



Hidden Valley Lake Community Services District

Regular Board Meeting Minutes

DATE: August 20, 2013
TIME: 7:00 p.m.
PLACE: Hidden Valley Lake CSD
Administration Office, Boardroom
19400 Hartmann Road
Hidden Valley Lake, CA

1) CALL TO ORDER:

Meeting of the Hidden Valley Lake Community Services District Board of Directors called to order on August 20, 2013 at the hour of 7:05 p.m. by President Mirbegian at 19400 Hartmann Road, Hidden Valley Lake, California.

2) PLEDGE OF ALLEGIANCE:

3) ROLL CALL:

Present – Directors Freeman, Lieberman, and Mirbegian. Director Herndon teleconferenced from 16207 E Nelson Rd, Elk, Washington 99009. Also present: General Manager Roland Sanford and Accountant/Controller Tasha Klewe.
Absent: Director Graham

4) APPROVAL OF AGENDA:

Director Freeman moved, Director Lieberman seconded to approve the August 20, 2013 Agenda.

Motion approved by unanimous vote of those present.

5) APPROVAL OF CONSENT CALENDAR:

- A. MINUTES: Approval of the July 16, 2013 Meeting Minutes of the Board of Directors
- B. WARRANTS: Approved warrants #031056-031128 for a total of \$212,972.44.
- C. ADOPTION OF RESOLUTION 2013 -12 TO ESTABLISH DEFERRED COMPENSATION PLAN with Nationwide Retirement Solutions

Director Herndon requested Consent Calendar Item 5C be removed for discussion.

Director Lieberman moved, Director Freeman seconded to approve the Consent Calendar.

Motion approved by unanimous vote of those present.

At Director Herndon's request, Mr. Sanford provided additional information regarding Nationwide Retirement Solutions (Agenda Item 5C) and explained the rationale for offering a second deferred compensation plan to District employees.

Director Freeman moved, Director Herndon seconded to approve resolution 2013-12, a Resolution of the Hidden Valley Lake Community Services District Board of Directors Authorizing General Manager Roland Sanford to Establish a 457 Deferred Compensation Plan with Nationwide Retirement Solutions for District Employees.

Resolution approved by unanimous vote of those present.

6) BOARD COMMITTEE REPORTS:

Personnel Committee – The committee had nothing to add the July 18, 2013 Personnel Committee report.

Finance Committee Report – no report. Meeting scheduled in September.

Security and Disaster Preparedness Program Committee – The committee had nothing to add to the July 24, 2013 Security and Disaster Preparedness Committee meeting report.

7) BORAD MEMBER ATTENDANCE AT OTHER MEETINGS:

ACWA Region 1 – Director Mirbegian summarized the status of ongoing Region 1 discussions regarding proposed legislation (AB 145) that would transfer the State's Drinking Water Program from California Department of Public Health to the State Water Resources Control Board and the proposed Water Bond measure tentatively scheduled to be placed on the November 2014 ballot.

ACWA State Legislative Committee – Director Herndon reviewed the ACWA State Legislative Committees stance regarding recent revisions to the proposed Water Bond.

County OES – No meeting.

Other meetings attended - none

8) STAFF REPORTS:

Accountant/Controller's Finance and Investment Report

In addition to the written report Tasha Klewe noted that the auditors will be at the District Office on September 26th and 27th to begin review of the District's FY 2012-2013 financial records.

General Manager's Report:

General Manager Roland Sanford had nothing to add to the written report enclosed in the board packet.

9) DISCUSSION AND POSSIBLE ACTION: Association of California Water Agencies (ACWA) Region 1 Board Member Elections

Director Lieberman moved, Director Freeman seconded to vote for the slate of candidates recommended by the ACWA Region 1 nominating committee.

Motion approved by unanimous vote of those present.

10) DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2013-13, Special District Risk Management Authority (SDRMA) Board Member Elections

Director Freeman moved, Director Lieberman seconded to vote for the following SDRMA Board candidates for the SDRMA Board:

Dennis May
David Aranda
Mike Scheafer
John Woolley

Motion approved by unanimous vote of those present.

11) PUBLIC HEARING to consider placement of default balance liens on real property pursuant to Government Code Section 61115

Director Mirbegian opened the hearing at 7:23 p.m. There was no public comment; the hearing was closed at 7:24 p.m.

- 12) DISCUSSION AND POSSIBLE ACTION: Adoption of Resolution 2013-14 confirming default balances and directing staff to file liens on real property

Director Lieberman moved, Director Freeman seconded to approve Resolution 2013-14, a Resolution of the Board of Directors of the Hidden Valley Lake Community Services District Confirming the Default Balance Associated with the Defaulting Bill Listed in Exhibit A and Directing Staff to File a Lien on Said Property.

Resolution approved by unanimous vote of those present.

- 13) DISCUSSION AND POSSIBLE ACTION: CPS HR Consulting Draft Base Salary Study Report dated June 21, 2013

The Board and Mr. Sanford discussed the draft base salary report by CPS HR Consulting. Mr. Sanford noted the definition of base salary, as used in the draft report, was unclear, making interpretation and comparison of the study results difficult. He recommended the Board adopt a definition that could be used in all subsequent base salary surveys prepared on behalf of the District. Board members briefly discussed their personal interpretations of the term "Base Salary" and the Personnel Committee was assigned the task of formulating a proposed definition of base salary for possible adoption at a future Board meeting.

Director Freeman moved, Director Lieberman seconded to approve submittal of staff's comments on the draft base salary survey as presented in the board packet to CPS HR Consulting.

Motion approved by unanimous vote of those present.

- 14) DISCUSSION AND POSSIBLE ACTION: Refinement of District Compensation Policy

Mr. Sanford summarized staff's concerns regarding interpretation and implementation of the District's Compensation Policy and recommended the Board consider refining the language of the policy. After discussion, the Board concluded that more information was needed before proceeding with any changes to the Compensation Policy, and directed staff to prepare a report summarizing the benefits offered by the District to District employees.

- 15) PUBLIC COMMENT

Property owner expressed their view regarding the CPS HR Consulting study.

- 16) BOARD MEMBER COMMENT

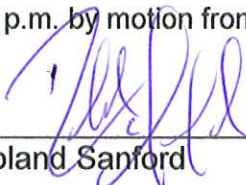
Director inquired about ACWA Director's health issues.

- 17) CLOSED SESSION: Government Code Section 54957(b) Personnel Performance Evaluation: General Manager

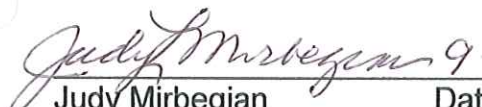
The Board went into closed session at 8:20 p.m. and came out of closed session at 9:19 p.m.

The General Manager received and accepted his annual performance evaluation.

- 18) ADJOURNMENT: The meeting was adjourned at 9:20 p.m. by motion from Director Herndon and seconded by Director Freeman.



Roland Sanford Date 9-30-13



Judy Mirbegian Date 9-17-13
President of the Board