



Hidden Valley Lake Community Services District

Regular Board Meeting

DATE: February 20, 2018
TIME: 7:00 p.m.
PLACE: Hidden Valley Lake CSD
Administration Office, Boardroom
19400 Hartmann Road
Hidden Valley Lake, CA

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) EMPLOYEE RECOGNITION
The District would like to recognize Penny Cuadras for locating and her work on the USBR grant we will discuss later tonight.
- 6) PRESENTATIONS
2017 Ground Water Monitoring Report
- 7) CONSENT CALENDAR
 - A. MINUTES: Approval of the Board of Directors Regular Board Meeting minutes for January 23, 2018
 - B. MINUTES: Approval of the Valley Oaks Project Committee Meeting minutes for January 30, 2018
 - C. MINUTES: Approval of the Personnel Committee Meeting minutes for February 13, 2018.
 - D. MINUTES: Approval of the Valley Oaks Project Committee minutes for February 13, 2018.
 - E. DISBURSEMENTS: Check # 35147 - # 35215 including drafts and payroll for a total of \$523,620.37.
- 8) BOARD COMMITTEE REPORTS
(for information only, no action anticipated)

Personnel Committee
Finance Committee
Emergency Preparedness Committee

Lake Water Use Agreement-Ad Hoc Committee
Valley Oaks Project Committee

- 9) BOARD MEMBER ATTENDANCE AT OTHER MEETINGS
(for information only, no action anticipated)

Other meetings attended

- 10) STAFF REPORTS
(for information only, no action anticipated)

ACWA State Legislative Committee
Financial Report
Administration/Customer Service Report
Field Operations Report
General Manager's Report

- 11) DISCUSSION: Verizon Wireless Cell Tower update.

- 12) DISCUSSION AND POSSIBLE ACTION: District gift policy.

- 13) DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2018-01 authorizing HVLCSD to enter into a financial assistance agreement with the USBR, and designating a representative to execute the agreement.

- 14) DISCUSSION AND POSSIBLE ACTION: Director Benefit's
Table: To table a discussion is to lay aside the business at hand in such a manner that it will be considered later in the meeting or at another time ("I make a motion to table this discussion until the next meeting. In the meantime, we will get more information so we can better discuss the issue.") A second is needed and a majority vote required to table the item being discussed.
Postpone Indefinitely: This tactic is used to kill a motion. When passed, the motion cannot be reintroduced at that meeting. It may be brought up again at a later date. This is made as a motion ("I move to postpone indefinitely..."). A second is required. A majority vote is required to postpone the motion under consideration

- 15) PUBLIC COMMENT

- 16) BOARD MEMBER COMMENT

- 17) CLOSED SESSION: The Board will call to order and recess to Closed Session to discuss the following item:

PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957.6: Review of the General Manager's contract provisions.

- 18) ADJOURNMENT

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



GROUNDWATER MONITORING REPORT SUMMARY


WAGNER & BONSIGNOR

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT





AGENDA

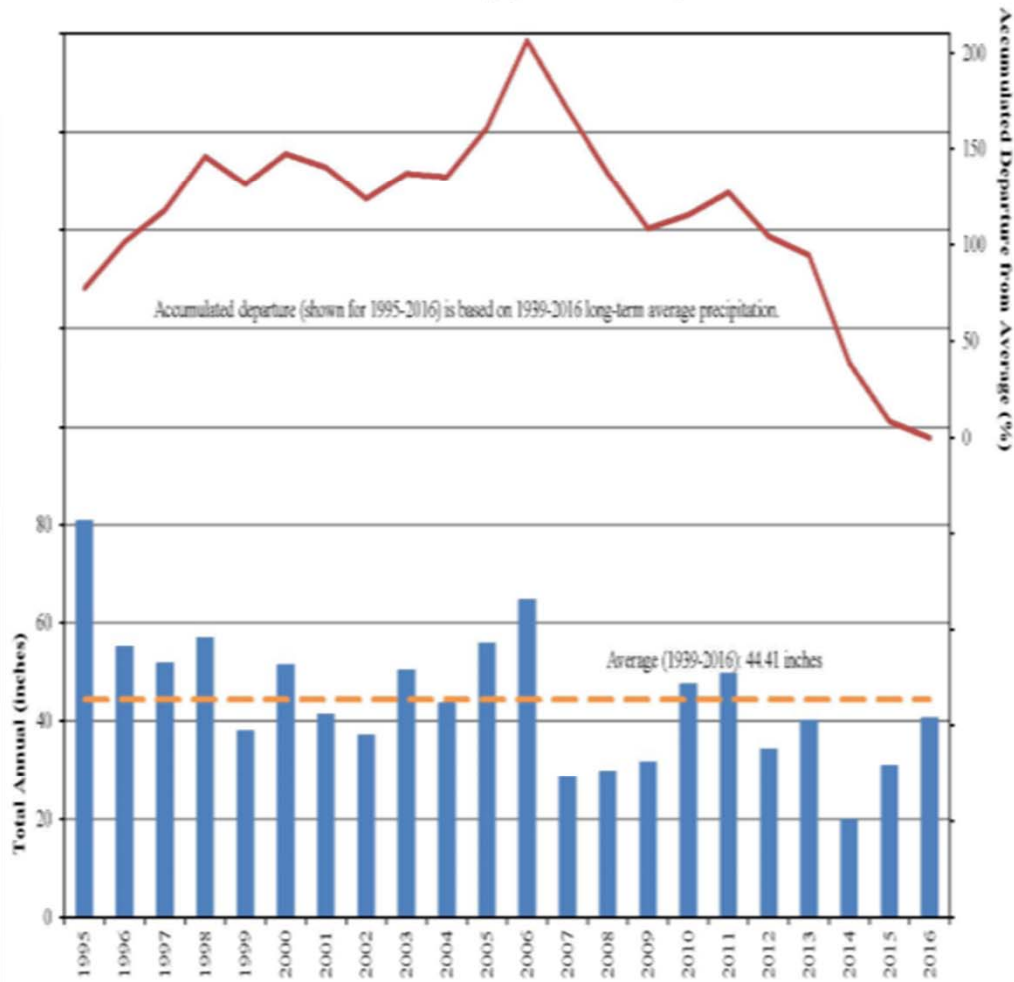
- DESCRIPTION OF THE REPORT
 - REPORT SUMMARY
 - YEARLY COMPARISONS
 - RAIN
 - ELEVATION
 - CREEK FLOW
 - QUESTIONS/COMMENTS
- 

“...the term that mandates supplemental stream flow releases, and the term that requires the District to implement the 1997 groundwater monitoring plan, were incorporated [into our license and permit] in the event that the District’s water diversions did in fact adversely impact subsurface accretions.

“Groundwater elevation data compiled by the District and others since 1997, as well as riparian habitat surveys conducted on behalf of the District from 2007 through 2014, indicate that there has been **no measurable impact** to subsurface accretions or degradation of riparian vegetation as a result of the District’s water diversions. Additionally, more abundant and dense riparian vegetation was found to be present during recent surveys of Putah Creek **upstream** of the supplemental discharge location compared with the area downstream of the gage, even though supplemental discharges have been released to downstream areas during the summer months almost every year since 1995.”

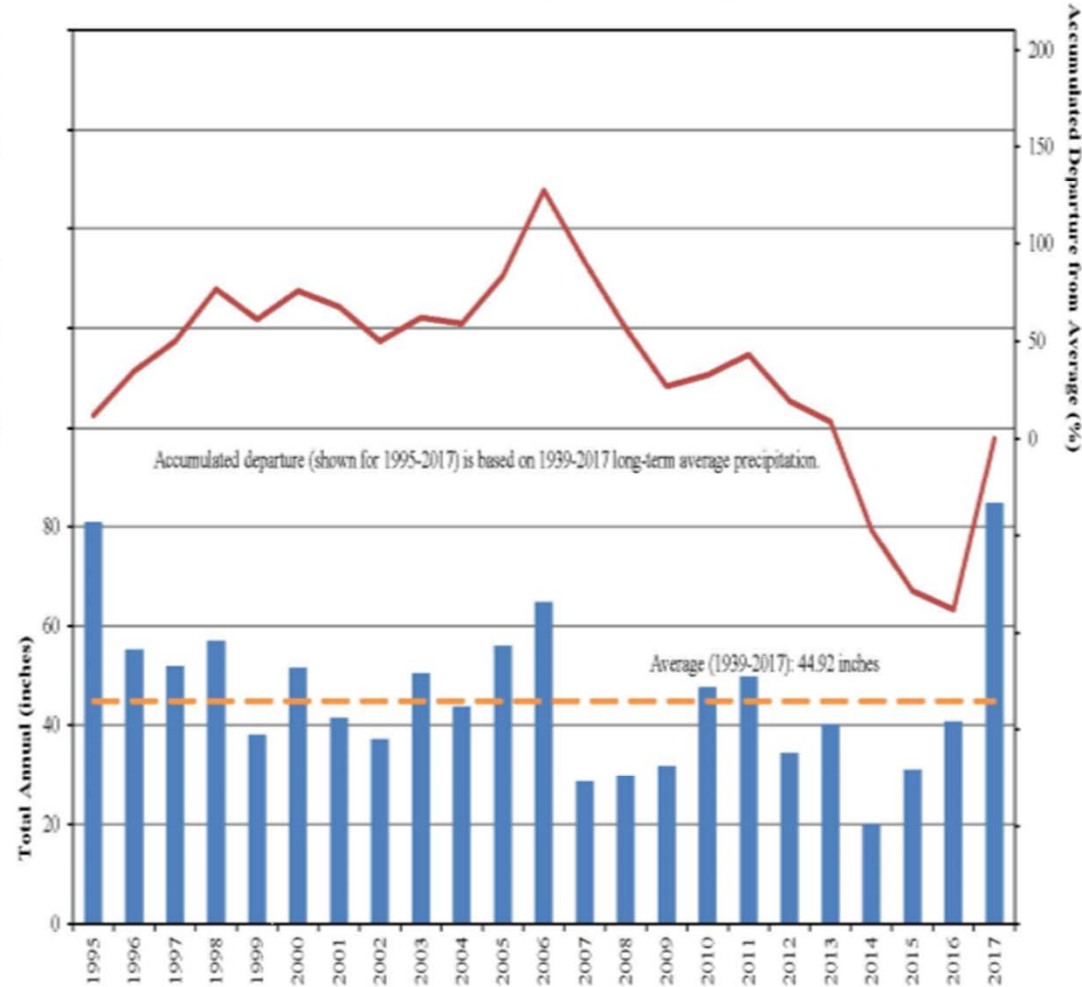
“The average annual use per connection has decreased by more than **25%** over the past decade (2017 use compared to 2007 use) due to the District’s aggressive water conservation program.”

Middletown Precipitation
Total Annual and Accumulated Departure from Average
1939-2016 Average (Shown for 1995-2016)

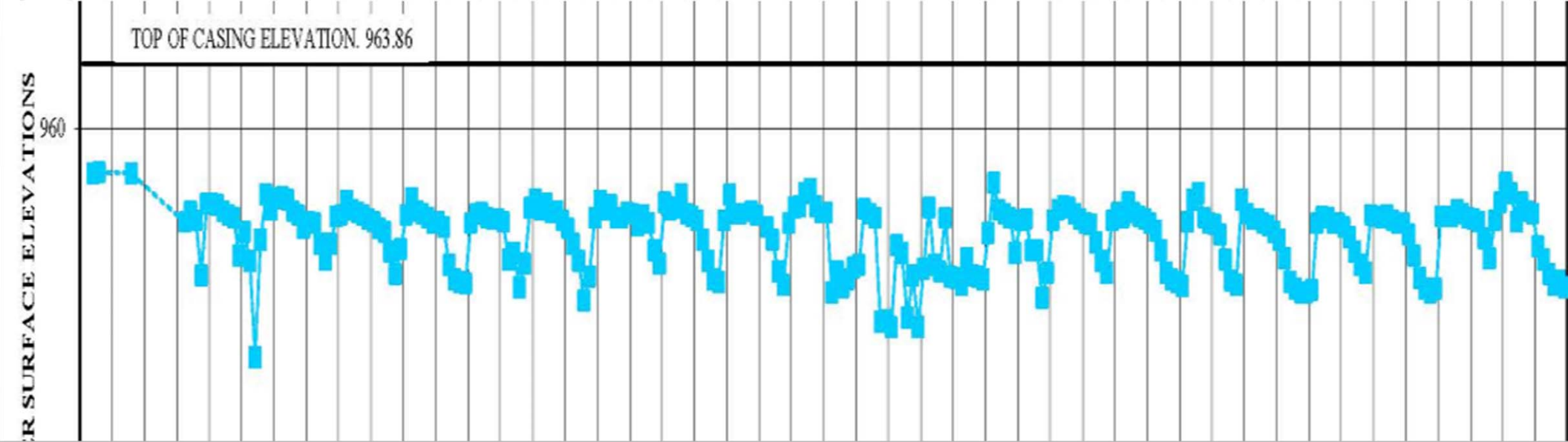
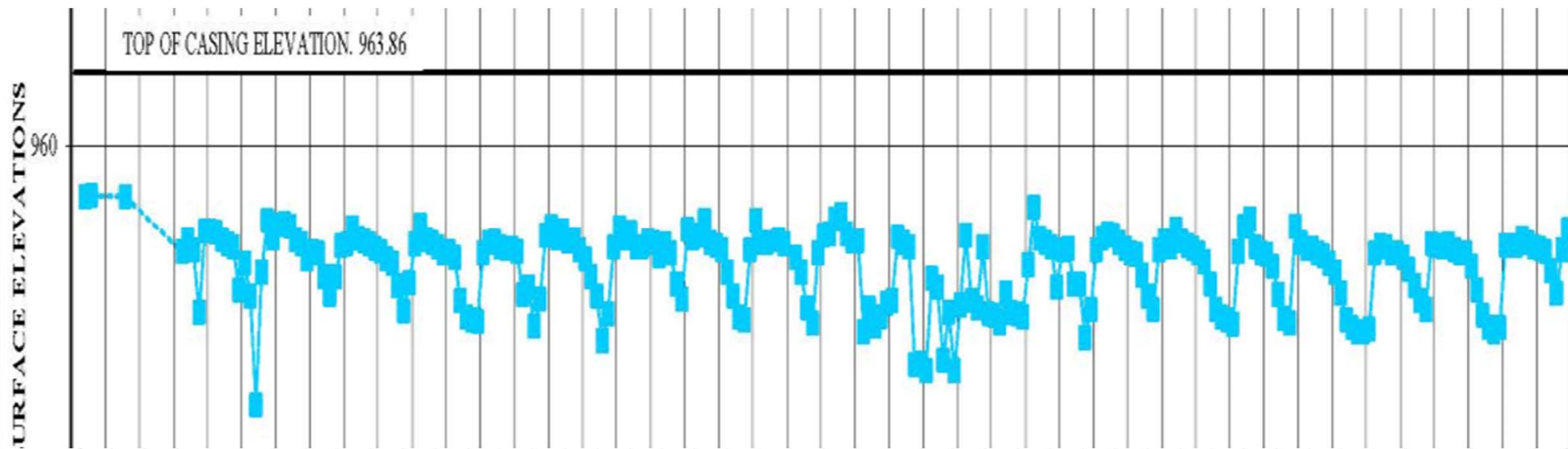


- (1) Annual precipitation data for the years 2002, 2004-2007, and 2013 was estimated using data reported for the Calistoga station.
- (2) The accumulated departure from average curve (shown here for 1995 to 2016) is a segment of the 1939 to 2016 curve in Figure 1 of this report.

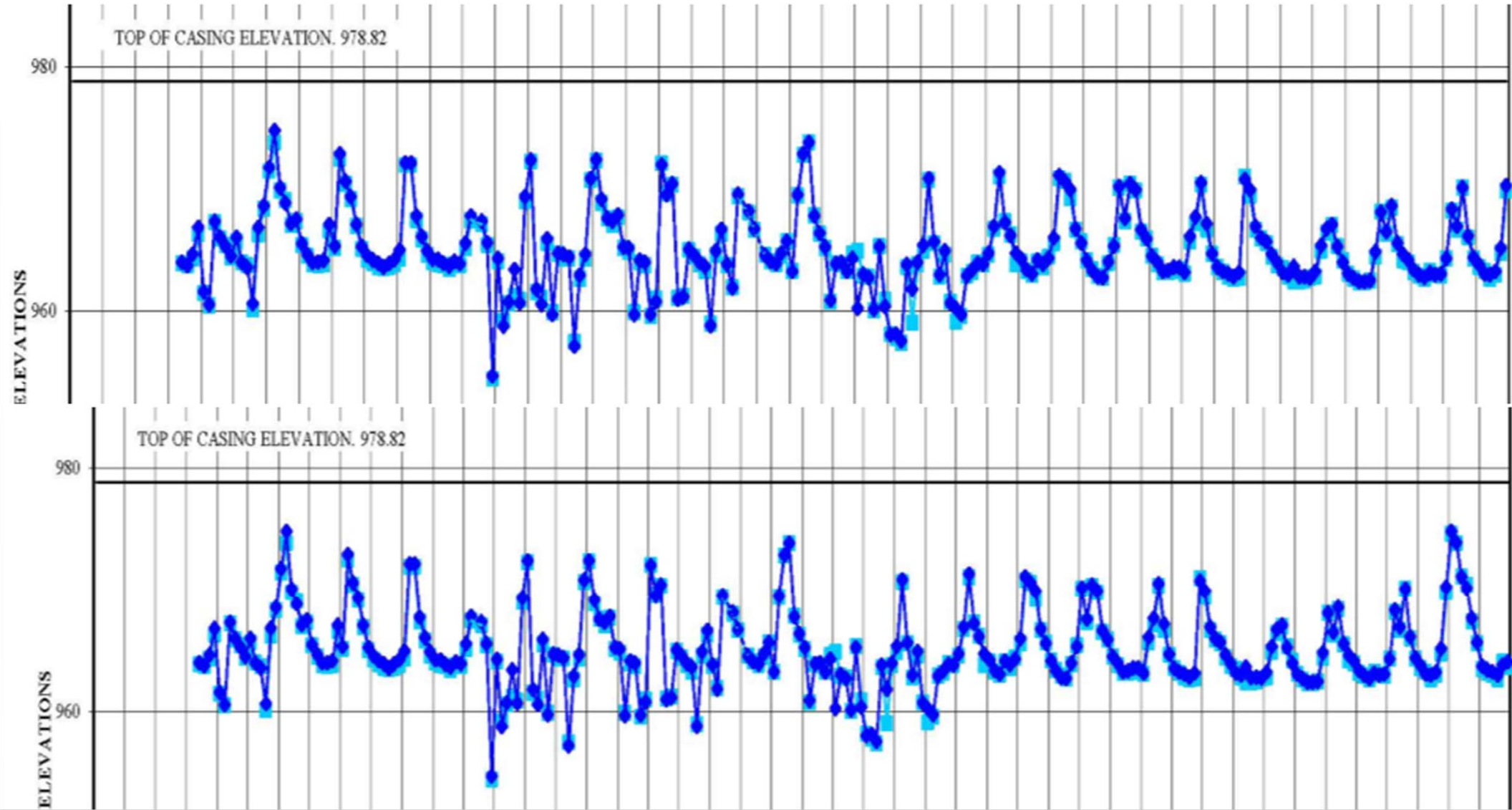
Middletown Precipitation
Total Annual and Accumulated Departure from Average
1939-2017 Average (Shown for 1995-2017)



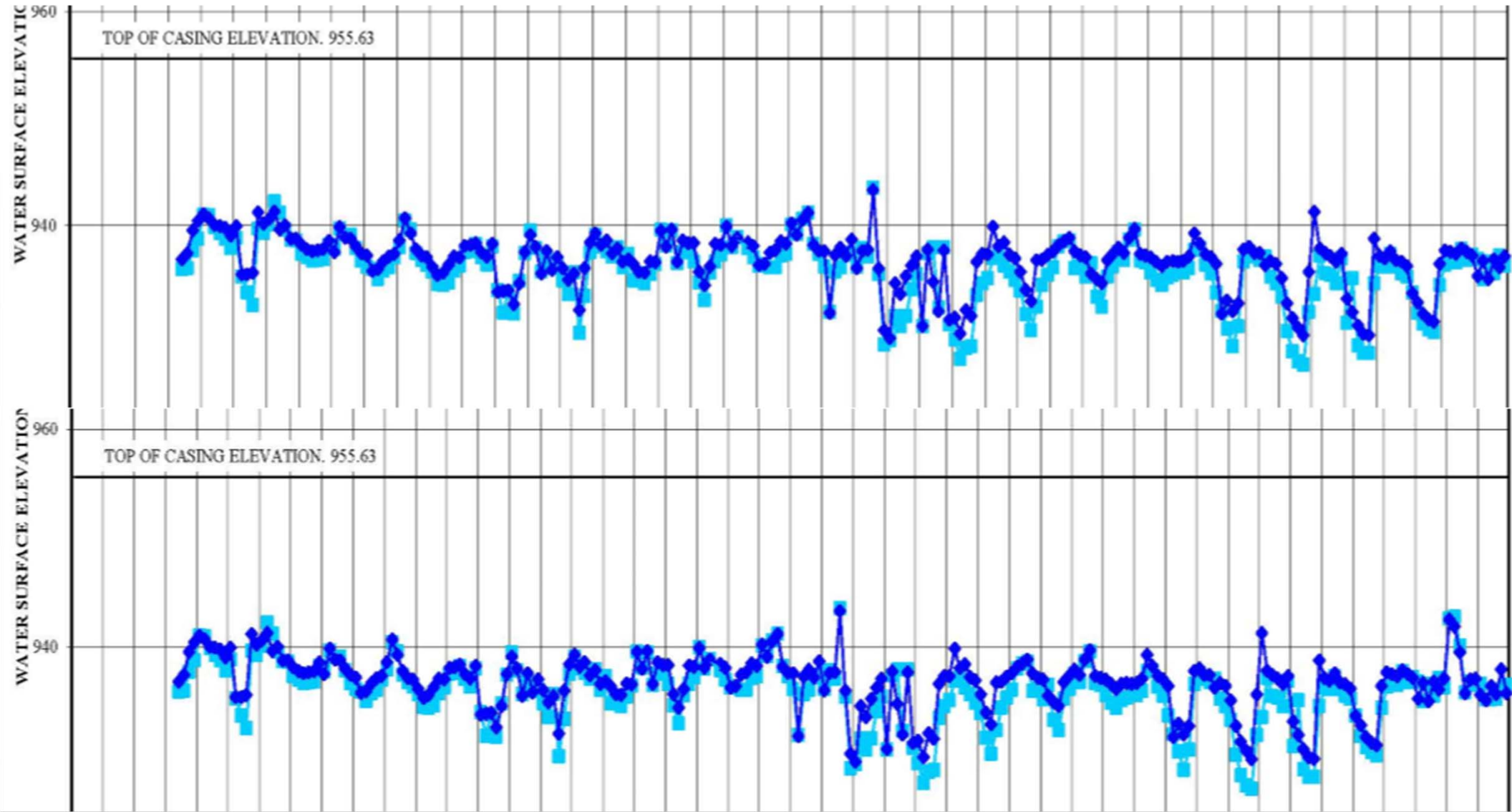
- (1) Annual precipitation data for the years 2002, 2004-2007, and 2013 was estimated using data reported for the Calistoga station.
- (2) The accumulated departure from average curve (shown here for 1995 to 2017) is a segment of the 1939 to 2017 curve in Figure 1 of this report.

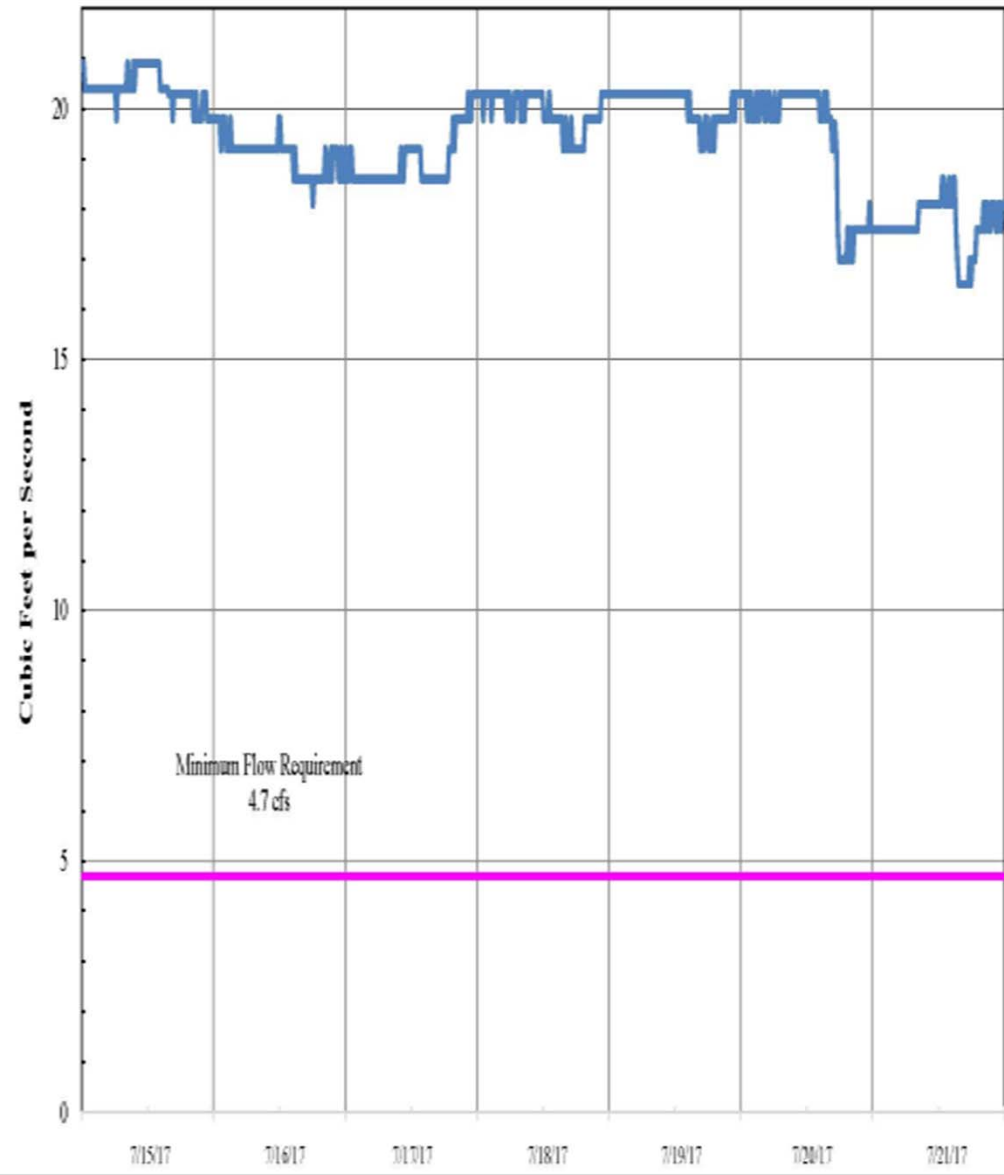
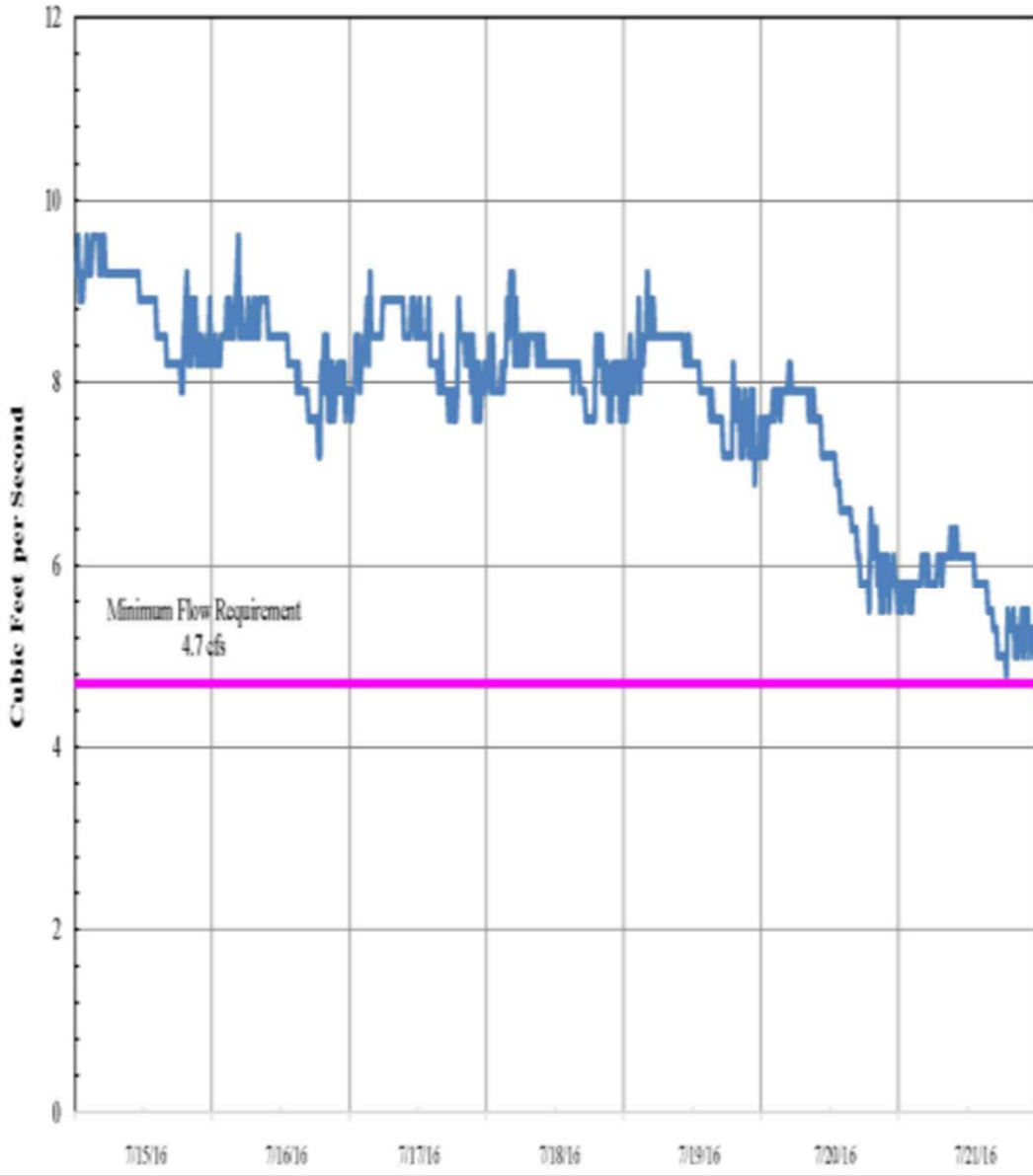


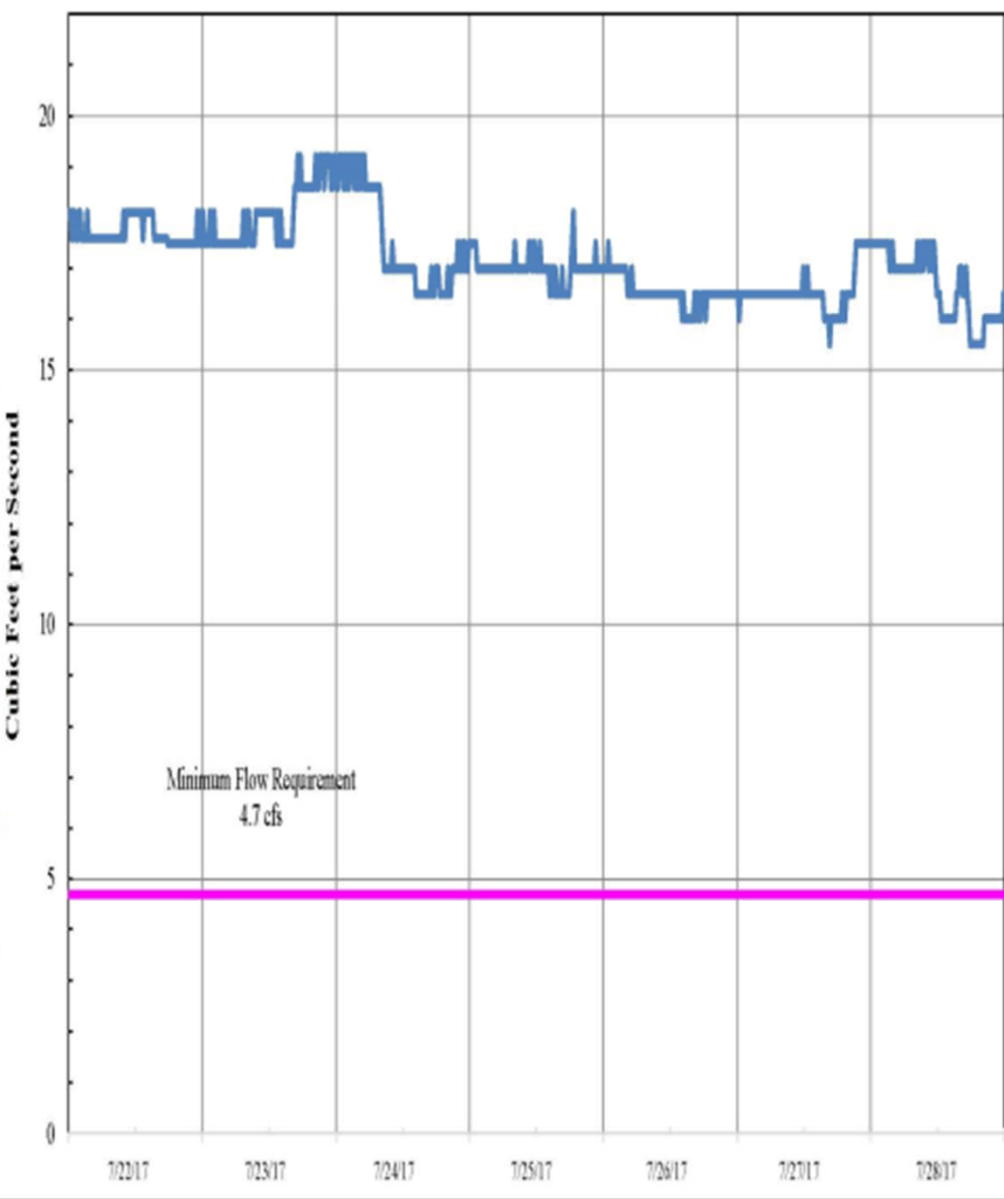
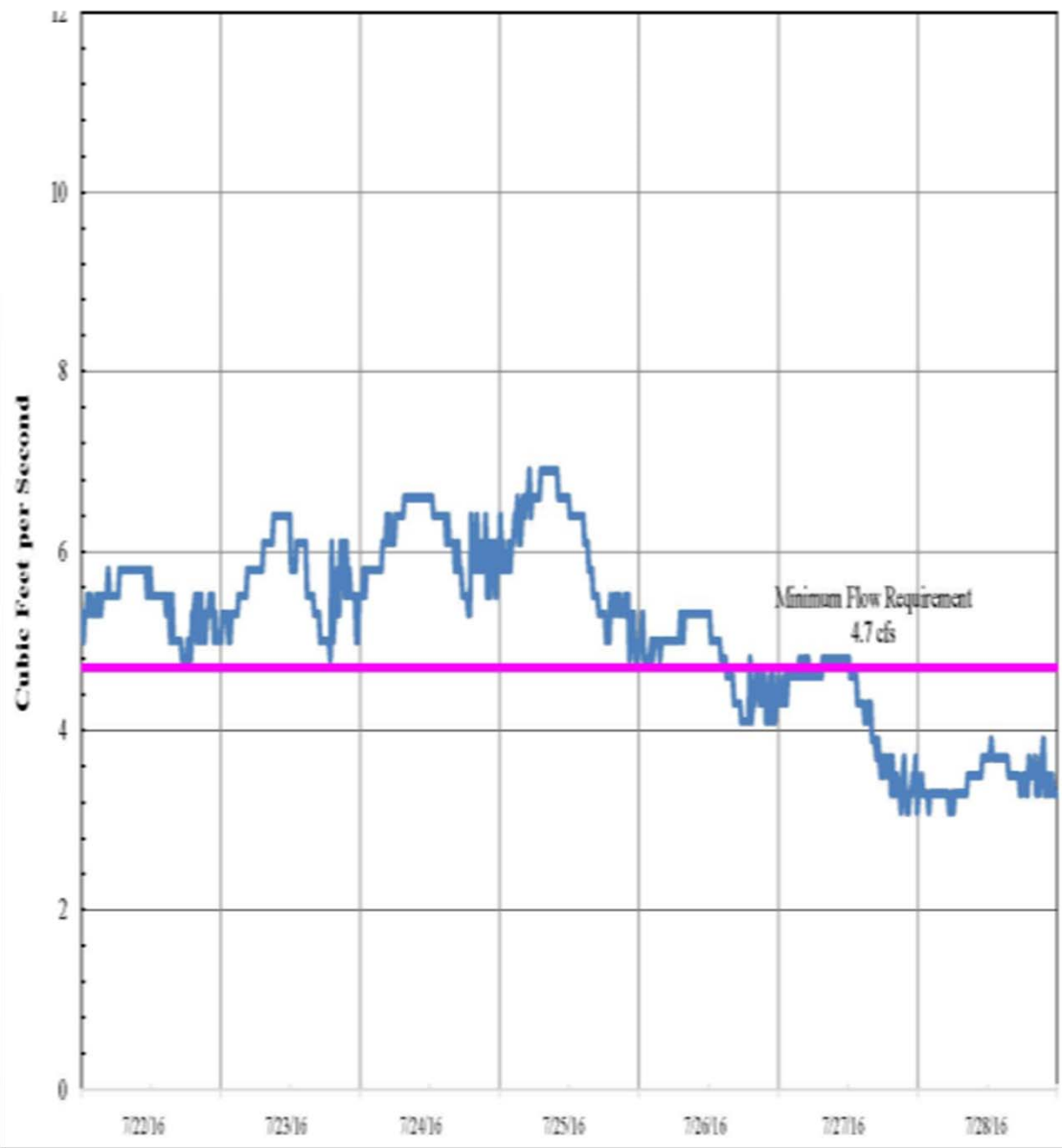
Spyglass #7

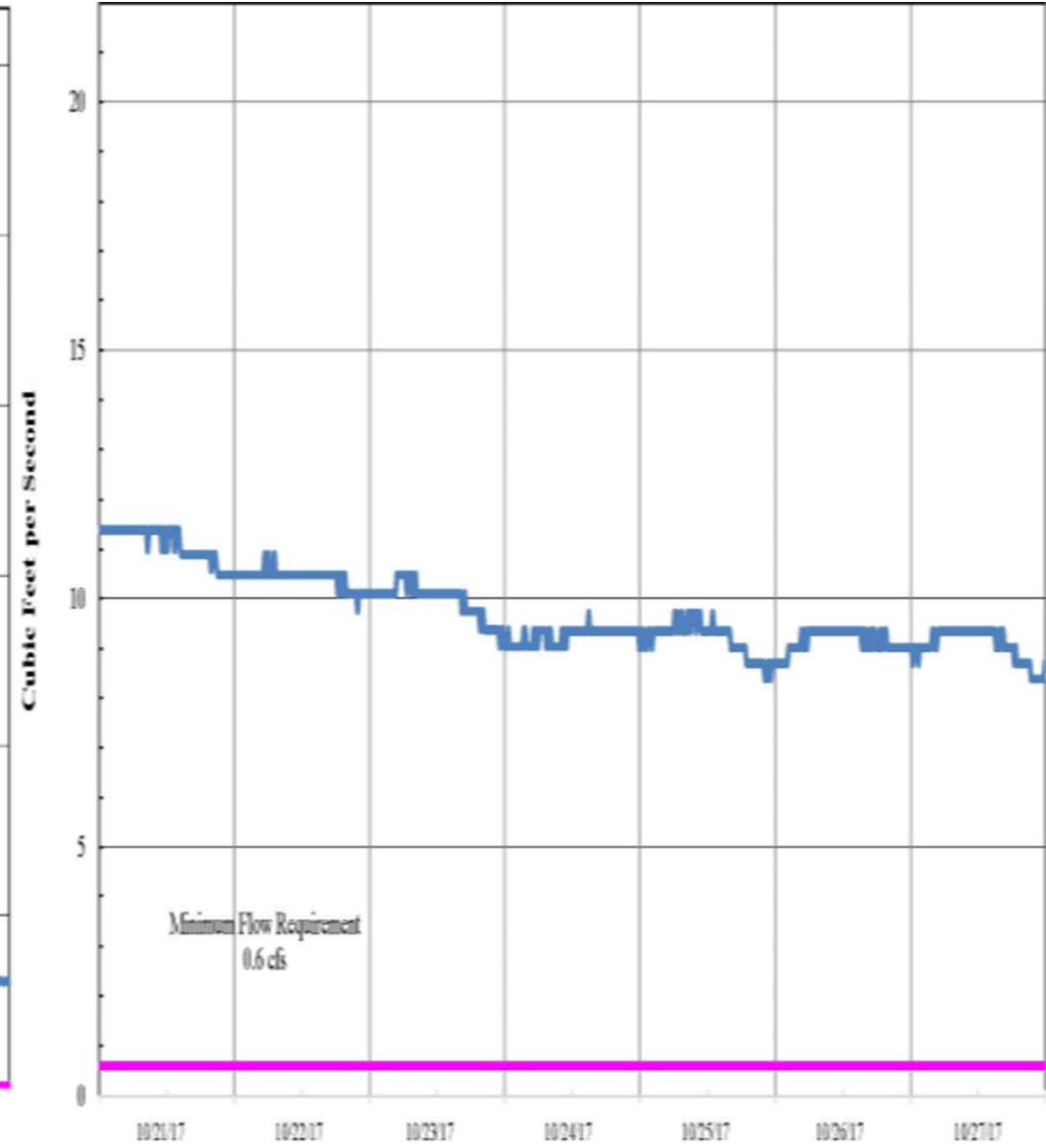
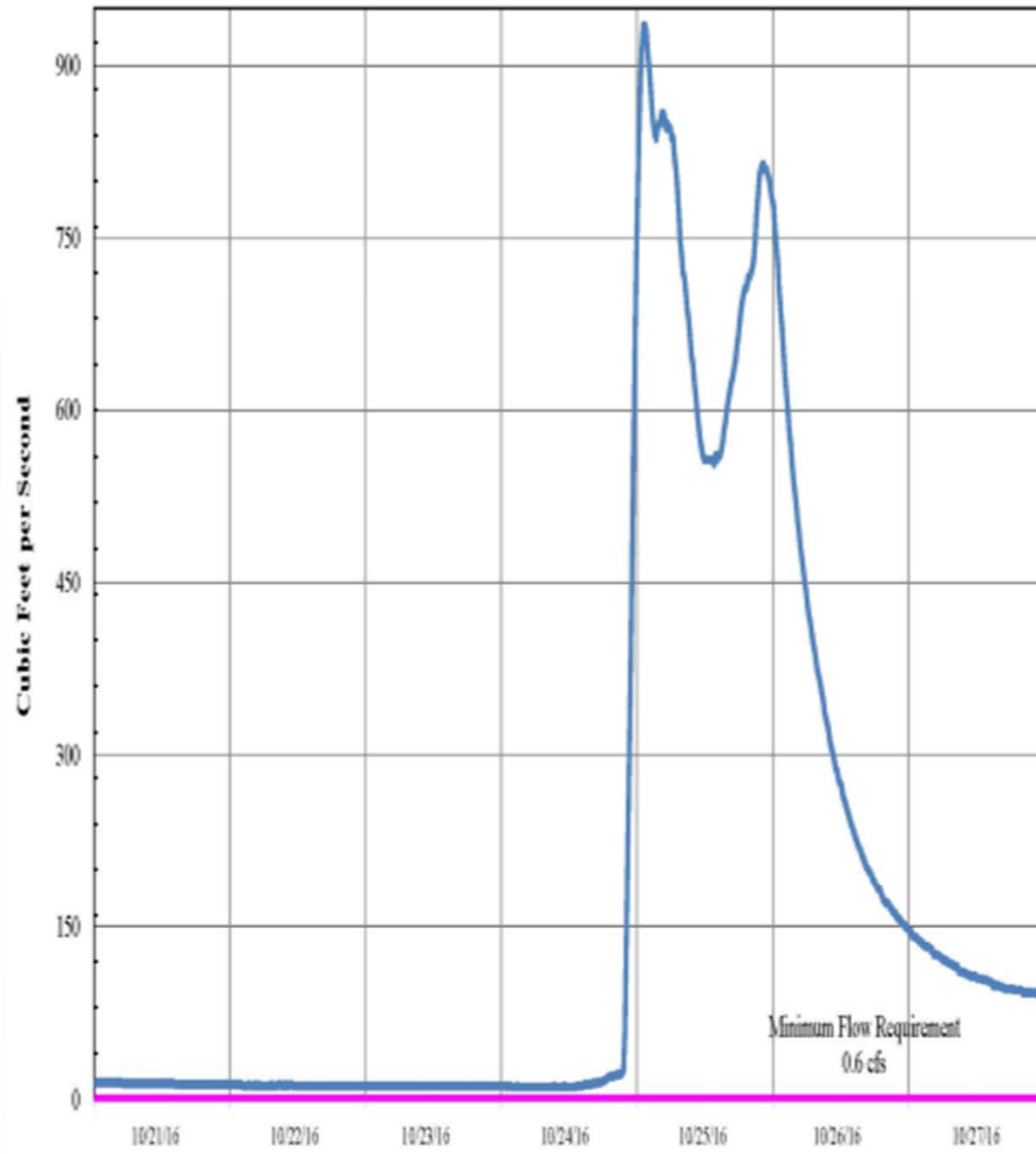


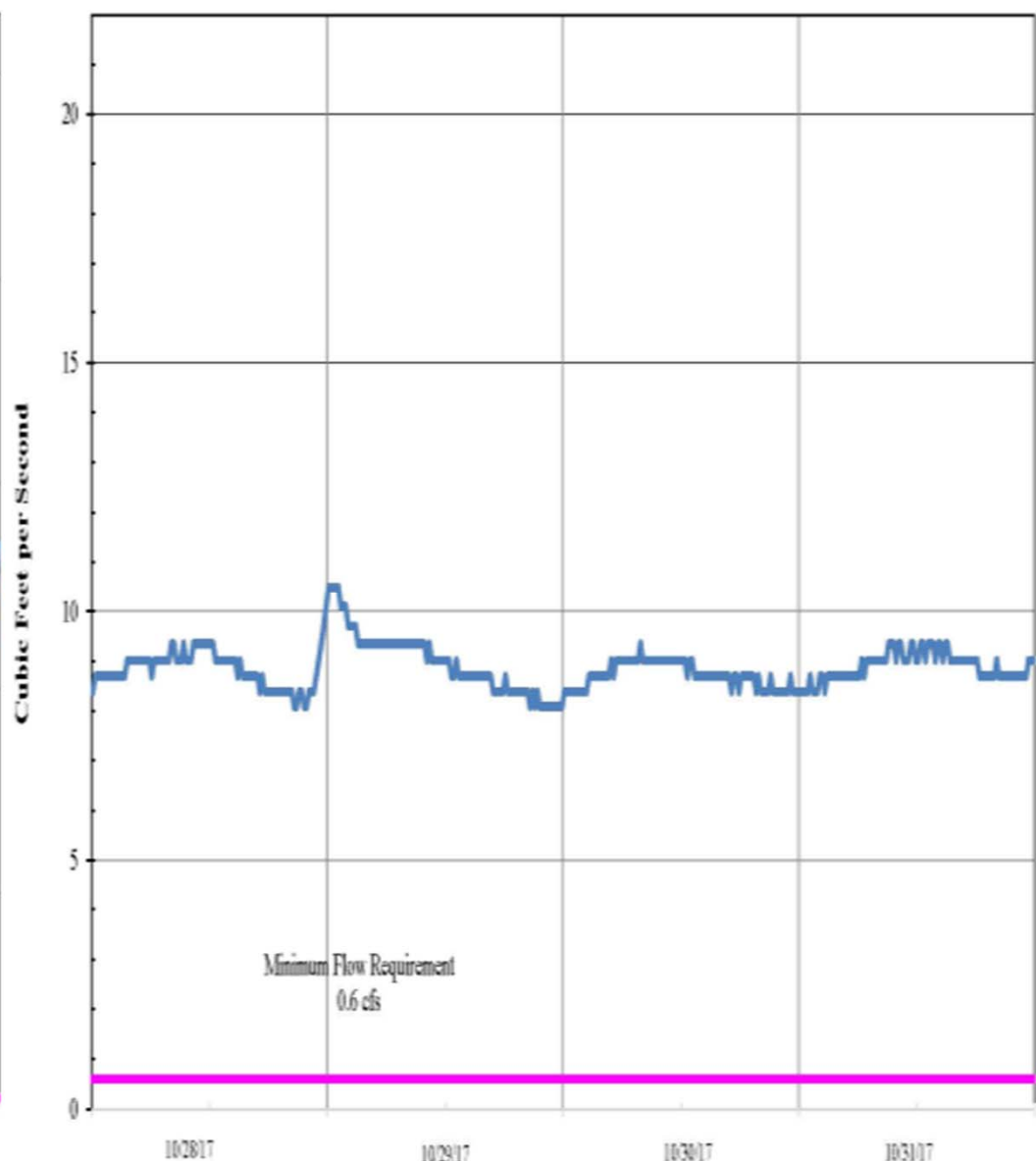
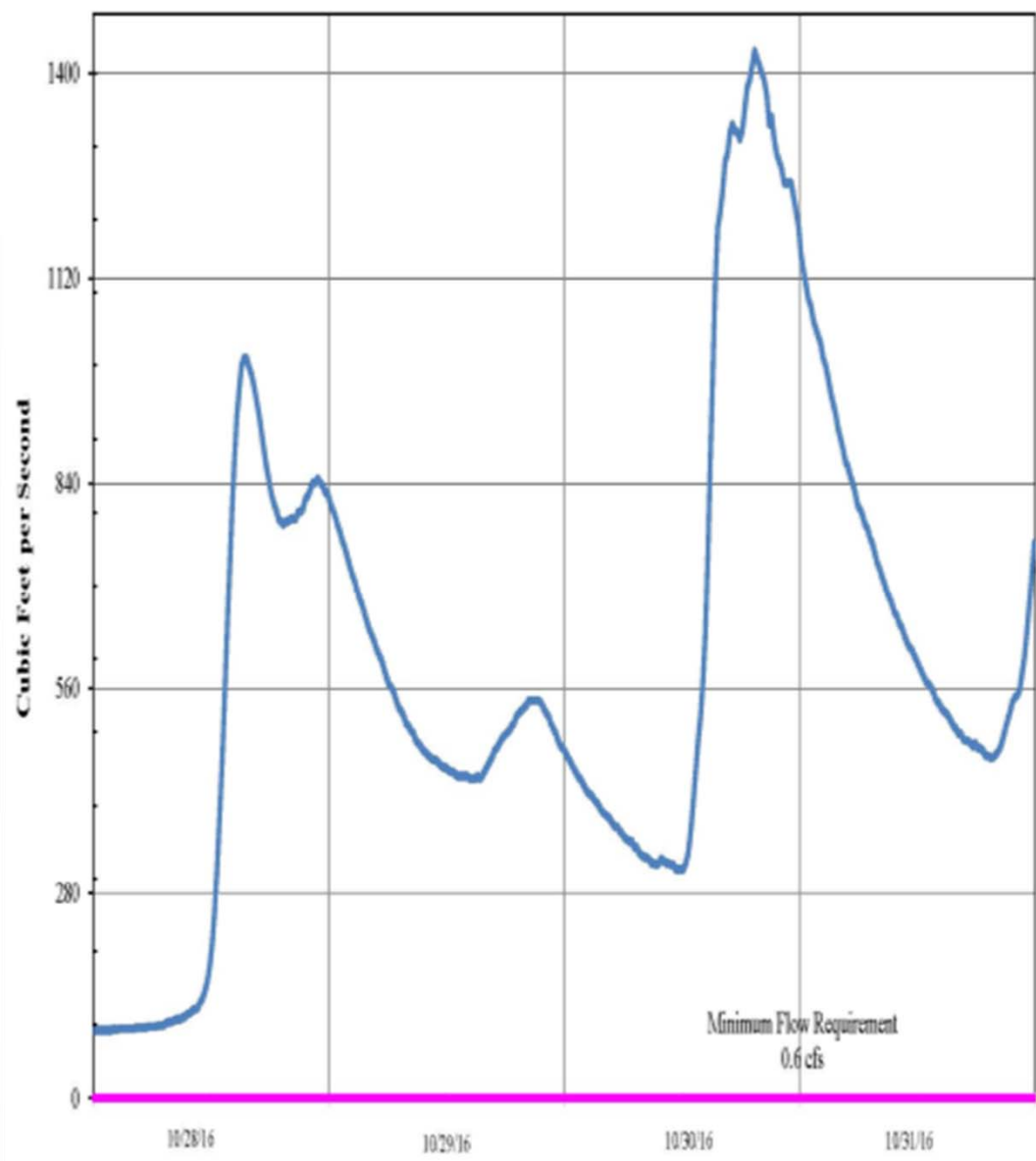
Grange Road













QUESTIONS?

COMMENTS?





**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: January 23, 2018**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Jim Lieberman, President
Director Carolyn Graham, Vice President
Director Linda Herndon
Director Judy Mirbegian
Director Jim Freeman
Kirk Cloyd, General Manager
Penny Cuadras, Administrative Assistant

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by President Lieberman.

APPROVAL OF AGENDA

On a motion made by Director Mirbegian and second by Director Herndon the Board unanimously approved the agenda.

EMPLOYEE RECOGNITION

Staff recognized Alyssa Gordon for obtaining her Grade II Water Treatment Certification.

PRESENTATIONS

Civic Spark Interns, Marina Deligiannis and Jacob Gill provided an in-depth update on the progress of the I&I Project related to the 2017 Stormflow.

CONSENT CALENDAR

On a motion made by Director Mirbegian and second by Director Herndon the Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of the Board of Directors Regular Board Meeting Minutes for December 19, 2017.
- (B) DISBURSEMENTS: Check # 35057- # 35146 including drafts and payroll for a total of \$557,212.39.

BOARD COMMITTEE REPORTS

Personnel Committee: No meeting held
Finance Committee: No meeting held
Emergency Preparedness Program Committee: No meeting held
Lake Water Use Agreement-Ad Hoc Committee: No meeting held
Valley Oaks Project Committee: Meeting was scheduled for January 9 but was rescheduled to January 30 at the request of Valley Oaks.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

No other meeting attended by members of the Board.

STAFF REPORTS

Financial Report: Recycled Water revenue has exceeded 100% of the budgeted amount as noted by Director Mirbegian.

Administration/Customer Services Report:

Field Operation Report: An increase number of Service Orders was noted. (The CivicSpark project created over 150 Service Orders over this month last year.)

ACWA State Legislative Committee: Alyssa Gordon provided a report of the recent Bills discussed at the January 19 meeting.

General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:

Discuss and approve the General Manager to enter into a contract amendment with GHD to complete the Water Balance Report Revision as required by the Central Valley Regional Water Quality Control Board

On motion by Director Mirbegian and second by Director Graham the Board unanimously approved the General Manager to enter into a contract amendment with GHD to complete the Water Balance Report Revision as required by the Central Valley Regional Water Quality Control Board, not to exceed \$9,696.00

Roll call vote:

AYES (5): Directors Graham, Herndon, Mirbegian Freeman and Lieberman

NAYS (0):

ABSTAIN (0):

ABSENT (0):

DISCUSSION:

Directors research on alternative health benefits for themselves and/or their spouse. (Director Graham)

There was a request to table this item, however a second and vote is required and will be addressed at the next regularly scheduled Board Meeting.

DISCUSSION AND POSSIBLE ACTION:

Designation of Board President and Vice President for 2018 Calendar Year

Director Lieberman nominated Director Graham to be the President of the Board for the 2018 calendar year. Director Graham accepted the nomination and was unanimously approved by the Board by roll call vote.

Roll call vote:

AYES (5): Directors Graham, Herndon, Mirbegian Freeman and Lieberman

NAYS (0):

ABSTAIN (0):

ABSENT (0):

Director Mirbegian nominated Director Herndon to be the Vice President for the 2018 calendar year. Director Herndon Graham accepted the nomination and was unanimously approved by the Board by roll call vote.

Roll call vote:



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
VALLEY OAKS PROJECT SUB- COMMITTEE REPORT
MEETING DATE: JANUARY 30, 2018**

The Hidden Valley Lake Community Services District Valley Oaks Project Sub -Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Herndon

Kirk Cloyd, GM

Penny Cuadras, Administrative Assistant

Ken Porter, Developer

CALL TO ORDER

The meeting was called to order at 1006 AM by Kirk Cloyd.

APPROVAL OF AGENDA

Agenda was unanimously approved by Committee Members

Project Over-View

General Manager, Kirk Cloyd provided an overview of the District's water, wastewater and recycled water infrastructure and how it will tie in with the purposed Valley Oaks project infrastructure.

Currently the project is pending County approval; therefore, no definite timeline of the project can be provided at this time.

The District plans to work with Mr. Porter in the development and design of the Valley Oaks water, wastewater and recycled infrastructure. The Developer will be responsible for all cost of the project.

Short Term: Annexation Process and The Two Ways to Approach It

The Committee agreed the best short-term approach would be for the District to begin the annexation process with LAFCO. The complete process is expected to take a minimum of 6-9 months. Mr. Porter will provide the District with an electronic copy of the property survey.

Long Term: Water, Sewer & Recycled Infrastructure Requirements

General Manager, Kirk Cloyd provided an overview of the water, wastewater and recycled water infrastructure requirements that Valley Oaks Project Developers must meet.

A quote will be requested from Coastland for the preliminary design of the infrastructure. Mr. Porter will provide the District the water and sewer capacity demand report.

PUBLIC COMMENT

No Public present.

ITEMS FOR NEXT AGENDA

Mr. Porter will provide an electronic copy of the Property Survey and the Sewer and water demand report.

The District will provide an estimate of projected cost and requirements of the infrastructure project.

ADJOURNMENT

Members of the Committee voted unanimously to adjourn the meeting. The meeting was adjourned at 1150 AM.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PERSONNEL COMMITTEE REPORT
MEETING DATE: February 13, 2018**

The Hidden Valley Lake Community Services District Personnel Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.
Present were:

Director Herndon
Director Lieberman
General Manger, Kirk Cloyd
Administrative Assistant, Penny Cuadras

CALL TO ORDER

The meeting was called to order at 9:04 am by Director Herndon.

APPROVAL OF AGENDA

On a motion made by Director Herndon and second by Director Lieberman the Committee unanimously approved the agenda.

DISCUSS EMPLOYEE HANDBOOK

After reviewing the current employee handbook and noting many concerns, the Committee suggests a rewrite of the current employee handbook. The Committee will continue to work on the rewrite, considering input from SDRMA and other utility agencies. **The Committee will bring the final draft to the Board for review and approval.**

DISCUSS COMPARABLE' S OF POSITIONS PROVIDED BY CPS HR CONSULTING

The Committee recommended item to be moved forward to the Finance Committee for review and discussion. Staff expect the Final Compensation Report to be completed by the end of February.

DISCUSS ENTRY LEVEL AND TEMPORARY POSITIONS

Staff emphasized the need to begin succession planning to reduce risk associated with the loss of experienced leadership due to retirement as well as coverage during vacation and sick time. Staff purposed an entry level position for the front office and filling an open field position with a temporary employee until the completion of the Salary Survey, at which time the position will be open and posted for full time hire.

PUBLIC COMMENT

There was no Public.

BOARD MEMBER COMMENT

ADJOURNMENT

On a motion made by Director Lieberman and second by Director Herndon the Committee voted unanimously to adjourn the meeting. The meeting was adjourned at 10:20 AM.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
VALLEY OAKS PROJECT SUB- COMMITTEE REPORT
MEETING DATE: February 13, 2018**

The Hidden Valley Lake Community Services District Valley Oaks Project Sub -Committee met at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:
Director Herndon
Kirk Cloyd, GM
Penny Cuadras, Administrative Assistant
Ken Porter, Developer

CALL TO ORDER

The meeting was called to order at 100 AM by Kirk Cloyd.

APPROVAL OF AGENDA

Agenda was unanimously approved by Committee Members

LAFCO Annexation

Mr. Porter reports requested documents, reports and surveys have been provided to John Benoit. The District will continue to move forward following LAFCO's direction. Mr. Porter anticipates approval from Lake County Planning by February 22, 2018.

Water and Sewer Demand

Several documents have been received.

Working with the District Engineer to include Valley Oaks in the Master Plan

Coastland Engineer has been contacted to schedule a meeting to discuss moving forward, pending response from Coastland.

PUBLIC COMMENT

No Public present.

ITEMS FOR NEXT AGENDA

Next Scheduled Meeting: Tuesday February 23, 2018 at 10AM
Valley Oaks Engineer

ADJOURNMENT

Members of the Committee voted unanimously to adjourn the meeting. The meeting was adjourned at 1058 AM.

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	89.11
01-1023	HACH COMPANY			N		FUND TOTAL FOR VENDOR	474.02
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	2,605.76
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	226.71
01-1579	SOUTH LAKE REFUSE COMPANY			N		FUND TOTAL FOR VENDOR	186.19
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	13,758.31
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	4,520.34
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	968.77
01-19	NBS GOVERNMENT FINANCE GR			N		FUND TOTAL FOR VENDOR	340.00
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	442.96
01-2057	BARTLEY PUMP, INC.			N		FUND TOTAL FOR VENDOR	833.75
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	4,609.92
01-2111	DATAPROSE			N		FUND TOTAL FOR VENDOR	686.68
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	156.70
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	178.81
01-2559	ROTO-ROOTER OF LAKE COUNT			N		FUND TOTAL FOR VENDOR	2,250.00
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	1,528.25
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	456.09
01-2638	RICOH USA, INC.			N		FUND TOTAL FOR VENDOR	220.56
01-2648	B & G TIRES OF MIDDLETOWN			N		FUND TOTAL FOR VENDOR	42.50
01-2684	OFFICE DEPOT			N		FUND TOTAL FOR VENDOR	313.96
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	312.50
01-2700	REDFORD SERVICES			N		FUND TOTAL FOR VENDOR	950.00
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	117.67
01-2744	ST HELENA HOSPITAL dba JO			N		FUND TOTAL FOR VENDOR	76.50
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	228.64
01-2817	MIKSIS SERVICES, INC.			N		FUND TOTAL FOR VENDOR	3,160.00

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	2,670.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2824	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	4,152.46
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	815.00
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	760.11
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	191.25
01-2892	PENNY CUADRAS			N		FUND TOTAL FOR VENDOR	143.71
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2913	CRESCO EQUIPMENT RENTALS			N		FUND TOTAL FOR VENDOR	4,137.00
01-2919	REGIONAL GOVERNMENT SERVI			N		FUND TOTAL FOR VENDOR	612.70
01-2921	LOCAL GOVERNMENT COMMISSI			N		FUND TOTAL FOR VENDOR	3,540.91
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	20.00
01-2924	LAKE COUNTY WASTE SOLUTIO			N		FUND TOTAL FOR VENDOR	114.30
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	1,402.49
01-2927	TELEDYNE INSTRUMENTS, INC			N		FUND TOTAL FOR VENDOR	9,762.90
01-2929	GREGG SIMPSON TRUCKING			N		FUND TOTAL FOR VENDOR	117,555.10
01-8	AT&T			N		FUND TOTAL FOR VENDOR	134.25
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	52,893.67
*** FUND TOTALS ***							238,840.55

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	2,593.25
01-1002	PETTY CASH REIMBURSEMENT			N		FUND TOTAL FOR VENDOR	89.10
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	2,946.45
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	226.71
01-1579	SOUTH LAKE REFUSE COMPANY			N		FUND TOTAL FOR VENDOR	186.17
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	13,758.30
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	5,008.11
01-19	NBS GOVERNMENT FINANCE GR			N		FUND TOTAL FOR VENDOR	340.00
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	442.95
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	5,185.46
01-2111	DATAPROSE			N		FUND TOTAL FOR VENDOR	686.67
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	68.43
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	103.82
01-2582	SWRCB ACCOUNTING OFFICE			N		FUND TOTAL FOR VENDOR	11,148.50
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	1,528.25
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	456.09
01-2638	RICOH USA, INC.			N		FUND TOTAL FOR VENDOR	220.56
01-2648	B & G TIRES OF MIDDLETOWN			N		FUND TOTAL FOR VENDOR	42.50
01-2684	OFFICE DEPOT			N		FUND TOTAL FOR VENDOR	265.23
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	312.50
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	13,954.26
01-2744	ST HELENA HOSPITAL dba JO			N		FUND TOTAL FOR VENDOR	76.50
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	171.72
01-2819	SWRCB - DWOCP			N		FUND TOTAL FOR VENDOR	80.00
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	1,371.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2824	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	4,152.45

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	815.00
01-2860	WESTGATE PETROLEUM CO., I			N		FUND TOTAL FOR VENDOR	760.11
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	191.25
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	96.00
01-2892	PENNY CUADRAS			N		FUND TOTAL FOR VENDOR	143.71
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2919	REGIONAL GOVERNMENT SERVI			N		FUND TOTAL FOR VENDOR	612.70
01-2921	LOCAL GOVERNMENT COMMISSI			N		FUND TOTAL FOR VENDOR	3,540.90
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	19.99
01-2924	LAKE COUNTY WASTE SOLUTIO			N		FUND TOTAL FOR VENDOR	114.30
01-2930	AM CONSERVATION GROUP, IN			N		FUND TOTAL FOR VENDOR	1,088.04
01-8	AT&T			N		FUND TOTAL FOR VENDOR	134.25
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	20,504.08

*** FUND TOTALS ***

93,635.31

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 218 CIEDB REDEMPTION FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L NAME	G/L AMOUNT
01-2893	U.S. BANK			N	FUND TOTAL FOR VENDOR	138,371.55
*** FUND TOTALS ***						138,371.55
*** REPORT TOTALS ***			470,847.41			470,847.41

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2088	SURVIVOR BENEFITS - PERS	10.62
120 2090	PERS PAYABLE	2,111.88
120 2091	FIT PAYABLE	3,459.99
120 2092	CIT PAYABLE	985.74
120 2093	SOCIAL SECURITY PAYABLE	8.99
120 2094	MEDICARE PAYABLE	521.15
120 2095	S D I PAYABLE	306.42
120 2099	DEFERRED COMP - 457 PLAN	815.00
120 5-00-5025	RETIREE HEALTH BENEFITS	1,745.73
120 5-00-5060	GASOLINE, OIL & FUEL	770.11
120 5-00-5061	VEHICLE MAINT	69.14
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	100.00
120 5-00-5092	POSTAGE & SHIPPING	424.09
120 5-00-5121	LEGAL SERVICES	191.25
120 5-00-5123	OTHER PROFESSIONAL SERVICES	4,493.61
120 5-00-5130	PRINTING & PUBLICATION	262.70
120 5-00-5145	EQUIPMENT RENTAL	15,387.96
120 5-00-5148	OPERATING SUPPLIES	2,862.97
120 5-00-5150	REPAIR & REPLACE	5,468.63
120 5-00-5155	MAINT BLDG & GROUNDS	227.30
120 5-00-5156	CUSTODIAL SERVICES	1,262.50
120 5-00-5191	TELEPHONE	817.05
120 5-00-5192	ELECTRICITY	52,893.67
120 5-00-5193	OTHER UTILITIES	186.19
120 5-00-5194	IT SERVICES	1,606.38
120 5-00-5195	ENV/MONITORING	2,670.00
120 5-00-5545	RECORDING FEES	66.00
120 5-10-5010	SALARIES & WAGES	259.78
120 5-10-5020	EMPLOYEE BENEFITS	6,647.51

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 218 CIEDB REDEMPTION FUN

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-10-5021	RETIREMENT BENEFITS	3,593.37
120 5-10-5090	OFFICE SUPPLIES	197.34
120 5-10-5170	TRAVEL MILEAGE	143.71
120 5-10-5175	EDUCATION / SEMINARS	58.98
120 5-30-5010	SALARIES & WAGES	259.33
120 5-30-5020	EMPLOYEE BENEFITS	3,936.68
120 5-30-5021	RETIREMENT BENEFITS	3,046.51
120 5-30-5090	OFFICE SUPPLIES	136.62
120 5-30-5170	TRAVEL MILEAGE	8.00
120 5-40-5010	DIRECTORS COMPENSATION	11.10
120 5-40-5030	DIRECTOR HEALTH BENEFITS	3,261.45
120 5-60-6006	PW LKHVF83	117,555.10
	** FUND TOTAL **	238,840.55
130 1052	ACCTS REC WATER USE	593.25
130 2088	SURVIVOR BENEFITS - PERS	11.70
130 2090	PERS PAYABLE	2,365.71
130 2091	FIT PAYABLE	4,003.70
130 2092	CIT PAYABLE	1,155.85
130 2093	SOCIAL SECURITY PAYABLE	9.61
130 2094	MEDICARE PAYABLE	492.63
130 2095	S D I PAYABLE	338.17
130 2099	DEFERRED COMP - PLAN 457 PAYAB	815.00
130 5-00-5025	RETIREE HEALTH BENEFITS	1,745.73
130 5-00-5060	GASOLINE, OIL & FUEL	770.11
130 5-00-5061	VEHICLE MAINT	69.13
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	100.00
130 5-00-5092	POSTAGE & SHIPPING	424.08
130 5-00-5121	LEGAL SERVICES	191.25
130 5-00-5123	OTHER PROFESSIONAL SERVICES	4,493.60
130 5-00-5130	PRINTING & PUBLICATION	262.69
130 5-00-5145	EQUIPMENT RENTAL	220.56
130 5-00-5148	OPERATING SUPPLIES	53.43
130 5-00-5150	REPAIR & REPLACE	14,073.08
130 5-00-5155	MAINT BLDG & GROUNDS	227.30
130 5-00-5156	CUSTODIAL SERVICES	312.50
130 5-00-5191	TELEPHONE	817.05
130 5-00-5192	ELECTRICITY	20,504.08
130 5-00-5193	OTHER UTILITIES	186.17
130 5-00-5194	IT SERVICES	1,702.36
130 5-00-5195	ENV/MONITORING	1,371.00
130 5-00-5198	ANNUAL OPERATING FEES	11,148.50
130 5-00-5505	WATER CONSERVATION	3,088.04
130 5-00-5545	RECORDING FEES	66.00
130 5-10-5010	SALARIES & WAGES	259.76
130 5-10-5020	EMPLOYEE BENEFITS	6,647.46
130 5-10-5021	RETIREMENT BENEFITS	3,593.29

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 218 CIEDB REDEMPTION FUN

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-10-5063	CERTIFICATIONS	80.00
130 5-10-5090	OFFICE SUPPLIES	197.28
130 5-10-5170	TRAVEL MILEAGE	143.71
130 5-10-5175	EDUCATION / SEMINARS	58.98
130 5-30-5010	SALARIES & WAGES	230.56
130 5-30-5020	EMPLOYEE BENEFITS	4,075.54
130 5-30-5021	RETIREMENT BENEFITS	3,367.21
130 5-30-5090	OFFICE SUPPLIES	87.94
130 5-30-5170	TRAVEL MILEAGE	8.00
130 5-40-5010	DIRECTORS COMPENSATION	11.85
130 5-40-5030	DIRECTOR HEALTH BENEFITS	3,261.45
	** FUND TOTAL **	93,635.31
218 5-00-5522	INTEREST ON LONG-TERM DEBT	33,300.29
218 5-00-5595	CIEDB LOAN ANNUAL FEE	5,741.43
218 5-00-5599	PRINCIPAL PMT	99,329.83
	** FUND TOTAL **	138,371.55

 ** TOTAL ** 470,847.41

NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake
VENDOR: ALL
BANK: ALL
VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 1/01/2018 THRU 1/31/2018	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: FUND
G/L EXPENSE DISTRIBUTION: YES
CHECK RANGE: 000000 THRU 999999



Hidden Valley Lake Community Services District

19400 Hartmann Road Hidden Valley Lake, CA 95467 707.987.9201 Ofc; 707.987.3237 fax
www.hvlcsd.org

February 16, 2018

The Honorable Bob Wieckowski, Chair
Senate Budget Subcommittee No. 2
State Capitol, Room 4085
Sacramento, CA 95814

The Honorable Richard Bloom, Chair
Assembly Budget Subcommittee No. 3
State Capitol, Room 2003
Sacramento, CA 95814

Re: Proposed Drinking Water Tax: Budget Trailer Bill and SB 623 – OPPOSE UNLESS AMENDED

Dear Chair Wieckowski and Chair Bloom,

I am writing to express our strong opposition to a proposed state tax on drinking water before the California Legislature. The proposal is being advanced through SB 623 by Sen. William Monning (D-Carmel), a two-year bill introduced in 2017, and a Brown Administration budget trailer bill that is based on SB 623.

As a local water agency, we are committed to delivering safe and reliable water. We wholeheartedly support the goal of ensuring safe drinking water for all Californians, especially those in disadvantaged communities. However, taxing Californians for something that is essential to life does not make sense, especially at a time when some are raising concerns about the cost of living in the state. Our agency has serious concerns with requiring California's local water agencies to collect this tax for the state. Simply put, taxing drinking water – an essential life-sustaining resource – is just not sound policy.

As an alternative, we are working to advance a more appropriate package of funding, which would include existing federal funds from the Safe Drinking Water State Revolving Fund (SRF), voter-approved general obligation bonds, the assessments related to nitrates in groundwater proposed in the budget trailer bill and in SB 623, and a limited amount of general fund dollars.

For these reasons, Hidden Valley Lake Community Services District opposes the budget trailer bill related to a tax on drinking water and SB 623 and respectfully requests your "NO" vote on these measures.

If you or members of your staff have any questions, please contact me at 707-987-9201 or kcloyd@hvlcsd.org.

Sincerely,

A handwritten signature in blue ink that reads "Kirk Cloyd".

Kirk Cloyd, General Manager

cc: Members, Senate Budget Subcommittee No. 2
Members, Assembly Budget Subcommittee No. 3
The Honorable William W. Monning
Ms. Kim Craig, Deputy Cabinet Secretary, Office of the Governor

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2018

120-SEWER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	1,279,509.00	89,070.70	738,988.68	540,520.32	57.76
TOTAL REVENUES	1,279,509.00	89,070.70	738,988.68	540,520.32	57.76
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	520,588.00	91,853.89	349,329.94	171,258.06	67.10
ADMINISTRATION	447,486.00	28,970.65	213,548.73	233,937.27	47.72
OFFICE	0.00	0.00	0.00	0.00	0.00
FIELD	262,904.80	25,270.88	150,785.09	112,119.71	57.35
DIRECTORS	43,356.00	3,417.55	26,442.38	16,913.62	60.99
TOTAL EXPENDITURES	1,274,334.80	149,512.97	740,106.14	534,228.66	58.08
REVENUES OVER/(UNDER) EXPENDITURES	5,174.20 (60,442.27) (1,117.46)	6,291.66	21.60-

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2018

120-SEWER ENTERPRISE FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	100.00	700.00 (200.00)	140.00
120-4036 DEVELOPER SEWER FEES	0.00	0.00	0.00	0.00	0.00
120-4040 Lien Recording Fee	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	7,000.00	0.00	0.00	7,000.00	0.00
120-4050 SALES OF RECLAIMED WATER	90,000.00	727.64	91,751.84 (1,751.84)	101.95
120-4111 COMM SEWER USE	26,868.00	2,459.80	19,393.82	7,474.18	72.18
120-4112 GOV'T SEWER USE	590.00	58.77	464.51	125.49	78.73
120-4116 SEWER USE CHARGES	1,153,051.00	85,472.49	597,723.96	555,327.04	51.84
120-4210 LATE FEE	0.00	0.00	50.20 (50.20)	0.00
120-4300 MISC INCOME	1,000.00	42.57	568.71	431.29	56.87
120-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00
120-4320 FEMA/CalOES Grants	0.00	0.00	5,084.00 (5,084.00)	0.00
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	500.00	209.43	412.44	87.56	82.49
120-4580 TRANSFERS IN	0.00	0.00	22,839.20 (22,839.20)	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,279,509.00	89,070.70	738,988.68	540,520.32	57.76
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	16.86 (16.86)	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	9,500.00	0.00	11,103.95 (1,603.95)	116.88
120-5-00-5025 RETIREE HEALTH BENEFITS	10,500.00	872.87	5,838.69	4,661.31	55.61
120-5-00-5026 COBRA Health & Dental	0.00	0.00 (33.72)	33.72	0.00
120-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	8,000.00	770.11	4,516.76	3,483.24	56.46
120-5-00-5061 VEHICLE MAINT	7,500.00	69.14	6,993.48	506.52	93.25
120-5-00-5062 TAXES & LIC	500.00	0.00	708.68 (208.68)	141.74
120-5-00-5074 INSURANCE	18,000.00	0.00	20,611.40 (2,611.40)	114.51
120-5-00-5075 BANK FEES	13,400.00	1,221.47	8,135.97	5,264.03	60.72
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	5,000.00	100.00	5,036.81 (36.81)	100.74
120-5-00-5092 POSTAGE & SHIPPING	5,000.00	424.09	3,356.95	1,643.05	67.14
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	10,000.00	191.25	2,700.00	7,300.00	27.00
120-5-00-5122 ENGINEERING SERVICES	27,000.00	0.00	6,117.23	20,882.77	22.66
120-5-00-5123 OTHER PROFESSIONAL SERVICE	90,000.00	4,493.61	17,136.27	72,863.73	19.04
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	5,800.00	1,700.00	77.33
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	262.70	1,871.42	3,128.58	37.43
120-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	15,387.96	16,909.83 (11,909.83)	338.20
120-5-00-5148 OPERATING SUPPLIES	18,000.00	2,862.97	13,535.84	4,464.16	75.20
120-5-00-5150 REPAIR & REPLACE	100,000.00	5,468.63	49,526.17	50,473.83	49.53
120-5-00-5155 MAINT BLDG & GROUNDS	10,000.00	227.30	2,625.88	7,374.12	26.26
120-5-00-5156 CUSTODIAL SERVICES	15,150.00	1,262.50	8,837.50	6,312.50	58.33
120-5-00-5157 SECURITY	5,000.00	0.00	264.00	4,736.00	5.28
120-5-00-5160 SLUDGE DISPOSAL	26,000.00	0.00	27,664.58 (1,664.58)	106.40
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	8,500.00	817.05	6,743.38	1,756.62	79.33
120-5-00-5192 ELECTRICITY	37,888.00	52,893.67	68,240.88 (30,352.88)	180.11
120-5-00-5193 OTHER UTILITIES	2,600.00	186.19	1,115.90	1,484.10	42.92
120-5-00-5194 IT SERVICES	24,500.00	1,606.38	27,234.14 (2,734.14)	111.16
120-5-00-5195 ENV/MONITORING	32,000.00	2,670.00	18,077.70	13,922.30	56.49
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	2,000.00	0.00	1,722.00	278.00	86.10
120-5-00-5310 EQUIPMENT - FIELD	1,500.00	0.00	47.73	1,452.27	3.18
120-5-00-5311 EQUIPMENT - OFFICE	1,300.00	0.00	148.13	1,151.87	11.39
120-5-00-5312 TOOLS - FIELD	1,000.00	0.00	0.00	1,000.00	0.00
120-5-00-5315 SAFETY EQUIPMENT	2,500.00	0.00	2,602.03 (102.03)	104.08
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	66.00	123.50	126.50	49.40
120-5-00-5580 TRANSFERS OUT	0.00	0.00	4,000.00 (4,000.00)	0.00
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	10,000.00	0.00	0.00	10,000.00	0.00
120-5-00-5650 OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

120-SEWER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	520,588.00	91,853.89	349,329.94	171,258.06	67.10

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2018

120-SEWER ENTERPRISE FUND
 ADMINISTRATION
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	311,436.00	18,013.26	136,054.42	175,381.58	43.69
120-5-10-5020 EMPLOYEE BENEFITS	74,000.00	6,963.99	47,481.94	26,518.06	64.16
120-5-10-5021 RETIREMENT BENEFITS	51,500.00	3,593.37	26,883.49	24,616.51	52.20
120-5-10-5063 CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	197.34	2,125.20	1,874.80	53.13
120-5-10-5170 TRAVEL MILEAGE	1,200.00	143.71	330.96	869.04	27.58
120-5-10-5175 EDUCATION / SEMINARS	5,000.00	58.98	588.99	4,411.01	11.78
120-5-10-5179 ADM MISC EXPENSES	350.00	0.00	83.73	266.27	23.92
TOTAL ADMINISTRATION	447,486.00	28,970.65	213,548.73	233,937.27	47.72

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

120-SEWER ENTERPRISE FUND
OFFICE
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-20-5010 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-20-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2018

120-SEWER ENTERPRISE FUND
 FIELD
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	170,302.80	18,143.07	98,155.05	72,147.75	57.64
120-5-30-5020 EMPLOYEE BENEFITS	48,304.00	3,936.68	26,232.49	22,071.51	54.31
120-5-30-5021 RETIREMENT BENEFITS	35,498.00	3,046.51	22,059.95	13,438.05	62.14
120-5-30-5022 CLOTHING ALLOWANCE	1,800.00	0.00	1,227.86	572.14	68.21
120-5-30-5063 CERTIFICATIONS	1,500.00	0.00	435.00	1,065.00	29.00
120-5-30-5090 OFFICE SUPPLIES	2,000.00	136.62	240.38	1,759.62	12.02
120-5-30-5170 TRAVEL MILEAGE	500.00	8.00	509.36 (9.36)	101.87
120-5-30-5175 EDUCATION / SEMINARS	3,000.00	0.00	1,925.00	1,075.00	64.17
TOTAL FIELD	262,904.80	25,270.88	150,785.09	112,119.71	57.35

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2018

120-SEWER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	156.10	1,092.70	1,907.30	36.42
120-5-40-5020 DIRECTOR BENEFITS	100.00	0.00	34.15	65.85	34.15
120-5-40-5030 DIRECTOR HEALTH BENEFITS	38,556.00	3,261.45	24,882.90	13,673.10	64.54
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	132.63	67.37	66.32
120-5-40-5175 EDUCATION / SEMINARS	0.00	0.00	0.00	0.00	0.00
120-5-40-5176 DIRECTOR TRAINING	1,500.00	0.00	300.00	1,200.00	20.00
TOTAL DIRECTORS	43,356.00	3,417.55	26,442.38	16,913.62	60.99
TOTAL EXPENDITURES	1,274,334.80	149,512.97	740,106.14	534,228.66	58.08
REVENUES OVER/(UNDER) EXPENDITURES	5,174.20	(60,442.27)	(1,117.46)	6,291.66	21.60-

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2018

130-WATER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
ALL REVENUE	1,677,221.00	97,548.23	842,196.05	835,024.95	50.21
TOTAL REVENUES	1,677,221.00	97,548.23	842,196.05	835,024.95	50.21
EXPENDITURE SUMMARY					
NON-DEPARTMENTAL	762,170.00	62,175.22	375,229.25	386,940.75	49.23
ADMINISTRATION	298,266.40	29,050.56	212,628.45	85,637.95	71.29
OFFICE	0.00	0.00	0.00	0.00	0.00
FIELD	304,030.80	23,670.27	170,452.16	133,578.64	56.06
DIRECTORS	43,656.00	3,428.30	26,519.51	17,136.49	60.75
TOTAL EXPENDITURES	1,408,123.20	118,324.35	784,829.37	623,293.83	55.74
REVENUES OVER/(UNDER) EXPENDITURES	269,097.80	(20,776.12)	57,366.68	211,731.12	21.32

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2018

130-WATER ENTERPRISE FUND

REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	13,000.00	990.00	7,245.00	5,755.00	55.73
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER METER INST	1,000.00	0.00	340.00	660.00	34.00
130-4040 RECORDING FEE	100.00	246.93	405.86 (305.86)	405.86
130-4045 AVAILABILITY FEES	25,000.00	0.00	0.00	25,000.00	0.00
130-4110 COMM WATER USE	84,081.00	4,545.98	59,577.07	24,503.93	70.86
130-4112 GOV'T WATER USE	6,101.00	376.24	3,232.23	2,868.77	52.98
130-4115 WATER USE	1,516,739.00	88,812.94	750,693.94	766,045.06	49.49
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4118 WATER OVERAGE COMM	0.00	0.00	0.00	0.00	0.00
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	28,000.00	2,024.16	18,484.97	9,515.03	66.02
130-4215 RETURNED CHECK FEE	1,200.00	200.00	650.00	550.00	54.17
130-4300 MISC INCOME	1,500.00	42.58	973.75	526.25	64.92
130-4310 OTHER INCOME	0.00	0.00	0.00	0.00	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	500.00	309.40	593.23 (93.23)	118.65
130-4580 TRANSFER IN	0.00	0.00	0.00	0.00	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,677,221.00	97,548.23	842,196.05	835,024.95	50.21
	=====	=====	=====	=====	=====

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	16.86 (16.86)	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	9,500.00	0.00	11,103.94 (1,603.94)	116.88
130-5-00-5025 RETIREE HEALTH BENEFITS	10,400.00	872.86	9,172.12	1,227.88	88.19
130-5-00-5026 COBRA Health & Dental	0.00	0.00 (33.72)	33.72	0.00
130-5-00-5040 ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	6,000.00	770.11	3,447.55	2,552.45	57.46
130-5-00-5061 VEHICLE MAINT	7,500.00	69.13	6,809.19	690.81	90.79
130-5-00-5062 TAXES & LIC	1,200.00	0.00	708.65	491.35	59.05
130-5-00-5074 INSURANCE	25,000.00	0.00	20,611.41	4,388.59	82.45
130-5-00-5075 BANK FEES	13,400.00	1,221.43	8,135.84	5,264.16	60.72
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	21,000.00	100.00	17,294.80	3,705.20	82.36
130-5-00-5092 POSTAGE & SHIPPING	6,000.00	424.08	3,356.92	2,643.08	55.95
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	10,000.00	191.25	2,700.00	7,300.00	27.00
130-5-00-5122 ENGINEERING SERVICES	60,000.00	0.00	297.50	59,702.50	0.50
130-5-00-5123 OTHER PROFESSIONAL SERVICE	35,000.00	4,493.60	17,136.24	17,863.76	48.96
130-5-00-5124 WATER RIGHTS	70,000.00	0.00	1,397.50	68,602.50	2.00
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	5,800.00	1,700.00	77.33
130-5-00-5130 PRINTING & PUBLICATION	7,750.00	262.69	1,871.38	5,878.62	24.15
130-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	17,500.00	220.56	1,742.36	15,757.64	9.96
130-5-00-5148 OPERATING SUPPLIES	1,400.00	53.43	2,049.49 (649.49)	146.39
130-5-00-5150 REPAIR & REPLACE	185,000.00	14,073.08	82,840.31	102,159.69	44.78
130-5-00-5155 MAINT BLDG & GROUNDS	8,509.00	227.30	10,223.58 (1,714.58)	120.15
130-5-00-5156 CUSTODIAL SERVICES	3,750.00	312.50	2,187.50	1,562.50	58.33
130-5-00-5157 SECURITY	5,000.00	0.00	264.00	4,736.00	5.28
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	9,100.00	817.05	6,743.27	2,356.73	74.10
130-5-00-5192 ELECTRICITY	107,711.00	20,504.08	90,314.59	17,396.41	83.85
130-5-00-5193 OTHER UTILITIES	2,200.00	186.17	1,116.04	1,083.96	50.73
130-5-00-5194 IT SERVICES	24,500.00	1,702.36	27,603.07 (3,103.07)	112.67
130-5-00-5195 ENV/MONITORING	15,000.00	1,371.00	6,374.44	8,625.56	42.50
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	30,000.00	11,148.50	25,488.50	4,511.50	84.96
130-5-00-5310 EQUIPMENT - FIELD	2,000.00	0.00	47.73	1,952.27	2.39
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	0.00	0.00	1,000.00	0.00
130-5-00-5312 TOOLS - FIELD	2,000.00	0.00	0.00	2,000.00	0.00
130-5-00-5315 SAFETY EQUIPMENT	2,500.00	0.00	1,396.49	1,103.51	55.86
130-5-00-5505 WATER CONSERVATION	9,000.00	3,088.04	6,888.20	2,111.80	76.54
130-5-00-5545 RECORDING FEES	250.00	66.00	123.50	126.50	49.40
130-5-00-5580 TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	45,000.00	0.00	0.00	45,000.00	0.00
130-5-00-5650 OPERATING RESERVES	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	762,170.00	62,175.22	375,229.25	386,940.75	49.23

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

130-WATER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	166,418.40	18,013.37	135,555.71	30,862.69	81.45
130-5-10-5020 EMPLOYEE BENEFITS	70,000.00	6,963.93	46,997.66	23,002.34	67.14
130-5-10-5021 RETIREMENT BENEFITS	40,498.00	3,593.29	26,315.64	14,182.36	64.98
130-5-10-5063 CERTIFICATIONS	0.00	80.00	80.00 (80.00)	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	197.28	2,073.94	1,926.06	51.85
130-5-10-5170 TRAVEL MILEAGE	3,000.00	143.71	330.93	2,669.07	11.03
130-5-10-5175 EDUCATION / SEMINARS	5,000.00	58.98	1,190.87	3,809.13	23.82
130-5-10-5179 ADM MISC EXPENSES	350.00	0.00	83.70	266.30	23.91
130-5-10-5505 WATER CONSERVATION	9,000.00	0.00	0.00	9,000.00	0.00
TOTAL ADMINISTRATION	298,266.40	29,050.56	212,628.45	85,637.95	71.29

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2018

130-WATER ENTERPRISE FUND
OFFICE
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-20-5010 SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-20-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
TOTAL OFFICE	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2018

130-WATER ENTERPRISE FUND
 FIELD
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	211,538.80	16,131.58	117,637.44	93,901.36	55.61
130-5-30-5020 EMPLOYEE BENEFITS	39,094.00	4,075.54	26,371.28	12,722.72	67.46
130-5-30-5021 RETIREMENT BENEFITS	46,498.00	3,367.21	24,650.08	21,847.92	53.01
130-5-30-5022 CLOTHING ALLOWANCE	1,800.00	0.00	1,227.83	572.17	68.21
130-5-30-5063 CERTIFICATIONS	600.00	0.00	85.00	515.00	14.17
130-5-30-5090 OFFICE SUPPLIES	1,000.00	87.94	191.68	808.32	19.17
130-5-30-5170 TRAVEL MILEAGE	500.00	8.00	171.38	328.62	34.28
130-5-30-5175 EDUCATION / SEMINARS	3,000.00	0.00	117.47	2,882.53	3.92
TOTAL FIELD	304,030.80	23,670.27	170,452.16	133,578.64	56.06

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JANUARY 31ST, 2018

130-WATER ENTERPRISE FUND

DIRECTORS

EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	166.85	1,167.95	1,832.05	38.93
130-5-40-5020 DIRECTOR BENEFITS	100.00	0.00	36.05	63.95	36.05
130-5-40-5030 DIRECTOR HEALTH BENEFITS	38,556.00	3,261.45	24,882.90	13,673.10	64.54
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	500.00	0.00	132.61	367.39	26.52
130-5-40-5175 EDUCATION / SEMINARS	0.00	0.00	0.00	0.00	0.00
130-5-40-5176 DIRECTOR TRAINING	1,500.00	0.00	300.00	1,200.00	20.00
TOTAL DIRECTORS	43,656.00	3,428.30	26,519.51	17,136.49	60.75
TOTAL EXPENDITURES	1,408,123.20	118,324.35	784,829.37	623,293.83	55.74
REVENUES OVER/(UNDER) EXPENDITURES	269,097.80	(20,776.12)	57,366.68	211,731.12	21.32

*** END OF REPORT ***



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

**January 2018
FINANCIAL REPORT
POOLED CASH**

AS OF January 31, 2018

Beginning Balance	557,212.39
Cash Receipts	
Deposit	220,122.59
Transfers	0.00
Total Receipts	220,122.59
Cash Disbursements	
Accounts Payable + Bank Draft	473,225.11
Payroll	50,395.26
Bank Fees	2,442.90
Total Disbursements	526,063.27
Ending Balance	251,271.71

TEMPORARY INVESTMENTS

AS OF January 31, 2018

	Fund	LAIF	Money Mkt	Total	G/L Bal
120	Sewer Operating Fund	68,222.13	48,555.03	116,777.16	116,777.16
130	Water Operating Fund	101,670.82	27,521.58	129,192.40	129,192.40
215	1995-2 Redemption	61,693.29	102,037.70	163,730.99	163,730.99
218	CIEDB Redemption	11,672.40	(0.01)	11,672.39	11,672.39
219	USDARUS Solar Loan (Sewer)	830.72	87,411.73	88,242.45	88,242.45
313	Wastewater Cap Fac Reserved	262,284.66	83,648.67	345,933.33	345,933.33
314	Wastewater Cap Fac Unrestricted	264,982.18	180,941.63	445,923.81	445,923.81
319	Solar Reserve	-	31,251.09	31,251.09	31,251.09
320	Water Capital Fund	-	-	-	-
350	CIEDB Loan Reserve	173,571.60	-	173,571.60	173,571.60
711	Bond Administration	27,529.89	4,757.26	32,287.15	32,287.15
	TOTAL	972,457.69	566,124.68	1,538,582.37	1,538,582.37

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 1/01/2018 THRU 1/31/2018
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	1/05/2018	BANK-DRAFT	000140	CALIFORNIA PUBLIC EMPLOYEES RE	4,825.76CR	CLEARED	A	1/08/2018
1010	1/05/2018	BANK-DRAFT	000141	NATIONWIDE RETIREMENT SOLUTION	815.00CR	CLEARED	A	1/05/2018
1010	1/05/2018	BANK-DRAFT	000142	STATE OF CALIFORNIA EDD	2,624.29CR	CLEARED	A	1/05/2018
1010	1/05/2018	BANK-DRAFT	000143	US DEPARTMENT OF THE TREASURY	4,502.20CR	CLEARED	A	1/05/2018
1010	1/16/2018	BANK-DRAFT	000144	EDD 4th Qtr	309.89CR	CLEARED	G	1/16/2018
1010	1/19/2018	BANK-DRAFT	000144	CALIFORNIA PUBLIC EMPLOYEES RE	373.66CR	CLEARED	A	1/22/2018
1010	1/19/2018	BANK-DRAFT	000145	NATIONWIDE RETIREMENT SOLUTION	50.00CR	CLEARED	A	1/19/2018
1010	1/19/2018	BANK-DRAFT	000146	STATE OF CALIFORNIA EDD	235.14CR	CLEARED	A	1/19/2018
1010	1/19/2018	BANK-DRAFT	000147	US DEPARTMENT OF THE TREASURY	491.56CR	CLEARED	A	1/19/2018
1010	1/19/2018	BANK-DRAFT	000148	CALIFORNIA PUBLIC EMPLOYEES RE	4,595.96CR	CLEARED	A	1/22/2018
1010	1/19/2018	BANK-DRAFT	000149	NATIONWIDE RETIREMENT SOLUTION	765.00CR	CLEARED	A	1/19/2018
1010	1/19/2018	BANK-DRAFT	000150	STATE OF CALIFORNIA EDD	2,692.78CR	CLEARED	A	1/19/2018
1010	1/19/2018	BANK-DRAFT	000151	US DEPARTMENT OF THE TREASURY	4,339.29CR	CLEARED	A	1/19/2018
1010	1/26/2018	BANK-DRAFT	000152	US DEPARTMENT OF THE TREASURY	195.40CR	CLEARED	A	1/26/2018
CHECK:								
1010	1/05/2018	CHECK	035147	ALPHA ANALYTICAL LABORATORIES	506.00CR	CLEARED	A	1/10/2018
1010	1/05/2018	CHECK	035148	B & G TIRES OF MIDDLETOWN	85.00CR	CLEARED	A	1/12/2018
1010	1/05/2018	CHECK	035149	BADGER METER	96.00CR	CLEARED	A	1/17/2018
1010	1/05/2018	CHECK	035150	HACH COMPANY	474.02CR	CLEARED	A	1/10/2018
1010	1/05/2018	CHECK	035151	LAKE COUNTY WASTE SOLUTIONS	228.60CR	CLEARED	A	1/09/2018
1010	1/05/2018	CHECK	035152	MEDIACOM	453.42CR	CLEARED	A	1/17/2018
1010	1/05/2018	CHECK	035153	OFFICE DEPOT	347.02CR	CLEARED	A	1/12/2018
1010	1/05/2018	CHECK	035154	PACE SUPPLY CORP	12,566.44CR	CLEARED	A	1/09/2018
1010	1/05/2018	CHECK	035155	ROTO-ROOTER OF LAKE COUNTY	2,250.00CR	CLEARED	A	1/16/2018
1010	1/05/2018	CHECK	035156	STREAMLINE	200.00CR	CLEARED	A	1/11/2018
1010	1/05/2018	CHECK	035157	SWRCB - DWOCB	80.00CR	CLEARED	A	1/29/2018
1010	1/05/2018	CHECK	035158	THATCHER COMPANY, INC.	965.41CR	CLEARED	A	1/10/2018
1010	1/05/2018	CHECK	035159	DOUGLAS, KEVIN	3.78CR	CLEARED	A	1/18/2018
1010	1/05/2018	CHECK	035160	FOWLER, JIMMY	369.63CR	OUTSTND	A	0/00/0000
1010	1/05/2018	CHECK	035161	GUARNIERO, MARY N	12.15CR	OUTSTND	A	0/00/0000
1010	1/05/2018	CHECK	035162	NELSON, MARTY	3.45CR	CLEARED	A	1/30/2018
1010	1/05/2018	CHECK	035163	SHEPARD, WILLIAM O	104.85CR	CLEARED	A	1/19/2018
1010	1/12/2018	CHECK	035164	ACWA/JPIA	885.91CR	CLEARED	A	1/18/2018
1010	1/12/2018	CHECK	035165	ALPHA ANALYTICAL LABORATORIES	909.00CR	CLEARED	A	1/18/2018
1010	1/12/2018	CHECK	035166	AT&T	268.50CR	CLEARED	A	1/17/2018
1010	1/12/2018	CHECK	035167	BARTLEY PUMP, INC.	833.75CR	CLEARED	A	1/22/2018
1010	1/12/2018	CHECK	035168	BOLD POLISNER MADDOW NELSON &	382.50CR	CLEARED	A	1/17/2018
1010	1/12/2018	CHECK	035169	CALIFORNIA PUBLIC EMPLOYEES FI	8,304.91CR	CLEARED	A	1/17/2018
1010	1/12/2018	CHECK	035170	CRESO EQUIPMENT RENTALS	4,137.00CR	CLEARED	A	1/19/2018
1010	1/12/2018	CHECK	035171	DATAPROSE	1,373.35CR	CLEARED	A	1/17/2018
1010	1/12/2018	CHECK	035172	HARDESTER'S MARKETS & HARDWARE	225.13CR	CLEARED	A	1/18/2018
1010	1/12/2018	CHECK	035173	GARDENS BY JILLIAN	200.00CR	CLEARED	A	1/18/2018
1010	1/12/2018	CHECK	035174	LAKE COUNTY MILERS	2,000.00CR	CLEARED	A	1/25/2018

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 1/01/2018 THRU 1/31/2018
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	1/12/2018	CHECK	035175	MENDO MILL CLEARLAKE	282.63CR	CLEARED	A	1/17/2018
1010	1/12/2018	CHECK	035176	MIKSIS SERVICES, INC.	3,160.00CR	CLEARED	A	1/19/2018
1010	1/12/2018	CHECK	035177	NBS GOVERNMENT FINANCE GROUP	680.00CR	CLEARED	A	1/17/2018
1010	1/12/2018	CHECK	035178	PACE SUPPLY CORP	1,270.15CR	CLEARED	A	1/17/2018
1010	1/12/2018	CHECK	035179	SOUTH LAKE REFUSE COMPANY	372.36CR	CLEARED	A	1/17/2018
1010	1/12/2018	CHECK	035180	SPECIAL DISTRICT RISK MANAGEME	27,122.82CR	CLEARED	A	1/19/2018
1010	1/12/2018	CHECK	035181	SWRCB ACCOUNTING OFFICE	11,148.50CR	CLEARED	A	1/18/2018
1010	1/12/2018	CHECK	035182	TELEDYNE INSTRUMENTS, INC.	5,171.53CR	CLEARED	A	1/18/2018
1010	1/12/2018	CHECK	035183	TYLER TECHNOLOGY	1,833.70CR	CLEARED	A	1/16/2018
1010	1/12/2018	CHECK	035184	U.S. BANK	138,371.55CR	CLEARED	A	1/17/2018
1010	1/12/2018	CHECK	035185	AMOS, STEPHEN L	2,067.81CR	CLEARED	P	1/17/2018
1010	1/19/2018	CHECK	035186	ALPHA ANALYTICAL LABORATORIES	1,649.00CR	CLEARED	A	1/24/2018
1010	1/19/2018	CHECK	035187	AMAZON CAPITAL SERVICES, INC.	39.99CR	CLEARED	A	1/23/2018
1010	1/19/2018	CHECK	035188	LOCAL GOVERNMENT COMMISSION IN	7,081.81CR	CLEARED	A	1/24/2018
1010	1/19/2018	CHECK	035189	OFFICE DEPOT	104.08CR	CLEARED	A	1/31/2018
1010	1/19/2018	CHECK	035190	PENNY CUADRAS	287.42CR	CLEARED	A	1/22/2018
1010	1/19/2018	CHECK	035191	ST HELENA HOSPITAL dba JOBCARE	153.00CR	CLEARED	A	1/23/2018
1010	1/19/2018	CHECK	035192	TELEDYNE INSTRUMENTS, INC.	4,591.37CR	CLEARED	A	1/25/2018
1010	1/19/2018	CHECK	035193	TYLER TECHNOLOGY	121.00CR	CLEARED	A	1/24/2018
1010	1/19/2018	CHECK	035194	VERIZON WIRELESS	912.18CR	CLEARED	A	1/23/2018
1010	1/19/2018	CHECK	035195	GALUSHA, GREGORY L	1.12CR	OUTSTND	A	0/00/0000
1010	1/19/2018	CHECK	035196	OSBORN, AMY	2.20CR	OUTSTND	A	0/00/0000
1010	1/19/2018	CHECK	035197	TEMPLETON, DIANE	70.32CR	CLEARED	A	1/23/2018
1010	1/26/2018	CHECK	035198	ALPHA ANALYTICAL LABORATORIES	977.00CR	CLEARED	A	1/31/2018
1010	1/26/2018	CHECK	035199	AM CONSERVATION GROUP, INC.	1,088.04CR	CLEARED	A	2/01/2018
1010	1/26/2018	CHECK	035200	CARDMEMBER SERVICE	400.36CR	CLEARED	A	2/05/2018
1010	1/26/2018	CHECK	035201	GREGG SIMPSON TRUCKING	117,555.10CR	CLEARED	A	2/06/2018
1010	1/26/2018	CHECK	035202	MICHELLE HAMILTON	625.00CR	CLEARED	A	2/01/2018
1010	1/26/2018	CHECK	035203	OFFICE DEPOT	128.09CR	CLEARED	A	2/06/2018
1010	1/26/2018	CHECK	035204	PACE SUPPLY CORP	235.34CR	CLEARED	A	1/30/2018
1010	1/26/2018	CHECK	035205	PACIFIC GAS & ELECTRIC COMPANY	73,397.75CR	CLEARED	A	1/31/2018
1010	1/26/2018	CHECK	035206	PETTY CASH REIMBURSEMENT	178.21CR	CLEARED	A	1/29/2018
1010	1/26/2018	CHECK	035207	REDFORD SERVICES	950.00CR	CLEARED	A	2/08/2018
1010	1/26/2018	CHECK	035208	REGIONAL GOVERNMENT SERVICES	1,225.40CR	CLEARED	A	1/31/2018
1010	1/26/2018	CHECK	035209	RICOH USA, INC.	441.12CR	CLEARED	A	1/30/2018
1010	1/26/2018	CHECK	035210	SPECIAL DISTRICT RISK MANAGEME	393.79CR	CLEARED	A	1/31/2018
1010	1/26/2018	CHECK	035211	THATCHER COMPANY, INC.	437.08CR	CLEARED	A	2/02/2018
1010	1/26/2018	CHECK	035212	TYLER TECHNOLOGY	1,101.80CR	CLEARED	A	1/31/2018
1010	1/26/2018	CHECK	035213	USA BLUE BOOK	968.77CR	CLEARED	A	2/02/2018
1010	1/26/2018	CHECK	035214	WESTGATE PETROLEUM CO., INC.	1,520.22CR	CLEARED	A	1/30/2018
1010	1/26/2018	CHECK	035215	MCKINSTRY, THOMAS J	25.75CR	CLEARED	A	2/01/2018

DEPOSIT:								
1010	1/02/2018	DEPOSIT		CREDIT CARD 1/02/2018	1,815.54	CLEARED	C	1/02/2018

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 1/01/2018 THRU 1/31/2018
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	1/02/2018	DEPOSIT	000001	CREDIT CARD 1/02/2018	607.27	CLEARED	C	1/03/2018
1010	1/02/2018	DEPOSIT	000002	CREDIT CARD 1/02/2018	906.85	CLEARED	C	1/03/2018
1010	1/02/2018	DEPOSIT	000003	CREDIT CARD 1/02/2018	1,215.85	CLEARED	C	1/04/2018
1010	1/02/2018	DEPOSIT	000004	CREDIT CARD 1/02/2018	1,197.22	CLEARED	C	1/05/2018
1010	1/02/2018	DEPOSIT	000005	REGULAR DAILY POST 1/02/2018	3,026.46	CLEARED	C	1/03/2018
1010	1/03/2018	DEPOSIT		CREDIT CARD 1/03/2018	1,679.49	CLEARED	C	1/05/2018
1010	1/03/2018	DEPOSIT	000001	CREDIT CARD 1/03/2018	1,251.86	CLEARED	C	1/08/2018
1010	1/03/2018	DEPOSIT	000002	REGULAR DAILY POST 1/03/2018	567.43	CLEARED	C	1/04/2018
1010	1/04/2018	DEPOSIT		CREDIT CARD 1/04/2018	1,220.77	CLEARED	C	1/08/2018
1010	1/04/2018	DEPOSIT	000001	CREDIT CARD 1/04/2018	936.68	CLEARED	C	1/08/2018
1010	1/04/2018	DEPOSIT	000002	REGULAR DAILY POST 1/04/2018	1,152.96	CLEARED	C	1/05/2018
1010	1/05/2018	DEPOSIT		CREDIT CARD 1/05/2018	1,157.61	CLEARED	C	1/08/2018
1010	1/05/2018	DEPOSIT	000001	CREDIT CARD 1/05/2018	953.00	CLEARED	C	1/08/2018
1010	1/05/2018	DEPOSIT	000002	REGULAR DAILY POST 1/05/2018	2,274.10	CLEARED	C	1/08/2018
1010	1/08/2018	DEPOSIT		CREDIT CARD 1/08/2018	1,460.11	CLEARED	C	1/08/2018
1010	1/08/2018	DEPOSIT	000001	CREDIT CARD 1/08/2018	749.27	CLEARED	C	1/09/2018
1010	1/08/2018	DEPOSIT	000002	CREDIT CARD 1/08/2018	692.44	CLEARED	C	1/10/2018
1010	1/08/2018	DEPOSIT	000003	CREDIT CARD 1/08/2018	4,201.36	CLEARED	C	1/11/2018
1010	1/08/2018	DEPOSIT	000004	REGULAR DAILY POST 1/08/2018	12,146.34	CLEARED	C	1/09/2018
1010	1/09/2018	DEPOSIT		CREDIT CARD 1/09/2018	1,912.54	CLEARED	C	1/11/2018
1010	1/09/2018	DEPOSIT	000001	CREDIT CARD 1/09/2018	245.28	CLEARED	C	1/12/2018
1010	1/09/2018	DEPOSIT	000002	CREDIT CARD 1/09/2018	3,365.15	CLEARED	C	1/12/2018
1010	1/09/2018	DEPOSIT	000003	REGULAR DAILY POST 1/09/2018	3,808.72	CLEARED	C	1/10/2018
1010	1/10/2018	DEPOSIT		CREDIT CARD 1/10/2018	1,301.58	CLEARED	C	1/12/2018
1010	1/10/2018	DEPOSIT	000001	CREDIT CARD 1/10/2018	2,335.86	CLEARED	C	1/16/2018
1010	1/10/2018	DEPOSIT	000002	CREDIT CARD 1/10/2018	6,206.57	CLEARED	C	1/16/2018
1010	1/10/2018	DEPOSIT	000003	REGULAR DAILY POST 1/10/2018	9,733.13	CLEARED	C	1/11/2018
1010	1/11/2018	DEPOSIT		CREDIT CARD 1/11/2018	1,092.20	CLEARED	C	1/16/2018
1010	1/11/2018	DEPOSIT	000001	CREDIT CARD 1/11/2018	1,402.46	CLEARED	C	1/16/2018
1010	1/11/2018	DEPOSIT	000002	REGULAR DAILY POST 1/11/2018	7,406.54	CLEARED	C	1/12/2018
1010	1/12/2018	DEPOSIT		CREDIT CARD 1/12/2018	787.55	CLEARED	C	1/16/2018
1010	1/12/2018	DEPOSIT	000001	CREDIT CARD 1/12/2018	1,109.63	CLEARED	C	1/16/2018
1010	1/12/2018	DEPOSIT	000002	REGULAR DAILY POST 1/12/2018	4,995.77	CLEARED	C	1/16/2018
1010	1/12/2018	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	52.63CR	CLEARED	U	1/16/2018
1010	1/12/2018	DEPOSIT	000004	DAILY PAYMENT POSTING	57.63	CLEARED	U	1/16/2018
1010	1/16/2018	DEPOSIT		CREDIT CARD 1/16/2018	590.67	CLEARED	C	1/16/2018
1010	1/16/2018	DEPOSIT	000001	CREDIT CARD 1/16/2018	504.17	CLEARED	C	1/16/2018
1010	1/16/2018	DEPOSIT	000002	CREDIT CARD 1/16/2018	525.54	CLEARED	C	1/17/2018
1010	1/16/2018	DEPOSIT	000003	CREDIT CARD 1/16/2018	2,175.40	CLEARED	C	1/18/2018
1010	1/16/2018	DEPOSIT	000004	CREDIT CARD 1/16/2018	1,980.75	CLEARED	C	1/19/2018
1010	1/16/2018	DEPOSIT	000005	REGULAR DAILY POST 1/16/2018	17,848.44	CLEARED	C	1/17/2018
1010	1/16/2018	DEPOSIT	000006	DRAFT POSTING	9,809.51	CLEARED	U	1/17/2018
1010	1/16/2018	DEPOSIT	000007	CC DRAFT POSTING	14,564.84	CLEARED	U	1/19/2018
1010	1/17/2018	DEPOSIT		CREDIT CARD 1/17/2018	843.87	CLEARED	C	1/19/2018

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 1/01/2018 THRU 1/31/2018
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	1/17/2018	DEPOSIT	000001	CREDIT CARD 1/17/2018	1,585.21	CLEARED	C	1/22/2018
1010	1/17/2018	DEPOSIT	000002	REGULAR DAILY POST 1/17/2018	3,299.31	CLEARED	C	1/18/2018
1010	1/18/2018	DEPOSIT		CREDIT CARD 1/18/2018	1,708.95	CLEARED	C	1/22/2018
1010	1/18/2018	DEPOSIT	000001	CREDIT CARD 1/18/2018	2,207.16	CLEARED	C	1/22/2018
1010	1/18/2018	DEPOSIT	000002	REGULAR DAILY POST 1/18/2018	6,327.53	CLEARED	C	1/19/2018
1010	1/19/2018	DEPOSIT		CREDIT CARD 1/19/2018	3,165.51	CLEARED	C	1/22/2018
1010	1/19/2018	DEPOSIT	000001	CREDIT CARD 1/19/2018	3,337.65	CLEARED	C	1/22/2018
1010	1/19/2018	DEPOSIT	000002	REGULAR DAILY POST 1/19/2018	6,557.67	CLEARED	C	1/22/2018
1010	1/22/2018	DEPOSIT		CREDIT CARD 1/22/2018	2,338.15	CLEARED	C	1/22/2018
1010	1/22/2018	DEPOSIT	000001	CREDIT CARD 1/22/2018	2,449.06	CLEARED	C	1/23/2018
1010	1/22/2018	DEPOSIT	000002	CREDIT CARD 1/22/2018	970.07	CLEARED	C	1/24/2018
1010	1/22/2018	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	114.70CR	CLEARED	U	1/19/2018
1010	1/22/2018	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	225.47CR	CLEARED	U	1/19/2018
1010	1/22/2018	DEPOSIT	000005	CREDIT CARD 1/22/2018	2,805.02	CLEARED	C	1/25/2018
1010	1/22/2018	DEPOSIT	000006	CREDIT CARD 1/22/2018	4,010.91	CLEARED	C	1/25/2018
1010	1/22/2018	DEPOSIT	000007	REGULAR DAILY POST 1/22/2018	17,086.92	CLEARED	C	1/23/2018
1010	1/23/2018	DEPOSIT		CREDIT CARD 1/23/2018	1,500.49	CLEARED	C	1/25/2018
1010	1/23/2018	DEPOSIT	000001	DAILY PAYMENT POSTING - ADJ	68.86CR	CLEARED	U	1/23/2018
1010	1/23/2018	DEPOSIT	000002	DAILY PAYMENT POSTING - ADJ	113.98CR	CLEARED	U	1/23/2018
1010	1/23/2018	DEPOSIT	000003	CREDIT CARD 1/23/2018	1,057.21	CLEARED	C	1/26/2018
1010	1/23/2018	DEPOSIT	000004	REGULAR DAILY POST 1/23/2018	613.10	CLEARED	C	1/24/2018
1010	1/24/2018	DEPOSIT		CREDIT CARD 1/24/2018	957.95	CLEARED	C	1/26/2018
1010	1/24/2018	DEPOSIT	000001	CREDIT CARD 1/24/2018	275.31	CLEARED	C	1/29/2018
1010	1/24/2018	DEPOSIT	000002	REGULAR DAILY POST 1/24/2018	1,828.61	CLEARED	C	1/25/2018
1010	1/25/2018	DEPOSIT		CREDIT CARD 1/25/2018	771.39	CLEARED	C	1/29/2018
1010	1/26/2018	DEPOSIT		CREDIT CARD 1/26/2018	1,276.68	CLEARED	C	1/29/2018
1010	1/26/2018	DEPOSIT	000001	REGULAR DAILY POST 1/26/2018	402.75	CLEARED	C	1/26/2018
1010	1/26/2018	DEPOSIT	000002	CREDIT CARD 1/26/2018	778.36	CLEARED	C	1/29/2018
1010	1/26/2018	DEPOSIT	000003	CREDIT CARD 1/26/2018	336.22	CLEARED	C	1/29/2018
1010	1/26/2018	DEPOSIT	000004	REGULAR DAILY POST 1/26/2018	1,332.02	CLEARED	C	1/29/2018
1010	1/29/2018	DEPOSIT		CREDIT CARD 1/29/2018	149.43	CLEARED	C	1/29/2018
1010	1/29/2018	DEPOSIT	000001	CREDIT CARD 1/29/2018	556.62	CLEARED	C	1/29/2018
1010	1/29/2018	DEPOSIT	000002	CREDIT CARD 1/29/2018	208.05	CLEARED	C	1/31/2018
1010	1/29/2018	DEPOSIT	000003	CREDIT CARD 1/29/2018	365.54	CLEARED	C	2/01/2018
1010	1/29/2018	DEPOSIT	000004	REGULAR DAILY POST 1/29/2018	2,950.73	CLEARED	C	1/30/2018
1010	1/29/2018	DEPOSIT	000005	CREDIT CARD 1/29/2018	1,394.68	CLEARED	C	2/01/2018
1010	1/30/2018	DEPOSIT		CREDIT CARD 1/30/2018	517.20	CLEARED	C	2/01/2018
1010	1/30/2018	DEPOSIT	000001	DAILY PAYMENT POSTING - ADJ	143.26CR	CLEARED	U	1/30/2018
1010	1/30/2018	DEPOSIT	000002	CREDIT CARD 1/30/2018	2,398.13	CLEARED	C	2/02/2018
1010	1/30/2018	DEPOSIT	000003	REGULAR DAILY POST 1/30/2018	6,249.72	CLEARED	C	1/31/2018
1010	1/31/2018	DEPOSIT		CREDIT CARD 1/31/2018	870.70	CLEARED	C	2/02/2018
1010	1/31/2018	DEPOSIT	000001	CREDIT CARD 1/31/2018	709.53	CLEARED	C	2/05/2018
1010	1/31/2018	DEPOSIT	000002	REGULAR DAILY POST 1/31/2018	1,675.54	CLEARED	C	2/01/2018

MISCELLANEOUS: -----

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 1/01/2018 THRU 1/31/2018
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
MISCELLANEOUS:								
1010	1/05/2018	MISC.		PAYROLL DIRECT DEPOSIT	23,117.52CR	CLEARED	P	1/05/2018
1010	1/19/2018	MISC.		PAYROLL DIRECT DEPOSIT	21,920.29CR	CLEARED	P	1/19/2018
1010	1/23/2018	MISC.		PAYROLL DIRECT DEPOSIT	5,080.40CR	CLEARED	P	1/24/2018
1010	1/26/2018	MISC.		PAYROLL DIRECT DEPOSIT	277.05CR	CLEARED	P	1/26/2018
SERVICE CHARGE:								
1010	1/02/2018	SERV-CHG		ETS-7 January 2018	890.49CR	CLEARED	G	1/02/2018
1010	1/02/2018	SERV-CHG	000001	ETS-5 January 2018	841.19CR	CLEARED	G	1/02/2018
1010	1/02/2018	SERV-CHG	000002	ETS-9 January 2018	392.48CR	CLEARED	G	1/02/2018
1010	1/16/2018	SERV-CHG		December 2017 Analysis Fees	290.50CR	CLEARED	G	1/16/2018
1010	1/29/2018	SERV-CHG		ETS 5 ADJ JANUARY 2018	9.33CR	CLEARED	G	1/31/2018
1010	1/29/2018	SERV-CHG	000001	ETS 7 ADY JANUARY 2018	13.70CR	CLEARED	G	1/31/2018
1010	1/29/2018	SERV-CHG	000002	ETS 9 ADJ JANUARY 2018	5.21CR	CLEARED	G	1/31/2018
TOTALS FOR ACCOUNT 1010				CHECK	TOTAL:	446,409.18CR		
				DEPOSIT	TOTAL:	220,122.59		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	50,395.26CR		
				SERVICE CHARGE	TOTAL:	2,442.90CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	26,815.93CR		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	446,409.18CR		
				DEPOSIT	TOTAL:	220,122.59		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	50,395.26CR		
				SERVICE CHARGE	TOTAL:	2,442.90CR		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	26,815.93CR		



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
JANUARY 2018
FINANCIAL REPORT

CAPITAL EXPENDITURES
 2017 - 2018 BUDGET

Sewer	Budget	Yr to Date Actual
Repair Sewer Lateral Leaks	40,000.00	
Preliminary Design-Chlorine Disinfection Facility	45,000.00	
Install Security Fencing at Lift Station 1 & 4	10,000.00	
Chlorine Tank Auto shut-off	32,000.00	
Total	127,000.00	-

Water	Revenue	Yr to Date Actual
FUND 320 Water Use Capital (7% Water Use Revenue)	106,000	66,859
Total	106,000	66,859

MEMO

To: Board of Directors
From: Marty Rodriguez
Date: 02/09/2018
RE: Senior Account Representative's Monthly Report

Monthly Billing 01/31/2018

Mailed statements: 2,147
Electronic statements: 437

The statement "SPECIAL MESSAGE"
Reflected on this bill, the FY 2017/2018 rates apply. The new volumetric rate is \$.0230 per cubic foot as listed on the reverse side of this bill. The District office will be closed from 12pm – 1pm on the 3rd Wednesday of each month.

Delinquent Billing 1/22/2018

Delinquent statements for December bills:
Mailed statements: 402
Electronic statements: 74

Courtesy Notification 02/06/2018

Courtesy notices delivered to the customer's property for delinquent December bill: 184
Electronic notices: 27

Phone Notification 02/07/2018

Phone notifications: 111
The phone notification was sent out around 10:30 am resulting in 76 payments received by the office staff during business hours.

Lock Offs 02/08/2018

35 Customers were in the Lock Off Process at 5:00 pm on 02/07/2018.
15 payments were made before service orders went out in the field at 9:00 am on 02/08/2018.

A total of 20 customers were Locked Off for nonpayment.
Throughout Lock off day 6 payments were collected and meters unlocked.
At the time of this report only 14 meters remain locked.



Hidden Valley Lake Community Services District

January 2018 Report

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Water Connections:		Sewer Connections:	
New (January)	0	New (January)	2
Residential (December)	2440	Residential (December)	1466
Commercial & Govt (December)	39	Commercial & Govt (December)	15
Total (November) :	2479		1483

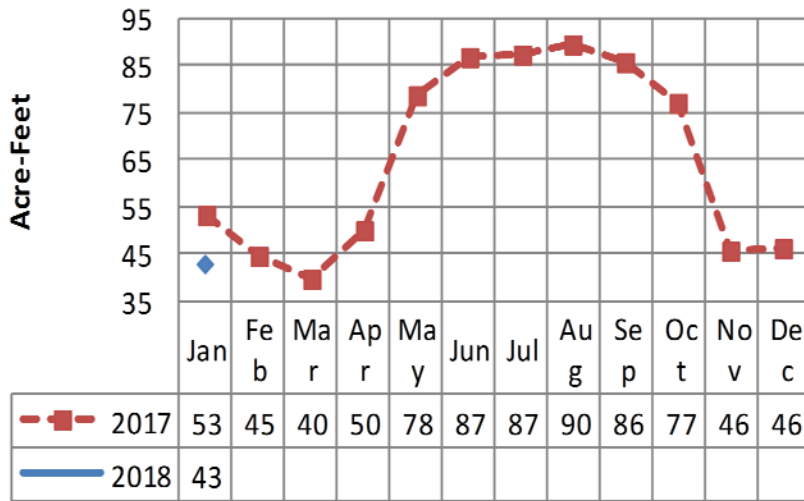
Rainfall		
<i>This month</i>	<i>Last year</i>	<i>Historical</i>
6.01	23.36	8.17

Groundwater Elevation			
<i>Monitoring Wells</i>	<i>This month</i>	<i>Last year</i>	<i>Historical</i>
Prod Wells		942.21	931.02
AG		OOS	934.49
TP Wells		957.02	953.60
Grange Rd		942.59	938.05
American Rock		980.35	972.45
Spyglass		974.70	966.82
Luchetti		930.65	923.61
18th T		948.52	943.60

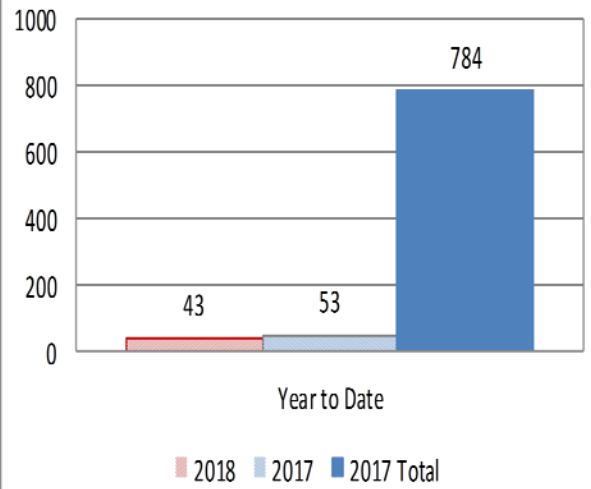
Completed Service Orders		
<i>This month</i>	<i>YTD</i>	<i>Last Year</i>
83	83	1321
Overtime Hours	50.5	\$1621.66

January 2018 Field Report

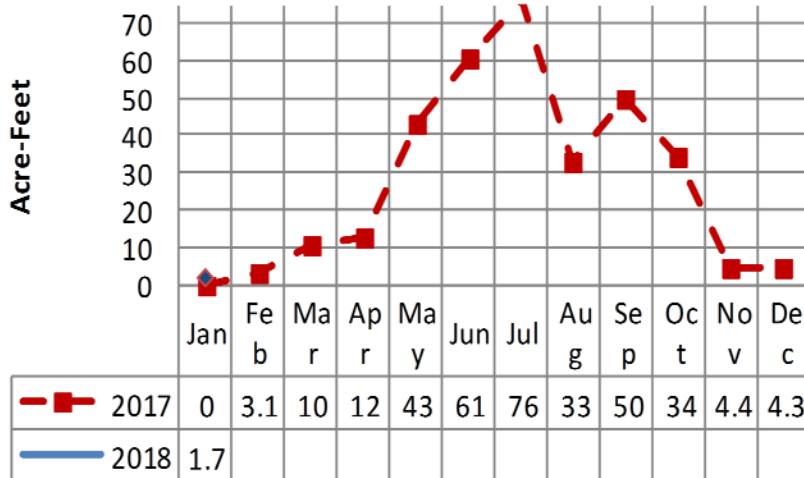
HVLCSD Municipal Well Production



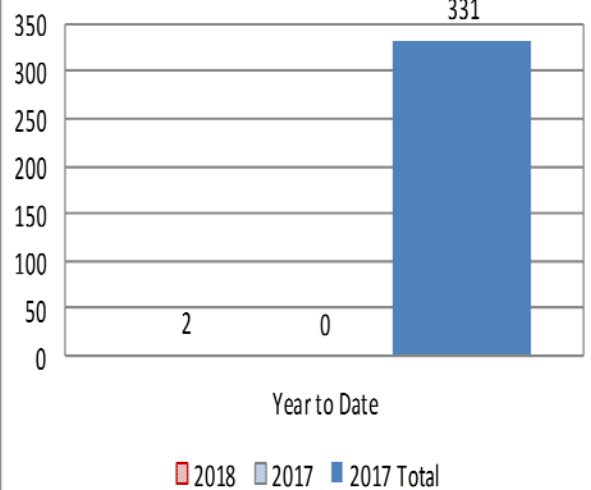
HVLCSD Municipal Well Production



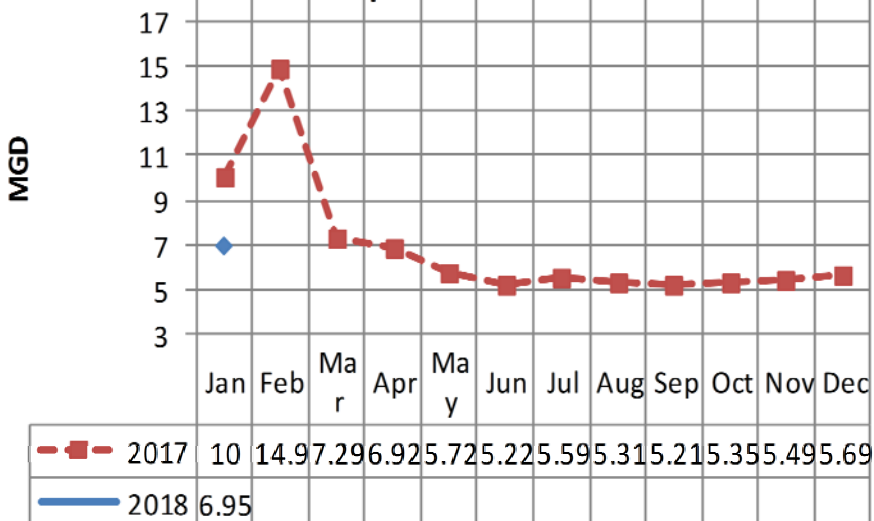
HVLCSD Municipal Reclaimed Water Use



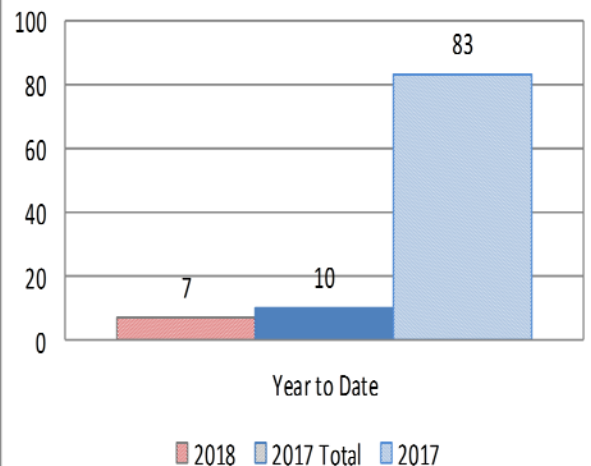
HVLCSD Municipal Reclaimed Water



HVLCSD Municipal Wastewater Influent



HVLCSD Municipal Wastewater Influent



FEMA Projects Update

- LKHVB02 (DR-4301)
 - \$17,093 received from FEMA & CalOES
 - I/I Workplan
 - Submitted sewer collection data to GIS health check
 - Continue to gather data from temporary flow meters
 - Developing I/I Assessment document
 - Cataloguing nighttime reconnaissance data
 - Planning discussion regarding Ordinance, SSMP, and I/I Assessment document
 - Researching integration of GIS Field tools with I/I Workplan
 - Road & Levee Repair
 - Issued payment to Gregg Simpson trucking 1/26
 - Revised Water Balance Report
 - Approval of additional funding due to increased complexity
 - Delivered flow data & pump hours to GHD
 - Disaster-4344
 - Submitted Notice of Intent for 5 Hazard Mitigation projects
 - Received invitation for application submittal for 4 projects
 - Researching funding opportunities to assist with 25% match obligation
- Non-FEMA project
- US Bureau of Reclamation
 - Grant funding available for water meter efficiency project.
 - Beginning application process

January 2018 Field Report

Water Operations and Maintenance Highlights

- 1/9,1/11 Courtesy notices, lockoffs
- 1/2 Conestoga PRV repair
- 1/4 Cl2 injector maintenance
- 1/5 Troubleshooting AG & well 2 sonar
- 1/8 Inventory for SSMP
- 1/30 Troubleshooting leak at N. Shore
- 1/31 Delivered Groundwater Monitoring Report
- Gathering data for NBS Rate Study
- 1/23—1/25 Meter reads

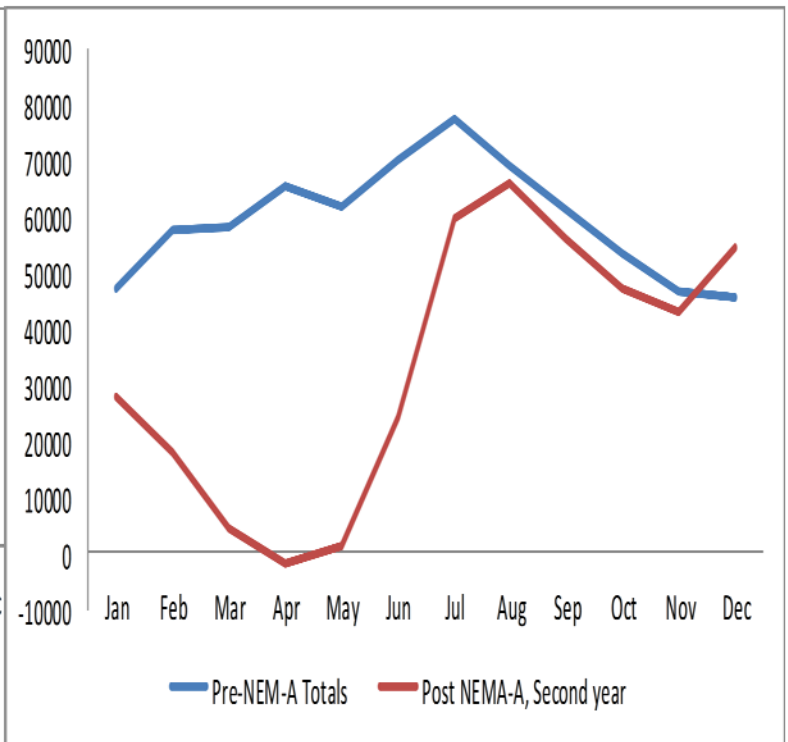
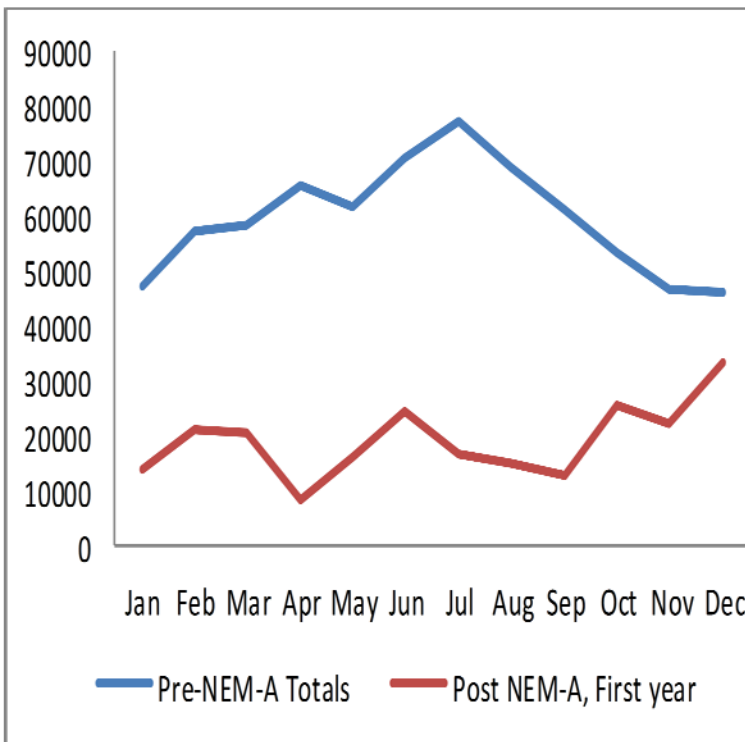
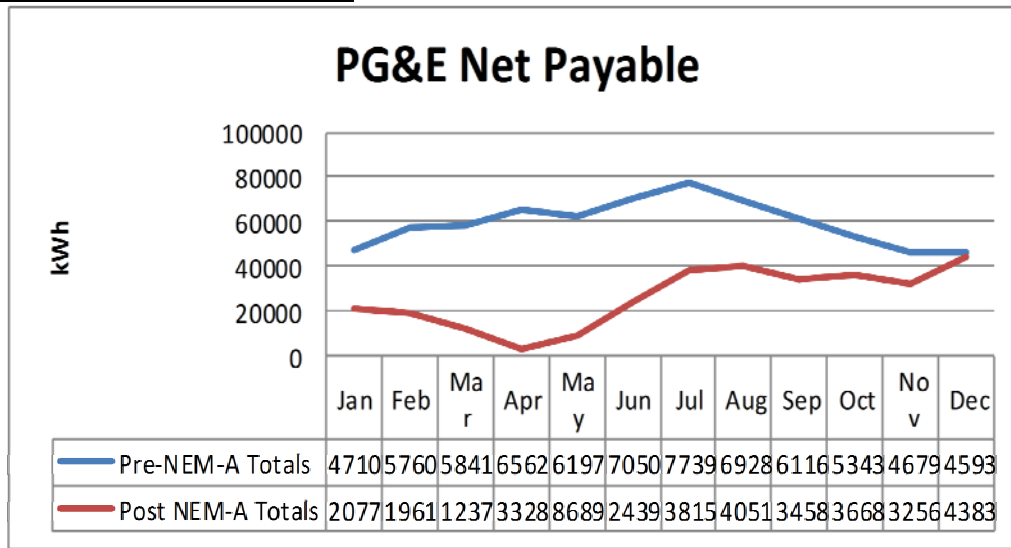
Wastewater Operations and Maintenance Highlights

- 1/9,1/11 Courtesy notices, lockoffs
- 1/4 Sewer cleanout
- 1/5 Cleaned turbidimeter
- 1/9 Managing chlorine feed
- 1/10 Troubleshooting pump for W3 water system
- Troubleshooting pumps to golf course
- 1/16-1/31 Troubleshooting Hardesters lift station
- 1/29 Blower #3 placed in service
- Building 1-ton tie-down straps
- Troubleshooting lab Internet connectivity
- 1/22, 1/31 Respond to sewer backups
- Scheduling chlorine response exercise with South Lake Fire Dept.
- Gathering data for NBS Rate Study
- Regular maintenance and operations
- 1/23—1/25 Meter reads

January 2018 Field Report

Vehicle Mileage	
Vehicle	Mileage
Truck 1	125
Truck 3	1912
Truck 4	282
Truck 6	973
Truck 7	1722
Truck 8	1102
Dump Truck	218
Backhoe	0

Fuel Tank Use		
	Gasoline	Diesel
Tank Meter	96189.7	21068
Fuel Log	348	66.1
January		478.26
Tank Level	489.13	
December		
Tank Level	48.91	347.83





Hidden Valley Lake Community Services District

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MEMO

To: Board of Directors
From: Kirk Cloyd
Date: February 20, 2018
RE: General Manager's Monthly Report

Good evening, the following report discusses items Hidden Valley Lake CSD completed over the past month. This report is intended to provide the Board and public with an update on the progression of projects and current status of relevant issues.

Water

1. Moratorium update: As previously noted, our Regional Water Quality Control Board's work load increased exponentially with the North Bay fires and the meter moratorium issue was transferred to the State Water Resources Control Board-Region II Program Chief, Stefan Cajina, who forwarded it to Ms. Jule Rizzardo, Assistant Deputy Director of the Water Rights, Permitting & Enforcement Branch at the State Water Board. Both staff and several constituents have left messages for Ms. Rizzardo, however, Ms. Rizzardo has failed to return any calls. On Feb. 8th Senator McGuire's office sent a letter directly to Felicia Marcus, Chair of the CA State Water Resources Control Board requesting they consider lifting of the meter moratorium.
2. Staff submitted the Annual Groundwater Monitoring Report to the state.
3. Staff attended a Webinar entitled: WaterSide Chat: Avoiding AMI Deployment Surprises

Sanitary Sewer

1. Lake County has made repairs to the water crossing damaged during the Valley Fire recovery efforts and had the RWRP access road graded. The road is much better than before but additional fill, shaping and compaction will be needed followed by 4" of asphalt to ensure access during and after rain events.
2. The General Manager completed Sewer Use Ord. 59.1 to replace Ord. 48. Staff has reviewed the draft Ordinance and it is expected to be brought to the March Board meeting for the required Board and Public comment period.
3. Staff has developed Recycled Water Best Management Practices (BMP's). It is expected that a resolution will be brought to the Board for adoption of the BMP's in a future Board meeting.
4. Inspected the chemical storage and containment at the HVLA pool. HVLA was notified of the Federal 40CFR 405 requirement to contain the specific chemicals they



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use, making sure they can not spill or drain to the sewer system. HVLA placed a berm around the flood drain in the chemical storage and mechanical room to achieve this. A follow up inspection is needed to close HVLCSD's report.

Stormwater

Nothing to report.

Human Resources

1. A meeting with the Personnel Committee took place to discuss the draft Employee Handbook. It was determined that the document would need major revision and that a rewrite should be considered. Staff has since forwarded a copy of SDRMA's Employee Handbook as well as an employee Memorandum of Understanding (MOU) for consideration. Since SDRMA is a risk management agency, their employee handbook may not relate to our utility staff as well as an employee MOU from a utility agency.
2. CPS HR Consulting has addressed a number of staff and District concerns related to the salary survey. The Personnel Committee has noted that the comparables are appropriate. Once the numeric values have been reviewed by the Finance Committee and any of their concerns addressed, the final report will be brought to the entire Board for review and possible acceptance.

Facilities

The General Manager renewed the annual contract with the Konocti Conservation Crew #27 for weed abatement and debris removal at a substantial cost savings over previous weed abatement methods.

Vehicles & Equipment

Nothing to report

General Information

1. The Konocti Conservation Crew #27 continued to drop trees damaged by the Valley Fire, on the Dallas Ct. property. They made use of the District's burn permit conducting control burns of the small debris.
2. Verizon Tower Update: The General Manager contacted the Verizon representative for the proposed cell tower at Little Peak Water Tank. Because AT&T submitted their proposed tower on the Wild Diamond Vineyard property ahead of Verizon, Lake County Planning Commission has directed Verizon to evaluate that site for service. If Verizon can provide the same quality of service from the proposed AT&T cell



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tower, the Lake County Planning Commission will require Verizon to install their equipment on the AT&T tower and not build the Verizon tower on District property.

3. Staff is developing a Fee Schedule to replace Ordinances 56 (Water Rates) and 58 (Sewer rates) to be approved by Resolution. It is expected to be brought to the April Board meeting.
4. Staff is working with LAFCO and coordinating with Valley Oaks representatives to begin the annexation of the valley Oaks property into the District boundaries.
5. Staff submitted the five required Notice of Interests (NOI's) to FEMA/CalOES for the Haz. Mit. projects we have listed in Lake County's Local Haz. Mit. Plan. HVLCSD received notification that we can submit funding requests for four of the projects which include:
 - A. Replacement of the five wooden water tanks.
(\$7.596M project of which the District obligation is \$1.899M. Additional Federal funding may be available.)
 - B. A new well (Cr6 & meter moratorium & security buildings over the three existing wells and chlorination facility.)
(\$3.774M project of which the District obligation is \$0.9435M.)
 - C. Replacement of the Stormwater swing check valve with a Tideflex valve.
(\$0.634M project of which the District obligation is \$0.1585M.)
 - D. Emergency generators for all potable water facilities.
(\$2.712M project of which the District obligation is \$0.678M.)
6. The G.M. attended the following classes at the Urban Water Institute Conference:
 - A. Climate Change & Its Impact On Water
 - B. What Is The Future Of Dams In California
 - C. Affordable Water Rates & The Water Rate Payer (AB 685, SB 623, SB 998 and SB 1668)
 - D. Unintended Consequences Of The Most Epic Drought In Recorded History
 - E. To Litigate, Or Not To Litigate
 - F. Water Pricing, Customer Usage: It's Complicated (AB 685, SB 623, SB 998 and SB 1668)
 - G. California Water Fix: Down For The Count 2? 1? Or 0?
 - H. Control Of Water: The City View (AB 685, SB 623, SB 998 and SB 1668)
 - I. How Is Conservation Going To Be A Way Of Life? (SB 555)
 - J. To Sea, Or Not To Sea? (Salton Sea solution)
7. Staff drafted a Finance Committee Charter at the request of the Finance Committee and sent it out for review. The next Finance Committee meeting is scheduled for Friday Feb. 23rd at noon.
8. Staff reviewed the Lien policy and conferred with legal counsel as it is believed that Lake County is charging HVLCSD for part of the process that we are exempt from. This will be brought to the County's attention.



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9. HVLCSD received another obligatory letter from FEMA/CalOES for the 2017 flood in the amount of \$235K. Approx. \$117K will be paid to Lake County Special Districts for treatment of wastewater during the flood period.

Emergency Preparedness

1. The District is working with the local fire agency to coordinate an on-site chlorine and hazardous chemical training for their staff at the RWRF.
2. Staff attended the final Hazard Mitigation Planning Committee Meeting. The Local Haz. Mit. Plan is expected to go into effect in March 2018.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: February 20, 2018

AGENDA ITEM: Discussion and Possible Approval: Adoption of Resolution 2018-01 authorizing HVLCSD to enter into a financial assistance agreement with the USBR, and designating a representative to execute the agreement.

RECOMMENDATIONS: Adopt Resolution 2018-01.

FINANCIAL IMPACT:

At a maximum award of \$750,000 per project, the (USBR) Bay-Delta Restoration program would provide 50% of the total cost of a project, and the applicant would be responsible for the remaining 50%. This new Federal (USBR) grant program is in line with the water efficiencies gained by the AMI project.

Since the AMI project has already been vetted, the total cost of this project has been calculated to be \$1.6M. A State Revolving Fund (SRF) loan application has been submitted for \$818,000. This \$818,000 loan is HVLCSD's matching funds obligation in the state grant program.

If awarded grant funding through the USBR, the financial impact to this grant application and approval process is to reduce HVLCSD's SRF principal from \$818,000 to as low as \$68,000.

Consequently, HVLCSD's time to reach a Return On Investment (ROI) is greatly reduced.

BACKGROUND: The Bureau of Reclamation (Reclamation) is a participating agency in the Bay- Delta Restoration Program. The Bay-Delta Restoration Program includes strategies to address ecosystem health, water supply reliability and water quality. Water use efficiency is a critical element in the successful implementation of the Bay-Delta Restoration Program.

Reclamation has posted a Funding Opportunity Announcement (FOA) for cost share funding for water use efficiency and conservation activities. Up to \$3.0 million in Federal funds will be available for awards up to \$750,000 per project. No more than \$750,000 per project, and \$1.5M per recipient, will be awarded under this FOA. Estimated number of agreements to be awarded: 3-10.

Applicants must be able to cost share at least fifty percent (50%) or more of the total project costs. Cost sharing may be made through cash or in-kind contributions from the applicant or third-party partners. Cost-share funding from sources outside the applicant's organization, e.g., loans or state grants, should be secured and available to the applicant prior to award.

Application Due Date: March 15, 2018 1:00 PM PST.

It is predicted that funds may be awarded no later than September 19, 2018, contingent on appropriations.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Kirk Cloyd, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on XXX XX, 2018 by the following vote:

Ayes:

Noes:

Abstain:

Absent

Secretary to the Board

RESOLUTION 2018-01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT, AUTHORIZING HIDDEN VALLEY LAKE CSD TO ENTER INTO A FINANCIAL ASSISTANCE AGREEMENT UNDER THE BAY-DELTA RESTORATION PROGRAM: CALFED WATER USE EFFICIENCY GRANTS WITH THE U.S. DEPARTMENT OF INTERIOR BUREAU OF RECLAMATION AND DESIGNATING A REPRESENTATIVE TO EXECUTE THE FINANCIAL ASSISTANCE AGREEMENT, AND ANY AMENDMENTS THERETO FOR THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT AMI METER REPLACEMENT PROJECT, ALSO KNOWN AS THE HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT WATER AND ENERGY CONSERVATION PROJECT

BE IT RESOLVED, that the HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT (DISTRICT) is authorized to enter into a financial assistance agreement under the Bay-Delta Restoration Program: Calfed Water Use Efficiency Grants with the U.S. Department of Interior-Bureau of Reclamation (USBR) for the Hidden Valley Lake-Community Services District AMI Meter Replacement Project, also known as The Hidden Valley Lake Community Services District Water and Energy Conservation Project.

BE IT RESOLVED, that HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT Board of Directors authorizes the General Manager, or in his absence, his designees, to execute the financial assistance agreement, any amendments, and any grant related documents thereto;

BE IT RESOLVED, that HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT has the capacity to provide the amount of funding and/or in-kind contributions specified in the funding plan;

BE IT RESOLVED, that HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT will work with the USBR to meet established deadlines for entering into a cooperative agreement; and

BE IT FURTHER RESOLVED, that HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT Board of Directors hereby adopts Resolution 2018- 01.

PASSED AND ADOPTED on this 20th day of February 2018 by the following votes:

AYES:

NOES:

ABSTAIN:

ABSENT:

Carolyn Graham, President to the Board of Directors

ATTEST:

Kirk Cloyd, Secretary to the Board