

MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS  
OF THE  
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

JANUARY 25, 2012

CALL TO ORDER:

Special meeting workshop of the Hidden Valley Lake Community Services District Board of Directors called to order on January 25, 2012 at the hour of 5:00 p.m. by President Herndon at 19400 Hartmann Road, Hidden Valley Lake, California.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Present – Directors Freeman, Graham, Lieberman, Mirbegian and Herndon. Also present: ~~Mel Aust, General Manager~~, Tami Ipsen, Administrative Assistant/Secretary to the Board and Tasha Klewe, Accountant/Controller.  
Absent: Mel Aust, General Manager.

APPROVAL OF AGENDA:

Mrs. Mirbegian moved, Mr. Lieberman seconded to approve the January 25, 2012 Agenda.

Motion approved by unanimous vote.

UNFINISHED BUSINESS:

A. Discussion and Possible Approval of the Solar Project Landscape Change Order

After discussion Mrs. Mirbegian moved, Mr. Lieberman seconded to approve the photovoltaic landscape change order for \$40,225.00.

Motion approved by unanimous vote.

B. Discussion and Possible Approval of a Compensation Philosophy

After discussion Ms. Graham moved, Mrs. Mirbegian seconded to approve the following Compensation Philosophy with the following changes:

“It is the Compensation Philosophy of the Hidden Valley Lake Community Services District to attract, retain and motivate our workforce by offering a total compensation package, (i.e. salary, benefits and work life), which supports our mission) encourages employees development and rewards excellence. Compensation will be competitive with the market value of similar job functions in comparable public agencies.”

Motion approved by unanimous vote.

C. CPS HR Consulting Presentation

Debbie Owen, CPS HR Consulting presented the DRAFT salary survey comparing various positions with the Administrative Assistant/Secretary to the Board and Accountant/Controller positions.

The Board agreed to pass the salary survey results to the Personnel Committee for discussion and for Board discussion at the February 21, 2012 board meeting.

ORAL COMMUNICATIONS:

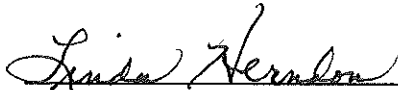
Tasha Klewe asked to possibly move the Finance Committee meeting to February 2, 2012 at 11:a.m., but she needs to check with Mel's schedule.


Mrs. Mirbegian reported that she, Mrs. Herndon and Mr. Lieberman attended an ACWA Informational Forum on January 24, 2012.

Property owner commented on the Compensation Philosophy.

ADJOURNMENT:

The meeting was adjourned at 6:30 p.m. on motion by Mr. Freeman, seconded by Mr. Lieberman, and unanimously carried.

 2/21/12  
Linda Herndon                      Date  
President of the Board

 2/21/2012  
Tami Ipsen                      Date  
Secretary to the Board