



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PERSONNEL COMMITTEE REPORT
MEETING DATE: February 21, 2020**

The Hidden Valley Lake Community Services District Personnel Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present:
Director Carolyn Graham
Penny Cuadras, Secretary to the Board
Trish Wilkinson, Full Charge Bookkeeper
Absent: Director Jim Lieberman (Excused)

CALL TO ORDER

The meeting was called to order at 11:04 AM by Director Graham

APPROVAL OF AGENDA

Agenda was approved as written by Director Graham.

DISCUSS AND REVIEW:

Employee Handbook

The Committee continues to review the Employee Handbook; discussing Legal recommendations and making the necessary updates and revisions. The Committee will meet on a regular basis until the employee handbook is complete and ready for final review by the Board.

PUBLIC COMMENT

No members of the public were present.

COMMITTEE MEMBER COMMENT

No Committee Member comment.

ADJOURNMENT

Meeting adjourned at 12:40 PM.