



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: July 21, 2020**

The Hidden Valley Lake Community Services District Board of Directors met this evening at the District office located at 19400 Hartmann Road, in Hidden Valley Lake, California.

Present were:

Director Jim Lieberman, President
Director Claude Brown
Director Jim Freeman
Director Carolyn Graham
Director Gary Graves
Operations Manager, Dennis White
Secretary to the Board, Penny Cuadras

Also Attending Via Tele-Conference were:

Accounting Supervisor, Trish Wilkinson
Water Resources Specialist, Alyssa Gordon

CALL TO ORDER

The meeting was called to order at 7:04 p.m. by President Lieberman.

APPROVAL OF AGENDA

Director Graves moved to approve the Agenda. Seconded by Director Graham.

Director Freeman moved to remove item 15 Item was tabled at the June Board meeting pending future GM input.

Finance Committee and staff to look at additional benefit options for the District.

[Item 15: Approve Resolution 2020-09 Resolution Of The Hidden Valley Lake Community Services District Board Of Directors To Provide Health Insurance Coverage To Each Active Board Member Only - Each Board Of Director Shall Contribute 5% Of The Cost Of The Director Health Insurance Premium]

Members of the Board discussed item further.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (4) Directors, Brown, Graves, Freeman and Lieberman

NAYS: (1) Director Graham

ABSTAIN: (0)

ABSENT: (0)

Motion carries by majority vote to approve the agenda as amended; removing item 15.

PRESENTATION:

Final Presentation by Civic Spark Fellows; Hannah Davidson and Zachary Gianotti

Hannah and Zachary provided a detailed update of projects completed during their fellowship term.

CONSENT CALENDAR

Director Freeman moved to approve the Consent Calendar as presented. Seconded by Director Graham. The Board approved the following Consent Calendar as presented.

- A. MINUTES: Approval of the June 2, 2020 Special Meeting Minutes
- B. MINUTES: Approval of the June 4, 2020 Personnel Committee Report
- C. MINUTES: Approval of the June 8, 2020 Finance Committee Report
- D. MINUTES: Approval of the June 16, 2020 Regular Board Meeting Minutes
- E. MINUTES: Approval of the June 29, 2020 Special Meeting Minutes
- F. MINUTES: Approval of the June 29, 2020 Personnel Meeting Report

G. DISBURSEMENTS: Check # 037311- # 037380 including drafts and payroll for a total of \$310,706.

No Further Discussion from the Board.
No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Director Graves provided a brief update of the July 20th Meeting. Committee discussed Staff Health Benefit staff will look into comparable options. Committee recommendations will be addressed at specific agenda item.

Personnel Committee: Have not met. Meeting scheduled 7/27.

Safety and Security Committee: Have not met.

Lake Water Use Agreement-Ad Hoc Committee: Have not met.

Valley Oaks Sub-Committee: Have not met.

STAFF REPORTS

Financial Report: Aging report of delinquent accounts will be included in the Board report,

Administration/Customer Services Report:

Field Operation Report:

ACWA State Legislative Committee: Possible Candidate – Hannah Davidson

Operations Manager Report: Operations Manager, Dennis White updated the Board on a call from the Amy Little, SWRCB, the District should expect a final ruling on the Moratorium within 3-5 days.

PROJECT PRIORITIES:

•Moratorium

•Tank 9

•I&I

•SCADA-Bid Solicitation for a shovel ready project in 2021, CIP has not been activated pending a successful 218 in January

•AMI

•Generators

DISCUSSION AND POSSIBLE ACTION:

Discuss Board of Directors Attendance of SDRMA Leadership Academy 9/2020

After considering the cost per Director, pending November General Elections and concerns with COVID-19, the Board agreed it would be in the best interest of the District to postpone attendance and consider attending in 2021.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to postpone attendance of the SDRMA Leadership Academy and consider attending in 2021.

DISCUSS AND POSSIBLE ACTION:

Approve Proposal for Survey of 2.18 acres within remaining parcel of APN 142-301-01

Director Graves moved to approve the Proposal for Survey of 2.18 acres within remaining parcel of APN 142-301-01. Seconded by Director Freeman.

Board requests staff confirm HVLA agrees to all terms including "Perpetual and exclusive easement access" prior to moving forward with the survey.

Item tabled, pending an approved MOU from HVLA GM.

No Further Discussion from the Board.

No Public Comment.

DISCUSS AND POSSIBLE ACTION:

Approve the Purchase of OSHA Required SCBA, Level A Chlorine Suit

Director Freeman to Approve the Purchase of OSHA Required SCBA, Level A Chlorine Suit. Seconded by Director Graves. Recommended for approval by the Finance Committee, steps to protect staff and OSHA requirement.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to Approve the Purchase of OSHA Required SCBA, Level A Chlorine Suit.

DISCUSS AND POSSIBLE ACTION:

Approve Resolution 2020-06 Adopting Water System And Wastewater System Capacity Fees, Connection Fees, And Sewer Inspection Fee

Amendment to Resolution 2020-06 page 2, Section 8 read by Board President.

Director Graves moved to Approve Resolution 2020-06 Adopting Water System And Wastewater System Capacity Fees, Connection Fees, And Sewer Inspection Fee as modified.

Seconded by Director Freeman.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graham, Graves, Freeman and Lieberman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimously to Approve Resolution 2020-06 Adopting Water System And Wastewater System Capacity Fees, Connection Fees, And Sewer Inspection Fee.

DISCUSSION AND POSSIBLE ACTION:

"Spring Has Sprung" 5K/10K Run Sponsorship: Approve District's partial sponsorship of Spring Has Sprung event and approve purchase of t-shirts and other water conservation promotional materials – total cost not to exceed \$2,500

Director Freeman moved to approve District's partial sponsorship of Spring Has Sprung event and approve purchase of t-shirts and other water conservation promotional materials – total cost not to exceed \$2,500, a budgeted item for water conservation.

Seconded by Director Graham.

No Further Discussion from the Board.
No Public comments.

Roll Call Vote:
AYES: (5) Directors Brown, Graham, Graves, Freeman, and Lieberman
NAYS: (0) Director
ABSTAIN: (0)
ABSENT: (0)

Motion Carries unanimously to Approve the District's partial sponsorship of Spring Has Sprung event and approve purchase of t-shirts and other water conservation promotional materials – total cost not to exceed \$2,500

DISCUSS AND REVIEW:
Smith & Newell Letter of Engagement

Notice to Board of Directors announcing kickoff of the 2020 audit.

No Further Discussion from the Board.
No Public Comment.

Open Session Adjourned at 8:46.

CLOSED SESSION:
The Board will call to order and recess to Closed Session to discuss the following items:
PURSUANT TO CALIFORNIA GOVERNMENT CODE §54957: Public Employee Appointment: Title: [General
Manager]

The Board entered into Closed Session at 8:55 P.M.

DISCUSSION AND POSSIBLE ACTION:
Possible Action Resulting from Closed Session

The Board reconvened to open session at 9:44 P.M. with no reportable action.

PUBLIC COMMENT

No Public comment.

BOARD MEMBER COMMENT

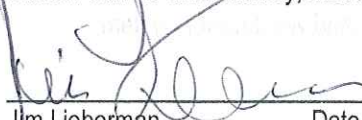
No Board comment.

ADJOURNMENT

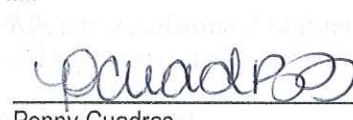
On a motion made by Director Graham and seconded by Director Graves the Board voted unanimously to adjourn the meeting by Roll Call Vote.

Roll Call Vote:
AYES: (5) Directors Brown, Graham, Graves, Freeman, and Lieberman
NAYS: (0)
ABSTAIN: (0)
ABSENT: (0)

Motion Carries unanimously, meeting was adjourned at 9:46 P.M.



Jim Lieberman Date 8/31/2020
President of the Board



Penny Cuadras Date 8/31/2020
Secretary to the Board