,751.55	582,748.45	30.42
130-5-70-7205 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CAPITAL PROJECTS &amp; EQUIP</b>	<b>867,500.00</b>	<b>1,227.00</b>	<b>267,745.47</b>	<b>599,754.53</b>	<b>30.86</b>
<b>TOTAL EXPENDITURES</b>	<b>2,763,600.00</b>	<b>201,617.70</b>	<b>1,710,397.85</b>	<b>1,053,202.15</b>	<b>61.89</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>16,825.33</b>	<b>422,623.68</b>	<b>( 422,623.68)</b>	<b>0.00</b>

\*\*\* END OF REPORT \*\*\*

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

215-RECA REDEMPTION 1995-2  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>293,494.00</u>	<u>144,963.93</u>	<u>155,566.14</u>	<u>137,927.86</u>	<u>53.00</u>
TOTAL REVENUES	<u>293,494.00</u>	<u>144,963.93</u>	<u>155,566.14</u>	<u>137,927.86</u>	<u>53.00</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>293,494.00</u>	<u>45,055.50</u>	<u>290,903.92</u>	<u>2,590.08</u>	<u>99.12</u>
TOTAL EXPENDITURES	<u>293,494.00</u>	<u>45,055.50</u>	<u>290,903.92</u>	<u>2,590.08</u>	<u>99.12</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	99,908.43	( 135,337.78)	135,337.78	0.00

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2022

215-RECA REDEMPTION 1995-2  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-4525 PRO-RATA BOND PAYMENT FEE	1,994.00	0.00	0.00	1,994.00	0.00
215-4530 TAXES, ASSMT & BOND PROCEEDS	275,000.00	126,433.52	133,462.71	141,537.29	48.53
215-4540 DELINQUENT ASSESSMENTS	5,250.00	10,676.37	12,105.60 (	6,855.60)	230.58
215-4541 DELINQ PENALTY & INTEREST	5,520.00	7,854.04	9,719.46 (	4,199.46)	176.08
215-4542 DELINQ ASSMT MONTHLY PENALTY	4,530.00	0.00	0.00	4,530.00	0.00
215-4550 INTEREST INCOME	1,200.00	0.00	278.37	921.63	23.20
215-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>293,494.00</b>	<b>144,963.93</b>	<b>155,566.14</b>	<b>137,927.86</b>	<b>53.00</b>

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

215-RECA REDEMPTION 1995-2  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-5-00-5075 BANK FEES	0.00	0.00	0.00	0.00	0.00
215-5-00-5123 OTHER PROFESSIONAL SERVICE	8,263.00	0.00	5,672.92	2,590.08	68.65
215-5-00-5125 BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
215-5-00-5522 INTEREST ON LONG-TERM DEBT	93,231.00	45,055.50	93,231.00	0.00	100.00
215-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
215-5-00-5590 COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00
215-5-00-5599 PRINCIPAL PMT	192,000.00	0.00	192,000.00	0.00	100.00
215-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>293,494.00</b>	<b>45,055.50</b>	<b>290,903.92</b>	<b>2,590.08</b>	<b>99.12</b>
<b>TOTAL EXPENDITURES</b>	<b>293,494.00</b>	<b>45,055.50</b>	<b>290,903.92</b>	<b>2,590.08</b>	<b>99.12</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>99,908.43</b>	<b>( 135,337.78)</b>	<b>135,337.78</b>	<b>0.00</b>

\*\*\* END OF REPORT \*\*\*

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

218-CIEDB REDEMPTION FUND  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>170,746.00</u>	<u>18,274.00</u>	<u>160,840.25</u>	<u>9,905.75</u>	<u>94.20</u>
TOTAL REVENUES	<u>170,746.00</u>	<u>18,274.00</u>	<u>160,840.25</u>	<u>9,905.75</u>	<u>94.20</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>170,746.00</u>	<u>0.00</u>	<u>170,416.23</u>	<u>329.77</u>	<u>99.81</u>
TOTAL EXPENDITURES	<u>170,746.00</u>	<u>0.00</u>	<u>170,416.23</u>	<u>329.77</u>	<u>99.81</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	18,274.00	( 9,575.98)	9,575.98	0.00

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

218-CIEDB REDEMPTION FUND  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-4030 WATER CAPACITY FEES	54,822.00	18,274.00	101,644.00 (	46,822.00)	185.41
218-4115 WATER USE CIEDB	0.00	0.00	0.00	0.00	0.00
218-4550 INTEREST INCOME	400.00	0.00	167.64	232.36	41.91
218-4580 TRANSFERS IN	115,524.00	0.00	59,028.61	56,495.39	51.10
218-4596 USER/NEW DEVELOPMT PORTION	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>170,746.00</b>	<b>18,274.00</b>	<b>160,840.25</b>	<b>9,905.75</b>	<b>94.20</b>



HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

218-CIEDB REDEMPTION FUND  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
218-5-00-5522 INTEREST ON LONG-TERM DEBT	52,035.00	0.00	52,035.24 (	0.24)	100.00
218-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
218-5-00-5595 CIEDB LOAN ANNUAL FEE	4,816.00	0.00	4,485.80	330.20	93.14
218-5-00-5599 PRINCIPAL PMT	113,895.00	0.00	113,895.19 (	0.19)	100.00
218-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NON-DEPARTMENTAL</b>	<b>170,746.00</b>	<b>0.00</b>	<b>170,416.23</b>	<b>329.77</b>	<b>99.81</b>
<b>TOTAL EXPENDITURES</b>	<b>170,746.00</b>	<b>0.00</b>	<b>170,416.23</b>	<b>329.77</b>	<b>99.81</b>
=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	18,274.00 (	9,575.98)	9,575.98	0.00
=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

219-USDA SOLAR LOAN  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>32,250.00</u>	<u>7,237.50</u>	<u>32,242.77</u>	<u>7.23</u>	<u>99.98</u>
TOTAL REVENUES	<u>32,250.00</u>	<u>7,237.50</u>	<u>32,242.77</u>	<u>7.23</u>	<u>99.98</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>32,238.00</u>	<u>7,237.50</u>	<u>32,237.50</u>	<u>0.50</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>32,238.00</u>	<u>7,237.50</u>	<u>32,237.50</u>	<u>0.50</u>	<u>100.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	12.00	0.00	5.27	6.73	43.92

HIDDEN VALLEY LAKE CSD  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2022

219-USDA SOLAR LOAN  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-4300 MISC INCOME	0.00	0.00	0.00	0.00	0.00
219-4550 INTEREST INCOME	12.00	0.00	5.27	6.73	43.92
219-4580 TRANSFERS IN	32,238.00	7,237.50	32,237.50	0.50	100.00
TOTAL REVENUES	32,250.00	7,237.50	32,242.77	7.23	99.98
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2022

219-USDA SOLAR LOAN  
 NON-DEPARTMENTAL  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
219-5-00-5522 INTEREST ON LONG-TERM DEBT	14,738.00	7,237.50	14,737.50	0.50	100.00
219-5-00-5523 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
219-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
219-5-00-5599 PRINCIPAL PMT	17,500.00	0.00	17,500.00	0.00	100.00
TOTAL NON-DEPARTMENTAL	32,238.00	7,237.50	32,237.50	0.50	100.00
TOTAL EXPENDITURES	32,238.00	7,237.50	32,237.50	0.50	100.00
REVENUES OVER/(UNDER) EXPENDITURES	12.00	0.00	5.27	6.73	43.92

\*\*\* END OF REPORT \*\*\*



**Hidden Valley Lake Community Services District  
Financial Activity, Cash and Investment Summary  
As of February 28, 2022  
(Rounded and Unaudited)**

	<b>Operating Checking</b>	<b>Money Market</b>	<b>LAIF</b>	<b>Bond Trustee</b>	<b>Total All Cash/Investment Accounts</b>
	<b>West America Bank 1010</b>	<b>West America Bank 1130</b>	<b>State Treasurer 1133</b>	<b>US Bank 1200</b>	
<b>Financial Activity of Cash/Investment Accounts in General Ledger [1]</b>					
<b>Beginning Balances</b>	\$ 1,101,976	\$ 1,280,423	\$ 628,239	\$ 175,015	\$ 3,185,654
<b>Cash Receipts</b>					
Utility Billing Deposits	\$ 399,175		\$ -	\$ -	
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	
Other Deposits		\$ 69	\$ 362	\$ 1	
<b>Total Cash Receipts</b>	\$ 399,175	\$ 69	\$ 362	\$ 175,016	
<b>Cash Disbursements</b>					
Accounts Payable Checks issued	\$ 235,778	\$ -	\$ -	\$ -	
Electronic Fund/Bank Draft Disbursements	\$ 129,054	\$ -	\$ -	\$ -	
Payroll Checks issued - net	\$ 66,997	\$ -	\$ -	\$ -	
Bank Fees	\$ 5,233	\$ -	\$ -	\$ -	
Other Disbursements	\$ -	\$ -	\$ -	\$ -	
<b>Total Disbursements</b>	\$ 437,062	\$ -	\$ -	\$ -	
<b>Transfers Between Accounts</b>					
Transfers In	\$ 50,465	\$ -	\$ -	\$ -	
Transfers Out	\$ -	\$ 50,465	\$ -	\$ -	
<b>Total Transfers Between Accounts</b>	\$ 50,465	\$ 50,465	\$ -	\$ -	
<b>Ending Balances in General Ledger</b>	\$ 1,114,555	\$ 1,230,027	\$ 628,601	\$ 175,016	\$ 3,148,198
<b>Reconciling Adjustments to Financial Institutions [2]</b>	\$ -	\$ -	\$ -	\$ -	
<b>Financial Institution Ending Balances</b>	\$ 1,139,375	\$ 1,230,027	\$ 628,601	\$ 175,016	\$ 3,173,018

**Ending Balances General Ledger Distribution by District Funds**

<b>100</b> Operating	-	-	-	-	-
<b>120</b> Wastewater Operating	231,742	629	72,610	-	304,981
<b>130</b> Water Operating	846,886	2,579	108,209	-	957,674
<b>140</b> Flood Enterprise	(257)	-	-	-	(257)
<b>215</b> 2016 Sewer Refinancing Bond	(48,849)	131,130	94,961	175,016	352,257
<b>218</b> 2002 CIEDB Loan	18,274	68,394	12,535	-	99,204
<b>219</b> 2012 USDA Solar COP	-	8,372	884	-	9,256
<b>313</b> Wastewater Operating Reserve	66,759	11,303	59,147	-	137,209
<b>314</b> Wastewater CIP	-	484,899	95,634	-	580,533
<b>319</b> 2012 USDA Solar COP Reserve	-	31,342	-	-	31,342
<b>320</b> Water CIP	-	311,374	-	-	311,374
<b>325</b> Water Operating Reserve	-	180,005	-	-	180,005
<b>350</b> 2002 CIEDB Loan Reserve	-	-	184,621	-	184,621
<b>Total Ending Balances in General Ledger</b>	<b>1,114,555</b>	<b>1,230,027</b>	<b>628,601</b>	<b>175,016</b>	<b>3,148,198</b>

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District and US Bank is the Bond Trustee for the the 2016 Refunding >>>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

COMPANY: 999 - POOLED CASH FUND  
ACCOUNT: 1010 CASH - POOLED  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 2/01/2022 THRU 2/28/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	2/01/2022	BANK-DRAFT	020122	USDA SOLAR INT PMT	7,237.50CR	CLEARED	G	2/01/2022
1010	2/11/2022	BANK-DRAFT	000691	AFLAC	171.21CR	CLEARED	A	2/15/2022
1010	2/11/2022	BANK-DRAFT	000692	CALIFORNIA PUBLIC EMPLOYEES RE	6,449.59CR	CLEARED	A	2/14/2022
1010	2/11/2022	BANK-DRAFT	000693	NATIONWIDE RETIREMENT SOLUTION	487.50CR	CLEARED	A	2/11/2022
1010	2/11/2022	BANK-DRAFT	000694	STATE OF CALIFORNIA EDD	2,146.48CR	CLEARED	A	2/11/2022
1010	2/11/2022	BANK-DRAFT	000695	US DEPARTMENT OF THE TREASURY	3,784.90CR	CLEARED	A	2/11/2022
1010	2/18/2022	BANK-DRAFT	021822	VERIZON Jan 07 - Feb 06, 2022	286.84CR	CLEARED	G	2/22/2022
1010	2/18/2022	BANK-DRAFT	021823	VERIZON Jan 07 - Feb 06, 2022	876.93CR	CLEARED	G	2/22/2022
1010	2/25/2022	BANK-DRAFT	000696	AFLAC	171.21CR	OUTSTND	A	0/00/0000
1010	2/25/2022	BANK-DRAFT	000697	CALIFORNIA PUBLIC EMPLOYEES RE	6,537.25CR	CLEARED	A	2/28/2022
1010	2/25/2022	BANK-DRAFT	000698	NATIONWIDE RETIREMENT SOLUTION	487.50CR	CLEARED	A	2/25/2022
1010	2/25/2022	BANK-DRAFT	000699	STATE OF CALIFORNIA EDD	1,760.86CR	CLEARED	A	2/25/2022
1010	2/25/2022	BANK-DRAFT	000700	US DEPARTMENT OF THE TREASURY	3,756.05CR	CLEARED	A	2/25/2022
CHECK:								
1010	2/04/2022	CHECK	038926	ALPHA ANALYTICAL LABORATORIES	1,124.00CR	CLEARED	A	2/09/2022
1010	2/04/2022	CHECK	038927	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1010	2/04/2022	CHECK	038928	APPLIED TECHNOLOGY SOLUTIONS	1,009.50CR	OUTSTND	A	0/00/0000
1010	2/04/2022	CHECK	038929	ARMED FORCE PEST CONTROL, INC.	205.00CR	CLEARED	A	2/09/2022
1010	2/04/2022	CHECK	038930	AT&T MOBILITY	67.00CR	CLEARED	A	2/09/2022
1010	2/04/2022	CHECK	038931	BADGER METER	520.65CR	CLEARED	A	2/11/2022
1010	2/04/2022	CHECK	038932	MEDIACOM	530.79CR	CLEARED	A	2/10/2022
1010	2/04/2022	CHECK	038933	MIDDLETOWN COPY & PRINT	50.00CR	CLEARED	A	2/22/2022
1010	2/04/2022	CHECK	038934	PACE SUPPLY CORP	978.15CR	CLEARED	A	2/08/2022
1010	2/04/2022	CHECK	038935	REDWOOD COAST FUELS	1,864.10CR	CLEARED	A	2/09/2022
1010	2/04/2022	CHECK	038936	SMALLCOMB, LISA	113.24CR	CLEARED	A	2/07/2022
1010	2/04/2022	CHECK	038937	STREAMLINE	200.00CR	CLEARED	A	2/15/2022
1010	2/04/2022	CHECK	038938	U S POSTMASTER	232.00CR	CLEARED	A	2/11/2022
1010	2/04/2022	CHECK	038939	U.S. BANK	45,055.50CR	CLEARED	A	2/08/2022
1010	2/04/2022	CHECK	038940	WELLS FARGO FINANCIAL LEASING	362.12CR	CLEARED	A	2/10/2022
1010	2/04/2022	CHECK	038941	BALLARD, THERESA L	129.24CR	CLEARED	A	2/22/2022
1010	2/04/2022	CHECK	038942	JOSEPH, RODD N	7.88CR	OUTSTND	A	0/00/0000
1010	2/04/2022	CHECK	038943	MSES INVESTMENT PROP	44.73CR	CLEARED	A	2/09/2022
1010	2/04/2022	CHECK	038944	PISARO, PAUL/SANDRA	85.37CR	CLEARED	A	2/10/2022
1010	2/04/2022	CHECK	038945	VASQUEZ, ARQUIMIDES	240.60CR	CLEARED	A	2/10/2022
1010	2/04/2022	CHECK	038946	WATERS, MELINDA	26.05CR	CLEARED	A	2/14/2022
1010	2/04/2022	CHECK	038947	SPECIAL DISTRICT RISK MANAGEME	1,138.56CR	CLEARED	A	2/09/2022
1010	2/11/2022	CHECK	038948	ACWA/JPIA	1,128.55CR	CLEARED	A	2/16/2022
1010	2/11/2022	CHECK	038949	ADVANCED ELECTRONIC SECURITY S	264.00CR	CLEARED	A	2/24/2022
1010	2/11/2022	CHECK	038950	ALPHA ANALYTICAL LABORATORIES	1,250.00CR	CLEARED	A	2/16/2022
1010	2/11/2022	CHECK	038951	AT&T	281.24CR	CLEARED	A	2/16/2022
1010	2/11/2022	CHECK	038952	DATAPROSE, LLC	671.07CR	CLEARED	A	2/17/2022
1010	2/11/2022	CHECK	038953	DOMINIC HERNANDEZ	86.96CR	CLEARED	A	2/11/2022
1010	2/11/2022	CHECK	038954	HARDESTER'S MARKETS & HARDWARE	565.95CR	CLEARED	A	2/16/2022

3/02/2022 1:37 PM  
 COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK RECONCILIATION REGISTER

PAGE: 2  
 CHECK DATE: 2/01/2022 THRU 2/28/2022  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	2/11/2022	CHECK	038955	GARDENS BY JILLIAN	200.00CR	OUTSTND	A	0/00/0000
1010	2/11/2022	CHECK	038956	JAMES DAY CONSTRUCTION, INC.	2,954.00CR	CLEARED	A	2/15/2022
1010	2/11/2022	CHECK	038957	MENDO MILL CLEARLAKE	62.39CR	CLEARED	A	2/18/2022
1010	2/11/2022	CHECK	038958	MIDDLETOWN COPY & PRINT	900.90CR	CLEARED	A	2/22/2022
1010	2/11/2022	CHECK	038959	NIKOLAUS HENDRICKS	85.00CR	CLEARED	A	2/11/2022
1010	2/11/2022	CHECK	038960	PACE SUPPLY CORP	2,349.19CR	CLEARED	A	2/15/2022
1010	2/11/2022	CHECK	038961	PETTY CASH REIMBURSEMENT	244.28CR	CLEARED	A	2/11/2022
1010	2/11/2022	CHECK	038962	SOUTH LAKE REFUSE & RECYCLING	513.23CR	CLEARED	A	2/15/2022
1010	2/11/2022	CHECK	038963	SPECIAL DISTRICT RISK MANAGEME	37,158.28CR	CLEARED	A	2/16/2022
1010	2/11/2022	CHECK	038964	US STANDARD PRODUCTS	5,863.77CR	CLEARED	A	2/15/2022
1010	2/11/2022	CHECK	038965	USA BLUE BOOK	390.10CR	CLEARED	A	2/16/2022
1010	2/11/2022	CHECK	038966	WIPF CONSTRUCTION	9,860.00CR	CLEARED	A	2/16/2022
1010	2/11/2022	CHECK	038967	FRANCHISE TAX BOARD	326.35CR	CLEARED	A	2/16/2022
1010	2/11/2022	CHECK	038968	HANSEN, MARY	206.22CR	CLEARED	A	2/25/2022
1010	2/18/2022	CHECK	038969	ALPHA ANALYTICAL LABORATORIES	350.00CR	CLEARED	A	2/24/2022
1010	2/18/2022	CHECK	038970	BARTLEY PUMP, INC.	1,302.00CR	CLEARED	A	2/25/2022
1010	2/18/2022	CHECK	038971	CARDMEMBER SERVICE	3,262.58CR	CLEARED	A	2/28/2022
1010	2/18/2022	CHECK	038972	CITY OF SACRAMENTO	50,465.35CR	CLEARED	A	2/25/2022
1010	2/18/2022	CHECK	038973	COASTLAND CIVIL ENGINEERING, I	1,227.00CR	CLEARED	A	2/25/2022
1010	2/18/2022	CHECK	038974	GHD	6,643.45CR	CLEARED	A	2/24/2022
1010	2/18/2022	CHECK	038975	JL MECHANICAL	7,097.24CR	CLEARED	A	2/23/2022
1010	2/18/2022	CHECK	038976	LOLA QUINN CREATIONS, LTD	225.00CR	CLEARED	A	2/22/2022
1010	2/18/2022	CHECK	038977	MENDO MILL CLEARLAKE	551.41CR	CLEARED	A	2/25/2022
1010	2/18/2022	CHECK	038978	NATIONAL TRENCH SAFETY	182.33CR	CLEARED	A	2/25/2022
1010	2/18/2022	CHECK	038979	OFFICE DEPOT, INC	212.56CR	CLEARED	A	2/25/2022
1010	2/18/2022	CHECK	038980	PACE SUPPLY CORP	1,196.97CR	CLEARED	A	2/23/2022
1010	2/18/2022	CHECK	038981	REDWOOD COAST FUELS	1,069.06CR	CLEARED	A	2/24/2022
1010	2/18/2022	CHECK	038982	RELIABLE PLUMBING	236.16CR	OUTSTND	A	0/00/0000
1010	2/18/2022	CHECK	038983	SPECIAL DISTRICT RISK MANAGEME	562.16CR	CLEARED	A	2/25/2022
1010	2/18/2022	CHECK	038984	USA BLUE BOOK	11,735.39CR	CLEARED	A	2/24/2022
1010	2/18/2022	CHECK	038985	VOID CHECK	0.00	OUTSTND	A	0/00/0000
1010	2/18/2022	CHECK	038986	WAGNER & BONSIGNORE CCE	531.25CR	CLEARED	A	2/25/2022
1010	2/18/2022	CHECK	038987	CAHILL, KEVIN & CARI	23.69CR	CLEARED	A	2/23/2022
1010	2/18/2022	CHECK	038988	CARMEL, PAUL A	45.90CR	CLEARED	A	2/24/2022
1010	2/25/2022	CHECK	038989	ALESHIRE & WYNDER, LLP	319.00CR	OUTSTND	A	0/00/0000
1010	2/25/2022	CHECK	038990	ALPHA ANALYTICAL LABORATORIES	1,454.00CR	OUTSTND	A	0/00/0000
1010	2/25/2022	CHECK	038991	AMAZON CAPITAL SERVICES, INC.	204.04CR	CLEARED	A	3/01/2022
1010	2/25/2022	CHECK	038992	BOLD POLISNER MADDOW NELSON &	3,892.50CR	CLEARED	A	3/01/2022
1010	2/25/2022	CHECK	038993	JL MECHANICAL	4,804.97CR	OUTSTND	A	0/00/0000
1010	2/25/2022	CHECK	038994	LAW OFFICE OF PETER KIEL	3,400.00CR	OUTSTND	A	0/00/0000
1010	2/25/2022	CHECK	038995	LAYNE PAVING & TRUCKING, INC.	244.69CR	OUTSTND	A	0/00/0000
1010	2/25/2022	CHECK	038996	MENDO MILL CLEARLAKE	285.82CR	OUTSTND	A	0/00/0000
1010	2/25/2022	CHECK	038997	PACE SUPPLY CORP	896.89CR	CLEARED	A	3/01/2022
1010	2/25/2022	CHECK	038998	REDWOOD COAST FUELS	2,553.70CR	CLEARED	A	3/01/2022

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2022 THRU 2/28/2022  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
<b>CHECK:</b>								
1010	2/25/2022	CHECK	038999	SMITH CONSTRUCTION	4,584.15CR	OUTSTND	A	0/00/0000
1010	2/25/2022	CHECK	039000	STATE WATER RESOURCES CONTROL	125.00CR	OUTSTND	A	0/00/0000
1010	2/25/2022	CHECK	039001	THATCHER COMPANY, INC.	3,047.84CR	CLEARED	A	3/01/2022
1010	2/25/2022	CHECK	039002	USA BLUE BOOK	3,373.97CR	OUTSTND	A	0/00/0000
1010	2/25/2022	CHECK	039003	FRANCHISE TAX BOARD	326.35CR	OUTSTND	A	0/00/0000
<b>DEPOSIT:</b>								
1010	2/01/2022	DEPOSIT		CREDIT CARD 2/01/2022	3,231.52	CLEARED	C	2/02/2022
1010	2/01/2022	DEPOSIT	000001	REGULAR DAILY POST 2/01/2022	2,254.92	CLEARED	C	2/02/2022
1010	2/01/2022	DEPOSIT	000002	CREDIT CARD 2/01/2022	570.12	CLEARED	C	2/02/2022
1010	2/01/2022	DEPOSIT	000003	CREDIT CARD 2/01/2022	88.13	CLEARED	C	2/04/2022
1010	2/01/2022	DEPOSIT	000004	REGULAR DAILY POST 2/01/2022	910.45	CLEARED	C	2/02/2022
1010	2/02/2022	DEPOSIT		CREDIT CARD 2/02/2022	15,376.12	CLEARED	C	2/03/2022
1010	2/02/2022	DEPOSIT	000001	CREDIT CARD 2/02/2022	1,429.03	CLEARED	C	2/03/2022
1010	2/02/2022	DEPOSIT	000002	CREDIT CARD 2/02/2022	2,556.50	CLEARED	C	2/03/2022
1010	2/02/2022	DEPOSIT	000003	CREDIT CARD 2/02/2022	317.39	CLEARED	C	2/07/2022
1010	2/02/2022	DEPOSIT	000004	REGULAR DAILY POST 2/02/2022	2,783.49	CLEARED	C	2/03/2022
1010	2/03/2022	DEPOSIT		CREDIT CARD 2/03/2022	5,197.01	CLEARED	C	2/04/2022
1010	2/03/2022	DEPOSIT	000001	REGULAR DAILY POST 2/03/2022	436.96	CLEARED	C	2/04/2022
1010	2/03/2022	DEPOSIT	000002	CREDIT CARD 2/03/2022	2,738.36	CLEARED	C	2/04/2022
1010	2/03/2022	DEPOSIT	000003	CREDIT CARD 2/03/2022	156.32	CLEARED	C	2/04/2022
1010	2/03/2022	DEPOSIT	000004	CREDIT CARD 2/03/2022	246.87	CLEARED	C	2/08/2022
1010	2/03/2022	DEPOSIT	000005	REGULAR DAILY POST 2/03/2022	1,516.92	CLEARED	C	2/04/2022
1010	2/04/2022	DEPOSIT		CREDIT CARD 2/04/2022	4,533.95	CLEARED	C	2/07/2022
1010	2/04/2022	DEPOSIT	000001	REGULAR DAILY POST 2/04/2022	224.25	CLEARED	C	2/07/2022
1010	2/04/2022	DEPOSIT	000002	CREDIT CARD 2/04/2022	1,560.09	CLEARED	C	2/07/2022
1010	2/04/2022	DEPOSIT	000003	CREDIT CARD 2/04/2022	307.26	CLEARED	C	2/07/2022
1010	2/04/2022	DEPOSIT	000004	CREDIT CARD 2/04/2022	671.33	CLEARED	C	2/09/2022
1010	2/04/2022	DEPOSIT	000005	REGULAR DAILY POST 2/04/2022	1,384.52	CLEARED	C	2/07/2022
1010	2/07/2022	DEPOSIT		CREDIT CARD 2/07/2022	1,894.59	CLEARED	C	2/08/2022
1010	2/07/2022	DEPOSIT	000001	CREDIT CARD 2/07/2022	2,763.56	CLEARED	C	2/09/2022
1010	2/07/2022	DEPOSIT	000002	REGULAR DAILY POST 2/07/2022	266.88	CLEARED	C	2/09/2022
1010	2/07/2022	DEPOSIT	000003	CREDIT CARD 2/07/2022	839.80	CLEARED	C	2/09/2022
1010	2/07/2022	DEPOSIT	000004	REGULAR DAILY POST 2/07/2022	130.46	CLEARED	C	2/09/2022
1010	2/07/2022	DEPOSIT	000005	CREDIT CARD 2/07/2022	1,960.02	CLEARED	C	2/08/2022
1010	2/07/2022	DEPOSIT	000006	CREDIT CARD 2/07/2022	449.28	CLEARED	C	2/09/2022
1010	2/07/2022	DEPOSIT	000007	CREDIT CARD 2/07/2022	235.83	CLEARED	C	2/09/2022
1010	2/07/2022	DEPOSIT	000008	CREDIT CARD 2/07/2022	165.10	CLEARED	C	2/08/2022
1010	2/07/2022	DEPOSIT	000009	CREDIT CARD 2/07/2022	654.15	CLEARED	C	2/09/2022
1010	2/07/2022	DEPOSIT	000010	CREDIT CARD 2/07/2022	1,199.59	CLEARED	C	2/10/2022
1010	2/07/2022	DEPOSIT	000011	REGULAR DAILY POST 2/07/2022	2,829.75	CLEARED	C	2/08/2022
1010	2/08/2022	DEPOSIT		CREDIT CARD 2/08/2022	2,075.74	CLEARED	C	2/09/2022
1010	2/08/2022	DEPOSIT	000001	CREDIT CARD 2/08/2022	605.82	CLEARED	C	2/09/2022
1010	2/08/2022	DEPOSIT	000002	CREDIT CARD 2/08/2022	145.25	CLEARED	C	2/09/2022



COMPANY: 999 - POOLED CASH FUND  
ACCOUNT: 1010 CASH - POOLED  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 2/01/2022 THRU 2/28/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	2/08/2022	DEPOSIT	000003	CREDIT CARD 2/08/2022	896.81	CLEARED	C	2/11/2022
1010	2/08/2022	DEPOSIT	000004	REGULAR DAILY POST 2/08/2022	3,530.78	CLEARED	C	2/09/2022
1010	2/09/2022	DEPOSIT		CREDIT CARD 2/09/2022	2,457.07	CLEARED	C	2/10/2022
1010	2/09/2022	DEPOSIT	000001	REGULAR DAILY POST 2/09/2022	1,500.00	CLEARED	C	2/10/2022
1010	2/09/2022	DEPOSIT	000002	CREDIT CARD 2/09/2022	3,713.08	CLEARED	C	2/10/2022
1010	2/09/2022	DEPOSIT	000003	CREDIT CARD 2/09/2022	800.37	CLEARED	C	2/10/2022
1010	2/09/2022	DEPOSIT	000004	DAILY PAYMENT POSTING	258.77	CLEARED	U	2/10/2022
1010	2/09/2022	DEPOSIT	000005	CREDIT CARD 2/09/2022	1,682.57	CLEARED	C	2/14/2022
1010	2/09/2022	DEPOSIT	000006	REGULAR DAILY POST 2/09/2022	9,920.46	CLEARED	C	2/10/2022
1010	2/10/2022	DEPOSIT		CREDIT CARD 2/10/2022	5,935.76	CLEARED	C	2/11/2022
1010	2/10/2022	DEPOSIT	000001	CREDIT CARD 2/10/2022	3,081.73	CLEARED	C	2/11/2022
1010	2/10/2022	DEPOSIT	000002	CREDIT CARD 2/10/2022	465.17	CLEARED	C	2/11/2022
1010	2/10/2022	DEPOSIT	000003	CREDIT CARD 2/10/2022	1,571.62	CLEARED	C	2/15/2022
1010	2/10/2022	DEPOSIT	000004	REGULAR DAILY POST 2/10/2022	24,443.12	CLEARED	C	2/11/2022
1010	2/11/2022	DEPOSIT		CREDIT CARD 2/11/2022	6,006.43	CLEARED	C	2/14/2022
1010	2/11/2022	DEPOSIT	000001	CREDIT CARD 2/11/2022	3,229.58	CLEARED	C	2/14/2022
1010	2/11/2022	DEPOSIT	000002	CREDIT CARD 2/11/2022	555.79	CLEARED	C	2/14/2022
1010	2/11/2022	DEPOSIT	000003	CREDIT CARD 2/11/2022	1,697.73	CLEARED	C	2/16/2022
1010	2/11/2022	DEPOSIT	000004	REGULAR DAILY POST 2/11/2022	4,867.10	CLEARED	C	2/14/2022
1010	2/14/2022	DEPOSIT		CREDIT CARD 2/14/2022	2,574.59	CLEARED	C	2/15/2022
1010	2/14/2022	DEPOSIT	000001	CREDIT CARD 2/14/2022	1,119.22	CLEARED	C	2/16/2022
1010	2/14/2022	DEPOSIT	000002	CREDIT CARD 2/14/2022	1,597.43	CLEARED	C	2/16/2022
1010	2/14/2022	DEPOSIT	000003	CREDIT CARD 2/14/2022	3,734.20	CLEARED	C	2/15/2022
1010	2/14/2022	DEPOSIT	000004	CREDIT CARD 2/14/2022	170.73	CLEARED	C	2/16/2022
1010	2/14/2022	DEPOSIT	000005	CREDIT CARD 2/14/2022	50.00	CLEARED	C	2/16/2022
1010	2/14/2022	DEPOSIT	000006	CREDIT CARD 2/14/2022	446.31	CLEARED	C	2/15/2022
1010	2/14/2022	DEPOSIT	000007	CREDIT CARD 2/14/2022	159.79	CLEARED	C	2/16/2022
1010	2/14/2022	DEPOSIT	000008	CREDIT CARD 2/14/2022	1,421.46	CLEARED	C	2/17/2022
1010	2/14/2022	DEPOSIT	000009	REGULAR DAILY POST 2/14/2022	26,685.58	CLEARED	C	2/15/2022
1010	2/15/2022	DEPOSIT		CREDIT CARD 2/15/2022	4,159.75	CLEARED	C	2/16/2022
1010	2/15/2022	DEPOSIT	000001	REGULAR DAILY POST 2/15/2022	48.42	CLEARED	C	2/16/2022
1010	2/15/2022	DEPOSIT	000002	CREDIT CARD 2/15/2022	1,866.81	CLEARED	C	2/16/2022
1010	2/15/2022	DEPOSIT	000003	CREDIT CARD 2/15/2022	249.08	CLEARED	C	2/16/2022
1010	2/15/2022	DEPOSIT	000004	Payment Correction	419.73	CLEARED	R	2/15/2022
1010	2/15/2022	DEPOSIT	000005	CREDIT CARD 2/15/2022	1,005.92	CLEARED	C	2/18/2022
1010	2/15/2022	DEPOSIT	000006	REGULAR DAILY POST 2/15/2022	6,886.60	CLEARED	C	2/16/2022
1010	2/15/2022	DEPOSIT	000007	DRAFT POSTING	16,304.88	CLEARED	U	2/16/2022
1010	2/16/2022	DEPOSIT		CREDIT CARD 2/16/2022	31,081.19	CLEARED	C	2/17/2022
1010	2/16/2022	DEPOSIT	000001	REGULAR DAILY POST 2/16/2022	908.37	CLEARED	C	2/17/2022
1010	2/16/2022	DEPOSIT	000002	CREDIT CARD 2/16/2022	1,023.77	CLEARED	C	2/17/2022
1010	2/16/2022	DEPOSIT	000003	CREDIT CARD 2/16/2022	1,263.78	CLEARED	C	2/17/2022
1010	2/16/2022	DEPOSIT	000004	CREDIT CARD 2/16/2022	777.77	CLEARED	C	2/22/2022
1010	2/16/2022	DEPOSIT	000005	REGULAR DAILY POST 2/16/2022	8,400.34	CLEARED	C	2/17/2022
1010	2/17/2022	DEPOSIT		CREDIT CARD 2/17/2022	6,543.30	CLEARED	C	2/18/2022

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1010 CASH - POOLED  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2022 THRU 2/28/2022  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	2/17/2022	DEPOSIT	000001	CREDIT CARD 2/17/2022	1,257.86	CLEARED	C	2/18/2022
1010	2/17/2022	DEPOSIT	000002	CREDIT CARD 2/17/2022	97.87	CLEARED	C	2/18/2022
1010	2/17/2022	DEPOSIT	000003	CREDIT CARD 2/17/2022	1,507.93	CLEARED	C	2/23/2022
1010	2/17/2022	DEPOSIT	000004	REGULAR DAILY POST 2/17/2022	10,461.30	CLEARED	C	2/18/2022
1010	2/18/2022	DEPOSIT		CREDIT CARD 2/18/2022	5,581.19	CLEARED	C	2/22/2022
1010	2/18/2022	DEPOSIT	000001	REGULAR DAILY POST 2/18/2022	58.48	CLEARED	C	2/22/2022
1010	2/18/2022	DEPOSIT	000002	CREDIT CARD 2/18/2022	1,284.40	CLEARED	C	2/22/2022
1010	2/18/2022	DEPOSIT	000003	CREDIT CARD 2/18/2022	1,484.36	CLEARED	C	2/24/2022
1010	2/18/2022	DEPOSIT	000004	REGULAR DAILY POST 2/18/2022	10,139.14	CLEARED	C	2/22/2022
1010	2/18/2022	DEPOSIT	021822	FUND 325 GENERATORS	50,465.35	CLEARED	G	2/18/2022
1010	2/22/2022	DEPOSIT		CREDIT CARD 2/22/2022	8,121.75	CLEARED	C	2/23/2022
1010	2/22/2022	DEPOSIT	000001	REGULAR DAILY POST 2/22/2022	231.50	CLEARED	C	2/23/2022
1010	2/22/2022	DEPOSIT	000002	CREDIT CARD 2/22/2022	3,386.19	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000003	REGULAR DAILY POST 2/22/2022	255.45	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000004	CREDIT CARD 2/22/2022	8,175.92	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000005	REGULAR DAILY POST 2/22/2022	237.14	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000006	CREDIT CARD 2/22/2022	3,226.26	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000007	CREDIT CARD 2/22/2022	2,897.29	CLEARED	C	2/23/2022
1010	2/22/2022	DEPOSIT	000008	CREDIT CARD 2/22/2022	652.73	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000009	CREDIT CARD 2/22/2022	603.79	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000010	CREDIT CARD 2/22/2022	2,358.49	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000011	CREDIT CARD 2/22/2022	509.05	CLEARED	C	2/23/2022
1010	2/22/2022	DEPOSIT	000012	CREDIT CARD 2/22/2022	238.23	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000013	CREDIT CARD 2/22/2022	502.40	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000014	CREDIT CARD 2/22/2022	169.15	CLEARED	C	2/24/2022
1010	2/22/2022	DEPOSIT	000015	CREDIT CARD 2/22/2022	3,657.56	CLEARED	C	2/25/2022
1010	2/22/2022	DEPOSIT	000016	REGULAR DAILY POST 2/22/2022	45,306.50	CLEARED	C	2/23/2022
1010	2/23/2022	DEPOSIT		CREDIT CARD 2/23/2022	4,140.94	CLEARED	C	2/24/2022
1010	2/23/2022	DEPOSIT	000001	REGULAR DAILY POST 2/23/2022	119.63	CLEARED	C	2/24/2022
1010	2/23/2022	DEPOSIT	000002	CREDIT CARD 2/23/2022	4,861.32	CLEARED	C	2/24/2022
1010	2/23/2022	DEPOSIT	000003	CREDIT CARD 2/23/2022	151.11	CLEARED	C	2/24/2022
1010	2/23/2022	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	616.22CR	CLEARED	U	2/23/2022
1010	2/23/2022	DEPOSIT	000005	CREDIT CARD 2/23/2022	750.39	CLEARED	C	2/28/2022
1010	2/23/2022	DEPOSIT	000006	REGULAR DAILY POST 2/23/2022	663.69	CLEARED	C	2/24/2022
1010	2/24/2022	DEPOSIT		CREDIT CARD 2/24/2022	1,599.46	CLEARED	C	2/25/2022
1010	2/24/2022	DEPOSIT	000001	CREDIT CARD 2/24/2022	950.13	CLEARED	C	2/25/2022
1010	2/24/2022	DEPOSIT	000002	CREDIT CARD 2/24/2022	63.48	CLEARED	C	2/25/2022
1010	2/24/2022	DEPOSIT	000003	CREDIT CARD 2/24/2022	491.09	CLEARED	C	3/01/2022
1010	2/24/2022	DEPOSIT	000004	REGULAR DAILY POST 2/24/2022	1,275.19	CLEARED	C	2/25/2022
1010	2/25/2022	DEPOSIT		CREDIT CARD 2/25/2022	1,223.53	CLEARED	C	2/28/2022
1010	2/25/2022	DEPOSIT	000001	CREDIT CARD 2/25/2022	507.54	CLEARED	C	2/28/2022
1010	2/25/2022	DEPOSIT	000002	CREDIT CARD 2/25/2022	63.77	CLEARED	C	2/28/2022
1010	2/25/2022	DEPOSIT	000003	CREDIT CARD 2/25/2022	487.39	OUTSTND	C	0/00/0000
1010	2/25/2022	DEPOSIT	000004	REGULAR DAILY POST 2/25/2022	2,672.76	CLEARED	C	2/28/2022

COMPANY: 999 - POOLED CASH FUND  
ACCOUNT: 1010 CASH - POOLED  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 2/01/2022 THRU 2/28/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
<b>DEPOSIT:</b>								
1010	2/28/2022	DEPOSIT		CREDIT CARD 2/28/2022	1,905.59	CLEARED	C	3/01/2022
1010	2/28/2022	DEPOSIT	000001	REGULAR DAILY POST 2/28/2022	180.63	CLEARED	C	3/01/2022
1010	2/28/2022	DEPOSIT	000002	CREDIT CARD 2/28/2022	1,171.45	CLEARED	C	3/01/2022
1010	2/28/2022	DEPOSIT	000003	CREDIT CARD 2/28/2022	187.86	OUTSTND	C	0/00/0000
1010	2/28/2022	DEPOSIT	000004	CREDIT CARD 2/28/2022	292.26	OUTSTND	C	0/00/0000
1010	2/28/2022	DEPOSIT	000005	CREDIT CARD 2/28/2022	301.74	OUTSTND	C	0/00/0000
1010	2/28/2022	DEPOSIT	000006	CREDIT CARD 2/28/2022	117.62	OUTSTND	C	0/00/0000
1010	2/28/2022	DEPOSIT	000007	REGULAR DAILY POST 2/28/2022	3,410.58	CLEARED	C	3/01/2022
<b>EFT:</b>								
1010	2/07/2022	EFT	020722	PG&E 12/17/2021 - 01/16/2022	94,899.70CR	CLEARED	G	2/08/2022
<b>MISCELLANEOUS:</b>								
1010	2/11/2022	MISC.		PAYROLL DIRECT DEPOSIT	33,263.03CR	CLEARED	P	2/11/2022
1010	2/15/2022	MISC.		REVERSE Payment on Account 996	419.73CR	CLEARED	R	2/15/2022
1010	2/25/2022	MISC.		PAYROLL DIRECT DEPOSIT	33,734.04CR	CLEARED	P	2/25/2022
<b>SERVICE CHARGE:</b>								
1010	2/02/2022	SERV-CHG	020222	PAYMENTECH - 934	4,259.65CR	CLEARED	G	2/02/2022
1010	2/02/2022	SERV-CHG	020223	PAYMENTECH - 053	509.61CR	CLEARED	G	2/02/2022
1010	2/02/2022	SERV-CHG	020224	MERCH FEE - 27	49.96CR	CLEARED	G	2/02/2022
1010	2/02/2022	SERV-CHG	020225	MERCH FEE - 27	40.96CR	CLEARED	G	2/02/2022
1010	2/02/2022	SERV-CHG	020226	MERCH FEE - 29	35.60CR	CLEARED	G	2/02/2022
1010	2/15/2022	SERV-CHG	021522	ANALYSIS FEE JANUARY	337.66CR	CLEARED	G	2/15/2022

TOTALS FOR ACCOUNT 1010

CHECK	TOTAL:	235,778.38CR
DEPOSIT	TOTAL:	450,060.50
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	67,416.80CR
SERVICE CHARGE	TOTAL:	5,233.44CR
EFT	TOTAL:	94,899.70CR
BANK-DRAFT	TOTAL:	34,153.82CR

TOTALS FOR POOLED CASH FUND

CHECK	TOTAL:	235,778.38CR
DEPOSIT	TOTAL:	450,060.50
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	67,416.80CR
SERVICE CHARGE	TOTAL:	5,233.44CR
EFT	TOTAL:	94,899.70CR
BANK-DRAFT	TOTAL:	34,153.82CR

# MEMO

To: Board of Directors  
From: Marty Rodriguez and Donna Mahoney  
Date: 03/11/2022  
RE: Senior Account Representatives' Monthly Report

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## **Monthly Billing 02/28/2022**

Mailed statements: 2,085  
Electronic statements: 611

The statement "SPECIAL MESSAGE

Please keep an eye out for our upcoming CSD Newsletter which will be enclosed in your next bill. We will be updating you on our day-to-day operations, as well as our on-going projects. We look forward to sending you this upcoming Newsletter!

## **Delinquent Billing 02/23/2022**

Delinquent statements for February bills: 523

## **Courtesy Notification 03/01/2022**

48 Door Knockers were sent out at 8:00 am

## **Phone Notification 03/08/2022**

25 Phone notifications were sent out at 9:00 am

## **Lock Offs 03/10/2022**

7 Lock Off service orders went out to the field at 9:00 am  
3 customers were unlocked  
A total of 4 properties remain locked off for nonpayment

## **Total Payment Contract as 03/11/2022**

50



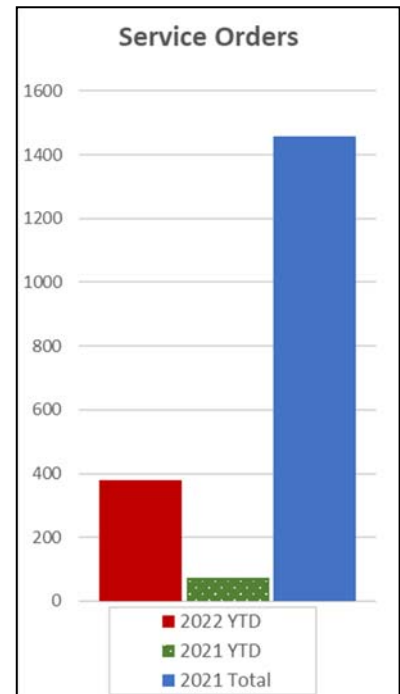
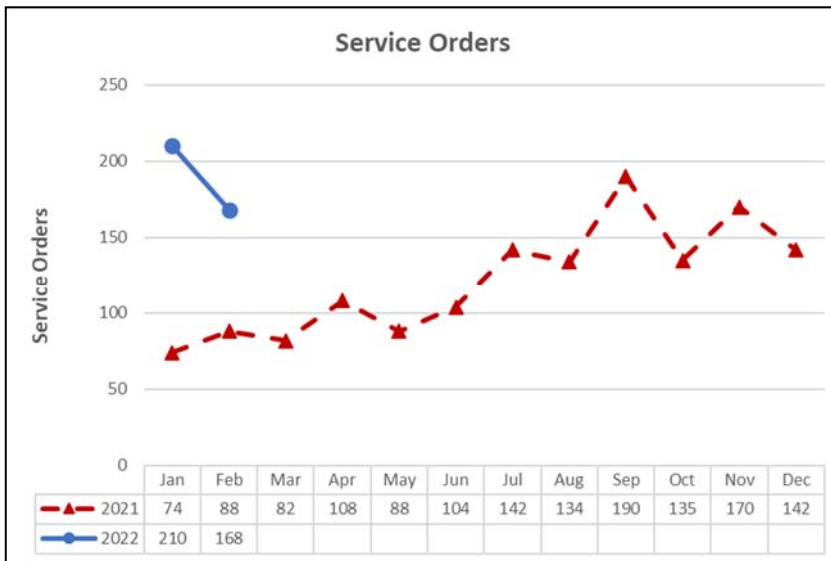
# Hidden Valley Lake Community Services District

## Field Operations Report

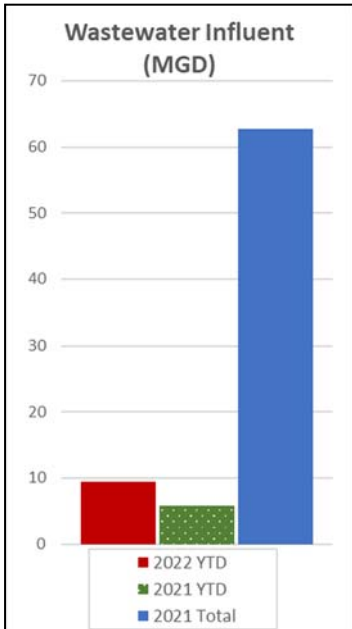
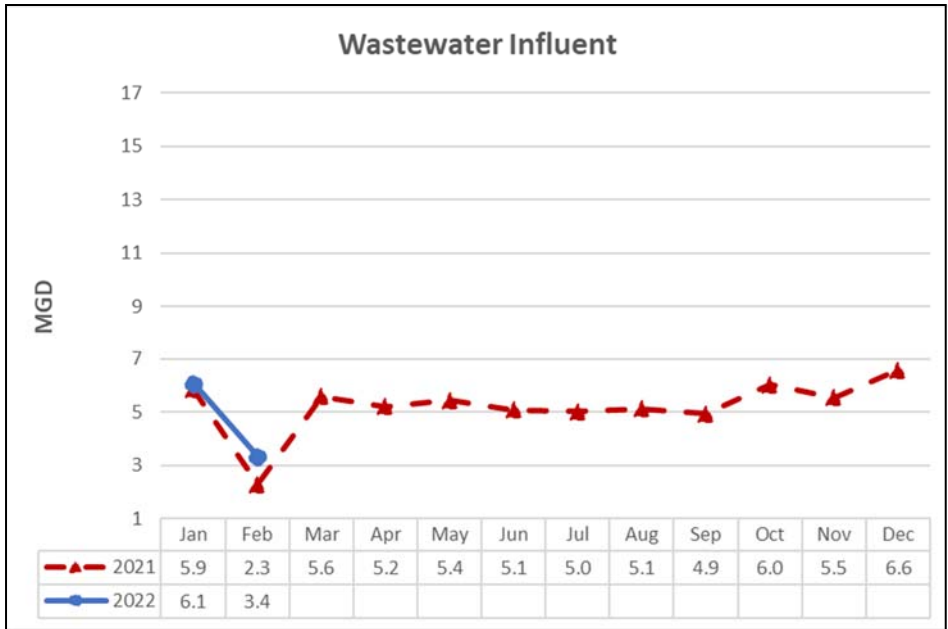
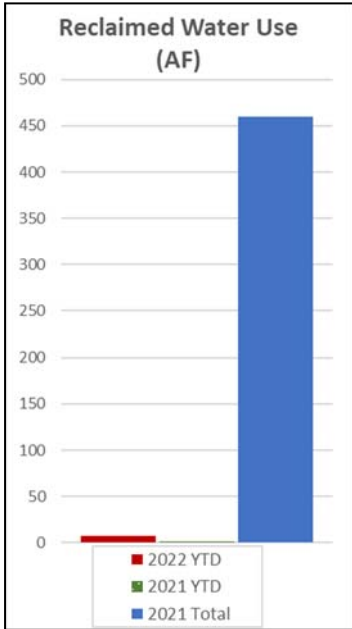
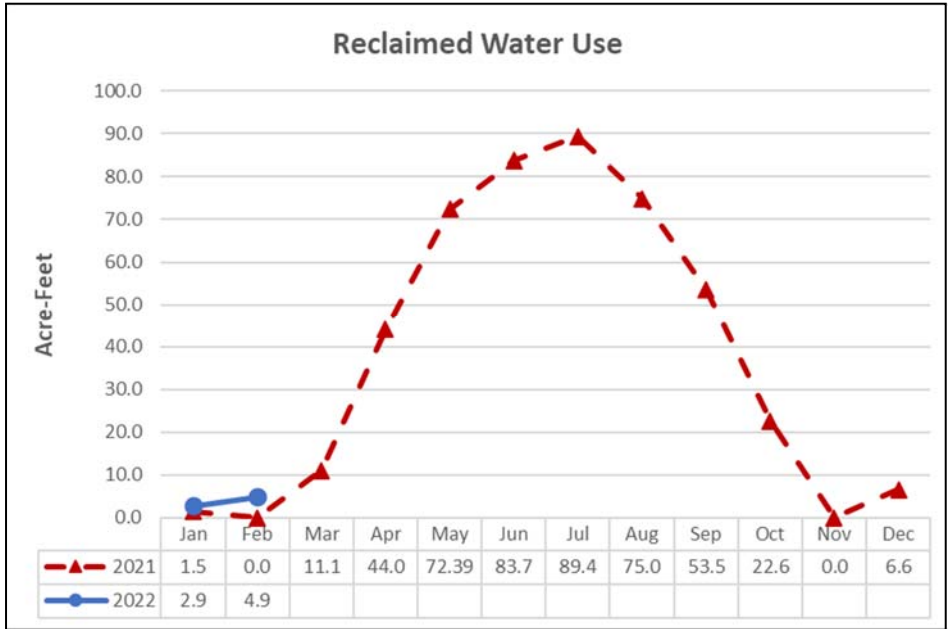
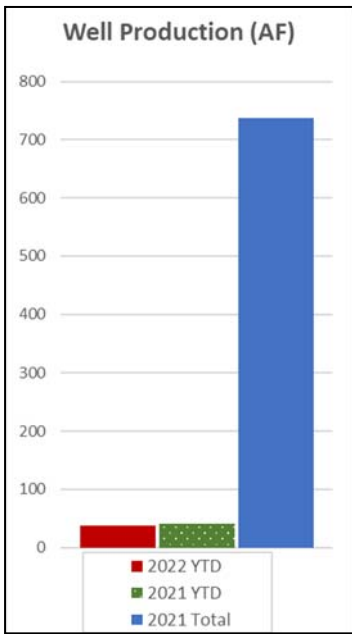
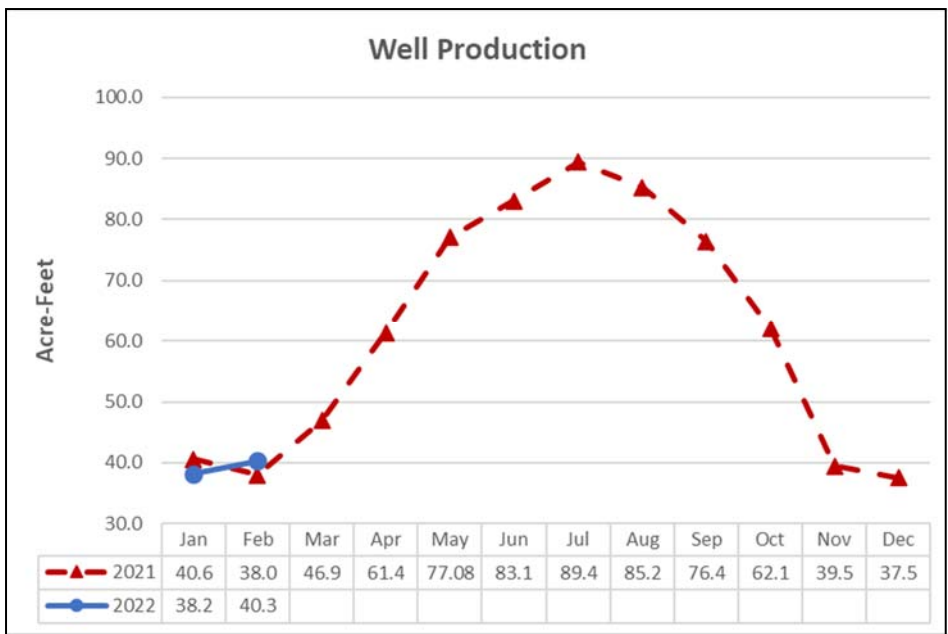
February 2022

Water Connections		Wastewater Connections	
New (current month)	1	New (current month)	1
Residential (previous month)	2467	Residential (previous month)	1472
Commercial & Govt (previous month)	34	Commercial & Govt (previous month)	15
<b>Total Water Connections:</b>	<b>2502</b>	<b>Total Wastewater Connections:</b>	<b>1488</b>

Precipitation		
February	Previous Year February	Historical
0.00 in	1.32 in	7.40 in

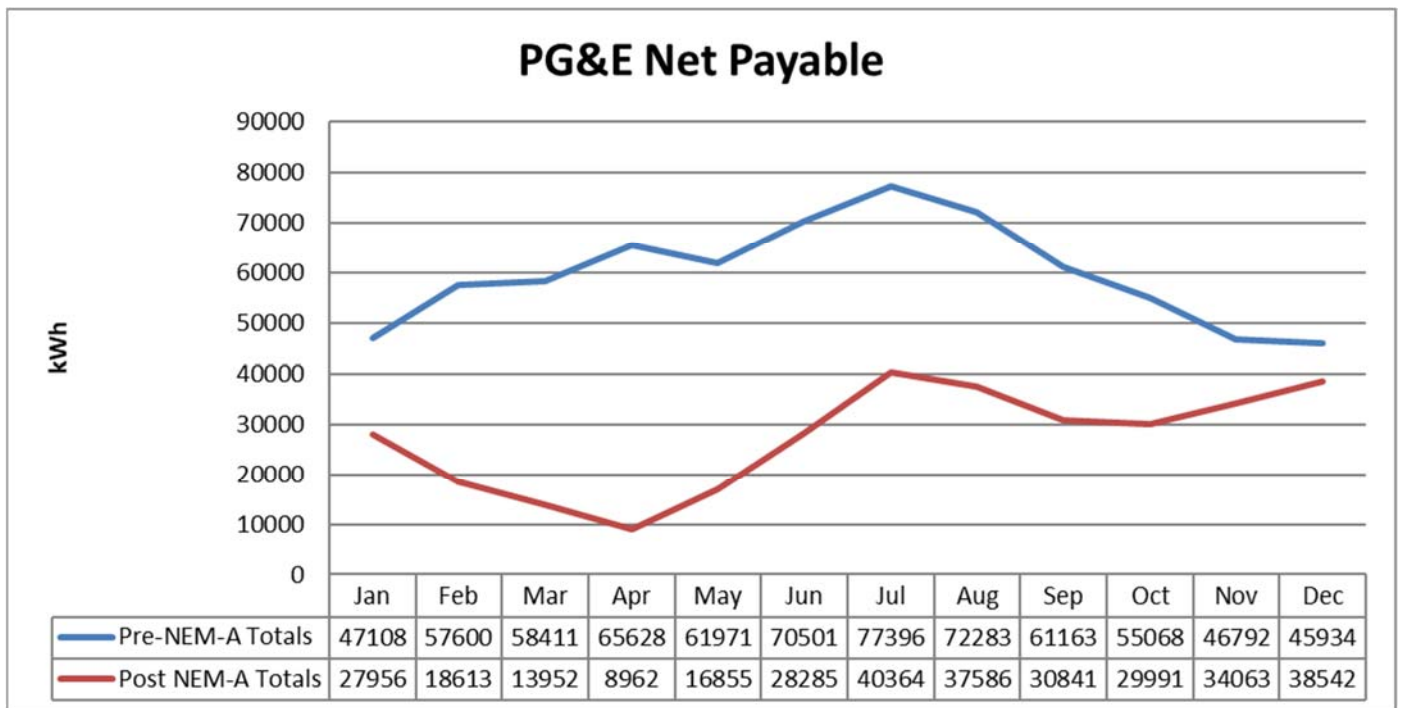


Hours		
<b>Overtime Hours:</b>	30.50	\$1,050.53



Vehicle Mileage	
Vehicle	Mileage
Truck 1	0
Truck 2	883
Truck 3	2,065
Truck 4	67
Truck 6	912
Truck 7	469
Truck 8	1,485
Truck 9	514
Tractor	12.70 hours
Dump Truck	292
Vac Truck	103.40
Excavator	6.00 hours

Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	397.40	319.40
Fuel Log	396.10	319.20

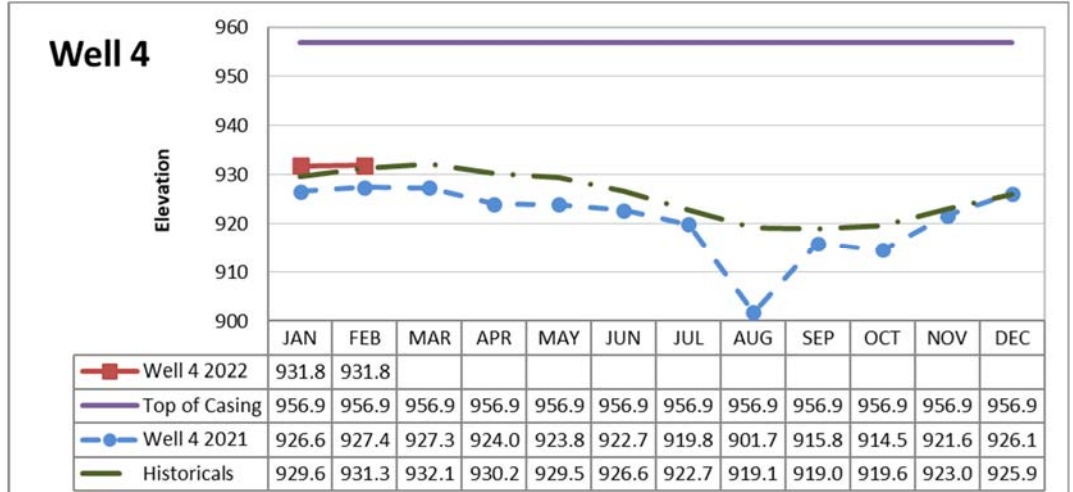


# Groundwater Data

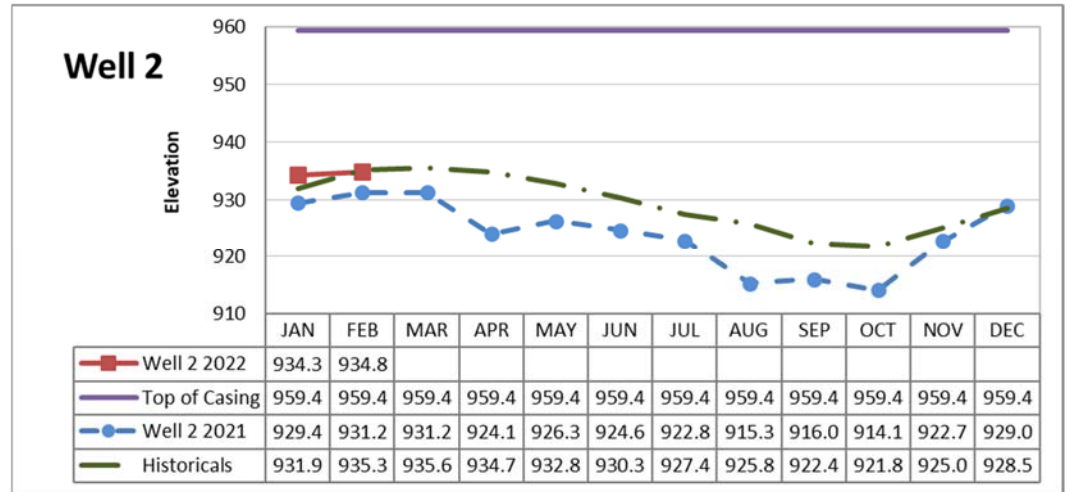
**Drawdown**

**Recharge Rate**

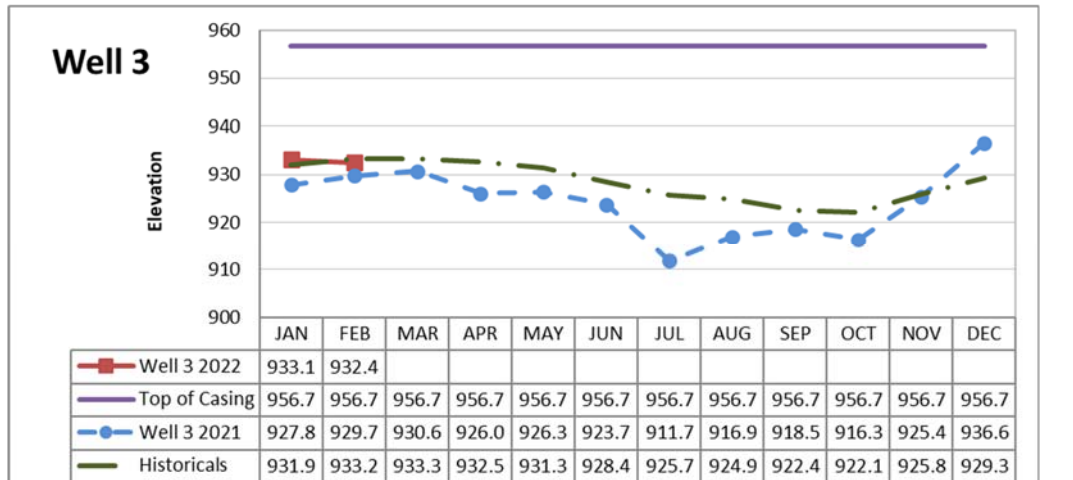
106%



101%



103%





## Water System Highlights

- 2/7 & 16 Assisted HVLA in locating leak at Little Beach
- 2/23 SCADA computer out of service
  - Tank sites being checked manually
- Weed abatement around booster stations, treatment plant, and tank sites
- AMI project meter replacements
- Meter reads 2/22 —25
- Routine maintenance and operations

## Wastewater System Highlights

- 2/3 CL2 analyzer maintenance
- 2/14 & 23 Manhole lid replacement on Hidden Valley Road
- 2/23 SCADA computer out of service
  - Lift stations being checked manually
- Meter reads 2/22 —25
- Routine maintenance and operations

## Water Resources Specialist Highlights

- Submitted Central Valley Regional Water Quality Control Board I/I progress report (see attached)
- Attended lead service line replacement webinars
- Certified the annual California Environmental Reporting System report
- Field operations manuals completed
- I/I analysis
- Database maintenance, reports, and SOP development
- GIS database edits and maintenance

## Association of California Water Agencies (ACWA) Highlights

### Water Management Committee meeting 2/16

- U.S. Bureau of Reclamation addressed goals for sustainable water supply development (goals indicate where funding opportunities will be focused), which include:
  - Fixing aging infrastructure
  - Building water supply storage
  - Establishing regulatory certainty

### Water Quality Committee meeting 2/17

- PFAS: the EPA is expected to publish the PFAS National Primary Drinking Water Regulation in Fall 2022. While current regulations only apply to large systems (10,000+ connections), we will continue to monitor for changes.
- Lead and Copper Rule revisions: revisions by the EPA will require all systems to compile an inventory of service line materials on customer's side by October 16, 2024.

### State Legislative Committee meeting

#### **AB 1725:** *Watch*—Illegal cultivation of cannabis

- Would amend the Adult Use of Marijuana Act by changing the classification from a misdemeanor to a felony for persons over 18 for planting, cultivating, harvest, drying, or processing more than 6 living cannabis plants without a commercial cannabis license.
- Would incentivize legal cannabis activities and deter growers from water theft. Could protect waterways from pesticides and fertilizers used in illegal farming activities.

#### **AB 1774:** *Watch*—CEQA: water conveyance or storage projects: judicial review

- Would require appeals for judicial review on a lead agency's final decision be resolved within 9 months of filing.
- The bill will likely meet skepticism in committees due to the infeasibility of resolving a case in such short time. Cases are typically first heard within 9 months, not resolved.

#### **AB 1817:** *Favor*—Product safety: textile articles: perfluoroalkyl and polyfluoroalkyl substances (PFAS)

- Would prohibit the distribution, sale, or offering for sale of any textile articles containing regulated PFAS. Would require manufacturers to use the least toxic alternative on the article.
- Textiles include: apparel, bedding, towels, costumes, furnishings, handbags, etc.
- Would reduce the human exposure to PFAS chemicals and could help mitigate long-term contamination in drinking water supplies.

#### **SB 896:** *Favor*—Wildfires: defensible space: grant programs: local governments

- Would require any local government entity qualified to conduct defensible space assessments in high fire hazard severity zones to report data to CalFIRE's reporting database.
- Would incentivize proper data management and data-driven decisions in defensible space projects.



## Hidden Valley Lake Community Services District

19400 Hartmann Road

Hidden Valley Lake, CA 95467

707.987.9201

February 1, 2022

Mr. Guy Childs  
California Regional Water Quality Control Board  
Central Valley Region  
11020 Sun Center Drive, #200  
Rancho Cordova, CA 95670-6114

Re: Quarterly Progress Report

Dear Mr. Childs,

In response to your request from August 2018 for quarterly progress reports, we have compiled a list of completed and ongoing activities with respect to our Infiltration and Inflow (I&I) Work Plan Assessment. Attached in the appendix are the associated figures.

### COMPLETED:

#### **November**

1. Camera inspected Deer Hill Rd customer lateral (see Figure 1). Identified leaking joints; heavy flow entering lift station 6.
2. Sent pipe inspection camera for repairs; under manufacturer's warranty.
3. Engineering documents and camera-inspections identified unmapped and paved-over manhole lid on Mountain Meadow South.
4. Located 2 paved-over manhole lids (Knollview Dr, Hartmann Rd).
5. Field Operations manual edits.
6. New excavator purchased for water and wastewater operations.
7. I/I data analysis.
8. Removed fat, oil, and grease build up in lift stations with VacTruck.

#### **December**

9. Uncovered and replaced manhole lid on Mountain Meadow South with air-tight composite lid.
10. Located 2 paved-over manhole lids (Hidden Valley Rd, Hidden Valley campground).
11. Completed point repairs on Deer Hill Rd customer lateral (see Figure 2).
12. Inspected sewer line flow from manholes and customer cleanouts following rain event (see Figure 3).
13. Re-installed flow monitor on North Shore Dr following Deer Hill Rd lateral repair.

14. Located additional customer laterals with heavy flow to inspect on Deer Hill Rd.
15. Updated Emergency Response Plan submitted.
16. Field staff received confined space training.
17. Regular inspections on sludge beds following heavy rains. Lift station 1 hours increased by an average of 59%.
18. Began digitizing as-builts and additional documents with District infrastructure.
19. I/I data analysis.
20. Removed fat, oil, and grease build up in lift stations with VacTruck.

**January**

21. Pipe inspection camera returned and fully functional. Performed camera-inspections on Deer Hill customer laterals; repair candidates not yet identified.
22. Uncovered manhole lid on Knollview Dr.
23. I/I data analysis.
24. Removed fat, oil, and grease build up in lift stations with VacTruck.

FOR NEXT QUARTER:

25. Complete camera-inspections on Deer Hill laterals.
26. Uncover additional paved-over manholes and continue manhole lid replacements.
27. Continue grant applications for aged line replacements.
28. Complete more SOPs to improve the District reporting process on monthly Field Operations reports for wastewater activities.
29. Continue digitizing infrastructure documents.
30. Continue I&I studies to evaluate system priority areas and repair progress.

Regular operations have been severely impacted due to COVID-19 impacts on staffing and resource availability.

This concludes the fourteenth quarterly report delivered to the Central Valley Regional Water Boards. Do you have any recommendations on how to proceed? We welcome your guidance on any next steps. Thank you for your help and consideration in advance.

**Dennis White**

General Manager, Cert #40478

Cell 707-533-3498

**Alyssa Gordon**

Project Manager

707-987-9201

**Barry Silva**

Utility Supervisor, Cert #39363

707-987-9201

**Hannah Davidson**

Water Resources Specialist

707-987-9201

## APPENDIX of FIGURES

Figure 1: Camera-inspections on Deer Hill Rd customer lateral reveal leaking joints and heavy water intrusion.



Figure 2: Deer Hill customer lateral point repairs.

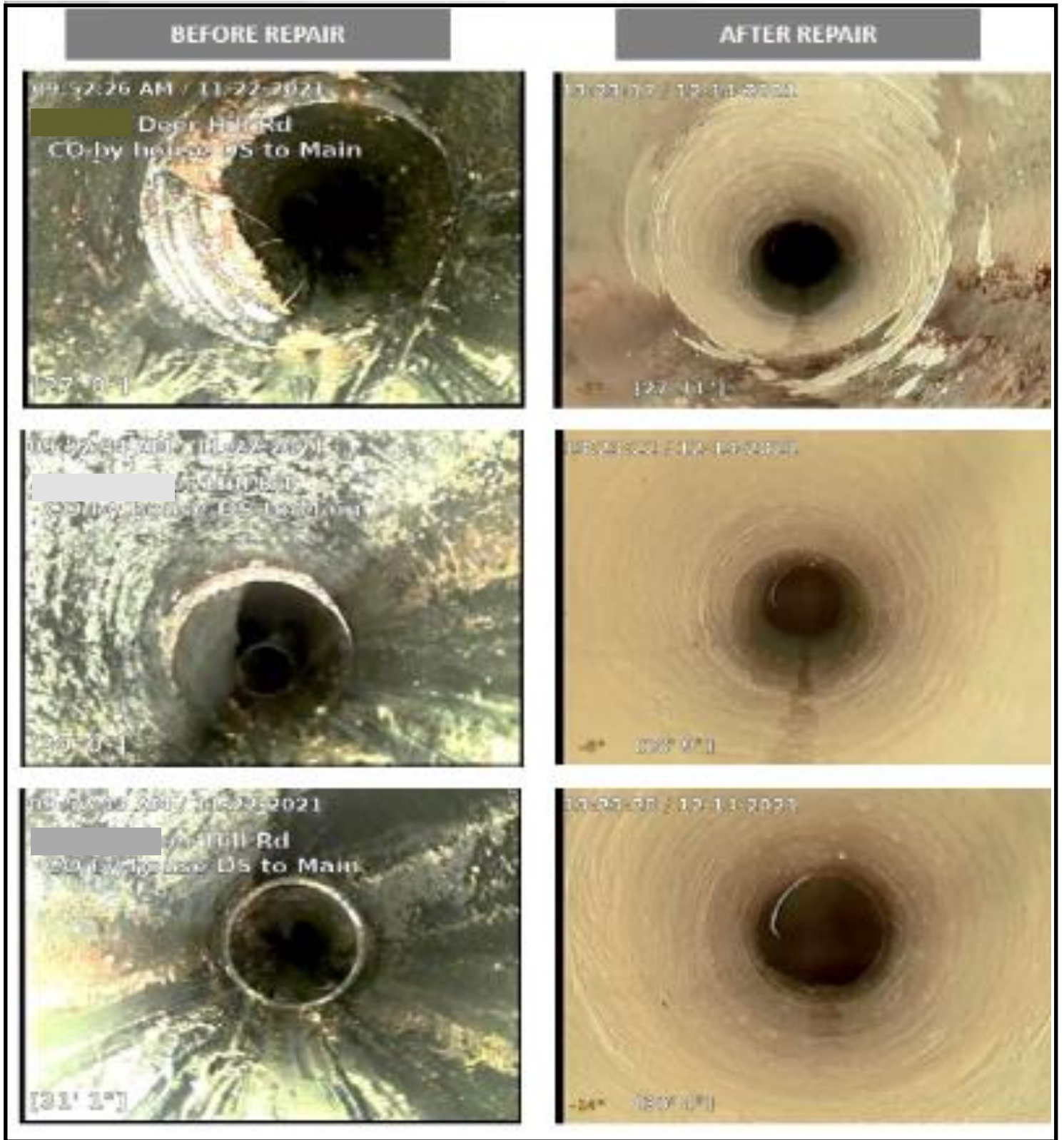
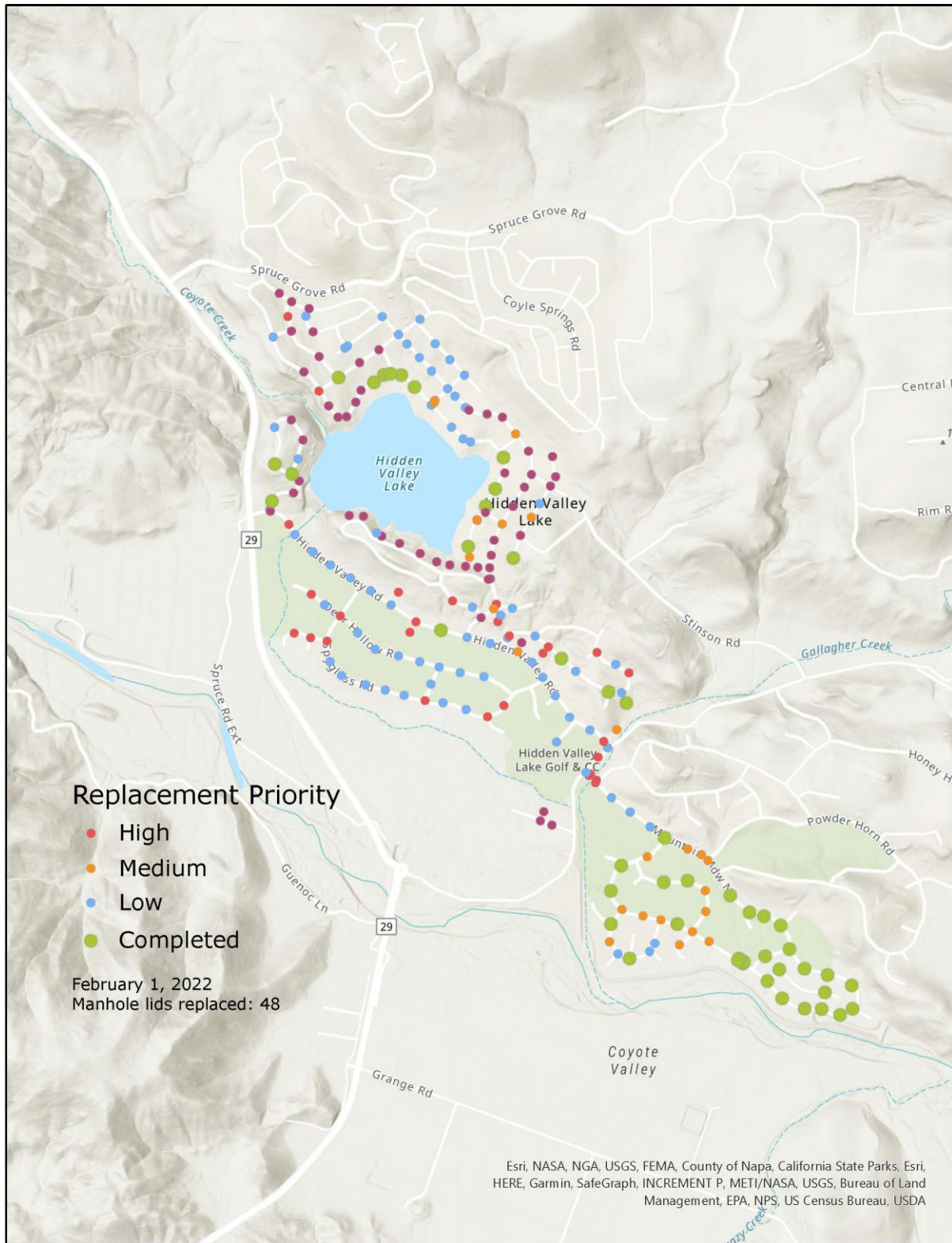


Figure 3: Rain event inspections of manholes (Mountain Meadow South 3.0-6, Hawks Hill 9.5-2).



Figure 4. Updated manhole lid replacement status as of February 1, 2022 (Note: the uncovered manhole lid on Mountain Meadow South has not yet been mapped).





Disaster Reimbursements (Federal & State)						
Year of event	Disaster	Project	Description	Completion	Reimbursed?	Reimbursements
2017	4301	LHHVA01	Pump&Dump	100%	100%	\$ 214,133.04
2017	4301	LKHVB01	Repair&Labor	100%	100%	\$ 16,748.90
2017	4308	LKHVA81	Pump&Dump	100%	100%	\$ 390,533.63
2017	4308	LKHVB81	Repair&Labor	100%	100%	\$ 5,317.17
2017	4308	LKHVF83	Repair&Labor	100%	100%	\$ 652,310.53
2019	4434	100063	Pump&Dump	100%	100%	\$ 916,723.31
2019	4434	100118	Repair	100%	100%	\$ 13,101.71
2019	4434	100126	Repair&Labor	100%	100%	\$ 39,032.81
2019	4434	101502	Repair&Labor	100%	100%	\$ 33,321.19
2019	4434	100138	Repair: Chip seal the WWTP Access Road	100%	90%	\$ 110,730.00
2020	4482 COVID-19	138890	Materials: Purchased for disinfection, and infection prevention methods	100%	0%	\$ 11,095.33
2020	4558 LNU Complex Fire	Cat B <b>100% (FEMA)</b>	Emergency protective measures -FireBreak	100%	100%	\$ 36,245.32
2020	4558 LNU Complex Fire	Cat B <b>75% (FEMA)</b> 18.75% (CalOES)	Emergency protective measures -Chipping & Spreading	100%	96%	\$ 143,437.00
2020	4558 LNU Complex Fire	Cat B <b>100% (FEMA)</b>	Continuity of Operations - Generators - Smoke Soot and Ash	100%	100%	\$ 20,747.18
2020	4558 LNU Complex Fire	Cat B <b>75% (FEMA)</b> 18.75% (CalOES)	Continuity of Operations - Generators - Smoke Soot and Ash	100%	94%	\$ 44,690.95

Totals:	\$ 2,648,168.07
Actual:	\$ 2,648,168.07

Access Road

7/2 Requested update of closeout status of this project. Response: "The other projects are still being worked on by Cal OES Recovery Closeout team."  
3/3/22 Received a request for clarification from the closeout team.

COVID19

12/21 Deposited \$11,095.33

Debris Removal & Generators

9/3 Deposited \$236,187.45 (\$112,500 + \$20,747.18 + \$36,245.32 + \$30,937 + \$35,757.95)  
9/7 Deposited \$8,933

Federally funded, non-disaster projects (HMGP)					
Related Disaster	Project	Description	Completion	Reimbursed?	Reimbursement
4344	512	LHMP: Writing the Plan	100%	95%	\$ 74,404.00
4382	112	Unit 9 Tank: Replacing this tank	0%	0%	\$ 1,300,000.00
4407/4431	57	Generators: Installing at Booster Stations	0%	0%	\$ 748,048.00
4558	398	Defensive Space, Ignition Resistant Construction (DSIRC)	0%	0%	\$ 1,400,000.00
4558	428	Water Mains Planning	0%	0%	\$ 500,000.00

Totals:	\$ 4,022,452.00
Actual:	\$ 74,404.00

#### LHMP

7/2 Inquired on the status of this project. Response: "This project is in FEMA closeout and with FEMA, so soon as we hear back – which can take a little time – we will let you know. In the meantime I will keep this on my radar."

#### Unit 9 Tank

10/12 On-site Cultural Site Survey conducted.

1/21 Notified CalOES of CEQA NOE from county, and change of plans.

1/25 Currently working through the definition of "ground-breaking" with FEMA & CalOES.

2/3 Received CalOES letter that FEMA is "ready to obligate"

2/9 Received FEMA approval letter (See Attached)

2/18 Welcome Call - Discussed procurement

2/23 Kick-off Call - Discussed procurement

#### Generators

7/27 Responded to final edits requests for Generator re-submittal

8/12 Planning Partners (environmental consultant) completed edits to the environmental checklist of the subapplication

8/24 Submitted updated environmental checklist to CalOES.

10/6 Confirmed Authorized Agent info.

11/2 Responded to RFI

3/1 Responded to RFI

#### Defensive Space, Ignition Resistant Construction (DSIRC)

6/3 Discussed project with Tribal leader

7/27 On-site project walk-thru with tribal leader

10/6 Confirmed Authorized Agent info.

11/3 Responded to RFI

12/1 Notification of FEMA submission

#### Water Mains Planning

5/21 Submitted RFI response

9/27 Submitted RFI response

State Funded projects (Prop 1, Prop 68)					
Funding Agency	Project	Description	Completion	Reimbursed?	Reimbursement
DWR/IRWM	206	I & I	75%	59%	\$ 375,000.00
DWR/IRWM	205	Unit 9 Tank	10%	0%	\$ 450,000.00
Totals:					\$ 825,000.00
Actuals:					\$ 222,375.00

I&I, Unit 9 Tank

12/20 **I & I:** Received reimbursement of \$198,659.47

1/14 **I & I:** Agendized Coastland proposal of North Shore CT easement repair/replacement for \$17,113

1/19 **I & I:** Delivered Notice to Proceed to Coastland Engineering

2/1 **I & I:** Grant Agreement amendment signed

2/24 **I & I:** Submitted quarterly progress report and reimbursement request for \$10,393.65

12/1 **Unit 9 Tank:** Submitted quarterly progress report

12/13 **Unit 9 Tank:** Received notification of LC CDD representative's departure on 12/15

12/15 **Unit 9 Tank:** Recieved Notice of Exemption (NOE) from planning committee

12/16 **Unit 9 Tank:** Received notification of Grading and Building permit requirements.

1/14 **Unit 9 Tank:** Agendized Coastland proposal of Final Design and bid documentation for \$115,852

1/19 **Unit 9 Tank:** Delivered Notice to Proceed to Coastland Engineering

1/25 **Unit 9 Tank:** New survey discussion, and geotechnical site visit schedule

2/22 **Unit 9 Tank:** Confirmed no legal challenges to NOE

#### AMI

11/15 CivicSpark Fellow Thomas scheduled start date.  
11/15 600 Radios delivered  
12/8 Began training Lisa S on AMI data management  
12/15 244 Meters have been added to BeaconAMA since 11/15 for a total of 422  
12/21 On-site meeting with Badger. New IR Tool delivered, and utilized  
1/5 Order for 600 meters, radios & stakes placed (96 LTE MS). Endpoint delivery date 4/2022.  
1/11 Book 7 (151 meters) replacement has begun. Troubleshooting missed reads.  
1/24 Development of Town Hall agenda  
2/2 Development of Town Hall marketing flyer  
2/4 BeaconAMA training scheduled for billing staff  
2/14 Staff training, EyeOnWater and BeaconAMA  
3/3 AMI Town Hall presentation  
3/4 Submitted request for Fiscal Recovery Funding for \$286,131.12 (See attached - FRF request)

#### FLASHES

11/18 Conducted FLASHES Town Hall  
11/19 Submitted Multi-Benefit Water-Energy Resilience Project (FLASHES) to DWR Drought Relief funding program  
12/7 Fostering support from CBIA, PIF, AGC  
1/7 Discussing FLASHES expansion to Middletown water.  
1/10 Researching USDA funding opportunities  
1/13 DR4482 HMGP NOI submitted  
1/14 MIP Comment letter submitted to CPUC  
1/26 Ad Hoc meeting with Trane  
2/2 Review of the letter of commitment amendment  
2/4 Developing response to HMGP NOI RFI  
2/8 Meeting scheduled with HMGP representative  
2/10 Withdrawal from HMGP funding program  
3/11 Ad Hoc meeting scheduled  
3/15 Meeting with CPUC scheduled

#### Drought & COVID Relief Funding

9/27 Submitted \$8M Emergency Intertie project to DWR Small Community Drought Relief Funding program  
10/6 Submitted \$22M Water Main Replacment project to DWR Small Community Drought Relief Funding program  
10/15 Submitted Covid Relief Funding application for \$56K  
10/29 Notification of DWR Multibenefit Drought Relief Funding  
11/1 Response from Drought Relief Funding Engineer, Alena. Emergency Intertie application is the 28th application, and the Water Main Replacement application is the 43rd. Alena is currently on the 21st application, and expects to complete 15 applications in the month of November.  
12/9 Drought Task Force mtg - Spring Valley, CLO to receive Drought Relief Funding for a new well  
12/9 M A T H - Meeting to discuss the effects of drought in the M'town area, and the status of the cannabis industry.  
12/16 Received notification of Covid Relief Funding allocation of \$116,992  
1/4 Received clarification request for application terms.  
1/11 Research USDA funding opportunities  
1/14 Agendized the allocation plan of Covid Relief funding.  
2/4 Agendized the allocation plan re-work  
3/4 Submitted request for Fiscal Recovery Funding for \$48,150.14 (See attached - FRF request)

#### SCADA

11/10 Meeting to review condition assessment data, and discuss recommendation. Summary of deficiencies illustrated with color-coded scoring system  
12/10 Meeting to discuss ANSI/ISA 18.2 life cycle and SCADA alarm strategy  
2/17 SCADA Master Plan review meeting

#### Other activities

11/3 Meeting with homeowners regarding localized flooding, and mitigation  
11/15 Meeting to discuss GSA with water rights attorney Peter Kiel  
12/27 Reached consensus with HVLA that a cooperative effort for Parks&Rec project is not viable at this time.  
12/29 Meeting with attorney to discuss Ordinance 59.1  
2/3 Submittal of Moonridge Rd documents to SDRMA  
2/22 Received revised sewer Ordinance  
2/22 Reviewed SGA memorandum

#### IRWM/DWR

2/2 Submitted Project Interest Form (PIF) to be added to the WestSideSAC IRWM project list.  
3/9 Scheduled to present proposed PIF for inclusion to IRWM Project list

#### USDA

1/10 Submitted request to RDAApply program  
1/21 Researching possible funding combination with DWR Drought relief.

#### CalFire

1/20 Submitted request for Fire Prevention Grant tracking number  
2/1 Received response to Partner Commitment letter  
2/9 Submitted grant application for \$667,261.

Potential projects (LHMP)					
Priority	Funding Agency	Project	Description	Costs	Notes
1	HMGP (FEMA)	SCADA	Technology refresh	\$ 1,000,000	Initial Feasibility discussions underway, Joined Demand Response program to qualify for rebates
1	HMGP (FEMA)	Tanks	Replace wooden tanks	\$ 5,400,000	Subapplication submitted for one tank only, 4558 - NOI
1	HMPG (FEMA)	I & I	Pipe-bursting	\$ 1,000,000	Grant funds awarded for first pipe-bursting
1		RRP, ERP	Requirement of AWIA of 2018	\$ 200,000	Due 3/21, Possible 4482-NOI opportunity
1	HMGP (FEMA)	Water	Correlators, AirVacs, Lines, Meters	\$ 5,500,000	ESCOs can support energy savings projects
2		WMP	Water Master Plan	\$ 100,000	This is 20 years old. Is a reference document for grant applications
2	HMGP (FEMA)	WWTP	EQ Basin, Sludge Beds	\$ 6,000,000	Every flooding disaster in the last 4 years has damaged a portion of the WWTP. Possible developed contributions.
2		SWP	Stormwater Master Plan	\$ 200,000	This is 20 years old. Opportunity for regional benefits.
2		Stormwater	Implement Stormwater Master Plan Improvements	\$ 10,000,000	Phase 1 - Culverts in the Flood detention basin, previous NOI accepted for this activity
2	HMGP (FEMA)	Well	Drill a new well	4000000	Water Resilience, Contamination Mitigation, possible developer assistance
2	FMAG (FEMA)	Fuels Mitigation	Defensible Space, Concrete detention basin, masonry buildings	\$ 400,000	Possible 4558-NOI opportunity
2	FMAG (FEMA)	Hydrants	Improvements	\$ 4,100,000	Previous NOI accepted for this activity
2	PDM (FEMA)	GIS	Fully develop database, O&M	\$ 400,000	Management, maintenance, and communications tool
3		PAP	Public Awareness Program	\$ 200,000	Disaster preparedness, response and recovery
3	HMGP (FEMA)	CL2 valve	Automatic shut-off valve	\$ 50,000	Operator Safety, RMP improvement list
3	HMGP (FEMA)	CL2 Analyzers	Chlorination Basin improvements	\$ 100,000	Flow-based treatment process will streamline WWTP
3	HMGP (FEMA)	Earthquake	Retrofits	\$ 5,000,000	
3		Levee	Certification	TDB	Opportunity for regional benefits, flood insurance
3		Dam	Inundation Mitigation	TDB	Infrastructure improvements



**FEMA**

February 9, 2022

Mark S. Ghilarducci  
Director  
Governor's Authorized Representative  
California Governor's Office of Emergency Services  
3650 Schriever Avenue  
Mather, California 95655

Reference: Application Approval, HMGP DR-4382-112-2R  
Hidden Valley Lake Community Services  
Water Storage Mitigation Project  
FIPS Code: 033-33549, Supplement 54

Dear Mr. Ghilarducci:

We approve and issue Hazard Mitigation Grant Program (HMGP) funds for the Hidden Valley Lake Community Services, HMGP DR-4382-112-2R, Water Storage Mitigation Project.

The total project cost is \$1,850,207. As shown in the enclosed Obligation Report - Supplement 54, we are obligating \$1,387,655.25 for the 75 percent Federal share; the 25 percent non-Federal share is \$462,551.75. These funds are available in SmartLink for immediate and eligible disbursements. The following is a summary of the approved funding:

<b>Total Project Cost:</b>	<b>Federal Share (75%):</b>	<b>Non-Federal Share (25%):</b>
\$1,850,207	\$1,387,655.25	\$462,551.75

This HMGP project approval and obligation of funds are subject to the following conditions:

- 1. Scope of Work (SOW)** – The Hidden Valley Lake Community Services is to replace its existing Unit 9 redwood water storage tank (150,000 gallons) with two 250,000-gallon bolted steel tanks at 16393 Eagle Rock Road, Lake County, California. To provide defensible space around the tanks, 23 trees will be removed, and fuel reduction activities will extend 100 feet from the structures.
- 2. Project Completion Date** – The work schedule included with the project application indicates that the project completion date is August 4, 2024. Please inform the sub-recipient that work completed after this date is not eligible for federal funding, and that federal funds may be de-obligated for work completed outside the completion date when there is no approved time extension.

3. **Project Closeout** – Within 120 days of project completion, all project funds must be liquidated and final closeout documentation for the project must be submitted to FEMA. Please note the project must comply with Code of Federal Regulations Title 2, Part 200 reporting requirements at the time of closeout.
4. **Record of Environmental Considerations (REC)** – FEMA has determined that the Proposed Action is covered by the Region IX Programmatic Environmental Assessment (PEA) under Repairing, Realigning, or Otherwise Modifying Roads, Trails, Utilities, and Rail Lines (Section 2.3.4), Constructing New Facilities or Relocating Existing Facilities (Section 2.3.5), and Mechanical and Hand Clearing of Vegetation (Section 2.5.1). These categories cover the construction of the above project elements and, therefore, the Proposed Action is consistent with these PEA categories. A list of Typical Best Management Practices (BMP) is attached. Compliance with the BMPs appropriate for this scope of work is a condition of funding. Please reference the enclosed REC for further information.
5. **Standard Conditions** – This project approval is subject to the enclosed *Standard Mitigation Grant Program (HMGP) Conditions*, amended August 2018. Please note that federal funds may be de-obligated for work that does not comply with these conditions.

If you have any questions or need further assistance please contact Aaron Lim, Hazard Mitigation Assistance Specialist, by email [aaron.lim@fema.dhs.gov](mailto:aaron.lim@fema.dhs.gov), or phone (510) 627-7036.

Sincerely,

Kathryn Lipiecki  
Director, Mitigation Division  
FEMA Region 9

Enclosures (4):

Obligation Report - Supplement 54  
Project Management Report  
Record of Environmental Consideration (REC)  
Standard Mitigation Grant (HMGP) Conditions

cc:

Jennifer Hogan, State Hazard Mitigation Officer, California Governor's Office of Emergency Services  
June Cochrane, Hazard Mitigation Grants Specialist, California Governor's Office of Emergency Services  
Robert McCord, Chief, Hazard Mitigation Assistance Branch, FEMA Region 9



## Hidden Valley Lake Community Services District

19400 Hartmann Road  
Hidden Valley Lake, CA 95467  
707.987.9201  
707.987.3237 fax  
www.hvicsd.org

March 4, 2022

Supervisor Moke Simon  
255 North Forbes St.  
Lakeport, CA 95453

Dear Supervisor Simon

On behalf of Hidden Valley Lake Community Services District, I am contacting you to respectfully request assistance for our District's unmet needs stemming from the COVID-19 pandemic, sourced from the American Rescue Plan Act's (ARPA)'s Coronavirus Local Fiscal Recovery Fund.

As you and fellow County leaders discuss priorities for the second and final tranche of the Local Fiscal Recovery Fund, I ask that you consider the Independent Special District in your district, Hidden Valley Lake Community Service District. ARPA gives the County that authority. The district would deeply appreciate assistance in responding to ongoing COVID-19 impacts and the assurance that we can continue to provide essential local services to our shared constituency.

Specifically, ARPA gives counties the authority to transfer Fiscal Recovery Fund monies to special purpose units of state and local government for the *same eligible uses* as cities and counties. Among others, these uses include:

- pandemic-related expenditures,
- revenue losses,
- economic impacts,
- premium pay for essential workers, and
- necessary investments in water, wastewater, and broadband services.

Hidden Valley Lake Community Services District provides 7500 residents in Hidden Valley Lake with water and wastewater services. While the 2021-2022 State Budget provided some important new avenues for COVID-19 relief to California's special districts, the Hidden Valley Lake Community Services District still has **\$1,834,281.26** in *unmet* needs that are eligible for the Fiscal Recovery Fund.

The district's request takes all available funding into consideration. We have no remaining avenues to request relief and are not receiving other state or federal funding for these purposes. Moreover, if we are not able to recover some funding, Hidden Valley Lake Community Services District may need to consider significantly delaying much-needed capital improvements to the community. ARPA grants





## Hidden Valley Lake Community Services District

19400 Hartmann Road  
Hidden Valley Lake, CA 95467  
707.987.9201  
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www.hvlcsd.org

definitive authority to counties to transfer Local Fiscal Recovery Fund monies to special districts to address these needs for the communities we serve.

We look forward to working with you and your staff on this issue and appreciate your consideration. Please contact me at [dwhite@hvlcsd.org](mailto:dwhite@hvlcsd.org) and 707-533-3498 to speak further about this request to help the district continue providing essential public services to your constituents. I stand ready to be a resource and answer questions or provide additional information.

Thank you,

A handwritten signature in blue ink that reads "Dennis".

Dennis White  
General Manager

CC: Carol Hutchinson, County of Lake, County Administrative Officer  
[carol.huchingson@lakecountyca.gov](mailto:carol.huchingson@lakecountyca.gov); Matthew Rothstein, County of Lake, Deputy  
County Administrative Officer [matthew.rothstein@lakecountyca.gov](mailto:matthew.rothstein@lakecountyca.gov)

Fiscal Recovery Fund Request	
Revenue Loss	\$ -
Covid response	\$ 48,150.14
Economic Impact	\$ 286,131.12
Premium Pay	\$ -
Necessary Investment	\$ 1,500,000.00
	\$ 1,834,281.26



**Hidden Valley Lake  
Community Services District**  
19400 Hartmann Road  
Hidden Valley Lake, CA 95467  
707.987.9201  
707.987.3237 fax  
[www.hvlcsd.org](http://www.hvlcsd.org)

**MEMO**

To: Board of Directors  
From: Dennis White  
Date: March 15, 2022  
RE: General Manager's Report

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Below is an overview of District operational activities.

**COVID-19 Response: Director, Employee and Customer health and safety**

- Governor Gavin Newsom signed an executive order releasing the mask mandate starting March 1<sup>st</sup> to unvaccinated employees. However, masks are strongly recommended and shall be provided by employer upon request.
- We also continue to monitor our county for outbreaks and will act accordingly. Currently in Lake County community the infection level is medium
- We ask all staff and Directors, if you feel sick please stay home and get tested. Protect yourself and others by isolating. Only we can prevent outbreaks. This responsible behavior will lead us back to a normal lifestyle and help to keep us away from more stringent policies.

**Management of the Day-to-Day Operations**

**Finance** -The Finance Committee and staff have honed-in on a plan to pre-fund OPEB liabilities instead of pay-as-you-go. In the long run, this will offer fiscal relief to the District. The details of this plan are still being worked out, but the current focus is to decide on a fund custodian. Different fund custodians offer different benefits and fee structures. Recent market fluctuations have added complexity to the analysis. While staff was able to make a recommendation based on existing market conditions at the time, recent market volatility has changed that cost benefit analysis. Staff will re-work this analysis with an updated time horizon. Once the fund custodian is selected, the next step will be to update the policy of staff benefits offered under OPEB.

**SB998 Residential water shut-off** – We continue to manage this new lock-off procedure. Staff is closely monitoring delinquency after the first two lock-offs. The statute offers guidance only for the initial inability to pay. Two years after the shut-off moratorium, we currently have 50 payment arrangements.

**Budget Update** – Staff has taken a deep dive in preparation for the upcoming budget year. We've reviewed our current budget performance to actual expenses. We are also mindful of economic changes brought on by national news, climactic events, and the ever-rising cost of healthcare and utilities. While we are still in the



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early innings of the budget process, we feel confident that we can bring a budget draft to the April Finance Committee. Overall, I'd like to think we are working through a number of opportunities rather than challenges.

### **Drought.**

Our recharge rate for our production wells, continues to be over 100%.

### **Insurance**

Earthquake coverage as been agendized this month. You will see from the staff report that we have also reached out to our neighboring agencies for feedback on this topic.

### **Staffing**

I am proud to say Nik Hendricks and Russel Murphy are now Water Distribution I Operators. They both passed the state exam, congratulations to you both!

Jessika and Dominic are both preparing for the second phase of the Class A license requirements. This team is really growing and learning quickly!

## **Major Projects**

- Mainlines
  - Staff along with two Board members had an on-site introductory meeting with Underground Solutions. Mainline rehabilitation continues to be a priority. Planning and meeting with vendors is part and parcel of this process.
  - We are still waiting to hear results from our \$.5M Advance Assistant application to HMGP
  - While we are still waiting to hear results from our \$22M Design & Construction application to DWR's Small Community Drought Relief Program (SCDRP), they will continue to accept letters of support. Staff has submitted a letter from Congressman Thompson.
  - The mainline rehabilitation project interest form has been accepted by the WestSide SAC IRWM. This will help set the stage for upcoming rounds of DWR funding.
  - Staff has made a request for ARPA funding that is slated to arrive at the County in May of this year. Costs eligible for ARPA include investments in "necessary infrastructure" such as mainline rehabilitation.
  - The letter commitment (LOR) with Trane for the FLASHES project remains in effect. This LOR include a \$5M up-front payment to the District.
- Tank 9
  - After participating in the welcome call and the kickoff call, a few wrinkles to the execution of the Tank 9 project have surfaced, namely time and money. We will be adding the process of sending out the design and engineering



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work to bid which may add a few months to the timeline. We have also begun to incorporate calculations of net present value to a project that was priced in 2018.

- **I & I**
  - Coastland has conducted an on-site assessment and will work on design and bid support as contracted, for the North Shore Ct easement.
  - The progress report and reimbursement request has been submitted for the quarter. Costs this quarter are primarily focused on lateral repair.
- **AMI**
  - The AMI Town Hall was presented and recorded on 3/3. This presentation and subsequent tutorials were uploaded to the website and referenced in a post in social media. Staff is also trained on both the customer portal and the in-house monitoring tool.
  - Now that the Town Hall is complete, the new meter install process will include a door-knocker, advising our customers of the EyeOnWater tool that is available to them.
  - Staff has also developed and sent a welcome letter for the first 550 meters already installed.
- **Resilience - FLASHES**
  - The FLASHES Ad Hoc committee met on 3/10 to learn about new developments in this project.
  - The PGE Microgrid Incentive Program (MIP) offers both a developmental grant (\$25,000) and construction grant (\$15M) that Trane continues to pursue.
- **Local Fiscal Relief Funding (LFRF)**
  - The second tranche of ARPA funding is coming to Lake County this May. Staff has requested an allocation of ~\$1.8M pursuant to the US Treasury Final Rule guidelines of eligible expenses.
- **SCADA**
  - GHD has provided us with a draft Master Plan. This plan is currently under review.
  - After a finalization of the Master Plan, the next step will be design and costing.

**ACTION OF  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

**DATE:** March 15, 2022

**AGENDA ITEM:** SDRMA Proposal for Earthquake Coverage of Mainlines

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**RECOMMENDATION:** Accept Staff's recommendation to not pursue earthquake coverage at this time. Covering underground infrastructure is not common among water and wastewater agencies due to the cost. The annual premium in comparison to the amount of coverage offered is not cost-effective for the District.

**Mainlines Earthquake Coverage Quote**

Total Insured Value: \$22,300,029 (8 miles)

Limits: \$5M/\$5M per occurrence/per aggregate

Premium: \$137,425.75

Deductible: 5% per unit subject to a minimum of \$25k (\*a unit means per structure)

The broker would not quote the total cost for all lines and offered only a total \$5M per occurrence. SDRMA has no other members that cover underground pipes

Staff spoke with Ridgecrest Water District and Napa Sanitation, neither of them had Earthquake insurance for property or underground infrastructure at the time of the major earthquakes. Both agencies have chosen not to purchase coverage due to cost and high deductible.

Napa Sanitation had minor structure damage but did experience damage to their treatment plant. Claims were covered by FEMA with no issue, due to declared emergency. FEMA did notify them that they would be required to obtain earthquake coverage, however the District appealed due to cost, FEMA accepted the appeal.

Ridgecrest Water District had little structure damage and minor damage to underground infrastructure.

**Property Assets Earthquake Coverage Quote(6/16/2021)**

Total Insured Value: \$13,592,310

Limit: \$13,592,310

2021-22 Premium: \$49,246.31

**Update - Alliant Property Appraisal:**

Staff submitted a Letter of Engagement with Alliant Appraisal Services on November 10, 2021. Appraisal was completed on December 13, 2021. The Appraisal Report was expected to be provided by February 25, 2022, in order to present to the committee in March. The latest correspondence on March 1, 2022, from Alliant noted the draft report was pending final review. It is noted on the agreement that the report will be delivered within 90 days after the completion of the inspection, which would be March 13, 2022.

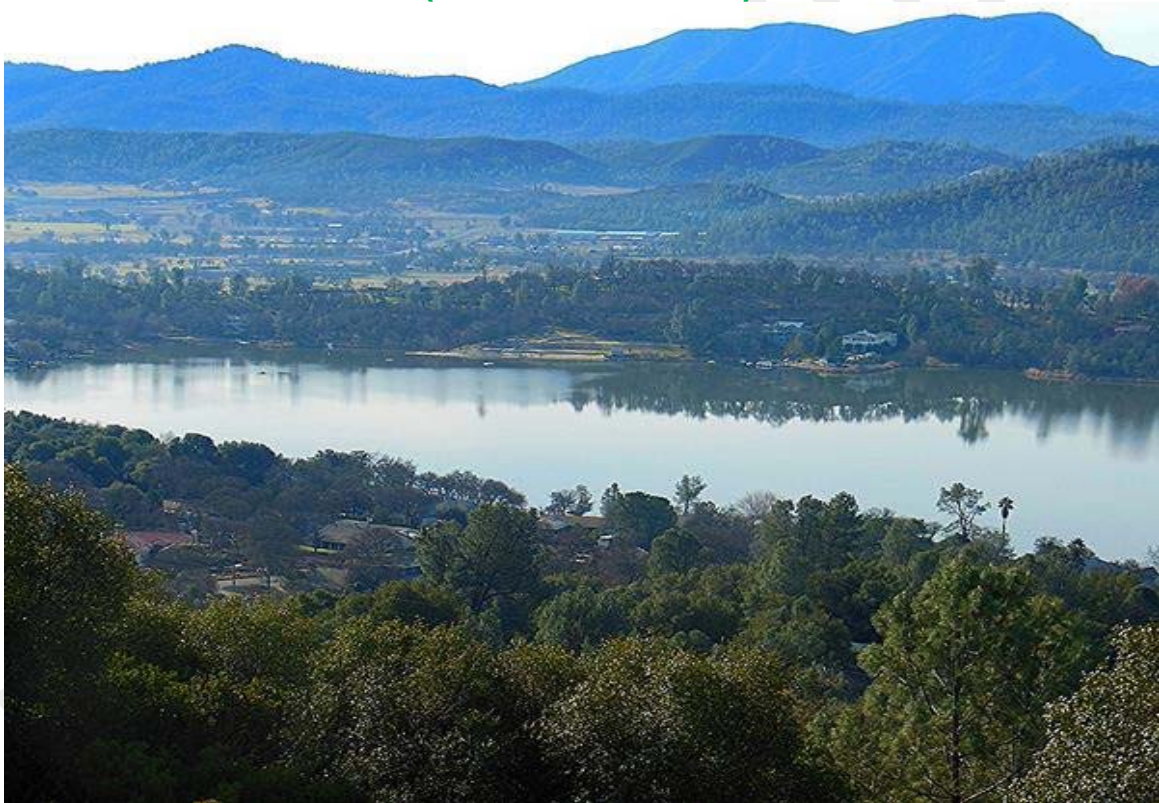


# Hidden Valley Lake Community Services District

19400 Hartmann Road  
Hidden Valley Lake, CA 95467  
(707) 987-9201

## Strategic Plan

2013-2018  
(UPDATE 3-8-17)



[www.HiddenValleyLakeCSD.com](http://www.HiddenValleyLakeCSD.com)

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## ***Our Mission***

***The mission of the Hidden Valley Lake Community services District is to provide, maintain and protect our community's water.***

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### **Core Values**

- ***Public Health***
- ***Customer Service-Reach all customers***
- ***Cost-Effectiveness***
- ***Integrity/Transparent***
- ***Organizational Excellence***
- ***Reliability***
- ***Stewardship-Long term health & welfare of our water sources***  
*It is the Districts responsibility to be the stewards, protectors, and keepers of that source*
- ***Innovation***

### **Goals**

- ***Deliver High Quality Water and Wastewater Services***  
*The quality of the water depends on an efficient and reliable Infrastructure and must remain the #1 Goal of the District*  
***Define high quality water***  
*Water that not only meets the required standards but reduce levels below the required levels*  
***Quality Reliability***  
*Implement & Enforce Backflow Criteria*  
*Resilience & Sustainability*



- ***Achieve and Maintain Financial Stability-***  
*Through high net worth*  
*Supply*  
*Growth*  
*Innovation*  
*High net worth/ good cashflow/ improve Ratepayer equity*
- ***Expand Education and Outreach***  
*Monthly Newsletter*  
*AMI Education*  
*Community Events*
- ***Offer Innovative Services***  
*FLASHES*  
*Metering*  
*Water Truck Services*
- ***Refine Governance and Administrative Processes***  
*Updated Employee Manual*  
*Hired a Labor Attorney*

## **Situational Analysis**

No change in financial reserves as they are still nearly depleted. There is an ever-growing list of deferred-maintenance activities, no formal capital improvement plan to sustain our infrastructure, and a portion of the District's water rights remain unsecured. Like nearly all water utilities, we are working within an increasingly complex and sophisticated regulatory framework, additional operating protocols & constraints, and increasingly stringent water quality standards.

We are still at a crossroads and must make smart choices that will define the character of our organization for years to come.

## **Challenges**

Our top challenges:

- A. Financial health of the District-The District continues to covered water and to a lesser extent, sewer service operating costs by deferring maintenance. The repercussions of deferring maintenance are now being recognized through predictable infrastructure failures such as water mainline breaks and Sewer I & I; along with the increased costs associated with repairing or replacing equipment, pipelines and facilities.

B. Of equal concern, is the debilitating effect funding shortfalls have on our ability to pursue new opportunities. It takes money to prepare grant requests, to retain personnel who can research and assess the feasibility of implementing new opportunities, to obtain matching funds and loans and to advocate on behalf of the District. The District is currently not well positioned, financially, to pursue new opportunities or solve existing issues.

~~C. In addition to replacing aging infrastructure and strengthening our financial position, we must secure and protect the District's water supply. In 2012 we submitted a "Petition for Change" to the State Water Resources Control Board's Division of Water Rights—a process through which we intend to solidify the District's water rights to current and future water supplies. The Petition for Change, although largely a "paper study" as opposed to the traditional "brick and mortar" project, could easily take five years to complete and cost in excess of \$300,000.~~

~~D. The California Department of Public Health has adopted stringent drinking water standards for hexavalent chromium (Cr6) of 10ppb. The District's annual average for Cr6 is 11.1ppb. We now know the cost required to comply with the forthcoming (Dec. 31, 2019) drinking water standard for hexavalent chromium. (Treatment \$2.5M Well \$1.2M)~~

~~E. The District must find and secure a "new & approved" water source to address the meter moratorium. This is only a small fraction of the solution as the District then needs to drill a new well, install the treatment system, SCADA system, meet new security standards and build the infrastructure to deliver this new water source to the system to include a chlorine contact structure and booster pump facility. (It is expected that this can be done in conjunction with meeting all State requirements for item D, the Chrome 6 requirements, if the new water source is below 10.0ppb.)~~

~~F. The Putah Creek underflow replenishment requirement by the State Water Board creates many issue for the community, environment and water basin. Several are the proliferation of non native species that disadvantages the native species of frogs and the exportation of our valuable water resource from a water basin that is self-sufficient, self-reliant and sustainable; all within our own closed loop system. This water exportation is magnified during times of drought and sends a poor message to the public as the District pumps thousands of gallons into Putah Creek, simply to be sucked up by local farmers and never making the intended destination. Additional water must then be wasted down the creek to make up for this diversion of water further exasperation the issue.~~

## Five-Year Vision

The five-year vision as portrayed in the 2013-2018 Strategic Plan has not played out as described. The economy continued to pause...giving us this chance to reevaluate the direction our district is going and the opportunities that are before us today. We now have an opportunity to move in a new direction to meet our Mission Statement, Core Values and Goals.

# Goals

## *Goal: Deliver High Quality Water and Wastewater Services*

### **1A. Secure and protect the water supply**

As a part of this strategic plan, we will take the following actions:

- Amend and expand water rights
  - **Become a Groundwater Sustainability Agency**
  - **Water Rights Petition for Change**
  - Update analysis of future water demands
  - Continue to monitor groundwater
- Increase knowledge of watershed and factors impacting quantity and quality of water supply
  - Expand water quality monitoring program
  - Expand groundwater elevation monitoring program
  - Compile library of technical studies and associated documents
  - Evaluate risk of “emerging contaminants”
    - Hexavalent chromium
    - Endocrine disrupters
    - And now 1,2,3-Trichloropropane at 5 parts per trillion (ppt)
    - **PFAS**
- **Increase Maintain** understanding of State Regulations of surface water – groundwater interactions within the Coyote Valley groundwater basin
- Promote stewardship of Coyote Valley Groundwater Basin
  - Monitor and participate in County land use planning activities
  - Support local watershed protection groups

### **1B. Maintain and enhance sewer infrastructure**

As a part of this strategic plan, we will take the following actions to upgrade the District’s sewer infrastructure:

- Complete inventory/catalog of sewer infrastructure
- Implement updated Sewer System Management Plan (SSMP)
  - Expand systematic sewer maintenance cleaning program
  - Implement systematic service line replacement program
- Implement Sewer Capital Improvement Plan

### **1C. Maintain and enhance water infrastructure**

As a part of this strategic plan, we will take the following actions to upgrade the District's water infrastructure:

- Complete inventory/catalog of water infrastructure
- Implement Water Capital Improvement Plan
- Implement leak detection program
- Implement systematic water meter replacement program

It is now a viable option to replace traditional water meters with smart meters due to lost revenue capture. Industry standard conservatively estimates that you can see an average revenue increase of \$2 to \$3 per connection with the installation of smart meters. That would be an additional income of \$5K to \$7.5K per month that would be used to pay on a loan coupled with an associated 50/50 matching grant. To add an additional margin for error, the potential Verizon cell tower rental site is expected to generate \$1.7K per month toward a matching loan payment as well.

### **1D. Enhance site security for all facilities and infrastructure**

As a part of this strategic plan we will construct enclosures/housing for water supply wells.

### **1E. Evaluate flood control**

As a part of this strategic plan we will:

- Identify current level of flood protection provided by existing facilities
- Implement facilities maintenance program
- Develop dedicated source of funding

The District has identified a potential opportunity to move the community forward through a public, private partnership to address flooding issues, storm culverts and ditch maintenance. Ultimately, it is staff's recommendation that Lake County Water Resources be the final responsible agency if a funding source can be agreed upon. This would save the sewer enterprise account thousands of dollars annually and bring the District into compliance with funding regulations.

1. Lake County Water Resources has the expertise, finances and ability to place a property tax on the ballot to cover the expenses of maintaining the Putah Creek levee, storm basin & pump, culverts and ditches throughout Hidden Valley Lake. If passed, the Association and CSD would deed specific properties to Lake County Water Resources as they would have the revenue stream to maintain the facilities.
2. Prior to a land transfer to Lake County Water Resources, and through the generous donation of a private land owner, the District would merge the existing storm basin and this new property (Portions of this land may be retained by the District which would require the land to be subdivided first) allowing Lake County Water Resources to remove the eastern basin wall/levee so storm water could naturally flow by gravity to Putah Creek. This would reduce the need for the pump station and likely the flooding we have seen in recent months.

### ***Goal: Maintain Financial Stability***

We will maintain financial stability and equitable rates.

Water and sewer reserves fall short of the District's needs and requirements for grants and loans.

#### **2A. Update fiscal policies to promote financial stability**

In order to maintain and enhance the District's credit rating we will:

- Develop reserve fund policies
- Fund depreciation

#### **2B. Adopt fixed asset management plan**

We will develop a fixed asset management plan which will form the basis for determining appropriate funding levels for infrastructure and other fixed asset depreciation.

#### **2C. Expand our ability to track and manage financial data**

To enhance our ability to track and analyze financial data, we will:

- Upgrade administrative computer system
- Monitor trends and develop long-term fiscal projections
- Improve cost tracking by activity/project

#### **2D. Ensure rates are equitable and promote financial stability**

We will commission a third-party water, sewer and miscellaneous fee study to

determine the financially prudent revenue stream required to execute this strategic plan.

## **2E. Identify sustainable funding mechanism for flood control facilities**

*(This is a repeat of item 1E. The two could be combined)*

There is currently no dedicated revenue stream for funding operation and maintenance of our existing flood control facilities, nor expansion of flood control facilities or responsibilities should the District be required to obtain a National Pollutant Discharge Elimination System (NPDES) storm water discharge permit in the future. As part of this strategic plan we will conduct an analysis of current and future flood control funding requirements, and identify potential funding sources.

### ***Goal: Expand Education and Outreach***

We will expand education and outreach programs to enhance customer awareness of District services and promote government transparency.

## **3A. Expand customer education about the District and our services**

Nationwide, the cost of providing safe, reliable municipal drinking water has risen steadily and often, -from the customer's perspective, for unknown or unsubstantiated reasons. A frequently heard complaint is that customers are being told to conserve water, which they do, and are subsequently "rewarded" with increased water rates. In general, water utility customers are unaware of the true cost of producing and delivering municipal drinking water [or of the financial impact that new and increasingly stringent regulations have on the cost of these services](#). Similarly, they are often not fully aware of the water utility's services, or its responsibilities to maintain its sewer and drinking water infrastructure.

Coupled with the need to better educate customers is the related task of expanding the modes of communication. Among some demographics, electronic social media has become the preferred mode of communication. Disseminating information via social media is less expensive and often more effective than newsletters and other traditional means. As a part of this strategic plan, we will:

- Familiarize customers with the scope and breath of District services and the true cost of providing those services
- Utilize electronic social media, [starting with a new and improved Website](#), to disseminate information

## **3B. Educate customers about resource conservation and pollution prevention**

To promote resource stewardship, we will continue to educate customers and increase public awareness of water conservation, [the cost of doing business](#), and will also designate funding to expand programs to educate the public about:

- Sewer lateral maintenance

- Stormwater management
- Safe disposal of grease, cleaning agents, pharmaceuticals and other household wastes

### **3C. Expand customer service training for employees**

The District will expand and formalize its employee customer service training program to reflect the evolving functions of the District and the expanding role of electronic media. Specifically, the District will:

- Provide formal training (webinar, video, lectures)
- Initiate an annual customer satisfaction survey

### ***Goal: Offer Innovative Services***

#### **4A. Leverage District resources to generate revenue**

The District possesses expertise, equipment, and infrastructure that could be used to generate revenue and/or provide additional services to the community. As a part of this strategic plan we will:

- Expand solar power generation capacity
- Investigate the feasibility of wind power generation
- Investigate feasibility of providing facilities for the provision of internet services
- Investigate feasibility of converting sludge to marketable products
- Investigate feasibility of rainwater capture financing and installation
- Investigate feasibility of providing water/wastewater quality laboratory analysis services
- Provide expertise and intellectual capital to other organizations
  - Billing services
  - Consulting/contractor services
- Rent/lease heavy equipment
- It is now a viable option to install a hydro turbine at the base of the dam (Per Schneider Electric's evaluation & their grant knowledge) to offset operational costs of a well in that location. Grants are currently available which may provide 50 to 100% of the funding.

#### **4B. Pursue partnerships and strategic alliances to develop revenue-generating activities**

We will cultivate partnerships and alliances through participation in integrated regional water management planning efforts and water industry organizations such as the Association of California Water Agencies, and where appropriate, through political advocacy. Specifically, we will:

- Actively participate in the Westside Sacramento Integrated Regional Water Management Plan group
- Promote and facilitate communication between water purveyors and wastewater service providers in the Upper Putah Creek drainage
- Cultivate relations with local, State and Federal elected officials

#### ***Goal: Refine Governance and Administration***

##### **5A. Update governance procedures to promote efficiency and transparency**

To improve Board governance we will adopt Board of Director Rules and Procedures to guide the conduct of Board meetings, communication among individual Board members, communication between the Board and District staff, and communication between individual Board members and District staff:

##### **5B. Update administrative processes to enhance customer service**

- Implement a paperless service order program and promote electronic billing to improve customer service and reduce administrative costs
- Automate meter reading to improve customer service, reduce administrative costs, and improve records retention and retrieval
- Utilize network system/cloud services to improve records retention and retrieval, and enhance preservation of District records in the event of disaster
- Implement an automated call system to improve customer service and enhance emergency response capabilities

##### **5C. Conduct customer satisfaction surveys**

We have never conducted a customer satisfaction survey and have historically received comparatively little feedback from our customers regarding services provided, or



potential interest in new or expanded services. To assess the appropriateness and quality of our services, we will conduct annual web-based customer satisfaction surveys to assess the District's ability to provide services, and the need or interest in providing additional services.

**5D. Continuously update human resources policies and practices to recruit and retain skilled employees**

- Maintain up-to-date job descriptions to reflect current and future staffing needs
- Provide competitive compensation to attract and retain staff
- Develop staff skills and capabilities that will enhance District's ability to provide services
- Provide training/cross-training and offer education reimbursements to facilitate development of staff skills and capabilities

**5E. Review organizational structure and staffing needs**

As a part of this strategic plan, we will review our organizational structure and staff composition to ensure that the District's organizational and staffing capabilities are aligned with current and future needs.

# Strategic Plan Updates

To ensure this Strategic Plan remains functional, practical, and continues to address the current needs of the District we will review and update the plan annually, prior to adoption of the District's budget for the following fiscal year. As a part of this annual review we will:

- Identify specific elements of the Strategic Plan to be initiated and/or completed in the next fiscal year
- Measure our performance toward achieving the Strategic Plan's goals
- Publish a report summarizing the progress made and any changes with respect to the Strategic Plan goals, strategies or initiatives

UNDER REVIEW