



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PERSONNEL COMMITTEE REPORT
Wednesday February 10, 2021 – 4:00 P.M.**

The Hidden Valley Lake Community Services District Personnel Committee met virtually. Present via teleconference were:
Director Millerick
Director Brown
General Manager, Dennis White
Administrative Services Manager, Penny Cuadras

CALL TO ORDER

The meeting was called to order at 4:07 P.M. by Director Millerick.

APPROVAL OF AGENDA

On a motion made by Director Millerick and second by Director Brown the Committee unanimously approved the agenda.

REVIEW AND DISCUSS:
Employee Handbook

The Committee reviewed the first draft of the Employee Handbook Policies. Director Millerick requests staff consider clarifying Policy 3136.6 References (employment; personnel). Final review for personnel recommendation to the Board in April.

REVIEW AND DISCUSS:
COVID-19 Policy

The Committee reviewed and discussed the COVID-19 Policy with no recommendations at this time.

REVIEW AND DISCUSS:
District Health Benefits

The Committee discussed employee benefits with no recommendations at this time. General Manager, Dennis White discussed the Self-Assessment App ProtectWell being used by the District.

PUBLIC COMMENT

No Public Present

COMMITTEE MEMBER COMMENT

Director Millerick; Glad to see the Employee Handbook is being updated, Good Job.

ADJOURNMENT

On a motion made by Director Millerick and second by Director Brown the Committee voted unanimously to adjourn the meeting.

The meeting was adjourned at 4:37 P.M.