



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: January 23, 2018**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California. Present were:

Director Jim Lieberman, President
Director Carolyn Graham, Vice President
Director Linda Herndon
Director Judy Mirbegan
Director Jim Freeman
Kirk Cloyd, General Manager
Penny Cuadras, Administrative Assistant

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by President Lieberman.

APPROVAL OF AGENDA

On a motion made by Director Mirbegan and second by Director Herndon the Board unanimously approved the agenda.

EMPLOYEE RECOGNITION

Staff recognized Alyssa Gordon for obtaining her Grade II Water Treatment Certification.

PRESENTATIONS

Civic Spark Interns, Marina Deligiannis and Jacob Gill provided an in-depth update on the progress of the I&I Project related to the 2017 Stormflow.

CONSENT CALENDAR

On a motion made by Director Mirbegan and second by Director Herndon the Board unanimously approved the following Consent Calendar items:

- (A) MINUTES: Approval of the Board of Directors Regular Board Meeting Minutes for December 19, 2017.
- (B) DISBURSEMENTS: Check # 35057- # 35146 including drafts and payroll for a total of \$557,212.39.

BOARD COMMITTEE REPORTS

Personnel Committee: No meeting held
Finance Committee: No meeting held
Emergency Preparedness Program Committee: No meeting held
Lake Water Use Agreement-Ad Hoc Committee: No meeting held
Valley Oaks Project Committee: Meeting was scheduled for January 9 but was rescheduled to January 30 at the request of Valley Oaks.

BOARD MEMBER ATTENDANCE AT OTHER MEETINGS

No other meeting attended by members of the Board.

STAFF REPORTS

Financial Report: Recycled Water revenue has exceeded 100% of the budgeted amount as noted by Director Mirbegian.

Administration/Customer Services Report:

Field Operation Report: An increase number of Service Orders was noted. (The CivicSpark project created over 150 Service Orders over this month last year.)

ACWA State Legislative Committee: Alyssa Gordon provided a report of the recent Bills discussed at the January 19 meeting.

General Manager's Report: The General Manager discussed items in his report, and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:

Discuss and approve the General Manager to enter into a contract amendment with GHD to complete the Water Balance Report Revision as required by the Central Valley Regional Water Quality Control Board

On motion by Director Mirbegian and second by Director Graham the Board unanimously approved the General Manager to enter into a contract amendment with GHD to complete the Water Balance Report Revision as required by the Central Valley Regional Water Quality Control Board, not to exceed \$9,696.00

Roll call vote:

AYES (5): Directors Graham, Herndon, Mirbegian Freeman and Lieberman

NAYS (0):

ABSTAIN (0):

ABSENT (0):

DISCUSSION:

Directors research on alternative health benefits for themselves and/or their spouse. (Director Graham)

There was a request to table this item, however a second and vote is required and will be addressed at the next regularly scheduled Board Meeting.

DISCUSSION AND POSSIBLE ACTION:

Designation of Board President and Vice President for 2018 Calendar Year

Director Lieberman nominated Director Graham to be the President of the Board for the 2018 calendar year. Director Graham accepted the nomination and was unanimously approved by the Board by roll call vote.

Roll call vote:

AYES (5): Directors Graham, Herndon, Mirbegian Freeman and Lieberman

NAYS (0):

ABSTAIN (0):

ABSENT (0):

Director Mirbegian nominated Director Herndon to be the Vice President for the 2018 calendar year. Director Herndon Graham accepted the nomination and was unanimously approved by the Board by roll call vote.

Roll call vote:

AYES (5): Directors Graham, Herndon, Mirbegian Freeman and Lieberman

NAYS (0):

ABSTAIN (0):

ABSENT (0):

DISCUSSION AND POSSIBLE ACTION:

Assignment of Board Members to Standing Committees for the 2018 Calendar Year

Director Graham made the following Board member committee assignments for the 2018 calendar year:

- Finance Committee: Directors Mirbegian and Freeman
- Personnel Committee: Directors Herndon and Lieberman
- Emergency Preparedness Committee: Director Graham
- Lake Water Use Agreement-Ad Hoc Committee: Director Mirbegian
- Valley Oaks Project Committee: Director Herndon

PUBLIC COMMENT

Members of the public acknowledged staff and the Civic Spark Interns for jobs well done.

BOARD MEMBER COMMENT

Members of the Board acknowledged the Civic Spark interns on the knowledge and professionalism shown during their presentation.

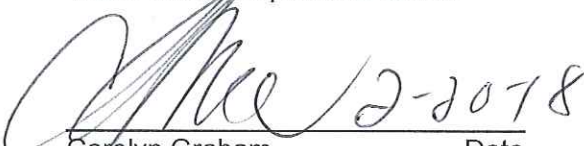
Director Freeman asked Staff to follow-up with the the Association and their contractor to verify all mandated water and sewer regulations are met during the rebuild of the Community Center.

CLOSED SESSION: The Board will call to order and recess to Closed Session to discuss the following item:

PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957.6: Review of the General Manager's contract provisions.

ADJOURNMENT

The Board of Directors went into closed session at 8:50 PM and adjourned at 9:24 PM. There was no reportable action.



Carolyn Graham Date
President of the Board



Kirk Cloyd Date
General Manager/Secretary to the Board

