



# Hidden Valley Lake Community Services District

## Regular Board Meeting

DATE: September 30, 2015  
TIME: 7:00 p.m.  
PLACE: Hidden Valley Lake CSD  
Administration Office, Boardroom  
19400 Hartmann Road  
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
  
- 5) CONSENT CALENDAR
  - (A) MINUTES: Approval of the Minutes of the Board of Directors meeting August 18, 2015
  
  - (B) WARRANTS: Check #033034 - #033120 including auto drafts and payroll for a total of \$722,479.61
  
  - (C) Rescind resolution 2015-17 and Adopt Resolution 2015-19 Amended Miscellaneous Fees and Charges
  
  - (D) Sponsor Coyote Valley Elementary Jog A Thon event promoting a water conservation theme
  
  - (E) District's Alternate Schedule Policy and 9/80 schedule review
  
- 6) BOARD COMMITTEE REPORTS (for information only, no action anticipated)
  - Personnel Committee
  - Finance Committee
  - Emergency Preparedness Committee
  
- 7) BOARD MEMBER ATTENDANCE AT OTHER MEETINGS (for information only, no action anticipated)
  - ACWA Region 1
  - ACWA State Legislative Committee
  - County OES
  - Other meetings attended
  
- 8) STAFF REPORTS (for information only, no action anticipated)
  - Accountant/Controller's Report
  - General Manager's Report
  
- 9) DISCUSSION AND POSSIBLE ACTION: Adoption of resolution 2015-20 declaring intention to refund bonds to levy reassessment as security for refunding bonds and to continue the lien of the original assessment

- 10) DISCUSSION AND POSSIBLE ACTION: Authorize President of the Board Jim Freeman to enter into agreement with Municipal Capital Markets Group
- 11) DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2015-21 to initiate Drought Surcharge effective October 1, 2015
- 12) DISCUSSION AND POSSIBLE ACTION: Approval of authorizing a credit card to the Interim General Manager
- 13) DISCUSSION AND POSSIBLE ACTION: Approval of reallocate 2015-2016 Capital Expenditures
- 14) DISCUSSION AND POSSIBLE ACTION: Approval of Employee Handbook
- 15) DISCUSSION AND POSSIBLE ACTION: Approval of revised General Manager Job Description and salary review
- 16) DISCUSSION AND POSSIBLE ACTION: Recruitment of permanent General Manager – recommendation from Personnel Committee for recruiting agency
- 17) DISCUSSION AD POSSIBLE ACTION: approval of Verizon lease option
- 18) DISCUSSION AND POSSIBLE ACTION: acceptance of roofing bid for Administration Office building
- 19) PUBLIC COMMENT
- 20) BOARD MEMBER COMMENT
- 21) CLOSED SESSION:
  - (A) Government Code 54957 (b) Personnel Performance Evaluation – Interim General Manager
  - (B) Government Code 54956.9 (a) pending litigation (one case/multiple claims)
- 22) ADJOURNMENT

Public records are available upon request. Board Packets are posted on our website at [www.hiddenvalleylakecsd.com](http://www.hiddenvalleylakecsd.com). Click on the "Board Packet" link on the Agenda tab.

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.