

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

JANUARY 17, 2012

CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Board of Directors called to order on January 17, 2012 at the hour of 7:00 p.m. by President Herndon at 19400 Hartmann Road, Hidden Valley Lake, California.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Present – Directors Freeman, Graham, Lieberman, Mirbegian and Herndon. Also present: Mel Aust, General Manager, Tami Ipsen, Administrative Assistant/Secretary to the Board and Tasha Klewe, Accountant/Controller.

APPROVAL OF AGENDA:

Mr. Lieberman moved, Mrs. Mirbegian seconded to approve the January 17, 2012 Agenda.

Motion approved by unanimous vote.

APPROVAL OF MINUTES:

Mrs. Mirbegian moved, ~~Mrs.~~ Ms. Graham seconded to approve the December 20, 2011 board meeting minutes with the following changes:

Page Two, first paragraph, to read, "Update Regarding the Solar Project Cont'd
After discussion, Mr. LaFaver moved, Mrs. Mirbegian seconded to approve the pay request to Real Goods Solar for \$769,869.68."

Motion approved by unanimous vote.

~~Mrs.~~ Ms. Graham moved, Mr. Lieberman seconded to approve the January 9, 2012 Special Meeting Workshop minutes.

Motion approved by unanimous vote.

APPROVAL OF WARRANTS:

Mrs. Mirbegian moved, Mr. Lieberman seconded to ratify payment of warrants #029426 - #029519 (including voided warrants and direct deposits) for a period ending December 30, 2011.

The total amount of warrants was \$273,526.08.

Motion approved by unanimous vote.

COMMITTEE REPORTS:

There were no committee reports.

STAFF REPORTS:

A. Accountant/Controller's Finance and Investment Report

Tasha Klewe presented the December 31, 2011 Financial and Investment Reports. She also explained the pie charts showing distribution of the District's fund accounts. The December 31, 2011 Revenue and Expense Report indicates the District's revenue estimate is over approximately 3.89% and the expenses are under budget approximately 3.94%.

Mrs. Mirbegian moved, Mr. Freeman seconded to accept the December 31, 2011 Financial and Investment Reports.

Motion approved by unanimous vote.

B. General Manager's Report

General Manager Mel Aust reported on communications and water industry issues.

Mr. Freeman moved, Mrs. Mirbegian seconded to accept the General Manager's report.

Motion approved by unanimous vote.

UNFINISHED BUSINESS:

A. Update Regarding the Solar Project

Tasha Klewe reported on the web base program that shows solar power being generated and the recent news release regarding going on line with PG&E. She informed the Board there will be a landscape change order presented for approval at the special meeting on January 25, 2012

Mr. Aust reported he will be attending USDA's 75th anniversary in Washington D.C. on February 7, 2012 and will invite the constituents that played a key role in assisting with funding for the solar project to a ribbon cutting ceremony sometime in the spring.

B. CLOSED SESSION: G.C. 54957 Personnel

The Board of Directors went into Closed Session at 7:30 p.m. and Opened Session at 7:39 p.m. There was no reportable action taken.

NEW BUSINESS:

A. Discussion and Possible Approval of an Employee Compensation Philosophy

After discussion, the Board of Directors decided to take the accumulated suggestions from the Directors and have the President of the Board format it into a policy format to bring back to the Board for possible approval at the January 25, 2012 special meeting.

B. Discussion and Possible Approval of Reorganizing the Board of Directors

After discussion Mr. Lieberman moved, Mr. Freeman seconded to appoint Mrs. Herndon as President of the Board and Mrs. Mirbegian as Vice President of the Board.

Motion approved by unanimous vote.

NEW BUSINESS: Cont'd

C. Discussion and Possible Approval of Reorganizing the Committees

After discussion the President of the Board appointed the Directors to the following committees:

- Personnel Committee- Mrs. Ms. Graham and Mrs. Herndon (chairperson)
- Security and Disaster Preparedness Program Committee – Mr. Freeman and Mrs. Herndon (chairperson)
- Finance Committee – Mr. Lieberman and Mrs. Mirbegian (chairperson)

Appointments approved by unanimous vote.

D. Discussion and Possible Approval of a Resolution Authorizing Investments of Hidden Valley Lake Community Services District's Monies in Local Agency Investment Fund

After discussion Mr. Freeman moved, Mr. Lieberman seconded to approve resolution 2012-01, A Resolution Authorizing Investments of Hidden Valley Lake Community Services District's Monies in Local Agency Investment Fund.

Resolution approved by unanimous vote.

E. Discussion and Possible Approval of a Resolution by Corporation, Limited Liability Company of Unincorporated Association (Westamerica Signature Card Update)

After discussion Mrs. Ms. Graham moved, Mrs. Mirbegian seconded to approve resolution 2012-02, A Resolution by Corporation, Limited Liability Company of Unincorporated Association.

Resolution approved by unanimous vote.

F. Discussion and Possible Approval of the Board of Director Packet Updates

After discussion, Mr. Lieberman moved, Mrs. Mirbegian seconded to approve the Board of Directors Packet updates.

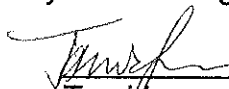
Motion approved by unanimous vote.

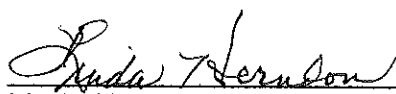
ORAL COMMUNICATIONS:

Mrs. Mirbegian reported on ACWA's upcoming Strategic Information Plan workshop. Mrs. Ms. Graham reported on the upcoming Integrated Water Management Plan workshop in Lakeport. Property owner suggested posting the District's mission statement in boardroom. Another property owner informed the board of his pending lawsuit against the District. Mr. Freeman announced HVLA's Golf and Greens Committee will now be meeting at HVLA's facility.

ADJOURNMENT:

The meeting was adjourned at 8:51 p.m. on motion by Mrs. Mirbegian, seconded by Mrs. Ms. Graham, and unanimously carried.

 2/21/12
 Tammy Ipsen Date
 Secretary to the Board

 2/21/12
 Linda Herndon Date
 President of the Board