



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING
TUESDAY, DECEMBER 17, 2024– 7:00 PM
MEETING MINUTES**

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Millerick, President
Director Jim Freeman, Vice President
Director Jim Lieberman
Director Gary Graves

Attending Remotely:

Director Matthew Metcalf
685 Bancroft Ave
San Leandro, Ca 94577

Staff Present:

Dennis White, General Manager
Penny Cuadras, Administrative Assistant
Trish Wilkinson, Accounting Supervisor
Hannah Davidson, Project Manager

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Director Millerick.

APPROVAL OF AGENDA

Motion by Director Freeman to approve the December 17, 2024, Regular Board Agenda.
Seconded by Director Graves.

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Freeman, and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the December 17, 2024, Regular Board Agenda as presented.

OATH OF OFFICE OF APPOINTED OFFICERS

Board Secretary, Dennis White, administered the Oath of Office to the following appointed officers;
Director Jim Freeman
Director Jim Lieberman
Director Sean Millerick
Director Matthew Metcalf

CLOSED SESSION

Conference with Legal Counsel – Existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9: Armstrong vs Hidden Valley Lake Community Services District; Lake County Superior Court (Case No. CV423629)

Conference with Legal Counsel – Pending Litigation Pursuant to Government Code Section §54956.9(a) (McClory, McAllister and McKee vs. Hidden Valley Lake Community Services District Case No 424383)

Members of the Board adjourned to Closed Session at 7:04pm and reconvened to Open Session at 8:11 pm with no reportable action.

DISCUSSION AND POSSIBLE ACTION

Accept the Hidden Valley Lake Community Services District Annual Financial Report for the Fiscal Year Ended June 30, 2024, and the Hidden Valley Lake Community Services District Single Audit For the Year Ended June 30, 2024

Motion by Director Freeman to accept the Hidden Valley Lake Community Services District Annual Financial Report for the Fiscal Year Ended June 30, 2024, and the Hidden Valley Lake Community Services District Single Audit For the Year Ended June 30, 2024, as presented.

Seconded by Director Lieberman.

No Further Discussion
No Public Comment

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Freeman and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carried

CONSENT CALENDAR

Moved by Director Lieberman and seconded by Director Grave to approve the Consent Calendar as presented.

- A. **MINUTES**: Approval of the November 12, 2024, Finance Committee Meeting Minutes
- B. **MINUTES**: Approval of the November 18, 2024, Emergency Preparedness Committee Meeting Minutes
- C. **MINUTES**: Approval of the November 18, 2024, Regular Board of Directors Meeting Minutes
- D. **DISBURSEMENTS**: Check #003178 - #003248 including drafts and payroll for a total of \$663,821.89.

No Further Discussion
No Public Comment

Roll Call Vote:

AYES: (5) Directors, Graves, Lieberman, Metcalf, Freeman and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee:

Personnel Committee:

Emergency Preparedness Committee: Have not met.

Lake Water Use Agreement-Ad Hoc Committee:

Valley Oaks Sub-Committee:

Trane Energy Resilience Ad Hoc Committee:

Brambles Golf Course Project:

Board List of Priorities update provided by Staff.

STAFF REPORTS

Financial Report: No Comments

Administration/Customer Services Report: No Comments

Field Operation Report: No Comments.

ACWA State Legislative Committee: No Comments

Projects Update: Update provided by Hannah Davidson

General Manager Report: The General Manager provided an update on District operations and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:

Accept NBS Reserve Study Proposal and Authorize the General Manager to Execute a Professional Services Agreement with NBS to Provide a Reserve Fund Analysis Not to Exceed \$10,000
Tabled

DISCUSSION AND POSSIBLE ACTION:

Lean Six Sigma

Director Freeman presented Lean Thinking Strategy for HVLCSO.

PUBLIC COMMENT

Taken

BOARD MEMBER COMMENT

Director Lieberman expressed appreciation for all staff.

ADJOURNMENT

Meeting was adjourned by Director Millerick at 9:30 p.m.



Sean Millerick
President of the Board

Date

 1-21-25

Dennis White
General Manager, Secretary to the Board

Date

