



**Hidden Valley Lake Community Services District
Regular Board Meeting
Tuesday, November 21, 2023 – 7:00 PM
19400 Hartmann Road, Hidden Valley Lake, CA.**

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL**
- 4) **APPROVAL OF AGENDA**
- 5) **CONSENT CALENDAR**
 - A. **MINUTES**: Approval of the October 10, 2023, Finance Committee Meeting Minutes.
 - B. **MINUTES**: Approval of the October 17, 2023, Regular Board of Directors Meeting Minutes.
 - C. **DISBURSEMENTS**: Check #002097 - #002169 including drafts and payroll for a total of \$658,154.01.
- 6) **DISCUSSION**: Customer Comments Regarding Leak Adjustment Policy and Procedures
- 7) **BOARD COMMITTEE REPORTS** (for information only, no action anticipated)
 - Finance Committee
 - Personnel Committee
 - Emergency Preparedness Committee
 - Lake Water Use Agreement-Ad Hoc Committee
 - Trane Ad-Hoc Committee
 - Valley Oaks Project Sub-Committee
- 8) **BOARD LIST OF PRIORITIES**:
 - Underground Infrastructure – Water Mainlines
 - I&I
 - Tank 9
 - Generators
 - SCADA
- 9) **STAFF REPORTS** (for information only, no action anticipated)
 - Financial Report
 - Administration/Customer Service Report
 - ACWA State Legislative Committee
 - Field Operations Report
 - Projects Update
 - General Managers Report
 - Brambles
- 10) **DISCUSSION AND POSSIBLE ACTION**: Approve and Adopt the 2024-2029 Strategic Plan

- 11) **DISCUSSION AND POSSIBLE ACTION:** Authorize the General Manager to Develop an Application for Stormwater Mitigation
- 12) **DISCUSSION AND POSSIBLE ACTION:** Approve and Adopt Resolution 2023-10 Authorizing the General Manager to Enter into an Escrow Agreement with C.V. Larsen Co. (Contractor) and Federal Foundation Bank (Escrow Agent) to Hold Water Storage Reliability Project Retainage
- 13) **DISCUSSION AND POSSIBLE ACTION:** Authorize the General Manager to Rehabilitate the Ag Well Not to Exceed \$45,000
- 14) **DISCUSSION AND POSSIBLE ACTION:** Approve and Adopt Resolution 2023-11 Accepting an Easement from Valley Oaks Development for Water and Sewer Line Purposes and Authorize the Execution of the Certificate of Acceptance
- 15) **DISCUSSION AND POSSIBLE ACTION:** Provide Staff Direction Regarding the Notice of Intent Rancho Lake LLC, Request for Major Use Permit
- 16) **PUBLIC COMMENT**
- 17) **BOARD MEMBER COMMENT**
- 18) **ADJOURN**

Public records are available upon request. Board Packets are posted on our website at www.hvlcsd.org/meetings . In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting, please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting. Members of the public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE**

Tuesday October 10, 2023 – 12:30 P.M.
Meeting Minutes

The Hidden Valley Lake Community Services District Finance Committee was conducted in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, California.

Present were:

Director Jim Freeman
Director Gary Graves
Dennis White, General Manager
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Alyssa Gordon, Project Manager -Via Teleconference

Also Present via Teleconference:

Craig Hill, NHA Advisors
Leslie Bloom, NHA Advisors
Cyrus Torabi, Stradling Law

CALL TO ORDER

The meeting was called to order at 12:33 p.m. by Director Graves.

APPROVAL OF AGENDA

Motion by Director Freeman to approve the Tuesday, October 10, 2023, Finance Committee agenda as presented.

Seconded by Director Graves

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

Tuesday October 10, 2023, Finance Committee Agenda approved by roll call vote.

DISCUSSION AND POSSIBLE RECOMMENDATION

Discussion of Board Approval of Financing

Following review and discussion of the Bond Financing, the Committee recommendation to the Board is to approve financing on a 25-year term.

REVIEW AND POSSIBLE RECOMMENDATION:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending September 30, 2023. Staff addressed inquiries as presented by the committee.

REVIEW AND POSSIBLE RECOMMENDATION:

Projects Update

Updates provided by Alyssa Gordon; inquiries addressed as presented by the committee.

PUBLIC COMMENT

No Public Comment

COMMITTEE MEMBER COMMENT

Members of the committee expressed appreciation to the staff.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting at 1:45 p.m. Seconded by Director Graves

Motion carries to adjourn the meeting at 1:45 p.m.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

AND

**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PUBLIC FINANCING AUTHORITY BOARD
MEETING**

TUESDAY, OCTOBER 17, 2023– 7:00 PM

MEETING MINUTES

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Claude Brown, President
Director Sean Millerick, Vice President
Director Jim Freeman
Director Gary Graves
Director Jim Lieberman

Staff Present:

Dennis White, General Manager,
Penny Cuadras, Administrative Svc Manager
Trish Wilkinson, Accounting Supervisor
Via Teleconference:
Alyssa Gordon, Project Manager

Also Present:

Cyrus Torabi, Stradling Law

Via Teleconference:

Craig Hill, NHA Advisors
Leslie Bloom, NHA Advisors

CALL TO ORDER

The meeting was called to order at 7:02 p.m. by Director Brown.

APPROVAL OF AGENDA

Motion by Director Freeman to approve the July 18, 2023, Regular Board Agenda, amending to move agenda item #9 & #10 to follow the Consent Calendar.

Seconded by Director Millerick.

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the October 17, 2023, Regular Board Agenda.

CONSENT CALENDAR

Moved by Director Lieberman and seconded by Director Millerick to approve the Consent Calendar as presented.

- A. MINUTES:** Approval of the September 12, 2023, Finance Committee Meeting Minutes
- B. MINUTES:** Approval of the September 14, 2023, Emergency Preparedness Committee Meeting Minutes
- C. MINUTES:** Approval of the September 19, 2023, Regular Board of Directors Meeting Minutes
- D. DISBURSEMENTS:** Check #002026 - #002096 including drafts and payroll for a total of \$623,758.91.

No Further Discussion
No Public Comment

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to approve the Consent Calendar as presented.

DISCUSSION AND POSSIBLE ACTION:

Approve Resolution 2023-09 Approving The Execution And Delivery Of An Installment Purchase Agreement For The Purpose Of Causing The Issuance Of Not To Exceed \$5,000,000 Aggregate Principal Amount Of Water Revenue Bonds, Series 2023a, And Approving The Execution And Delivery Of Certain Documents In Connection Therewith And Certain Other Matters

Motion by Director Freeman to Approve Resolution 2023-09 Approving The Execution And Delivery Of An Installment Purchase Agreement For The Purpose Of Causing The Issuance Of Not To Exceed \$5,000,000 Aggregate Principal Amount Of Water Revenue Bonds, Series 2023a, And Approving The Execution And Delivery Of Certain Documents In Connection Therewith And Certain Other Matters
Seconded by Director Millerick

Craig Hill and Leslie Bloom, NHA Advisors provided clarification of the Execution And Delivery Of An Installment Purchase Agreement

No Further Discussion
No Public Comments

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to Approve Resolution 2023-09 Approving The Execution And Delivery Of An Installment Purchase Agreement For The Purpose Of Causing The Issuance Of Not To Exceed \$5,000,000 Aggregate Principal Amount Of Water Revenue Bonds, Series 2023a, And Approving The Execution And Delivery Of Certain Documents In Connection Therewith And Certain Other Matters

ADJOURN INTO PUBLIC FINANCING AUTHORITY MEETING

The Members of the Board of Directors of the Hidden Valley Lake Community Services District Adjourned the District Regular Board Meeting to enter the meeting of the Hidden Valley Lake Community Services District Public Financing Authority at 7:24pm

Members of the Board of the Hidden Valley Lake Community Services District Public Financing Authority entered the meeting at 7:25 pm.

DISCUSSION AND POSSIBLE ACTION:

Approve Public Financing Authority Resolution 2023-01 A Resolution Of The Hidden Valley Lake Community Services District Public Financing Authority Approving The Sale Of Its Water Revenue Bonds, Series 2023a, In An Aggregate Principal Amount Not To Exceed \$5,000,000 And Approving The Execution And Delivery Of Certain Documents In Connection Therewith And Certain Other Matters

Motion by Director Freeman to Approve Public Financing Authority Resolution 2023-01 A Resolution Of The Hidden Valley Lake Community Services District Public Financing Authority Approving The Sale Of Its Water Revenue Bonds, Series 2023a, In An Aggregate Principal Amount Not To Exceed \$5,000,000 And Approving The Execution And Delivery Of Certain Documents In Connection Therewith And Certain Other Matters. Seconded by Director Lieberman.

Cyrus Torabi, Stradling Law, provided further clarification of the Sale of Water Revenue Bonds Series 2023A.

No Further Discussion
No Public Comments

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to Public Financing Authority Resolution 2023-01 A Resolution Of The Hidden Valley Lake Community Services District Public Financing Authority Approving The Sale Of Its Water Revenue Bonds, Series 2023a, In An Aggregate Principal Amount Not To Exceed \$5,000,000 And Approving The Execution And Delivery Of Certain Documents In Connection Therewith And Certain Other Matters. Seconded by Director Lieberman.

Meeting of The Hidden Valley Lake Community Services District Public Financing Authority Adjourned at 7:28pm.

RECONVENE TO REGULAR BOARD MEETING

Members of the Board of Directors of the Hidden Valley Lake Community Services District Reconvened to the Regular Board Meeting at 7:32pm.

BOARD COMMITTEE REPORTS

Finance Committee: Met 10/10 Director Graves provided a summary of the meeting.

Personnel Committee: Have not met.

Emergency Preparedness Committee: November Meeting Scheduled

Lake Water Use Agreement-Ad Hoc Committee: Have not met.

Valley Oaks Sub-Committee: Have not met.

Trane Energy Resilience Ad Hoc Committee: Have not met.

STAFF REPORTS

Financial Report: Accounting Supervisor addressed questions from the board.

Administration/Customer Services Report: One customer remains locked.

Field Operation Report: Director Freeman requests the colors of the graph coincide with the years.

ACWA State Legislative Committee:

Projects Update: Update provided by Alyssa Gordon

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

PUBLIC COMMENT

Members of the public inquired about laws regarding landlords being responsible for water and wastewater for tenants. Thanked the staff for doing a great job.

BOARD MEMBER COMMENT

Members of the Board thanked staff for their support and dedicated work.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting 7:51 p.m. Seconded by Director Millerick.

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1086	CALIFORNIA SPECIAL DISTRI			N		FUND TOTAL FOR VENDOR	4,300.00
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,656.57
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	259.58
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	19,079.31
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,391.98
01-1723	ADVANCED ELECTRONIC SECUR			N		FUND TOTAL FOR VENDOR	324.00
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	4,633.81
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	529.74
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	7,246.42
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	1,130.88
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	11,500.55
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	129.68
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	130.49
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	2,623.35
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	681.17
01-2636	ACTION SANITARY, INC.			N		FUND TOTAL FOR VENDOR	825.00
01-2672	ADTS, INC			N		FUND TOTAL FOR VENDOR	52.25
01-2685	LAYNE PAVING & TRUCKING,			N		FUND TOTAL FOR VENDOR	261.00
01-2740	WATERSOLVE, LLC			N		FUND TOTAL FOR VENDOR	17,035.74
01-2788	GHD			N		FUND TOTAL FOR VENDOR	2,762.13
01-2816	ELAN CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	1,723.64
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	4,182.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,400.00
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	855.39
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	3,341.50
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	124.50

VENDOR SET: 01 Hidden Valley Lake

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	90.87
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	6,929.86
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	1,085.13
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	251.36
01-3018	HANNAH DAVIDSON			N		FUND TOTAL FOR VENDOR	6.49
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	214.10
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	1,301.24
01-3027	DONNA MAHONEY			N		FUND TOTAL FOR VENDOR	26.20
01-3051	DEMARCO DESIGN			N		FUND TOTAL FOR VENDOR	162.50
01-3054	SMALLCOMB, LISA			N		FUND TOTAL FOR VENDOR	32.76
01-3057	HERO RENTS			N		FUND TOTAL FOR VENDOR	595.59
01-3061	ODP BUSINESS SOLUTIONS, L			N		FUND TOTAL FOR VENDOR	241.67
01-3071	BARTKIEWICZ, KRONICK & SH			N		FUND TOTAL FOR VENDOR	487.50
01-3076	UBEO WEST, LLC			N		FUND TOTAL FOR VENDOR	128.52
01-3085	WEST YOST & ASSOCIATES, I			N		FUND TOTAL FOR VENDOR	460.38
01-3087	SERVICO BUILDING MAINTENA			N		FUND TOTAL FOR VENDOR	1,066.66
01-3093	LAKE COUNTY WASTE SOLUTIO			N		FUND TOTAL FOR VENDOR	273.60
01-8	AT&T			N		FUND TOTAL FOR VENDOR	660.38
01-82	E & M ELECTRIC & MACHINER			N		FUND TOTAL FOR VENDOR	1,245.00
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	6,449.10
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	132.00
*** FUND TOTALS ***							113,124.09

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	1,246.54
01-1086	CALIFORNIA SPECIAL DISTRI			N		FUND TOTAL FOR VENDOR	4,300.00
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,598.42
01-122	LAKE COUNTY RECORD BEE			N		FUND TOTAL FOR VENDOR	115.11
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	259.59
01-1659	WAGNER & BONSIGNORE CCE			N		FUND TOTAL FOR VENDOR	146.25
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	19,079.28
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,321.56
01-1723	ADVANCED ELECTRONIC SECUR			N		FUND TOTAL FOR VENDOR	324.00
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	318.65
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	529.72
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,707.86
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	1,130.90
01-2195	TELSTAR INSTRUMENTS			N		FUND TOTAL FOR VENDOR	4,662.54
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	61.00
01-2567	ASSOCIATION OF CALIFORNIA			N		FUND TOTAL FOR VENDOR	16,860.00
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	2,623.35
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	681.18
01-2672	ADTS, INC			N		FUND TOTAL FOR VENDOR	52.25
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	5,964.98
01-2788	GHD			N		FUND TOTAL FOR VENDOR	17,821.12
01-2816	ELAN CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	3,070.57
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	855.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	1,400.00
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	19,713.75
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	855.39

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	3,341.50
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	1,809.37
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	124.50
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	90.86
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	2,522.70
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	1,085.13
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	251.36
01-3018	HANNAH DAVIDSON			N		FUND TOTAL FOR VENDOR	2.30
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	214.11
01-3027	DONNA MAHONEY			N		FUND TOTAL FOR VENDOR	26.20
01-3054	SMALLCOMB, LISA			N		FUND TOTAL FOR VENDOR	32.74
01-3061	ODP BUSINESS SOLUTIONS, L			N		FUND TOTAL FOR VENDOR	241.68
01-3071	BARTKIEWICZ, KRONICK & SH			N		FUND TOTAL FOR VENDOR	1,012.50
01-3076	UBEO WEST, LLC			N		FUND TOTAL FOR VENDOR	128.52
01-3085	WEST YOST & ASSOCIATES, I			N		FUND TOTAL FOR VENDOR	460.37
01-3087	SERVICO BUILDING MAINTENA			N		FUND TOTAL FOR VENDOR	533.34
01-3093	LAKE COUNTY WASTE SOLUTIO			N		FUND TOTAL FOR VENDOR	273.60
01-3095	BRELJE & RACE CONSULTING			N		FUND TOTAL FOR VENDOR	43,825.00
01-3096	C.V. LARSEN CO.			N		FUND TOTAL FOR VENDOR	275,368.24
01-8	AT&T			N		FUND TOTAL FOR VENDOR	660.37
01-82	E & M ELECTRIC & MACHINER			N		FUND TOTAL FOR VENDOR	1,245.00
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	17,506.04
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	132.00
*** FUND TOTALS ***							465,688.94

VENDOR SET: 01 Hidden Valley Lake
VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-19	NBS GOVERNMENT FINANCE GR				N	FUND TOTAL FOR VENDOR	1,939.15
*** FUND TOTALS ***							1,939.15
*** REPORT TOTALS ***			580,752.18				580,752.18

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	251.36
120 2088	SURVIVOR BENEFITS - PERS	12.45
120 2090	PERS PAYABLE	3,120.80
120 2091	FIT PAYABLE	2,897.53
120 2092	CIT PAYABLE	1,214.02
120 2093	SOCIAL SECURITY PAYABLE	84.89
120 2094	MEDICARE PAYABLE	662.28
120 2095	S D I PAYABLE	411.05
120 2099	DEFERRED COMP - 457 PLAN	1,400.00
120 5-00-5025	RETIREE HEALTH BENEFITS	1,470.84
120 5-00-5060	GASOLINE, OIL & FUEL	855.39
120 5-00-5061	VEHICLE MAINT	1,301.24
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	5,919.37
120 5-00-5092	POSTAGE & SHIPPING	816.76
120 5-00-5121	LEGAL SERVICES	3,829.00
120 5-00-5122	ENGINEERING SERVICES	2,762.13
120 5-00-5130	PRINTING & PUBLICATION	580.42
120 5-00-5135	NEWSLETTER	162.50
120 5-00-5145	EQUIPMENT RENTAL	938.21
120 5-00-5148	OPERATING SUPPLIES	6,995.03
120 5-00-5150	REPAIR & REPLACE	17,740.86
120 5-00-5155	MAINT BLDG & GROUNDS	102.50
120 5-00-5156	CUSTODIAL SERVICES	1,066.66
120 5-00-5157	SECURITY	324.00
120 5-00-5160	SLUDGE DISPOSAL	17,035.74
120 5-00-5191	TELEPHONE	1,692.00
120 5-00-5192	ELECTRICITY	6,449.10
120 5-00-5193	OTHER UTILITIES	273.60
120 5-00-5194	IT SERVICES	3,708.48

VENDOR SET: 01 Hidden Valley Lake

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-00-5195	ENV/MONITORING	4,182.00
120 5-00-5315	SAFETY EQUIPMENT	305.48
120 5-00-5317	COVID-19	257.40
120 5-10-5010	SALARIES & WAGES	401.21
120 5-10-5020	EMPLOYEE BENEFITS	5,880.05
120 5-10-5021	RETIREMENT BENEFITS	2,125.46
120 5-10-5090	OFFICE SUPPLIES	219.20
120 5-10-5170	TRAVEL MILEAGE	58.96
120 5-10-5179	ADM MISC EXPENSES	218.91
120 5-30-5010	SALARIES & WAGES	326.92
120 5-30-5020	EMPLOYEE BENEFITS	9,080.84
120 5-30-5021	RETIREMENT BENEFITS	1,987.71
120 5-30-5022	CLOTHING ALLOWANCE	219.32
120 5-30-5090	OFFICE SUPPLIES	35.33
120 5-30-5170	TRAVEL MILEAGE	6.49
120 5-40-5010	DIRECTORS COMPENSATION	19.15
120 5-40-5020	DIRECTOR BENEFITS	5.75
120 5-40-5030	DIRECTOR HEALTH BENEFITS	3,255.32
120 5-70-7202	DISASTER MITIGATION	460.38
	** FUND TOTAL **	113,124.09
130 1052	ACCTS REC WATER USE	1,246.54
130 2075	AFLAC	251.36
130 2088	SURVIVOR BENEFITS - PERS	11.73
130 2090	PERS PAYABLE	2,932.20
130 2091	FIT PAYABLE	2,900.07
130 2092	CIT PAYABLE	1,178.42
130 2093	SOCIAL SECURITY PAYABLE	84.91
130 2094	MEDICARE PAYABLE	625.89
130 2095	S D I PAYABLE	388.50
130 2099	DEFERRED COMP - PLAN 457 PAYAB	1,400.00
130 5-00-5025	RETIREE HEALTH BENEFITS	1,470.84
130 5-00-5060	GASOLINE, OIL & FUEL	855.39
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	22,779.38
130 5-00-5092	POSTAGE & SHIPPING	816.76
130 5-00-5121	LEGAL SERVICES	3,829.00
130 5-00-5123	OTHER PROFESSIONAL SERVICES	146.25
130 5-00-5130	PRINTING & PUBLICATION	580.45
130 5-00-5145	EQUIPMENT RENTAL	342.63
130 5-00-5148	OPERATING SUPPLIES	2,522.70
130 5-00-5150	REPAIR & REPLACE	11,989.60
130 5-00-5155	MAINT BLDG & GROUNDS	102.50
130 5-00-5156	CUSTODIAL SERVICES	533.34
130 5-00-5157	SECURITY	324.00
130 5-00-5191	TELEPHONE	1,692.00
130 5-00-5192	ELECTRICITY	17,506.04
130 5-00-5193	OTHER UTILITIES	273.60

VENDOR SET: 01 Hidden Valley Lake

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 215 RECA REDEMPTION 1995

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-00-5194	IT SERVICES	5,517.85
130 5-00-5195	ENV/MONITORING	855.00
130 5-00-5315	SAFETY EQUIPMENT	305.48
130 5-00-5317	COVID-19	257.40
130 5-10-5010	SALARIES & WAGES	401.20
130 5-10-5020	EMPLOYEE BENEFITS	5,880.03
130 5-10-5021	RETIREMENT BENEFITS	2,125.44
130 5-10-5090	OFFICE SUPPLIES	117.97
130 5-10-5170	TRAVEL MILEAGE	58.94
130 5-10-5179	ADM MISC EXPENSES	218.90
130 5-30-5010	SALARIES & WAGES	290.39
130 5-30-5020	EMPLOYEE BENEFITS	9,080.82
130 5-30-5021	RETIREMENT BENEFITS	1,638.49
130 5-30-5022	CLOTHING ALLOWANCE	219.32
130 5-30-5090	OFFICE SUPPLIES	136.58
130 5-30-5170	TRAVEL MILEAGE	483.89
130 5-40-5010	DIRECTORS COMPENSATION	19.10
130 5-40-5020	DIRECTOR BENEFITS	5.75
130 5-40-5030	DIRECTOR HEALTH BENEFITS	3,255.31
130 5-70-7202	DISASTER MITIGATION	460.37
130 5-70-7204	RELIABLE WATER SUPPLY	357,576.61
	** FUND TOTAL **	465,688.94
215 5-00-5123	OTHER PROFESSIONAL SERVICES	1,939.15
	** FUND TOTAL **	1,939.15

 ** TOTAL ** 580,752.18

NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake
VENDOR: ALL
BANK: ALL
VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 10/01/2023 THRU 10/31/2023	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: FUND
G/L EXPENSE DISTRIBUTION: YES
CHECK RANGE: 000000 THRU 999999

120-SEWER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,381,939.00</u>	<u>191,641.88</u>	<u>851,229.07</u>	<u>1,530,709.93</u>	<u>35.74</u>
TOTAL REVENUES	<u>2,381,939.00</u>	<u>191,641.88</u>	<u>851,229.07</u>	<u>1,530,709.93</u>	<u>35.74</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,146,098.00	80,578.27	395,193.22	750,904.78	34.48
ADMINISTRATION	456,334.00	31,786.45	152,915.71	303,418.29	33.51
FIELD	488,235.00	34,202.35	177,612.36	310,622.64	36.38
DIRECTORS	52,772.00	3,380.22	13,520.88	39,251.12	25.62
CAPITAL PROJECTS & EQUIP	<u>238,500.00</u>	<u>460.38</u>	<u>31,131.53</u>	<u>207,368.47</u>	<u>13.05</u>
TOTAL EXPENDITURES	<u>2,381,939.00</u>	<u>150,407.67</u>	<u>770,373.70</u>	<u>1,611,565.30</u>	<u>32.34</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	41,234.21	80,855.37 (80,855.37)	0.00

120-SEWER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	1,000.00	0.00	100.00	900.00	10.00
120-4036 DEVELOPER FEES SEWER	0.00	0.00	0.00	0.00	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	7,181.00	39.00	3,090.60	4,090.40	43.04
120-4050 SALES OF RECLAIMED WATER	168,451.00	19,563.98	118,478.68	49,972.32	70.33
120-4111 COMM SEWER USE	85,538.00	7,812.91	32,043.00	53,495.00	37.46
120-4112 GOV'T SEWER USE	1,200.00	117.47	461.55	738.45	38.46
120-4116 SEWER USE CHARGES	1,913,136.00	159,992.86	639,705.48	1,273,430.52	33.44
120-4210 LATE FEE	25,000.00	3,981.79	14,604.00	10,396.00	58.42
120-4300 MISC INCOME	500.00	88.99	91.65	408.35	18.33
120-4310 OTHER INCOME	2,000.00	44.88	227.47	1,772.53	11.37
120-4320 FEMA/Caloes GRANTS	0.00	0.00	0.00	0.00	0.00
120-4325 GRANTS	0.00	0.00	41,062.15 (41,062.15)	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	1,200.00	0.00	614.49	585.51	51.21
120-4580 TRANSFERS IN	176,733.00	0.00	0.00	176,733.00	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	750.00 (750.00)	0.00
TOTAL REVENUES	2,381,939.00	191,641.88	851,229.07	1,530,709.93	35.74

120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	18,000.00	0.00	18,613.33 (613.33)	103.41
120-5-00-5025 RETIREE HEALTH BENEFITS	18,533.00	735.42	2,941.68	15,591.32	15.87
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	30,000.00	855.39	4,916.43	25,083.57	16.39
120-5-00-5061 VEHICLE MAINT	26,415.00	1,301.24	10,565.76	15,849.24	40.00
120-5-00-5062 TAXES & LIC	800.00	0.00	0.00	800.00	0.00
120-5-00-5074 INSURANCE	129,000.00	0.00	132,574.01 (3,574.01)	102.77
120-5-00-5075 BANK FEES	35,000.00	2,544.98	9,238.42	25,761.58	26.40
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	12,000.00	5,919.37	11,522.47	477.53	96.02
120-5-00-5092 POSTAGE & SHIPPING	9,000.00	816.76	2,396.62	6,603.38	26.63
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	20,000.00	3,829.00	7,492.50	12,507.50	37.46
120-5-00-5122 ENGINEERING SERVICES	75,000.00	2,762.13	2,762.13	72,237.87	3.68
120-5-00-5123 OTHER PROFESSIONAL SERVICE	12,000.00	0.00	350.00	11,650.00	2.92
120-5-00-5125 OPEB	12,500.00	0.00	0.00	12,500.00	0.00
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
120-5-00-5130 PRINTING & PUBLICATION	8,000.00	580.42	1,769.13	6,230.87	22.11
120-5-00-5135 NEWSLETTER	1,000.00	162.50	260.00	740.00	26.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5142 AMORTIZATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	6,500.00	938.21	1,490.07	5,009.93	22.92
120-5-00-5148 OPERATING SUPPLIES	85,000.00	6,995.03	24,959.11	60,040.89	29.36
120-5-00-5150 REPAIR & REPLACE	180,000.00	17,740.86	52,043.07	127,956.93	28.91
120-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	102.50	4,566.82	7,433.18	38.06
120-5-00-5156 CUSTODIAL SERVICES	17,500.00	1,066.66	4,266.64	13,233.36	24.38
120-5-00-5157 SECURITY	1,000.00	324.00	324.00	676.00	32.40
120-5-00-5160 SLUDGE DISPOSAL	42,000.00	17,035.74	17,035.74	24,964.26	40.56
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	0.00	50,000.00	0.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	18,000.00	1,692.00	6,146.94	11,853.06	34.15
120-5-00-5192 ELECTRICITY	155,000.00	6,449.10	27,908.27	127,091.73	18.01
120-5-00-5193 OTHER UTILITIES	3,500.00	273.60	875.28	2,624.72	25.01
120-5-00-5194 IT SERVICES	35,000.00	3,708.48	5,677.48	29,322.52	16.22
120-5-00-5195 ENV/MONITORING	50,000.00	4,182.00	16,705.25	33,294.75	33.41
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	26,000.00	0.00	0.00	26,000.00	0.00
120-5-00-5310 EQUIPMENT - FIELD	1,200.00	0.00	0.00	1,200.00	0.00
120-5-00-5311 EQUIPMENT - OFFICE	1,200.00	0.00	0.00	1,200.00	0.00
120-5-00-5312 TOOLS - FIELD	1,500.00	0.00	0.00	1,500.00	0.00
120-5-00-5315 SAFETY EQUIPMENT	3,500.00	305.48	2,057.17	1,442.83	58.78
120-5-00-5317 COVID-19	7,500.00	257.40	257.40	7,242.60	3.43
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5522 INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	0.00	10.00	240.00	4.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5580 TRANSFERS OUT	32,200.00	0.00	25,467.50	6,732.50	79.09
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5595 BAD DEBT	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	1,146,098.00	80,578.27	395,193.22	750,904.78	34.48

120-SEWER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	290,119.00	23,283.87	87,473.13	202,645.87	30.15
120-5-10-5020 EMPLOYEE BENEFITS	90,670.00	5,880.05	23,443.97	67,226.03	25.86
120-5-10-5021 RETIREMENT BENEFITS	60,245.00	2,125.46	39,190.64	21,054.36	65.05
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	219.20	731.28	3,268.72	18.28
120-5-10-5170 TRAVEL MILEAGE	5,000.00	58.96	754.32	4,245.68	15.09
120-5-10-5175 EDUCATION / SEMINARS	5,000.00	0.00	638.00	4,362.00	12.76
120-5-10-5179 ADM MISC EXPENSES	800.00	218.91	684.37	115.63	85.55
TOTAL ADMINISTRATION	456,334.00	31,786.45	152,915.71	303,418.29	33.51

120-SEWER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	282,584.00	22,872.66	96,689.75	185,894.25	34.22
120-5-30-5020 EMPLOYEE BENEFITS	135,264.00	9,080.84	38,746.48	96,517.52	28.65
120-5-30-5021 RETIREMENT BENEFITS	56,387.00	1,987.71	39,277.07	17,109.93	69.66
120-5-30-5022 CLOTHING ALLOWANCE	2,500.00	219.32	554.96	1,945.04	22.20
120-5-30-5063 CERTIFICATIONS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-30-5090 OFFICE SUPPLIES	1,000.00	35.33	293.58	706.42	29.36
120-5-30-5170 TRAVEL MILEAGE	5,000.00	6.49	1,330.52	3,669.48	26.61
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	720.00	3,280.00	18.00
TOTAL FIELD	488,235.00	34,202.35	177,612.36	310,622.64	36.38

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023120-SEWER ENTERPRISE FUND
DIRECTORS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.15	1,076.60	1,923.40	35.89
120-5-40-5020 DIRECTOR BENEFITS	230.00	5.75	23.00	207.00	10.00
120-5-40-5030 DIRECTOR HEALTH BENEFITS	44,242.00	3,105.32	12,421.28	31,820.72	28.08
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL DIRECTORS	52,772.00	3,380.22	13,520.88	39,251.12	25.62

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

120-SEWER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7201 REGULATORY COMPLIANCE	25,000.00	0.00	11,912.03	13,087.97	47.65
120-5-70-7202 DISASTER MITIGATION	183,500.00	460.38	19,219.50	164,280.50	10.47
120-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
120-5-70-7205 RISK MANAGEMENT	30,000.00	0.00	0.00	30,000.00	0.00
120-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	238,500.00	460.38	31,131.53	207,368.47	13.05
TOTAL EXPENDITURES	2,381,939.00	150,407.67	770,373.70	1,611,565.30	32.34
REVENUES OVER/(UNDER) EXPENDITURES	0.00	41,234.21	80,855.37	(80,855.37)	0.00

*** END OF REPORT ***

130-WATER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>7,094,235.00</u>	<u>1,015,396.27</u>	<u>2,252,885.75</u>	<u>4,841,349.25</u>	<u>31.76</u>
TOTAL REVENUES	<u>7,094,235.00</u>	<u>1,015,396.27</u>	<u>2,252,885.75</u>	<u>4,841,349.25</u>	<u>31.76</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	2,112,556.00	74,390.47	613,955.43	1,498,600.57	29.06
ADMINISTRATION	455,534.00	31,685.24	152,814.48	302,719.52	33.55
FIELD	487,535.00	31,876.65	166,381.37	321,153.63	34.13
DIRECTORS	54,172.00	3,380.16	13,520.64	40,651.36	24.96
CAPITAL PROJECTS & EQUIP	<u>6,241,012.00</u>	<u>361,536.98</u>	<u>730,862.19</u>	<u>5,510,149.81</u>	<u>11.71</u>
TOTAL EXPENDITURES	<u>9,350,809.00</u>	<u>502,869.50</u>	<u>1,677,534.11</u>	<u>7,673,274.89</u>	<u>17.94</u>
REVENUES OVER/(UNDER) EXPENDITURES	(2,256,574.00)	512,526.77	575,351.64	(2,831,925.64)	25.50-

130-WATER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	12,000.00	1,330.00	5,315.00	6,685.00	44.29
130-4036 DEVELOPER FEES WATER	0.00	0.00	0.00	0.00	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	1,645.00	0.00	1,377.00	268.00	83.71
130-4040 LIEN RECORDING FEES	1,200.00	397.44	894.24	305.76	74.52
130-4045 AVAILABILITY FEES	28,000.00	96.00	12,302.40	15,697.60	43.94
130-4110 COMM WATER USE	142,776.00	14,205.22	52,109.82	90,666.18	36.50
130-4111 BULK WATER SALES	32,000.00	13,518.02	68,193.48 (36,193.48)	213.10
130-4112 GOV'T WATER USE	6,500.00	851.36	3,146.99	3,353.01	48.42
130-4115 WATER USE	2,865,024.00	260,169.00	1,118,209.97	1,746,814.03	39.03
130-4210 LATE FEE	57,000.00	6,451.26	24,963.65	32,036.35	43.80
130-4215 RETURNED CHECK FEE	1,000.00	50.00	750.00	250.00	75.00
130-4300 MISC INCOME	1,500.00	88.98	90.98	1,409.02	6.07
130-4310 OTHER INCOME	100.00	0.00	3.07	96.93	3.07
130-4320 FEMA/CalOES GRANTS	2,689,985.00	48,238.99	276,790.19	2,413,194.81	10.29
130-4325 GRANTS	413,689.00	0.00	16,834.11	396,854.89	4.07
130-4330 HYDRANT METER USE DEPOSIT	0.00	0.00	0.00	0.00	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	1,816.00	0.00	1,154.85	661.15	63.59
130-4580 TRANSFER IN	840,000.00	670,000.00	670,000.00	170,000.00	79.76
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	750.00 (750.00)	0.00
TOTAL REVENUES	7,094,235.00	1,015,396.27	2,252,885.75	4,841,349.25	31.76

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	18,000.00	0.00	18,613.34 (613.34)	103.41
130-5-00-5025 RETIREE HEALTH BENEFITS	18,533.00	735.41	2,941.64	15,591.36	15.87
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	30,000.00	855.39	4,886.47	25,113.53	16.29
130-5-00-5061 VEHICLE MAINT	25,000.00	0.00	9,264.56	15,735.44	37.06
130-5-00-5062 TAXES & LIC	1,200.00	0.00	0.00	1,200.00	0.00
130-5-00-5074 INSURANCE	129,000.00	0.00	132,574.00 (3,574.00)	102.77
130-5-00-5075 BANK FEES	35,000.00	2,544.99	9,172.55	25,827.45	26.21
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	32,000.00	22,779.38	29,681.48	2,318.52	92.75
130-5-00-5092 POSTAGE & SHIPPING	8,500.00	816.76	2,396.61	6,103.39	28.20
130-5-00-5110 CONTRACTUAL SERVICES	60,000.00	0.00	0.00	60,000.00	0.00
130-5-00-5121 LEGAL SERVICES	30,000.00	3,829.00	7,492.50	22,507.50	24.98
130-5-00-5122 ENGINEERING SERVICES	100,000.00	0.00	0.00	100,000.00	0.00
130-5-00-5123 OTHER PROFESSIONAL SERVICE	15,000.00	146.25	496.25	14,503.75	3.31
130-5-00-5124 WATER RIGHTS	15,000.00	0.00	123.18	14,876.82	0.82
130-5-00-5125 OPEB	12,500.00	0.00	0.00	12,500.00	0.00
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	580.45	1,881.83	5,618.17	25.09
130-5-00-5135 NEWSLETTER	1,200.00	0.00	97.50	1,102.50	8.13
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5142 AMORTIZATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	35,000.00	342.63	4,990.31	30,009.69	14.26
130-5-00-5148 OPERATING SUPPLIES	7,500.00	2,522.70	3,818.75	3,681.25	50.92
130-5-00-5150 REPAIR & REPLACE	140,000.00	11,870.30	39,687.16	100,312.84	28.35
130-5-00-5155 MAINT BLDG & GROUNDS	15,000.00	102.50	2,102.08	12,897.92	14.01
130-5-00-5156 CUSTODIAL SERVICES	5,000.00	533.34	2,133.36	2,866.64	42.67
130-5-00-5157 SECURITY	5,000.00	324.00	324.00	4,676.00	6.48
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	17,000.00	1,692.00	6,146.95	10,853.05	36.16
130-5-00-5192 ELECTRICITY	220,000.00	17,506.04	84,185.51	135,814.49	38.27
130-5-00-5193 OTHER UTILITIES	3,600.00	273.60	875.28	2,724.72	24.31
130-5-00-5194 IT SERVICES	62,000.00	5,517.85	11,919.35	50,080.65	19.22
130-5-00-5195 ENV/MONITORING	20,000.00	855.00	3,985.00	16,015.00	19.93
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	40,000.00	0.00	0.00	40,000.00	0.00
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5312 TOOLS - FIELD	2,000.00	0.00	0.00	2,000.00	0.00
130-5-00-5315 SAFETY EQUIPMENT	5,000.00	305.48	2,057.17	2,942.83	41.14
130-5-00-5317 COVID-19	7,500.00	257.40	257.40	7,242.60	3.43
130-5-00-5505 WATER CONSERVATION	5,000.00	0.00	0.00	5,000.00	0.00
130-5-00-5520 HYDRANT DEPOSIT REFUND	0.00	0.00	3,240.00 (3,240.00)	0.00
130-5-00-5522 INTEREST ON LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
130-5-00-5545 RECORDING FEES	250.00	0.00	60.00	190.00	24.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5580 TRANSFERS OUT	972,273.00	0.00	228,551.20	743,721.80	23.51
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5595 BAD DEBT	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	2,112,556.00	74,390.47	613,955.43	1,498,600.57	29.06

130-WATER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	290,119.00	23,283.96	87,473.33	202,645.67	30.15
130-5-10-5020 EMPLOYEE BENEFITS	90,670.00	5,880.03	23,443.88	67,226.12	25.86
130-5-10-5021 RETIREMENT BENEFITS	60,245.00	2,125.44	39,190.41	21,054.59	65.05
130-5-10-5063 CERTIFICATIONS	200.00	0.00	0.00	200.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	117.97	630.13	3,369.87	15.75
130-5-10-5170 TRAVEL MILEAGE	5,000.00	58.94	754.32	4,245.68	15.09
130-5-10-5175 EDUCATION / SEMINARS	4,500.00	0.00	638.00	3,862.00	14.18
130-5-10-5179 ADM MISC EXPENSES	800.00	218.90	684.41	115.59	85.55
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	455,534.00	31,685.24	152,814.48	302,719.52	33.55

130-WATER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	282,584.00	20,317.55	85,821.67	196,762.33	30.37
130-5-30-5020 EMPLOYEE BENEFITS	135,264.00	9,080.82	38,746.45	96,517.55	28.65
130-5-30-5021 RETIREMENT BENEFITS	56,387.00	1,638.49	37,635.49	18,751.51	66.74
130-5-30-5022 CLOTHING ALLOWANCE	2,500.00	219.32	554.98	1,945.02	22.20
130-5-30-5063 CERTIFICATIONS	800.00	0.00	0.00	800.00	0.00
130-5-30-5090 OFFICE SUPPLIES	1,000.00	136.58	394.85	605.15	39.49
130-5-30-5170 TRAVEL MILEAGE	5,000.00	483.89	1,807.93	3,192.07	36.16
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	0.00	1,420.00	2,580.00	35.50
TOTAL FIELD	487,535.00	31,876.65	166,381.37	321,153.63	34.13

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023130-WATER ENTERPRISE FUND
DIRECTORS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.10	1,076.40	1,923.60	35.88
130-5-40-5020 DIRECTOR BENEFITS	230.00	5.75	23.00	207.00	10.00
130-5-40-5030 DIRECTOR HEALTH BENEFITS	44,242.00	3,105.31	12,421.24	31,820.76	28.08
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL DIRECTORS	54,172.00	3,380.16	13,520.64	40,651.36	24.96

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

130-WATER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7201 REGULATORY COMPLIANCE	0.00	0.00	0.00	0.00	0.00
130-5-70-7202 DISASTER MITIGATION	23,500.00	460.37	19,219.50	4,280.50	81.79
130-5-70-7203 DISASTER RECOVERY	0.00	0.00	0.00	0.00	0.00
130-5-70-7204 RELIABLE WATER SUPPLY	6,217,512.00	361,076.61	711,642.69	5,505,869.31	11.45
130-5-70-7205 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-70-7206 RECORDS RETENTION	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	6,241,012.00	361,536.98	730,862.19	5,510,149.81	11.71
TOTAL EXPENDITURES	9,350,809.00	502,869.50	1,677,534.11	7,673,274.89	17.94
REVENUES OVER/(UNDER) EXPENDITURES	(2,256,574.00)	512,526.77	575,351.64	(2,831,925.64)	25.50-

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

215-RECA REDEMPTION 1995-2
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>298,981.00</u>	<u>1,203.36</u>	<u>86,390.42</u>	<u>212,590.58</u>	<u>28.89</u>
TOTAL REVENUES	<u>298,981.00</u>	<u>1,203.36</u>	<u>86,390.42</u>	<u>212,590.58</u>	<u>28.89</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>298,981.00</u>	<u>1,939.15</u>	<u>251,515.07</u>	<u>47,465.93</u>	<u>84.12</u>
TOTAL EXPENDITURES	<u>298,981.00</u>	<u>1,939.15</u>	<u>251,515.07</u>	<u>47,465.93</u>	<u>84.12</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(735.79)	(165,124.65)	165,124.65	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

215-RECA REDEMPTION 1995-2
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-4525 PRO-RATA BOND PAYMENT FEE	3,200.00	0.00	0.00	3,200.00	0.00
215-4530 TAXES, ASSMT & BOND PROCEEDS	275,500.00	1,203.36	5,562.84	269,937.16	2.02
215-4540 DELINQUENT ASSESSMENTS	9,000.00	0.00	27,108.04 (18,108.04)	301.20
215-4541 DELINQ PENALTY & INTEREST	7,000.00	0.00	50,888.11 (43,888.11)	726.97
215-4542 DELINQ ASSMT MONTHLY PENALTY	0.00	0.00	0.00	0.00	0.00
215-4550 INTEREST INCOME	4,281.00	0.00	2,831.43	1,449.57	66.14
215-4580 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	298,981.00	1,203.36	86,390.42	212,590.58	28.89

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

215-RECA REDEMPTION 1995-2
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
215-5-00-5075 BANK FEES	0.00	0.00	0.00	0.00	0.00
215-5-00-5123 OTHER PROFESSIONAL SERVICE	9,640.00	1,939.15	3,842.57	5,797.43	39.86
215-5-00-5125 BOND PREMIUM	0.00	0.00	0.00	0.00	0.00
215-5-00-5522 INTEREST ON LONG-TERM DEBT	76,341.00	0.00	41,672.50	34,668.50	54.59
215-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
215-5-00-5590 COST OF ISSUANCE	0.00	0.00	0.00	0.00	0.00
215-5-00-5599 PRINCIPAL PMT	213,000.00	0.00	206,000.00	7,000.00	96.71
215-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	298,981.00	1,939.15	251,515.07	47,465.93	84.12
TOTAL EXPENDITURES	298,981.00	1,939.15	251,515.07	47,465.93	84.12
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(735.79)	(165,124.65)	165,124.65	0.00

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

218-CIEDEB REDEMPTION FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>169,721.00</u>	<u>0.00</u>	<u>28,995.24</u>	<u>140,725.76</u>	<u>17.08</u>
TOTAL REVENUES	<u>169,721.00</u>	<u>0.00</u>	<u>28,995.24</u>	<u>140,725.76</u>	<u>17.08</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>169,721.00</u>	<u>0.00</u>	<u>21,985.09</u>	<u>147,735.91</u>	<u>12.95</u>
TOTAL EXPENDITURES	<u>169,721.00</u>	<u>0.00</u>	<u>21,985.09</u>	<u>147,735.91</u>	<u>12.95</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	7,010.15 (7,010.15)	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

218-CIEDB REDEMPTION FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-4030 WATER CAPACITY FEES	36,548.00	0.00	27,411.00	9,137.00	75.00
218-4115 WATER USE CIEDB	0.00	0.00	0.00	0.00	0.00
218-4550 INTEREST INCOME	900.00	0.00	1,584.24 (684.24)	176.03
218-4580 TRANSFERS IN	132,273.00	0.00	0.00	132,273.00	0.00
218-4596 USER/NEW DEVELOPMT PORTION	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	169,721.00	0.00	28,995.24	140,725.76	17.08

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

218-CIEDB REDEMPTION FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
218-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
218-5-00-5522 INTEREST ON LONG-TERM DEBT	43,970.00	0.00	21,985.09	21,984.91	50.00
218-5-00-5560 BAD DEBT	0.00	0.00	0.00	0.00	0.00
218-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
218-5-00-5595 CIEDB LOAN ANNUAL FEE	3,791.00	0.00	0.00	3,791.00	0.00
218-5-00-5599 PRINCIPAL PMT	121,960.00	0.00	0.00	121,960.00	0.00
218-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	169,721.00	0.00	21,985.09	147,735.91	12.95
TOTAL EXPENDITURES	169,721.00	0.00	21,985.09	147,735.91	12.95
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	7,010.15	(7,010.15)	0.00

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

219-USDA SOLAR LOAN
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>32,158.00</u>	<u>0.00</u>	<u>25,476.03</u>	<u>6,681.97</u>	<u>79.22</u>
TOTAL REVENUES	<u>32,158.00</u>	<u>0.00</u>	<u>25,476.03</u>	<u>6,681.97</u>	<u>79.22</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	<u>32,158.00</u>	<u>0.00</u>	<u>25,467.50</u>	<u>6,690.50</u>	<u>79.19</u>
TOTAL EXPENDITURES	<u>32,158.00</u>	<u>0.00</u>	<u>25,467.50</u>	<u>6,690.50</u>	<u>79.19</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	8.53 (8.53)	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2023

219-USDA SOLAR LOAN
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-4300 MISC INCOME	0.00	0.00	0.00	0.00	0.00
219-4550 INTEREST INCOME	25.00	0.00	8.53	16.47	34.12
219-4580 TRANSFERS IN	32,133.00	0.00	25,467.50	6,665.50	79.26
TOTAL REVENUES	32,158.00	0.00	25,476.03	6,681.97	79.22
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: OCTOBER 31ST, 2023

219-USDA SOLAR LOAN
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
219-5-00-5092 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00
219-5-00-5522 INTEREST ON LONG-TERM DEBT	13,658.00	0.00	6,967.50	6,690.50	51.01
219-5-00-5523 INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
219-5-00-5580 TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
219-5-00-5599 PRINCIPAL PMT	18,500.00	0.00	18,500.00	0.00	100.00
TOTAL NON-DEPARTMENTAL	32,158.00	0.00	25,467.50	6,690.50	79.19
TOTAL EXPENDITURES	32,158.00	0.00	25,467.50	6,690.50	79.19
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	8.53	(8.53)	0.00

*** END OF REPORT ***



Hidden Valley Lake Community Services District
Financial Activity, Cash and Investment Summary
As of October 30, 2023
(Rounded and Unaudited)

	Operating Checking		Money Market		LAIF	Bond Trustee		CERBT	Total All Cash/Investment Accounts
	West America Bank	West America Bank	State Treasurer	US Bank	CalPERS CERBT				
	1010	1130	1133	1200	1135				
Financial Activity of Cash/Investment Accounts in General Ledger [1]									
Beginning Balances	\$ 368,596	\$ 3,116,284	\$ 645,032	\$ 150,840	\$ 25,550			\$ 4,306,302	
Cash Receipts									
Utility Billing Deposits	\$ 567,485	\$ -	\$ -	\$ -	\$ -				
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	\$ -				
Other Deposits	\$ -	\$ 177	\$ 5,817	\$ 723	\$ -				
Total Cash Receipts	\$ 567,485	\$ 177	\$ 5,817	\$ 151,564	\$ 25,550				
Cash Disbursements									
Accounts Payable Checks issued	\$ 551,407	\$ -	\$ -	\$ -	\$ -				
Electronic Fund/Bank Draft Disbursements	\$ 32,726	\$ -	\$ -	\$ -	\$ -				
Payroll Checks issued - net	\$ 68,931	\$ -	\$ -	\$ -	\$ -				
Bank Fees	\$ 5,090	\$ -	\$ -	\$ -	\$ -				
Other Disbursements	\$ -	\$ -	\$ -	\$ -	\$ 1,000				
Total Disbursements	\$ 658,154	\$ -	\$ -	\$ -	\$ 1,000				
Transfers Between Accounts									
Transfers In	\$ 670,000	\$ -	\$ -	\$ -	\$ -				
Transfers Out	\$ -	\$ 670,000	\$ -	\$ -	\$ -				
Total Transfers Between Accounts	\$ 670,000	\$ 670,000	\$ -	\$ -	\$ -				
Ending Balances in General Ledger	\$ 947,927	\$ 2,446,461	\$ 650,849	\$ 151,564	\$ 24,550			\$ 4,221,350	
Financial Institution Ending Balances	\$ 953,555	\$ 2,446,461	\$ 650,849	\$ 151,564	\$ 24,550			\$ 4,226,978	

Ending Balances General Ledger Distribution by District Funds [2]									
Operating	-	-	-	-	-	-	-	-	-
Wastewater Operating	346,552	14,512	75,179	-	12,275	-	-	-	448,518
Water Operating	575,733	74,639	112,039	-	12,275	-	-	-	774,686
Flood Enterprise	(209)	-	-	-	-	-	-	-	(209)
2016 Sewer Refinancing Bond	(1,959)	223,548	98,829	151,564	-	-	-	-	471,982
2002 CIEDB Loan	18,274	64,766	19,006	-	-	-	-	-	102,046
2012 USDA Solar COP	-	8,382	915	-	-	-	-	-	9,298
Wastewater Operating Reserve	9,537	154,405	61,240	-	-	-	-	-	225,182
Wastewater CIP	-	485,486	99,019	-	-	-	-	-	584,505
2012 USDA Solar COP Reserve	-	31,380	-	-	-	-	-	-	31,380
Water CIP	-	1,209,120	-	-	-	-	-	-	1,209,120
Water Operating Reserve	-	180,223	-	-	-	-	-	-	180,223
2002 CIEDB Loan Reserve	-	-	184,621	-	-	-	-	-	184,621
Total Ending Balances in General Ledger	\$ 947,927	\$ 2,446,461	\$ 650,849	\$ 151,564	\$ 24,550			\$ 4,221,351	

† General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District, US Bank is the Bond Trustee for the the 2016 Refunding and CalPers CERTB Trust >>>. All cash accounts have been reconciled to the ending Financial Institution statements.
 Reconciliation Detail Summary for details

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 10/01/2023 THRU 10/31/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	10/06/2023	BANK-DRAFT	000928	AFLAC	251.36CR	CLEARED	A	10/10/2023
1010	10/06/2023	BANK-DRAFT	000929	CALIFORNIA PUBLIC EMPLOYEES RE	6,977.14CR	CLEARED	A	10/10/2023
1010	10/06/2023	BANK-DRAFT	000930	NATIONWIDE RETIREMENT SOLUTION	1,400.00CR	CLEARED	A	10/06/2023
1010	10/06/2023	BANK-DRAFT	000931	STATE OF CALIFORNIA EDD	1,746.59CR	CLEARED	A	10/06/2023
1010	10/06/2023	BANK-DRAFT	000932	US DEPARTMENT OF THE TREASURY	4,608.23CR	CLEARED	A	10/06/2023
1010	10/20/2023	BANK-DRAFT	000933	AFLAC	251.36CR	OUTSTND	A	0/00/0000
1010	10/20/2023	BANK-DRAFT	000934	CALIFORNIA PUBLIC EMPLOYEES RE	6,977.14CR	CLEARED	A	10/23/2023
1010	10/20/2023	BANK-DRAFT	000935	NATIONWIDE RETIREMENT SOLUTION	1,400.00CR	CLEARED	A	10/20/2023
1010	10/20/2023	BANK-DRAFT	000936	STATE OF CALIFORNIA EDD	1,508.40CR	CLEARED	A	10/20/2023
1010	10/20/2023	BANK-DRAFT	000937	US DEPARTMENT OF THE TREASURY	4,105.31CR	CLEARED	A	10/20/2023
CHECK:								
1010	10/06/2023	CHECK	002097	ACTION SANITARY, INC.	825.00CR	CLEARED	A	10/16/2023
1010	10/06/2023	CHECK	002098	ACWA/JPIA	1,059.46CR	CLEARED	A	10/12/2023
1010	10/06/2023	CHECK	002099	ALPHA ANALYTICAL LABORATORIES	1,643.00CR	CLEARED	A	10/12/2023
1010	10/06/2023	CHECK	002100	APPLIED TECHNOLOGY SOLUTIONS	2,170.26CR	CLEARED	A	10/16/2023
1010	10/06/2023	CHECK	002101	ARMED FORCE PEST CONTROL, INC.	205.00CR	CLEARED	A	10/12/2023
1010	10/06/2023	CHECK	002102	AT&T MOBILITY	90.80CR	CLEARED	A	10/13/2023
1010	10/06/2023	CHECK	002103	BADGER METER	1,809.37CR	CLEARED	A	10/17/2023
1010	10/06/2023	CHECK	002104	BRELJE & RACE CONSULTING CIVIL	12,675.00CR	CLEARED	A	10/11/2023
1010	10/06/2023	CHECK	002105	GHD	2,762.13CR	CLEARED	A	10/11/2023
1010	10/06/2023	CHECK	002106	HANNAH DAVIDSON	8.79CR	CLEARED	A	11/01/2023
1010	10/06/2023	CHECK	002107	LAKE COUNTY WASTE SOLUTIONS, I	106.74CR	CLEARED	A	10/16/2023
1010	10/06/2023	CHECK	002108	LAKE COUNTY WASTE SOLUTIONS, I	440.46CR	CLEARED	A	10/16/2023
1010	10/06/2023	CHECK	002109	LAYNE PAVING & TRUCKING, INC.	261.00CR	CLEARED	A	10/17/2023
1010	10/06/2023	CHECK	002110	MEDIACOM	519.17CR	CLEARED	A	10/13/2023
1010	10/06/2023	CHECK	002111	NBS GOVERNMENT FINANCE GROUP	1,939.15CR	CLEARED	A	10/11/2023
1010	10/06/2023	CHECK	002112	ODP BUSINESS SOLUTIONS, LLC	187.68CR	CLEARED	A	10/13/2023
1010	10/06/2023	CHECK	002113	PACE SUPPLY CORP	1,363.58CR	CLEARED	A	10/11/2023
1010	10/06/2023	CHECK	002114	SMALLCOMB, LISA	32.75CR	CLEARED	A	10/06/2023
1010	10/06/2023	CHECK	002115	STREAMLINE	249.00CR	CLEARED	A	10/11/2023
1010	10/06/2023	CHECK	002116	TELSTAR INSTRUMENTS	16,163.09CR	CLEARED	A	10/12/2023
1010	10/06/2023	CHECK	002117	THATCHER COMPANY, INC.	4,019.63CR	CLEARED	A	10/11/2023
1010	10/06/2023	CHECK	002118	WATERSOLVE, LLC	17,035.74CR	CLEARED	A	10/12/2023
1010	10/06/2023	CHECK	002119	WELLS FARGO FINANCIAL LEASING	428.21CR	CLEARED	A	10/12/2023
1010	10/06/2023	CHECK	002120	WESTGATE PETROLEUM CO., INC.	1,710.78CR	CLEARED	A	10/11/2023
1010	10/06/2023	CHECK	002121	DEL SARTO, KENNETH	270.15CR	CLEARED	A	10/16/2023
1010	10/13/2023	CHECK	002122	ALPHA ANALYTICAL LABORATORIES	730.00CR	CLEARED	A	10/18/2023
1010	10/13/2023	CHECK	002123	ASSOCIATION OF CALIFORNIA WATE	16,860.00CR	CLEARED	A	10/19/2023
1010	10/13/2023	CHECK	002124	AT&T	1,320.75CR	CLEARED	A	10/19/2023
1010	10/13/2023	CHECK	002125	C.V. LARSEN CO.	275,368.24CR	CLEARED	A	10/23/2023
1010	10/13/2023	CHECK	002126	DATAPROSE, LLC	1,919.35CR	CLEARED	A	10/20/2023
1010	10/13/2023	CHECK	002127	HARDESTER'S MARKETS & HARDWARE	190.68CR	CLEARED	A	10/18/2023
1010	10/13/2023	CHECK	002128	HERO RENTS	595.59CR	CLEARED	A	10/25/2023

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 10/01/2023 THRU 10/31/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	10/13/2023	CHECK	002129	LAKE COUNTY RECORD BEE	115.11CR	CLEARED	A	10/31/2023
1010	10/13/2023	CHECK	002130	ODP BUSINESS SOLUTIONS, LLC	295.67CR	CLEARED	A	10/24/2023
1010	10/13/2023	CHECK	002131	SPECIAL DISTRICT RISK MANAGEME	38,158.59CR	CLEARED	A	10/18/2023
1010	10/13/2023	CHECK	002132	TYLER TECHNOLOGY	5,246.70CR	CLEARED	A	10/18/2023
1010	10/13/2023	CHECK	002133	WEST YOST & ASSOCIATES, INC.	920.75CR	CLEARED	A	10/17/2023
1010	10/13/2023	CHECK	002134	FRITSCH, JERRY C	90.50CR	CLEARED	A	10/17/2023
1010	10/13/2023	CHECK	002135	MACDONALD, DAVID	282.00CR	CLEARED	A	10/19/2023
1010	10/13/2023	CHECK	002136	GIAMMONA, FRANK	253.33CR	CLEARED	A	10/24/2023
1010	10/20/2023	CHECK	002137	ADVANCED ELECTRONIC SECURITY S	648.00CR	CLEARED	A	10/31/2023
1010	10/20/2023	CHECK	002138	ALPHA ANALYTICAL LABORATORIES	1,435.00CR	CLEARED	A	10/25/2023
1010	10/20/2023	CHECK	002139	BARTKIEWICZ, KRONICK & SHANAHA	1,500.00CR	CLEARED	A	10/27/2023
1010	10/20/2023	CHECK	002140	CALIFORNIA SPECIAL DISTRICTS A	8,600.00CR	CLEARED	A	10/25/2023
1010	10/20/2023	CHECK	002141	COASTLAND CIVIL ENGINEERING, I	19,713.75CR	CLEARED	A	10/25/2023
1010	10/20/2023	CHECK	002142	DEMARCO DESIGN	162.50CR	CLEARED	A	10/27/2023
1010	10/20/2023	CHECK	002143	ELAN CARDMEMBER SERVICE	4,794.21CR	CLEARED	A	10/30/2023
1010	10/20/2023	CHECK	002144	GHD	17,821.12CR	CLEARED	A	10/25/2023
1010	10/20/2023	CHECK	002145	JL MECHANICAL	1,301.24CR	CLEARED	A	10/31/2023
1010	10/20/2023	CHECK	002146	MENDO MILL CLEARLAKE	130.49CR	CLEARED	A	10/25/2023
1010	10/20/2023	CHECK	002147	PACE SUPPLY CORP	4,482.10CR	CLEARED	A	10/24/2023
1010	10/20/2023	CHECK	002148	SMALLCOMB, LISA	32.75CR	CLEARED	A	10/23/2023
1010	10/20/2023	CHECK	002149	USA BLUE BOOK	4,952.46CR	CLEARED	A	10/25/2023
1010	10/20/2023	CHECK	002150	VERIZON WIRELESS	1,048.10CR	CLEARED	A	11/01/2023
1010	10/20/2023	CHECK	002151	VERIZON WIRELESS	314.25CR	CLEARED	A	11/01/2023
1010	10/20/2023	CHECK	002152	WAGNER & BONSIGNORE CCE	146.25CR	CLEARED	A	10/27/2023
1010	10/20/2023	CHECK	002153	LICHENDAHL, CHRISTIN	233.96CR	OUTSTND	A	0/00/0000
1010	10/20/2023	CHECK	002154	MENDES, JASON	14.84CR	CLEARED	A	10/31/2023
1010	10/27/2023	CHECK	002155	ADTS, INC	104.50CR	OUTSTND	A	0/00/0000
1010	10/27/2023	CHECK	002156	ALPHA ANALYTICAL LABORATORIES	1,229.00CR	CLEARED	A	11/01/2023
1010	10/27/2023	CHECK	002157	AT&T MOBILITY	90.93CR	OUTSTND	A	0/00/0000
1010	10/27/2023	CHECK	002158	BOLD POLISNER MADDOW NELSON &	6,683.00CR	CLEARED	A	10/31/2023
1010	10/27/2023	CHECK	002159	BRELJE & RACE CONSULTING CIVIL	31,150.00CR	CLEARED	A	11/01/2023
1010	10/27/2023	CHECK	002160	DATAPROSE, LLC	342.43CR	CLEARED	A	11/01/2023
1010	10/27/2023	CHECK	002161	DONNA MAHONEY	52.40CR	CLEARED	A	10/31/2023
1010	10/27/2023	CHECK	002162	E & M ELECTRIC & MACHINERY, IN	2,490.00CR	CLEARED	A	10/31/2023
1010	10/27/2023	CHECK	002163	PACIFIC GAS & ELECTRIC COMPANY	23,955.14CR	CLEARED	A	11/01/2023
1010	10/27/2023	CHECK	002164	SERVICO BUILDING MAINTENANCE C	1,600.00CR	CLEARED	A	10/31/2023
1010	10/27/2023	CHECK	002165	THATCHER COMPANY, INC.	5,432.93CR	CLEARED	A	10/31/2023
1010	10/27/2023	CHECK	002166	U S POSTMASTER	264.00CR	CLEARED	A	11/03/2023
1010	10/27/2023	CHECK	002167	UBEO WEST, LLC	257.04CR	CLEARED	A	10/31/2023
1010	10/27/2023	CHECK	002168	GOULD, JAY	26.68CR	OUTSTND	A	0/00/0000
1010	10/27/2023	CHECK	002169	DIEDEN, CONCHITA S	75.08CR	CLEARED	A	11/01/2023

DEPOSIT:								
1010	10/02/2023	DEPOSIT		CREDIT CARD 10/02/2023	3,814.51	CLEARED	C	10/03/2023

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 10/01/2023 THRU 10/31/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	10/02/2023	DEPOSIT	000001	REGULAR DAILY POST 10/02/2023	426.04	CLEARED	C	10/03/2023
1010	10/02/2023	DEPOSIT	000002	CREDIT CARD 10/02/2023	1,942.22	CLEARED	C	10/04/2023
1010	10/02/2023	DEPOSIT	000003	CREDIT CARD 10/02/2023	13,179.35	CLEARED	C	10/04/2023
1010	10/02/2023	DEPOSIT	000004	REGULAR DAILY POST 10/02/2023	546.58	CLEARED	C	10/04/2023
1010	10/02/2023	DEPOSIT	000005	CREDIT CARD 10/02/2023	451.21	CLEARED	C	10/03/2023
1010	10/02/2023	DEPOSIT	000006	CREDIT CARD 10/02/2023	838.71	CLEARED	C	10/04/2023
1010	10/02/2023	DEPOSIT	000007	CREDIT CARD 10/02/2023	185.04	CLEARED	C	10/04/2023
1010	10/02/2023	DEPOSIT	000008	CREDIT CARD 10/02/2023	4,611.22	CLEARED	C	10/04/2023
1010	10/02/2023	DEPOSIT	000009	CREDIT CARD 10/02/2023	1,011.32	CLEARED	C	10/05/2023
1010	10/02/2023	DEPOSIT	000010	REGULAR DAILY POST 10/02/2023	3,025.84	CLEARED	C	10/03/2023
1010	10/02/2023	DEPOSIT	000011	DAILY PAYMENT POSTING - ADJ	4,002.34CR	CLEARED	U	10/02/2023
1010	10/02/2023	DEPOSIT	000012	Payment on Account	542.30	CLEARED	R	10/10/2023
1010	10/03/2023	DEPOSIT		CREDIT CARD 10/03/2023	4,561.34	CLEARED	C	10/04/2023
1010	10/03/2023	DEPOSIT	000001	REGULAR DAILY POST 10/03/2023	455.65	CLEARED	C	10/04/2023
1010	10/03/2023	DEPOSIT	000002	CREDIT CARD 10/03/2023	1,017.95	CLEARED	C	10/04/2023
1010	10/03/2023	DEPOSIT	000003	CREDIT CARD 10/03/2023	573.04	CLEARED	C	10/04/2023
1010	10/03/2023	DEPOSIT	000004	CREDIT CARD 10/03/2023	1,670.26	CLEARED	C	10/06/2023
1010	10/03/2023	DEPOSIT	000005	REGULAR DAILY POST 10/03/2023	218.92	CLEARED	C	10/05/2023
1010	10/04/2023	DEPOSIT		CREDIT CARD 10/04/2023	7,359.17	CLEARED	C	10/05/2023
1010	10/04/2023	DEPOSIT	000001	REGULAR DAILY POST 10/04/2023	1,412.76	CLEARED	C	10/05/2023
1010	10/04/2023	DEPOSIT	000002	CREDIT CARD 10/04/2023	904.23	CLEARED	C	10/05/2023
1010	10/04/2023	DEPOSIT	000003	CREDIT CARD 10/04/2023	510.86	CLEARED	C	10/05/2023
1010	10/04/2023	DEPOSIT	000004	CREDIT CARD 10/04/2023	514.47	CLEARED	C	10/10/2023
1010	10/04/2023	DEPOSIT	000005	REGULAR DAILY POST 10/04/2023	3,755.85	CLEARED	C	10/05/2023
1010	10/05/2023	DEPOSIT		CREDIT CARD 10/05/2023	380.96	CLEARED	C	10/06/2023
1010	10/05/2023	DEPOSIT	000001	CREDIT CARD 10/05/2023	830.69	CLEARED	C	10/11/2023
1010	10/05/2023	DEPOSIT	000002	REGULAR DAILY POST 10/05/2023	1,275.04	CLEARED	C	10/06/2023
1010	10/05/2023	DEPOSIT	000003	CREDIT CARD 10/05/2023	1,273.22	CLEARED	C	10/06/2023
1010	10/05/2023	DEPOSIT	000004	REGULAR DAILY POST 10/05/2023	249.64	CLEARED	C	10/06/2023
1010	10/05/2023	DEPOSIT	000005	CREDIT CARD 10/05/2023	650.90	CLEARED	C	10/06/2023
1010	10/06/2023	DEPOSIT		CREDIT CARD 10/06/2023	1,322.64	CLEARED	C	10/10/2023
1010	10/06/2023	DEPOSIT	000001	CREDIT CARD 10/06/2023	8,556.51	CLEARED	C	10/10/2023
1010	10/06/2023	DEPOSIT	000002	REGULAR DAILY POST 10/06/2023	706.81	CLEARED	C	10/10/2023
1010	10/06/2023	DEPOSIT	000003	CREDIT CARD 10/06/2023	6,168.65	CLEARED	C	10/10/2023
1010	10/06/2023	DEPOSIT	000004	CREDIT CARD 10/06/2023	268.95	CLEARED	C	10/12/2023
1010	10/06/2023	DEPOSIT	000005	REGULAR DAILY POST 10/06/2023	1,427.10	CLEARED	C	10/10/2023
1010	10/09/2023	DEPOSIT		CREDIT CARD 10/09/2023	639.45	CLEARED	C	10/11/2023
1010	10/09/2023	DEPOSIT	000001	CREDIT CARD 10/09/2023	863.86	CLEARED	C	10/12/2023
1010	10/09/2023	DEPOSIT	000002	CREDIT CARD 10/09/2023	367.64	CLEARED	C	10/12/2023
1010	10/09/2023	DEPOSIT	000003	CREDIT CARD 10/09/2023	432.12	CLEARED	C	10/11/2023
1010	10/09/2023	DEPOSIT	000004	CREDIT CARD 10/09/2023	508.93	CLEARED	C	10/12/2023
1010	10/09/2023	DEPOSIT	000005	CREDIT CARD 10/09/2023	2,625.04	CLEARED	C	10/12/2023
1010	10/09/2023	DEPOSIT	000006	CREDIT CARD 10/09/2023	3,806.69	CLEARED	C	10/11/2023
1010	10/09/2023	DEPOSIT	000007	REGULAR DAILY POST 10/09/2023	277.13	CLEARED	C	10/11/2023

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 10/01/2023 THRU 10/31/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	10/09/2023	DEPOSIT	000008	CREDIT CARD 10/09/2023	1,490.49	CLEARED	C	10/12/2023
1010	10/09/2023	DEPOSIT	000009	CREDIT CARD 10/09/2023	3,032.18	CLEARED	C	10/12/2023
1010	10/09/2023	DEPOSIT	000010	CREDIT CARD 10/09/2023	2,878.32	CLEARED	C	10/12/2023
1010	10/09/2023	DEPOSIT	000011	REGULAR DAILY POST 10/09/2023	10,354.78	CLEARED	C	10/10/2023
1010	10/10/2023	DEPOSIT		CREDIT CARD 10/10/2023	1,724.04	CLEARED	C	10/12/2023
1010	10/10/2023	DEPOSIT	000001	CREDIT CARD 10/10/2023	1,496.38	CLEARED	C	10/12/2023
1010	10/10/2023	DEPOSIT	000002	CREDIT CARD 10/10/2023	100.00	CLEARED	C	10/11/2023
1010	10/10/2023	DEPOSIT	000003	CREDIT CARD 10/10/2023	1,802.44	CLEARED	C	10/13/2023
1010	10/10/2023	DEPOSIT	000004	REGULAR DAILY POST 10/10/2023	5,433.53	CLEARED	C	10/11/2023
1010	10/11/2023	DEPOSIT		CREDIT CARD 10/11/2023	8,480.56	CLEARED	C	10/12/2023
1010	10/11/2023	DEPOSIT	000001	CREDIT CARD 10/11/2023	2,051.16	CLEARED	C	10/12/2023
1010	10/11/2023	DEPOSIT	000002	CREDIT CARD 10/11/2023	817.98	CLEARED	C	10/12/2023
1010	10/11/2023	DEPOSIT	000003	CREDIT CARD 10/11/2023	554.08	CLEARED	C	10/12/2023
1010	10/11/2023	DEPOSIT	000004	CREDIT CARD 10/11/2023	2,016.20	CLEARED	C	10/16/2023
1010	10/11/2023	DEPOSIT	000005	REGULAR DAILY POST 10/11/2023	5,250.41	CLEARED	C	10/12/2023
1010	10/11/2023	DEPOSIT	000006	CREDIT CARD 10/11/2023	4,485.79	CLEARED	C	10/13/2023
1010	10/11/2023	DEPOSIT	000007	CREDIT CARD 10/11/2023	348.66	CLEARED	C	10/13/2023
1010	10/11/2023	DEPOSIT	000008	CREDIT CARD 10/11/2023	3,707.09	CLEARED	C	10/13/2023
1010	10/11/2023	DEPOSIT	000009	CREDIT CARD 10/11/2023	902.66	CLEARED	C	10/13/2023
1010	10/12/2023	DEPOSIT		CREDIT CARD 10/12/2023	109.28	CLEARED	C	10/13/2023
1010	10/12/2023	DEPOSIT	000001	CREDIT CARD 10/12/2023	1,792.35	CLEARED	C	10/16/2023
1010	10/12/2023	DEPOSIT	000002	CREDIT CARD 10/12/2023	1,573.41	CLEARED	C	10/17/2023
1010	10/12/2023	DEPOSIT	000003	REGULAR DAILY POST 10/12/2023	4,324.91	CLEARED	C	10/13/2023
1010	10/12/2023	DEPOSIT	000004	CREDIT CARD 10/12/2023	559.80	CLEARED	C	10/16/2023
1010	10/13/2023	DEPOSIT		CREDIT CARD 10/13/2023	2,541.06	CLEARED	C	10/16/2023
1010	10/13/2023	DEPOSIT	000001	CREDIT CARD 10/13/2023	3,122.36	CLEARED	C	10/16/2023
1010	10/13/2023	DEPOSIT	000002	CREDIT CARD 10/13/2023	1,226.62	CLEARED	C	10/18/2023
1010	10/13/2023	DEPOSIT	000003	REGULAR DAILY POST 10/13/2023	18,994.01	CLEARED	C	10/16/2023
1010	10/13/2023	DEPOSIT	000004	DRAFT POSTING	23,075.79	CLEARED	U	10/16/2023
1010	10/16/2023	DEPOSIT		CREDIT CARD 10/16/2023	4,853.10	CLEARED	C	10/17/2023
1010	10/16/2023	DEPOSIT	000001	CREDIT CARD 10/16/2023	4,174.54	CLEARED	C	10/18/2023
1010	10/16/2023	DEPOSIT	000002	CREDIT CARD 10/16/2023	34,311.14	CLEARED	C	10/18/2023
1010	10/16/2023	DEPOSIT	000003	CREDIT CARD 10/16/2023	1,061.75	CLEARED	C	10/17/2023
1010	10/16/2023	DEPOSIT	000004	CREDIT CARD 10/16/2023	493.35	CLEARED	C	10/18/2023
1010	10/16/2023	DEPOSIT	000005	CREDIT CARD 10/16/2023	196.20	CLEARED	C	10/18/2023
1010	10/16/2023	DEPOSIT	000006	CREDIT CARD 10/16/2023	188.10	CLEARED	C	10/16/2023
1010	10/16/2023	DEPOSIT	000007	CREDIT CARD 10/16/2023	172.67	CLEARED	C	10/18/2023
1010	10/16/2023	DEPOSIT	000008	CREDIT CARD 10/16/2023	1,194.40	CLEARED	C	10/18/2023
1010	10/16/2023	DEPOSIT	000009	CREDIT CARD 10/16/2023	905.82	CLEARED	C	10/19/2023
1010	10/16/2023	DEPOSIT	000010	REGULAR DAILY POST 10/16/2023	68,763.01	CLEARED	C	10/17/2023
1010	10/16/2023	DEPOSIT	000011	DAILY PAYMENT POSTING - ADJ	358.17CR	CLEARED	U	10/16/2023
1010	10/16/2023	DEPOSIT	000012	DAILY PAYMENT POSTING - ADJ	916.23CR	CLEARED	U	10/16/2023
1010	10/17/2023	DEPOSIT		CREDIT CARD 10/17/2023	6,987.92	CLEARED	C	10/18/2023
1010	10/17/2023	DEPOSIT	000001	CREDIT CARD 10/17/2023	951.71	CLEARED	C	10/18/2023

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 10/01/2023 THRU 10/31/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	10/17/2023	DEPOSIT	000002	CREDIT CARD 10/17/2023	398.42	CLEARED	C	10/18/2023
1010	10/17/2023	DEPOSIT	000003	CREDIT CARD 10/17/2023	1,221.70	CLEARED	C	10/20/2023
1010	10/17/2023	DEPOSIT	000004	REGULAR DAILY POST 10/17/2023	29,948.97	CLEARED	C	10/18/2023
1010	10/18/2023	DEPOSIT		CREDIT CARD 10/18/2023	6,981.51	CLEARED	C	10/19/2023
1010	10/18/2023	DEPOSIT	000001	CREDIT CARD 10/18/2023	3,108.40	CLEARED	C	10/19/2023
1010	10/18/2023	DEPOSIT	000002	CREDIT CARD 10/18/2023	165.26	CLEARED	C	10/19/2023
1010	10/18/2023	DEPOSIT	000003	CREDIT CARD 10/18/2023	1,474.33	CLEARED	C	10/23/2023
1010	10/18/2023	DEPOSIT	000004	REGULAR DAILY POST 10/18/2023	13,558.19	CLEARED	C	10/19/2023
1010	10/19/2023	DEPOSIT		CREDIT CARD 10/19/2023	8,960.21	CLEARED	C	10/20/2023
1010	10/19/2023	DEPOSIT	000001	CREDIT CARD 10/19/2023	300.00	CLEARED	C	10/20/2023
1010	10/19/2023	DEPOSIT	000002	CREDIT CARD 10/19/2023	2,080.15	CLEARED	C	10/20/2023
1010	10/19/2023	DEPOSIT	000003	CREDIT CARD 10/19/2023	376.57	CLEARED	C	10/20/2023
1010	10/19/2023	DEPOSIT	000004	CREDIT CARD 10/19/2023	3,097.43	CLEARED	C	10/24/2023
1010	10/19/2023	DEPOSIT	000005	REGULAR DAILY POST 10/19/2023	12,863.69	CLEARED	C	10/20/2023
1010	10/20/2023	DEPOSIT		CREDIT CARD 10/20/2023	2,633.96	CLEARED	C	10/23/2023
1010	10/20/2023	DEPOSIT	000001	CREDIT CARD 10/20/2023	13,524.61	CLEARED	C	10/23/2023
1010	10/20/2023	DEPOSIT	000002	CREDIT CARD 10/20/2023	722.62	CLEARED	C	10/23/2023
1010	10/20/2023	DEPOSIT	000003	CREDIT CARD 10/20/2023	6,162.49	CLEARED	C	10/25/2023
1010	10/20/2023	DEPOSIT	000004	REGULAR DAILY POST 10/20/2023	13,706.45	CLEARED	C	10/23/2023
1010	10/20/2023	DEPOSIT	101923	TRANSFER 320 MM TO CHKG	670,000.00	CLEARED	G	10/19/2023
1010	10/23/2023	DEPOSIT		CREDIT CARD 10/23/2023	20,521.79	CLEARED	C	10/24/2023
1010	10/23/2023	DEPOSIT	000001	CREDIT CARD 10/23/2023	2,714.78	CLEARED	C	10/25/2023
1010	10/23/2023	DEPOSIT	000002	CREDIT CARD 10/23/2023	1,270.31	CLEARED	C	10/25/2023
1010	10/23/2023	DEPOSIT	000003	CREDIT CARD 10/23/2023	8,345.95	CLEARED	C	10/24/2023
1010	10/23/2023	DEPOSIT	000004	CREDIT CARD 10/23/2023	1,384.12	CLEARED	C	10/25/2023
1010	10/23/2023	DEPOSIT	000005	CREDIT CARD 10/23/2023	2,645.25	CLEARED	C	10/24/2023
1010	10/23/2023	DEPOSIT	000006	CREDIT CARD 10/23/2023	155.98	CLEARED	C	10/25/2023
1010	10/23/2023	DEPOSIT	000007	CREDIT CARD 10/23/2023	566.74	CLEARED	C	10/25/2023
1010	10/23/2023	DEPOSIT	000008	CREDIT CARD 10/23/2023	2,132.00	CLEARED	C	10/25/2023
1010	10/23/2023	DEPOSIT	000009	CREDIT CARD 10/23/2023	1,954.20	CLEARED	C	10/26/2023
1010	10/23/2023	DEPOSIT	000010	REGULAR DAILY POST 10/23/2023	4,061.12	CLEARED	C	10/24/2023
1010	10/24/2023	DEPOSIT		CREDIT CARD 10/24/2023	1,728.52	CLEARED	C	10/25/2023
1010	10/24/2023	DEPOSIT	000001	CREDIT CARD 10/24/2023	1,206.80	CLEARED	C	10/25/2023
1010	10/24/2023	DEPOSIT	000002	CREDIT CARD 10/24/2023	94.28	CLEARED	C	10/27/2023
1010	10/24/2023	DEPOSIT	000003	REGULAR DAILY POST 10/24/2023	542.56	CLEARED	C	10/25/2023
1010	10/25/2023	DEPOSIT		CREDIT CARD 10/25/2023	2,668.55	CLEARED	C	10/26/2023
1010	10/25/2023	DEPOSIT	000001	CREDIT CARD 10/25/2023	509.26	CLEARED	C	10/26/2023
1010	10/25/2023	DEPOSIT	000002	CREDIT CARD 10/25/2023	244.49	CLEARED	C	10/26/2023
1010	10/25/2023	DEPOSIT	000003	REGULAR DAILY POST 10/25/2023	2,148.48	CLEARED	C	10/26/2023
1010	10/26/2023	DEPOSIT		CREDIT CARD 10/26/2023	1,766.31	CLEARED	C	10/27/2023
1010	10/26/2023	DEPOSIT	000001	CREDIT CARD 10/26/2023	636.45	CLEARED	C	10/27/2023
1010	10/26/2023	DEPOSIT	000002	CREDIT CARD 10/26/2023	221.12	CLEARED	C	10/27/2023
1010	10/26/2023	DEPOSIT	000003	CREDIT CARD 10/26/2023	522.51	CLEARED	C	10/31/2023
1010	10/26/2023	DEPOSIT	000004	REGULAR DAILY POST 10/26/2023	1,780.10	CLEARED	C	10/27/2023

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 10/01/2023 THRU 10/31/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	10/27/2023	DEPOSIT		CREDIT CARD 10/27/2023	1,480.96	CLEARED	C	10/30/2023
1010	10/27/2023	DEPOSIT	000001	CREDIT CARD 10/27/2023	882.59	CLEARED	C	10/30/2023
1010	10/27/2023	DEPOSIT	000002	CREDIT CARD 10/27/2023	1,029.76	CLEARED	C	11/01/2023
1010	10/27/2023	DEPOSIT	000003	REGULAR DAILY POST 10/27/2023	2,168.67	CLEARED	C	10/30/2023
1010	10/30/2023	DEPOSIT		CREDIT CARD 10/30/2023	1,965.90	CLEARED	C	10/31/2023
1010	10/30/2023	DEPOSIT	000001	CREDIT CARD 10/30/2023	684.36	CLEARED	C	11/01/2023
1010	10/30/2023	DEPOSIT	000002	CREDIT CARD 10/30/2023	486.17	CLEARED	C	11/01/2023
1010	10/30/2023	DEPOSIT	000003	CREDIT CARD 10/30/2023	594.38	CLEARED	C	10/31/2023
1010	10/30/2023	DEPOSIT	000004	CREDIT CARD 10/30/2023	291.10	CLEARED	C	11/01/2023
1010	10/30/2023	DEPOSIT	000005	CREDIT CARD 10/30/2023	317.83	CLEARED	C	10/31/2023
1010	10/30/2023	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	127.76CR	OUTSTND	U	0/00/0000
1010	10/30/2023	DEPOSIT	000007	DAILY PAYMENT POSTING	127.86	OUTSTND	U	0/00/0000
1010	10/30/2023	DEPOSIT	000008	CREDIT CARD 10/30/2023	1,358.87	CLEARED	C	11/02/2023
1010	10/30/2023	DEPOSIT	000009	REGULAR DAILY POST 10/30/2023	50,098.77	CLEARED	C	11/01/2023
1010	10/31/2023	DEPOSIT		CREDIT CARD 10/31/2023	2,191.93	CLEARED	C	11/01/2023
1010	10/31/2023	DEPOSIT	000001	CREDIT CARD 10/31/2023	286.92	CLEARED	C	11/01/2023
1010	10/31/2023	DEPOSIT	000002	CREDIT CARD 10/31/2023	284.66	CLEARED	C	11/01/2023
1010	10/31/2023	DEPOSIT	000003	CREDIT CARD 10/31/2023	1,485.09	CLEARED	C	11/03/2023
1010	10/31/2023	DEPOSIT	000004	REGULAR DAILY POST 10/31/2023	1,386.65	CLEARED	C	11/01/2023
EFT:								
1010	10/25/2023	EFT	102523	PG&E TANK 9 PROJECT	3,500.00CR	CLEARED	G	10/25/2023
MISCELLANEOUS:								
1010	10/06/2023	MISC.		PAYROLL DIRECT DEPOSIT	32,447.67CR	CLEARED	P	10/06/2023
1010	10/20/2023	MISC.		PAYROLL DIRECT DEPOSIT	36,483.49CR	CLEARED	P	10/20/2023
SERVICE CHARGE:								
1010	10/04/2023	SERV-CHG		SEPTEMBER CHASE FEES	4,013.93CR	CLEARED	G	10/04/2023
1010	10/04/2023	SERV-CHG	000001	SEPTEMBER CHASE FEES	606.76CR	CLEARED	G	10/04/2023
1010	10/05/2023	SERV-CHG		SEPTEMBER AMX FEES	72.88CR	CLEARED	G	10/05/2023
1010	10/17/2023	SERV-CHG		SEPTEMBER ACCOUNT ANALYSIS FEE	396.40CR	CLEARED	G	10/17/2023
TOTALS FOR ACCOUNT 1010				CHECK	TOTAL:	551,407.35CR		
				DEPOSIT	TOTAL:	1,237,485.46		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	68,931.16CR		
				SERVICE CHARGE	TOTAL:	5,089.97CR		
				EFT	TOTAL:	3,500.00CR		
				BANK-DRAFT	TOTAL:	29,225.53CR		

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 10/01/2023 THRU 10/31/2023
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT --DATE-- --TYPE-- NUMBER -----DESCRIPTION----- ----AMOUNT--- STATUS FOLIO CLEAR DATE

TOTALS FOR POOLED CASH FUND

CHECK	TOTAL:	551,407.35CR
DEPOSIT	TOTAL:	1,237,485.46
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	68,931.16CR
SERVICE CHARGE	TOTAL:	5,089.97CR
EFT	TOTAL:	3,500.00CR
BANK-DRAFT	TOTAL:	29,225.53CR



MEMO

To: Board of Directors
From: Trish Wilkinson, Accounting Supervisor
Date: November 07, 2023
RE: Accounting Supervisor's Report October 2023

Finance

Transfer In/Out

Transfer on 10/19/2023 to cover Reliable Water Supply account 130-5-70-7204 expenses.

- **OUT** Water CIP Fund 320-1130 (Money Market) \$670,000
IN Water Enterprise Fund 130-1010 (Checking) \$670,000

Other

- Smith & Newell, CPAs on site visit October 18 – 19, 2023
- Closing Fund 140 Flood Enterprise
Currently funding monthly PG&E expense
Will now be expensed from Fund 130 Water Enterprise



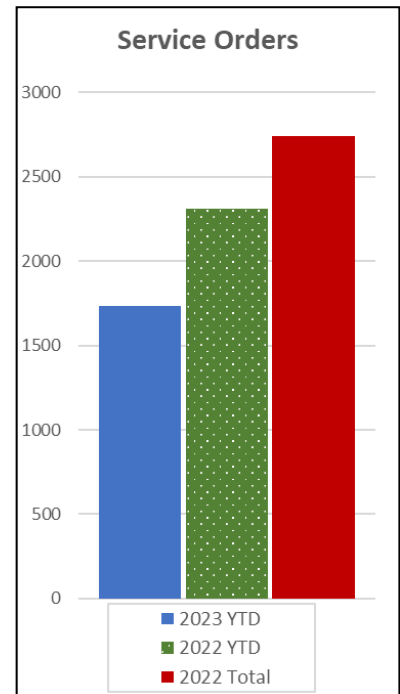
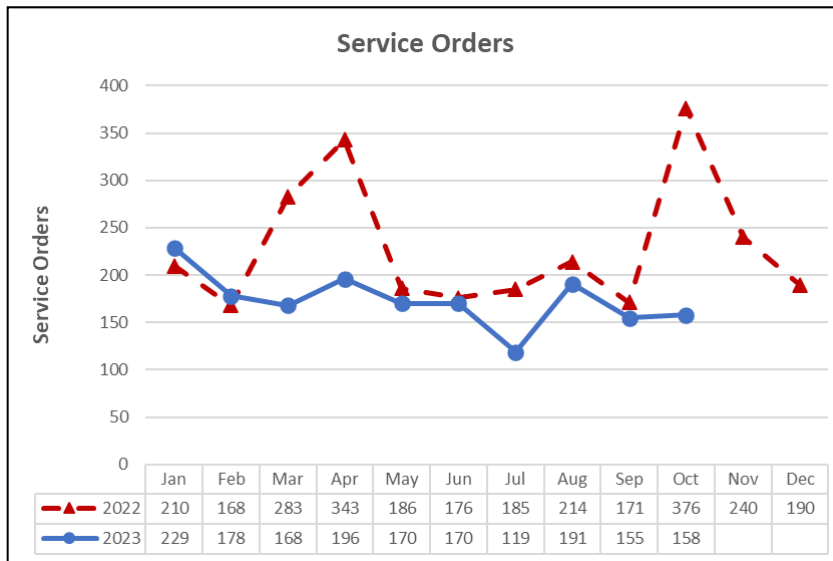
Hidden Valley Lake Community Services District

Field Operations Report

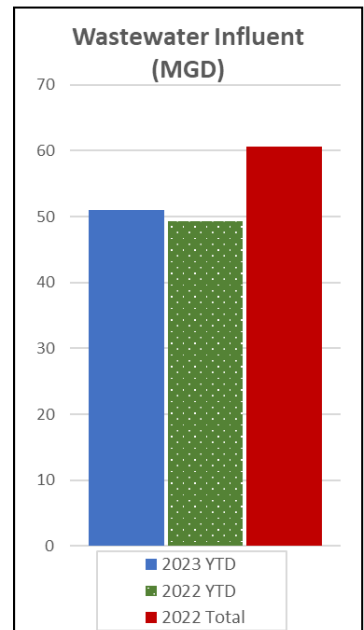
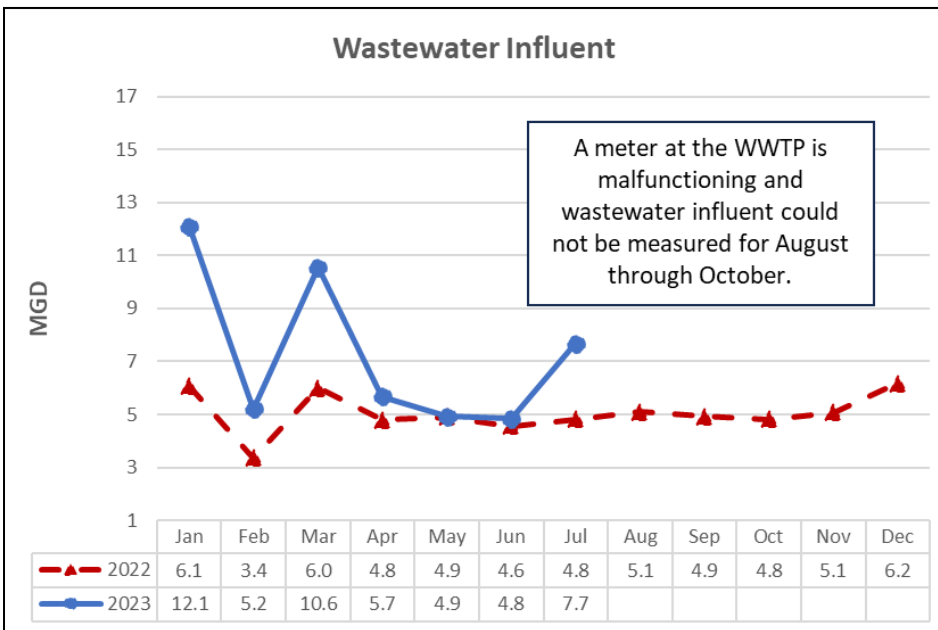
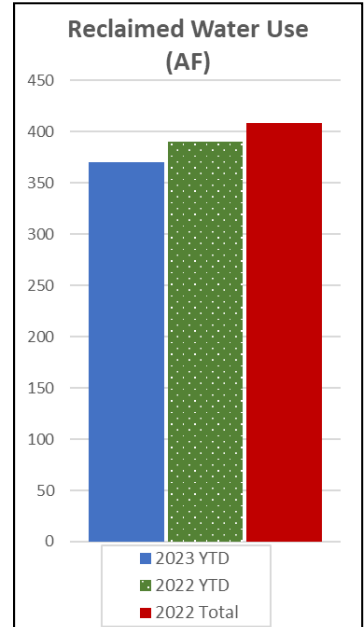
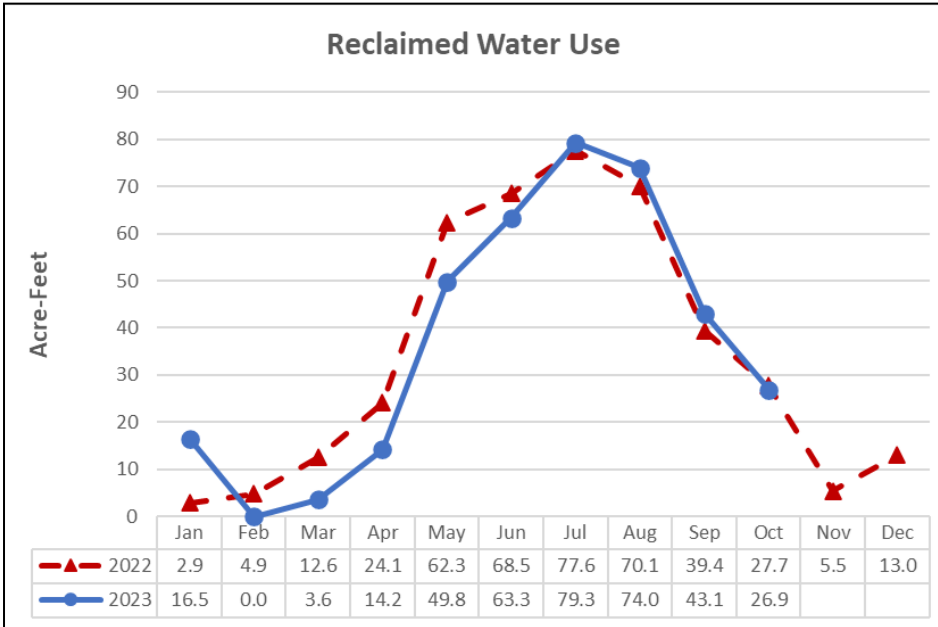
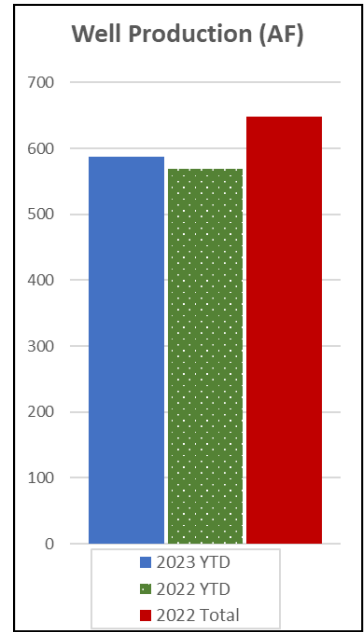
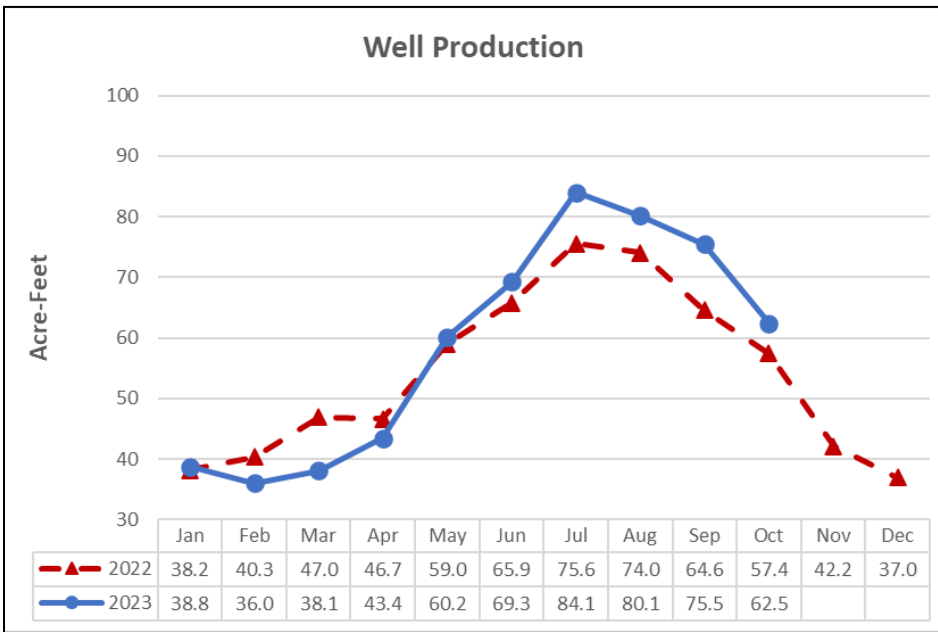
October 2023

Water Connections		Wastewater Connections	
New (current month)	0	New (current month)	0
Residential (previous month)	2478	Residential (previous month)	1487
Commercial & Govt (previous month)	37	Commercial & Govt (previous month)	15
Total Water Connections:	2515	Total Wastewater Connections:	1502

Precipitation		
October	Previous Year October	Historical
1.01 in	0.00 in	2.49 in

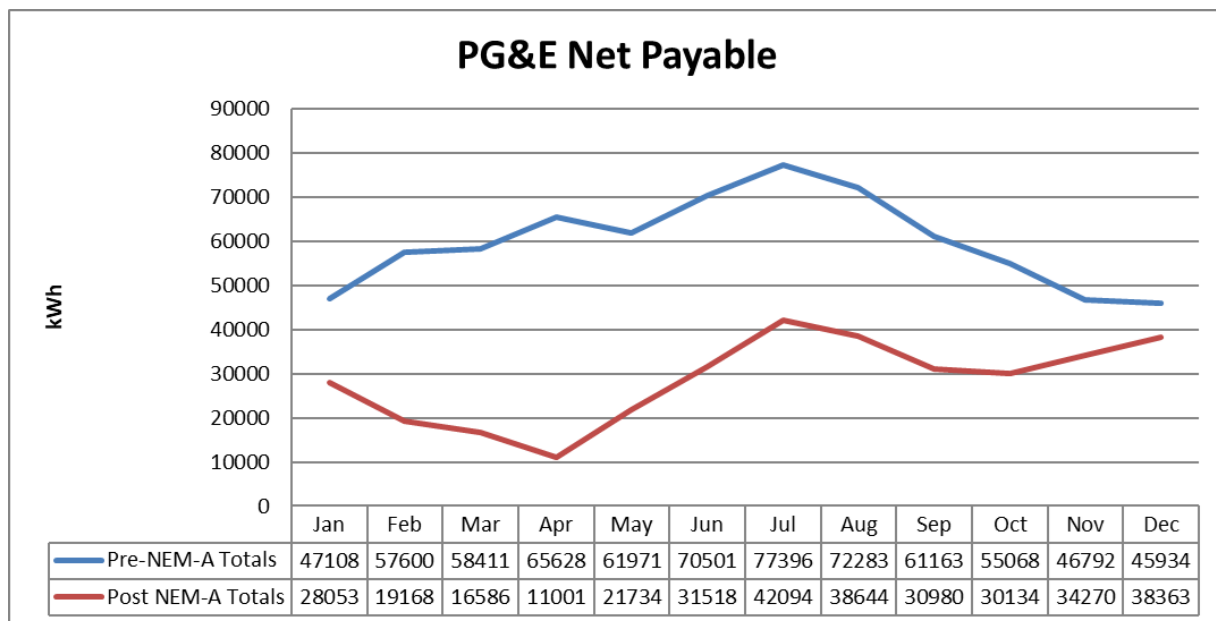
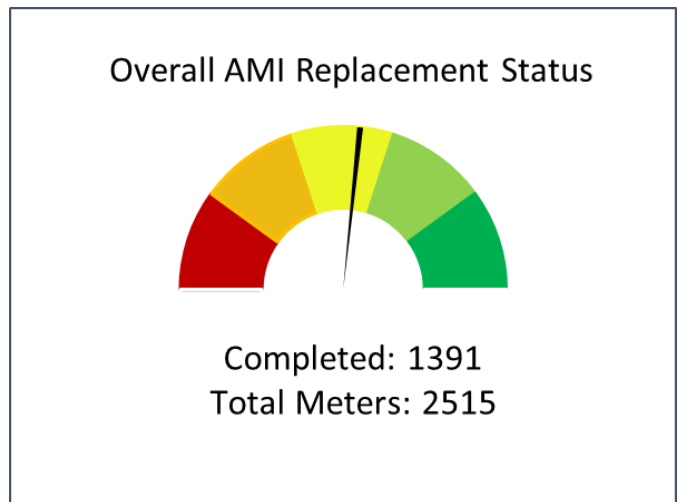


Hours		
Overtime Hours:	91.75	\$4,307.41



Vehicle Mileage	
Vehicle	Mileage
Truck 2	1,217
Truck 3	386
Truck 4	107
New Truck 6	664
Truck 7	2,078
Truck 8	1,899
Truck 9	403
Tractor	2.20 hours
Vac Truck	24.80
Excavator	2.90 hours
Skid Steer	5.20 hours

Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	376.50	168.00
Fuel Log	376.20	167.70

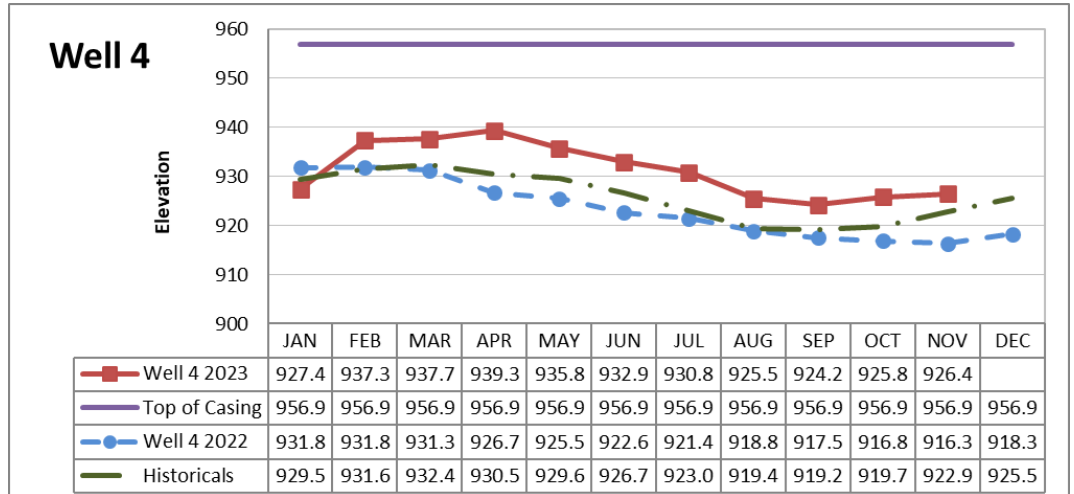


Groundwater Data

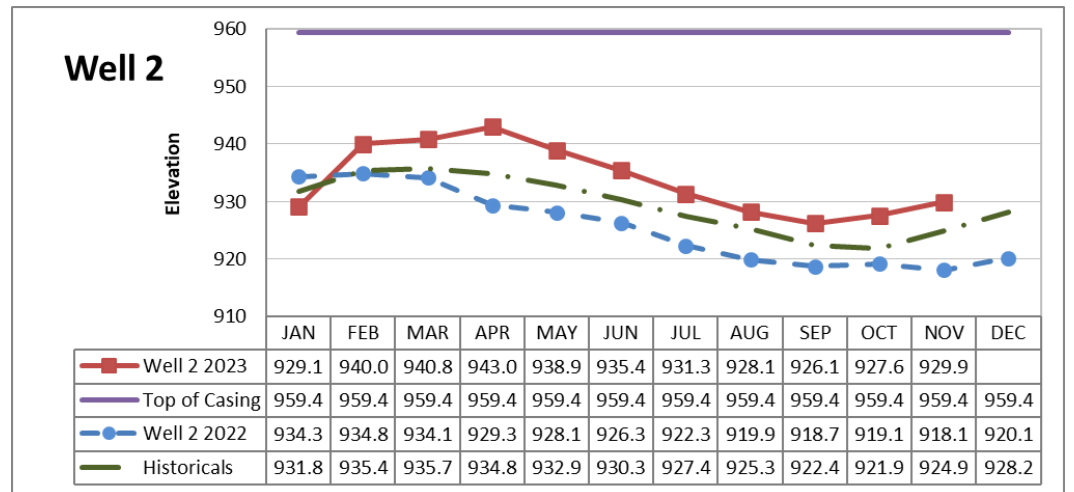
Drawdown

Recharge Rate

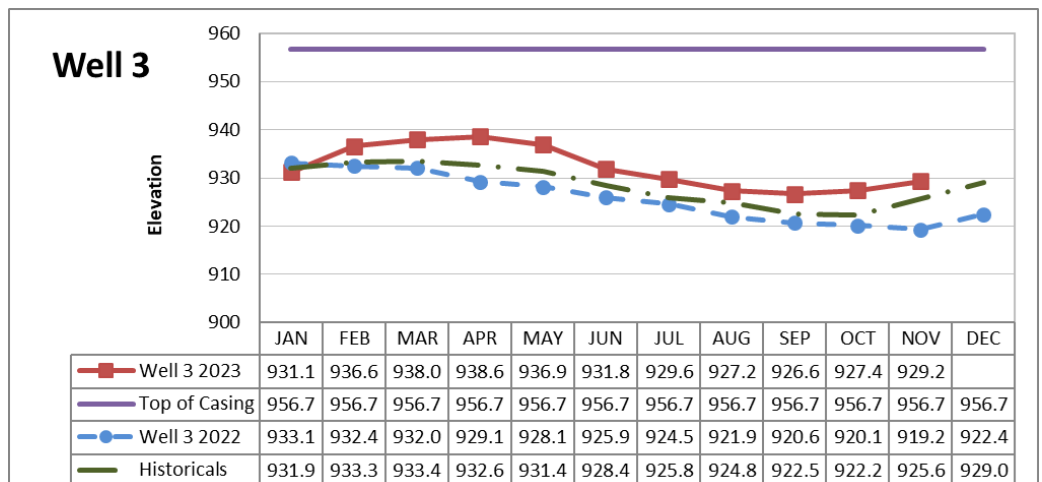
October: 104%
November: 103%



October: 101%
November: 102%



October: 103%
November: 103%



Water System Highlights

- Service line replacement on Coyle Springs
- Service line leak on Old Creek
- AMI meter installations and radio troubleshooting
- AG well pump failure; must be rebuilt.
- Meter reads 10/25—10/30
- Routine maintenance and operations

Wastewater System Highlights

- Provided Wastewater Treatment Plant tour for Woodland Community College water/wastewater technology students
- Routine maintenance and operations

Water Resources Specialist Highlights

- Water Plant Risk Management Plan edits for Lake County Environmental Health; document is under 45-day public review.
- Passed Water Treatment Operator II exam
- GIS field mapping and database edits
- Distributed a winter newsletter on residential cleanouts for sewer customers (attached)
- I/I monitoring and analysis
- Lead Service Line Inventory (LSLI) 15% complete
- Database maintenance, reports, and SOP development

Association of California Water Agencies—Committee Highlights

Water Quality Committee

No updates.

Water Management Committee

No updates.

Energy Committee

No updates.

State Legislative Committee

No updates.



Hidden Valley Lake Community Services District Projects Update Report October/November 2023

Backup Power Reliability Project

- 10/11 Construction bid opening - 1 bid
- 10/17 Submitted NPA for CM
- 10/23 Submitted NPA for Construction
- 10/25 Bond sale
- 10/25 Shed inspection
- 11/1 Submittal correspondence: heater change, voltage change
- 11/3 Submitted additional docs to Construction NPA
- 11/14 Bay City submittal received
- 11/16 Bond proceeds
- 11/17 Demo permit approval

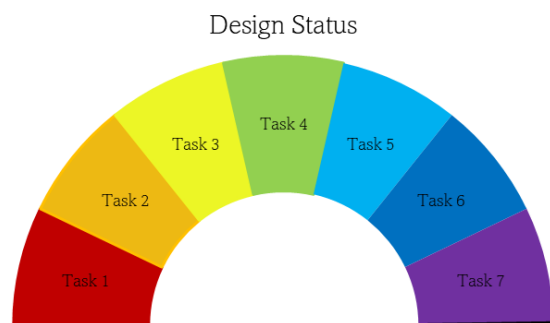


Expense Pd.	Request Date	Request Amt	NOP Amt	Warrant	Difference
Q3 2022	10/15/2022	\$370.62	\$250.14	01/31/2023	108 Days
Q4 2022	01/10/2023	\$2,240.97	\$1,512.45	02/14/2023	35 Days
Q1 2023	4/7/2023	\$3,397.21	\$2,292.81	05/05/2023	28 Days
Q2 2023	7/10/2023	\$45,239.00	\$30,532.25	09/07/2023	59 Days
Q3 2023	10/11/2023	\$65,053.91	\$43,905.54		



Generators

- Task 1: Surveying
- Task 2: Soils Investigation
- Task 3: Utility Company Investigation
- Task 4: Environmental and Permitting Review
- Task 5: Basis of Design Technical Memorandum
- Task 6: Engineering Design Package
- Task 7: Bidding Support



Defensive Space and Ignition Resistant Construction Project

- 9/26 Notice of Payment
- 10/4 Standard & Poor's interview
- 10/20 Check received
- 10/25 Bond sale
- 11/16 Bond Proceeds



Wellfield

Expense Pd.	Request Date	Request Amt.	NOP Amt.	Warrant	Difference
Q3 2022	10/06/2022	\$2,501.64	\$1,688.38	01/23/2023	109 Days
Q4 2022	01/10/2023	\$3,981.15	\$2,686.92	02/03/2023	24 Days
Q1 2023	04/10/2023	\$100,002.50	\$67,492.69	05/05/2023	25 Days
Q2 2023	7/10/2023	\$166,307.65	\$112,242.70	9/11/2023	63 Days
Q3 2023	9/18/2023	\$81,422.72	\$46,964.72	10/20/2023	32 Days

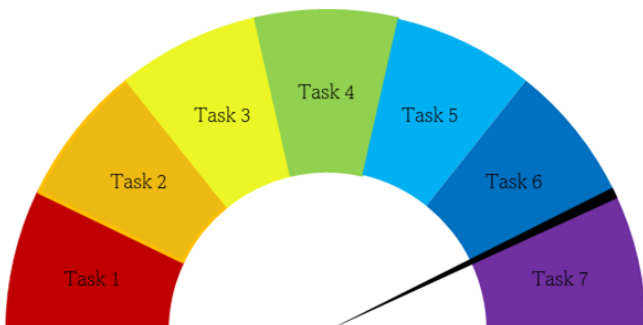


Unit 4 Tank



Little Peak Vegetation

Design Status



- Task 1: Geotechnical and Survey Field Work
- Task 2: Geotechnical Report
- Task 3: 35% Engineering Design Package
- Task 4: 65% Engineering Design Package
- Task 5: 95% PS&E
- Task 6: CEQA Initial Study/Mitigated Negative Declarations
- Task 7: Bidding Support



Water System Storage Reliability Project

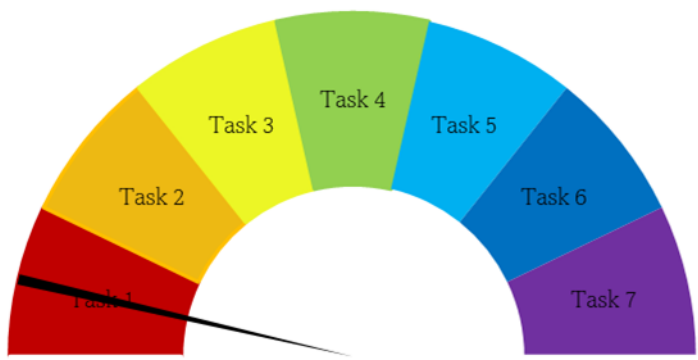
10/30 Groundbreaking
 11/3 DWR Quarterly Reporting
 11/3 Trench dam RFI
 11/3 Deductive bid response
 11/5 Retention escrow
 11/8 Electrical service drop heightened

11/9 DWR Quarterly Reporting meeting/
 resubmittal
 11/10 Progress meeting - Yard piping
 10/10 Tree removal
 11/15 BCA RFI #4 response
 11/16 Bond Proceeds
 11/17 Progress meeting - Tank materials

Expense Pd.	Request Date	Request Amt.	NOP Amt.	Warrant	Difference
Pre-Award	10/21/2022	\$19,076.17	\$12,876.41	12/02/2022	42 Days
Q3 2022	10/21/2022	\$4,350.45	\$2,936.55	12/02/2022	42 Days
Q4 2022	01/06/2023	\$15,995.73	\$10,594.62	01/23/2023	17 Days
Q1 2023	04/11/2023	\$64,128.44	\$43,286.70	05/05/2023	24 Days
Q2 2023	7/10/2023	\$75,689.98	\$52,496.74	9/5/2023	57 Days
Q3 2023	10/10/2023	\$56,763.22	\$38,315.17	11/6/2023	27 Days



Construction Status



- 1 Mobilization/Veg Mgmt
- 2 Grading, Piping, Fence
- 3 Tank 9A Construction
- 4 Tank 9 Demolition
- 5 Tank 9B Construction
- 6 Paving
- 7 Closeout

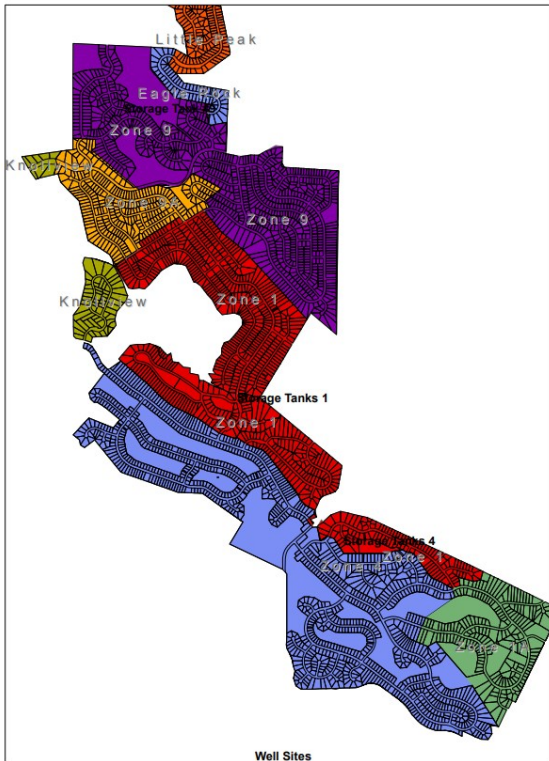
Water Distribution Reliability Project

10/25 Bond sale

11/13 Hydraulic modeling scheduled

11/16 Bond proceeds

Expense Pd.	Request Date	Request Amt.	NOP Amt.	Warrant	Difference
Q4 2022	01/10/2023	\$1,450.49	\$978.95	02/14/2023	35 Days
Q1 2023	04/08/2023	\$34,543.03	\$23,313.44	05/05/2023	27 Days
Q2 2023	7/10/2023	\$46,174.40	\$31,163.56	09/11/2023	63 days
Q3 2023	10/11/2023	\$44,243.75	\$29,860.55	11/6/2023	26 days



Design Status

- Task 1: Kick-off Meeting, Field Review, and Topographic Survey
- Task 2: Geotechnical Study and Seismic Hazard Assessment
- Task 3: Environmental Investigations and Document Preparation
- Task 4: 30% Engineering Design Package
- Task 5: 65% Engineering Design Package
- Task 6: Benefit Cost Analysis
- Task 7: Final Project Reports and Memorandum





Other Project Updates

FLASHES

- New funding opportunity: CPUC E&A CEA
- Meeting with CALFIRE, South Lake County Fire Safe Council & Trane
- Drafting Professional Services Agreement

FMA

- Submitted Notice of Intent, Stormwater Mitigation
- Assessing eligibility

SCADA

- Pending Professional Services Agreement
- 12/1 meeting scheduled

DWSRF 50924

- Developing Water Reliability Plan of Study current total ~\$28M
- Costs include Tank 4, Tank 9, Wellfield, Generators, & SCADA
- 11/10 Submitted Engineering Rpt (T1) for \$28M

Bond Issuance

- Bond sale
- Updated spreadsheet
- Disclosure training
- Drawdown schedule
- Bond proceeds

Brambles

- Hydraulics discussion
- Issued NOE to CEQAnet



Proposed updates
are highlighted in
bright green.

Commented [HD1]: The Plan timeframe has been updated to 2024-2029 for January implementation due to being so close to the new year.



Hidden Valley Lake Community Services District Strategic Plan

2024 – 2029

Adopted [Month, Day, Year]

19400 Hartmann Rd
Hidden Valley Lake, CA 95467

www.hvlcsd.org
(707) 987 – 9201

DRAFT

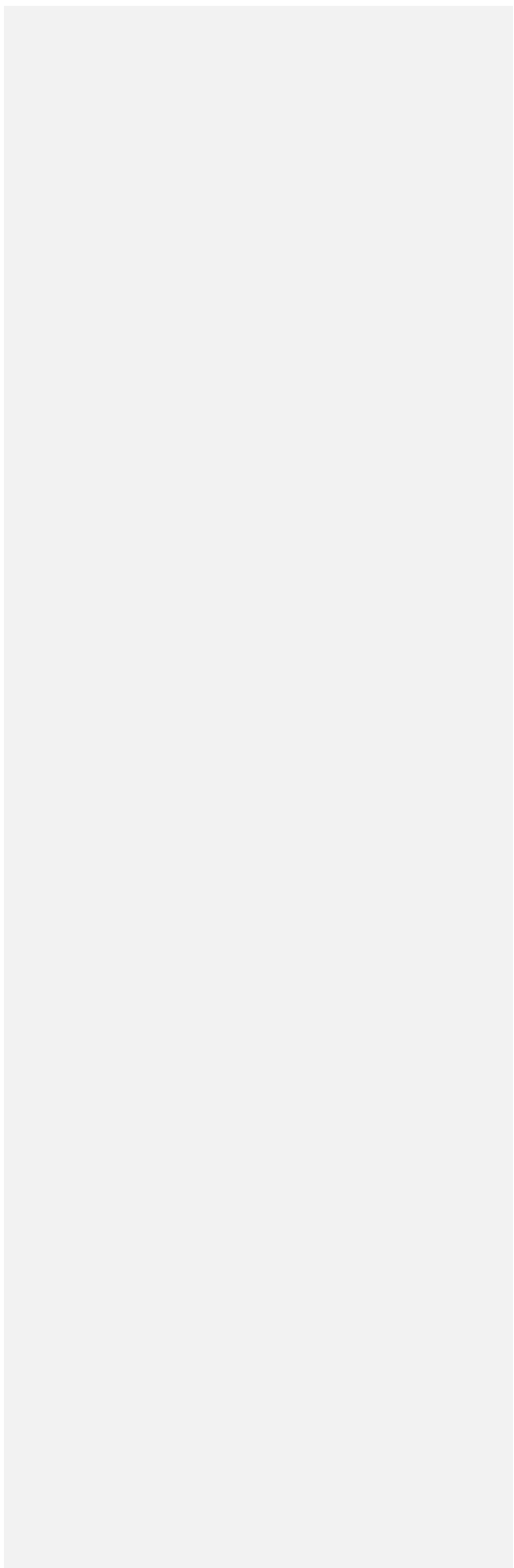
This page is intentionally left blank.

Commented [HD2]: Pages are intentionally left blank due to formatting purposes on the hardcopy that make the document more legible.

Contents

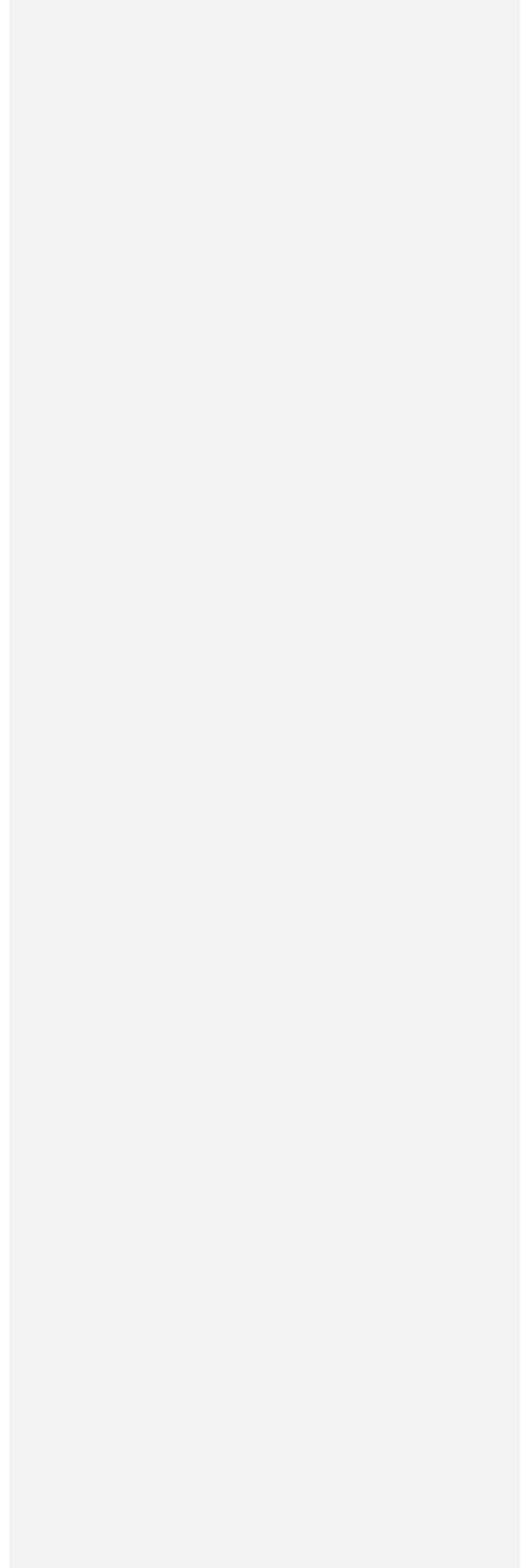
General Manager’s Message	1
District Overview.....	3
Mission Statement	3
Our Values.....	3
Our Vision.....	3
Where are we now?.....	4
SWOT Analysis.....	5
Strategic Plan	6
How Do We Measure Success?.....	6
<i>Goal: Achieve Water and Wastewater Service Reliability</i>	7
<i>Goal: Maintain Financial Stability</i>	9
<i>Goal: Foster A Desirable Work Environment</i>	11
<i>Goal: Strive for Excellent Ratepayer Communications</i>	12
<i>Goal: Maintain Regulatory Compliance</i>	13

DRAFT



DRAFT

This page is intentionally left blank.



General Manager's Message

Serving the community of Hidden Valley Lake is at the heart of everything that we do. Whether that includes assisting our customers directly or protecting our most precious natural resource, the directors and staff of the Hidden Valley Lake CSD are committed to providing exceptional water and wastewater services.

Since 1992 we have been working hard to strengthen our infrastructure and our community. In 1996, the wastewater treatment plant was commissioned for fulltime use; multiple lift stations and 15 miles of additional sewer main were constructed in anticipation of the removal of the original sewer system sludge ponds that would happen later in 2004. From 1997-2003, various water treatment plant improvements were made including the construction of a new 12-inch water mainline over one mile long, two 500,000-gallon steel tanks, and two booster stations. In 2014, we developed with the community by adding the Coyote Valley Elementary School and Coyote Valley and Hardester's shopping plazas to the sewer system and we continue to establish new connections with developing homes. In 2015, the Valley Fire devastated the community and caused damage to District infrastructure. Later in 2017, sewer collection system improvements began in response to severe winter flooding events and in 2020, the District, in partnership with the Hidden Valley Lake Association, developed a firebreak to protect the community from the fast-approaching LNU Complex Fire. There are currently eight ongoing projects involving tank replacements, securing auxiliary power, improving the sewer collection system, and improving infrastructure, and there are additional projects in the works. As our infrastructure continues to age, we direct our capital improvement efforts into repair and replacement programs to extend and renew the useful life of our assets. With new and improving technologies, we see tremendous opportunity for growth and making the Hidden Valley Lake community an even better place to live, work, and play.

Everything we do is to protect the water and quality of our community. All levels within our organization took part in the development of this Plan and we incorporated feedback received by customers over the years. We recognize the power of our collective focus to form valuable partnerships with the organizations around us. We have devised this Plan to guide us as we continue to improve and adapt, and we will remain committed to serving those who rely on us every day.

Dennis White
General Manager

This Strategic Plan was implemented under the leadership of the Hidden Valley Lake Community Services District Board of Directors.

Claude Brown
President

Sean Millerick
Vice President

Jim Freeman
Director

Gary Graves
Director

Jim Lieberman
Director

Claude Brown
President of the Board

District Overview

HVLCSD (District, CSD) is a water purveyor and a wastewater and reclaimed water service provider in southern Lake County. CSD was founded in 1984 to provide water distribution and wastewater services with water supplied by the Stonehouse Mutual Water Company which, in 1992, merged with CSD by residential vote to generate efficiencies and cost savings. CSD is governed by a five-member, publicly elected Board of Directors who oversee the General Manager on policy and direction.

The District is a small agency located within a low-density population and high wildfire-prone region, with 32 miles of water infrastructure and 24 miles of wastewater infrastructure. Water is supplied by groundwater extracted from the Coyote Valley Basin which requires only the minimum amount of treatment. Since the establishment of the Hidden Valley Lake community, significant growth has, and is, expected to continue to occur. The Board of Directors and staff lead with the District's mission, values, and vision in mind and aim to be the leading water purveyor in Lake County.

Mission Statement

The mission of the Hidden Valley Lake Community Services District is to provide, maintain and protect our community's water.

Our Values	<ul style="list-style-type: none">• Reliability• Compliance• Transparency• Teamwork• Cost Effectiveness
The vision of the Hidden Valley Lake Community Services District is to maintain ratepayer satisfaction by providing reliable and innovative services.	Our Vision

Commented [HD3]: Reminder: the Vision statement is changing since the current statement describes what we are and not what we aspire to be as an organization. The current vision statement: "[HVLCSD] is widely recognized as a leading rural water purveyor and innovative water management agency."

Where are we now?

The District is exiting a time of severe financial hardship and recovery after the 2015 Valley Fire and the 2017 and 2019 severe flood events put a substantial burden onto ratepayers and depleted reserves. The District has been on a path to recovery ever since and over the last eight years has received over \$3 million in grant assistance from CalOES, FEMA, and other programs. The District also implemented a new rate structure in January of 2021. A Capital Improvement Plan was adopted in 2019 to address the growing list of deferred maintenance activities that still exists today and future growth in the area is expected to bring in additional revenue to fund expansion and more improvements. The audit for the fiscal year 2021/22 concluded that the District's financial standing improved significantly when compared to previous years. Highlights include:

- Total assets and deferred outflows of resources exceeded total liabilities and deferred inflows of resources by \$3,232,721. Unrestricted net position represents \$159,550 and net investment in capital assets was at \$1,600,520. The remaining restricted amounts were \$985,684 for debt service and \$486,967 for capital facilities.
- Total net position increased \$1,452,579 (82%) in fiscal year 2021/22 compared to a 12% increase, \$189,345, in fiscal year 2020/21.
- Total assets increased 13% from \$9,779,638 in fiscal year 2020/21 to \$11,029,713 in fiscal year 2021/22, mainly due to a small amount of capital improvement projects, including the installation of 700 new automated water meters and remaining inventory for installation next fiscal year.
- The District recorded deferred outflows of resources at \$528,902 an increase of \$86,306 (19%) and deferred inflows of resources of \$1,223,048, an increase of \$666,004 (120%), as well as the different components required by GASB 68 for pension accounting and reporting. Deferred outflows of resources are technically not assets but increase net position similar to an asset and deferred inflows of resources are technically not liabilities but decrease net position similar to liabilities.
- Total liabilities decreased 10% from \$7,885,048 in fiscal year 2020/21 to \$7,102,846 in fiscal year 2021/22. Current liabilities increased \$38,128 from \$513,692 to \$551,820 while non-current liabilities decreased \$820,330 from \$7,371,356 to \$6,551,026.
- Total program and general revenues increased by \$1,109,758 (24%) from fiscal year 2020/21, commensurate with planned infrastructure improvements.
- Total operating expenses decreased 2% (\$79,411) from fiscal year 2020/21.

Significant progress has been made thanks to the unity and urgency of directors and staff. Several projects are currently underway including the installation of advanced metering infrastructure, redwood water tank replacements, upgrading the SCADA system, and water and wastewater mainline replacements and repairs. Among others, these projects are crucial for securing system reliability and a similar momentum must also exist in the future if full recovery and financial stability is to be reached.

A SWOT analysis was completed to provide a more in-depth look at where the District currently stands. Evaluating the strengths, weaknesses, opportunities, and threats (SWOT) from both internal and external perspectives help identify the best strategy for success moving forward.

SWOT Analysis

Internal Factors	
Strengths	Weaknesses
<ul style="list-style-type: none"> • Teamwork – Departments collaborate and assist each other when needed, especially during emergency events. • Dedication – Staff and directors show passion for serving the very communities in which they live. • Education and training – The District recognizes the value of knowledge and its ability to spark passion in ones work. • Customer relations – There are established outreach practices by utilizing quarterly newsletters, public meetings, the District website, and by responding to inquiries in a timely manner. • Compliance – The District remains compliant with state and federal regulations during regular operations and works with regulators to maintain compliance during emergency events. • Increased revenue stream – The recent increase in rates allows for investments and crucial repairs and replacements. 	<ul style="list-style-type: none"> • Loss of institutional knowledge – As staff retire and/or resign, institutional knowledge may be lost as well. • Organization – There remains to be improvements in how historical records are maintained. • Emergency communication – There are difficulties in communicating with ratepayers during emergency events. • Service rates – According to the 2022 Risk Assessment Results for Public Water Systems, the District is considered “at-risk.” • Aging infrastructure – Outdated system components, such as mainlines, tanks, pump stations, etc. that are past their useful life compromise service reliability. • Aging equipment – Outdated or aged equipment, such as trucks, tools, computer systems, the SCADA system, etc. that are past their useful life make operating in a technologically advancing industry difficult.
External Factors	
Opportunities	Threats
<ul style="list-style-type: none"> • Monetary assistance – Both state, federal, and other organizations continue to provide monetary assistance to public systems. • HVLA collaboration – Serving the same community, CSD and HVLA can continue to partner for better opportunities and efficiencies. • Regulatory support for sewer expansion – Support for transitioning residential septic systems onto the public sewer system has been expressed both at the state and county level and potential assistance may be available. • Skilled workforce – Potential for staff to develop expertise in innovative technologies in the water and wastewater sector. • Sphere of influence – Neighboring developments provide the District with the opportunity to expand its service territory. • Aging infrastructure – As District assets age, crucial monetary assistance programs will become more attainable. • Flood control – There are partnership opportunities available between the District and entities holding remaining Retention Basin ownership and responsibility which may assist in addressing levee certification. 	<ul style="list-style-type: none"> • Regulations – Increasingly stringent regulations are rising at all regulatory levels and may generate additional compliance costs. • Climate change – Changing weather patterns create uncertainty and cause destructive weather events. • Natural disasters – Destructive events (oftentimes linked to climate change) threaten operations, safety, and financial stability. • Inflation – Increases in the cost of doing business threaten financial stability and limit project opportunities. • Grant competition – As an increasing number of public systems age, there is more competition for funding opportunities. • Flood control – The Retention Basin is not tolerant of large wet weather events that are becoming increasingly frequent.

Commented [HD4]: Replaces "levee;" is a more formal title.

Strategic Plan

This Strategic Plan incorporates elements from the SWOT analysis and follows the themes set forth in the District's mission, values, and vision. The purpose of this plan is to guide directors and staff by identifying the actions that must be taken in order to achieve the District's goals. Management must expect the unexpected and be prepared to alter strategies with the emergence of new technologies, regulations, environmental impacts, and other factors that affect the industry. As such, the plan should be treated as a living document and reviewed annually at a minimum, officially revised every five years and evaluated to reconsider best strategies. It is crucial that projects be implemented appropriately as the District's resources are limited and the cost of providing water and wastewater services continues to increase.

The Goals outlined in this Plan are equally important and are discussed in no particular order.

The District's Goals:

- Achieve Water and Wastewater Service Reliability
- Maintain Financial Stability
- Foster a Desirable Work Environment
- Strive for Excellent Ratepayer Communications
- Maintain Regulatory Compliance
- ~~Expect the Unexpected~~

Commented [HD5]: This was added to replace the crossed-out bullet point below since the last goal did not have any strategies like the other goals. For formatting purposes and document consistency it may fit better here.

How Do We Measure Success?

As the District works through the list of Goals, it is important to evaluate progress to ensure movement in the proper direction. To measure success and direct future progress, the District will:

- Evaluate ratepayer satisfaction.
- Assess that projects are progressing at a reasonable rate.
- Evaluate the financial health of reserves and debt.
- Evaluate employee satisfaction, retention, and productivity.
- Ensure that all regulatory requirements are met.

Goal: Achieve Water and Wastewater Service Reliability

The District recognizes that water and wastewater services are essential for human health and sanitation, and as such strives to keep service interruptions to a minimum and maintain palatable and safe water at all times. Reliable services are achieved by managing efficient operations and protecting water quality.

Manage Efficient Water Operations: Develop a Robust Distribution System

The District will continue the following:

- The Backup Power Reliability Project to acquire generators for the Water Treatment Plant and Greenridge Booster Station.
- The Defensive Space and Ignition Resistant Construction Project to remove vegetation surrounding the Little Peak tank site and wellfield, to replace the Unit 4 redwood water tank, and to enclose the municipal wells with ignition resistant structures.
- The Water Storage Reliability Project to replace the Unit 9 redwood water tank.
- The Water Distribution Reliability Project to replace water mainlines.
- The Firemain Linked Auxiliary Supply Hydraulic Energy Storage (FLASHES) Project to increase water storage capacity, increase protection during wildfire, and provide power redundancy during outages.
- The Advanced Metering Infrastructure (AMI) Project to replace low-reading meters.
- Upgrade the SCADA system to maintain control, awareness, and security of facilities.
- GIS mapping of water infrastructure and inventory equipment/tools.
- Maintain an up-to-date Local Hazard Mitigation Plan (LHMP) to secure access to grant funding opportunities.

The District will take the following actions:

- Implement the Leak Detection program which includes components that will:
 - Expand the Hydrant Flushing program to improve water quality and verify hydrant functionality.
 - Expand the Valve Exercising program to improve distribution infrastructure functionality.
- Implement and maintain an Air Vac/Air Release Program.
- ~~Determine infrastructure stability: Further develop an understanding of the conditions and costs associated with critical water infrastructure. Maintain and enhance the condition of all assets over the long term at the lowest possible cost and acceptable risk level consistent with anticipated growth and ratepayer and regulator expectations. Assure that asset repair, rehabilitation, and replacement efforts are coordinated with other government offices to minimize costs, disruptions, or negative consequences. In addition, a more skilled workforce should be further developed to perform work in house to minimize costs.~~
- Anticipate future regulatory requirements.
- Maintain compliance plans such as a Water Master Plan, Master Storm Drainage Plan, etc.
- Install and maintain automatic chlorine shut-off valves.
- Develop and maintain a Risk Management Plan (RMP) for the Drinking Water Chlorination Facility.

Commented [HD6]: This bullet point content is repeated on the following page and should be removed.

Manage Efficient Wastewater Operations: Develop a Robust Collection and Treatment System

The District will continue the following:

- The Infiltration and Inflow (I/I) Project to reduce stormwater inundation of the collection system and protect wastewater treatment biological processes.
- Upgrade the SCADA system to maintain control, awareness, and security of facilities.
- GIS mapping of wastewater infrastructure and inventory equipment/tools.
- Work towards maintaining a healthy Reclamation Pond pH level.

The District will take the following actions:

- Maintain compliance plans such as a RMP for the Water Reclamation Plant, Sewer System Management Plan, etc.
- Expand wastewater collection infrastructure into septic-only areas of the community.
- Install and maintain automatic chlorine shut-off valves.

Protect Water Quality

The District will take the following actions:

- Form a Groundwater Sustainability Agency (GSA) for the Coyote Valley Groundwater Basin to promote proper land management and protect groundwater quality and the environment.
- Determine infrastructure stability:
 - Augment an understanding of the condition and costs associated with critical wastewater infrastructure.
 - Maintain and enhance the condition of all assets over the long term at the lowest possible cost and under acceptable risk levels consistent with anticipated growth and ratepayer/regulator expectations.
 - Exercise a fixed asset management plan and assure that asset repair, rehabilitation and replacement efforts are coordinated with efforts of other government offices to minimize costs, disruptions, or negative consequences. In addition, a more skilled workforce should be further developed to perform work in-house to minimize costs.
- Evaluate costs for providing current solutions to mitigate emerging contaminants such as:
 - Hexavalent Chromium (Cr(VI))
 - Develop a Hexavalent Chromium Exceedance Contingency Plan.
 - Consider blending as a solution to exceedance.
 - Per- and polyfluoroalkyl substances (PFAS)
- Evaluate innovative technologies for maintenance and repair of infrastructure and possible cost savings.

Goal: Maintain Financial Stability

Financial stability is crucial for sound operations, emergency response, and delivering high quality services to ratepayers. A new rate structure, implemented in January of 2021, has greatly improved the District's financial standing and restored some reserves. Crucial projects are now more viable and long-needed equipment has been purchased. The District can maintain financial stability – and potentially improve its financial standing – by leveraging its resources to identify new revenue streams, by expanding its service area in anticipation of local growth, and by seeking funding assistance from public grant programs. Ratepayer ability to pay, equity, and anticipating future funding requirements are taken into serious consideration when managing finances.

Leverage Existing Resources

The District will continue the following:

- The FLASHES project to generate and sell electricity and fund water mainline replacements.

The District will take the following actions:

- Consider supplementing Putah Creek flow for downstream users for a reasonable price.
- Consider methods of collecting residual income:
 - Rent vacant property to telecommunication and Internet providers or other interested parties.
- Evaluate alternate bank services tailored for special districts and/or institutions with lower interest rates.
- Explore loan-refinancing and pay off loans quickly.

Expand the Existing Service Area

The District will continue the following:

- Expand the District's service area where both feasible and beneficial.

The District will take the following actions:

- Consider service area expansion, in accordance with Lake County LAFCo processes.

Seek Funding Assistance

The District will continue the following:

- Seek federal, state, and other funding opportunities to help finance projects.
- Participate in the Westside Sacramento Integrated Regional Water Management (IRWM) group.
- Maintain memberships and relationships with industry organizations to help identify funding opportunities.

Consider Ratepayer Equity

Excess ratepayer burden is harmful to the community and is not in the District's best interest. When considering new projects and capitalizing on a rate change process, it is important that ratepayer ability to pay and equity be taken into account.

Commented [HD7]: Freeman added to this section: "It would be smart to memorialize methods/formulas to measure both ratepayer affordability and how to offset/leverage their equity against higher rates."

Is this a sentence you would like us to add OR is this a method of thinking you would like staff to incorporate into the decision-making process when establishing new rate structures?

Commented [HD8]: Highlighted by Director Graves. Is this to emphasize something in the sentence or is there a recommendation?

DRAFT

Goal: Foster A Desirable Work Environment

The District must continue to be the “gold standard” choice for attracting and retaining local and regional workers. Turnover is burdensome for management, redirects costly staff time towards training, and depletes valuable institutional knowledge. The District can retain staff and increase quality of life for employees by encouraging healthy work-life balances, increasing workplace education, improving workplace standards, investing in proper equipment, and providing competitive compensation.

Compensation and Workplace Standards

The District will continue the following:

- Provide training and review of best safety practices in accordance with District plans and regulations.
- Dedicate regular “Status Meetings” – both in and across departments – to increase and improve communication.

The District will take the following actions:

- Evaluate compensation and benefits.
- Maintain competitive salaries to the mean amounts in accordance with local water purveyors.
- Develop Standard Operating Procedures (SOPs) for all positions.
- Organize physical and electronic files/databases.
- Hold team building activities.
- Promote staff who achieve higher levels of certification/licensing.
- Encourage and reward ingenuity, organization, cleanliness, safety, and accountability.

Invest in Equipment

The District will take the following actions:

- Responsibly invest in cost-effective equipment that will simplify operations and working conditions.
- Responsibly invest in modern vehicles.
- Upgrade the failing SCADA system to reduce staff time dedicated to physically operating and restarting equipment.
- Replace aging infrastructure to avoid catastrophic failures that create stressful work environments.
- Update the 2019 Capital Improvement Plan and practice preventative maintenance.
- Encourage staff to notify management about needed **or overlooked** maintenance.

Goal: Strive for Excellent Ratepayer Communications

Ratepayer satisfaction is a key component of the District's vision. Management recognizes that communication and education increase public trust and in turn **garner** support for projects and investments in infrastructure. The District can **achieve** excellent public **communication** by maintaining transparency, encouraging public engagement, and practicing excellent customer service.

Maintain Transparency

The District will continue the following:

- Remain transparent and encourage transparency at all times.
- Post public meeting information and public documents on the District website and in public places.
- Respond to public inquiries in a timely manner.
- Highlight capital project benefits and progress to explain why they are being funded.

The District will take the following actions:

- Increase and improve communication during emergency events.
 - Management should address emergency communications by following the proper chain of command.
 - Explore ways to improve communications during localized emergencies.
 - Coordinate emergency communications with HVLA.

Encourage Public Engagement and Education

The District will continue the following:

- Encourage public participation in public meetings, workshops, and Town Halls.
- Value and evaluate customer feedback.
- Manage an informative and well-organized website **that is compliant with the Americans with Disabilities Act (ADA)**.
- Distribute the quarterly newsletter to provide updates on District activities and educate the public on water and wastewater systems.

Practice Excellent Customer Service

The District will continue the following:

- Exercise a positive attitude when interacting with the public, other entities, and employees.
- Respect private property and community members and use appropriate language at all times.
- Create written policies/Standard Operating Procedures (SOPs) to address ratepayer complaints.

Goal: Maintain Regulatory Compliance

There has been a consistent influx of controversial legislation and water quality standards proposals that have the potential to make maintaining regulatory compliance difficult. It is the District's legal responsibility to meet state and federal law requirements and the District must be proactive if it is to remain compliant. The District can do so by remaining up to date on proposed and upcoming legislation, being proactive on repairs, avoiding corrective maintenance and being innovative.

Follow Legislative Activity

The District remains current on proposed and upcoming legislation through regulatory agencies and organizations that support special districts and water agencies. The California Special Districts Association (CSDA), Association of California Water Agencies (ACWA), and others provide legislative alerts, bill analyses, learning opportunities, and host working groups that promote sound policy.

The District will continue the following:

- Maintain an active membership with CSDA and ACWA.
- Engage in the legislature on critical bills.
- Form partnerships and coalitions with like-minded organizations.
- Engage in legislation by establishing relationships with state and federal legislators, submitting letters of support/opposition, holding press conferences, etc.

Be Proactive

The District will take the following actions:

- Prior to the adoption of new regulatory standards, consider the best strategy when preparing to adopt ways of maintaining compliance.
 - E.g., Hexavalent Chromium (Cr(VI))
- Create a plan for shifting the District's fleet to Zero Emission Vehicles in accordance with the California Air Resources Board's (CARB) Advanced Clean Fleets regulation.
- Evaluate cybersecurity threats through policy and employee best practices in anticipation of cybersecurity audits during sanitary surveys by the State Water Resources Control Board.

Commented [HD9]: "consider the best strategy" replaced "via SWOT analysis" since a SWOT analysis is traditionally used for determining the best method for making broad organization shifts. A new compliance mandate would not change our vision, it would simply change our operations.

Commented [HD10]: Updated to reflect that the regulation was approved and is no longer proposed.

Commented [HD11]: Due to legal issues, it is still unclear if the SWRCB will be requiring cybersecurity audits during sanitary surveys.

Be Innovative

The District will take the following actions:

- Utilize best available technologies (BATs) if possible when upgrading infrastructure.
- Encouraging collaboration between the Board of Directors and all departments.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: November 21, 2023

AGENDA ITEM: Recommend the Authorization of the General Manager to Develop an Application for Stormwater Mitigation

RECOMMENDATIONS:

Recommend the authorization of the GM to develop an application for Stormwater Mitigation

FINANCIAL IMPACT: This would be a **\$5M** phased project in partnership with the HVLA. The duration of the project is 48 months. Phase I is typically comprised of non-construction activities, such as a Feasibility Study and Design development, and would take approximately 24 months. It is likely that **\$1M** would be expended over this first phase.

The District qualifies for 90% cost share. With an HVLA partnership, the cost share of the first phase would be **\$50,000** for each partner over the course of 24 months. Of course, this mitigation activity would be reimbursement based, so partners would be reimbursed quarterly for their expenditures.

The remaining **\$4M** would be allocated towards construction in the second phase of the project. The feasibility and design efforts of the first phase would dictate the projects to be conducted in the second phase.

BACKGROUND:

Listed as mitigation action priorities in 2020 Local Hazard Mitigation Plan (LHMP), a Stormwater Mitigation Project has the potential of being a fundable project, according to FEMA's Flood Mitigation Assistance (FMA).

The FMA program is the recipient of BIL and IRA funding, which has allowed for an unprecedented amount of available grants. Last year, FMA funded 80% of its applicants.

Many constituents of Hidden Valley Lake have prioritized flood mitigation and are voicing their concerns with their votes. This is an opportunity that staff would like to pursue, to resolve a long-standing ambiguity of responsibility, and to help reduce flood damage in the community.

The Subapplication is due to CalOES on Wednesday, December 13th.

Encl: NOI, FMA Scoring

Alyssa Gordon

From: No Reply - HMA <hma_noreply@caloes.ca.gov>
Sent: Monday, November 6, 2023 8:49 AM
To: Alyssa Gordon
Subject: Status of your NOI Request

Hi Alyssa Gordon,

The California Governor's Office of Emergency Services (Cal OES) has received the Flood Mitigation Assistance (FMA) Notice of Interest (NOI) submitted by your organization.

Project Number: PA-00002560

Subapplicant Name: Alyssa
Gordon

Activity Title: Hidden Valley Lake Community Services District Stormwater Mitigation Project

Federal Share Request: \$3,750,000.00

Required Applicant Match: \$1,250,000.00

Your NOI was reviewed by Cal OES staff and **determined to represent an eligible FMA activity.**

This email is the formal invitation for your organization to submit a full subapplication for consideration of FMA funding.

In the coming days, you will receive an email invitation from Cal OES HMA Division requesting your attendance to a subapplication development webinar.

Please refer to the [Pre Disaster Flood Mitigation page](#) for the following:

- Subapplication due date
- FMA project and planning subapplication forms
- Subapplication Development and Benefit Cost Analyst (BCA) training resources

Subapplications received after the posted due date may not be considered for the current funding opportunity. Subapplications received after the posted due date will be considered for future funding opportunities.

Please direct any questions to HMA@caloes.ca.gov.

Thank you for your interest in the Hazard Mitigation Assistance program.

Sincerely,
Cal OES Hazard Mitigation Assistance Branch



Flood Mitigation Assistance

Localized Flood Risk Reduction Projects

Flood Mitigation Assistance’s (FMA) Localized Flood Risk Reduction Projects help to reduce or eliminate the risk of repetitive flood damage to buildings and structures insured under the National Flood Insurance Program (NFIP), and within communities participating in the program.

Localized Flood Risk Reduction Projects in Fiscal Year 2023

Localized Flood Risk Reduction Projects are one of three program priorities for the Fiscal Year 2023 grant application cycle. These projects address localized flood risk for the purpose of reducing National Flood Insurance Program (NFIP) flood claim payments. Out of \$800 million in total funding for FY 2023, FEMA will select up to \$520 million of Localized Flood Risk Reduction Projects.

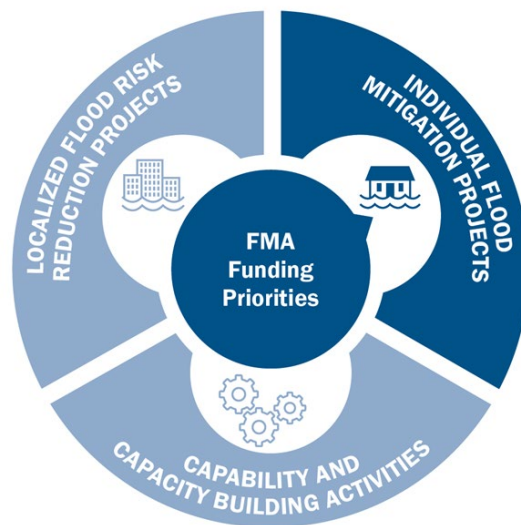


Figure 1: Fiscal Year 2023 Funding Priorities

Awards made under this funding opportunity will be funded, in whole or in part, with funds appropriated by the Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law. The law infused \$3.5 billion into the Flood Mitigation Assistance program through Fiscal Year 2026 to reduce disaster suffering and mitigate future disaster costs in communities nationwide.



FEMA

Available Funding

FEMA will select up to \$520 million in FY 2023 for Localized Flood Risk Reduction Projects. FEMA will select the highest scoring eligible subapplication(s) based on the Localized Flood Risk Reduction Project’s Final Priority Scoring Criteria. **Each subapplication shall not exceed \$30 million in federal cost share.**

FEMA will convene an internal review panel to ensure that projects will provide benefits to the NFIP, in accordance with [Title 44 Code of Federal Regulations Part 77](#) and the [2023 Hazard Mitigation Assistance Program and Policy Guide](#). The Localized Flood Risk Reduction Project internal review panel will include experts from across FEMA to broaden understanding of project benefits. Panelists will consider Localized Flood Risk Reduction Project subapplications holistically to determine if the projects will provide benefits to the NFIP, including but not limited to, the context of the project scale, community scale, transformative mitigation potential, and alignment with the Administration’s Justice40 Initiative.

Eligibility Information

Eligible Localized Flood Risk Reduction Projects must benefit NFIP-insured properties and the broader NFIP community to be eligible. Flood Mitigation Assistance encourages subapplicants to be creative and project activities can include, but are not limited to, any combination of the following:

- Floodwater storage and diversion (bioretention ponds, detention ponds, bioswales, surface grading, outfalls, etc.)
- Stormwater management (upsizing/expanding storm sewers, Municipal Separate Storm Sewer System [MS4], culverts, catch basins, increased green infrastructure and pervious surfaces, etc.)
- Floodplain, wetland, marsh, riverine, and coastal restoration, and protection (restoring natural ecosystem functions, bulkheads, and pump stations)
- Combination of green (soft) and gray (structural) infrastructure and nature-based solutions
- Localized flood control projects with co-benefits to other hazards, social, and environmental benefits

For more nature-based solution examples, please see: [Building Community Resilience with Nature-Based Solutions: A Guide for Local Officials](#).

Eligibility Requirements

Eligible Localized Flood Risk Reduction Projects include a variety of project types such as floodwater storage and stormwater management. Key eligibility requirements are listed below. For more information on eligibility requirements, refer to the FY 2023 funding opportunity on [Grants.gov](#).

- All applicants and subapplicants must participate in the National Flood Insurance Program, and not be withdrawn, on probation, or suspended. NFIP community status can be verified at [FEMA’s Community Status Book](#).

- Structures identified in the subapplication must have an NFIP policy (including a Group Flood Insurance Policy [GFIP]) in effect prior to the opening of the application period and the policy must be maintained throughout the life of the structure. The requirement of maintaining flood insurance shall apply during the life of the property, regardless of transfer of ownership of such property.
- Applicants are required to have a FEMA-approved state or tribal hazard mitigation plan in accordance with [Title 44 Code of Federal Regulation Part 201](#) by the application deadline and at the time of obligation of the award. More detailed information is provided in Part 4. Eligibility and Requirements, C. Hazard Mitigation Plan Requirements, of the [2023 Hazard Mitigation Assistance Program and Policy Guide](#).
- Subapplicants are required to have a FEMA-approved local or tribal hazard mitigation plan in accordance with [Title 44 Code of Federal Regulations Part 201](#) by the application deadline and at the time of obligation of grant funds for Capability and Capacity Building Activities (C&CB), Localized Flood Risk Reduction Project, and Individual Flood Mitigation Project subapplications.
 - For subapplicants only, C&CB Activities' Mitigation Plans subapplications are exempt from the hazard mitigation plan requirement. Mitigation plan integration, while not required to be eligible for Flood Mitigation Assistance, is encouraged. For additional information, refer to section H.14 of this funding opportunity. Local hazard mitigation plans must conform to the Local Plan Review Guide, or any subsequent local mitigation planning guide that supersedes it.
- All Localized Flood Risk Reduction Project subapplications submitted as part of a grant application must be consistent with the goals and objectives identified in the current, FEMA-approved state or tribal (standard or enhanced) mitigation plan and the local mitigation plan for the jurisdiction in which the project is located. Hazard mitigation plans should reflect state-wide mitigation priorities across all potential federal and non-federal mitigation funding sources.
- All Localized Flood Risk Reduction Project subapplications must demonstrate that the proposed project benefits NFIP-insured properties by submitting a map and associated geospatial file(s) (e.g., shapefile, Keyhole Markup Language [KML/KMZ], geodatabase, list of census tracts, or other geo-enabled documents) delineating the proposed project area or footprint boundary, and for Localized Flood Risk Reduction Projects only the benefiting area in alignment with Hydrologic and Hydraulic modelling as available except for Phased Project: Phase I.
 - The map and associated geospatial file(s) will be used to determine if a project benefits or primarily benefits Justice40 communities. Justice40 communities are defined at the census tract level, but many project benefiting areas are located across multiple census tracts, either partially or fully.
 - In addition to the tools mentioned above, subapplicants are encouraged to use the [Resilience Analysis and Planning Tool \(RAPT\)](#)—which encompasses geospatial layers including [National Risk Index \(NRI\)](#) and [Justice40](#)—to understand the population impacted by a proposed project, delineate the area benefiting, and translate between census tract geographies identified by Justice40.
 - Subapplicants may include narrative descriptions of population benefiting to supplement the data and shapefile provided, particularly in rural areas with limited population data or for projects benefiting geographically dispersed populations.

- For more information on developing a benefiting area map, please consult [the Geospatial File Eligibility Criteria Job Aid](#).
- All structure elevation, mitigation reconstruction, and dry floodproofing projects; and all projects where hazard mitigation funds are used for new construction, substantial improvement, or to address substantial damage to structures must meet the minimum standards of FEMA’s partial implementation of the Federal Flood Risk Management Standards (FFRMS). Information about the [partial implementation is in Section 4.1](#) of the HMA Guide and Policy Guide.
- For additional information on eligibility, view the full FY 2023 funding opportunity at [Grants.gov](#).

Federal Cost Share Funding

Cost share is required for all subapplications funded under this program. FEMA may contribute the federal cost share funding as indicated below.

- Up to 90% federal cost share funding if the average [Center for Disease and Prevention \(CDC\) Social Vulnerability Index \(SVI\)](#) score is not less than 0.5001 for the project benefiting area containing NFIP-insured properties, and the activity must be funded by the BIL. FEMA will determine the CDC SVI score using the following three SVI themes: Socioeconomic Status, Household Characteristics, and Housing Type and Transportation **or**
- Up to 75% federal cost share funding if a higher cost share is not available.

Localized Flood Risk Reduction Project Scoring Criteria

- FEMA will select the highest ranked eligible Localized Flood Risk Reduction Project subapplication(s) based on the FEMA scoring criteria below. In case of a tie, FEMA will use [Climate and Economic Justice Screening Tool \(CEJST\)](#), [Community Disaster Resilience Zone](#), or the total dollars in National Flood Insurance Program claims paid in the subapplicant’s jurisdiction in the past five years as a tiebreaker for projects.
- The following table outlines the specific priority criteria including brief descriptions and available points. More information on eligibility and scoring criteria can be found within the FY 2023 Flood Mitigation Assistance funding opportunity.

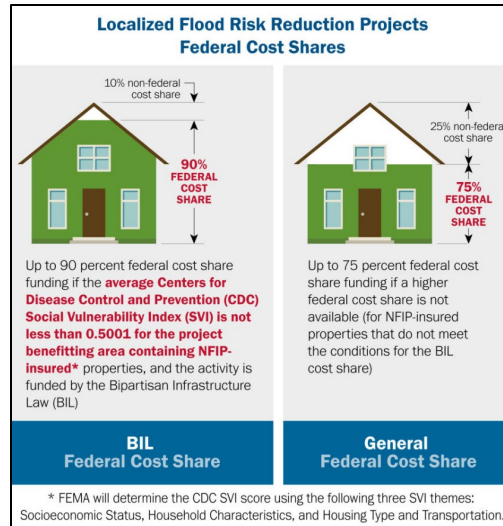


Figure 2: Fiscal Year 2023 Annual Program Cost Share for Localized Flood Risk Reduction Projects

Table 1: Final Priority Scoring Criteria for Localized Flood Risk Reduction Project

Priority	Description	Available Points
Justice40 Community or Community Disaster Resilience Zone	<p>A Justice40 community, also referred as a disadvantaged community, is identified using the version 1.0 of the Climate and Economic Justice Screening Tool (CEJST).</p> <p>Justice40 communities are considered disadvantaged if they are census tracts that meet the thresholds for at least one of the tool’s categories of burden, or if they are on lands within the boundaries of federally recognized tribes. In addition, census tracts that are completely surrounded by disadvantaged communities are also considered disadvantaged if they meet an adjusted low-income threshold (at or above the 50th percentile).</p> <p>Justice40 communities have been marginalized by society, overburdened by pollution, and/or underserved by infrastructure and other basic services. Further, all federally recognized tribes or tribal entities are Justice40 communities (whether or not they have land).</p> <p>A Community Disaster Resilience Zone is defined in Title 42 United States Code Section 5136(a)(1), and all Community Disaster Resilience Zone are located in Justice40 communities. Refer to the complete listing of FEMA designated Community Disaster Resilience Zones.</p> <p>Subapplications that primarily benefits a Community Disaster Resilience Zone, will receive 300 points.</p> <p>OR</p> <p>Subapplications that primarily benefits a Justice40 community, will receive 200 points. Full and partial points are assigned to this category.</p>	Up to 300

Priority	Description	Available Points
<p>National Flood Insurance Program (NFIP) Policy Holder</p>	<p>The National Flood Insurance Program provides insurance to help reduce the socio-economic impact of floods. Flood insurance is a separate policy that can cover buildings, the contents in a building, or both. The NFIP provides flood insurance to property owners, renters, and businesses, and having this coverage helps them recover faster when floodwaters recede.</p> <p>Points will be assessed for every NFIP policy that is active as of the Flood Mitigation Assistance application start date and is verified within the benefiting area of the project. Full and partial points are assigned to this category.</p>	<p>2 points per NFIP Policy, up to 200 points</p>
<p>Flood Mitigation Assistance and NFIP defined Severe Repetitive Loss (SRL) and Repetitive Loss (RL) Properties</p>	<p>Flood Mitigation Assistance aims to implement projects that reduce flood risks posed to repetitively flooded properties insured under the National Flood Insurance Program, and the disruption to life caused by repeated flooding of the same properties.</p> <p>Points will be assessed for all Flood Mitigation Assistance and NFIP defined Severe Repetitive Loss and/or Repetitive Loss structures verified within the benefiting area of the project. Full and partial points are assigned to this category.</p> <p>For additional information about these definitions refer to Section E. Application Review Information, 2. Review and Selection Process, III. Individual Flood Mitigation Projects of the funding opportunity.</p>	<p>5 points per RL and 10 points per SRL, up to 175 points</p>
<p>Consideration for Climate Change and Other Future Conditions</p>	<p>Climate change is defined as “Changes in average weather conditions that persist over multiple decades or longer. Climate change encompasses both increases and decreases in temperature, as well as shifts in precipitation, changing risk of certain types of severe weather events, and changes to other features of the climate system.” (Fourth National Climate Assessment)</p> <p>FEMA works with state, local, tribal, and territorial governments to build and deliver resources and capabilities that ensure the nation can withstand climate hazards of today and those we anticipate for tomorrow.</p> <p>Applicants and subapplicants should use evidence-based, best-available climate data sets, information resources, and decision-support tools, including federal resources, to identify current and future climate risks over the project’s expected service life. Climate projections, emission scenarios, or other suitable scenario conditions should be specified based on the project’s service life and applicant’s risk tolerance, as</p>	<p>100</p>

Priority	Description	Available Points
	<p>appropriate and available. Applicants should document how their planned project design and operations are resilient to any identified current and future climate risks.</p> <p>Subapplications will receive 100 points if the project describes how it will enhance climate adaptation and resilience using the best available data, detail how the project is being responsive to the effects of climate change (such as sea level rise, increased rainfall, increased likelihood of flash flood due to wildfire, etc.) and/or other future conditions (population/demographic/land use, etc.), and cites data sources, assumptions, and models. No partial points are assigned to this category.</p>	
<p>Incorporation of Nature-Based Solutions</p>	<p>Nature-based solutions are actions to protect, sustainably manage, or restore natural or modified ecosystems to address societal challenges, simultaneously providing benefits for people and the environment.</p> <p>FEMA recognizes that strategies for nature-based solutions are diverse; one size does not fit all. Examples of nature-based solutions may include wetland restoration and protection; greenways; stormwater parks; floodplain restoration; rain gardens; green roofs; permeable pavement; coastal wetlands; and living shorelines.</p> <p>Subapplications will receive 100 points if the project incorporates nature-based solutions. No partial points are assigned to this category.</p> <p>For additional information, refer to the White House Nature Based Solutions roadmap. Or refer to this FEMA resource: Building Community Resilience with Nature-Based Solutions: A Guide for Local Communities and Nature-Based Solutions.</p>	<p>100</p>
<p>FEMA Flood Mitigation Assistance Capability and Capacity Building (C&CB) Activities</p>	<p>These Activities are used to develop future Localized Flood Risk Reduction Projects and/or Individual Flood Mitigation Projects that will subsequently reduce flood claims submitted to the National Flood Insurance Program. In previous grant cycles, these activities were referred to as hazard mitigation plans, technical assistance, and project scoping.</p> <p>Subapplications will receive 50 points if the project was generated from a previous Flood Mitigation Assistance award. No partial points are assigned to this category.</p>	<p>50</p>

Priority	Description	Available Points
Public and Private-Sector Partnerships	<p>FEMA encourages innovative use of public and private-sector partnerships, including incentivizing private organizations and businesses that partner with public organization to meet the non-federal cost share.</p> <p>Subapplication will receive 25 points if the subapplication incorporates partnerships (e.g., state, tribal, private, local community, etc.) that will ensure the project meets community needs, including those of overburdened and underserved populations, and show the outcome of those partnerships (e.g., leveraging resources such as financial, material, and educational resources, coordinating multi-jurisdictional projects, heightened focus on equity related issues, etc.). No partial points are assigned to this category.</p>	25
Community Rating System (CRS) Participation	<p>The Community Rating System recognizes and encourages community floodplain-management activities that exceed the minimum National Flood Insurance Program standards. Depending on the level of participation, flood insurance premium rates for policyholders can be reduced up to 45%.</p> <p>Subapplications will receive 25 points if they are a participate in the Community Rating System. No partial points are assigned to this category.</p>	25
Cooperating Technical Assistance Partners Program (CTP) Participation	<p>This is a qualified partnership program in which communities commit to collaborate in maintaining up-to-date flood hazard maps and other flood hazard information.</p> <p>Subapplications will receive 25 points if they are a Cooperating Technical Assistance participating community. No partial points are assigned to this category.</p>	25

Period of Performance

The Period of Performance (POP) is 36 months, starting on the date of the recipient’s federal award. Given the complexity of the Localized Flood Risk Reduction Projects, the applicant may submit a request for a longer POP in the application for FEMA to review and approve. A longer POP for a Localized Flood Risk Reduction Project must be requested, documented, reasonable, and justified. Any subsequent amendments to the federal award will not extend the POP unless explicitly stated.

More information on the period of performance and other programmatic requirements can be found in [the funding opportunity](#) announcement or on [FEMA’s website](#).

FEMA Grants Outcomes

The FEMA Grants Outcomes (FEMA GO) grants management system is used for the program, and is where applicants and subapplicants will submit, track, and manage all applications. For more information on navigating the FEMA GO system and the full application process, please reference the [FEMA GO for Hazard Mitigation Grants webpage](#).

- The following section offers tips on selecting and submitting a subapplication within FEMA GO:
 - Select “**Subapplication_Title**” and include “**Localized Flood Risk Reduction Project**” in the “Subapplication Title”.
 - Select the “**Project**” Subapplication Type within FEMA GO to begin.
 - Select the “**Primary Activity Type**” “Flood control.”
 - Select the sub-activity type “**Community flood control.**”
 - Select a Primary Community Lifeline; if applicable, select secondary and tertiary lifelines as well.
 - Geographic areas description – In this section, describe the project area and the benefiting area to the best of your ability.
 - Note: Ensure you attach your project area and benefiting area maps to your subapplication

Build America, Buy America Act (BABAA)

Absent a waiver, an award made after May 14, 2022, under this program that will be used for infrastructure must comply with the [Build America, Buy America Act \(BABAA\)](#). BABAA provides that none of the funds provided under an award made pursuant to this notice may be used for a project unless all iron, steel, manufactured products, and construction materials are produced in the United States.

Further guidance and implementation requirements are forthcoming before that date. Recipients can find more information about requirements and waivers on the FEMA [Build America, Buy America Act webpage](#).

Additional Resources

Additional information and resources about the program are available on [FEMA’s website](#). [Resources](#) include links to the funding opportunity document, a summary of the application process, a link to the FEMA GO grant application system, and program support materials including several fact sheets to help with the application process.

The NFIP helps reduce the impacts of flooding through risk mapping, mitigation, and administering flood insurance. Through careful data sharing with communities, the NFIP enables local community planners, officials, and administrators to develop hazard mitigation plans, make updates, effectively manage their floodplains, and submit grant applications. FEMA provides publicly available data online.

For sensitive data, there is an established protocol that dictates who is allowed to receive it. Receiving sensitive data requires that a legal data sharing agreement be drafted to ensure proper and secure processing and handling. The aim is a 10-day turnaround time from FEMA's receipt of the data request to delivery. There are two types of data sharing agreements: Routine Use Letters (RULs) and Information Sharing Access Agreements (ISAAAs). ISAAAs last for three years and can be used for repeated data requests. RULs are for a one-time request only.

A completed data request form may be sent to a FEMA Regional Flood Insurance Liaison or Specialist.

General questions about the Flood Mitigation Assistance program can be directed to your [State Hazard Mitigation Officer](#) or [FEMA Regional Offices](#).

Links

- [FEMA Flood Mitigation Assistance Website](#)
- [FEMA Flood Map Service Center](#)
- [FEMA National Flood Insurance Program Approved Hydrologic Numerical Models](#)
- [Flood Risk Reduction Technical Review Job Aid](#)
- [Geospatial File Eligibility Criteria in Flood Mitigation Grant Applications Job Aid](#)
- [State Floodplain Managers List](#)

U.S. ENVIRONMENTAL PROTECTION AGENCY

- [Inflation Reduction Act Programs to Fight Climate Change by Reducing Embodied Greenhouse Gas Emissions of Construction Materials and Products](#)

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: November 21, 2023

AGENDA ITEM: Approve and Adopt Resolution 2023-10 Authorizing General Manager to Enter into an Escrow Agreement with C. V. Larsen Co. (Contractor) and First Foundation Bank (Escrow Agent) to hold Water Storage Reliability Project retainage.

RECOMMENDATIONS: Approve and adopt Resolution 2023-10 Authorizing the General Manager to enter into an escrow agreement with C.V. Larsen Co (Contractor) and First Foundation Bank (Escrow Agent) to hold retained earnings (retention) of the Water Storage Reliability Project.

FINANCIAL IMPACT: Potential interest earnings on retentions funds

Project Costs	Total Retention (5%)	Est. Interest
\$2,161,084	\$108,054.20	?

BACKGROUND:

The Tank 9 Project is progressing. C.V. Larsen Co. was awarded the contract on 8/15/23. The tank materials manufacturer has begun fabrication (10/16/23). Equipment has been mobilizing at the construction site since 10/18/23.

As the Contractor is preparing to start construction, they are issuing submittals as per the contract, and requests for information (RFI). RFIs are defined as contract items that need clarification, potential design changes, and/or action needed by the Engineer of Record, the Construction Manager, or the District.

An RFI has been submitted requesting an escrow account be started to hold the contract retention amounts. In this contract, retention is set at 5% of each progress payment. This is the amount that the District will withhold from each contractor invoice as authorized in the California Public Contract Code (PCC). The Contractor is requesting that at the time of payment for each invoice, the 5% retention be deposited in an escrow account held by First Foundation Bank. Accounts such as these are authorized and required, if requested by a contractor, pursuant to PCC section 10263.

An agreement aligning with the statutory requirements has been drafted along with a resolution of the Board to authorize the action. C. V. Larsen will be responsible for any and all fees incurred as a result of setting up the escrow account.

District professional consultants GHD, Brejle & Race, and District legal counsel, have shared that while retention escrow accounts are not common, the request is generally acceptable, authorized and required by the PCC, and should not pose any undue risk to the District or to the public moneys since the funds paid to the escrow are preserved and can only be released to the contractor with the consent of the District. The benefit to the Contractor of this escrow account is the amount of interest earnings on the amounts paid into the escrow.

Included in this staff report is the draft Escrow Agreement and the draft Escrow Resolution.

Encl: Escrow Agreement for Security Deposits in Lieu of Retention; Resolution 2023-xx
Escrow Account Authorization



Escrow Agreement For Security Deposits in Lieu of Retention

This Escrow Agreement For Security Deposits in Lieu of Retention, hereinafter the "Agreement", is made and entered into by and between Hidden Valley Lake Community Services District whose address is 19400 Hartmann Road, Hidden Valley Lake, CA 95467 hereinafter called "Owner," CV Larsen Co. whose address is 1846 Ludwig Ave, Santa Rosa, CA 95407 hereinafter called "Contractor," and First Foundation Bank whose address is 18101 Von Karman Ave, Suite 750 Irvine, CA 92612 hereinafter called "Escrow Agent."

Recitals

- A. Owner, a California special district, issued an invitation to bid and has awarded a public works project, the Water Storage Reliability Project, to Contractor pursuant to the procedures provided in the Public Contract Code (PCC); and
- B. Pursuant to Section 10263 of the Public Contract Code of the State of California, on written request of the Contractor, the Owner shall make payments of the retention earnings (5%) required to be withheld by the Owner pursuant to the construction contract entered into between the Owner and Contractor for the Water Storage Reliability Project in the amount of two-million one-hundred sixty-one thousand eighty-four (\$2,161,084.00) dollars dated August 21, 2023 (hereafter referred to as the "Contract") directly to the Escrow Agent.

For the consideration hereinafter set forth, the Owner, Contractor, and Escrow Agent agree as follows:

- (1) Pursuant to Section 10263(a) of the Public Contract Code of the State of California, Owner shall make payment to the Escrow Agent those retention amounts withheld from each progress payment made to Escrow Agent.
- (2) The Owner shall make payment of retention amounts directly to the Escrow Agent, the Escrow Agent shall hold them for the benefit of the Contractor until such time as the escrow created under this Agreement is terminated. The Contractor may direct the investment of the payments into securities as provided for and in conformance with PCC Section 10263(b). All terms and conditions of this Agreement and the rights and responsibilities of the parties shall be equally applicable and binding when the Owner pays the Escrow Agent directly.
- (3) The Contractor shall be responsible for paying all fees for the expenses incurred by the Escrow Agent in administering the escrow account. These expenses and payment terms shall be determined by the Contractor and Escrow Agent.
- (4) The interest earned on the securities or the money market accounts held in escrow and all interest earned on the interest shall be for the sole account of Contractor and shall be subject to withdrawal by Contractor at any time and from time to time without notice to the Owner.
- (5) The Contractor shall have the right to withdraw all or any part of the principal in the escrow account only by written notice to the Escrow Agent accompanied by written authorization from the Owner to the Escrow Agent that the Owner consents to the withdrawal of the amount sought to be withdrawn by Contractor.



(6) The Owner shall have a right to draw upon the securities in the event of default by the Contractor. Upon seven days' written notice to the Escrow Agent from the Owner of the default, the Escrow Agent shall immediately convert the securities to cash and shall distribute the cash as instructed by the Owner.

(7) Upon receipt of written notification from the Owner certifying that the Contract is final and complete, and that the Contractor has complied with all requirements and procedures applicable to the Contract, the Escrow Agent shall release to the Contractor all securities and interest on deposit less escrow fees and charges of the escrow account. The escrow shall be closed immediately upon disbursement of all monies and securities on deposit and payments of fees and charges. Notices of completion, cessation, or release shall be substantively in the forms attached to this Agreement.

(8) The Escrow Agent shall rely on the written notifications from the Owner and the Contractor pursuant to Sections (1) to (7), inclusive, of this agreement and the Owner and Contractor shall hold the Escrow Agent harmless from the Escrow Agent's release, conversion, and disbursement of the securities and interest as set forth above.

(9) At the time the escrow account is opened, the Owner and Contractor shall deliver to the Escrow Agent a fully executed counterpart of this Agreement.

(10) The names of the persons who are authorized to give written notice or to receive written notice on behalf of the Owner and on behalf of the Contractor in connection with the foregoing, and exemplars of their respective signatures are as follows:

On behalf of the Owner:

On behalf of the Contractor:

General Manager

Title

Title

Dennis White

Name

Name

Signature

Signature

19400 Hartmann Rd, Hidden Valley Lake,
CA 95467

Address

Address

On behalf of the Escrow Agent:

Title

Name

Signature

Address



IN WITNESS WHEREOF, the parties have executed this Agreement by their proper officers on the date first set forth above.

Owner

Contractor

General Manager _____

Title

Title

Dennis White _____

Name

Name

Signature

Signature

DRAFT



NOTICE OF COMPLETION (CESSATION)

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is an Owner of an interest or estate in the hereinafter described real property, the nature of which interest or estate is: fee simple (or otherwise, i.e., "purchaser under contract" or "lessee").
2. The full name and address of the undersigned Owner and of any and all co-Owners are:

NAME STREET AND NO. CITY STATE

Hidden Valley Lake Community Services District
19400 Hartmann Rd, Hidden Valley Lake, CA 95467

3. On the ___ day of ___, 20___, there was completed upon the hereinafter described real property a work of improvement as a whole

If a particular portion of the work was completed, strike out the words "work of improvement" as a whole" and insert "portion of work of improvement, consisting of," describing such portion.)

4. The name of the original Contractor for the work of improvement as a whole was

(If none, insert "No Contractor")

5. The real property herein referred to is situated in the community of Hidden Valley Lake, County of Lake, State of California, and described as follows:

(Description sufficient for identification)

The street address of said property is: 16393 Eagle Rock Rd, Hidden Valley Lake, CA 95467

CONDITIONAL WAIVER AND RELEASE UPON FINAL PAYMENT

(California Civil Code §3262(d)(3))

Upon receipt by the undersigned of a check from: _____

in the sum of \$_____, payable to _____

and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has on the job of [Owner] _____

located at [Job description] _____

This release covers the final payment to the undersigned for all labor, services, equipment or materials furnished on the job, except for disputed claims for additional work in the amount of \$_____.

Before any recipient of this document relies on it, the party should verify evidence of payment to the undersigned.



Dated: _____

[Company Name]

By _____

[Title of Co. Representative]

NOTE: This form of release complies with the requirements of Civil Code §3262(d)(3). It is not effective until the check that

constitutes final payment has been properly endorsed and has cleared the bank.

DRAFT

RESOLUTION 2023-10

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE
COMMUNITY SERVICES DISTRICT, AUTHORIZING THE GENERAL MANAGER
TO ENTER INTO DEPOSIT ACCOUNT, FUNDS TRANSFER, INVESTMENT, CASH
MANAGEMENT AND DEPOSIT SERVICE AGREEMENTS WITH FIRST
FOUNDATION BANK**

WHEREAS, an Escrow Agreement for Security Deposits in Lieu of Retention (Agreement) between Hidden Valley Lake Community Services District (District) and C.V. Larsen Co. was drafted in November 2023; and

WHEREAS, such agreement abides by Section 10263(a,b) of the Public contract Code of the State of California; and

WHEREAS, the General Manager will be responsible for making payments of only the retention earnings required to be withheld by the District pursuant to the construction contract entered into between the District and C.V. Larsen Co. for the Water Storage Reliability Project directly to the Escrow Agent, First Foundation Bank; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Hidden Valley Lake Community Services District (District) does hereby resolve as follows:

1. The General Manager is authorized to enter into deposit account, funds transfer, investment, cash management and deposit service agreements with First Foundation Bank on behalf of the Hidden Valley Lake Community Services District.
2. This Resolution is effective November 21, 2023.

BE IT FURTHER RESOLVED, that this authorization shall remain in force until the cessation of the Escrow Account as described in the Agreement.

ADOPTED by the Board of Directors of the Hidden Valley Lake Community Services District, a public agency in the State of California, County of Lake, at its regular meeting held on the _____ day of _____ 20, and passed by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Claude Brown
President to the Board of Directors

Dennis White
General Manager/Secretary to the Board

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: November 21, 2023

AGENDA ITEM: Authorize the General Manager to Refurbish the AG Well.

RECOMMENDATIONS:

Authorize the General Manager to Refurbish the AG Well.

FINANCIAL IMPACT: \$45,000.00

Fund 120-50-00-5150

Current budget balance \$109,150 (11/9/2023)

Cost incorporates pump replacement and well casing repair

BACKGROUND:

The AG well has experienced a catastrophic failure and is in need of extensive repairs.

The AG well produces income for the District by

1. Providing supplemental water to the reclamation pond which serves the HVLA golf course
2. Provides non-potable water to the Brambles golf course, which is in the process of being annexed.
3. Could provide supplemental income to the District by pumping to downstream neighbors such as Berryessa Estates.

This is a pivotal well for the District.

In early October, the pump in the AG well was damaged when large rocks breached the well casing and flowed into the motor. District staff coordinated with Pump Man (Santa Rosa) to assess the damage. It was determined that 10' of well casing had been compromised, and the pump would need to be replaced. To determine the appropriate size of pump needed, a test pump was installed. It was found that this well could support a pump that produces 800 gpm without any loss of static pressure. An 800 gpm pump would represent an increase in capacity from the previous 625 gpm pump. Given the stable performance of the test pump, this size would be a benefit to the District for the above mentioned reasons.

The casing collapse had reduced the well depth to 90'. The 10' of casing repair would occur at the bottom of the well, to bring the total depth back to 100'.



RESOLUTION 2023-11

A RESOLUTION OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT ACCEPTING AN EASEMENT FROM VALLEY OAKS DEVELOPMENT FOR WATER AND SEWER LINE PURPOSES AND AUTHORIZE THE EXECUTION OF THE CERTIFICATE OF ACCEPTANCE

WHEREAS, California Government Code ("Code") Section 27281 provides that a deed or grant of any interest in or easement upon real property to a public agency such as Hidden Valley Lake Community Services District ("District") shall not be accepted for recordation without a consent of the District evidenced by a certificate or resolution of acceptance; and;

WHEREAS, Code Section 27281 further provides that the District may authorize one or more officers and agents to accept and consent to such deeds or grants; and

WHEREAS, a permanent easement is needed for the purpose of operating, servicing, maintaining, or replacing domestic water and sewer facilities within a portion of the parcel listed below; and

WHEREAS, property owner Valley Oaks Partners LLC, an Arizona limited liability company, has executed a Grant of Easement ("Easement") in favor of the District (a copy of which is attached herein as Exhibit "A"); and

WHEREAS, the Board of Directors ("Board") of the District desires to authorize Dennis White, General Manager of the Hidden Valley Lake Community Services District to accept and consent to the recordation of the Easement.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, as follows:

1. That the District accepts the easement offered to it by the owners of the parcel hereinafter described:

Being a portion of APN 014-260-51-00 and 014-260-36-00

Being a portion of APN 014-260-51-00 and 014-260-36-00

Being a portion of APN 014-260-24-00

BE IT FURTHER RESOLVED that:

2. Dennis White, the District's General Manager, is hereby authorized and directed to accept and consent to the recordation of the Easement on behalf of the District;
3. Dennis White, is hereby authorized to execute the Certificate of Acceptance attached to the Easement and to perform such other acts and deeds as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.
4. This Resolution shall take effect immediately upon its adoption.

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, at a meeting thereof held on the 21st day of November 2023, by the following vote:

AYES: Directors Graves, Freeman, Lieberman, Millerick and Brown

NOES: (0)

ABSENT: (0)

ABSTAIN: (0)

Claude Brown
President of the Board

Dennis White
General Manager/Secretary to the Board

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: November 21, 2023

AGENDA ITEM: Adopt and Approve Resolution 2023-11 Accept an Easement from Valley Oaks Development for Water and Sewer Line Purposes and Authorize the Execution of the Certificate of Acceptance

RECOMMENDATIONS: Accept an Easement from Valley Oaks Development for Water and Sewer Line Purposes and Authorize the Execution of the Certificate of Acceptance

FINANCIAL IMPACT: None

BACKGROUND: Coastland requested information from New Albion Surveying September 15, 2020. However, a response was never provided. The District provided a Will Serve letter to Valley Oaks Development on May 19, 2020. Valley Oaks Subdivision has been approved by the Board of Supervisors and plan to move forward with the project.

The District must obtain access to all easements prior to performing all work related in easement areas.

Encl: Exhibit "A: Legal Description Sewer and Water Easement; Resolution 2023-11
Accepting an Easement from Valley Oaks Development for Water and Sewer Line Purposes

EXHIBIT 'A'
LEGAL DESCRIPTION
SEWER AND WATER EASEMENT

Lying within the unincorporated area of the County of Lake, State of California, and being a portion of the lands of Valley Oaks Partners LLC, an Arizona limited liability company, as described by Grant Deed recorded under Document Number 2022-000117, Lake County Records, said portion being more particularly described as follows:

COMMENCING at an angle point on the southeasterly line of said lands, said angle point being the southwest corner of the lands of Hickey Family Trust as described by Grant Deed recorded under Document Number 2011-009782, Lake County Records; thence leaving said angle point and southwest corner, along the common line of said lands of Valley Oaks Partners LLC and said lands of Hickey Family Trust, North 30°56'08" East 160.14 feet; thence leaving said common line, North 59°03'52" West 146.86 feet; thence North 1°47'38" East 18.12 feet to the POINT OF BEGINNING; thence North 69°51'04" East 49.08 feet; thence North 14°43'43" East 30.47 feet; thence South 69°51'04" West 56.43 feet; thence South 69°51'04" West 132.09 feet; thence North 86°24'26" West 153.80 feet; thence South 37°20'34" West 127.20 feet to the northeasterly line of Oak Meadow Drive; thence along said northeasterly line, South 52°39'26" East 25.00 feet; thence leaving said northeasterly line, North 37°20'34" East 113.83 feet; thence South 86°24'26" East 145.69 feet; thence North 69°51'04" East 127.27 feet to the POINT OF BEGINNING.

Containing 11,317 square feet more or less.

END OF DESCRIPTION

Being a portion of APN 014-260-51-00 and 014-260-36-00

Basis of Bearings:

Being North 30°34'56" West as calculated between found California Department of Transportation right-of-way monuments per the right-of-way map for State Highway 29, 01-LAK-29-9.74., said California Department of Transportation map being based on California Coordinate System (CCS) NAD 27, Zone 2.

Prepared by Cinquini & Passarino, Inc.


James M. Dickey, P.L.S. 7935

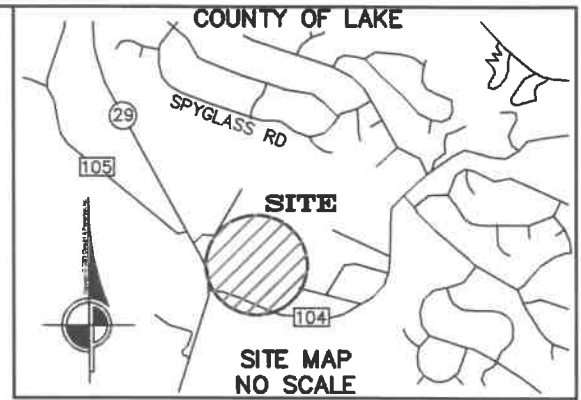


11/16/23
Date

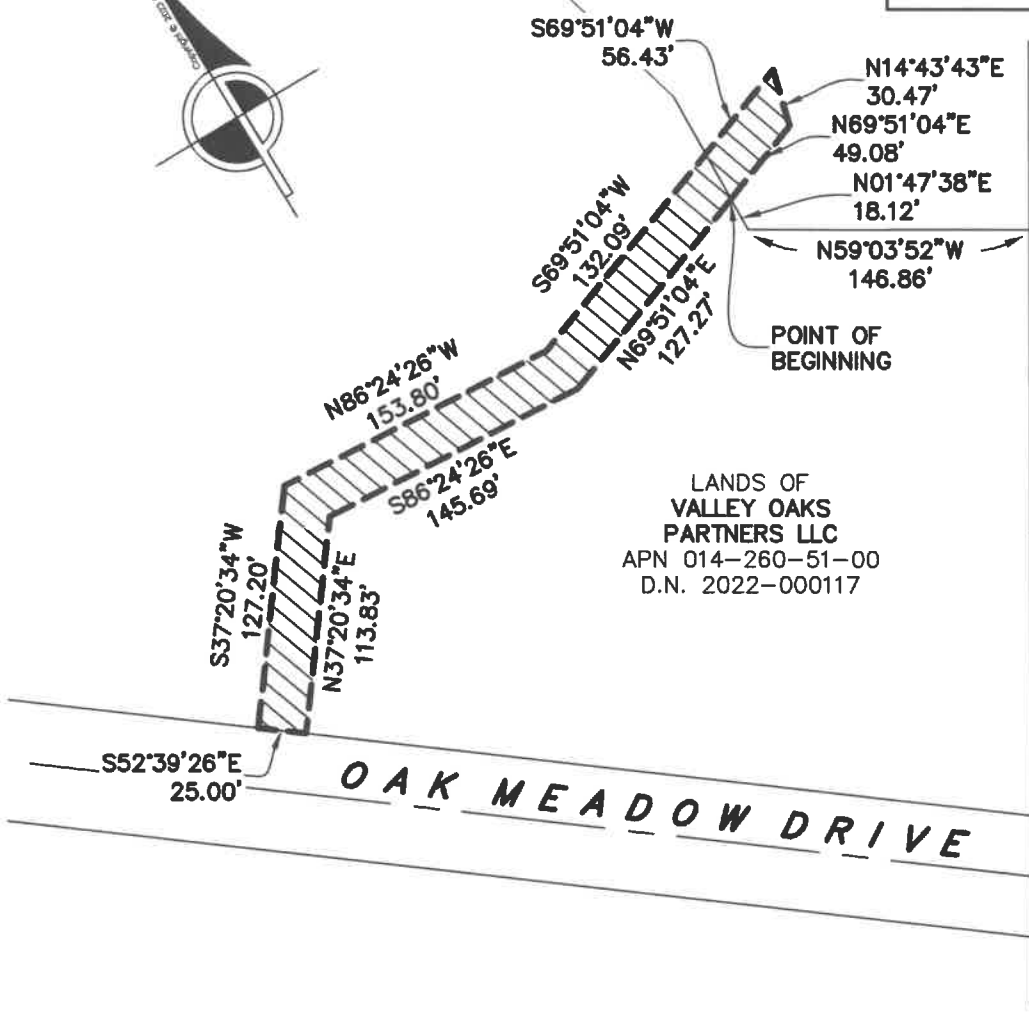
Cinquini & Passarino, Inc.
1360 North Dutton Avenue, Suite 150
Santa Rosa, CA 95401

EXHIBIT 'B'

THIS DIAGRAM IS FOR GRAPHIC PURPOSES ONLY. ANY ERRORS OR OMISSIONS SHALL NOT AFFECT THE LEGAL DESCRIPTION.



LANDS OF
VALLEY OAKS
PARTNERS LLC
APN 014-260-36-00
D.N. 2022-000117



PARCEL MAP
17 MAPS 29-30
PARCEL 3

LANDS OF
HICKEY FAMILY TRUST
APN 014-260-45-00
D.N. 2011-009782

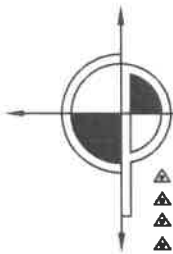
LANDS OF
VALLEY OAKS
PARTNERS LLC
APN 014-260-51-00
D.N. 2022-000117

POINT OF
COMMENCEMENT

LANDS OF
VALLEY OAKS
PARTNERS LLC
APN 014-260-24-00
D.N. 2022-000117

LEGEND

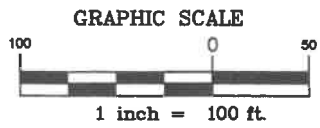
- OFFSITE SEWER AND WATER EASEMENT
- ADJACENT PARCEL BOUNDARY
- ROADWAY CENTERLINE
- SURVEY TIE



CINQUINI & PASSARINO, INC.
LAND SURVEYING

▲ BOUNDARY
▲ TOPOGRAPHIC
▲ CONSTRUCTION
▲ SUBDIVISIONS
WWW.CINQUINIPASSARINO.COM

1360 No. Dutton Ave.
Santa Rosa, Ca. 95401
Phone: (707) 542-6268
Fax: (707) 542-2106



JOB NAME:	VALLEY OAKS SUBDIVISION VILLAGE II	DRAWN BY:	AJD	CHECKED BY:	JMD
DESCRIPTION:	SEWER AND WATER EASEMENT	SCALE:	1"=100'	DATE:	9-15-22
		JOB #:	8553-20	PAGE:	2 OF 2

Y:\8553\Cad\8553-Offsite Sewer Esmt 3.dwg
Nov 16, 2023 - 8:27am

EXHIBIT 'A'
LEGAL DESCRIPTION
SEWER AND WATER EASEMENT

Lying within the unincorporated area of the County of Lake, State of California, and being a portion of the lands of Valley Oaks Partners LLC, an Arizona limited liability company, as described by Grant Deed recorded under Document Number 2022-000117, Lake County Records, said portion being more particularly described as follows:

BEGINNING at a point South 30°56'08" West 14.63 feet from the southwest corner of the lands of Hickey Family Trust as described by Grant Deed recorded under Document Number 2011-009782, Lake County Records; thence South 30°56'08" West 25.98 feet; thence North 43°14'47" West 57.54 feet; thence North 14°43'43" East 287.19 feet; thence North 30°58'38" East 551.83 feet; thence South 59°01'22" East 135.12 feet to the common line of said lands of Valley Oaks Partners LLC and Parcel 2 as shown on that Parcel Map filed in Book 17 of Maps at Pages 29 through 30, Lake County Records; thence along said common line, South 30°56'08" West 20.00 feet to the northwesterly common corner of said Parcel 2 and Parcel 3 as shown on said Parcel Map, from which said POINT OF BEGINNING bears South 30°56'08" West 797.22 feet; thence leaving said common corner and said common line, North 59°01'22" West 110.14 feet; thence South 30°58'38" West 528.26 feet; thence South 14°43'43" West 269.78 feet; thence South 43°14'47" East 36.61 feet to the POINT OF BEGINNING.

Containing 24,092 square feet more or less.

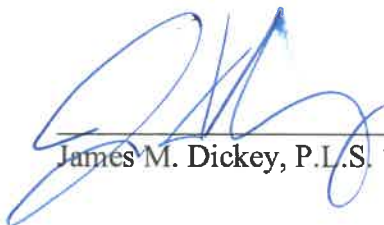
END OF DESCRIPTION

Being a portion of APN 014-260-51-00 and 014-260-36-00

Basis of Bearings:

Being North 30°34'56" West as calculated between found California Department of Transportation right-of-way monuments per the right-of-way map for State Highway 29, 01-LAK-29-9.74., said California Department of Transportation map being based on California Coordinate System (CCS) NAD 27, Zone 2.

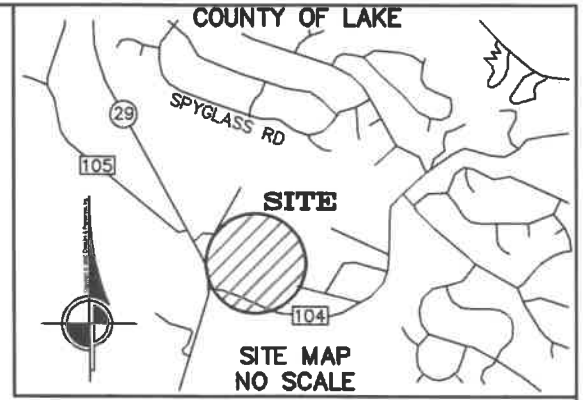
Prepared by Cinquini & Passarino, Inc.


James M. Dickey, P.L.S. 7935



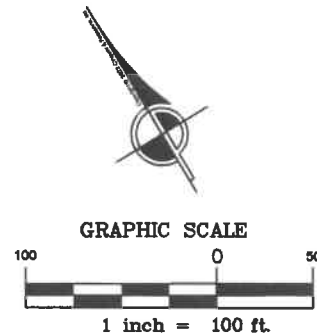
11/16/23
Date

EXHIBIT 'B'






THIS DIAGRAM IS FOR GRAPHIC PURPOSES ONLY. ANY ERRORS OR OMISSIONS SHALL NOT AFFECT THE LEGAL DESCRIPTION.

LINE TABLE		
LINE #	BEARING	LENGTH
L1	S30°56'08"W	25.98'
L2	N43°14'47"W	57.54'
L3	S43°14'47"E	36.61'



LEGEND

-  OFFSITE SEWER AND WATER EASEMENT
-  ADJACENT PARCEL BOUNDARY
-  ROADWAY CENTERLINE



CINQUINI & PASSARINO, INC.
LAND SURVEYING

1360 No. Dutton Ave.
Santa Rosa, Ca. 95401
Phone: (707) 542-6268
Fax: (707) 542-2106
WWW.CINQUINIPASSARINO.COM

JOB NAME:	VALLEY OAKS SUBDIVISION VILLAGE II	DRAWN BY: AJD	CHECKED BY: JMD
DESCRIPTION:	SEWER AND WATER EASEMENT	SCALE: 1"=100'	DATE: 9-15-2022
		JOB #: 8553-20	PAGE: 2 OF 2

PARCEL 2

S59°01'22"E 135.12'
S30°56'08"W 20.00'
N59°01'22"W 110.14'

LANDS OF
VALLEY OAKS
PARTNERS LLC
APN 014-260-36-00
D.N. 2022-000117

LANDS OF
HICKEY TRUST
APN 014-260-45-00
D.N. 2011-009782

PARCEL MAP
17 MAPS 29-30
PARCEL 3

N30°58'38"E 551.83'
S30°58'38"W 528.26'

S30°56'08"W 797.22'

N14°43'43"E 287.16'
S14°43'43"W 269.78'

LANDS OF
VALLEY OAKS
PARTNERS LLC
APN 014-260-24-00
D.N. 2022-000117

S30°56'08"W 14.63'

POINT OF BEGINNING

LANDS OF
VALLEY OAKS
PARTNERS LLC
APN 014-260-51-00
D.N. 2022-000117

EXHIBIT 'A'
LEGAL DESCRIPTION
SEWER AND WATER EASEMENT

Lying within the unincorporated area of the County of Lake, State of California, and being a portion of the lands of Valley Oaks Partners LLC, an Arizona limited liability company, as described by Grant Deed recorded under Document Number 2022-000117, Lake County Records, said portion being more particularly described as follows:

BEGINNING at a point on the northeasterly line of Oak Meadow Drive, said point being South 30°56'08" West 145.52 feet from the southwest corner of the lands of Hickey Family Trust as described by Grant Deed recorded under Document Number 2011-009782, Lake County Records; thence North 30°56'08" East 130.89 feet to a point from which said southwest corner bears North 30°56'08" East 14.63 feet; thence South 59°03'52" East 25.00 feet; thence South 30°56'08" West 133.70 feet to a point on said northeasterly line of Oak Meadow Drive; thence along said northeasterly line, North 52°39'26" West 25.16 feet to the POINT OF BEGINNING.

Containing 3,307 square feet more or less.

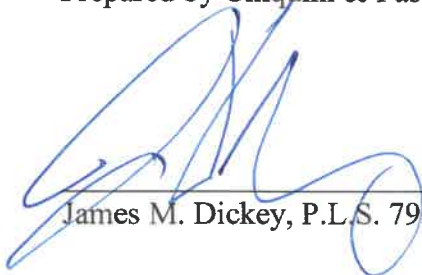
END OF DESCRIPTION

Being a portion of APN 014-260-24-00

Basis of Bearings:

Being North 30°34'56" West as calculated between found California Department of Transportation right-of-way monuments per the right-of-way map for State Highway 29, 01-LAK-29-9.74., said California Department of Transportation map being based on California Coordinate System (CCS) NAD 27, Zone 2.

Prepared by Cinquini & Passarino, Inc.

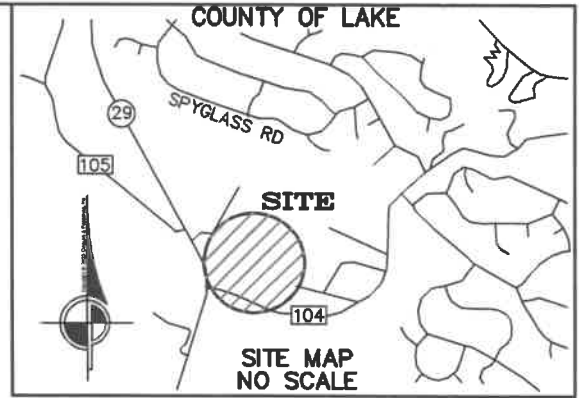

James M. Dickey, P.L.S. 7935



11/16/23
Date

EXHIBIT 'B'

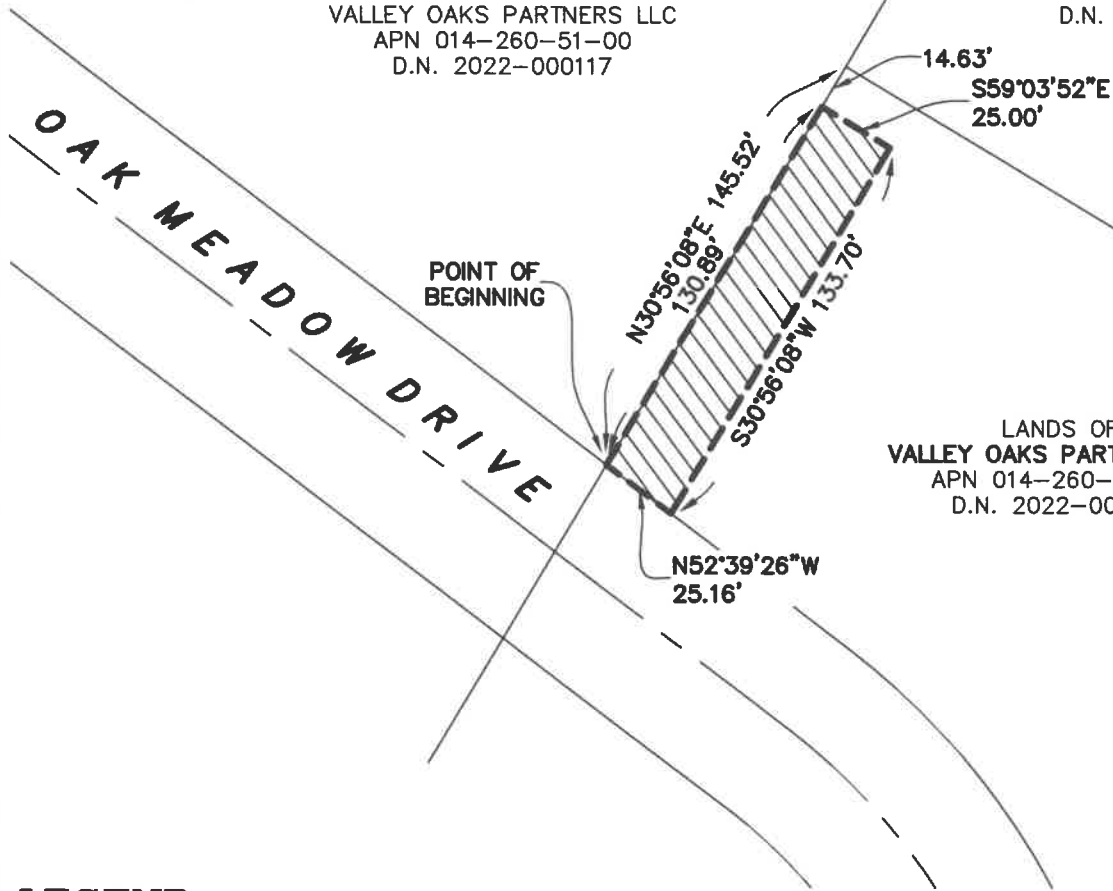
THIS DIAGRAM IS FOR GRAPHIC PURPOSES ONLY. ANY ERRORS OR OMISSIONS SHALL NOT AFFECT THE LEGAL DESCRIPTION.



LANDS OF
VALLEY OAKS PARTNERS LLC
APN 014-260-51-00
D.N. 2022-000117




LANDS OF
HICKEY TRUST
APN 014-260-45-00
D.N. 2011-009782

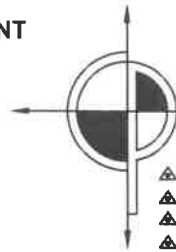
PARCEL MAP
17 MAPS 29-30
PARCEL 3



LANDS OF
VALLEY OAKS PARTNERS LLC
APN 014-260-24-00
D.N. 2022-000117

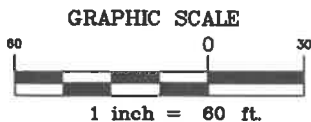
LEGEND

-  OFFSITE SEWER AND WATER EASEMENT
-  ADJACENT PARCEL BOUNDARY
-  ROADWAY CENTERLINE



CINQUINI & PASSARINO, INC.
LAND SURVEYING

- ▲ BOUNDARY
 - ▲ TOPOGRAPHIC
 - ▲ CONSTRUCTION
 - ▲ SUBDIVISIONS
- 1360 No. Dutton Ave.
Santa Rosa, Ca. 95401
Phone: (707) 542-6268
Fax: (707) 542-2106
WWW.CINQUINIPASSARINO.COM

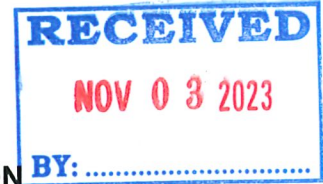


JOB NAME:	VALLEY OAKS SUBDIVISION VILLAGE II	DRAWN BY: AJD	CHECKED BY: JMD
DESCRIPTION:	SEWER AND WATER EASEMENT	SCALE: 1"=60'	DATE: 9-15-2022
		JOB #: 8553-20	PAGE: 2 OF 2



COUNTY OF LAKE
 COMMUNITY DEVELOPMENT DEPARTMENT
 Planning Division
 Courthouse - 255 N. Forbes Street
 Lakeport, California 95453
 Telephone: (707) 263-2221 FAX: (707) 263-2225

- County Clerk
- Interested Parties



**COUNTY OF LAKE
 NOTICE OF INTENT
 TO ADOPT A MITIGATED NEGATIVE DECLARATION**

Project Title: Rancho Lake; Major Use Permit (UP 21-15); Initial Study (IS 21-16)

Project Location: 19955 Grange Road, Middletown, CA 95461

APN No.: 014-290-08 and 014-300-02, 03, and 04

Project Description:

The applicant, Rancho Lake, LLC, is requesting discretionary approval from the County of Lake for a Major Use Permit, UP 21-15, for commercial cannabis cultivation at 19955 Grange Road, Middletown, CA (Lake County APNs 014-290-08). The project will consist of twenty (20) A-Type 3 "Medium Outdoor" licenses; outdoor cultivation for adult-use cannabis under direct sunlight. The applicant proposes up to 854,940 sq. ft. (19.6 acres) of outdoor canopy area. The proposed Project will occur on Assessor Parcel Number (APN) 014-290-08 (Project Parcel) and APNs 014-300-02, 03, and 04 will be used for clustering. The proposed cannabis cultivation operation includes five (5) 6,000 sq. ft. Harvest Storage and Staging Areas, two (2) 120 sq. ft. Pesticides & Agricultural Chemicals Storage Areas, a 120 sq. ft. Security Center/Shed, and twenty (20) 5,000-gallon water storage tanks.

The public review period for the respective proposed Mitigated Negative Declaration based on Initial Study IS 21-16 will begin on November 1, 2023, and end on November 30, 2023. You are encouraged to submit written comments regarding the proposed Mitigated Negative Declaration. You may do so by submitting written comments to the Planning Division prior to the end of the review period. Copies of the application, environmental documents, and all reference documents associated with the project are available for review through the **Community Development Department, Planning Division; telephone (707) 263-2221 and the State Clearinghouse, SCH #: 2023100913.** Written comments may be submitted to the Planning Division or via email at CannabisCEQA@lakecountyca.gov.

Vicinity Map of Rancho Lake

