



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE REPORT
MEETING DATE:
Tuesday April 13, 2021 – 12:30 P.M.

The Hidden Valley Lake Community Services District Finance Committee met virtually via Microsoft Teams.

Present were:

Director Jim Freeman
Director Gary Graves
Dennis White, General Manager
Trish Wilkinson, Accounting Supervisor
Alyssa Gordon, Project Manager
Penny Cuadras, Administrative Services Manager
Ellen Doughty, SDRMA, Chief Member Services Officer
Wendy Tucker, SDRMA, Member Services

CALL TO ORDER

The meeting was called to order at 12.52 PM by Director Graves.

APPROVAL OF AGENDA

On a motion by Director Graves and seconded by Director Freeman the Agenda was approved as presented.

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

The April 13, 2021 Finance Committee Agenda was approved by unanimous roll call vote.

REVIEW and DISCUSS:

Property Liability Coverage (Presentation from SDRMA)

Ellen Doughty, Chief Member Services Officer and Wendy Tucker, Member Services with SDRMA presented a detailed presentation of the Property Liability Coverage offered through SDRMA.

The Committee discussed options and cost of maintaining District Property & Liability Coverage and Health Insurance.

REVIEW and DISCUSS:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending March 2021. Staff addressed inquiries as presented by the committee.

REVIEW and DISCUSS:

Projects Update

Staff updated the Committee on the following;

Debris Removal Project – Near Completion

Sewer Line Replacement Project- Lake County has committed to covering the \$150-K match.

Risk Resilience Plan due by June 2021

Emergency Response plan due December 2021
FLASHES/Clean Energy

REVIEW and DISCUSS:
AMI Expenditures

The Committee made no recommendation. Staff were asked to present all AMI expenditures to the Board for further discussion and consideration.

REVIEW and DISCUSS:
Staffing

The Committee made no recommendation, pending Personnel Committee recommendation and further consideration by the Board.

REVIEW and DISCUSS:
Water Leak Adjustment Policy

The Committee recommends staff amend policy to address drought conditions, Item tabled pending legal review.

REVIEW and DISCUSS:
Budget Planning

The Committee reviewed individual line items of the Draft Proposed 2021-22 Budget.

PUBLIC COMMENT

No Public Present

COMMITTEE MEMBER COMMENT

Members of the Committee acknowledged staff for the early preparation of the budget.

ADJOURNMENT

On a motion made by Director Graves and second by Director Freeman the Committee voted unanimously to adjourn the meeting.

No public Comment.

Roll Call Vote:

AYES: (2) Directors Graves and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to adjourn the meeting at 3:00 PM