



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE REPORT
November 16, 2020 – 12:30 PM**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Jim Freeman

Director Gary Graves

Dennis White, General Manager

Trish Wilkinson, Accounting Supervisor

Penny Cuadras, Administrative Services Manager

Alyssa Gordon Water Resources Specialist Via Tele-conference

CALL TO ORDER

The meeting was called to order at 12:38 PM by Director Freeman

APPROVAL OF AGENDA

On a motion made by Director Freeman and seconded by Director Graves the Committee unanimously approved the agenda.

DISCUSS AND RECOMMEND:

Monthly Financial Reports & Disbursements

Committee members reviewed Monthly Financial Reports & Disbursements and expenditures. The Committee addressed line items regarding water and sewer revenue and cash flow. Staff discussed delinquent accounts due to the effects Executive Order N 42-20.

DISCUSS AND RECOMMEND:

HVAC cleaning firm to remove smoke, soot, and ash deposits in two buildings

Committees recommendation to the Board: Consider Kleene-Air proposal and Authorize the General Manager to facilitate HVAC Cleaning.

DISCUSS AND RECOMMEND:

Smith Construction's estimate for chipping and spreading in the firebreak area

Committee recommends staff provide a letter of release to all property owners

Committees recommendation to the Board: Authorize the General Manager to facilitate chipping and spreading in the firebreak area; project to be completed within a three-week period and not to exceed \$48-K.

Staff will confirm consent and release of liability from property owners adjoining the firebreak area.

DISCUSS AND RECOMMEND:

Projects Update

Committees recommendation: Continue to provide monthly updates.

DISCUSS AND RECOMMEND:

What the District is currently doing and ideas of what we might be able to do to assist customers that are suffering financially due to the COVID-19 situation?

Committees recommendation: Continue monthly discussion.

PUBLIC COMMENT

No Public.

COMMITTEE MEMBER COMMENT

Committee acknowledged Dennis for doing a good job addressing the proposed rate increases at the HVLA board meeting.

ADJOURNMENT

Director Freeman moved to adjourn the meeting. Seconded by Director Graves, the meeting was adjourned at 2:16 PM.