



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE REPORT
MEETING DATE: November 19, 2018**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.
Present were:

Director Mirbegan
Director Freeman
General Manager Kirk Cloyd
Full Charge Bookkeeper Trish Wilkinson
Administrative Assistant Penny Cuadras

CALL TO ORDER

The meeting was called to order at 12:31 pm by Director Mirbegan.

APPROVAL OF AGENDA

On a motion made by Director Freeman and second by Director Mirbegan the Committee unanimously approved the agenda.

Discuss and recommend award of contract for the development of the Local Hazard Mitigation Plan

Following discussion and review of the submitted proposals, the Committee's recommendation to the Board will be to award bid to Foster and Morrison; pending approval and funding of the LHMP Grant

Discuss cost and make recommendation for funding option for October power outage

Following review and discussion the Committee recommends funding option be brought before the Board for approval to use funds from Operating Reserves Water Fund 325. Invoices to be paid include United Rental \$16,447.69 and Coastal Mountain \$2,562.50. Total fund amount requested \$19,010.19.

Discuss cost and make recommendation for funding option for the November power outage

Following review and discussion the Committee recommends funding option be brought before the Board for approval to use funds from Capital Improvement Fund 320. United Rental \$11, 522.73.

Discuss Financial solution to mitigate power outage issues in the future and make recommendation

Following discussion of the options, risks and cost of potential future power outages the Committee recommends the following plan for future power outages;

- Create a Local Hazard Mitigation Plan for the purchase of three (3) generators for the District

- Implement an SOP for future power outages which establishes protocol that no generator will be ordered until the power has been shut off. (During normal operational usage, the District has 48 hours of stored water for domestic use.)

Discuss AMI options; provide Schneider Electric update and make recommendation

Following discussion, the Committee recommend re-evaluating all AMI options, consider not entering into a contract with Suez until the District knows the outcome of the Prop. 1 application.

- Schneider Electric
- Suez
- The District funding the project itself
- Trane-Use funding generated from or saved through power generation and sales.

PUBLIC COMMENT

No public present.

COMMITTEE MEMBER COMMENT

No Committee Member comment.

ADJOURNMENT

The meeting was adjourned at 1:51 p.m.