



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
MEETING DATE: Tuesday, February 21– 7:00 PM

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Sean Millerick, Vice President  
Director Gary Graves  
Director Jim Freeman  
Director Jim Lieberman

Staff Present:

Penny Cuadras, Administrative Services Manager  
Trish Wilkinson, Accounting Supervisor

Via Teleconference

Alyssa Gordon, Project Manager  
Olya Egorov, CivicSpark Fellow  
Jacob Lampert, CivicSpark Fellow

Absent:

Director Claude Brown, President  
General Manager, Dennis White

**CALL TO ORDER**

The meeting was called to order at 7:02 p.m. by Director Millerick.

**APPROVAL OF AGENDA**

Moved by Director Freeman to approve the February 21, 2023, Regular Board Agenda.  
Seconded by Director Graves.

Roll Call Vote:

AYES: (4) Directors, Graves, Freeman, Lieberman and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion carries to approve the February 21, 2023, Regular Board Agenda.

**CONSENT CALENDAR**

Moved by Director Freeman and seconded by Director Lieberman to approve the Consent Calendar as presented as written.

- A. **MINUTES**: Approval of January 9, 2023, Closed Session of the Board of Directors
- B. **MINUTES**: Approval of January 10, 2023, Finance Committee Meeting Minutes
- C. **MINUTES**: Approval of January 17, 2023, Regular Board of Directors Meeting Minutes
- D. **APPROVE**: Revision to Policy 3004.19.3 Medical Insurance for Retirees
- E. **DISBURSEMENTS**: Check #1385 - #1457 Including Drafts and Payroll for a Total of \$463,064.60

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (4) Directors, Freeman, Lieberman, Millerick and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion Carries to approve the Consent Calendar as presented.

### **BOARD COMMITTEE REPORTS**

Finance Committee: Met 2/14 Report provided as agendized

Personnel Committee: Met 2/15 Report provided as agendized

Emergency Preparedness Committee: Scheduled to meet 2/24

Lake Water Use Agreement-Ad Hoc Committee: Met 2/9

Valley Oaks Sub-Committee: Have not met

Trane Energy Resilience Ad Hoc Committee: Have not met

### **STAFF REPORTS**

Financial Report: No discussion

Administration/Customer Services Report: Members of the Board appreciated the graph request a 6-month rotating graph.

Field Operation Report: No Discussion

ACWA State Legislative Committee: No Discussion

Projects Update: Update provided by Alyssa Gordon

General Manager Report: No Discussion

### **DISCUSSION AND POSSIBLE ACTION:**

#### **Adopt Resolution 2023-01 Award of Contract to Coastland | DCCM for the Consulting and Engineering Services for the Water Distribution Reliability (WDR) Project**

Motion by Director Freeman to accept and Adopt Resolution 2023-01 Award of Contract to Coastland | DCCM for the Consulting and Engineering Services for the Water Distribution Reliability (WDR) Project. Seconded by Director Graves.

Director Freeman reminded members of the Board this is the first phase of the project.

Roll Call Vote:

AYES: (4) Directors Freeman, Lieberman, Graves and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion Carries to accept and Adopt Resolution 2023-01 Award of Contract to Coastland | DCCM for the Consulting and Engineering Services for the Water Distribution Reliability (WDR) Project

### **DISCUSSION AND POSSIBLE ACTION:**

#### **Authorize the General Manager to Purchase a Skid Steer and Construction Truck**

Tabled, Until General Manager its present.

### **PUBLIC COMMENT**

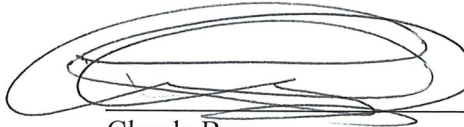
Member of the public congratulated Alyssa on nine years of service to the District. Expressed appreciation of the format change on the Projects Update Report, excellent job. Inquired about the upcoming storms and concerned if the District is ready, Thanked staff for good job during the January storms.

**BOARD MEMBER COMMENT**

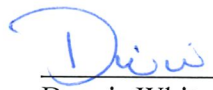
Members of the Board expressed appreciation to Staff and CivicSpark Fellows.

**ADJOURNMENT**

Meeting adjourned by Director Graves at 7:36 p.m.

  
\_\_\_\_\_  
Claude Brown  
President of the Board

4/18/23  
Date

  
\_\_\_\_\_  
Dennis White  
General Manager, Secretary to the Board

4-21-23  
Date

