

Resolution 2011-04
A Resolution of the Hidden Valley Lake
Community Services District
Director's Compensation
And Reimbursement of Expense Policy

Guided by the principles stated in the California Government Code Section 61047 (the official bylaws of the Hidden Valley Lake Community Services District) regarding Special Districts Board of Directors' Compensation and Reimbursement Policy; BE IT RESOLVED THAT:

Section 1. The Hidden Valley Lake Community Services District's Board of Directors shall receive \$100 per month compensation as long as they attend at least one or more noticed board meetings during that month and,

Section 2. The District may reimburse each Director for the actual and necessary expenses incurred in the performance of their official duties. This may include travel expenses for each Director to and from industry related events, such as conferences and educational workshops and,

Section 3. A Director shall provide a brief report or presentation on any outside meeting attended at the expense of the District at the next regular Board of Directors Meeting in order to qualify for expense reimbursement and,

Section 4. Lodging costs in conjunction with a conference or other official activity may not exceed the maximum group rate published by the conference or activity sponsor, if lodging at the group rate is available at the time of booking. If not, the Director shall be reimbursed for lodging at comparable rates, or rates established by the Internal Revenue Service in Publication 463 and,

Section 5. Meals may be reimbursed at standard rates established by the Internal Revenue Service. Alcoholic beverage expenses shall not be reimbursed by the District.

Directors shall use government or group rates for travel, when available. If not available, Directors may be reimbursed according to the standard rates established by the Internal Revenue Service. First class airfare shall not be reimbursed by the District and,


Section 6. Incidental expenses, including but not limited to tips and business telephone calls may be reimbursed at the current Internal Revenue Service Rate.

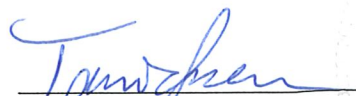
Section 7. Directors who make reimbursement requests are required to submit expense reports, on District forms, and receipts to document their expenditures. All documents relating to reimbursable expenditures are public records subject to disclosure and,

Section 8. Each Director who receives compensation or the reimbursement of expenses shall receive at minimum two hours of training in general ethics principles and ethics laws relevant to his or her public service every two years. New Directors must receive this training within their first year of service on the Board of Directors. The District may develop its own ethics training course or use an outside provider. If the District develops its own ethics training materials, the District must consult with the Fair Political Practices Commission and the State Attorney General. The District shall maintain all records relating to a Director's ethics training for at least five years. These documents are public records subject to disclosure.

I hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors of the Hidden Valley Lake Community Services District, Lake County, California, at a meeting thereof held on the 17th day of May 2011, by the following vote:

AYES: DIRECTORS BARTON LAFAYER MIRBEGIAN AND HERNDON
NOES: NONE
ABSENT: DIRECTOR BUNCE
ABSTAIN: NONE


Linda Herndon
President of the Board


Tami Ipsen
Secretary to the Board

