



Hidden Valley Lake Community Services District

Regular Board Meeting

Tuesday March 16, 2021– 7:00 PM

Due to the COVID-19 State of Emergency and pursuant waivers to certain Brown Act provisions under the Governor's Executive Orders, this Board Meeting is being conducted via Web Conference and Microsoft Teams, and there will be no physical location from which members of the public may participate. The Public can listen or watch the Live Stream video on the District's website at: <http://www.hvlcsd.org>

To join this meeting select the March 16, 2021 Board of Directors Meeting select Join Microsoft Teams Meeting Select Join on the web instead.

Please submit your comments to Penny Cuadras at pcuadras@hvlcsd.org or mail comments to the attention of: Administrative Services Manager, Hidden Valley Lake Community Services District, 19400 Hartmann Road, Hidden Valley Lake, Ca 95467. Comments will be addressed by the Board President as related to the agenda item or during Public Comment.

DATE: March 16, 2021
TIME: 7:00 p.m.
PLACE: Virtual- Via Microsoft Teams

CALL TO ORDER

- 1) PLEDGE OF ALLEGIANCE
- 2) ROLL CALL
- 3) APPROVAL OF AGENDA
- 4) CONSENT CALENDAR
 - A. MINUTES: Approval of the February 2, 2021 Special Meeting Minutes.
 - B. MINUTES: Approval of the February 10, 2021 Emergency Preparedness Committee Minutes.
 - C. MINUTES: Approval of the February 10, 2021 Personnel Committee Meeting Minutes.
 - D. MINUTES: Approval of the February 16, 2021 Regular Board Meeting Minutes.
 - E. DISBURSEMENTS: Check # 037985 -# 038063 including drafts and payroll for a total of \$204,481.45.
- 5) BOARD COMMITTEE REPORTS (for information only, no action anticipated)
 - Personnel Committee
 - Finance Committee
 - Emergency Preparedness Committee
 - Lake Water Use Agreement-Ad Hoc Committee
 - Valley Oaks Project Committee
 - Trane Energy Resilience Ad Hoc Committee

- 6) **STAFF REPORTS** (for information only, no action anticipated)
 - Financial Report
 - Administration/Customer Service Report
 - ACWA State Legislative Committee
 - Field Operations Report
 - Projects Update
 - General Managers Report

- 7) **DISCUSSION AND POSSIBLE ACTION:** Provide Staff Direction regarding Customer Request for Easement across District Property (17456 Meadow View Drive)

- 8) **DISCUSSION AND POSSIBLE ACTION:** Consider and Approve Leak Adjustment Policy

- 9) **DISCUSSION AND POSSIBLE ACTION:** Approve GHD SCADA and Cybersecurity Proposal

- 10) **DISCUSSION AND POSSIBLE ACTION:** Consider approval of increase to legal budget in the amount of \$39,000 for work in support of proposed FLASHES project.

- 11) **DISCUSSION AND POSSIBLE ACTION:** Approve Lake Water Use Agreement

- 12) **DISCUSSION AND POSSIBLE ACTION:** Recommendation to oppose the potential grow farm located near HVL at 16750 Herrington Road, Middletown.

- 13) **PUBLIC COMMENT**

- 14) **BOARD MEMBER COMMENT**

- 15) **ADJOURN**

Public records are available upon request. Board Packets are posted on our website at www.hvllcsd.org/meetings

In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
SPECIAL MEETING MINUTES
TUESDAY, FEBRUARY 2, 2021-1:00 PM**

The Hidden Valley Lake Community Services District Board of Directors met virtually.
Present via Teleconference:

- Director Jim Freeman
- Director Gary Graves
- Director Jim Lieberman
- Director Sean Millerick
- General Manager, Dennis White
- Administrative Services Manager, Penny Cuadras
- Project Manager, Alyssa Gordon

Absent: Director Claude Brown

CALL TO ORDER

The meeting was called to order at 1:00 PM by Director Freeman.

Director Graves moved to approve the February 2, 2021 Special Meeting Agenda. Seconded by Director Millerick.

Roll Call vote;

AYES: (4) Directors, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion carries unanimous to approve the Agenda as presented.

DISCUSSION AND POSSIBLE ACTION:

Award Debris Removal Contract to the lowest apparent bidder

Motion by Director Graves to Award Debris Removal Contract to the lowest apparent bidder.
Seconded by Director Millerick.

Members of the Board requests clarification of scattering of the wood chips. Contract confirmed “ *All material mulched will be spread at each grinding location along ROW; Includes: grinding of debris that was pushed out of the ground and windrowed along ROW of fire break.*”

Roll Call vote;

AYES: (4) Directors, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Brown

Motion carries to Award Debris Removal Contract to Mountain F> Enterprises Inc. the lowest apparent bidder.

DISCUSSION AND POSSIBLE ACTION:

Authorize General Manager to accept the GHD proposal to develop the HMGP Subapplication for the Water Mains Project

Motion by Director Millerick to Authorize the General Manager to accept the GHD proposal to develop the HMGP Subapplication for the Water Mains Project.

Seconded by Director Graves.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
EMERGENCY PREPAREDNESS COMMITTEE REPORT
WEDNESDAY, FEBRUARY 10, 2021 – 10:30 AM**

The Hidden Valley Lake Community Services District Emergency Preparedness Committee met virtually.

Present were:

Director Lieberman
General Manager, Dennis White
Administrative Services Manager, Penny Cuadras

CALL TO ORDER

The meeting was called to order at 10:31 AM by Director Lieberman.

APPROVAL OF AGENDA

On a motion made by General Manager, Dennis White and second by Director Lieberman the Committee unanimously approved the agenda.

REVIEW AND DISCUSS:

Security around District Properties

Members of the committee discussed options to increase security around District properties.

PUBLIC COMMENT

No members of the public were present.

COMMITTEE MEMBER COMMENT

No further comments.

ADJOURNMENT

On a motion made by General Manager, Dennis White and second by Director Lieberman the Committee voted unanimously to adjourn the meeting.

Roll Call:

Ayes: (2) Director Lieberman, Dennis White

Nays: (0)

Abstain: (0)

Absent: (0)

Motion carries to adjourn at 11:05 A.M.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
PERSONNEL COMMITTEE REPORT
Wednesday February 10, 2021 – 4:00 P.M.**

The Hidden Valley Lake Community Services District Personnel Committee met virtually. Present via teleconference were:
Director Millerick
Director Brown
General Manager, Dennis White
Administrative Services Manager, Penny Cuadras

CALL TO ORDER

The meeting was called to order at 4:07 P.M. by Director Millerick.

APPROVAL OF AGENDA

On a motion made by Director Millerick and second by Director Brown the Committee unanimously approved the agenda.

**REVIEW AND DISCUSS:
Employee Handbook**

The Committee reviewed the first draft of the Employee Handbook Policies. Director Millerick requests staff consider clarifying Policy 3136.6 References (employment; personnel). Final review for personnel recommendation to the Board in April.

**REVIEW AND DISCUSS:
COVID-19 Policy**

The Committee reviewed and discussed the COVID-19 Policy with no recommendations at this time.

**REVIEW AND DISCUSS:
District Health Benefits**

The Committee discussed employee benefits with no recommendations at this time. General Manager, Dennis White discussed the Self-Assessment App ProtectWell being used by the District.

PUBLIC COMMENT

No Public Present

COMMITTEE MEMBER COMMENT

Director Millerick; Glad to see the Employee Handbook is being updated, Good Job.

ADJOURNMENT

On a motion made by Director Millerick and second by Director Brown the Committee voted unanimously to adjourn the meeting.

The meeting was adjourned at 4:37 P.M.



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE REPORT
MEETING DATE:
FRIDAY FEBRUARY 12, 2021 – 12:30 P.M.**

The Hidden Valley Lake Community Services District Finance Committee met virtually via Microsoft Teams.

Present were:

Director Gary Graves
Director Jim Freeman
Dennis White, General Manager
Trish Wilkinson, Accounting Supervisor
Alyssa Gordon, Project Manager
Hannah Davidson, Water Resources Specialist
Penny Cuadras, Administrative Services Manager
Doug Coty, District Legal Counsel
Michael Day, Trane

CALL TO ORDER

The meeting was called to order at 12:40 PM by Director Graves.

APPROVAL OF AGENDA

On a motion by Director Graves and seconded by Director Freeman the Agenda was approved as amended.

Roll Call:

Ayes: (2) Directors Graves, and Freeman

Nays: (0)

Abstain: (0)

Absent: (0)

REVIEW and DISCUSS:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending January 31, 2021.

Staff addressed inquiries as presented by the committee.

REVIEW and DISCUSS:

Projects Update

Staff updated the Committee on the following;

- The District was not selected for PSPS funding by CalOES, rating score of 58% was below the required level to meet the funding requirements. Coastland revamped the Generator Replacement Project estimated cost of \$1M with a District share of \$250K match.
- Energy Resilience Term Sheet pulled from agenda due to recent changes in tax equity law.

REVIEW and DISCUSS:

Match Commitment Letter Water Mains

Committee Recommendation to the Board to approve the Match Commitment Letter

REVIEW and DISCUSS:

Match Commitment Letter Defensive Space & Ignition Resistant Construction

Committee recommendation to the Board to approve the Match Commitment letter for the DISRC project be signed by the Authorized Agent.

REVIEW and DISCUSS:

Notice to Proceed with Debris Removal

Committee recommendation to the Board to approve the Notice to Proceed with Debris Removal.

PUBLIC COMMENT

No Public Present

COMMITTEE MEMBER COMMENT

Director Graves noted the aging report default amount going down.

Director Freeman recommendation to send letters to those that have not responded to delinquent notices.

ADJOURNMENT

On a motion made by Director Freeman and second by Director Graves the Committee voted unanimously to adjourn the meeting. The meeting was adjourned at 1:38 p.m.

No public Comment.

Roll Call Vote:

AYES: (2) Directors Graves and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries to adjourn the meeting at 1:38 PM



**HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: February 16, 2020 – 7:00 PM**

The Hidden Valley Lake Community Services District Board of Directors met this evening Via Teleconference.

Present Via Teleconference were:

Director Jim Freeman, President
Director Claude Brown
Director Gary Graves
Director Jim Lieberman
Director Sean Millerick
General Manager, Dennis White
Administrative Services Manager, Penny Cuadras

Others Present were:

Accounting Supervisor, Trish Wilkinson
Water Resources Specialist, Alyssa Gordon
Water Resources Specialist-I, Hannah Davidson
Michael Day, Trane Technology

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by President Freeman.

APPROVAL OF AGENDA

Director Millerick moved to approve the February 16, 2021 Regular Board Agenda as presented. Seconded by Director Brown.

Roll Call Vote:

AYES: (5) Directors, Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carries unanimous to approve February 16, 2021 Regular Board Agenda as presented.

DISCUSSION AND POSSIBLE ACTION:

Hear Customer Comments and Provide Direction for the General Manager to address Connection into the District.

Following discussion and consideration Members of the Board directed staff to request District Legal Counsel to develop a written agreement between the customer and the District for the connection into the District, clearly indicating this is an exception under a unique situation.

CONSENT CALENDAR

Director Brown moved to approve the Consent Calendar. Seconded by Director Graves. The Board approved the following Consent Calendar as presented.

- (A) MINUTES: Approval January 15, 2021 Finance Committee Meeting Minutes
- (B) MINUTES: Approval of the January 19, 2021 Regular Board Meeting Minutes.
- (C) DISBURSEMENTS: Check # 037913 - #037984 including drafts and payroll for a total of \$583,938.

Director Lieberman moved to approve the consent calendar as presented. Seconded by Director Millerick.

No Further Discussion from the Board.

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 2/12, Director Graves provided a brief report as addressed in the agenda.

Personnel Committee: Met 2/10 Director Millerick provided a brief report of items discussed.

Emergency Preparedness Committee: Met 2/10 Director Lieberman provided a report of items discussed.

Lake Water Use Agreement-Ad Hoc Committee: Met 2/12 Director Lieberman informed the Board according to District Legal, Ad-Hoc committees are not required to be posted or recorded. The Committee discussed the renewal of the Lake Water Use agreement, following review by HVLA the Agreement will come back the Board for approval.

Valley Oaks Sub-Committee: Have not met. Director Brown reported on Coastland status report.

STAFF REPORTS

Financial Report:

Administration/Customer Services Report:

Field Operation Report:

ACWA State Legislative Committee: Met in January next meeting scheduled for 2/19/2021.

Projects Update: Project Manager, Alyssa Gordon provided a detailed update of projects and reimbursements.

Michael Day, Trane Technology updated the Board on recent laws that may delay the project.

General Manager Report:

PROJECT PRIORITIES: No Discussion

- Generators
- Tank 9
- I&I
- SCADA
- AMI

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to submit a Sub-Application Match Commitment Letter Water Mains

Director Graves moved to Approve the General Manager to submit a Sub-Application Match Commitment Letter Water Mains.

Director Graves moved to approve the General Manager to submit a Sub-Application Match Commitment Letter Water Mains as modified to reflect Federal Share Amount (\$750K) and Local Share (\$250K) Total cost of project \$1,000,000.00.

Seconded by Director Brown.

No public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to Approve the General Manager to submit a Sub-Application Match Commitment Letter Water Mains as modified to reflect Federal Share Amount (\$750K) and Local Share (\$250K) Total cost of project \$1,000,000.00.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to submit a Sub-Application Match Commitment Letter Fuels Reduction & Ignition Resistant Construction

Director Lieberman moved to Approve the General Manager to submit a Sub-Application Match Commitment Letter Fuels Reduction & Ignition Resistant Construction.
Seconded by Director Brown.

No public Comment

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to approve the General Manager to submit a Sub-Application Match Commitment Letter Fuels Reduction & Ignition Resistant Construction.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to submit Notice to Proceed Debris Removal

Director Lieberman moved to approve the General Manager to submit Notice to Proceed Debris Removal. Approving Resolution 2021-02 Authorizing The President Of The Board To Sign A Contract With Mountain F Enterprises, And To Proceed With Said Project

Seconded by

No Public Comment.

Roll Call Vote:

AYES: (5) Directors Brown, Graves, Lieberman, Millerick and Freeman

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion Carries unanimous to approve the General Manager to submit Notice to Proceed Debris Removal. Approving Resolution 2021-02 Authorizing The President Of The Board To Sign A Contract With Mountain F Enterprises, And To Proceed With Said Project.

DISCUSSION AND POSSIBLE ACTION:

SDRMA Board Of Directors Nomination And Election

Director Graves recommended the General Manager, Dennis White. Director Millerick moved to nominate the General Manager, Dennis White for the SDRMA Board of Directors. Seconded by Director Graves.

Dennis White accepted the nomination.

No Public Comment

Roll Call Vote:

AYES: (4) Directors Brown, Graves, Lieberman and Millerick

NAYS: (1) Director Freeman

ABSTAIN: (0)

ABSENT: (0)

Motion carries to nominate the General Manager, Dennis White for the SDRMA Board of Directors.

PUBLIC COMMENT

No Public Comment

BOARD MEMBER COMMENT

Director Graves acknowledged staff for continued hard work for the District.

Director Freeman asked to be notified to sign letter to Congressman Mike Thompson for the Trane Project.

ADJOURNMENT

On a motion made by Director Graves and seconded by Director Millerick the Board voted unanimously to adjourn the meeting at 8:36 PM by Roll Call Vote.

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-11	STATE OF CALIFORNIA	EDD		N		FUND TOTAL FOR VENDOR	1,700.22
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	263.83
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	254.83
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	17,860.37
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	3,582.33
01-1723	ADVANCED ELECTRONIC SECUR			N		FUND TOTAL FOR VENDOR	132.00
01-1751	USA BLUE BOOK			N		FUND TOTAL FOR VENDOR	2,561.44
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	529.73
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	6,196.23
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	787.05
01-2199	LAKE COUNTY REGISTRAR OF			N		FUND TOTAL FOR VENDOR	16.98
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	330.21
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	353.08
01-2559	ROTO-ROOTER OF LAKE COUNT			N		FUND TOTAL FOR VENDOR	280.00
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	60.50
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	704.53
01-2648	B & G TIRES OF MIDDLETOWN			N		FUND TOTAL FOR VENDOR	430.20
01-2680	BARRY SILVA			N		FUND TOTAL FOR VENDOR	38.64
01-2684	OFFICE DEPOT, INC			N		FUND TOTAL FOR VENDOR	190.63
01-2685	LAYNE PAVING & TRUCKING,			N		FUND TOTAL FOR VENDOR	497.54
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	1,262.50
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	861.91
01-2744	ST HELENA HOSPITAL dba JO			N		FUND TOTAL FOR VENDOR	74.37
01-2745	EMERGENCY CARE TRAINING &			N		FUND TOTAL FOR VENDOR	574.92
01-2788	GHD			N		FUND TOTAL FOR VENDOR	1,107.50
01-2792	ADVANCED SECURITY SYSTEMS			N		FUND TOTAL FOR VENDOR	360.00

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 120 SEWER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	1,448.47
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	2,483.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	237.50
01-2827	SMITH CONSTRUCTION			N		FUND TOTAL FOR VENDOR	187.50
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	6,921.00
01-2850	STATE WATER RESOURCES CON			N		FUND TOTAL FOR VENDOR	125.00
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	303.75
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	361.44
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	130.38
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	33.50
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	17.69
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	4,947.30
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	824.18
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	215.00
01-2951	JENFITCH, LLC			N		FUND TOTAL FOR VENDOR	1,287.54
01-2990	REDWOOD COAST FUELS			N		FUND TOTAL FOR VENDOR	1,013.02
01-3020	US STANDARD PRODUCTS			N		FUND TOTAL FOR VENDOR	641.56
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	178.57
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	997.78
01-3030	OCCUPATIONAL HEALTH CENTE			N		FUND TOTAL FOR VENDOR	57.75
01-8	AT&T			N		FUND TOTAL FOR VENDOR	139.35
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	2,328.61
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	110.00

*** FUND TOTALS ***

66,303.93

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-1	MISCELLANEOUS VENDOR			N		FUND TOTAL FOR VENDOR	1,185.69
01-11	STATE OF CALIFORNIA EDD			N		FUND TOTAL FOR VENDOR	1,676.93
01-1392	MEDIACOM			N		FUND TOTAL FOR VENDOR	263.83
01-1579	SOUTH LAKE REFUSE & RECYC			N		FUND TOTAL FOR VENDOR	254.82
01-1659	WAGNER & BONSIGNORE CCE			N		FUND TOTAL FOR VENDOR	131.25
01-1705	SPECIAL DISTRICT RISK MAN			N		FUND TOTAL FOR VENDOR	17,860.36
01-1722	US DEPARTMENT OF THE TREA			N		FUND TOTAL FOR VENDOR	3,557.12
01-1723	ADVANCED ELECTRONIC SECUR			N		FUND TOTAL FOR VENDOR	132.00
01-1961	ACWA/JPIA			N		FUND TOTAL FOR VENDOR	529.73
01-21	CALIFORNIA PUBLIC EMPLOYE			N		FUND TOTAL FOR VENDOR	5,914.79
01-2111	DATAPROSE, LLC			N		FUND TOTAL FOR VENDOR	787.04
01-2199	LAKE COUNTY REGISTRAR OF			N		FUND TOTAL FOR VENDOR	16.97
01-2283	ARMED FORCE PEST CONTROL,			N		FUND TOTAL FOR VENDOR	102.50
01-2538	HARDESTER'S MARKETS & HAR			N		FUND TOTAL FOR VENDOR	116.70
01-2541	MENDO MILL CLEARLAKE			N		FUND TOTAL FOR VENDOR	353.08
01-2585	TYLER TECHNOLOGY			N		FUND TOTAL FOR VENDOR	60.50
01-2598	VERIZON WIRELESS			N		FUND TOTAL FOR VENDOR	704.52
01-2648	B & G TIRES OF MIDDLETOWN			N		FUND TOTAL FOR VENDOR	430.20
01-2680	BARRY SILVA			N		FUND TOTAL FOR VENDOR	38.64
01-2684	OFFICE DEPOT, INC			N		FUND TOTAL FOR VENDOR	190.60
01-2685	LAYNE PAVING & TRUCKING,			N		FUND TOTAL FOR VENDOR	95.15
01-2699	MICHELLE HAMILTON			N		FUND TOTAL FOR VENDOR	312.50
01-2702	PACE SUPPLY CORP			N		FUND TOTAL FOR VENDOR	3,072.63
01-2744	ST HELENA HOSPITAL dba JO			N		FUND TOTAL FOR VENDOR	74.37
01-2745	EMERGENCY CARE TRAINING &			N		FUND TOTAL FOR VENDOR	574.91
01-2816	CARDMEMBER SERVICE			N		FUND TOTAL FOR VENDOR	1,603.29
01-2819	SWRCB - DWCP			N		FUND TOTAL FOR VENDOR	170.00

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 130 WATER ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099	G/L ACCT NO#	G/L NAME	G/L AMOUNT
01-2820	ALPHA ANALYTICAL LABORATO			N		FUND TOTAL FOR VENDOR	630.00
01-2823	GARDENS BY JILLIAN			N		FUND TOTAL FOR VENDOR	100.00
01-2825	NATIONWIDE RETIREMENT SOL			N		FUND TOTAL FOR VENDOR	237.50
01-2827	SMITH CONSTRUCTION			N		FUND TOTAL FOR VENDOR	187.50
01-2842	COASTLAND CIVIL ENGINEERI			N		FUND TOTAL FOR VENDOR	1,135.00
01-2876	BOLD POLISNER MADDOW NELS			N		FUND TOTAL FOR VENDOR	303.75
01-2878	BADGER METER			N		FUND TOTAL FOR VENDOR	306.00
01-2880	MIDDLETOWN COPY & PRINT			N		FUND TOTAL FOR VENDOR	361.43
01-2909	STREAMLINE			N		FUND TOTAL FOR VENDOR	100.00
01-2914	RAY MORGAN COMPANY			N		FUND TOTAL FOR VENDOR	130.38
01-2917	AT&T MOBILITY			N		FUND TOTAL FOR VENDOR	33.50
01-2922	AMAZON CAPITAL SERVICES,			N		FUND TOTAL FOR VENDOR	17.68
01-2926	THATCHER COMPANY, INC.			N		FUND TOTAL FOR VENDOR	1,999.58
01-2945	APPLIED TECHNOLOGY SOLUTI			N		FUND TOTAL FOR VENDOR	824.18
01-2950	AFLAC			N		FUND TOTAL FOR VENDOR	215.02
01-2990	REDWOOD COAST FUELS			N		FUND TOTAL FOR VENDOR	1,013.01
01-3020	US STANDARD PRODUCTS			N		FUND TOTAL FOR VENDOR	641.56
01-3022	WELLS FARGO FINANCIAL LEA			N		FUND TOTAL FOR VENDOR	178.56
01-3023	JL MECHANICAL			N		FUND TOTAL FOR VENDOR	997.77
01-3030	OCCUPATIONAL HEALTH CENTE			N		FUND TOTAL FOR VENDOR	57.75
01-8	AT&T			N		FUND TOTAL FOR VENDOR	139.34
01-9	PACIFIC GAS & ELECTRIC CO			N		FUND TOTAL FOR VENDOR	8,530.59
01-981	U S POSTMASTER			N		FUND TOTAL FOR VENDOR	110.00

*** FUND TOTALS ***

58,460.22

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 140 FLOOD ENTERPRISE FUN

SORTED BY FUND

VENDOR	NAME	NO# INVOICES	TOTAL AMOUNT	1099 ACCT NO#	G/L NAME	G/L AMOUNT
01-9	PACIFIC GAS & ELECTRIC CO			N	FUND TOTAL FOR VENDOR	144.65
*** FUND TOTALS ***						144.65
*** REPORT TOTALS ***			124,908.80			124,908.80

G / L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 2075	AFLAC	215.00
120 2088	SURVIVOR BENEFITS - PERS	13.19
120 2090	PERS PAYABLE	2,662.78
120 2091	FIT PAYABLE	2,437.73
120 2092	CIT PAYABLE	1,089.28
120 2093	SOCIAL SECURITY PAYABLE	15.50
120 2094	MEDICARE PAYABLE	556.72
120 2095	S D I PAYABLE	460.76
120 2099	DEFERRED COMP - 457 PLAN	237.50
120 5-00-5025	RETIREE HEALTH BENEFITS	1,299.86
120 5-00-5040	ELECTION EXPENSE	16.98
120 5-00-5060	GASOLINE, OIL & FUEL	1,013.02
120 5-00-5061	VEHICLE MAINT	1,464.95
120 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	155.00
120 5-00-5092	POSTAGE & SHIPPING	638.38
120 5-00-5121	LEGAL SERVICES	303.75
120 5-00-5122	ENGINEERING SERVICES	2,242.50
120 5-00-5123	OTHER PROFESSIONAL SERVICES	187.50
120 5-00-5130	PRINTING & PUBLICATION	258.67
120 5-00-5145	EQUIPMENT RENTAL	358.18
120 5-00-5148	OPERATING SUPPLIES	7,413.57
120 5-00-5150	REPAIR & REPLACE	5,300.70
120 5-00-5155	MAINT BLDG & GROUNDS	209.57
120 5-00-5156	CUSTODIAL SERVICES	1,262.50
120 5-00-5157	SECURITY	492.00
120 5-00-5191	TELEPHONE	1,042.20
120 5-00-5192	ELECTRICITY	2,328.61
120 5-00-5193	OTHER UTILITIES	254.83
120 5-00-5194	IT SERVICES	983.69

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 140 FLOOD ENTERPRISE FUN

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
120 5-00-5195	ENV/MONITORING	2,339.00
120 5-00-5198	ANNUAL OPERATING FEES	29.76
120 5-00-5315	SAFETY EQUIPMENT	87.42
120 5-10-5010	SALARIES & WAGES	309.56
120 5-10-5020	EMPLOYEE BENEFITS	6,471.60
120 5-10-5021	RETIREMENT BENEFITS	2,025.30
120 5-10-5090	OFFICE SUPPLIES	496.95
120 5-10-5170	TRAVEL MILEAGE	45.21
120 5-10-5175	EDUCATION / SEMINARS	441.25
120 5-30-5010	SALARIES & WAGES	243.67
120 5-30-5020	EMPLOYEE BENEFITS	9,151.17
120 5-30-5021	RETIREMENT BENEFITS	1,494.96
120 5-30-5063	CERTIFICATIONS	125.00
120 5-30-5090	OFFICE SUPPLIES	105.43
120 5-30-5170	TRAVEL MILEAGE	38.64
120 5-30-5175	EDUCATION / SEMINARS	243.75
120 5-40-5010	DIRECTORS COMPENSATION	19.15
120 5-40-5020	DIRECTOR BENEFITS	8.00
120 5-40-5030	DIRECTOR HEALTH BENEFITS	1,918.89
120 5-60-6009	ACCESS RD	3,373.00
120 5-60-6010	LNU COMPLEX - A	8.30
120 5-70-7201	I & I	2,413.00
	** FUND TOTAL **	66,303.93
130 1052	ACCTS REC WATER USE	1,085.69
130 2075	AFLAC	215.02
130 2088	SURVIVOR BENEFITS - PERS	12.85
130 2090	PERS PAYABLE	2,555.42
130 2091	FIT PAYABLE	2,448.84
130 2092	CIT PAYABLE	1,075.56
130 2093	SOCIAL SECURITY PAYABLE	15.50
130 2094	MEDICARE PAYABLE	538.72
130 2095	S D I PAYABLE	445.85
130 2099	DEFERRED COMP - PLAN 457 PAYAB	237.50
130 5-00-5025	RETIREE HEALTH BENEFITS	1,299.86
130 5-00-5040	ELECTION EXPENSE	16.97
130 5-00-5060	GASOLINE, OIL & FUEL	1,013.01
130 5-00-5061	VEHICLE MAINT	1,464.93
130 5-00-5080	MEMBERSHIP & SUBSCRIPTIONS	155.00
130 5-00-5092	POSTAGE & SHIPPING	638.37
130 5-00-5121	LEGAL SERVICES	303.75
130 5-00-5122	ENGINEERING SERVICES	1,135.00
130 5-00-5123	OTHER PROFESSIONAL SERVICES	187.50
130 5-00-5124	WATER RIGHTS	131.25
130 5-00-5130	PRINTING & PUBLICATION	258.67
130 5-00-5145	EQUIPMENT RENTAL	323.42
130 5-00-5148	OPERATING SUPPLIES	2,094.73

VENDOR SET: 01 Hidden Valley Lake

D I S B U R S E M E N T R E P O R T

BANK: ALL

VENDOR CLASS(ES): ALL CLASSES

REPORTING FUND NO#: 140 FLOOD ENTERPRISE FUN

SORTED BY FUND

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
130 5-00-5150	REPAIR & REPLACE	5,183.26
130 5-00-5155	MAINT BLDG & GROUNDS	209.57
130 5-00-5156	CUSTODIAL SERVICES	312.50
130 5-00-5157	SECURITY	132.00
130 5-00-5191	TELEPHONE	1,042.19
130 5-00-5192	ELECTRICITY	8,530.59
130 5-00-5193	OTHER UTILITIES	254.82
130 5-00-5194	IT SERVICES	1,289.68
130 5-00-5195	ENV/MONITORING	630.00
130 5-00-5198	ANNUAL OPERATING FEES	29.74
130 5-00-5315	SAFETY EQUIPMENT	87.41
130 5-00-5505	WATER CONSERVATION	100.00
130 5-10-5010	SALARIES & WAGES	309.44
130 5-10-5020	EMPLOYEE BENEFITS	6,471.55
130 5-10-5021	RETIREMENT BENEFITS	2,025.28
130 5-10-5090	OFFICE SUPPLIES	496.92
130 5-10-5170	TRAVEL MILEAGE	45.21
130 5-10-5175	EDUCATION / SEMINARS	441.25
130 5-30-5010	SALARIES & WAGES	225.52
130 5-30-5020	EMPLOYEE BENEFITS	9,156.56
130 5-30-5021	RETIREMENT BENEFITS	1,321.24
130 5-30-5063	CERTIFICATIONS	170.00
130 5-30-5090	OFFICE SUPPLIES	105.41
130 5-30-5170	TRAVEL MILEAGE	38.64
130 5-30-5175	EDUCATION / SEMINARS	243.75
130 5-40-5010	DIRECTORS COMPENSATION	19.10
130 5-40-5020	DIRECTOR BENEFITS	8.00
130 5-40-5030	DIRECTOR HEALTH BENEFITS	1,918.88
130 5-60-6010	LNU COMPLEX - A	8.30
	** FUND TOTAL **	58,460.22
140 5-00-5192	ELECTRICITY	144.65
	** FUND TOTAL **	144.65

** TOTAL **

124,908.80

NO ERRORS

SELECTION CRITERIA

VENDOR SET: 01 Hidden Valley Lake
 VENDOR: ALL
 BANK: ALL
 VENDOR CLASS(ES): ALL CLASSES

TRANSACTION SELECTION

REPORTING: PAID ITEMS ,G/L DIST

	=====PAYMENT DATES=====	=====ITEM DATES=====	=====POSTING DATES=====
PAID ITEMS DATES	: 2/01/2021 THRU 2/28/2021	0/00/0000 THRU 99/99/9999	0/00/0000 THRU 99/99/9999

PRINT OPTIONS

REPORT SEQUENCE: FUND
 G/L EXPENSE DISTRIBUTION: YES
 CHECK RANGE: 000000 THRU 999999

120-SEWER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>1,490,929.00</u>	<u>131,304.24</u>	<u>1,334,619.69</u>	<u>156,309.31</u>	<u>89.52</u>
TOTAL REVENUES	<u>1,490,929.00</u>	<u>131,304.24</u>	<u>1,334,619.69</u>	<u>156,309.31</u>	<u>89.52</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	777,716.00	10,159.53	744,295.23	33,420.77	95.70
ADMINISTRATION	402,258.00	33,159.92	238,579.70	163,678.30	59.31
FIELD	417,256.00	30,233.12	217,891.89	199,364.11	52.22
DIRECTORS	44,530.00	2,100.10	17,999.82	26,530.18	40.42
SPECIAL PROJECTS	0.00	3,381.30	168,132.37 (168,132.37)	0.00
CAPITAL PROJECTS & EQUIP	<u>0.00</u>	<u>2,413.00</u>	<u>15,535.10</u> (<u>15,535.10)</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>1,641,760.00</u>	<u>81,446.97</u>	<u>1,402,434.11</u>	<u>239,325.89</u>	<u>85.42</u>
REVENUES OVER/ (UNDER) EXPENDITURES	(150,831.00)	49,857.27 (67,814.42) (83,016.58)	44.96

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2021

120-SEWER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-4020 INSPECTION FEES	500.00	0.00	400.00	100.00	80.00
120-4036 DEVELOPER FEES SEWER	0.00	0.00	1,977.00 (1,977.00)	0.00
120-4040 LIEN RECORDING FEES	0.00	0.00	0.00	0.00	0.00
120-4045 AVAILABILITY FEES	5,500.00	3,633.00	4,095.60	1,404.40	74.47
120-4050 SALES OF RECLAIMED WATER	110,000.00	0.00	79,581.64	30,418.36	72.35
120-4111 COMM SEWER USE	43,113.00	3,930.43	29,011.12	14,101.88	67.29
120-4112 GOV'T SEWER USE	900.00	0.00	389.64	510.36	43.29
120-4116 SEWER USE CHARGES	1,217,940.00	121,313.88	861,301.37	356,638.63	70.72
120-4210 LATE FEE	20,000.00	2,290.38	13,963.40	6,036.60	69.82
120-4300 MISC INCOME	2,500.00	0.00	527.30	1,972.70	21.09
120-4310 OTHER INCOME	0.00	0.00	2,902.00 (2,902.00)	0.00
120-4320 FEMA/CalOES Grants	88,776.00	112.50	200,968.50 (112,192.50)	226.38
120-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
120-4550 INTEREST INCOME	1,700.00	24.05	587.88	1,112.12	34.58
120-4580 TRANSFERS IN	0.00	0.00	138,914.24 (138,914.24)	0.00
120-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
120-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,490,929.00	131,304.24	1,334,619.69	156,309.31	89.52
	=====	=====	=====	=====	=====

120-SEWER ENTERPRISE FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
120-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
120-5-00-5024 WORKERS' COMP INSURANCE	15,000.00	0.00	12,990.53	2,009.47	86.60
120-5-00-5025 RETIREE HEALTH BENEFITS	14,000.00	649.93	4,826.49	9,173.51	34.47
120-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
120-5-00-5040 ELECTION EXPENSE	12,000.00	16.98	16.98	11,983.02	0.14
120-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
120-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	1,013.02	8,542.49	11,457.51	42.71
120-5-00-5061 VEHICLE MAINT	18,000.00	1,464.95	15,823.44	2,176.56	87.91
120-5-00-5062 TAXES & LIC	800.00	0.00	213.88	586.12	26.74
120-5-00-5074 INSURANCE	54,066.00	0.00	59,153.86 (5,087.86)	109.41
120-5-00-5075 BANK FEES	21,000.00	1,895.74	15,102.20	5,897.80	71.92
120-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	7,500.00	3,306.00	11,163.20 (3,663.20)	148.84
120-5-00-5092 POSTAGE & SHIPPING	7,000.00	638.11	4,807.23	2,192.77	68.67
120-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
120-5-00-5121 LEGAL SERVICES	20,000.00	303.75	10,424.25	9,575.75	52.12
120-5-00-5122 ENGINEERING SERVICES	50,000.00	2,242.50	30,748.53	19,251.47	61.50
120-5-00-5123 OTHER PROFESSIONAL SERVICE	50,000.00	187.50	30,631.35	19,368.65	61.26
120-5-00-5126 AUDIT SERVICES	7,500.00	0.00	5,950.00	1,550.00	79.33
120-5-00-5130 PRINTING & PUBLICATION	5,000.00	258.67	2,564.58	2,435.42	51.29
120-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
120-5-00-5140 RENTS & LEASES	0.00	0.00	0.00	0.00	0.00
120-5-00-5145 EQUIPMENT RENTAL	5,000.00	358.18	3,555.05	1,444.95	71.10
120-5-00-5148 OPERATING SUPPLIES	48,000.00	17,878.75	37,087.43	10,912.57	77.27
120-5-00-5150 REPAIR & REPLACE	145,000.00 (29,084.13)	131,072.16	13,927.84	90.39
120-5-00-5155 MAINT BLDG & GROUNDS	8,000.00	209.57	4,585.61	3,414.39	57.32
120-5-00-5156 CUSTODIAL SERVICES	16,500.00	1,262.50	8,058.50	8,441.50	48.84
120-5-00-5157 SECURITY	500.00	492.00	1,082.52 (582.52)	216.50
120-5-00-5160 SLUDGE DISPOSAL	45,000.00	0.00	28,256.13	16,743.87	62.79
120-5-00-5165 TERTIARY POND MAINTENANCE	50,000.00	0.00	50,000.00	0.00	100.00
120-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
120-5-00-5191 TELEPHONE	11,000.00	1,042.20	7,435.59	3,564.41	67.60
120-5-00-5192 ELECTRICITY	65,000.00	2,328.61	74,097.26 (9,097.26)	114.00
120-5-00-5193 OTHER UTILITIES	2,600.00	254.83	1,767.16	832.84	67.97
120-5-00-5194 IT SERVICES	36,500.00	983.69	31,620.06	4,879.94	86.63
120-5-00-5195 ENV/MONITORING	35,000.00	2,339.00	22,650.75	12,349.25	64.72
120-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
120-5-00-5198 ANNUAL OPERATING FEES	2,000.00	29.76	4,742.76 (2,742.76)	237.14
120-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	1,136.70 (136.70)	113.67
120-5-00-5311 EQUIPMENT - OFFICE	1,000.00	0.00	2,661.95 (1,661.95)	266.20
120-5-00-5312 TOOLS - FIELD	1,500.00	0.00	10.70	1,489.30	0.71
120-5-00-5315 SAFETY EQUIPMENT	1,500.00	87.42	24,167.51 (22,667.51)	1,611.17
120-5-00-5510 SEWER OUTREACH	0.00	0.00	0.00	0.00	0.00
120-5-00-5545 RECORDING FEES	250.00	0.00	148.50	101.50	59.40
120-5-00-5580 TRANSFERS OUT	0.00	0.00	97,199.88 (97,199.88)	0.00
120-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
120-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
120-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2021

120-SEWER ENTERPRISE FUND
 NON-DEPARTMENTAL
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-00-5700 OVER / SHORT	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	777,716.00	10,159.53	744,295.23	33,420.77	95.70

120-SEWER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-10-5010 SALARIES & WAGES	252,875.00	21,654.32	162,352.58	90,522.42	64.20
120-5-10-5020 EMPLOYEE BENEFITS	91,844.00	6,471.60	41,646.14	50,197.86	45.34
120-5-10-5021 RETIREMENT BENEFITS	47,189.00	4,050.59	30,898.85	16,290.15	65.48
120-5-10-5063 CERTIFICATIONS	500.00	0.00	0.00	500.00	0.00
120-5-10-5090 OFFICE SUPPLIES	4,000.00	496.95	2,127.15	1,872.85	53.18
120-5-10-5170 TRAVEL MILEAGE	1,500.00	45.21	784.23	715.77	52.28
120-5-10-5175 EDUCATION / SEMINARS	4,000.00	441.25	670.75	3,329.25	16.77
120-5-10-5179 ADM MISC EXPENSES	350.00	0.00	100.00	250.00	28.57
TOTAL ADMINISTRATION	402,258.00	33,159.92	238,579.70	163,678.30	59.31

120-SEWER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-30-5010 SALARIES & WAGES	255,455.00	17,048.88	129,320.23	126,134.77	50.62
120-5-30-5020 EMPLOYEE BENEFITS	106,340.00	9,151.17	60,873.91	45,466.09	57.24
120-5-30-5021 RETIREMENT BENEFITS	46,661.00	3,520.25	26,000.38	20,660.62	55.72
120-5-30-5022 CLOTHING ALLOWANCE	1,800.00	0.00	706.72	1,093.28	39.26
120-5-30-5063 CERTIFICATIONS	1,500.00	125.00	250.00	1,250.00	16.67
120-5-30-5090 OFFICE SUPPLIES	1,000.00	105.43	314.73	685.27	31.47
120-5-30-5170 TRAVEL MILEAGE	500.00	38.64	38.64	461.36	7.73
120-5-30-5175 EDUCATION / SEMINARS	4,000.00	243.75	387.28	3,612.72	9.68
TOTAL FIELD	417,256.00	30,233.12	217,891.89	199,364.11	52.22

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021120-SEWER ENTERPRISE FUND
DIRECTORS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.15	2,153.20	846.80	71.77
120-5-40-5020 DIRECTOR BENEFITS	230.00	8.00	85.00	145.00	36.96
120-5-40-5030 DIRECTOR HEALTH BENEFITS	36,000.00	1,822.95	15,761.62	20,238.38	43.78
120-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
120-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
120-5-40-5176 DIRECTOR TRAINING	3,600.00	0.00	0.00	3,600.00	0.00
TOTAL DIRECTORS	44,530.00	2,100.10	17,999.82	26,530.18	40.42

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2021

120-SEWER ENTERPRISE FUND
 SPECIAL PROJECTS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-60-6001 PW LKHVA01	0.00	0.00	0.00	0.00	0.00
120-5-60-6002 PW LKHVB02	0.00	0.00	0.00	0.00	0.00
120-5-60-6003 PW LKHVA81	0.00	0.00	0.00	0.00	0.00
120-5-60-6004 PW LKHVB82	0.00	0.00	0.00	0.00	0.00
120-5-60-6005 PW LKHVF84	0.00	0.00	0.00	0.00	0.00
120-5-60-6006 PW LKHVF83	0.00	0.00	0.00	0.00	0.00
120-5-60-6007 RAINS 2019	0.00	0.00	0.00	0.00	0.00
120-5-60-6009 ACCESS RD	0.00	3,373.00	137,395.28 (137,395.28)	0.00
120-5-60-6010 LNU COMPLEX - A	0.00	8.30	8.30 (8.30)	0.00
120-5-60-6011 LNU COMPLEX - B	0.00	0.00	30,728.79 (30,728.79)	0.00
TOTAL SPECIAL PROJECTS	0.00	3,381.30	168,132.37 (168,132.37)	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2021

120-SEWER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
120-5-70-7101 VAC TRUCK	0.00	0.00	0.00	0.00	0.00
120-5-70-7201 I & I	0.00	2,413.00	15,535.10 (15,535.10)	0.00
120-5-70-7203 HEADWORKS RAKE	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS & EQUIP	0.00	2,413.00	15,535.10 (15,535.10)	0.00
TOTAL EXPENDITURES	1,641,760.00	81,446.97	1,402,434.11	239,325.89	85.42
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(150,831.00)	49,857.27	(67,814.42)	(83,016.58)	44.96
	=====	=====	=====	=====	=====

*** END OF REPORT ***

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2021

130-WATER ENTERPRISE FUND
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
ALL REVENUE	<u>2,175,569.00</u>	<u>180,674.99</u>	<u>1,497,675.12</u>	<u>677,893.88</u>	<u>68.84</u>
TOTAL REVENUES	<u>2,175,569.00</u>	<u>180,674.99</u>	<u>1,497,675.12</u>	<u>677,893.88</u>	<u>68.84</u>
<u>EXPENDITURE SUMMARY</u>					
NON-DEPARTMENTAL	1,303,635.00	55,061.71	896,234.27	407,400.73	68.75
ADMINISTRATION	432,258.00	33,159.76	238,723.04	193,534.96	55.23
FIELD	387,856.00	28,839.74	233,781.20	154,074.80	60.28
DIRECTORS	51,820.00	2,100.04	17,999.45	33,820.55	34.73
SPECIAL PROJECTS	0.00	8.30	41,533.07 (41,533.07)	0.00
CAPITAL PROJECTS & EQUIP	<u>0.00</u>	<u>0.00</u>	<u>43,986.23</u> (<u>43,986.23)</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>2,175,569.00</u>	<u>119,169.55</u>	<u>1,472,257.26</u>	<u>703,311.74</u>	<u>67.67</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	61,505.44	25,417.86 (25,417.86)	0.00

130-WATER ENTERPRISE FUND
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-4035 RECONNECT FEE	12,000.00	0.00	70.00	11,930.00	0.58
130-4036 DEVELOPER FEES WATER	0.00	0.00	1,977.00 (1,977.00)	0.00
130-4038 COMM WATER METER INSTALL	0.00	0.00	0.00	0.00	0.00
130-4039 WATER CONNECTION FEE	0.00	0.00	2,303.00 (2,303.00)	0.00
130-4040 LIEN RECORDING FEES	1,200.00	0.00	776.92	423.08	64.74
130-4045 AVAILABILITY FEES	22,000.00	14,532.00	16,442.40	5,557.60	74.74
130-4110 COMM WATER USE	95,295.00	3,714.36	37,926.62	57,368.38	39.80
130-4112 GOV'T WATER USE	6,000.00	426.41	3,235.73	2,764.27	53.93
130-4115 WATER USE	1,968,074.00	158,482.83	1,398,095.00	569,979.00	71.04
130-4117 WATER OVERAGE FEE	0.00	0.00	0.00	0.00	0.00
130-4118 WATER OVERAGE COMM	0.00	0.00	0.00	0.00	0.00
130-4119 WATER OVERAGE GOV	0.00	0.00	0.00	0.00	0.00
130-4210 LATE FEE	32,000.00	3,197.66	23,313.66	8,686.34	72.86
130-4215 RETURNED CHECK FEE	1,000.00	0.00	150.00	850.00	15.00
130-4300 MISC INCOME	3,000.00	0.00	1,437.40	1,562.60	47.91
130-4310 OTHER INCOME	1,500.00	0.00	2,902.00 (1,402.00)	193.47
130-4320 FEMA/CalOES Grants	30,000.00	112.50	1,462.50	28,537.50	4.88
130-4330 HYDRANT METER USE DEPOSIT	0.00	0.00	0.00	0.00	0.00
130-4505 LEASE INCOME	0.00	0.00	0.00	0.00	0.00
130-4550 INTEREST INCOME	3,500.00	209.23	1,060.39	2,439.61	30.30
130-4580 TRANSFER IN	0.00	0.00	6,522.50 (6,522.50)	0.00
130-4591 INCOME APPLICABLE TO PRIOR YRS	0.00	0.00	0.00	0.00	0.00
130-4955 Gain/Loss	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,175,569.00	180,674.99	1,497,675.12	677,893.88	68.84
	=====	=====	=====	=====	=====

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-00-5010 SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
130-5-00-5020 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5021 RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	0.00
130-5-00-5024 WORKERS' COMP INSURANCE	15,000.00	0.00	12,990.51	2,009.49	86.60
130-5-00-5025 RETIREE HEALTH BENEFITS	14,000.00	649.93	4,826.53	9,173.47	34.48
130-5-00-5026 COBRA Health & Dental	0.00	0.00	0.00	0.00	0.00
130-5-00-5040 ELECTION EXPENSE	12,000.00	16.97	16.97	11,983.03	0.14
130-5-00-5050 DEPRECIATION	0.00	0.00	0.00	0.00	0.00
130-5-00-5060 GASOLINE, OIL & FUEL	20,000.00	1,013.01	8,650.82	11,349.18	43.25
130-5-00-5061 VEHICLE MAINT	12,500.00	1,464.93	7,624.56	4,875.44	61.00
130-5-00-5062 TAXES & LIC	1,200.00	0.00	213.88	986.12	17.82
130-5-00-5074 INSURANCE	54,055.00	0.00	59,153.84 (5,098.84)	109.43
130-5-00-5075 BANK FEES	21,000.00	1,895.73	15,142.03	5,857.97	72.10
130-5-00-5080 MEMBERSHIP & SUBSCRIPTIONS	24,600.00	3,306.00	28,023.19 (3,423.19)	113.92
130-5-00-5092 POSTAGE & SHIPPING	6,500.00	638.09	4,807.12	1,692.88	73.96
130-5-00-5110 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
130-5-00-5121 LEGAL SERVICES	20,000.00	303.75	11,604.75	8,395.25	58.02
130-5-00-5122 ENGINEERING SERVICES	60,000.00	1,135.00	6,389.37	53,610.63	10.65
130-5-00-5123 OTHER PROFESSIONAL SERVICE	50,000.00	187.50	25,994.95	24,005.05	51.99
130-5-00-5124 WATER RIGHTS	50,000.00	131.25	1,886.60	48,113.40	3.77
130-5-00-5126 AUDIT SERVICES	7,500.00	0.00	5,950.00	1,550.00	79.33
130-5-00-5130 PRINTING & PUBLICATION	7,500.00	258.67	2,600.40	4,899.60	34.67
130-5-00-5135 NEWSLETTER	500.00	0.00	0.00	500.00	0.00
130-5-00-5140 RENT & LEASES	0.00	0.00	0.00	0.00	0.00
130-5-00-5145 EQUIPMENT RENTAL	45,000.00	323.42	4,850.85	40,149.15	10.78
130-5-00-5148 OPERATING SUPPLIES	5,000.00	2,094.73	3,441.80	1,558.20	68.84
130-5-00-5150 REPAIR & REPLACE	125,000.00	29,024.23	109,284.99	15,715.01	87.43
130-5-00-5155 MAINT BLDG & GROUNDS	12,000.00	209.57	8,494.16	3,505.84	70.78
130-5-00-5156 CUSTODIAL SERVICES	4,200.00	312.50	2,235.25	1,964.75	53.22
130-5-00-5157 SECURITY	5,000.00	132.00	722.51	4,277.49	14.45
130-5-00-5180 UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
130-5-00-5191 TELEPHONE	11,000.00	1,042.19	7,235.47	3,764.53	65.78
130-5-00-5192 ELECTRICITY	150,000.00	8,530.59	152,085.57 (2,085.57)	101.39
130-5-00-5193 OTHER UTILITIES	2,500.00	254.82	1,779.06	720.94	71.16
130-5-00-5194 IT SERVICES	36,500.00	1,289.68	33,150.03	3,349.97	90.82
130-5-00-5195 ENV/MONITORING	17,000.00	630.00	7,052.00	9,948.00	41.48
130-5-00-5196 RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00
130-5-00-5198 ANNUAL OPERATING FEES	32,000.00	29.74	28,757.69	3,242.31	89.87
130-5-00-5310 EQUIPMENT - FIELD	1,000.00	0.00	1,136.70 (136.70)	113.67
130-5-00-5311 EQUIPMENT - OFFICE	1,000.00	0.00	2,661.92 (1,661.92)	266.19
130-5-00-5312 TOOLS - FIELD	1,500.00	0.00	10.70	1,489.30	0.71
130-5-00-5315 SAFETY EQUIPMENT	1,500.00	87.41	6,974.16 (5,474.16)	464.94
130-5-00-5505 WATER CONSERVATION	9,000.00	100.00	2,700.00	6,300.00	30.00
130-5-00-5520 HYDRANT DEPOSIT REFUND	0.00	0.00	0.00	0.00	0.00
130-5-00-5545 RECORDING FEES	250.00	0.00	148.50	101.50	59.40
130-5-00-5580 TRANSFERS OUT	467,830.00	0.00	327,637.39	140,192.61	70.03
130-5-00-5590 NON-OPERATING OTHER	0.00	0.00	0.00	0.00	0.00
130-5-00-5591 EXPENSES APPLICABLE TO PRI	0.00	0.00	0.00	0.00	0.00
130-5-00-5600 CONTINGENCY	0.00	0.00	0.00	0.00	0.00

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021

130-WATER ENTERPRISE FUND
NON-DEPARTMENTAL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
TOTAL NON-DEPARTMENTAL	1,303,635.00	55,061.71	896,234.27	407,400.73	68.75

130-WATER ENTERPRISE FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-10-5010 SALARIES & WAGES	282,875.00	21,654.26	162,352.93	120,522.07	57.39
130-5-10-5020 EMPLOYEE BENEFITS	91,844.00	6,471.55	41,645.95	50,198.05	45.34
130-5-10-5021 RETIREMENT BENEFITS	47,189.00	4,050.57	30,942.30	16,246.70	65.57
130-5-10-5063 CERTIFICATIONS	0.00	0.00	0.00	0.00	0.00
130-5-10-5090 OFFICE SUPPLIES	4,000.00	496.92	2,126.92	1,873.08	53.17
130-5-10-5170 TRAVEL MILEAGE	2,000.00	45.21	784.19	1,215.81	39.21
130-5-10-5175 EDUCATION / SEMINARS	4,000.00	441.25	770.75	3,229.25	19.27
130-5-10-5179 ADM MISC EXPENSES	350.00	0.00	100.00	250.00	28.57
130-5-10-5505 WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	432,258.00	33,159.76	238,723.04	193,534.96	55.23

130-WATER ENTERPRISE FUND
FIELD
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-30-5010 SALARIES & WAGES	225,455.00	15,778.84	143,903.55	81,551.45	63.83
130-5-30-5020 EMPLOYEE BENEFITS	106,340.00	9,156.56	60,839.38	45,500.62	57.21
130-5-30-5021 RETIREMENT BENEFITS	46,661.00	3,346.54	27,484.50	19,176.50	58.90
130-5-30-5022 CLOTHING ALLOWANCE	1,800.00	0.00	706.70	1,093.30	39.26
130-5-30-5063 CERTIFICATIONS	600.00	170.00	250.00	350.00	41.67
130-5-30-5090 OFFICE SUPPLIES	1,000.00	105.41	314.68	685.32	31.47
130-5-30-5170 TRAVEL MILEAGE	2,000.00	38.64	38.64	1,961.36	1.93
130-5-30-5175 EDUCATION / SEMINARS	4,000.00	243.75	243.75	3,756.25	6.09
TOTAL FIELD	387,856.00	28,839.74	233,781.20	154,074.80	60.28

HIDDEN VALLEY LAKE CSD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2021130-WATER ENTERPRISE FUND
DIRECTORS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-40-5010 DIRECTORS COMPENSATION	3,000.00	269.10	2,152.80	847.20	71.76
130-5-40-5020 DIRECTOR BENEFITS	120.00	8.00	85.00	35.00	70.83
130-5-40-5030 DIRECTOR HEALTH BENEFITS	42,000.00	1,822.94	15,761.65	26,238.35	37.53
130-5-40-5080 MEMBERSHIP & SUBSCRIPTION	0.00	0.00	0.00	0.00	0.00
130-5-40-5170 TRAVEL MILEAGE	200.00	0.00	0.00	200.00	0.00
130-5-40-5175 EDUCATION / SEMINARS	1,500.00	0.00	0.00	1,500.00	0.00
130-5-40-5176 DIRECTOR TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL DIRECTORS	51,820.00	2,100.04	17,999.45	33,820.55	34.73

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2021

130-WATER ENTERPRISE FUND
 SPECIAL PROJECTS
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-60-6010 LNU COMPLEX - A	0.00	8.30	8.30 (8.30)	0.00
130-5-60-6011 LNU COMPLEX - B	0.00	0.00	41,524.77 (41,524.77)	0.00
TOTAL SPECIAL PROJECTS	0.00	8.30	41,533.07 (41,533.07)	0.00

HIDDEN VALLEY LAKE CSD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2021

130-WATER ENTERPRISE FUND
 CAPITAL PROJECTS & EQUIP
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
130-5-70-7101 VAC TRUCK	0.00	0.00	0.00	0.00	0.00
130-5-70-7202 GENERATORS	0.00	0.00	0.00	0.00	0.00
130-5-70-7204 TANK 9	0.00	0.00	8,292.50 (8,292.50)	0.00
130-5-70-7205 MMN WTR MAIN	0.00	0.00	35,693.73 (35,693.73)	0.00
TOTAL CAPITAL PROJECTS & EQUIP	0.00	0.00	43,986.23 (43,986.23)	0.00
TOTAL EXPENDITURES	2,175,569.00	119,169.55	1,472,257.26	703,311.74	67.67
REVENUES OVER/(UNDER) EXPENDITURES	0.00	61,505.44	25,417.86 (25,417.86)	0.00

*** END OF REPORT ***



Hidden Valley Lake Community Services District
Financial Activity, Cash and Investment Summary
As of February 28, 2021
(Rounded and Unaudited)

	Operating Checking	Money Market	LAIF	Bond Trustee	Total All Cash/Investment Accounts
	West America Bank 1010	West America Bank 1130	State Treasurer 1133	US Bank 1200	
Financial Activity of Cash/Investment Accounts in General Ledger [1]					
Beginning Balances	\$ 218,496	\$ 1,199,859	\$ 626,660	\$ 175,004	\$ 2,220,019
Cash Receipts					
Utility Billing Deposits	\$ 289,511	\$ 144,301	\$ -	\$ -	
Electronic Fund Deposits	\$ -	\$ -	\$ -	\$ -	
Other Deposits	\$ -	\$ 71	\$ -	\$ 1	
Total Cash Receipts	\$ 289,511	\$ 144,372	\$ -	\$ 175,005	
Cash Disbursements					
Accounts Payable Checks issued	\$ 101,297	\$ -	\$ -	\$ -	
Electronic Fund/Bank Draft Disbursements	\$ 39,134	\$ -	\$ -	\$ -	
Payroll Checks issued - net	\$ 60,259	\$ -	\$ -	\$ -	
Bank Fees	\$ 3,791	\$ -	\$ -	\$ -	
Other Disbursements		\$ -	\$ -	\$ -	
Total Disbursements	\$ 204,481	\$ -	\$ -	\$ -	
Transfers Between Accounts					
Transfers In	\$ 7,500		\$ -	\$ -	
Transfers Out	\$ -	\$ 7,500		\$ -	
Total Transfers Between Accounts	\$ 7,500	\$ 7,500	\$ -	\$ -	
Ending Balances in General Ledger	\$ 311,026	\$ 1,336,731	\$ 626,660	\$ 175,005	\$ 2,449,422
Reconciling Adjustments to Financial Institutions [2]	\$ -	\$ -	\$ -	\$ -	
Financial Institution Ending Balances	\$ 342,613	\$ 1,336,731	\$ 626,660	\$ 175,005	\$ 2,481,009

Ending Balances General Ledger Distribution by District Funds

100 Operating	-	-	-	-	-
120 Wastewater Operating	126,288	69,520	72,385	-	268,194
130 Water Operating	187,283	24,740	107,875	-	319,898
140 Flood Enterprise	(666)	-	-	-	(666)
215 2016 Sewer Refinancing Bond	(1,880)	213,033	94,668	175,005	480,826
218 2002 CIEDB Loan	-	42,683	12,385	-	55,067
219 2012 USDA Solar COP	-	8,366	881	-	9,248
313 Wastewater Operating Reserve	-	71,733	58,964	-	130,697
314 Wastewater CIP	-	308,671	95,339	-	404,010
319 2012 USDA Solar COP Reserve	-	31,319	-	-	31,319
320 Water CIP	-	226,659	-	-	226,659
325 Water Operating Reserve	-	234,875	-	-	234,875
350 2002 CIEDB Loan Reserve	-	-	184,163	-	184,163
712 Bond Revolving	-	105,132	-	-	105,132
Total Ending Balances in General Ledger	311,026	1,336,731	626,660	175,005	2,449,422

[1] From General Ledger activity by Financial Institution accounts with District Fund accounts consolidated. Checking and Money Market accounts are with West America Bank, Local Agency Investment Account (LAIF) is held by the State Treasurer on behalf of the District and US Bank is the Bond Trustee for the the 2016 Refunding >>>>>>. All cash accounts have been reconciled to the ending Financial Institution statements.

[2] See Reconciliation Detail Summary for details

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 2/01/2021 THRU 2/28/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1010	2/01/2021	BANK-DRAFT	020121	USDA SOLAR INTEREST PMT	7,500.00	CLEARED	G	2/01/2021
1010	2/01/2021	BANK-DRAFT	020122	CORRECTION	7,500.00CR	CLEARED	G	2/01/2021
1010	2/01/2021	BANK-DRAFT	020123	USDA SOLAR INTEREST PMT	7,500.00CR	CLEARED	G	2/01/2021
1010	2/12/2021	BANK-DRAFT	000551	AFLAC	215.01CR	CLEARED	A	2/16/2021
1010	2/12/2021	BANK-DRAFT	000552	CALIFORNIA PUBLIC EMPLOYEES RE	6,055.51CR	CLEARED	A	2/16/2021
1010	2/12/2021	BANK-DRAFT	000553	NATIONWIDE RETIREMENT SOLUTION	237.50CR	CLEARED	A	2/16/2021
1010	2/12/2021	BANK-DRAFT	000554	STATE OF CALIFORNIA EDD	1,811.72CR	CLEARED	A	2/12/2021
1010	2/12/2021	BANK-DRAFT	000555	US DEPARTMENT OF THE TREASURY	3,597.80CR	CLEARED	A	2/12/2021
1010	2/26/2021	BANK-DRAFT	000556	AFLAC	215.01CR	OUTSTND	A	0/00/0000
1010	2/26/2021	BANK-DRAFT	000557	CALIFORNIA PUBLIC EMPLOYEES RE	6,055.51CR	CLEARED	A	3/01/2021
1010	2/26/2021	BANK-DRAFT	000558	NATIONWIDE RETIREMENT SOLUTION	237.50CR	CLEARED	A	2/26/2021
1010	2/26/2021	BANK-DRAFT	000559	STATE OF CALIFORNIA EDD	1,565.43CR	CLEARED	A	2/26/2021
1010	2/26/2021	BANK-DRAFT	000560	US DEPARTMENT OF THE TREASURY	3,541.65CR	CLEARED	A	2/26/2021
CHECK:								
1010	2/05/2021	CHECK	037985	ALPHA ANALYTICAL LABORATORIES	409.00CR	CLEARED	A	2/10/2021
1010	2/05/2021	CHECK	037986	APPLIED TECHNOLOGY SOLUTIONS	930.00CR	CLEARED	A	2/16/2021
1010	2/05/2021	CHECK	037987	ARMED FORCE PEST CONTROL, INC.	205.00CR	CLEARED	A	2/10/2021
1010	2/05/2021	CHECK	037988	B & G TIRES OF MIDDLETOWN	860.40CR	CLEARED	A	2/12/2021
1010	2/05/2021	CHECK	037989	BADGER METER	306.00CR	CLEARED	A	2/12/2021
1010	2/05/2021	CHECK	037990	EMERGENCY CARE TRAINING & SUPP	1,149.83CR	OUTSTND	A	0/00/0000
1010	2/05/2021	CHECK	037991	GHD	1,107.50CR	CLEARED	A	2/16/2021
1010	2/05/2021	CHECK	037992	JENFITCH, LLC	1,287.54CR	CLEARED	A	2/10/2021
1010	2/05/2021	CHECK	037993	KEVIN DOOLEY	100.00CR	CLEARED	A	2/09/2021
1010	2/05/2021	CHECK	037994	MEDIACOM	527.66CR	CLEARED	A	2/10/2021
1010	2/05/2021	CHECK	037995	MENDO MILL CLEARLAKE	706.16CR	CLEARED	A	2/10/2021
1010	2/05/2021	CHECK	037996	OCCUPATIONAL HEALTH CENTERS OF	115.50CR	CLEARED	A	2/10/2021
1010	2/05/2021	CHECK	037997	OFFICE DEPOT	32.29CR	CLEARED	A	2/12/2021
1010	2/05/2021	CHECK	037998	REDWOOD COAST FUELS	2,026.03CR	CLEARED	A	2/09/2021
1010	2/05/2021	CHECK	037999	STREAMLINE	200.00CR	CLEARED	A	2/10/2021
1010	2/05/2021	CHECK	038000	THATCHER COMPANY, INC.	3,999.16CR	CLEARED	A	2/10/2021
1010	2/05/2021	CHECK	038001	WELLS FARGO FINANCIAL LEASING	357.13CR	CLEARED	A	2/10/2021
1010	2/05/2021	CHECK	038002	BOYER, CAMERON	9.75CR	CLEARED	A	2/11/2021
1010	2/05/2021	CHECK	038003	KEEGAN, MATT	30.46CR	OUTSTND	A	0/00/0000
1010	2/05/2021	CHECK	038004	MILLER, JOHN	89.16CR	CLEARED	A	2/17/2021
1010	2/12/2021	CHECK	038005	ACWA/JPIA	1,059.46CR	CLEARED	A	2/18/2021
1010	2/12/2021	CHECK	038006	ALPHA ANALYTICAL LABORATORIES	740.00CR	CLEARED	A	2/18/2021
1010	2/12/2021	CHECK	038007	AMAZON CAPITAL SERVICES, INC.	35.37CR	CLEARED	A	2/17/2021
1010	2/12/2021	CHECK	038008	APPLIED TECHNOLOGY SOLUTIONS	718.36CR	CLEARED	A	3/08/2021
1010	2/12/2021	CHECK	038009	AT&T	278.69CR	CLEARED	A	2/19/2021
1010	2/12/2021	CHECK	038010	BARRY SILVA	77.28CR	OUTSTND	A	0/00/0000
1010	2/12/2021	CHECK	038011	DATAPROSE, LLC	1,574.09CR	CLEARED	A	2/23/2021
1010	2/12/2021	CHECK	038012	HARDESTER'S MARKETS & HARDWARE	446.91CR	CLEARED	A	2/18/2021
1010	2/12/2021	CHECK	038013	VOID CHECK	0.00	CLEARED	A	2/11/2021

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 2/01/2021 THRU 2/28/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
1010	2/12/2021	CHECK	038014	JL MECHANICAL	1,995.55CR	CLEARED	A	2/17/2021
1010	2/12/2021	CHECK	038015	LAYNE PAVING & TRUCKING, INC.	190.31CR	CLEARED	A	2/22/2021
1010	2/12/2021	CHECK	038016	MIDDLETOWN COPY & PRINT	150.15CR	CLEARED	A	2/26/2021
1010	2/12/2021	CHECK	038017	OFFICE DEPOT	43.23CR	CLEARED	A	2/18/2021
1010	2/12/2021	CHECK	038018	PACE SUPPLY CORP	600.94CR	CLEARED	A	2/17/2021
1010	2/12/2021	CHECK	038019	SOUTH LAKE REFUSE & RECYCLING	509.65CR	CLEARED	A	2/17/2021
1010	2/12/2021	CHECK	038020	SPECIAL DISTRICT RISK MANAGEME	35,720.73CR	CLEARED	A	2/18/2021
1010	2/12/2021	CHECK	038021	ST HELENA HOSPITAL dba JOBCARE	148.74CR	CLEARED	A	2/24/2021
1010	2/12/2021	CHECK	038022	STATE WATER RESOURCES CONTROL	125.00CR	CLEARED	A	2/19/2021
1010	2/12/2021	CHECK	038023	SWRCB - DWOCP	110.00CR	CLEARED	A	2/25/2021
1010	2/12/2021	CHECK	038024	USA BLUE BOOK	1,417.36CR	CLEARED	A	3/01/2021
1010	2/12/2021	CHECK	038025	WAGNER & BONSIGNORE CCE	131.25CR	CLEARED	A	2/22/2021
1010	2/12/2021	CHECK	038026	JEMISON, GREGORY W	43.99CR	OUTSTND	A	0/00/0000
1010	2/19/2021	CHECK	038027	ADVANCED ELECTRONIC SECURITY S	264.00CR	OUTSTND	A	0/00/0000
1010	2/19/2021	CHECK	038028	ALPHA ANALYTICAL LABORATORIES	350.00CR	CLEARED	A	2/25/2021
1010	2/19/2021	CHECK	038029	BOLD POLISNER MADDOW NELSON &	607.50CR	CLEARED	A	2/25/2021
1010	2/19/2021	CHECK	038030	CARDMEMBER SERVICE	3,051.76CR	CLEARED	A	3/05/2021
1010	2/19/2021	CHECK	038031	GARDENS BY JILLIAN	200.00CR	CLEARED	A	3/05/2021
1010	2/19/2021	CHECK	038032	LAYNE PAVING & TRUCKING, INC.	402.38CR	CLEARED	A	3/01/2021
1010	2/19/2021	CHECK	038033	MICHELLE HAMILTON	1,575.00CR	CLEARED	A	2/22/2021
1010	2/19/2021	CHECK	038034	MIDDLETOWN COPY & PRINT	572.72CR	CLEARED	A	2/26/2021
1010	2/19/2021	CHECK	038035	OFFICE DEPOT	169.32CR	CLEARED	A	2/25/2021
1010	2/19/2021	CHECK	038036	PACE SUPPLY CORP	3,254.92CR	CLEARED	A	2/23/2021
1010	2/19/2021	CHECK	038037	SMITH CONSTRUCTION	375.00CR	CLEARED	A	2/24/2021
1010	2/19/2021	CHECK	038038	TYLER TECHNOLOGY	121.00CR	CLEARED	A	3/01/2021
1010	2/19/2021	CHECK	038039	USA BLUE BOOK	60.51CR	OUTSTND	A	0/00/0000
1010	2/19/2021	CHECK	038040	VERIZON WIRELESS	198.01CR	OUTSTND	A	0/00/0000
1010	2/19/2021	CHECK	038041	MAGEE, FRANK & ELENA	149.61CR	OUTSTND	A	0/00/0000
1010	2/19/2021	CHECK	038042	DEARBORN, DUNCAN	4.44CR	OUTSTND	A	0/00/0000
1010	2/19/2021	CHECK	038043	COBB, DONALD AND SHE	118.28CR	CLEARED	A	2/23/2021
1010	2/19/2021	CHECK	038044	DEMPSEY, BRIDGET M	23.13CR	OUTSTND	A	0/00/0000
1010	2/19/2021	CHECK	038045	SALVADORI, STACEY	13.97CR	CLEARED	A	3/05/2021
1010	2/19/2021	CHECK	038046	EDWARDS, CECIL	23.71CR	CLEARED	A	2/24/2021
1010	2/19/2021	CHECK	038047	WEHINGER, MARK & RAQ	579.19CR	CLEARED	A	2/26/2021
1010	2/26/2021	CHECK	038048	ADVANCED SECURITY SYSTEMS SANT	360.00CR	CLEARED	A	3/04/2021
1010	2/26/2021	CHECK	038049	ALPHA ANALYTICAL LABORATORIES	1,614.00CR	CLEARED	A	3/03/2021
1010	2/26/2021	CHECK	038050	VOID CHECK	0.00	CLEARED	A	2/25/2021
1010	2/26/2021	CHECK	038051	AT&T MOBILITY	67.00CR	CLEARED	A	3/02/2021
1010	2/26/2021	CHECK	038052	COASTLAND CIVIL ENGINEERING, I	8,056.00CR	CLEARED	A	3/03/2021
1010	2/26/2021	CHECK	038053	LAKE COUNTY REGISTRAR OF VOTER	33.95CR	OUTSTND	A	0/00/0000
1010	2/26/2021	CHECK	038054	OFFICE DEPOT	136.39CR	CLEARED	A	3/04/2021
1010	2/26/2021	CHECK	038055	PACIFIC GAS & ELECTRIC COMPANY	11,003.85CR	OUTSTND	A	0/00/0000
1010	2/26/2021	CHECK	038056	RAY MORGAN COMPANY	260.76CR	CLEARED	A	3/03/2021
1010	2/26/2021	CHECK	038057	ROTO-ROOTER OF LAKE COUNTY	280.00CR	CLEARED	A	3/08/2021

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 2/01/2021 THRU 2/28/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1010	2/26/2021	CHECK	038058	SWRCB - DWOCP	60.00CR	OUTSTND	A	0/00/0000
1010	2/26/2021	CHECK	038059	THATCHER COMPANY, INC.	2,947.72CR	CLEARED	A	3/04/2021
1010	2/26/2021	CHECK	038060	U S POSTMASTER	220.00CR	CLEARED	A	3/04/2021
1010	2/26/2021	CHECK	038061	US STANDARD PRODUCTS	1,283.12CR	CLEARED	A	3/03/2021
1010	2/26/2021	CHECK	038062	USA BLUE BOOK	1,083.57CR	OUTSTND	A	0/00/0000
1010	2/26/2021	CHECK	038063	VERIZON WIRELESS	1,211.04CR	CLEARED	A	3/08/2021
DEPOSIT:								
1010	2/01/2021	DEPOSIT		CREDIT CARD 2/01/2021	5,122.11	CLEARED	C	2/03/2021
1010	2/01/2021	DEPOSIT	000001	REGULAR DAILY POST 2/01/2021	1,956.52	CLEARED	C	2/02/2021
1010	2/01/2021	DEPOSIT	020121	TRANSFER FROM FUND 219-1130	7,500.00	CLEARED	G	2/04/2021
1010	2/02/2021	DEPOSIT		CREDIT CARD 2/02/2021	6,971.79	CLEARED	C	2/03/2021
1010	2/02/2021	DEPOSIT	000001	CREDIT CARD 2/02/2021	1,764.46	CLEARED	C	2/04/2021
1010	2/02/2021	DEPOSIT	000002	REGULAR DAILY POST 2/02/2021	1,169.38	CLEARED	C	2/03/2021
1010	2/03/2021	DEPOSIT		CREDIT CARD 2/03/2021	3,300.62	CLEARED	C	2/04/2021
1010	2/03/2021	DEPOSIT	000001	CREDIT CARD 2/03/2021	1,422.94	CLEARED	C	2/05/2021
1010	2/03/2021	DEPOSIT	000002	REGULAR DAILY POST 2/03/2021	1,154.68	CLEARED	C	2/04/2021
1010	2/04/2021	DEPOSIT		CREDIT CARD 2/04/2021	2,646.54	CLEARED	C	2/05/2021
1010	2/04/2021	DEPOSIT	000001	DAILY PAYMENT POSTING - ADJ	152.25CR	CLEARED	U	2/04/2021
1010	2/04/2021	DEPOSIT	000002	DAILY PAYMENT POSTING	152.25	CLEARED	U	2/04/2021
1010	2/04/2021	DEPOSIT	000003	CREDIT CARD 2/04/2021	1,834.44	CLEARED	C	2/08/2021
1010	2/04/2021	DEPOSIT	000004	REGULAR DAILY POST 2/04/2021	6,286.82	CLEARED	C	2/05/2021
1010	2/05/2021	DEPOSIT		CREDIT CARD 2/05/2021	3,816.11	CLEARED	C	2/08/2021
1010	2/05/2021	DEPOSIT	000001	CREDIT CARD 2/05/2021	2,242.50	CLEARED	C	2/08/2021
1010	2/05/2021	DEPOSIT	000002	REGULAR DAILY POST 2/05/2021	5,369.32	CLEARED	C	2/08/2021
1010	2/08/2021	DEPOSIT		CREDIT CARD 2/08/2021	3,297.33	CLEARED	C	2/08/2021
1010	2/08/2021	DEPOSIT	000001	CREDIT CARD 2/08/2021	1,535.88	CLEARED	C	2/08/2021
1010	2/08/2021	DEPOSIT	000002	CREDIT CARD 2/08/2021	1,914.83	CLEARED	C	2/09/2021
1010	2/08/2021	DEPOSIT	000003	CREDIT CARD 2/08/2021	4,805.22	CLEARED	C	2/11/2021
1010	2/08/2021	DEPOSIT	000004	REGULAR DAILY POST 2/08/2021	7,971.71	CLEARED	C	2/09/2021
1010	2/09/2021	DEPOSIT		CREDIT CARD 2/09/2021	2,799.30	CLEARED	C	2/11/2021
1010	2/09/2021	DEPOSIT	000001	CREDIT CARD 2/09/2021	2,727.58	CLEARED	C	2/11/2021
1010	2/09/2021	DEPOSIT	000002	REGULAR DAILY POST 2/09/2021	4,338.35	CLEARED	C	2/10/2021
1010	2/10/2021	DEPOSIT		CREDIT CARD 2/10/2021	2,293.09	CLEARED	C	2/11/2021
1010	2/10/2021	DEPOSIT	000001	CREDIT CARD 2/10/2021	1,398.80	CLEARED	C	2/12/2021
1010	2/10/2021	DEPOSIT	000002	REGULAR DAILY POST 2/10/2021	6,001.59	CLEARED	C	2/11/2021
1010	2/11/2021	DEPOSIT		CREDIT CARD 2/11/2021	3,611.83	CLEARED	C	2/12/2021
1010	2/11/2021	DEPOSIT	000001	CREDIT CARD 2/11/2021	1,185.89	CLEARED	C	2/16/2021
1010	2/11/2021	DEPOSIT	000002	REGULAR DAILY POST 2/11/2021	2,881.52	CLEARED	C	2/12/2021
1010	2/12/2021	DEPOSIT		CREDIT CARD 2/12/2021	1,541.62	CLEARED	C	2/16/2021
1010	2/12/2021	DEPOSIT	000001	CREDIT CARD 2/12/2021	3,174.10	CLEARED	C	2/16/2021
1010	2/12/2021	DEPOSIT	000002	REGULAR DAILY POST 2/12/2021	13,208.37	CLEARED	C	2/16/2021
1010	2/16/2021	DEPOSIT		CREDIT CARD 2/16/2021	3,678.92	CLEARED	C	2/16/2021
1010	2/16/2021	DEPOSIT	000001	CREDIT CARD 2/16/2021	2,671.60	CLEARED	C	2/16/2021

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 2/01/2021 THRU 2/28/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1010	2/16/2021	DEPOSIT	000002	CREDIT CARD 2/16/2021	1,418.83	CLEARED	C	2/16/2021
1010	2/16/2021	DEPOSIT	000003	CREDIT CARD 2/16/2021	11,124.17	CLEARED	C	2/17/2021
1010	2/16/2021	DEPOSIT	000004	CREDIT CARD 2/16/2021	2,787.80	CLEARED	C	2/18/2021
1010	2/16/2021	DEPOSIT	000005	REGULAR DAILY POST 2/16/2021	14,308.30	CLEARED	C	2/17/2021
1010	2/16/2021	DEPOSIT	000006	CREDIT CARD 2/16/2021	3,872.19	CLEARED	C	2/18/2021
1010	2/16/2021	DEPOSIT	000007	DRAFT POSTING	14,403.92	CLEARED	U	2/17/2021
1010	2/17/2021	DEPOSIT		CREDIT CARD 2/17/2021	1,696.63	CLEARED	C	2/18/2021
1010	2/17/2021	DEPOSIT	000001	CREDIT CARD 2/17/2021	1,872.09	CLEARED	C	2/19/2021
1010	2/17/2021	DEPOSIT	000002	REGULAR DAILY POST 2/17/2021	2,431.20	CLEARED	C	2/18/2021
1010	2/18/2021	DEPOSIT		CREDIT CARD 2/18/2021	3,266.98	CLEARED	C	2/19/2021
1010	2/18/2021	DEPOSIT	000001	CREDIT CARD 2/18/2021	4,205.51	CLEARED	C	2/22/2021
1010	2/18/2021	DEPOSIT	000002	REGULAR DAILY POST 2/18/2021	4,601.31	CLEARED	C	2/19/2021
1010	2/18/2021	DEPOSIT	000003	CC DRAFT POSTING	19,042.03	CLEARED	U	2/18/2021
1010	2/19/2021	DEPOSIT		CREDIT CARD 2/19/2021	3,490.81	CLEARED	C	2/22/2021
1010	2/19/2021	DEPOSIT	000001	CREDIT CARD 2/19/2021	7,329.67	CLEARED	C	2/22/2021
1010	2/19/2021	DEPOSIT	000002	REGULAR DAILY POST 2/19/2021	7,672.60	CLEARED	C	2/22/2021
1010	2/19/2021	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	75.30CR	CLEARED	U	2/19/2021
1010	2/19/2021	DEPOSIT	000004	DAILY PAYMENT POSTING	75.32	CLEARED	U	2/19/2021
1010	2/22/2021	DEPOSIT		CREDIT CARD 2/22/2021	6,264.33	CLEARED	C	2/22/2021
1010	2/22/2021	DEPOSIT	000001	CREDIT CARD 2/22/2021	5,043.71	CLEARED	C	2/22/2021
1010	2/22/2021	DEPOSIT	000002	CREDIT CARD 2/22/2021	2,427.11	CLEARED	C	2/23/2021
1010	2/22/2021	DEPOSIT	000003	CREDIT CARD 2/22/2021	6,783.56	CLEARED	C	2/24/2021
1010	2/22/2021	DEPOSIT	000004	REGULAR DAILY POST 2/22/2021	21,225.03	CLEARED	C	2/23/2021
1010	2/23/2021	DEPOSIT		CREDIT CARD 2/23/2021	4,402.29	CLEARED	C	2/24/2021
1010	2/23/2021	DEPOSIT	000001	CREDIT CARD 2/23/2021	1,534.83	CLEARED	C	2/25/2021
1010	2/23/2021	DEPOSIT	000002	REGULAR DAILY POST 2/23/2021	585.39	CLEARED	C	2/24/2021
1010	2/24/2021	DEPOSIT		CREDIT CARD 2/24/2021	2,450.37	CLEARED	C	2/25/2021
1010	2/24/2021	DEPOSIT	000001	CREDIT CARD 2/24/2021	1,683.73	CLEARED	C	2/26/2021
1010	2/24/2021	DEPOSIT	000002	REGULAR DAILY POST 2/24/2021	486.99	CLEARED	C	2/25/2021
1010	2/25/2021	DEPOSIT		CREDIT CARD 2/25/2021	1,918.40	CLEARED	C	2/26/2021
1010	2/25/2021	DEPOSIT	000001	REGULAR DAILY POST 2/25/2021	225.00	CLEARED	C	2/26/2021
1010	2/25/2021	DEPOSIT	000002	CREDIT CARD 2/25/2021	313.70	CLEARED	C	3/01/2021
1010	2/25/2021	DEPOSIT	000003	REGULAR DAILY POST 2/25/2021	1,072.66	CLEARED	C	2/26/2021
1010	2/26/2021	DEPOSIT		CREDIT CARD 2/26/2021	1,746.02	CLEARED	C	3/01/2021
1010	2/26/2021	DEPOSIT	000001	CREDIT CARD 2/26/2021	2,131.22	CLEARED	C	3/01/2021
1010	2/26/2021	DEPOSIT	000002	REGULAR DAILY POST 2/26/2021	2,972.45	CLEARED	C	3/01/2021
1010	2/28/2021	DEPOSIT		CREDIT CARD 2/28/2021	2,834.08	CLEARED	C	3/01/2021
1010	2/28/2021	DEPOSIT	000001	CREDIT CARD 2/28/2021	1,482.84	CLEARED	C	3/01/2021
1010	2/28/2021	DEPOSIT	000002	CREDIT CARD 2/28/2021	2,307.72	CLEARED	C	3/02/2021

EFT:								
1010	2/19/2021	EFT	021921	CalPERS UAL 1739 February	8,101.17CR	CLEARED	G	2/22/2021

MISCELLANEOUS:

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1010 CASH - POOLED
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 2/01/2021 THRU 2/28/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
MISCELLANEOUS: -----								
1010	2/12/2021	MISC.		PAYROLL DIRECT DEPOSIT	29,523.75CR	CLEARED	P	2/12/2021
1010	2/26/2021	MISC.		PAYROLL DIRECT DEPOSIT	30,734.94CR	CLEARED	P	2/26/2021
SERVICE CHARGE: -----								
1010	2/02/2021	SERV-CHG		January Elavon Fee's-27 2021	1,810.18CR	CLEARED	G	2/02/2021
1010	2/02/2021	SERV-CHG	000001	January Elavon Fee's-25 2021	1,171.21CR	CLEARED	G	2/02/2021
1010	2/02/2021	SERV-CHG	000002	January Elavon Fee's-29 2021	433.36CR	CLEARED	G	2/02/2021
1010	2/16/2021	SERV-CHG		Account Analysis Fees Jan 2021	376.72CR	CLEARED	G	2/16/2021

TOTALS FOR ACCOUNT 1010

CHECK	TOTAL:	101,297.48CR
DEPOSIT	TOTAL:	297,011.25
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	60,258.69CR
SERVICE CHARGE	TOTAL:	3,791.47CR
EFT	TOTAL:	8,101.17CR
BANK-DRAFT	TOTAL:	31,032.64CR

TOTALS FOR POOLED CASH FUND

CHECK	TOTAL:	101,297.48CR
DEPOSIT	TOTAL:	297,011.25
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	60,258.69CR
SERVICE CHARGE	TOTAL:	3,791.47CR
EFT	TOTAL:	8,101.17CR
BANK-DRAFT	TOTAL:	31,032.64CR

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
2020 - 2021 CAPITAL IMPROVEMENT PLAN
February 2021

FUND	DESCRIPTION	Revenue	Budget Expensed	Expense to Date	Fund Balance
314 WASTEWATER CAPITAL IMPROVEMENT	BEGINNING FUND BALANCE	\$ 127,212			\$ 127,212
	Transfers In To Date	\$ 415,694			\$ 542,906
	Regulatory Compliance/I&I Mitigation		\$ 100,000	\$ 15,535	\$ 527,371
	Disaster Mitigation/SCADA Upgrade		\$ 30,000	\$ -	\$ 527,371
	Diaster Recovery/WWTP Access Road Repair		\$ 50,000	\$ 137,395	\$ 389,976
	Reliable Water Supply/Leak Repair/Mini-Excavator		\$ 50,000	\$ -	\$ 389,976
	Risk Management Plan/Chlorine Tank Auto Shut-Off FY 21-22		\$ -	\$ -	\$ 389,976
	Regulatory Compliance/Dump Truck		\$ 75,000	\$ -	\$ 389,976
	Stormwater Master Planning/Mitigation		\$ 10,000	\$ -	\$ 389,976
	Transfers Out To Date			\$ 152,930	
ENDING FUND BALANCE				\$ 404,010	
FUND	DESCRIPTION	Revenue	Budget Expensed	Expense to Date	Fund Balance
320 WATER CAPITAL IMPROVEMENT	BEGINNING FUND BALANCE	\$ 148,578			\$ 148,578
	Transfers In To Date	\$ 84,604			\$ 233,182
	Wildfire Resilience/Reliable Water Supply/Replace Wooden Tanks		\$ 360,000	\$ 8,293	\$ 224,889
	Disaster Mitigation/SCADA Upgrade		\$ 30,000	\$ -	\$ 224,889
	Reliable Water Supply/Automatic Metering Infrastructure		\$ 200,000	\$ -	\$ 224,889
	Wildfire Resilience/Reliable Water Supply/PSPS Backup Power Supply		\$ 50,000	\$ -	\$ 224,889
	Reliable Water Supply/Leak Repair Mini-Excavator		\$ 50,000	\$ -	\$ 224,889
	Regulatory Compliance/Dump Truck		\$ 75,000	\$ -	\$ 224,889
	Transfers Out To Date			\$ 8,293	
	ENDING FUND BALANCE				\$ 224,889

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

2020 - 2021 DEBT SERVICE

FEBRUARY 2021

	DEBT SERVICE REVENUE	FUND	DEBT AMOUNT
1)	1995-2 BOND - TAX ASSESSMENT	215	\$ 292,454
2)	CIEDB LOAN - WATER INFRASTRUCTURE	130	152,472
	CIEDB LOAN - WATER CAPACITY FEE	218	18,274
3)	USDA LOAN - SOLAR PROJECT WWTP	120	32,255
	TOTAL DEBT SERVICE REVENUE		<u><u>\$ 495,455</u></u>

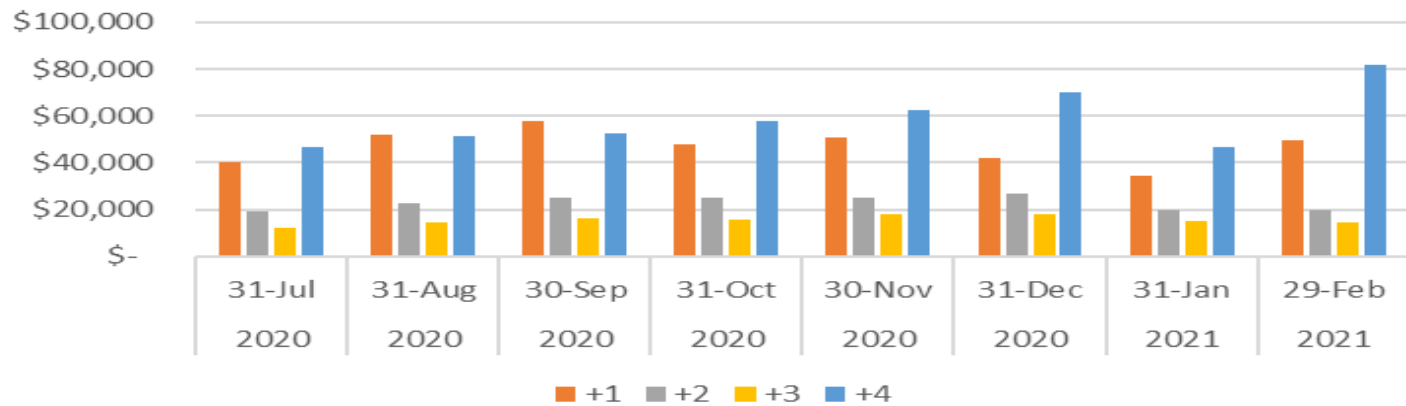
	DEBT SERVICE EXPENSE	FUND	DEBT	AMT PAID	DATE
1)	1995-2 BOND REDEMPTION (PRINCIPAL)	215	\$ 185,000	\$ 185,000	08/14/2020
	1995-2 BOND REDEMPTION (INTEREST)	215	99,994	99,357	01/22/2021
	BOND ADMINISTRATION (ANNUAL FEE)	215	7,460	6,577	12/30/2020
			<u>\$ 292,454</u>	<u>\$ 290,934</u>	

2)	CIEDB (PRINCIPAL)	218	\$ 110,065	\$ 110,065	01/08/2021
	CIEDB (INTEREST)	218	55,865	55,865	01/08/2021
	CIEDB (ANNUAL FEE)	218	4,816	4,815.99	01/08/2021
			<u>\$ 170,746</u>	<u>\$ 170,746</u>	

3)	USDA RUS LOAN (PRINCIPAL)	219	\$ 17,000	\$ 17,000	08/03/2020
	USDA RUS LOAN (INTEREST)	219	15,255	15,255	02/01/2021
			<u>\$ 32,255</u>	<u>\$ 32,255</u>	

TOTAL DEBT	PAID TO DATE
<u><u>\$ 495,455</u></u>	<u><u>\$ 493,935</u></u>

AGING REPORT FEBRUARY 28, 2021 FY 2020-2021



	Less than \$100	\$100-\$199	\$200-\$299	\$300-\$399	\$400-\$499	\$500-\$599	\$600-\$699	\$700-\$799	\$800-\$899	\$900-\$1000	\$1000 +	TOTAL:
Accounts	77	125	38	29	20	19	17	3	8	2	44	382
Amount	\$5,241	\$18,091	\$9,498	\$10,225	\$7,933	\$9,659	\$10,902	\$2,227	\$4,992	\$1,992	\$73,460	\$154,220
Difference	17	45	5	2	2	6	1	-4	4	-3	15	90
Previous Month	\$1,422	\$6,545	\$1,346	\$787	-\$68	\$2,608	\$315	-\$2,981	\$1,645	-\$2,793	\$28,962	\$37,788

MEMO

To: Board of Directors

From: Marty Rodriguez

Date: 03/12/2021

RE: Senior Account Representative's Monthly Report

Monthly Billing 2/26/2021

Mailed statements: 2,091

Electronic statements: 579

The statement "SPECIAL MESSAGE

The Health & Safety of our customers and employees is our top priority. We encourage payments by phone, online at www.hvlcsd.org, or in our drop box. However, our lobby is open; we ask that you please wear a mask and social distance. You can visit the District website for COVID-19 related updates, annual CCR report, newly adopted 5 year rate plan, and the District's virtual meeting calendar.

Delinquent Billing 2/22/2021

Delinquent statements for January bills:

Delinquent statements mailed: 478

Tenant delinquent statements mailed to landlords: 94

Total statements mailed: 572

As of 03/12/2021 there are 232 past due accounts

Courtesy Notification

No Courtesy notices delivered due to COVID-19.

No Electronic notices due to COVID-19.

Phone Notification

No Phone notifications due to COVID-19.

Lock Offs

No Lock Offs due to COVID-19.



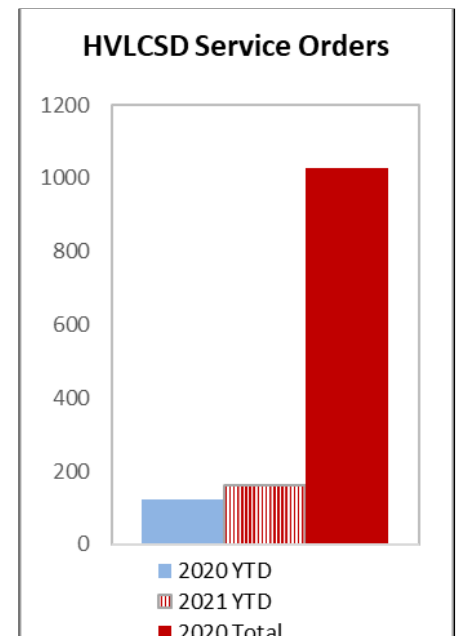
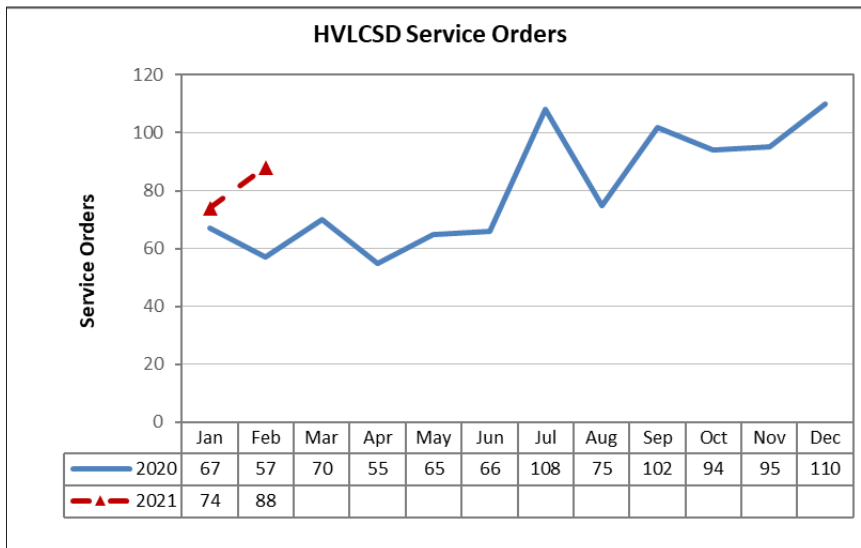
Hidden Valley Lake Community Services District

February 2021 Report

FIELD OPERATIONS

Water Connections:		Sewer Connections:	
New (This month)	3	New (This month)	0
Residential (Last month)	2450	Residential (Last month)	1465
Commercial & Govt (Last month)	40	Commercial & Govt (Last month)	16
Total :	2493		1481

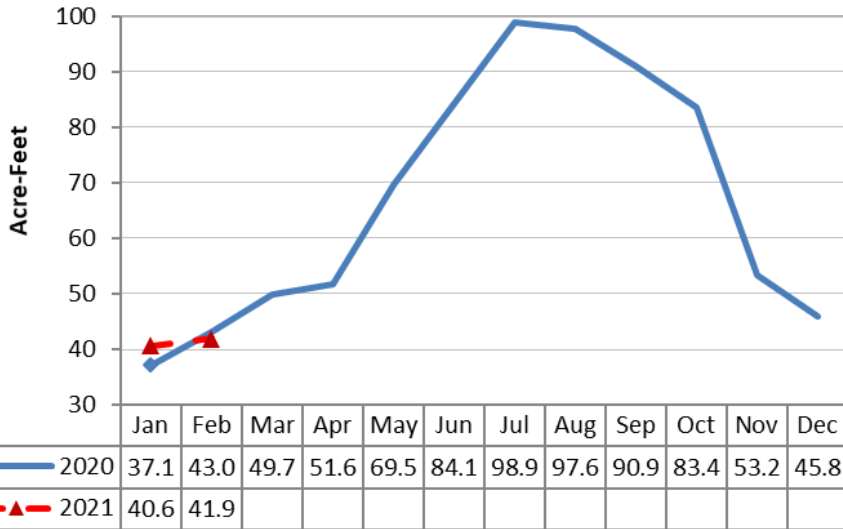
Rainfall		
<i>This month</i>	<i>Last year</i>	<i>Historical</i>
1.32	0.00	7.56



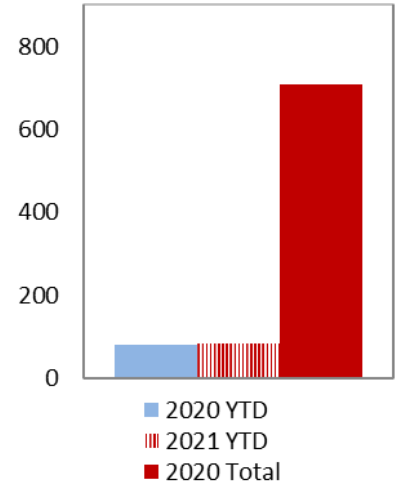
Hours		
Overtime Hours	28	\$903.93

February 2021 Field Report

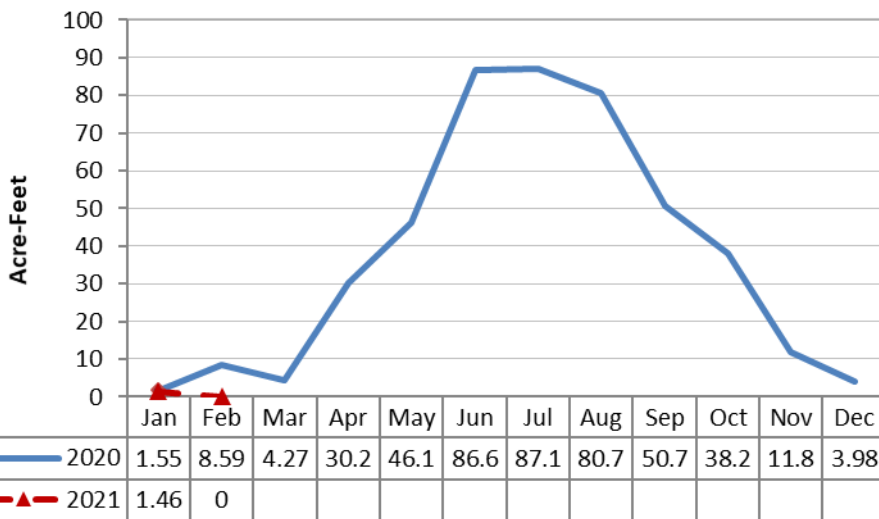
HVLCSD Municipal Well Production



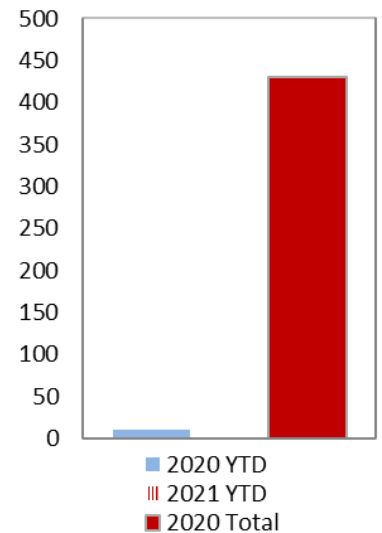
HVLCSD Municipal Well Production (AF)



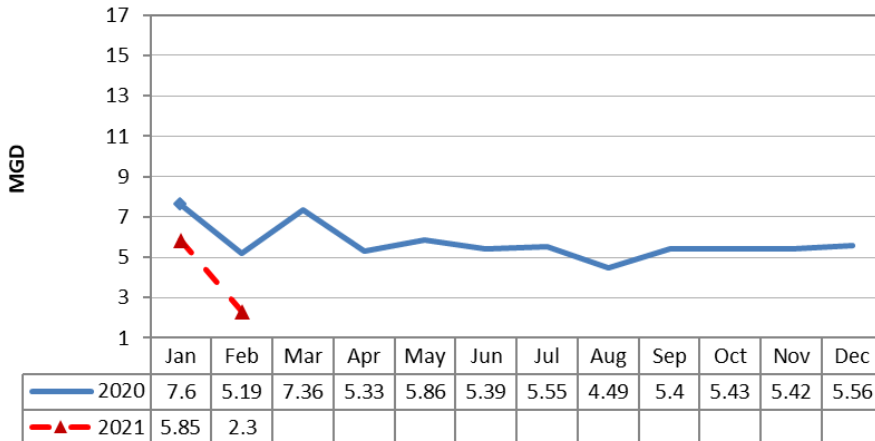
HVLCSD Municipal Reclaimed Water Use



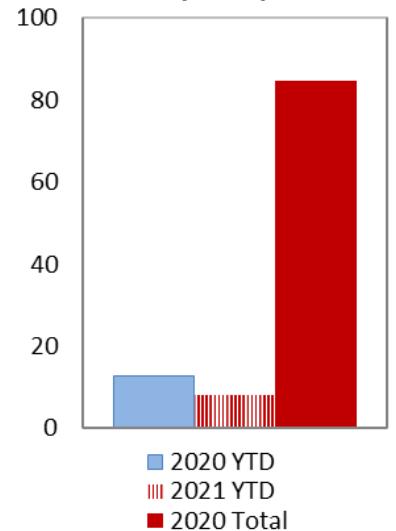
HVLCSD Municipal Reclaimed Water (AF)



HVLCSD Municipal Wastewater Influent

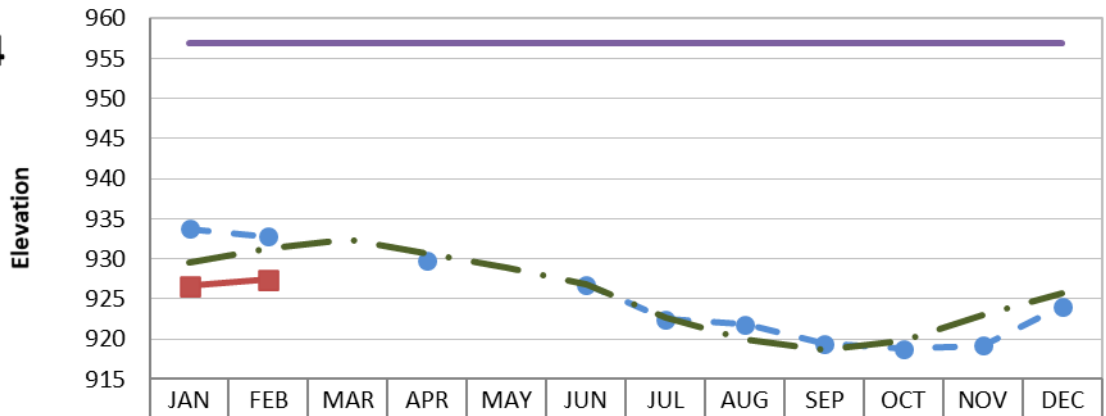


HVLCSD Municipal Wastewater Influent (MGD)



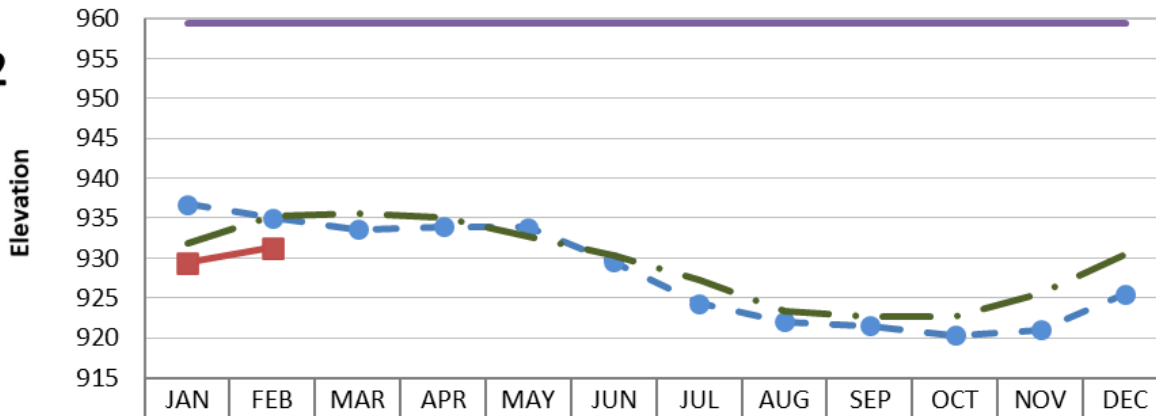
February 2021 Field Report

Well 4



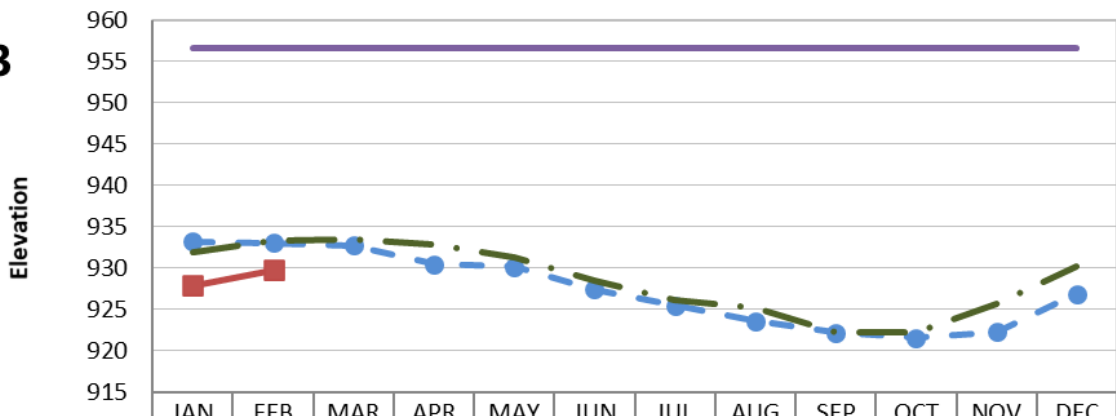
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Well 4 2021	926.6	927.4										
Top of Casing	956.9	956.9	956.9	956.9	956.9	956.9	956.9	956.9	956.9	956.9	956.9	956.9
Well 4 2020	933.7	932.8		929.7		926.8	922.4	921.8	919.4	918.8	919.2	924.0
Historicals	929.4	931.3	932.4	930.6	928.9	926.8	922.6	919.9	918.6	919.7	922.9	925.7

Well 2



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Well 2 2021	929.4	931.2										
Top of Casing	959.4	959.4	959.4	959.4	959.4	959.4	959.4	959.4	959.4	959.4	959.4	959.4
Well 2 2020	936.7	935.0	933.6	933.9	933.8	929.5	924.3	922.0	921.5	920.3	921.0	925.5
Historicals	931.8	935.3	935.5	935.1	932.7	930.3	927.2	923.4	922.6	922.6	925.5	930.5

Well 3



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Well 3 2021	927.8	929.7										
Top of Casing	956.7	956.7	956.7	956.7	956.7	956.7	956.7	956.7	956.7	956.7	956.7	956.7
Well 3 2020	933.1	933.0	932.6	930.4	930.1	927.4	925.4	923.6	922.1	921.5	922.2	926.8
Historicals	931.9	933.2	933.4	932.8	931.2	928.5	926.0	925.1	922.2	922.1	925.6	930.1

Water Resources Specialist Highlights

- I&I analysis and flow monitor placement
- Revised essential personnel letters
- Attended PG&E Safety Town Hall webinar
- ACWA State Legislative Committee:
 - AB 267: **Favor**—Extend CEQA exemption for prescribed fire, thinning, and fuel reduction projects.
 - AB 322: **Favor**—Electric Program Investment Charge Program. Funds biomass plants to reduce wildfire vegetation; would improve state water supply.
 - SB 323: **Support**—Local government: water/sewer service rate protection. Would prevent water purveyors from being sued post 120-day mark of effective rates.
 - Joined coalition of support
 - Sent letters of support to Senator Caballero and McGuire
- Completed FEMA trainings
- Routine database maintenance and reports
- Regular GIS database maintenance
- Regular Facebook outreach

February 2021 Field Report

Water Operations and Maintenance Highlights

- **2/11 Contact tank screen repairs**
- **2/26 Service line break on Coyle Springs**
- **16 aged meter replacements**
- **Hydrant maintenance**
- **Valve exercising and flushing**
- **Meter reads 2/22—2/25**
- **Routine maintenance and operations**

Wastewater Operations and Maintenance Highlights

- **2/4 3 manhole lid replacements**
- **2/16 Sewer backup on Greenpoint Ct—root ball caused**
- **2/17—18 Used vac truck to camera for I&I and root intrusion**
- **Meter reads 2/22—2/25**
- **Routine maintenance and operations**

Service Line Break—Coyle Springs



Hydrant Maintenance



February 2021 Field Report

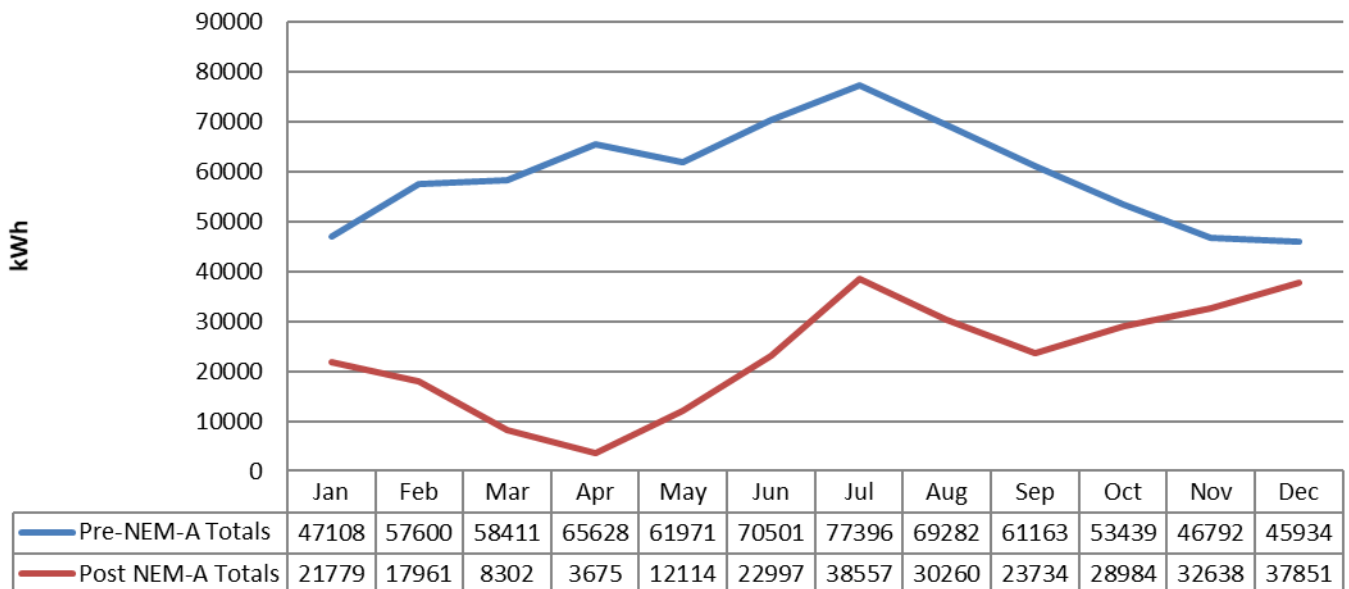
Vehicle Mileage

<i>Vehicle</i>	<i>Mileage</i>
Truck 1	198
Truck 2 (new construction truck)	851
Truck 3	1,120
Truck 4	240
Truck 6	985
Truck 7	449
Truck 8	3,056
Truck 9	525
Dump Truck	104
Backhoe	1.00 hr
New Holland Tractor	0.40 hrs
Vac Truck	73.40

Fuel Tank Use

	<i>Gasoline</i>	<i>Diesel</i>
Tank Meter	373.20	125.30
Fuel Log	372.00	125.20

PG&E Net Payable



Disaster Reimbursements (Federal & State)						
Year of event	Disaster	Project	Description	Completion	Reimbursed?	Reimbursements
2017	4301	LHHVA01	Pump&Dump	100%	100%	\$ 214,133.04
2017	4301	LKHVB01	Repair&Labor	100%	100%	\$ 16,748.90
2017	4308	LKHVA81	Pump&Dump	100%	100%	\$ 390,533.63
2017	4308	LKHVB81	Repair&Labor	100%	100%	\$ 5,317.17
2017	4308	LKHVF83	Repair&Labor	100%	100%	\$ 652,310.53
2019	4434	100063	Pump&Dump	100%	100%	\$ 916,723.31
2019	4434	100118	Repair	100%	100%	\$ 13,101.71
2019	4434	100126	Repair&Labor	100%	100%	\$ 39,032.81
2019	4434	101502	Repair&Labor	100%	100%	\$ 33,321.19
2019	4434	100138	Repair: Chip seal the WWTP Access Materials:	100%	90%	\$ 110,730.00
2020	4482 COVID-19	138890	Purchased for disinfection, and infection prevention	100%	0%	\$ 10,401.87
2020	4558 LNU Complex Fire	Cat B 100% (FEMA)	Debris Removal -FireBreak -	100%	0%	\$ 36,245.32
2020	4558 LNU Complex Fire	Cat B 75% (FEMA) 18.75% (CalOES)	Debris Removal -FireBreak - Chipping&Spreading	10%	0%	\$ 150,000.00
2020	4558 LNU Complex Fire	Cat B 100% (FEMA)	Continuity of Operations - Generators - Smoke Soot and Ash	100%	0%	\$ 20,747.18
2020	4558 LNU Complex Fire	Cat B 75% (FEMA) 18.75% (CalOES)	Continuity of Operations - Generators - Smoke Soot and Ash	100%	0%	\$ 47,647.94

Totals:	\$ 2,656,994.60
Actual:	\$ 2,391,952.29

Access Road
1/29 Submitted CloseOut documentation, Final Reimbursement Request (\$5,597.36), and Quarterly Update

Debris Removal
1/20 Submitted RFP
1/29 Reviewed 3 proposals
2/2 Awarded contract to MFE
2/5 Category change for projects, potential changes to CalOES reimbursement policy, and extension request.
2/11 Final calculations on category, and reimbursement policy shows an increase in CSD's financial burden from ~\$14k to ~\$30k
3/4 Project was re-categorized twice more, and submitted.
3/5 MFE has begun staging equipment at the end of Eagle Rock Rd.

Generators/HVAC
2/5 Category change for projects, potential changes to CalOES reimbursement policy, and extension request.
2/11 Final calculations on category, and reimbursement policy shows an increase in CSD's financial burden from ~\$14k to ~\$30k.
3/4 Project was re-categorized twice more, and submitted

Total project costs of 4558 = \$254,640.44

Federally funded, non-disaster projects (HMGP)					
Related Disaster	Project	Description	Completion	Reimbursed?	Reimbursement
4344	512	LHMP: Writing the Plan	100%	95%	\$ 74,404.00
4382	112	Unit 9 Tank: Replacing this tank	0%	0%	\$ 1,300,000.00
4407	57	Generators: Installing at Booster Stations	0%	0%	\$ 1,900,000.00
4558	398	Defensive Space, Ignition Resistant Construction (DSIRC)	0%	0%	\$ 1,400,000.00
4558	428	Water Mains Planning	0%	0%	\$ 500,000.00

Totals:	\$ 5,174,404.00
Actual:	\$ 74,404.00

Unit 9 Tank

1/14 Received response from inquiry "project under FEMA EHP review"

2/25 CalOES representative reports "I will say, we have been seeing EHP reviews go a lot faster in these last few months. I anticipate hearing an update sooner rather than later.... As soon as I hear from FEMA I will let you know."

Generators

2/3 Received updated engineer's estimate on a smaller generator project of \$1M

Defensive Space, Ignition Resistant Construction (DSIRC)

1/28 Meeting with CalOES & BCA Consultants - consensus to merge and phase projects.

1/29 Received documented review of BCA

2/1 Meeting with CalOES regarding phased projects

3/3 Submitted merged and phased project subapplication.

Water Mains Planning

1/15 Notice of invitation to submit project Subapplication

2/2 Authorization of GHD to develop Subapplication

2/12 Change of scope proposed

3/5 Submitted Advanced Assistant Planning Subapplication for

State Funded projects (Prop 1, Prop 68)

Funding Agency	Project	Description	Completion	Reimbursed?	Reimbursement
DWR/IRWM	206	I & I	25%	0%	\$ 187,500.00
DWR/IRWM	205	Unit 9 Tank	5%	0%	\$ 250,000.00
CalOES	PSPS	Generators	0%	0%	\$ 350,000.00
DWSRF	AMI	AMI	5%	0%	\$ 1,600,000.00

Totals:	\$ 2,387,500.00
Actuals:	=

I&I, Unit 9 Tank

1/28 Inquiry to Lake County on status is that they have not received an update from the Grant Manager at DWR.

2/24 CWSRF IUP published. I&I project not on the fundable list.

3/1 IRWM Grant agreement received by Lake County. Sub-agreement in progress

Generators

2/4 This proposal was denied. A score of 90/156 was not competitive enough to win an award of funds.

2/19 Received notification that appeal was denied.

2/26 Submitted Public records request for winning proposal.

AMI

1/28 District's DWSRF contact recommends a construction application be submitted to the DWSRF. They estimate a turnaround time of 6-8 months.

2/22 DWSRF considers HVLCSD not a DAC, and therefore invites HVLCSD to submit a loan application.

3/5 Preliminary planning discussions with InCode.

Potential projects (LHMP)

Priority	Funding Agency	Project	Description	Costs	Notes
1	HMGP (FEMA)	SCADA	Technology refresh	\$ 1,000,000	Initial Feasibility discussions underway, Joined Demarnd Response program to qualify for rebates
1	HMGP (FEMA)	Tanks	Replace wooden tanks	\$ 5,400,000	Subapplication submitted for one tank only, 4558 - NOI
1	HMPG (FEMA)	I & I	Pipe-bursting	\$ 1,000,000	Grant funds awarded for first pipe-bursting
1		RRP, ERP	Requirement of AWIA of 2018	\$ 200,000	Due 3/21, Possible 4482-NOI opportunity
1	HMGP (FEMA)	Water	Correlators, AirVacs, Lines, Meters	\$ 5,500,000	ESCOs can support energy savings projects
2		WMP	Water Master Plan	\$ 100,000	This is 20 years old. Is a reference document for grant applications
2	HMGP (FEMA)	WWTP	EQ Basin, Sludge Beds	\$ 6,000,000	Every flooding disaster in the last 4 years has damaged a portion of the WWTP. Possible developed contributions.
2		SWP	Stormwater Master Plan	\$ 200,000	This is 20 years old. Opportunity for regional benefits.
2		Stormwater	Implement Stormwater Master Plan Improvements	\$ 10,000,000	Phase 1 - Culverts in the Flood detention basin, previous NOI accepted for this activity
2	HMGP (FEMA)	Well	Drill a new well	\$ 4,000,000	Water Resilience, Contamination Mitigation, possible developer assistance
2	FMAG (FEMA)	Fuels Mitigation	Defensible Space, Concrete detention basin, masonry buildings	\$ 400,000	Possible 4558-NOI opportunity
2	FMAG (FEMA)	Hydrants	Improvements	\$ 4,100,000	Previous NOI accepted for this activity
2	PDM (FEMA)	GIS	Fully develop database, O&M	\$ 400,000	Management, maintenance, and communications tool
3		PAP	Public Awareness Program	\$ 200,000	Disaster preparedness, response and recovery
3	HMGP (FEMA)	CL2 valve	Automatic shut-off valve	\$ 50,000	Operator Safety, RMP improvement list
3	HMGP (FEMA)	CL2 Analyzers	Chlorination Basin improvements	\$ 100,000	Flow-based treatment process will streamline WWTP
3	HMGP (FEMA)	Earthquake	Retrofits	\$ 5,000,000	
3		Levee	Certification	TDB	Opportunity for regional benefits, flood insurance
3		Dam	Inundantion Mitigation	TDB	Infrastructure improvements



**Hidden Valley Lake
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19400 Hartmann Road
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www.hvlcsd.org

MEMO

To: Board of Directors
From: Dennis White
Date: March 16, 2021
RE: General Manager's Report

Below is a shortened version of activities on various tasks.

COVID-19 Response: Director, Employee and Customer health and safety

- Keeping up with the ever-changing protective and prevention of Covid-19 has been a task that staff does not take lightly. We have a plan to meet the evolving guidelines set forth by OSHA that includes new policies and procedures.
- Specifically, staff has developed a Covid-19 Prevention Program (CPP) and has updated the Injury and Illness Prevention Program (IIPP) to incorporate Covid-19 preventative measures. In fact, staff met just this past week to work on an implementation plan for this program of protocols.

Management of the Day-to-Day Operations

- It is budget time and plans and preparations are in full swing. July 1 will begin the first full year of our new rate structure. Trish has been working on several major components in the new rate structure and applying them to both the operational budget, and the capital improvement plan.
- I am grateful to Barry for his leadership and planning skills that he is already showing as the Utility supervisor. Thanks to the District Vac Truck, Barry, and Field staff, we are handily keeping up with the Districts F.O.G Control program.
- Another strength in Field Operations, is their commitment to meeting long term project goals of Sanitary Sewer System improvements. We continue to strengthen this crucial infrastructure by videoing the next potential sewer line replacement for 2021/2022, in the highest priority area.
- The Administrative Services Manager Penny has wrapped up the employee handbook except for a few minor tweaks. Once complete, we will have our legal counsel review it. Our plan is to present this handbook to the Directors of the Personnel Committee in April, and then on to the Board of Directors at the following Board Meeting. We also plan to annually review and revise as needed.
- If you take a drive in our community this month, you may see three different projects in action. Thanks to our Project Manager Alyssa, the sewer line easement on Meadow View is being replaced, the chipping of the firebreak on



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Eagle Rock has begun, and the next sewer line is being prepped for replacement.

on North Shore Court. Thanks to her tireless efforts for finding affordable solutions, we have a good story to tell our ratepayers. These actions could not have come at a better time. The new rate structure has been put in place, and I feel comfortable telling our ratepayers, here are the projects where we are putting your dollars to work for you. She continues to raise the bar.

- The Water Resources Specialist Hannah has been given several tasks and continues to keep up with day-to-day operations while keeping current with ACWA. Her pivotal role of being a Field Operations liaison, the keeper of District data, and representing the District at key events like last week's Legislative Symposium sponsored by ACWA is, well, invaluable.
- We have been receiving some feedback as our ratepayers receive their first bills after the new rate structure was applied. My hat is off to Marty and Donna who are on the front lines, but who exhibit superb professionalism and simply remain calm as cucumbers. Customer relations can be overwhelming and not so pleasant at times. It is a small community and I have received positive feedback. Their Kung Fu is strong.
- At this point, I'd like to take a moment to reflect on the successful collaboration of Directors and staff overall. It is the first time in many months that we will not have a "Personnel" Section in this report. We have nothing to report or have any updates. The personnel section covered topics such as recruitment, job descriptions, and total compensation. Through your support and dedication, we have successfully overcome these challenges. Thank you. We are becoming a finely tuned machine and I look forward to achieving great things together. Although we face many challenges ahead, I feel we are poised to really turn the corner on our maintenance needs. We can become resilient because we are stronger when we work as a team with common goals.

Fiscal

- We continue to make progress with our customers delinquent balances. Many have paid their past due balances to avoid having liens placed on their property. This month, eligible delinquent accounts (past due balance >\$500.) have had liens placed on the property. That followed with Homeowners getting a current delinquent notice.
- We have also expanded our audience for the delinquent bill. In addition to sending this to the resident, when the resident is a renter, that delinquent bill also gets sent to the landlord. We feel this only helps keep all our customers informed, and up to date with their property.
- Since our sewer bills are based on a winter average, we are close to being able to calculate this average for our residential customers (December – March). Our commercial sewer customers have been switched over to monthly sewer billing instead of winter average on January 1.



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Major Projects

- Valley Oaks
 - As a member of this Ad-Hoc committee I am pleased to say we will have a meet and greet the 18th of this month with Mr. Porter, Fletcher, and the District engineers. We will be getting up to speed on the status of Grocery Outlet and possibly discuss the next phase. This project has the potential for a significantly positive impact on the community.
- HVLA
 - In a recent meeting with HVLA, Charles Russ reached out to CSD regarding the removal and relocation of certain fire sirens. HVLA is looking to remove the siren currently located at the Unit 9 Tank site, and possibly place a siren at the Little Peak Tank site.
 - The other discussion topics were emergency preparedness, public agency coordination, and evacuation procedures.
- Tank 9
 - We are optimistic on the progression of the Tank 9 upgrade project. We have received inquiries from FEMA and await their final decision of funding.
 - The state portion of funding of this project is moving along. Lake County is the lead agency for this program and has received the Grant Agreement.
- I & I: Meadow View Easement
 - Piazza Construction is scheduled to start on 3/22 or 3/29 for the Sewer rehabilitation project. At the sewer line easement from Meadow View to Deer Hill, a construction team will replace the line through a method called pipe-bursting. Once complete, laterals and manholes will be re-connected.
 - With the Grant Agreement being approved this portion of the funding program will be complete. To make the most out of this opportunity, the team is looking to the next location, likely in North Shore Court.
- Generators
 - We have received some setbacks in this area. While the Community Resilience funding request was denied, staff subsequently submitted an appeal to this decision last month. Once again, the appeal was denied, which effectively finalizes this opportunity for the District.
 - The original Generator sub-application for all four pumping stations (\$2.4M) remains on hold with CalOES. In the meantime, Coastland was able to develop a smaller project (\$1M) for two generators.



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- AMI
 - Contrary to previous correspondence, the Drinking Water State Revolving Fund (DWSRF) no longer considers HVLCSD to be a small, disadvantaged community (SDAC). With support from the Clean Water State Revolving Fund (CWSRF), they confirmed that the method of (DAC) determination is different from the CPUC, in that they use cities, towns, or census designated places (CDPs), not census tracts to define a community's eligibility. DWSRF invites the District to submit an application for loan funds.
 - Earlier this month, our Utility Billing vendor, InCode, reached out to staff. The AMI project had long since been put on hold, when the Schnieder Electric SRF application was denied. InCode was interested in taking steps to make their software compatible with Badger meters. The AMI project is one of the items on the five year capital improvement plan that now becomes achievable with the new rate structure implementation.

- SCADA
 - The District would like to pursue further planning with GHD on the total refresh project. GHD's proposal is on the agenda tonight.

- Resilience - FLASHES
 - Trane has put in a great effort to keep moving diligently forward. As Trane moves forward to see if the Investment Tax Credit applies to this Fire-main Linked Auxiliary Supply/Hydraulic Energy Storage (FLASHES) Facility, the District must also do its due diligence in making sure the Letter of Commitment and Term Sheet are suitable to the District's needs. You will see later in this agenda, a proposed action on this topic. We are at the point where we need an expert. To ensure confidentiality and respect for the Non-disclosure agreement, our legal counsel can retain such experts. This will assure we are properly represented during this negotiation process. I am proposing we bring on board Clean energy to give such support.

- LNU Complex Fire
 - We are currently working with Mountain F Enterprises on the debris removal and the spreading of the chips. As of Friday, they started to mobilize placing their equipment on the northern part of the fire break. Weather permitting, they will proceed to clean and spreading chips for the purposes of erosion control, bringing this portion of the lightning complex fire to a close.

- Defensive Space and Ignition Resistant Construction
 - This \$1.4M project has been submitted to the Hazard Mitigation Grant Program (HMGP). The first review phase will take place over the next 5 months, with CalOES. In August, we hope to have our Subapplication submitted to FEMA for their review.



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- Water Mains Planning
 - This \$.5M planning project has been submitted to the Hazard Mitigation Grant Program (HMGP). The first review phase will take place over the next 5 months, with CalOES. In August, we hope to have our Subapplication submitted to FEMA for their review.

- LNU Complex Fire
 - The latest update in this process is that the two original projects, Debris Removal and Continuity of Operations, has now split into four different projects. FEMA has committed to reimbursing 100% of wildfire damage costs that occurred between 8/15/20 – 9/17/20. This new reimbursement policy necessitated the projects split. Taking all project activities and their costs into consideration, the reimbursement percentage for the District is now 95%.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: March 16, 2021

AGENDA ITEM: Discussion and Possible Action: Provide Staff Direction regarding Customer Request for Easement across District Property (17456 Meadow View Drive)

RECOMMENDATIONS: Provide direction regarding customer request for Easement Access across District Property.

BACKGROUND: Property owner of a vacant lot located at 17456 Meadow View Drive, requests right of way and easement for ingress and egress over a portion of District property.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Dennis White, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on **March 16, 2021** by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board



POLICY TITLE:	Residential Water Leak Billing Adjustment Policy	
POLICY #: 2001	ADOPTED DATE: October 18, 2011 President: Herndon RESCINDED: BY, Resolution 2015-18 August 19, 2015	REVISION DATE: President:

The Board of Directors revised and adopted this policy at its public meeting on the latest revision date. This version of the Policy supersedes all other previous versions.

2001.1 Purpose and Scope:

The purpose of this policy is to provide Hidden Valley Lake Community Services District (District) with a written policy regarding providing billing adjustments for water leaks on the customer (or property) side of the meter, or significant abnormalities in water consumption. This policy does not apply to commercial water customers.

2001.2 Policy:

Customers are responsible for the service and fittings to the Water Utility System beginning at the coupling on the customer’s side of the meter. Any leaks in the line which are the responsibility of the customers must be repaired, by the customer, solely at their expense.

No adjustment or credit will be applied to the water bill for the customer or property side leaks, damage or deterioration or other factors except as defined within this policy.

The customer is responsible for monitoring higher than expected usage. Customers must investigate higher than expected usage to determine if the usage was caused by a property side leak. Upon request, District staff will provide a no charge, on-site visit. Customers should promptly repair leaks.

2001.3 Residential Water Leak Billing Adjustment Criteria:

The General Manager, or other person delegated the responsibility by the General Manager, may adjust water billings when all of the following requirements are met:

1. Customer shall notify the District and complete the Courtesy Leak Adjustment Application within 30 days from the bill due date for the period in which the loss occurred.
2. Verification of the leak must be confirmed by:
 - a. Providing a copy of the repair bill or other invoices/receipts related to the repair,
AND/OR
 - b. Confirmation by an on-site inspection by a representative from the Hidden Valley Lake CSD.
3. The policy permits only one property side leak adjustment in each 24-month period.
4. Leaks that are eligible for homeowner’s insurance will not be considered.

5. The customer's account must be in good standing at the time of the Residential Water Leak Billing Adjustment Application submission. The General Manager has the discretion to consider special circumstances on a case-by-case basis.
6. The property side billing adjustment shall be limited to one billing period. For example, if a leak persisted over more than one billing cycle, the customer shall only receive relief for excess water usage that occurred during one billing cycle. A billing period for customers is 30 days.
7. The amount of the excess usage shall be determined by the District. Normal Consumption shall be determined by using historical averages when available.
8. Adjustments are limited to the water usage portion of the bill only.
9. Adjustments are not to exceed 50% of the cost for water delivered in excess of the customer's normal usage and which does not include fixed service or meter charges. No adjustment shall be made for any charge, penalty, or fee not based on the quantity of water delivered.
10. Upon approval of the application by the General Manager or designee, any adjustment will be applied to the forthcoming water bill. Credit will be applied to the account; no refund check will be issued. Hidden Valley Lake CSD will absorb 1/2 (50%) **not to exceed \$500.00** of the overages for water delivered in excess of average usage (as determined by a review of the customer's account).



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RESIDENTIAL WATER LEAK BILLING ADJUSTMENT APPLICATION

If you have a property side leak and your water bill is high (as defined below), please review the *Residential Water Leak Adjustment Policy*, fill out this form, and promptly submit to HVLCSD.

This application provides the opportunity for qualified residential customers to receive a billing adjustment due to a leak resulting in high usage. In order to qualify, all criteria must be met, and the form filled out in full.

Customer Name:	Date:
Property Address:	Mailing address (if different):
Phone:	Email:
Date leak detected:	Date leak was repaired:
Repair invoice included: <input type="checkbox"/>	Leak repair confirmed by HVLCSD: <input type="checkbox"/>

Water Leak Adjustment Program:

Rules governing the Residential Water Leak Billing Adjustment Application are outlined in the *Residential Water Leak Adjustment Policy*. If you need additional information, please call us at (707)987-9201. To complete the application for a sewer rate leak adjustment, please submit this form and any accompanying documentation to: Hidden Valley Lake Community Services District at the address shown above.

Upon receipt, of a correctly completed Residential Water Leak Billing Adjustment Application, the District will review the account for compliance with the program conditions. (Please see the back of this form for the program conditions.) If the program conditions are met, and approved, the General Manager (or designee) will provide an adjustment.

I certify that I understand the requirements in this form and that to the best of my knowledge the above information is true.

Customer Signature: _____ Date: _____

FOR DISTRICT USE ONLY	
Account#:	Notes:
Date:	
Approved by:	
Denied by:	
Date Customer Notified:	Staff Initial:

Residential Water Leak Billing Adjustment Criteria

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9. Adjustments are not to exceed 50% of the cost for water delivered in excess of the customer's normal usage and which does not include fixed service or meter charges. No adjustment shall be made for any charge, penalty, or fee not based on the quantity of water delivered.
10. Upon approval of the application by the General Manager or designee, any adjustment will be applied to the forthcoming water bill. Credit will be applied to the account; no refund check will be issued. Hidden Valley Lake CSD will absorb 1/2 (50%) **not to exceed \$500.00** of the overages for water delivered in excess of average usage (as determined by a review of the customer's account).

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: March 16, 2021

AGENDA ITEM: Review and Discuss: Approve GHD SCADA and Cybersecurity Proposal

RECOMMENDATIONS: Recommend to the BOD the approval of the GHD proposal.

FINANCIAL IMPACT: \$73,500

FUND: 314/320

BACKGROUND:

SCADA stands for Supervisory Control And Data Acquisition. This is the District's method by which water and wastewater services operate. The method of communication is also known as telemetry. The District's current SCADA system was implemented in 1994. Software and hardware upgrades have taken place over the years, but the basic structure has stayed the same. Staff has recognized that this basic SCADA structure (ie serial modbus communications and in-house HMI) has now become obsolete. Additionally, network connectivity has become unreliable, and many hardware devices have reached the end of their life cycle.

The District reached out to GHD for assistance in assessing our SCADA needs in July of 2020. A series of unavoidable delays (LNU Lightning Complex fire, Prop 218) pushed this project back several months. Staff was able to meet with GHD earlier this month to review GHD's proposal. This proposal is attached for your review. Over the course of 7 months, GHD proposes to deliver a SCADA Master Plan, and Cybersecurity Plan.

The 5 year Capital Improvement Plan (CIP) identifies SCADA as a needed improvement activity. The timing of this planning project will span over two different fiscal years, and therefore meets the expenditure expectations of the CIP.

We ask for your support with this project, and your recommendation to approve this proposal.



February 19, 2021

Hidden Valley Lake Community Services District (HVLCS D)
Dennis White, General Manager
19400 Hartmann Rd
Hidden Valley Lake, CA 95467

RE: HVLCS D SCADA Improvement Project

GHD appreciates the opportunity to respond to the District's desire to improve the existing water and wastewater SCADA system. We would like the District to consider the following approach:

- Phase 1 - Develop SCADA Master Plan documents that will define the District's goals, needs, and technical approach to improve the District's SCADA system.
- Phase 2 - Develop detailed design documents necessary to complete the SCADA improvements.

GHD will use the Phase 1 SCADA Master Plan documents as a guide to develop detailed design documents and automation software necessary to complete the SCADA improvements.

This proposal contains all of the elements required for Phase 1.

Firm Qualifications and Experience

GHD is one of the world's leading engineering, architecture, and environmental consulting companies. Established in 1928, GHD employs more than 9,500 people across five continents, with more than 3,500 staff and professionals in North America alone, and has served municipalities in California for 65+ years.

GHD has more than 350 staff and professionals in California and has provided engineering services for projects similar to the District's Supervisory Control and Data Acquisition (SCADA) System Improvement Project to municipalities throughout California for more than 25 years.

GHD's strengths include a deep knowledge base in many areas of engineering expertise, with the ability to draw upon technical capabilities and knowledge on an as needed basis to address technical subject matter.

As it relates to the District's proposed SCADA system improvements, GHD has the ability to provide in-house support for electrical engineering, process engineering, automation engineering, civil engineering, mechanical engineering, communication systems engineering, cybersecurity engineering, information technology engineering, and construction support services.

GHD also has the ability to provide in-house automation software engineering services that can provide detailed design and functional configuration and programming for most of the popular Programmable Logic Controllers (PLC's), Human Machine Interfaces (HMI's) and SCADA software platforms.

GHD has been involved extensively and successfully in the development of SCADA systems that have exceeded the expectations of clients. Because GHD offers a wide range of

engineering services in-house, GHD has the ability to quickly and effectively respond to design challenges, while keeping development time and the associated costs to a minimum.

GHD believes that successfully developing engineered solutions requires a blend of the consultant's knowledge of the technical marketplace, with the client's knowledge of their operational needs.

An important feature of the proposed approach for this project, is that GHD intends to work closely with the District's key stakeholders as a trusted technical advisor to develop the framework and technical design requirements for this improvement project. GHD will work with the District to implement appropriate technologies and methods that will assist the District in achieving its vision for a system that provides for a uniform, secure, resilient, flexible, technology driven, and comprehensive SCADA environment.

Staff

GHD has hand selected a senior group of staff that are extremely well suited to work with the District to understand your system and drive your objectives. All staff are senior professionals with many years of hands-on experience.

Mike Tocher | Project Manager and SCADA OT Cybersecurity Lead

Mr. Tocher will serve as our Project Manager. Mike also serves as GHD's North America Automation Service Line Leader. He is located in our San Luis Obispo office with over 25 years of diverse experience managing and designing water and wastewater treatment plant SCADA systems. His career has been focused on managing, designing and implementing automation and control systems include network based SCADA systems. He is considered an industry expert in instrumentation integration, process automation, developing SCADA cybersecurity requirements, developing cybersecurity designs, developing wireless/telemetry-based systems and SCADA system commissioning. Other experience includes designing communications systems to BICSI and TIA standards, and designing fire alarm control systems to CBC and NFPA standards.

Rick Guggiana | Local Project Electrical Engineer and Project Quality Control

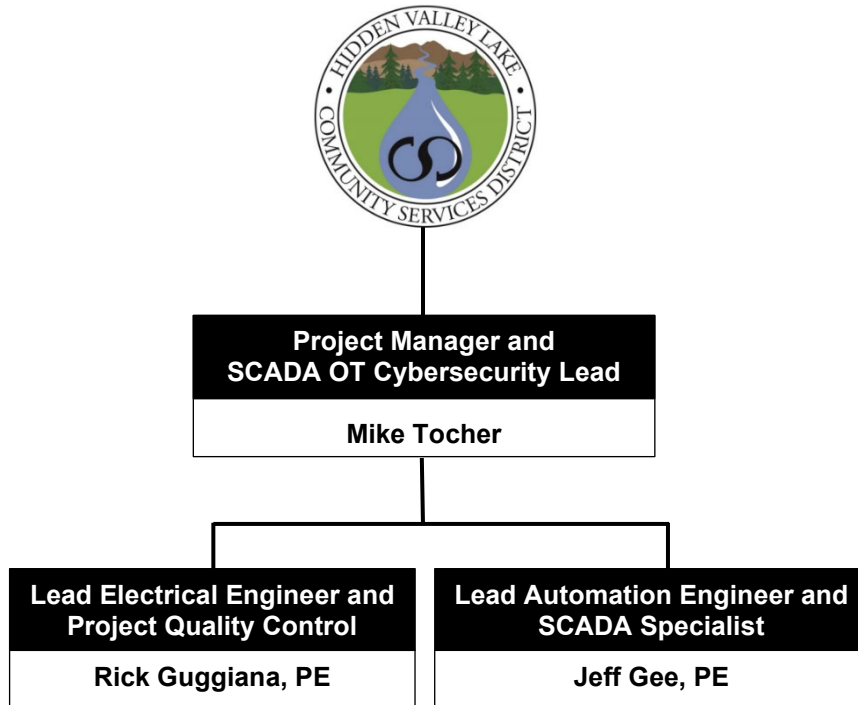
Rick Guggiana will serve as our local Project Electrical Engineer and Project Quality Control officer. He is located in our Santa Rosa office and is a licensed electrical engineer with over 29 years of experience in the electrical, controls, and instrumentation fields and has extensive experience in site and building power, medium voltage distribution, lighting, motor controls, electrical system studies, Supervisory Control and Data Acquisition (SCADA) systems, and instrumentation. His background includes a wide spectrum of clients from commercial to industrial to government.

Jeff Gee | Process Automation Engineer and SCADA System Specialist

Jeff is an Associate at GHD and a Licensed Electrical Engineer. Jeff manages a number of automation engineers, and is a member of GHD's Advanced Automation Group. He has more than 31 years of experience in automation system evaluation, design, construction, troubleshooting, and project coordination with small and large scale electrical and automation projects. His electrical work has encompassed many industrial 480 Volt system designs inclusive of transformer selection, motor controls, VFD specification, grounding, and coordination. His automation work history spans many hardware and software platforms across several PLC, HMI, SCADA development environments. Key areas of experience include instrumentation specifications, communications systems design, upgrades to existing

automation architectures, software project management, construction management, Arc Flash Hazard assessments, and computer based

Arc Flash Potential studies. In addition he is the GHD Corporate Electrical Safety Captain and has developed an 8-hour Electrical Safety Course based upon NFPA-70E that he regularly delivers internally and externally.



Proposed Project Org Chart

Approach

To develop a comprehensive understanding of the District's needs and detailed design criteria, we have developed a step-wise approach to the technical content delivery for this project:

- Step 1 - Existing System Understanding
- Step 2 - Needs Assessment (Gap Analysis)
- Step 3 - Alternatives Analysis and Selection
- Step 4 - Preliminary Design Requirements and SCADA Master Plan
- Step 5 - Cybersecurity Master Plan

In step 1, we will collect information pertaining to the existing water and wastewater collection and treatment systems, process instrumentation, control and automation systems, communications in infrastructure, and SCADA system. This will provide a baseline of

information that will include the development and sharing of as-built drawings, detailed listing of assets, and process narratives.

In step 2, we will be conducting workshops with District stake holders to develop a detailed understanding of existing and future process automation needs, data archiving and reporting requirements, and future system collection and treatment process needs. This will allow GHD to then identify the functional gaps within the existing SCADA system.

In step 3, we will be developing alternative options that meet the present and future needs of the District. These alternative options will then be discussed in a workshop with the stakeholders and final solutions will be selected.

In step 4, we will develop a comprehensive SCADA Master Plan document. This will include all the information from steps 1 through 3 including as built documents, a list of assets, process narratives, alternatives development, and alternatives selection. This also includes a schematic level representation of the Phase 2 improvement requirements.

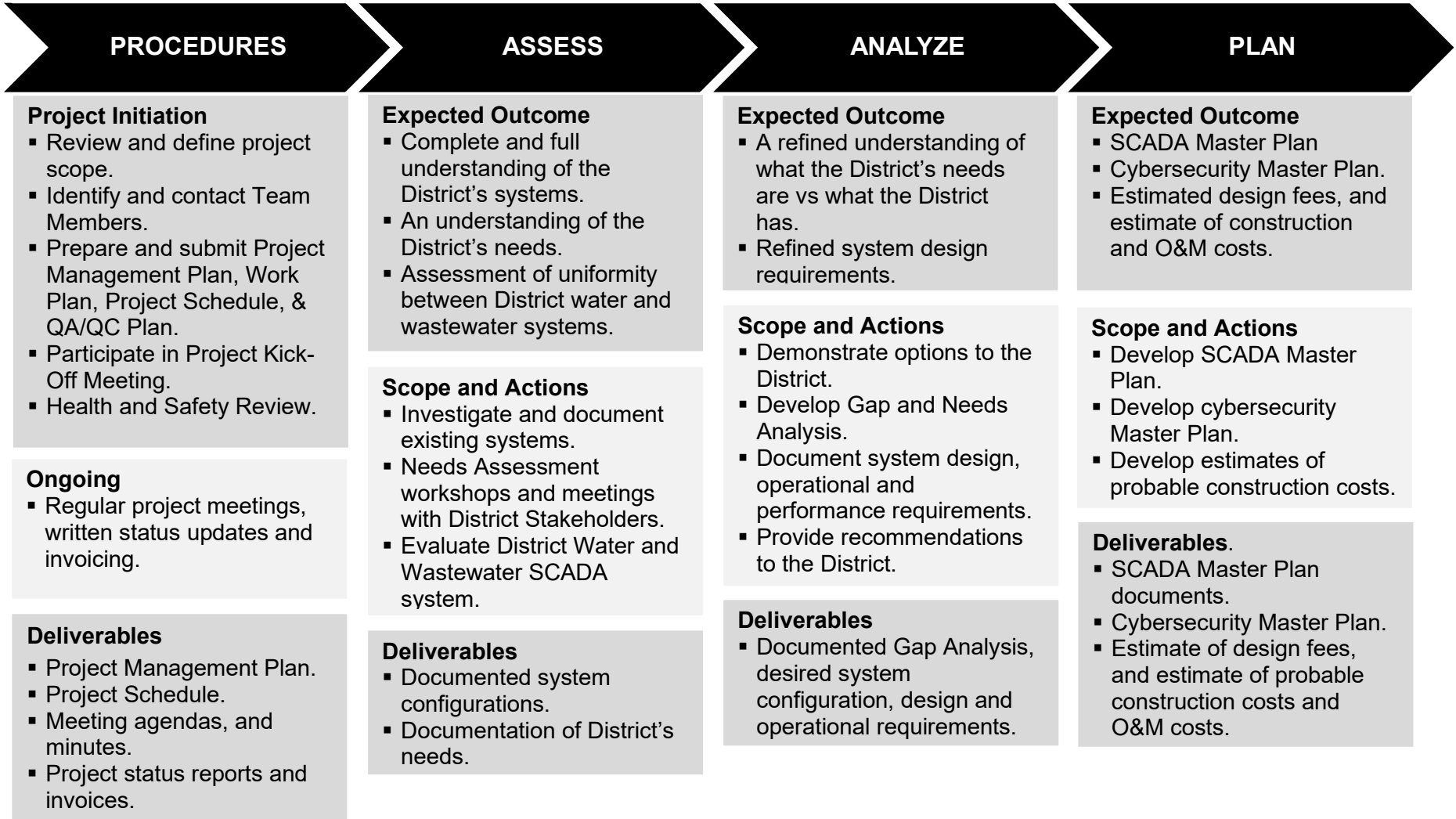
In step 5, we will develop a cybersecurity master plan. Developing a cybersecurity master plan is a process used to document, define and set the cybersecurity objectives, desired functionality, design criteria, reliability metrics, and the cybersecurity policies used to secure the system.

Ultimately, the SCADA and cybersecurity master plan can then be used to develop a detailed scope of work and cost estimate for a new or updated SCADA system that will meet the current and anticipated future needs of the District. The entire proposed process is shown graphically below.



RECOMMENDATIONS

ACTIONS



GHD's Approach To Successfully Addressing The District's SCADA Improvement Project, Phase 1

Therefore, GHD is proposing to provide the following scope within this proposal:

Task 1 - Project Management

1. Host project kickoff meeting with the District.
2. Project management: Develop project management plan, work plan, project schedule, and Quality Assurance (QA) and Quality Control (QC) plan.
3. Host regular project meetings.
4. Provide regular written status updates to the District.

Task 2 - Assess Existing Water and Wastewater Systems

1. Work with key District stakeholders to gain a complete understanding of the District's water and wastewater systems.
2. Investigate and document the District's water and wastewater systems, existing SCADA system, instrumentation and controls, and automation systems.
3. Hold workshops with key District stakeholders to determine what the District's present and future needs are.

Task 3- Analyze The Existing Water System

1. Perform a Gap and Needs analysis.
2. Demonstrate options to the District that will assist the District in determining the appropriate solutions that will meet the District's needs.
3. Provide recommendations to the District.
4. Document system design, operational and performance requirements.

Task 4 - Plan

1. Develop comprehensive SCADA Master Plan documents.
2. Develop comprehensive Cybersecurity Master Plan documents.
3. Develop estimate of design fees associated with final design documents, estimate of probable construction costs, and estimate of probable Operational & Maintenance (O&M) costs.

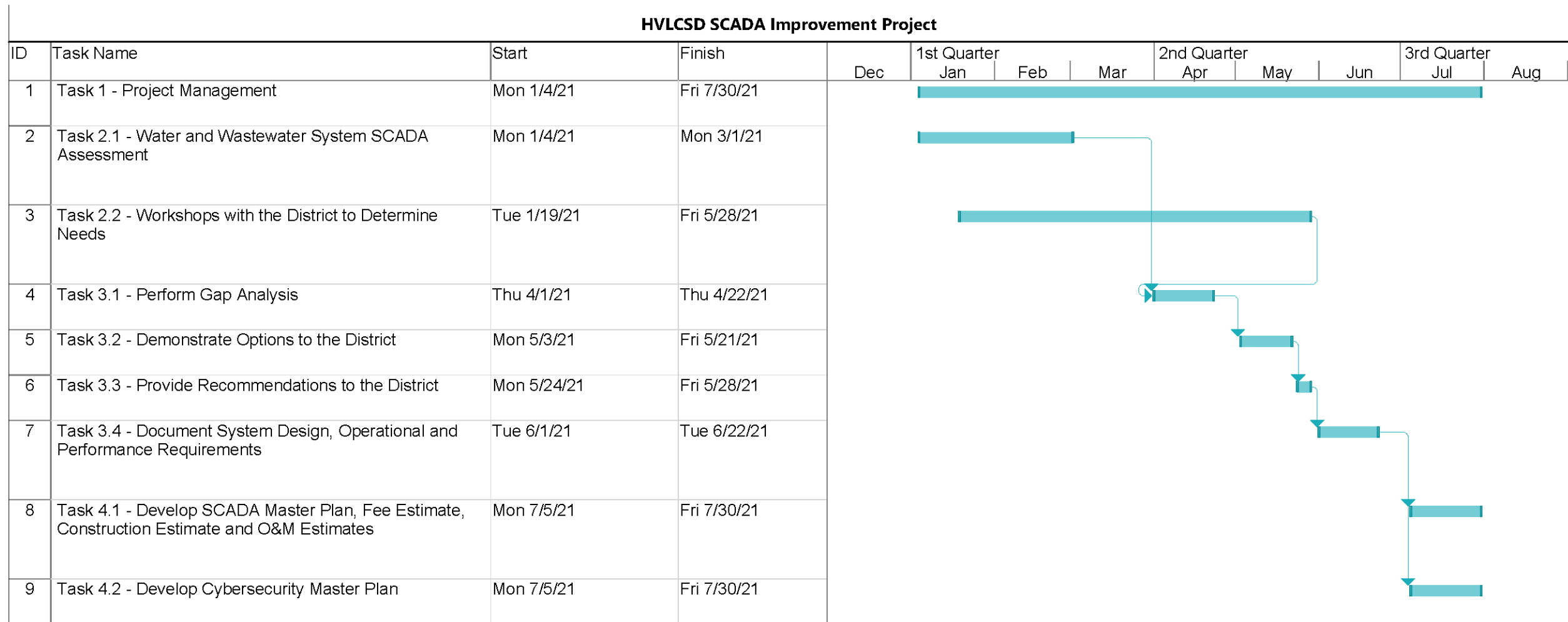
GHD Proposal (11-17-2020)

HVLCSD SCADA Improvement Project, Phase 1

Task Description / Scope of Services Item		Project Management \$205 /HR	Sr. Electrical Engineer \$220 /HR	Sr. Automation Engineer \$240 /HR	Sr. Cybersecurity Engineer \$205 /HR	Drafting Support \$150 /HR	Admin Support \$100 /HR	Total GHD Hours	Total GHD	Other Direct Costs 6% of Total Fees	Total
Task 1 – Project Management											
Task 1.1	Kickoff Meeting	4	4	4	4		2	18	\$3,680	\$221	\$3,901
Task 1.2	Project Management and Work Plan	24	4				8	36	\$6,600	\$396	\$6,996
Task 1.3	Project Meetings and Workshops	8	8	8	8		4	36	\$7,360	\$442	\$7,802
Task - Subtotal		36	16	12	12	0	14	90	\$17,640	\$1,058	\$18,698
Task 2 -Water and Wastewater System SCADA Assessment											
Task 2.1	Site Investigations and Development of System Documentation		40	24	24	8		96	\$20,680	\$1,241	\$21,921
Task 2.2	Workshops with District Staff to Document Needs		8	8	8			24	\$5,320	\$319	\$5,639
Task - Subtotal		0	48	32	32	8	0	120	\$26,000	\$1,560	\$27,560
Task 3 - Analyze The Existing Water and Wastewater Systems											
Task 3.1	Perform a Gap and Needs Analysis		8	40	8			56	\$13,000	\$780	\$13,780
Task 3.2	Demonstrate Options to the District		8	8	8			24	\$5,320	\$319	\$5,639
Task 3.3	Provide Recommendations to the District		4	8	4			16	\$3,620	\$217	\$3,837
Task 3.4	Document System Design, Operational and Performance Requirements		8	8	8	8		32	\$6,520	\$391	\$6,911
Task - Subtotal		0	28	64	28	8	0	128	\$28,460	\$1,708	\$30,168
Task 4 - Water System SCADA Improvement Recommendations											
Task 4.1	Develop SCADA Master Plan, Estimate of Design Fees, and Estimate of Construction and O&M Costs		12	40			8	60	\$13,040	\$782	\$13,822
Task 4.2	Develop Cybersecurity Plan				30			30	\$6,150	\$369	\$6,519
Task - Subtotal		0	12	40	30	0	8	90	\$19,190	\$1,151	\$20,341
Labor Subtotals by Classification =		36	104	148	102	16	22	428	Total Fee = \$73,511		

GHD's Professional Services Fee Breakdown

GHD is proposing to provide the services outlined within this proposal for a lump sum fee of \$73,500



GHD is proposing to provide the services outlined within this proposal starting January, 2021 and ending July, 2021.

GHD very much appreciates the opportunity to work with the District.

If you have any questions regarding this proposal or wish to discuss further, please contact me at 805.801.0949 or via email at Mike.Tocher@ghd.com

Sincerely,

GHD INC.
Mike Tocher

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: March 15, 2021

AGENDA ITEM: Discussion and Possible Action: Authorize GM to increase legal budget in the amount of \$39,000 for work in support of the proposed FLASHES project.

RECOMMENDATIONS: Authorize the GM to make budget modifications as necessary.

FINANCIAL IMPACT: Not to exceed \$39,000

FUND: 325/313

BACKGROUND:

The FLASHES project has been delayed due to uncertainty in Investment Tax Credit eligibility. Until this eligibility can be defined, an interconnection agreement with CAISO will be postponed at least one year.

Over the past few months, District Counsel has been providing advice to staff and the ad hoc committee with respect to the project proposed by Trane Energy Services. Both Doug Coty and Morgan Biggerstaff, from Bold, Polisner Maddow, Nelson, and Judson, have been engaged relative to the project and will continue to provide general advice and review of proposed agreements as the project proceeds.

Counsel has recommended that the District retain the services of an independent financial advisory firm to perform due diligence and to evaluate the project and make recommendations as appropriate. Based on prior working experience, Counsel has recommended Clean Energy Capital, a financial advisory and project management firm based in San Francisco. Clean Energy Capital has significant experience with large, complex energy and water projects, including projects similar to that proposed by Trane Energy Services. Clean Energy Capital has provided a proposal and scope of work with a total budget of \$39,000 to perform project due diligence, review the financial feasibility of the project, review the projects benefits to the District, and to provide a comprehensive evaluation of the proposed project with a recommendation.

Staff would like to move forward with Counsel's recommendation and support the retention and use of experts, to facilitate a comprehensive review of the current Letter of Commitment and Term Sheet.



Qualifications Presentation

Representative Engagements

January 2021





Section 1 – Representative Engagements California Water Sector

Selected California Water Experience (1 of 2)

Contra Costa Water District



Multi-Agency Storage and Conveyance Project
Financial Advisory

Ongoing

Padre Dam Municipal Water District



Multi-Agency Indirect Potable Reuse Project
Financial Advisory

Ongoing

Santa Clara Valley Water District



Valley Water
Expedited Purified Water Program, an Indirect Potable Reuse Public-Private Partnership

Ongoing

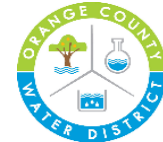
South Coast Water District



Doheny Desalination Project and Full Financial Advisory Services

Ongoing

Orange County Water District



Desalination Project
Public-Private Partnership

Ongoing

Del Puerto Canyon Reservoir Project



Full financial advisory Services including Financial feasibility Assessment

Ongoing

San Francisco Public Utilities Commission



CleanPowerSF Inaugural Credit Rating

Ongoing

San Diego County Water Authority



Carlsbad Desalination Project Financial Advisory and Full financial Advisory Services

Ongoing

Montecito Water District



Montecito Water Supply Contract Negotiation

2020

San Francisco Public Utilities Commission



Confidential Financial Advisory Engagement, Partial Financial Advisory Services

2019

Selected California Water Experience (2 of 2)

South Coast Water District



Water Production Cost Analysis and Sensitivities

2020

Del Puerto Water District



Inaugural Credit Rating

2019

San Francisco Public Utilities Commission



Confidential Financial Advisory Engagement, Partial Financial Advisory Services

2019

San Diego County Water Authority



Intake System Modification

2019

San Diego County Sanitation District



Credit Rating Assessment, Partial Financial Advisory Services

2019

Santa Clara Valley Water District



Confidential Financial Advisory Engagement, Partial Financial Advisory Services

Ongoing

San Diego Public Utilities Department



Energy Economics Advisory Services, Partial Financial Advisory Services

2019

Orange County Water District



Huntington Beach Desalination Project

2018

San Diego County Water Authority



Water Purchase Agreement Implementation

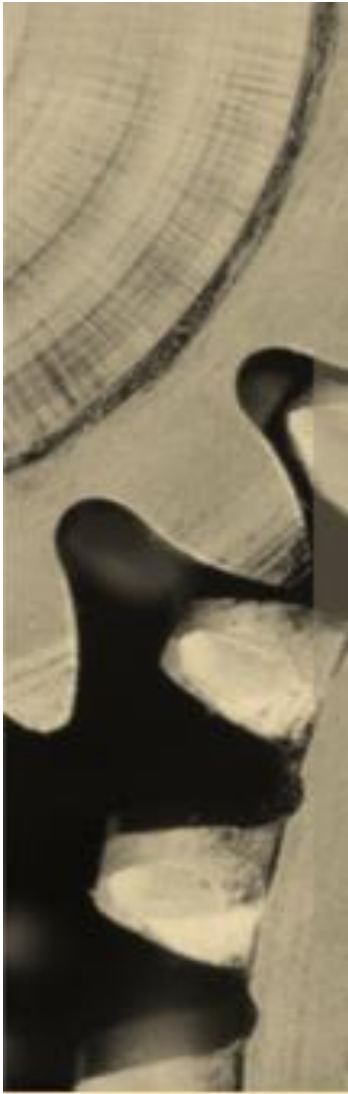
2015

Contra Costa Water District



Transfer-Bethany Pipeline Project

2015



Section 2 – Representative Engagements Energy and Project Finance

Project Finance Advisory



San Diego County Water Authority

**\$1 Billion
Carlsbad Seawater Desalination
Project**



**POSEIDON
RESOURCES**

Project Financial Advisor



CONTRA COSTA
WATER DISTRICT

**Transfer-Bethany Pipeline
Project**

Project Financial Advisor



**\$8 Billion
LNG Exportation Project**

Project Financial Advisor



Distributed Solar Projects

Financial Advisor



**Geothermal
Project Development**

Financial Advisor & Placement Agent



**Floating Regasification
Project**

Project Financial Advisor



**Solar CHP
Project Development**

Project Marketing



Distributed Solar Projects



Financial Advisor



Corporate Finance / M&A Advisory



Growth Equity Raise

Corporate Finance



**\$428 Million
Wind Farm Acquisition**



Buy-Side Advisor



**\$8 Billion
LNG Exportation Project**

Sell-Side Advisor



Corporate Acquisition

Buy-Side Advisor



**Round B
Equity Raise**

Corporate Finance



Asset Acquisition



Buy-Side Advisor



**Acquisition of
Distributed Solar Projects**

Buy-Side Advisor



Corporate Finance Advisory

Corporate Finance



Debt / Equity Placement



Pacific Energy Solutions, LLC

Utility Scale
Federal Government Solar
Project

Financial Advisor & Placement Agent



Vendor Financing Program

Program Administrator



\$9 Million
Solar Rooftop Facility



Financial Advisor & Placement Agent



California
Construction
Authority

\$13 Million
Solar Lease Refinancing

Financial Advisor



\$6 Million
CHP Facility



Financial Advisor & Placement Agent




\$8 Billion
LNG Exportation Project

Financial Advisor





Valuation / Feasibility / Model Audit



BECHTEL

Utility Scale Solar Project



Model Audit



ALCOA

Waste Heat-to-Energy Project Development


Financial Feasibility



REPI

Waste-to-Energy Project Development

Financial Feasibility



San Diego County Water Authority

Carlsbad Seawater Desalination Project



POSEIDON
RESOURCES

Model Audit




San Diego County Water Authority

Carlsbad Seawater Desalination Project




POSEIDON
RESOURCES

Financial Feasibility



Wood-Pellet Project Development

Valuation



m+nlb
MAZZETTI NASH LIPSEY BURCH



ELYSIUM
Sustainable Trade & Finance

Asset Acquisition



blue⁷

Valuation



FREEPORT
LNG

LNG Exportation Project

Model Audit



Clean Energy Capital

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February 1, 2021

Doug Coty
General Counsel
Hidden Valley Lakes Community Services District
19400 Hartmann Road
Hidden Valley Lake CA 95467

Re: Engagement Letter between Clean Energy Capital and Hidden Valley Lakes Community Services District

Dear Doug:

It was a pleasure to speak with you regarding the Hidden Valley Lakes Community Services District (the “**District**”) and the proposed pumped storage project (the “**Project**”) that is being developed by Trane and/or Trane Energy Services (“**Trane**”).

As we understand it, the Project consists of an approximately 25-million-gallon hilltop water storage tank; pipelines, pumps and generation turbines providing water conveyance and energy generation, an approximately 35 megawatt solar generation facility, and related facilities. The Project is in development stage. When completed and operational, the Project will provide energy and energy services to third-party purchasers (“**Offtakers**”), and ancillary services and benefits to the District including fire fighting.

As we further understand, Trane intends to locate a significant portion of Project facilities on land owned by the District. Trane has proposed entering into one or more agreements with the District pursuant to which the District will provide long-term use of its land and participate in certain other aspects of the Project such as the provision of non-recourse Project financing (such proposed relationship, the “**Proposal**”). Trane seeks to establish terms for the proposed partnering relationship with the District in the near term, to support Trane’s intended electricity grid interconnection application in the second quarter of 2021.

Clean Energy Capital Securities LLC (“**Clean Energy Capital**” or “**CEC**”) has significant expertise and experience in both municipal water utility financial advisory and energy project development/project finance. We have provided a summary presentation of Clean Energy Capital’s qualifications in our transmittal email. We understand that the District would like to engage Clean Energy Capital to assist the District in evaluating the Project and the Proposal. Clean Energy Capital hereby accepts this engagement and agrees to work as reasonably directed by the District. We are prepared to begin work immediately.

Scope of Service

We contemplate a two-phase engagement in which Phase 1 supports the District’s determination of whether and how to proceed with the Project, and Phase 2 supports Project implementation, contingent

upon a positive conclusion to Phase 1. Our current proposal is for Phase 1 services. Clean Energy Capital proposes to provide the following Phase 1 scope of service:

Phase 1 Services

- A. Project Due Diligence. Review Trane materials and presentations and conduct interviews with District and Trane staff. Assess the development status of the Project, including Trane’s progress to date, major development milestones, and development timeline. Identify key vulnerabilities and risk factors in bringing the Project into commercial operations. Report results to the District.
- B. Financial Feasibility Assessment. Review of Project proforma developed by Trane, assessing the source and quality of key inputs as well as the calculations derived therefrom. Develop a high-level independent proforma financial model to assess the financial viability and economic return of the Project. Report results to the District.
- C. Evaluation of Proposal to District. Review the Proposal to District. Identify and assess major partnering alternatives.
- D. Project Evaluation and Recommendation. Integrate findings in A, B, and C into an overall evaluation of the extent to which the Project and Proposal serves the needs and objectives of the District and its ratepayers. Develop and present a Project evaluation to the District, and, as directed by District staff, to the District’s Board of Directors.

Phase 2 Services

Based on the outcome of Phase 1, and as requested by the District, Clean Energy Capital will develop a scope of service and fee estimate for Phase 2. Neither party hereto is obligated to enter into a Phase 2 engagement.

Proposed Professional Staffing

Clean Energy Capital’s engagement hereunder shall be led by David Moore, the firm’s Managing Director and Chief Executive Officer. David expects to involve additional professionals at Clean Energy Capital in the engagement as follows:

David More, Managing Director and CEO	Overall Responsibility for Engagement
Brendan Dete, Managing Director	Project Due Diligence
Will Lockwood, Vice President	Proforma Financial Modeling
Amanda Hanson, Associate	General Support

Other than David’s role as lead on the engagement, Clean Energy Capital has sole discretion over its use of professional staff.

Compensation

In consideration for the services proposed above, the District shall pay Clean Energy Capital a Financial

Advisory Fee (“**Financial Advisory Fee**”) based on the time and hourly rates set forth in Attachment A hereto. The Financial Advisory Fee shall not exceed \$39,000 without prior written authorization from the District. The not-to-exceed amount is based on the time estimate set forth in Attachment B hereto. Clean Energy Capital shall bill monthly in arrears and amounts due shall be paid by the District within 30 days of receipt of an invoice.

Timeframe

We propose to complete our proposed Phase 1 scope of service by the end of April 2021.

Use of Opinions and Advice and Limitations on Liabilities

All opinions and advice provided to the District in connection with this engagement are intended solely for the benefit and use of the District. Such opinions and advice are not a guaranty of any specific outcome, which outcome may be subject to factors beyond Clean Energy Capital’s ability to predict or control. The District agrees to hold Clean Energy Capital harmless, and to take reasonable efforts to indemnify and protect Clean Energy Capital, from any liabilities arising from its engagement hereunder, unless such liabilities arise from gross negligence, willful misconduct or willful omissions of Clean Energy Capital in the performance of its services hereunder.

Additional Provisions

This letter sets forth the entire understanding of the parties with respect to the engagement described herein, supersedes all previous discussions and agreements, and shall be governed by and construed in accordance with the laws of the State of California.

If the foregoing correctly sets forth the understanding and agreement between Clean Energy Capital and the District, please so indicate in the space provided below, whereupon this letter shall constitute a binding agreement as of the date first written above.

Sincerely,



David M. Moore, Managing Director
Clean Energy Capital Securities LLC

Accepted and Agreed,

By: _____

Title: _____

Hidden Valley Lakes Community Services District

Attachment A
Fee Schedule

Title	Hourly Rate
David Moore - Managing Director	\$350
Brendan Dete - Managing Director	\$300
Will Lockwood - Vice President	\$250
Amanda Hanson - Associate	\$200

Attachment B
Scope of Service and Not-to-Exceed Amount

Hidden Valley Lakes Community Services District					
Phase 1 Scope of Service					
Estimated Hours and Billing per Task					
	<u>CEO</u>	<u>Managing</u>	<u>Vice</u>	<u>Associate</u>	
<u>Position</u>	<u>Hours</u>	<u>Director</u>	<u>President</u>	<u>Hours</u>	<u>Hours</u>
Rate:	\$350	\$300	\$250	\$200	
<u>Hours / Cost Estimate by Task</u>					
A. Project Due Diligence					
Review materials	8	4	2	2	
Meetings and Interviews	6	4	2	2	
Report results	8	2	0	1	
Total Hours	22	10	4	5	
Cost					\$12,700
B. Financial Feasibility					
Financial Modeling & Analysis	8	0	16	0	
Report results	8	0	6	0	
Total Hours	16	0	22	0	
Cost					\$11,100
C. Proposal to District					
Review of Proposal(s)	8	0	0	0	
Calls and Meetings	8	0	0	0	
Report Results	4	0	0	0	
Total Hours	20	0	0	0	
Cost					\$7,000
D. Project Evaluation					
Prepare presentation of results	8	0	0	8	
Revisions	4	0	0	4	
Board Presentation	2	0	2	2	
Total Hours	14	0	2	14	
Cost					\$8,200
Total					\$39,000

WATER USE AGREEMENT

THIS WATER USE AGREEMENT ("Agreement") is between the HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT ("District") and the HIDDEN VALLEY LAKE ASSOCIATION (Association) concerning rights to and use of Hidden Valley Lake and its shoreline ("Lake").

RECITALS

- A. District holds appropriate water rights pursuant to License 9674 (Application 22033) ("License"), issued by the State Water Resources Control Board, to divert and store water for recreational, wildlife enhancement and fire protection purposes;
- B. Association holds fee title to the land underlying Lake, subject to an easement authorizing District to flood said lands with water diverted and stored to the License; and
- C. District and Association desire to formalize their respective rights and responsibilities related to use of the Lake, and to ensure that the Lake remains a secure and safe water resource for the District and Association;

Now, therefore, District and Association hereby agree as follows;

1. Association Use of Lake

Association shall have the right to enter upon and use Lake for recreational and maintenance purposes under the terms and conditions provided herein and subject to the District's use of water pursuant to License.

2. Compensation

Association shall pay to the District the sum of one dollar (\$1.00) for each year or any part thereof for the right authorized under this agreement. Said sum shall be due upon execution of this agreement by both parties. In addition, Association shall be responsible for all costs of maintaining the Lake, access thereto in suitable condition for recreational and maintenance uses, including all costs associated with any treatment of the Lake with aquatic pesticides unless otherwise agreed to by both parties.

3. Compliance with Law

a. In exercising its rights under this agreement, Association shall comply with all applicable requirements of federal and state laws and regulations and county ordinances,

b. Association shall provide the District advance notice of any maintenance work proposed to be conducted at the Lake, including the date and time such work is scheduled and the name of the firm and/or individual performing such work which could impact any state and federal regulations,

c. District hereby appoints Association to be the agent of the District for application of aquatic pesticides to the Lake, provided that such application is consistent with and complies with all state and federal regulations,

d. Association shall provide District with copies of all documentation it submits to governmental agencies regulating the Lake and its use and provide District an opportunity to review and comment thereon in advance of its submission, to the extent maximally practicable.

e. Failure to comply with any aspect of this agreement shall constitute a violation of this agreement. The violator may be subject to a fine not to exceed \$300.00 per occurrence and a maximum of \$300.00 may be charged per given month for a maximum annual fine of \$3,600.00 per calendar year. The violating party is to be given 15 calendar days to correct the violation. If no corrective action is taken by the end of the 15-day period, the \$300.00 fine is to be billed to the violating party and is collectable immediately. Fines may be implemented for failure to meet the annual and/or quarterly meeting requirements, failure to pay the annual use fee within the first quarter, any and all failure to notify the District of any and all treatments and applications to the lake water for aquatic weed abatement or dredging. Any and all fines, fees or costs associated with local, state and/or federal non-compliance due to a violation of this agreement shall be the sole responsibility of the violating party to pay.

4. Reservation of District's Right to Use Lake Water

Notwithstanding the rights granted Association under this Agreement, District shall retain the right to utilize any and all water in the Lake to the extent it determines, in its sole discretion, that such use is necessary to meet emergency situations and conditions. Association shall ensure that access routes to the Lake are maintained in such a condition that emergency vehicles have full access thereto.

5. Meetings

a. Annual Meeting to Review Water Use Agreement
Representatives of Association and District shall meet at least once per calendar year in the first quarter to review and discuss the terms of the Agreement, and issues related to Lake use and management

b. Quarterly Meetings to Review Operations and Maintenance Activities- Representatives of Association and District shall meet at least quarterly to review and discuss issues related to Lake operations and maintenance activities.

6. Indemnification

Association shall indemnify and hold harmless, and when requested by the District to do so, defend the District, its directors, volunteers and employees from any and all claims, demands or charges and from any loss or liability including attorney's fees and expenses of litigation arising out of the Association's negligent or intentional acts including negligent errors or omissions, violations of laws, willful misconduct or fraudulent representations or concealment by the Association, its officers, employees, agents or licensees arising out of this Agreement, excepting and excluding liability damages or charges caused by reason of the sole negligence of the District or the willful misconduct or fraudulent representation or concealment of the District, its directors, volunteers, employees or independent contractors.

7. Insurance

The Association shall maintain for the entire duration of this contract such commercial general liability and automobile liability insurance as shall protect the District and its directors and employees from claims which may arise from the Association's obligations or rights under this Agreement.

The amount of commercial general liability insurance will not be less than \$2,000,000 combined single limit per occurrence coverage for bodily and personal injury and property damage, and \$2,000,000 general aggregate.

The amount of Automobile Liability insurance will not be less than \$1,000,000 Combined Single Limit per occurrence. The Association shall provide District with a certificate of insurance and an additional insured endorsement for its commercial general liability and automobile liability policies, and it shall name the District as an additional insured.

8. Litigation Costs

Should litigation be necessary to enforce any terms or provisions of this contract or to collect any portion of the amount payable under this contract, litigation and collection expenses, witness fees, court costs and reasonable attorneys' fees shall be paid to the prevailing party in the amounts set by the court.

9. Effective Date

This agreement shall become effective upon the execution by both parties, and be effective for one year unless renewed, or sooner terminated by either party. Renewal of this agreement for successive one-year terms shall be automatic upon payment by Association of a renewal fee of one dollar (\$1), which shall cover compensation for the next ensuing year, and re-execution of this agreement by the duly authorized officer of the Association. The Association and the District's designated representatives shall review this Agreement annually.

10. Termination

This agreement may be terminated by either party for any cause upon 60 days written notice given to the other.

Executed on this _____ day of _____, 2021,

HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

Dennis White, General Manager

Date

HIDDEN VALLEY LAKE ASSOCIATION



Randy Murphy, General Manager



Date

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

<p>Name Of Additional Insured Person(s) Or Organization(s): Hidden Valley Lake Community Services District, their directors, employees and volunteers (RE: CG2005 premises lake)</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – CONTROLLING INTEREST

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

<p>Name Of Person(s) Or Organization(s):</p> <p>Hidden Valley Lake Community Services District, their directors, employees and volunteers (RE: CG2005 premises lake)</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to their liability arising out of:

1. Their financial control of you; or
2. Premises they own, maintain or control while you lease or occupy these premises.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. This insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**ACTION OF
HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT**

DATE: March 16, 2021

AGENDA ITEM: Discussion and Possible Action: Recommendation to oppose the potential grow farm located near HVL at 16750 Herrington Road, Middletown.

RECOMMENDATIONS: Provide direction to staff to submit written opposition of the potential grow farm located near HVL at 16750 Herrington Road, Middletown.

BACKGROUND: State zoning laws require a Notice of Intent be distributed to anyone in the area of potential effect. This notice provides an opportunity to respond to the proposed project. The cannabis cultivation and distribution project is 309+ acre, large enough to support 35 greenhouses and 20 cannabis licenses. The property is located near HVL at 16750 Herrington Road, Middletown.

The public review period will begin on February 19, 2021 and end on March 25, 2021. Copies of the application, environmental documents, and all reference documents associated with the project are available for review through the Community Development Department, Planning Division; telephone (707) 263-2221. Written comments may be submitted to the Planning Division or via email to eric.porter@lakecountyca.gov.

APPROVED
AS RECOMMENDED

OTHER
(SEE BELOW)

Modification to recommendation and/or other actions:

I, Dennis White, Secretary to the Board, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular board meeting thereof held on **March 16, 2021** by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Secretary to the Board

- ☒ County Clerk
- ☒ Interested Parties

**COUNTY OF LAKE
NOTICE OF INTENT
TO ADOPT A MITIGATED NEGATIVE DECLARATION**

Project Title: We Grow Farms; Use Permit (UP 20-22) and Initial Study (IS 20-25)

Project Location: 16750 Herrington Road, Middletown, CA

APN No's.: 013-060-40; 013-014-03 and 11

Project Description: The applicant, We Grow / Zarina Otchkova, is requesting approval of a Major Use Permit for fifteen (15) A-Type 3B medium mixed light commercial cannabis cultivation licenses and one A-Type 13 'self distribution' license. The cultivation would occur in 35 greenhouses. Lake County Zoning Ordinance, Article 27, subsection (at) in part regulates cannabis cultivation in Lake County. The 309+ acre property is large enough to support these cannabis licenses; 20 acres per license is required. The applicant is not within an exclusion overlay district. The applicant is pre-enrolled with the Regional Water Board. The applicant must meet all applicable local, state and federal requirements for cannabis cultivation.

The public review period for the respective proposed Mitigated Negative Declaration based on Initial Study IS 20-25 will begin on February 19, 2021 and end on March 25, 2021. You are encouraged to submit written comments regarding the proposed Mitigated Negative Declaration. You may do so by submitting written comments to the Planning Division prior to the end of the review period. Copies of the application, environmental documents, and all reference documents associated with the project are available for review through the **Community Development Department, Planning Division; telephone (707) 263-2221**. Written comments may be submitted to the Planning Division or via email to eric.porter@lakecountycalifornia.gov.

