



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: Tuesday, April 18, 2023– 7:00 PM

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Claude Brown, President
Director Sean Millerick, Vice President
Director Gary Graves
Director Jim Freeman
Director Jim Lieberman

Staff Present:

Dennis White, General Manager,
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Alyssa Gordon, Project Manager

Via Teleconference

Jacob Lampert, CivicSpark Fellow

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Director Brown.

APPROVAL OF AGENDA

Motion by Director Lieberman to approve the February 21, 2023, Regular Board Agenda.
Seconded by Director Millerick.

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to approve the April 18, 2023, Regular Board Agenda.

CONSENT CALENDAR

Moved by Director Freeman and seconded by Director Lieberman to approve the Consent Calendar as presented as written.

- A. **MINUTES**: Approval of the March 15, 2023, Finance Committee Meeting Minutes.
- B. **MINUTES**: Approval of the March 21, 2023, Regular Board of Directors Meeting Minutes.
- C. **DISBURSEMENTS**: Check #1560 - #1613 including drafts and payroll for a total of \$614,539.32.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 4/26 reviewed draft budget and other items as agendized.

Personnel Committee: Scheduled to meet 4/26.

Emergency Preparedness Committee: Have not met.

Lake Water Use Agreement-Ad Hoc Committee: Have not met.

Valley Oaks Sub-Committee: Have not met.

Trane Energy Resilience Ad Hoc Committee: Have not met.

STAFF REPORTS

Financial Report: No discussion

Administration/Customer Services Report: Inquiries addressed by staff.

Field Operation Report: No Discussion

ACWA State Legislative Committee: No Discussion

Projects Update: Update provided by Jacob Lampert, CivicSpark Fellow

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:

Acceptance of Improvement for the North Shore Court Sewer Rehab Project and Approval of Resolution 2023-02 Authorizing Notice of Completion.

Motion by Director Millerick to Accept the Improvement for the North Shore Court Sewer Rehab Project and Approve Resolution 2023-02 Authorizing Notice of Completion. Seconded by Director Graves.

No further Discussion

No Public Comment

Roll Call Vote:

AYES: (5) Directors Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Accept the Improvement for the North Shore Court Sewer Rehab Project and Approve Resolution 2023-02 Authorizing Notice of Completion

DISCUSSION AND POSSIBLE ACTION:

Approve the General Manager to Purchase of an Automatic Chlorine Shutoff System

Tabled, Board directed Staff to provide breakdown of cost for installation and software from Telstar and additional bids for consideration.

DISCUSSION AND POSSIBLE ACTION:

Approve Resolution 2023-03 Adopting the Water Shortage Contingency Plan

Public Hearing Opened at: 7:21 p.m.

No written or verbal comments from the public were received.

Hannah Davidson, Water Resources Specialist, provided a thorough review of the Water Shortage Contingency Plan and addressed all inquiries.

Public Hearing Closed at: 7:29 p.m.

Motion by Director Graves to Approve Resolution 2023-03 Adopting the Water Shortage Contingency Plan. Seconded by Director Millerick.

No further Discussion
No Public Comment

Roll Call Vote:

AYES: (5) Directors Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries to Approve Resolution 2023-03 Adopting the Water Shortage Contingency Plan.

PUBLIC COMMENT


Members of the public congratulated Hannah Davidson on receiving her Water Distribution 2 Certificate, and thanked staff for doing a great job.

BOARD MEMBER COMMENT

Members of the Board expressed appreciation to Trish Wilkinson for the great work on the budget and Congratulated Hannah Davidson on receiving her Water Distribution 2.

ADJOURNMENT

Motion by Director Millerick to adjourn the meeting at 7:32 p.m. Seconded by Director Lieberman.



Claude Brown
President of the Board

5/24/23
Date



Dennis White
General Manager, Secretary to the Board

5-25-2023
Date

