



**Hidden Valley Lake Community Services District**  
**Finance Committee Meeting**  
**Meeting Minutes**  
**Tuesday, October 8, 2024– 12:30 p.m.**

The Hidden Valley Lake Community Services District (District) Finance Committee met at the District office located at 19400 Hartmann Road, Hidden Valley Lake, California.

Present:

Director Jim Freeman  
Director Gary Graves  
Dennis White, General Manager (12:50p.m. arrival)  
Penny Cuadras, Administrative Services Manager  
Trish Wilkinson, Accounting Supervisor  
Alyssa Gordon, Project Manager – Via Teleconference  
Kelly Reese, Administrative Support Assistant

**CALL TO ORDER**

The meeting was called to order at 12:30 by Director Graves.

**APPROVAL OF AGENDA**

Motion by Director Freeman to approve October 8, 2024, Finance Committee Agenda as presented.  
Second by Director Graves.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Monthly Financials**

The Committee reviewed and discussed the financial reports. Staff addressed inquiries as presented.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Projects Update**

Updates provided by Alyssa Gordon. Staff addressed inquiries as presented.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Authorization of the General Manager to Contract with West Yost for  
BRIC/FMA Sub Application Submittal**

The Committee recommends further review and discussion at the October 15, 2024, Regular Board of Directors Meeting.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Financial Review and Discussion of GM's Contract**

The Committee recommends further discussion at the October 15, 2024, Regular Board of Directors Meeting.

**REVIEW AND POSSIBLE RECOMMENDATION:**

**Planning of the 2025-26 Rate Study**

Updates provided by Dennis White. Staff addressed inquiries as presented. Further discussion to occur in the future.

**DISCUSSION**

Lean Six Sigma - Problem Solving and Improving Processes for Greater Results

Lean Six Sigma Video recommended by Director Freeman.

**PUBLIC COMMENT**

No public present.

**COMMITTEE MEMBER COMMENT**

Committee members expressed appreciation to staff and acknowledged Alyssa Gordon, Project Manager, for her dedication to the District the last 10 years.

**ADJOURN**

Motion by Director Freeman to adjourn the meeting at 2:11 p.m.

Second by Director Graves.

Motion carries to adjourn the meeting at 2:11 p.m.