



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
SPECIAL MEETING MINUTES  
DECEMBER 4, 2020 - 5:30 PM**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present Via Teleconference:

Director Jim Lieberman  
Director Gary Graves  
Director Jim Freeman  
Director Claude Brown  
General Manager, Dennis White  
Administrative Services Manager, Penny Cuadras  
Water Resources Specialist, Alyssa Gordon

Absent: Director Carolyn Graham

**CALL TO ORDER**

The meeting was called to order at 5:42 PM by Director Lieberman.

**APPROVAL OF AGENDA**

Director Freeman moved to approve the December 4, 2020 Special Meeting Agenda. Seconded by Director Graves.

Roll Call vote;

AYES: (4) Directors, Brown, Freeman, Graves, and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Graham

Motion carries unanimous to approve the Agenda as presented.

**ADMINISTRATION OF OATH OF OFFICE** – Newly Elected Board Members

General Manager, Dennis White administered the Oath of Office to the following Directors:

Claude Brown

Jim Freeman

Gary Graves

Jim Lieberman

Sean Millerick

Each Director presented the signed oath to the public. Director Sean Millerick was welcomed by President of the Board Jim Lieberman to the Board.

**BOARD OF DIRECTORS NOMINATION AND ELECTION OF OFFICERS**

**Election of the Board President for the 2021 calendar year**

**Election of the Vice President for the 2021 calendar year**

Director Lieberman opened the nominations for the position of President. Director Graves nominated Director Freeman, for the position of President of the Board. Seconded by Director Millerick.

No other nominations were made, nomination was closed.

Roll Call vote:

AYES: (5) Directors, Brown, Freeman, Graves, Millerick, and Lieberman

NAYS: (0)  
ABSTAIN: (0)  
ABSENT: (0)

Director Jim Freeman elected unanimously to serve as President of the Board. Director Lieberman will continue to chair the December Special Meeting.

Director Freeman will begin his term as President at the December 15, 2020 Regular Board Meeting.

Director Lieberman opened the nominations for the position of Vice-President. Director Freeman nominated Director Graves, for the position of Vice-President of the Board. Seconded by Director Brown. No other nominations were made, nomination was closed.

Roll Call vote:

AYES: (5) Directors, Brown, Freeman, Graves, Millerick, and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Director Graves elected unanimously to serve as Vice-President of the Board.

**APPOINTMENT OF BOARD MEMBERS TO STANDING AND/OR AD-HOC COMMITTEES**

**FOR THE 2021 CALENDAR YEAR**

**Finance Committee**

**Personnel Committee**

**Emergency Preparedness Committee**

**Lake Water Use Ad-HOC Committee**

**Valley Oaks Project Sub-Committee**

Director Freeman moved to table until the December 15, 2020 Board Meeting. Seconded by Director Graves.

Roll Call vote:

AYES: (5) Directors, Brown, Freeman, Graves, Millerick, and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimously to table until December 15, 2020 Board Meeting.

**DISCUSSION AND POSSIBLE ACTION:**

**Accept the Improvements Associated with the WWTP Access Road Improvements Project and**

**Approval of Resolution 2020-16 Authorizing Notice of Completion.**

Director Freeman moved to Accept the Improvements Associated with the WWTP Access Road Improvements Project and Approval of Resolution 2020-16 Authorizing Notice of Completion. Seconded by Director Graves.

Dennis White, General Manager informed the Board the project is complete, all requirements met and under budget at \$124,888.64.

No Public present.

No further discussion.

Roll Call vote:

AYES: (5) Directors, Brown, Freeman, Graves, Millerick, and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimously to Accept the Improvements Associated with the WWTP Access Road Improvements Project and Approval of Resolution 2020-16 Authorizing Notice of Completion.

**PUBLIC COMMENT**

No Public Present

**BOARD COMMENT**

Members of the Board welcomed Director Millerick to the Board.

**ADJOURNMENT**

Moved by Director Freeman, seconded by Director Brown to adjourn at 5:56 PM

ROLL CALL:

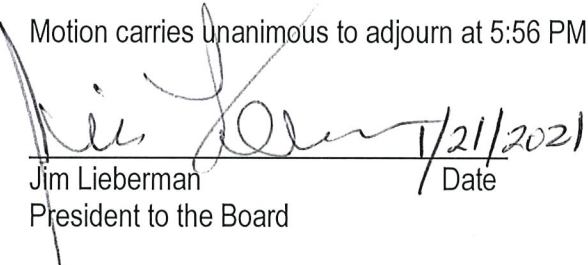
AYES: (5) Directors Brown, Graves, Freeman, Millerick and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimous to adjourn at 5:56 PM.

  
\_\_\_\_\_  
Jim Lieberman  
President to the Board

1/21/2021  
Date

  
\_\_\_\_\_  
Dennis White  
General Manager, Secretary to the Board

1-21-21  
Date

