



# Hidden Valley Lake Community Services District

## Regular Board Meeting

DATE: September 17, 2019  
TIME: 6:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) ADJOURN TO CLOSED SESSION
- 6) CLOSED SESSION: The Board will call to order and recess to Closed Session to discuss the following items:  
PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957: Review and discussion of the General Manager's finalized performance evaluation  
PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957.6: Review and negotiate General Manager's contract provisions

RECONVENE TO OPEN SESSION: Presentation of any reportable items

- 7) DISCUSSION AND POSSIBLE ACTION: Possible Action Resulting from Closed Session; Approve General Manager's Employment Contract Revisions.
- 8) EMPLOYEE RECOGNITION
  - A) Introduction of Cody Lockwood-New District employee
  - B) Introduction of Hannah Davidson -CivicSpark 2019/20
  - C) Introduction of Zachary Gianotti -CivicSpark 2019/20
- 9) CONSENT CALENDAR
  - A. MINUTES: Approval of the August 20, 2019 Board of Directors Regular Board Meeting Minutes.

- B. MINUTES: Approval of the August 20, 2019 Finance Committee Meeting Minutes.
  - C. MINUTES: Approval of the August 19, 2019 Special Meeting Minutes.
  - D. Approval of Revised District Nepotism Policy
  - E. Approval of District Transparency Policy
  - F. Approval of Revised District Lien Policy
- 10) DISBURSEMENTS: Check # 036601 - # 036673 including drafts and payroll for a total of \$802,564.83.
- 11) BOARD COMMITTEE REPORTS  
(for information only, no action anticipated)
- Finance Committee
  - Personnel Committee
  - Emergency Preparedness Committee
  - Lake Water Use Agreement-Ad Hoc Committee
  - Valley Oaks Project Committee
- 12) STAFF REPORTS  
(for information only, no action anticipated)
- Financial Report
  - Administration/Customer Service Report
  - ACWA State Legislative Committee
  - Field Operations Report
  - I.T. Monthly Report
  - General Manager's Report
- 13) DISCUSSION AND POSSIBLE ACTION: CPS HR Salary Study 1.0 vs. 2.0-CPS 1.0 used the Mean & not the Median to recommend salary ranges for District positions. The result was several positions received an increase that should not have while others did not receive an increase that should have (Based on study 1.0.) Staff would like to know how the Board wishes to proceed.
- Options include:
- A. No change until next study in 2020;
  - B. Adjust pay for those underpaid positions from Sept. 20, 2019 forward; or
  - C. Adjust pay for those underpaid positions from Sept. 20, 2019 forward and provide back pay to July 1, 2018 when the error was first implemented.

- 14) DISCUSSION AND POSSIBLE ACTION: Approve Resolution 2019-09 Approving The Form Of And Authorizing Execution Of The Memorandum Of Understanding And Authorizing Participation In The Special District Risk Management Authority Health Benefits Ancillary Coverages (Vision Insurance)
- 15) DISCUSSION AND POSSIBLE ACTION: SUEZ and FERGUSON AMR/AMI options and comparison. Suez provides an AMI option and maintenance program where they own the meters and data collection system while Ferguson offers an AMR system that can be upgrade to an AMI system using the same meters. Provide staff direction as to which option to pursue and identify financing for. Staff to return to the Board for final approval.
- 16) DISCUSSION AND POSSIBLE ACTION: Authorize the General Manager to enter into a professional service agreement not to exceed \$25,000 and proceed with the 218 process. Current responsive quotes include RGS & CV Strategies.
- 17) DISCUSSION AND POSSIBLE ACTION: Board discussion of the Brown Act with legal counsel and commitment to abide by all Brown Act regulations as noted in Resolution 2012-12.
- 18) PUBLIC COMMENT
- 19) BOARD MEMBER COMMENT
- 20) ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at [www.hvlcsd.org/meetings](http://www.hvlcsd.org/meetings)

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at (707)987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.

HVLCSD Board Meetings are conducted under the guidelines set forth by G.C. 54954.2 known as the Brown Act.