



HIDDEN VALLEY LAKE COMMUNITY SERVICES DISTRICT

FINANCE COMMITTEE MEETING MEETING MINUTES TUESDAY, NOVEMBER 12, 2024 – 12:30 PM

The Hidden Valley Lake Community Services District (District) Finance Committee met at the District office located at 19400 Hartmann Road Hidden Valley Lake, California.

Present were:

Director Jim Freeman
Director Gary Graves
Dennis White, General Manager
Penny Cuadras, Administrative Services Manager
Trish Wilkinson, Accounting Supervisor
Hannah Davidson, Project Manager

CALL TO ORDER

The meeting was called to order at 12:31 p.m. by Director Graves.

APPROVAL OF AGENDA

Motion by Director Freeman to approve the Tuesday, November 12, 2024, Finance Committee agenda as presented.

Seconded by Director Graves

REVIEW AND POSSIBLE RECOMMENDATION:

Monthly Financial Reports & Disbursements

The Committee reviewed and discussed the financial reports for the period ending October 31, 2024. Staff addressed inquiries as presented by the committee.

REVIEW AND POSSIBLE RECOMMENDATION:

Projects Update

Updates provided by Hannah Davidson; inquiries addressed as presented by the committee.

DISCUSSION AND POSSIBLE RECOMMENDATION:

Acceptance of NBS Rate Study Proposal and Authorize the General Manager to execute an agreement for services contract with NBS for Water, Sewer, and Recycled Rates

The Committee directed staff to pursue a proposal and timeframe for Reserve Study. Include a projected cost for CIP in the General Managers Report for the December Board Meeting.

Committee Recommendation to the Board to Approve NBS Rate Study Proposal and Authorize the General Manager to execute an agreement for services contract with NBS for Water, Sewer, and Recycled Rates

DISCUSSION AND POSSIBLE RECOMMENDATION:

Budgeting Lean Six Sigma in the 25/26 FY Budget

The committee directed staff to provide a cost proposal at the December Finance Committee Meeting.

PUBLIC COMMENT

No Public Comment

COMMITTEE MEMBER COMMENT

Members of the committee expressed appreciation to the staff.

ADJOURNMENT

Motion by Director Freeman to adjourn the meeting at 1:41 p.m. Seconded by Director Graves

Motion carries to adjourn the meeting at 1:45 p.m.