



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

**TUESDAY, JUNE 18, 2024– 7:00 PM
MEETING MINUTES**

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors met in the District Boardroom at 19400 Hartmann Road, Hidden Valley Lake, California.

Directors Present:

Director Sean Millerick, President
Director Jim Freeman, Vice President
Director Gary Graves
Director Jim Lieberman
Director Matthew Metcalf – *Arrived at 7:07 p.m.*

Staff Present:

Dennis White, General Manager
Penny Cuadras, Administrative Services Manager
Hannah Davidson, Water Resources Specialist
Kelly Reese, Administrative Support Assistant

Via Teleconference:

Alyssa Gordon, Project Manager
Trish Wilkinson, Accounting Supervisor

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Director Millerick.

APPROVAL OF AGENDA

Motion by Director Freeman to Approve the June 18, 2024, Regular Board Agenda.
Second by Director Graves.

Roll Call Vote:

AYES: (4) Directors Graves, Freeman, Lieberman, and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Metcalf

Motion carries to approve the June 18, 2024, Regular Board Agenda as presented.

CONSENT CALENDAR

Moved by Director Lieberman to approve the Consent Calendar as presented. Second by Director Graves.

- A. **MINUTES**: Approval of the May 14, 2024, Finance Committee Meeting Minutes
- B. **MINUTES**: Approval of the May 21, 2024, Regular Board of Directors Meeting Minutes
- C. **DISBURSEMENTS**: Check #002642 - #002743 including drafts and payroll for a total of \$865,299.83.

No Further Discussion

No Public Comment

Roll Call Vote:

AYES: (4) Directors, Graves, Freeman, Lieberman, and Millerick

NAYS: (0)

ABSTAIN: (0)
ABSENT: (1) Director Metcalf
Motion Carries to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 6/11.
Personnel Committee: Have not met.
Emergency Preparedness Committee: Met 6/4.
Lake Water Use Agreement-Ad Hoc Committee: Have not met.
Trane Ad-Hoc Committee: Met 6/3. Next Ad Hoc Meeting 6/27. Special Meeting 6/27.
Valley Oaks Project Sub-Committee: Have not met.

STAFF REPORTS

Financial Report: No discussion.
Administration/Customer Services Report: Inquiries addressed by staff. Currently 0 lock offs.
Field Operation Report: No discussion.
ACWA State Legislative Committee: Update provided by Hannah Davidson.
Projects Update: Update provided by Alyssa Gordon.
General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

DISCUSSION AND POSSIBLE ACTION:

Adopt the FY 2024-25 Budget and Investment Policy

Public Hearing – Director Millerick opened the hearing at 7:27 p.m. to receive comments on the proposed FY 2024-25 Budget. There were no comments from the public. The public hearing closed at 7:27 p.m. and 20 seconds.

Director Freeman moved to Approve Resolution 2024-03 Adopting the FY 2024-25 Budget. Second by Director Graves.

No further Discussion
No Public Comment

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Metcalf and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries by unanimous vote to Approve Resolution 2024-03 Adopting the FY 2024-25 Budget.

Director Freeman moved to Approve Resolution 2024-04 Approving and Adopting the Investment Policy for FY 2024-25. Second by Director Graves.

No further Discussion
No Public Comment

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Metcalf and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries by unanimous vote to Approve Resolution 2024-04 Adopting the Investment Policy for FY 2024-25.

DISCUSSION AND POSSIBLE ACTION:

Adopt Resolution 2024-05 Approving A New District Workplace Violence Prevention Plan Under Senate Bill No. 553

Director Lieberman moved to Approve Resolution 2024-05 Approving and Adopting A New District Workplace Violence Prevention Plan Under Senate Bill No. 553. Second Director Graves.

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Metcalf and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries by unanimous vote to Approve Resolution 2024-05 Adopting Workplace Violence Prevention Plan Under Senate Bill 553.

DISCUSSION AND POSSIBLE ACTION:

Adopt Resolution 2024-06 BRCE CMI Contract Amendment

Director Graves moved to Approve and Adopt Resolution 2024-06, BRCE CMI Contract Amendment. Second Director Metcalf.

Roll Call Vote:

AYES: (4) Directors, Graves, Lieberman, Metcalf and Millerick

NAYS: (1) Director Freeman

ABSTAIN: (0)

ABSENT: (0)

Motion Carries 4-1 to Approve Resolution 2024-06 Adopting BRCE CMI Contract Amendment.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to Replace the 2005 Dodge Ram – Truck 8 and 2008 Dodge Ram – Truck 9

Director Freeman moved to authorize the General Manager to Replace the 2005 Dodge Ram – Truck 8 and 2008 Dodge Ram – Truck 9 and not to exceed \$38,000 per vehicle. Second Director Lieberman.

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Metcalf and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries by unanimous vote Authorizing the General Manager to Replace the 2005 Dodge Ram – Truck 8 and 2008 Dodge Ram – Truck 9 not to exceed \$38,000 per vehicle.

PUBLIC COMMENT

1. Public comment regarding recent water shut off notice due to Tank 9 Project.
2. Public comment regarding future rate increases.

BOARD MEMBER COMMENT

Members of the Board expressed appreciation to the staff.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting at 8:00 p.m. Second by Director Graves.

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Metcalf and Millerick

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries by unanimous vote to adjourn the meeting at 8:00 p.m.



Sean Millerick
President of the Board



Dennis White
General Manager, Secretary to the Board

