



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

FINANCE COMMITTEE MEETING MEETING MINUTES Wednesday, July 8, 2026 – 1:00 PM

The Hidden Valley Lake Community Services District (District) Finance Committee met at the District office located at 19400 Hartmann Road Hidden Valley Lake, California 95467.

Present were:

Director Jim Freeman – Attended Remotely
Director Gary Graves
Paul Kelley, General Manager
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Hannah Davidson, Project Manager
Kelly Reese, Administrative Services Manager

CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Director Graves.

APPROVAL OF AGENDA

Director Freeman moved to approve the Wednesday, July 8, 2026, Finance Committee agenda as presented. The motion was seconded by Director Graves.

PUBLIC DISCUSSION

No public present.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Monthly Financials

The Committee reviewed the monthly financial statements. Staff addressed questions from the Committee. No action was taken.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Review and Recommend the Approval of the Lead Operator Pay Scale with Job Description

The Committee reviewed and discussed the Lead Operator Pay Scale with Job Description and will make a recommendation to the Board.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Approval of Directors Compensation Adjustment per Ordinance No. 61

The Committee discussed Ordinance No. 61 and will make a recommendation to the Board.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Recommend the Transition of Credit Card Service Provider to Five Star Bank

The Committee reviewed the information presented and will make a recommendation to the Board.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Smith & Newell CPA Communications and Engagement Letter FY 2025-26

The Committee reviewed the information presented and will be presented to the Board of Directors.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Review and Recommend Approval of Bennett Engineering Services' Contract Amendment in the Amount of \$81,941 for the Defensive Space and Ignition Resistant Construction Project

The Committee reviewed the information presented and will make recommendations to the Board. Staff addressed questions from the committee.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Projects Update

The Committee received the Projects Update report. Staff provided an overview of ongoing and upcoming projects. No action was taken.

PUBLIC COMMENT

No public present.

COMMITTEE MEMBER COMMENT

Members of the Committee expressed appreciation to staff for their hard work.

ADJOURNMENT

Director Freeman moved to adjourn the meeting at 1:59 p.m., seconded by Director Graves. The motion carried unanimously.