



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT  
BOARD WORKSHOP MEETING MINUTES  
MEETING DATE: SATURDAY, AUGUST 26, 2023- 10:00 AM

The Board Workshop of the Hidden Valley Lake Community Services District (District) Board of Directors was held in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Claude Brown, President  
Director Sean Millerick, Vice President  
Director Jim Lieberman  
Director Jim Freeman

Participated Remotely Under the Just Cause Provisions:

Director Graves

Staff Present:

Alyssa Gordon, Project Manager  
Penny Cuadras, Administrative Services Manager  
Hannah Davidson, Water Resources Specialist I

Via Teleconference:

Dennis White, General Manager  
Craig Hill NHA Advisors

**CALL TO ORDER**

The meeting was called to order at 10:02 a.m. by Director Brown.

**APPROVAL OF AGENDA**

Motion by Director Graves to approve the August 26, 2023, Board Workshop Agenda as Presented.

Seconded by Director Freeman.

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carried to approve the August 26, 2023, Board Workshop Agenda.

**DISCUSSION:**

**Water Reliability Capital Projects**

Discussion only no action taken by members of the Board.

Staff provided detailed updates and information on each of the Water Reliability Capital Improvement Projects.

- Tank 4
- Tank 9

- Generators
  - Mainlines
  - AMI
1. Total Cost and Reimbursement of Projects
  2. Timeframe of Each Project
  3. Deadline of Each Project
  4. Risk Percentage & Logic
  5. Alternative Options

**DISCUSSION AND POSSIBLE ACTION:**

**Consideration of Financing Structure for Upcoming Bond Issuance**

Motion by Director Graves to Approve Option 1 District-Controlled Joint Powers Authority Financing Structure to use for the upcoming Bond Issuance and Authorize the General Manager to Act on Recommendation. Seconded by Director Freeman.

*“Under this option, the District would partner with another public agency such as California Statewide Communities Development Authority (“CSCDA”) to form a new joint powers entity, a Financing JPA (a “Financing Authority”) whose members would be the District and CSCDA. CSCDA frequently serves in this role for California public agencies. CSCDA would be a “silent partner” whose only role would be to serve as the second member of the Financing Authority in exchange for a \$10,000 fee. CSCDA has confirmed that no additional amounts would be payable for any future bond issuances by the Financing Authority.*

*The Financing Authority’s Board of Directors would consist of the District Board. Meetings of the Financing Authority Board of Directors would be held simultaneously with District Board meetings (or adjourned if there is no business).”*

No further Discussion  
No Public Comment

Roll Call Vote:

AYES: (5) Directors, Graves, Freeman, Lieberman, Millerick and Brown

NAYS: (0)

ABSTAIN: (0)

ABSENT: (0)

Motion carried to Approve Option 1 District-Controlled Joint Powers Authority Financing Structure to use for the upcoming Bond Issuance and Authorize the General Manager to Act on Recommendation.

**PUBLIC COMMENT**

No Members of the Public Present

**BOARD MEMBER COMMENT**

Members of the Board appreciated the Workshop Narrative and staff for the presentation.

Director Freeman inquired why concrete was not an option for the Tank 9 Project. Staff will confirm with GHD and provide a response to all members of the Board.

