



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: Tuesday, May 17, 2022– 7:00 PM

The Regular Meeting of the Hidden Valley Lake Community Services District (District) Board of Directors was conducted by Teams Teleconference, in the District Boardroom at 19400 Hartmann Road Hidden Valley Lake, California.

Directors Present:

Director Gary Graves, President
Director Claude Brown, Vice President
Director Jim Freeman
Director Jim Lieberman

Staff Present:

General Manager, Dennis White- Via Teleconference
Administrative Services Manager, Penny Cuadras
Accounting Supervisor, Trish Wilkinson
Water Resources Specialist, Hannah Davidson
CivicSpark Fellow, Thomas Brown
Project Manager, Alyssa Gordon- Via Teleconference

Absent:

Director Sean Millerick

CALL TO ORDER

The meeting was called to order at 7:01 p.m. by Director Graves.

APPROVAL OF AGENDA

Moved by Director Lieberman to approve the May 17, 2022, Regular Board Agenda as presented. Seconded by Director Freeman

Roll Call Vote:

AYES: (4) Directors, Brown, Freeman, Lieberman, and Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion carries to approve the May 17, 2022, Regular Board Agenda as presented.

CONSENT CALENDAR

It was moved by Director Freeman and seconded by Director Lieberman to approve the Consent Calendar as presented.

- (A) MINUTES: Approval of the April 13, 2022, Finance Committee Meeting Minutes.
- (B) MINUTES: Approval of the April 13, 2022, Personnel Committee Meeting Minutes.
- (C) MINUTES: Approval of the April 19, 2022, Regular Board of Directors Meeting Minutes.
- (D) DISBURSEMENTS: Check #039081 - #039167 including drafts and payroll for a total of \$306,915.98.

No Further Discussion.

No Public Comment.

Roll Call Vote:

AYES: (4) Directors Brown, Freeman, Lieberman, Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carries to approve the Consent Calendar as presented.

BOARD COMMITTEE REPORTS

Finance Committee: Met 4/13 report provided as agendized

Personnel Committee: Met 4/13 report provided as agendized

Emergency Preparedness Committee: Have not met

Lake Water Use Agreement-Ad Hoc Committee: Have not met

Valley Oaks Sub-Committee: Have not met

Trane Energy Resilience Ad Hoc Committee: Have not met

STAFF REPORTS

Financial Report: No discussion

Administration/Customer Services Report: Members of the board expressed disappointment to hear Marty Rodriguez had resigned and wished him luck.

Field Operation Report: Increase in service orders due to AMI Project

ACWA State Legislative Committee: Update provided by Hannah Davidson

Projects Update: Update provided by Alyssa Gordon

General Manager Report: The General Manager discussed items in his report and responded to all inquiries.

PUBLIC HEARING FOR ORDINANCE 60:

Open Public Hearing for Public and Board Comment

Public Hearing Opened at 7:47 No Public Comment, No Board Member Comment.

Public Hearing Closed at 7:50.

Motion by Director Lieberman to approve and adopt Ordinance No. 60. Seconded by Director Freeman.

Roll Call Vote:

AYES: (4) Directors Brown, Freeman, Lieberman, Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carries to approve and adopt Ordinance No. 60 as presented.

DISCUSSION AND POSSIBLE ACTION:

Accept and Approve the SCADA Master Plan

Motion by Director Freeman to accept and approve the SCADA Master Plan. Seconded by Director Lieberman.

Roll Call Vote:

AYES: (4) Directors Brown, Freeman, Lieberman, Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carries to accept and approve the SCADA Master Plan as presented.

DISCUSSION AND POSSIBLE ACTION:

Authorize the General Manager to Move Forward with the North Shore Court Sewer Easement Project

Motion by Director Freeman to Authorize the General Manager to Move Forward with the North Shore Court Sewer Easement Project. Seconded by Director Brown.

Staff requested the Board amend the timeline of completion from 25 days to 20 days.

Roll Call Vote:

AYES: (4) Directors Brown, Freeman, Lieberman, Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carries to Authorize the General Manager to Move Forward with the North Shore Court Sewer Easement Project, amending the timeline of completion from 25 days to 20 days.

DISCUSSION AND POSSIBLE ACTION:

Review FY 2022-23 Budget

The Board discussed the Budget as presented; Staff addressed all inquiries from the Board.

DISCUSSION AND POSSIBLE ACTION:

Accept and Approve Amendment No. 1 to Agreement for Personal Services between Hidden Valley Lake Community Services District and Dennis White Dated September 16, 2020

Motion by Director Freeman Accept and Approve Amendment No. 1 to Agreement for Personal Services between Hidden Valley Lake Community Services District and Dennis White Dated September 16, 2020. Seconded by Director Lieberman.

Roll Call Vote:

AYES: (4) Directors Brown, Freeman, Lieberman, Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carries to Accept and Approve Amendment No. 1 to Agreement for Personal Services between Hidden Valley Lake Community Services District and Dennis White Dated September 16, 2020, as written.

PUBLIC COMMENT

No Public Comment.

BOARD MEMBER COMMENT

Director Graves acknowledged staff for providing a timely budget.

Director Brown requested the Board consider reviewing the General Manger's contract in August to discuss amending to renew annually.

ADJOURNMENT

On a motion made by Director Freeman to adjourn the meeting. Seconded by Director Lieberman. the Board voted unanimously to adjourn the meeting at 8:54 P.M.

Roll Call Vote:

AYES: (4) Directors Brown, Freeman, Lieberman, Graves

NAYS: (0)

ABSTAIN: (0)

ABSENT: (1) Director Millerick

Motion Carries unanimously to adjourn the meeting at 8:54 P.M.

<u>Gary Grayes</u>	<u>6/22/22</u>	<u>Dennis White</u>	<u>6-23-2022</u>
Gary Grayes	Date	Dennis White	Date
President of the Board		General Manager, Secretary to the Board	