



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
FINANCE COMMITTEE REPORT  
MEETING DATE:  
Tuesday November 9, 2021 – 12:30 P.M.**

The Hidden Valley Lake Community Services District Finance Committee met at the District office located at 19400 Hartmann Road, Hidden Valley Lake, California.

Present were:

Director Jim Freeman  
Director Gary Graves  
Dennis White, General Manager  
Trish Wilkinson, Accounting Supervisor  
Alyssa Gordon, Project Manager  
Penny Cuadras, Administrative Services Manager

**CALL TO ORDER**

The meeting was called to order at 12:32 PM by Director Freeman.

**APPROVAL OF AGENDA**

It was moved by Director Freeman, seconded by Director Graves, to approve the November 9, 2021, Finance Committee agenda as presented.

No further discussion  
No public comment

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

Tuesday November 9, 2021, Finance Committee Agenda approved by roll call vote.

**REVIEW AND DISCUSS:**

**Audit FY Ending June 30, 2020, Presented by Smith and Newell**

The Committee recommends Smith and Newell present the audit report to the full Board for review and acceptance during the November Board of Directors meeting.

**REVIEW and DISCUSS:**

**OPEB- Retirement Liability**

The Committee recommends staff include presentation in the November Board packet for review. The Committee staff provide additional options and bring back to the December committee meeting.

**REVIEW and DISCUSS:**

**Monthly Financial Reports & Disbursements**

The Committee reviewed and discussed the financial reports for the period ending October 31, 2021. Staff addressed inquiries as presented by the committee.

**REVIEW AND DISCUSS:**

**Recommend Purchase Approval of a Mini Excavator for a Price not to Exceed \$75,000**

The Committee recommend staff provide a cost comparison to the full Board for review and approval of the purchase of a Mini Excavator not to exceed \$75,000.

**REVIEW AND DISCUSS:**

**Recommend GM Authorization to Contract with Local Government Commission (LGC) for a CivicSpark Fellowship**

LGC waived the cost of this Fellow to the District for the entire service year. The Committee agree to staff's recommendation, include in the November GM Report as informational only.

**REVIEW AND DISCUSS:**

**Recommend Ordinance 59.1 Enforcement**

The Committee recommends staff bring Ordinance before the full Board following all revisions.

**REVIEW and DISCUSS:**

**Projects Update**

Staff provided the Committee with an update on current and future projects. All previous disaster reimbursements have been paid.

**PUBLIC COMMENT**

No Public Comment

**COMMITTEE MEMBER COMMENT**

The Committee commended staff for clean audit and continued commitment to the District.

**ADJOURNMENT**

It was moved by Director Graves, second by Director Freeman to adjourn the meeting at 2:38 p.m..