

MINUTES FROM THE SPECIAL MEETING FOR
THE SECURITY AND DISASTER PREPAREDNESS
PROGRAM COMMITTEE
OF THE BOARD OF DIRECTORS
OF THE
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FEBRUARY 27, 2012

CALL TO ORDER:

The Security and Disaster Preparedness Program Committee meeting of the Hidden Valley Lake Community Services District Board of Directors called to order on February 27, 2012 at the hour of 5:02 p.m. by Director Herndon at 19400 Hartmann Road, Hidden Valley Lake, California.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Present – Directors Freeman and Herndon. Also present: Tami Ipsen, Administrative Assistant/Secretary to the Board and Tasha Klewe Accountant/Controller.

APPROVAL OF AGENDA:

Mr. Freeman moved, Mrs. Herndon seconded to approve the February 27, 2012 agenda.

Motion approved by unanimous vote.

NEW BUSINESS:

A. Annual Calendar

The committee discussed the following for annual review:

- Emergency Response Plan and Vulnerability Assessment
- Inspection of District's facilities
- Office of Emergency Services Area – Table top exercise at treatment plant

B. Goals for 2012

The committee discussed the following goals for 2012:

- Rewrite Security and Disaster Preparedness Program Committee Policy – Staff will provide sample policies from other CSDs at next committee meeting
- Understand scope of responsibility
- Schedule correct deficiencies
- Table top exercises in house and with other local agencies

C. Schedule Site Tour

Staff will contact Lead Operators to schedule an inspection tour of the District's facilities.

D. Other Security and Disaster Preparedness Program Committee Issues

There were none.

ORAL COMMUNICATIONS:

Tasha Klewe remarked on trees and how their root system helps reduce hazardous/toxic elements from the soil.

ADJOURNMENT:

The meeting was adjourned at 6:08 p.m. on motion by Mr. Freeman and unanimously carried.