



**Hidden Valley Lake Community Services District  
Regular Board Meeting  
Tuesday, December 17, 2024 – 7:00 PM  
19400 Hartmann Road, Hidden Valley Lake, CA.**

**Attending Remotely:**

Director Metcalf  
685 Bancroft Ave  
San Leandro, CA 94577

- 1) CALL TO ORDER
  - 2) PLEDGE OF ALLEGIANCE
  - 3) ROLL CALL
  - 4) APPROVAL OF AGENDA
  - 5) OATH OF OFFICE OF NEWLY APPOINTED OFFICERS:  
Director Jim Freeman  
Director Jim Lieberman  
Director Sean Millerick  
Director Matthew Metcalf
  - 6) CLOSED SESSION: Conference with Legal Counsel – Existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9: *Armstrong vs Hidden Valley Lake Community Services District*; Lake County Superior Court (Case No. CV423629)  
  
Conference with Legal Counsel – Pending Litigation Pursuant to Government Code Section §54956.9(a) (McClory, McAllister and McKee vs. Hidden Valley Lake Community Services District Case No 424383)
- REPORTABLE ACTION:
- 7) DISCUSSION AND POSSIBLE ACTION: Accept the Hidden Valley Lake Community Services District Annual Financial Report for the Fiscal Year Ended June 30, 2024, and the Hidden Valley Lake Community Services District Single Audit For the Year Ended June 30, 2024
  - 8) CONSENT CALENDAR  
Matters listed under this item are considered routine and will be enacted by one Motion, in the form listed below. There will be no separate discussion of these items unless requested by a Member of the Board or the public prior to the time the Board votes on the Motion to adopt.
    - A. MINUTES: Approval of November 12, 2024, Finance Committee Meeting Minutes.
    - B. MINUTES: Approval of November 18, 2024, Emergency Preparedness Committee Meeting Minutes

- C. MINUTES: Approval of the November 18, 2024, Regular Board of Directors Meeting Minutes.
- D. DISBURSEMENTS: Check #003178- #003248 including drafts and payroll for a total of \$663,821.89.

**9) BOARD COMMITTEE REPORTS** (for information only, no action anticipated)

- Finance Committee
- Personnel Committee
- Emergency Preparedness Committee
- Lake Water Use Agreement-Ad Hoc Committee
- Trane Ad-Hoc Committee
- FLASHES Ad-Hoc Committee
- Valley Oaks Project Sub-Committee
- Brambles Ad-Hoc Committee

**10) BOARD LIST OF PRIORITIES:**

- Underground Infrastructure – Water Mainlines
- I&I
- SCADA
- Tank 9
- Generators
- Retention Basin Drainage

**11) STAFF REPORTS** (for information only, no action anticipated)

- Financial Report
- Administration/Customer Service Report
- ACWA Committee Updates
- Field Operations Report
- Projects Update
- General Managers Report

**12) DISCUSSION AND POSSIBLE ACTION:** Accept NBS Reserve Study Proposal and Authorize the General Manager to Execute a Professional Services Agreement with NBS to Provide a Reserve Fund Analysis Not to Exceed \$10,000

**13) DISCUSSION:** Lean Six Sigma

**14) PUBLIC COMMENT**

**15) BOARD MEMBER COMMENT**

**16) ADJOURN**

Public records are available upon request. Board Packets are posted on our website at [www.hvllcsd.org/meetings](http://www.hvllcsd.org/meetings) . In compliance to the Americans with Disabilities Act, if you need special accommodations to participate in or attend the meeting, please contact the District Office at 987-9201 at least 48 hours prior to the scheduled meeting.

Members of the public shall be given the opportunity to comment on each agenda item before the Governing Board acts on that item, G.C. 54953.3. All other comments will be taken under Public Comment.